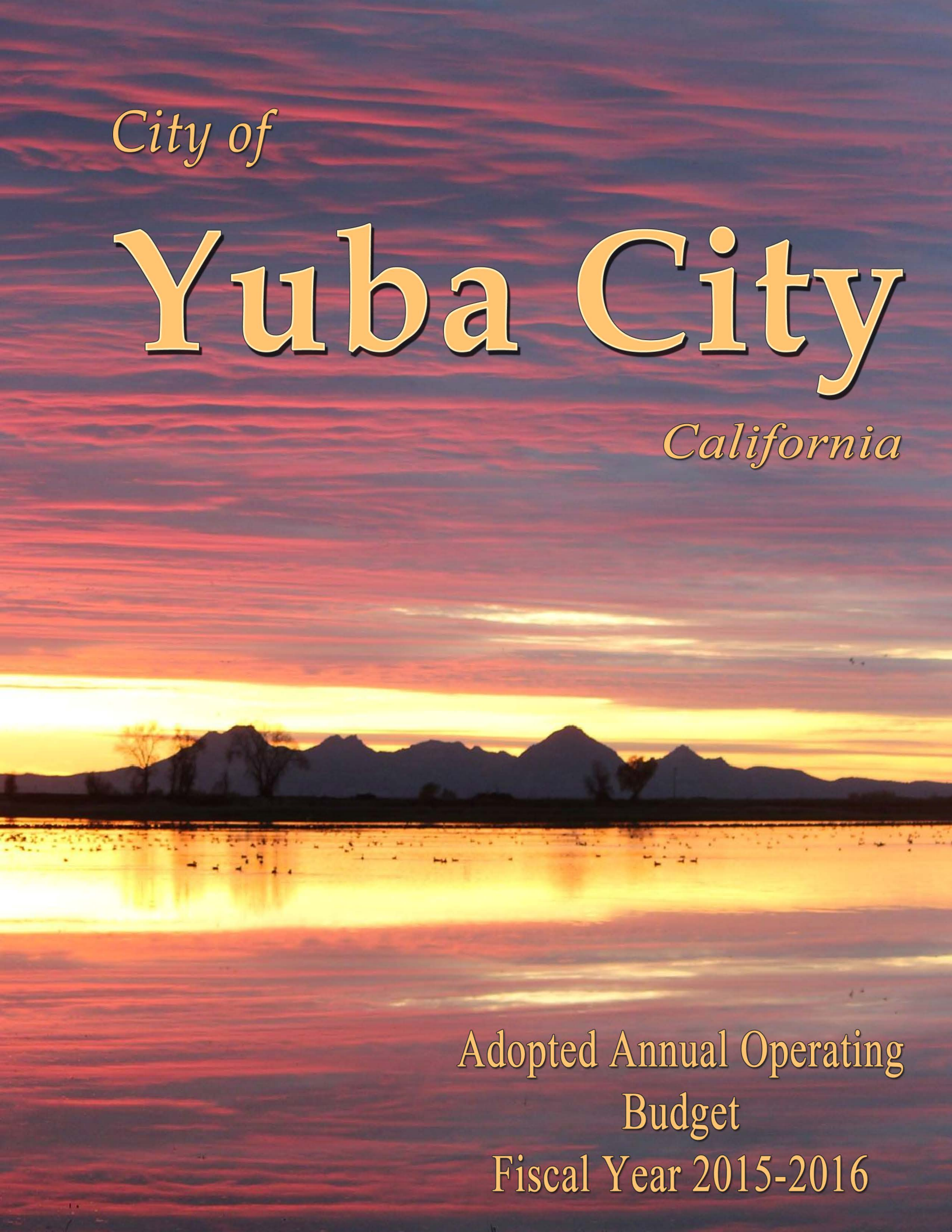


City of

Yuba City

California

Adopted Annual Operating Budget
Fiscal Year 2015-2016

City of Yuba City 2015-16 Budget

City Officials

John M. Dukes
Mayor 2014-2015

John Buckland
Mayor Pro-Tem 2014-2015

Stanley Cleveland, Jr.
Councilmember

Preet Didbal
Councilmember

Kashmir Gill
Councilmember

Steven C. Kroeger
City Manager

Spencer Morrison
City Treasurer

Terrel Locke
City Clerk

1201 Civic Center Boulevard, Yuba City, Sutter County, California 95993
www.yubacity.net

The Sutter Buttes

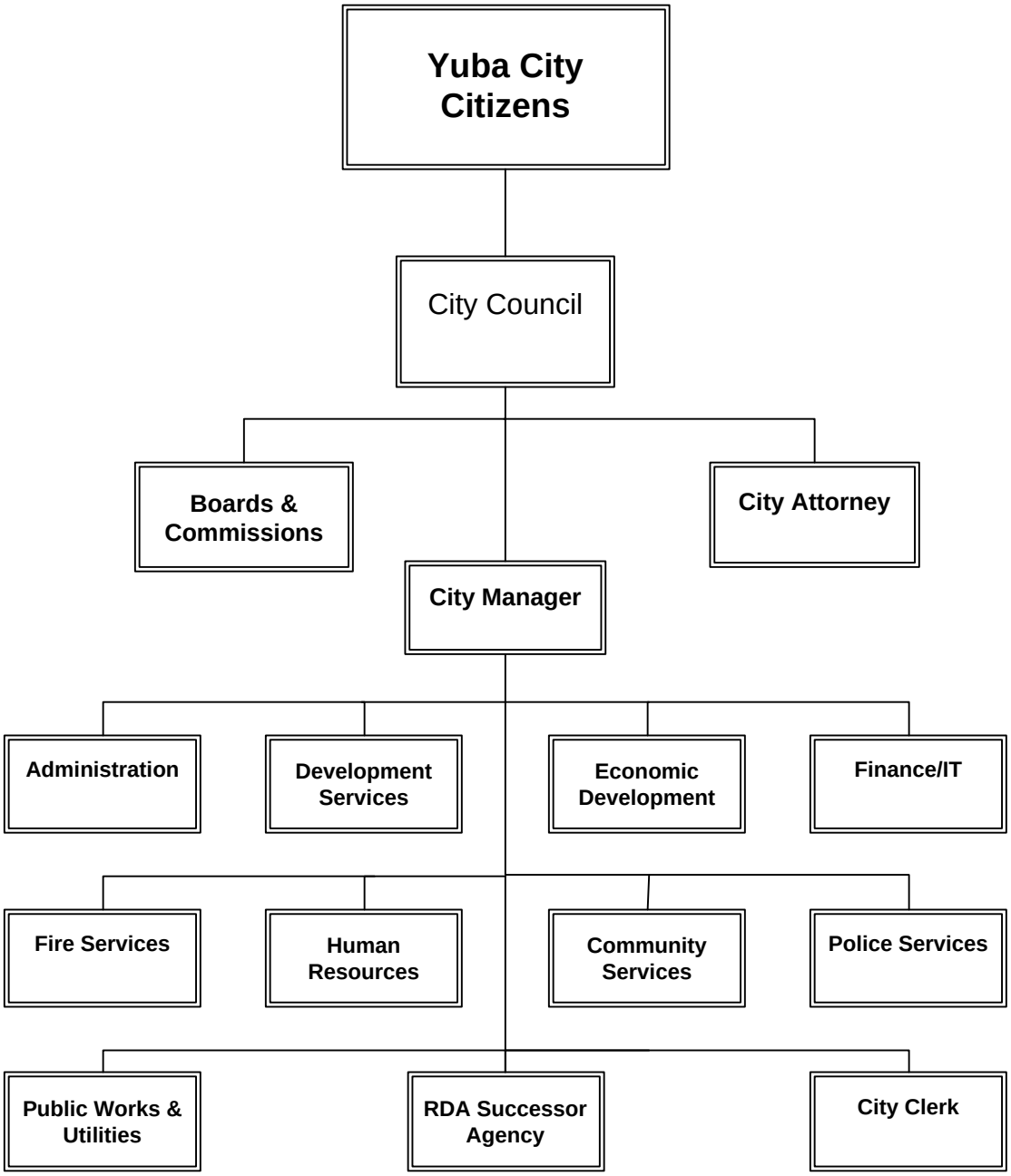
The Sutter Buttes range formed between 1.4 and 1.6 million years ago as a cluster of plug-dome volcanoes that pushed through thousands of feet of Sierra Nevada and Coast Range sedimentary rock in the very center of the Great Central Valley of California, about 50 miles north of Sacramento. California tribes still consider this unique landform sacred as they had for thousands of years before European emigrants began using the mountains in the middle of the valley for grazing sheep and eventually cattle and horses. Today, the Sutter Buttes remain the largest contiguous wildlife habitat of the Great Central Valley where flora and fauna flourish on around 75,000 acres of privately held and operated land. The only public access is through limited, guided tours helping to keep this gem pristine and wild enough to be featured in a permanent exhibit at the Oakland Museum of California's Gallery of California Natural Sciences.

Yuba City's economy is driven by agriculture and we relish the open space and connection to nature, the land, and our food supply. Yet, word is beginning to spread that our region is a pretty fun place to play, as well. The Sutter Buttes have the largest physical presence of all of our recreational areas with around 45 miles of roads for sightseeing, motoring, and cycling. The wildlife viewing in the region is also spectacular as the city lies in the middle of the Pacific Flyway, bringing millions of waterfowl to the area each year. This is also a big draw for hunters, and the same waterways that bring the birds in winter, bring striped bass and salmon fishermen from across the states in the spring and fall.

Cover Graphics by:
SCOTT HANSEN

Cover Photograph by:
GREG ERWIN

City Organization Chart



Administrative Officials

Administration	Steven C. Kroeger, City Manager Darin Gale, Economic Growth & Public Affairs Manager Terrel Locke, Assistant to the City Manager
City Attorney	Timothy Hayes, Martinez Hayes & Hill, LLP
Development Services	Arnoldo Rodriguez, Director
Finance/IT	Robin Bertagna, C.P.A., Director Devin Barber, IT Manager Spencer Morrison, Accounting Manager
Fire Services	Pete Daley, Fire Chief Bill Fuller, Administrative Analyst III
Human Resources	Natalie Springer, Director
Community Services	Brad McIntire, Director
Police Services	Rob Landon, Chief of Police Jeremy Garcia, Assistant Chief of Police Chad Lizardo, Lieutenant Tom Tappe, Lieutenant Shawna Pavey, Operations Support Manager
Public Works/Utilities	Diana Langley, Public Works Director/City Engineer Michael Paulucci, Deputy P.W. Director – Utilities Gary Marler, Deputy P.W. Director – Maintenance Ben Moody, Deputy P.W. Director - Engineering Mandeep Chohan, Senior Engineer Kevin Bradford, Senior Engineer

City of Yuba City Mission Statement

The Mission of Yuba City is…

To anticipate and provide for the needs of the community through
Quality Service, Innovation and Leadership
for today and in the future.

Our Vision is…

As an organization of dynamic, innovative, creative and dedicated people….

We focus on continuously improving our ability to provide a variety of public services in a climate of increasing change. We have a diverse work force that actively engages in continuous learning, performance improvement and teamwork. By applying advanced technologies, improving our work processes, and building partnerships, we excel in providing for the needs of our community. We take pride in working for the public, we actively participate in our community and we deliver exceptional value for Yuba City's citizens and businesses.

Our Values are…

Committed to delivery of quality service.

Provide a safe community with a high quality of life.

Strive to be proactive, innovative and plan for the future.

Committed to teamwork, empowerment and development of employees.

Encourage broad-based public dialogue and consensus concerning strategic issues.

Protect the financial health of the City and promote the economic viability of the region.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Yuba City

California

For the Fiscal Year Beginning

July 1, 2014

Jeffrey R. Emer

Executive Director

California Society of Municipal Finance Officers

Certificate of Award

Excellence
Fiscal Year 2014-2015

Presented to the

City of Yuba City

For meeting the criteria established to achieve the Operating Budgeting Excellence Award.

February 8, 2015

Pamela Arends-King
CSMFO President

Michael Gomez, Chair
Professional Standards and Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

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READER'S GUIDE TO THE BUDGET

The Budget User's Guide provides the reader with an overview of the City's budget process, as well as an explanation of how to understand, read, and use this budget document.

The Budget Preparation Process

The budget itself is the process of allocating limited resources to attain given goals and objectives. The process is dynamic and constantly changing in tune with public interest and needs.

The initial phase of the budget preparation process begins in March with the City Council Goal Setting session. The Executive Team and Finance staff works to develop a budget calendar and provide overview and training sessions to department staff.

During the next several months, all departments become involved in a detailed review of the current operating budgets, goals, and objectives. From this analysis, appropriations for new and additional services, positions, capital acquisitions, and capital improvement projects are prioritized. Finally, in late May, a final review of budget requests is made by the City Manager, Department Heads, and Finance Department staff. As soon as the City Manager approves the final details, a proposed budget document is printed.

The following are some of the more notable dates of our budget process:

FY 2015-2016 Budget Calendar

Date	Function
03/10/15	City Council/Management Staff Goal Setting Workshop. Budget Overview and Capital Improvement Program Planning Meeting.
04/06/15	Submit transfer request forms, capital acquisition requests, department Executive Summaries, departmental revenue, new positions and position upgrades. Submit five-year CIP requests.
05/15/15	Deadline for Departments to submit final budget revisions.
05/20/15	Begin individual meetings with the Finance Budget team and Department Directors to review appropriation requests.
05/20/15	Public notice of the availability of the budget document and Gann appropriations limit.
05/26/15	Budget study session (public invited).
06/02/15	Budget adoption.
07/01/15	Start of new budget cycle.

Budget Organization

Chapter 2 - Budget Message

The City Manager's Budget Message to the City Council provides an overview of economic conditions, City finances, legislative impacts, as well as key issues and priorities for the City.

Chapter 3 - Strategic Plan & Fiscal Policies

The City's strategic plan is its vision for providing services to the community. In this chapter, a summary of the City's strategic action plan is provided. All departmental goals listed in the department sections are aligned with the City's strategic plan.

The General Plan helps the City map out the look and style of new development so that growth is controlled and the City can maintain a high level of services to its citizens. Development of Specific Plans, Master Plans, and Development Agreements are the cornerstone of implementing the General Plan policies. The City's Growth Policies help to assure the goals of the General Plan are met.

The City's Financial Policies provide a summary of the City's policies addressing the operating budget, revenues and expenditures, utility rates and fees, capital improvement program, long and short-term debt, reserves, investments, and accounting/auditing reporting.

The City operates under the Budget Policies included in the "Strategic Plan & Fiscal Policies" section of the budget document. Once the budget is adopted by the City Council, the responsibility of implementing each department's budget lies with each Department Head, with the ultimate responsibility resting with the City Manager.

The City also operates under a set of investment policies required by the California Government Code (Section 53646) and the City's Financial Policy XII. These policies are brought before the Council annually. A summary of the Investment Policy is included in the "Strategic Plan & Fiscal Policies" section of the budget document for reference.

Chapter 4 - Budget Summaries

The Budget Summaries chapter provides a multi-year overview of the City's expenditures/expenses, debt summaries, program summaries, and position changes.

Chapter 5 - Revenues

This chapter provides a more detailed overview of each fund's estimated revenue. Overall, the revenue estimates consider current growth patterns. Appropriations, in turn, are based on these assumed revenue increases.

Chapters 6-15 - Department Budgets

The department chapters represent the main body of the budget document. Each departmental section has the following:

- Organization Chart
- Mission Statement
- Service Description
- Strategic Issues (aligned with the City's strategic plan)
- FY 2014-15 Accomplishments
- FY 2015-16 Initiatives
- Performance Measures
- Budget appropriations by object (line-item) for the year

Chapter 16 - Special Revenue Funds

This chapter contains funds that provide Special Revenue activities. In most cases, these funds represent activities that are provided by specific user fees, charges, taxes, or grants. These revenues are usually legally restricted to expenditures for specific purposes. Special Revenue funds included within this budget are:

- Streets & Roads
- Transportation Development Act
- Traffic Safety
- Landscaping Assessment District
- Development Impact Fees
- Community Development Block Grant (CDBG)
- HOME
- Supplemental Law Enforcement
- Residential Street Lighting
- Fire Mitigation Fees
- NSP III Program
- DOE Energy Conservation
- Recology Rate Stabilization

Chapter 17 - Internal Service Funds

The Internal Service Funds allow for the accumulation of resources for equipment replacement, ease in costing and pricing of services, and the ability to accumulate the total cost of each activity. This chapter contains the City's eight internal service funds:

- Vehicle Maintenance
- Vehicle Replacement
- Technology Equipment Replacement
- Employee Benefits
- Dental/Vision
- General Liability

- Workers Compensation
- Disability Program

Chapter 18 - Capital Acquisitions

This chapter provides detail on the equipment acquisitions for each department of each fund. Capital items are those that cost more than $5,000 and have a useful life of greater than one year.

Chapter 19 - Capital Improvement Program

This chapter contains summaries of the CIP projects, which are recommended to be funded in FY 2015-16, as well as over the subsequent four years. Detailed project information is contained in the 2015-2020 Capital Improvement Budget document.

Chapter 20 - Glossary

The glossary of budget terms is provided to better familiarize the reader with some of the budgetary and financial vocabulary found throughout the budget document. The glossary also contains a description of all the fund types and a brief explanation of accounts used.

Chapter 21 - Appendix

This chapter provides a community profile of the City.

Chapter 22 - Index

This chapter provides a quick and easy reference to particular areas of interest in the budget document.

Basis of Budgeting and Accounting

The City of Yuba City's accounting records are maintained in full accordance with Generally Accepted Accounting Principles (GAAP), as established by the Government Accounting Standards Board (GASB). Government fund types (General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds), agency funds, and expendable trust funds are maintained on a modified accrual basis of accounting (see Glossary). Proprietary fund types (Enterprise Funds and Internal Service Funds) and non-expendable trust funds are maintained on an accrual basis of accounting (see Glossary). For a further description of the various fund types used by the City, please refer to the Glossary chapter. Budgets are adopted annually on a basis consistent with Generally Accepted Accounting Principles (GAAP); the same guidelines used in the preparation of the year-end financial statements. Thus, revenue estimates generally anticipate amounts that will be considered earned and available to meet current period expenses among the coming fiscal year. Certain expenses obligated in FY 2014-15 will not have been paid by June 30, 2015, but are estimated in FY 2015-16. Salaries, for example, have been estimated in the budget as long as they are expected to have been obligated for time worked by the end of June 30th, even though they will not have been paid until the first or second week of July.

City Hall

July 1, 2015

Honorable Mayor and Members of the City Council,

On behalf of City Staff, it is my pleasure to submit to you the adopted budget for Fiscal Year 2015-2016.

The budget serves as the City's primary financial management tool and is an important expression of policy regarding public services and community priorities. The budget considers the City's short and long-term organizational goals in consideration of available revenue. As such, the budget is utilized as both a financial plan and a communication device. The fund summaries provide an understanding of the financial condition of the funds that comprise the overall budget. The budget includes organizational charts, descriptions of services provided, accomplishments, initiatives, and performance measurements to better explain the functions and program objectives of each department. This message touches on changes in the economy, financial conditions, legislative issues, and key issues for the City. This report also highlights the major accomplishments of the past year.

An Economic Recovery Budget

Prioritizing the use of our finite resources continues to be a challenge as the City recovers from the Great Recession. Even though the recession has ended and we are in a state of economic recovery, the recovery has been slow and even slower to affect the rural areas of Northern California. The economic downturn continues to have dramatic effects on local government revenues throughout the State.

The City evaluates and updates its long-term financial plan annually, with intermediate reviews occurring every 90 days. The City remains committed to frequent status reviews in an effort to respond to changing circumstances in an appropriate manner. This budget shows economic recovery in both property and sales tax revenues. That is balanced against a continuing budget deficit and increasing benefit costs for retirement, health care, and employee merit increases.

During FY 2014-15 strategic planning sessions, City Council developed the following budget priorities:

- Eliminate employee furloughs; and
- Have employee's contribute to their retirement cost; and
- Balance general fund budget by 2018.

These three priorities were considered during meetings with employee bargaining unit groups during FY 2014-15. In order to eliminate the furlough programs, it would cost the City an additional $2.35 million for the general fund. Employees contributing eight or nine percent to their retirement cost, would result in savings to the City of $1.3 million. The net cost to the general fund to eliminate the furlough, including offsetting savings from employees contributing to their retirement cost, was $1,064,000. For employees, it meant receiving the ten percent back in their paychecks, but then paying either eight or nine percent towards their retirement and <u>not</u> receiving the time off. This structure cost the City money and it wasn't seen as a benefit by employees, which wasn't an ideal bargaining position for either party. However, it did achieve the ultimate goals of eliminating the furlough and having employees back at work full time and shifting some costs to employees for retirement and healthcare.

Agreement was reached with all but two bargaining units which achieved City Council's stated goals. The City ultimately imposed terms on both the Fire and Local 1 unions.

The FY 2015-16 budget, reflects a reduction in the General Fund operating deficit of approximately $500,000. Revenues grew significantly, and for the first time in many years, expenditure growth did not keep pace with

revenue growth. This is due in large part to the shift in having employees contribute more towards their benefits package including retirement and healthcare.

The FY 2015-16 adopted budget deficit is shown to be $180,000, significantly reduced from prior year deficits. However, budgeted revenues include $754,000 of one-time sales tax revenues that will be recorded as revenue in FY 2015-16 related to the elimination of the State's triple-flip. This is a one-time clean-up payment and not recurring revenue. Additionally, the eventual elimination of all employee furloughs would add approximately $110,000 to employee salary and benefit costs. Therefore, it would be more accurate to describe the City's deficit using recurring revenues and expenditures, which results in a restated deficit of approximately $1,040,000. Even in light of this significantly higher, restated deficit, the City has the ESR funds necessary to cover deficit spending until the pension obligation bonds are paid off in FY 2016-17.

Revenues are projected to increase by $2.35 million (including one-time revenues of $754,000). The largest increases in revenue are property tax and sales tax, representing over 85% of the total increase. Expenditures are projected to grow by $1,112,000. The largest expenditure increases, approximately 88%, are related to employee costs and include:

- Elimination of employee furloughs;
- Retirement cost increases due to CalPERS rate increases; and
- Employee merit pay increases.

Personnel expenditures for salaries and benefits continue to be the largest portion of the budget, representing 78.8 percent of the general fund.

Economic Stabilization Reserves

The City established the Economic Stabilization Reserve (ESR) fund to cover estimated deficits during the economic downturn. The actual use of the ESR has been less than anticipated because: 1) Sales tax revenues have increased in 10 of the past 12 quarters; 2) The City has controlled expenditures causing actual expenditures at the end of the year to be significantly less than the total expenditures appropriated during the budget process; and 3) City departments have experienced an unusually high vacancy factor creating large budgetary savings in the past two fiscal years, particularly in the Police department.

The large vacancy savings has caused the ESR balance to remain high in spite of budget deficit calculations when the budget is adopted. Actual year-end deficits have been significantly less than the original adopted budget. The funding for the City's ESR and the usage of it is shown here:

Initial Funding FY 08-09	$ 2,300,000
Utilized for Operations FY 08-09	(592,000)
Utilized for Operations FY 09-10	(255,170)
Utilized for Operations FY 10-11	(827,579)
Remainder as of 6/30/11	$ 625,251
VRP Funding FY 10-11 Budget	1,350,000
VRP Funding FY 11-12 Budget	1,350,000
General Unallocated CIP FY 11-12	1,350,000
Total Carryover FY 11-12 thru FY 13-14	$ 4,675,251
Utilized for Operations FY 11-12	(422,623)
Utilized for Operations FY 12-13	(347,204)
Generated from Operations FY 13-14	636,133
Total ESR Committed as of 6/30/14	$ 4,541,557

Projections for FY 2014-15 indicate that there will once again be a surplus due to one-time vacancy savings.

The resulting ESR balance will be sufficient to fund projected general fund operating deficits until the City's pension obligation bonds are fully repaid in FY 2016-17. Thereafter, the City's long range financial plan projects a balanced budget in FY 2017-18.

Other General Fund Resources

Inclusive of the ESR, the City has approximately $16.3 million in general fund resources available as follows:

• Economic Stabilization	$4.5 M
• Healthy Cities	$4.5 M
• Unallocated CIP	$2.3 M
• Vehicle Replacement	$5.0 M
Total	$16.3 M

The funds in the Vehicle Replacement Fund are collected for the replacement of the City's fleet

of vehicles; they also could be used in the event of extreme emergencies.

Economic Conditions

The City, state, and nation have recovered from the Great Recession. Foreign economies continue to be in turmoil and under strain, while the economic situation in the U.S. is improving. Existing home sales increased 3.2 percent in June, exceeding analyst estimates of 0.9 percent growth. Existing homes are now selling at an annualized rate of 5.49 million, the highest level since February, 2008.

New jobless claims have reached a 40 year low. Initial jobless claims recently fell to 255,000 from 281,000, marking the lowest number of new jobless claims since 1973. The U.S. unemployment rate dropped to 5.3% in June as the economy continued its pace of adding more than 200,000 new jobs per month.

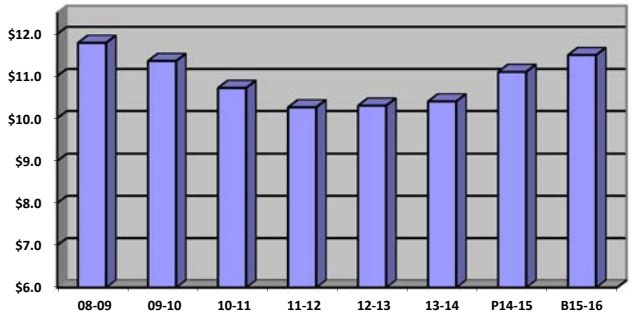
While the Federal Reserve seemed inclined to raise short-term rates later this year, the unsettled global situation could delay this action until 2016, even if labor markets and inflation trends support monetary tightening.

California's housing market continued to pick up steam as existing home sales and prices surged, with both showing consecutive increases in March, 2015. The market is continuing its upward trend as economic conditions improve throughout the state. The median price of an existing, single-family detached California home jumped in March from both the previous month and year. March's median price was $468,550, 7.2% higher than last year. For comparison, the San Francisco Bay Area's median price increased by 6.2%, the Central Valley Region increased by 8.6%, while the increase in Yuba City was 9.5%. In Yuba City, the median home sales price for full value sales for the quarter ended March 31, 2015, was $230,000. This was up from $193,000 from one year earlier, an increase of 19.2%. The average sales price three years prior was $144,250, resulting in an increase of 59.4% in a three year period. Home prices have not returned to the 2006 peak median price of $298,500, but have been increasing steadily for the past three years.

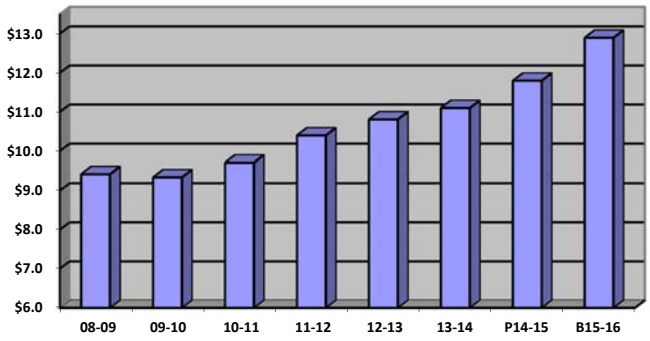
In FY 2013-14 property tax revenues stopped declining and made a turn-around into positive territory. In FY 2014-15 general fund values increased by 6.1% in comparison to the 4.0% budgeted. In FY 2015-16, values are budgeted to increase by 4.0% due to the increasing sales price of housing.

Yuba City, like most other communities, experienced significant declines in sales tax revenues during the recession. Sales tax grew an average of 3.55% in FY 2012-13 compared to the previous year. The growth in FY 2013-14 was 2.75% and for the first three quarters of FY 2014-15 it was 9.33%. The large increase in FY 2014-15 is attributed to the opening of three new auto dealerships during the year.

Property Tax (Millions)



Sales Tax (Millions)



Financial Summary

Revenues: Projected revenues for FY 2015-16 are $2.35 million more than FY 2014-15 totaling $37.2 million. Significant resource increases for FY 2015-16 include:

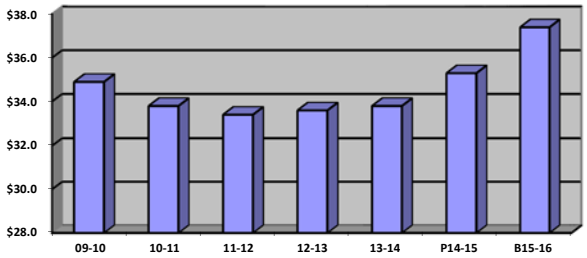
• Property Tax	$559,000
• Sales Tax	$684,000
• Sales Tax one-time	$754,000
• Cost Allocations	$73,000
• Energy Efficiency Lease	$68,000
• Hotel/Motel Surcharge	$52,000
• Franchise Fees	$50,000
• Other Items	$110,000
Total	$2,350,000

Expenditures: General Fund expenditures have increased by $1.11 million (3.0%) to a total of $37.4 million. The largest components of this increase relate to:

• Negotiations-Including Elimination of Furloughs	$542,000
• Retirement	$385,000
• PEPRA Savings	($88,000)
• Merit Pay Increases	$148,000
• Other Salary & Benefit	($4,000)
• Materials & Supplies	$129,000
Total	$1,112,000

Prior to the recession, the City budget had a total of 342 authorized full-time positions. The FY 2015-16 budget includes authorization for 290 full-time positions, an increase of two from the previous year. The additions include a limited-term HR technician to assist in recruitments to fill vacant positions and an administrative analyst in the Utilities department.

General Fund Expenditures (Millions)



Long-Range Outlook: The long-range fiscal model allows the City to look beyond the immediate fiscal year for planning purposes. The City strives to prepare realistic revenue projections that are conservatively optimistic. In the event of a slowdown in the economic recovery or a significant change due to the California drought, the City does not want to over project revenue resources, thereby requiring a reactive response in adjusting the budget. This dictates prudence in developing the proposed expenditure plan. Staff continues to monitor the two costs which continue to escalate at a rapid pace: 1) CalPERS retirement costs; and 2) healthcare costs. The City has concerns regarding the sustainability of CalPERS costs at the level they are currently provided – a concern that is shared by the CalPERS Board and is being actively evaluated.

The City's long range financial planning model does not anticipate a balanced budget until FY 2017-18 after the pension obligation bonds are paid off. In spite of significant increased levels of sales tax and property taxes, other revenue sources have been slower to recover. Additional challenges to achieving a long term sustainable balanced budget include providing employee compensation adjustments as there is a pent-up demand for employee salary raises, further increased costs expected for CalPERS retirement, healthcare cost increases, the need to commit funding for infrastructure renewal and replacement, and allocation of funding for providing police services to the Walton area.

Continuing CalPERS Cost Escalation

The City has already included CalPERS cost escalations over the next several years into its long-range financial projections for the following factors:

- Prior investment losses were substantial and cost recovery will be accelerated over a shorter period beginning with FY 2014-15.
- CalPERS will be adjusting its actuarial calculations to reflect longer life expectancies;
- The discount rate was reduced from 7.75% to 7.5%. This reduction in interest rate

reflects the anticipated return on the amount of CalPERS investment;

- CalPERS Board approved changes to the amortization and smoothing policies which spreads investment returns over a 15-year period with experience gains and losses paid for over a rolling 30-year period; and
- CalPERS adopted changes to the Risk Pooling structure which results in savings to Yuba City's safety plans equal to approximately $200,000 per year.

In April, 2015, CalPERS began discussing the next round of anticipated increases. In May, 2015, CalPERS sponsored a webinar titled, *Funding Risk and Risk Mitigation Workshop* and discussed two options they were reviewing for ensuring the long-term sustainability of the CalPERS system: the Flexible Glide Path and the Blended Glide Path. It is too early to determine the financial impact these methods would have on the City's retirement cost, but it is certain that they will increase costs for both the City and its employees.

Changes previously made to the City's retirement system should lower pension costs over the long term. This includes the transition to a two-tiered retirement system (with lesser benefits for new hires) and the creation of a third-tier retirement system created through state mandated pension reform laws (referred to as PEPRA). However, in the short term any savings are expected to be minor when offset by the increased CalPERS cost over the next five years.

Summary

The following table summarizes projected revenues and expenditures for the City's major operating budget funds:

	FY 2015-16 Revenues	FY 2015-16 Expenditures	Net Surplus or (Deficit)
General Fund	$37,246,000	$37,422,419	($176,419)
Water Operating	$10,414,131	$9,518,587	$895,544
Wastewater Operating	$12,516,303	$11,090,296	$1,426,007

Legislative Issues

The State of California eliminated redevelopment in FY 2011-12. Yuba City's redevelopment agency (RDA) and all other redevelopment agencies throughout the state were ordered to "wind down". Yuba City opted to continue in the capacity of the Successor Agency to the former Redevelopment Agency as part of the process. The FY 2015-16 budget includes only the cost allocation reimbursement to the general fund for staff support services provided to the Successor Agency (SA) and the scheduled debt service payments made on behalf of the SA (shown on the Debt Summary pages of the budget). This is because the Successor Agency is now a separate legal entity. During FY 2014-15 the Successor Agency received its Finding of Completion from Department of Finance and submitted its Long Range Property Master Plan for approval.

Key Issues and Priorities

This budget focuses on the maintenance of existing services and infrastructure. At the City Council's Annual Goals & Priority setting Workshop held in March, 2015, the Council's long standing priorities were reconfirmed and expanded:

- Public Safety: Police, Fire, Flood Control
  - Provide Police Services to all City residents
- Develop our Economy
- Maintain and Improve our Infrastructure
- Develop our Organization
  - Leadership Development
- Prepare for Growth
- Enhance our Image/Reputation

Flood Control: A Proposition 218 ballot process four years ago resulted in approval of an assessment to generate the necessary local match funding to construct levee improvements to enhance flood protection in the Sutter-Yuba City basin. Construction of the improvements is underway. Absent improvements, the remapping of flood zones in Sutter County by FEMA would likely have a significant effect on

Yuba City by requiring mandatory flood insurance for most residents. In a related effort, the City is actively working to ensure compliance with SB5 in order to support the growth and development of Yuba City as envisioned in our General Plan.

Public Safety: City Council continues to place a priority on funding for public safety services. In light of ongoing vacancies in the Police Department, the City has implemented recruitment and retention strategies including sponsoring candidates through the Police Academy. Focus remains strong in the participation of the regional task forces for both gang suppression and drug enforcement. In the whole United States, Uniform Crime Reporting Offenses for Part I crimes experienced a downward trend in 2014. The latest information available indicated a drop in violent crimes and property crimes throughout the nation overall. Yuba City experienced an 11.1 % decrease in Part I crimes since 2013 (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny/Theft and Motor Vehicle Thefts). Property crimes dropped 14.4% overall, almost double the national average, and a surprising number due to the release of over 10,000 inmates from state to local control (out of custody in most instances). Violent crimes increased by 25%, during 2014 (an increase of 44 violent crime offenses overall increasing from 177 to 223, indicating a small number of actual incidents when compared to like sized cities). Yuba City experienced an anomaly in the fact it decreased its violent crime rate in 2013 while nationwide it increased. The violent crime rate is well below the national average for similar size cities. We will monitor the violent crime increase and continue to insure we are a safe city. Yuba City continues to be below the national average for similar size cities in Part I crimes and over 25% lower than we were 10 years ago.

Economic Development: The City of Yuba City is ideally situated in the Sacramento region to meet the needs of any growing business and is proud to serve as Northern California's Agricultural Hub. Surrounded by a variety of farms that produce some of the world's best rice, peaches, walnuts, almonds, and prunes to name a few, the City is working to strengthen and expand our base of agricultural-based businesses. Yuba City is the corporate headquarters of Sunsweet, the world's largest dried fruit processing company, and Orchard Machinery Company. The City's Economic Growth Plan demonstrates a dedication to building, strengthening, and expanding our existing businesses.

Infrastructure Improvement: This past year brought confirmation that funding for the replacement of the 5th Street Bridge is in place and groundbreaking will occur within the next two years. To complement this project, additional funding will need to be secured for the improvement and widening of the Bridge Street corridor that connects the bridge to Highway 99. A $1.6 million engineering study of our wastewater plant was recently awarded and continued plant upgrades will be identified. Focus at the water plant is upon how to conserve water (used as part of the "backwash process") and possible use of an Aquifer Storage Recovery well.

Water Conservation: The ongoing drought has heightened everyone's awareness of water conservation. City staff will continue to educate the public and make every effort to meet State mandated consumption reduction requirements. One of the consequences of conservation has been a reduction in water usage and therefore water revenues as well. A rate study is underway (for both water and wastewater utilities) and options will be presented to the City Council.

Leadership Development: Executive staff evaluated anticipated employee transitions over the coming years and identified a need to prepare staff for advancement into supervisory positions. As a result, approximately 30 employees have participated in a UC Davis led "Leadership Development" course. Classes are held locally every few months and have been very well received. A sister program, the City's Leadership Academy, has been revived and 13 employees will attend the weeklong academy this fall. In many ways our City's success can be attributed to our ability to grow our leaders

from within – we are dedicated to continuing this success.

Customer Service: A cross section of department employees volunteered to participate on the "97% Team" to identify and implement customer service improvement initiatives. Thus far their focus has been on City Hall. We can expect their efforts to expand as they continue to evaluate City operations. Additionally, website enhancements are underway and the City's efforts to connect with citizens through technology (e.g., social media) will be greatly expanded in the coming year.

Accomplishments

Some of the major accomplishments in the past year include:

- Dedicated the necessary funding to improve the recruitment and retention of public safety personnel.
- Maintained a Balanced Budget (with the use of the Economic Stabilization Fund reserves and employee concessions).
- Advanced levee improvements through participation in the Sutter Butte Flood Control Agency.
- Advanced the implementation of the Economic Development Strategic Work Plan to grow opportunities for well-paying jobs, create a positive and inspiring self-image, and enhance the quality of life through collaborative and integrated actions.
- Advanced the Wastewater Collection System Rehabilitation and Replacement Project that provides major essential improvements to priority areas of the City with 50-100 year old infrastructure.
- Continued to partner with the Yuba Sutter Chamber of Commerce to provide a Visitor Center and Tourism program for regional tourism promotion, attraction and branding.
- Successfully completed the City's fifth "Make a Difference Day" through the City's H.A.N.D.S. (Helping Area Neighborhoods Develop Successfully) program.
- Completed construction of the Proposition 84 Water Line Project to construct a 16" water main on Franklin Road from Ohleyer Road to Township Road to serve Franklin Elementary School and residential properties on the north side of Franklin Road.
- Advanced water conservation outreach efforts including implementation of the WaterSmart Program, created a rebate program for high efficiency toilets, smart irrigation timers, and pre-rinse spray nozzles, and modified the "My Yuba City" app to allow reporting of water wasters.
- Utilized Federal grant funds to rehabilitate Garden Highway between Franklin road and Winship Road and Bogue Road between Railroad Avenue and Garden Highway.
- Adopted ordinances to address and reduce vagrancy issues. Specific items included new camping ordinances, addressing aggressive panhandling problems and increasing quality of life issues within our sphere of influence.
- Obtained grants through the Active Transportation Program and Blue Sky Program for continued development of the City's bikeway network.
- Finalized agreements with all City bargaining units with the ultimate goal on ending employee furloughs and maintain a balanced budget.

2015 - 2016 INITIATIVES

The initiatives listed below are examples of the Council's commitment to further their stated priorities and goals:

- Continue to monitor the City's financial health and ensure that the goal of reaching a balanced budget by FY18 is met.
- Support the Sutter Butte Flood Control Agency in their effort to increase flood protection for the citizens of Yuba City and work in a coordinated fashion with SBFCA staff as the City implements the requirements of SB5.

- Continue to be committed to maintaining a system of transparency, public engagement, and collaboration, thus ensuring the public's trust.
- Continue to advance the City's Economic Development Strategic Work plan to grow opportunities for well-paying jobs, create a positive and inspiring image and enhance the quality of life through collaborative and integrated actions.
- Through coordinated efforts with the National Resource Network, identify: 1) how we can strengthen the City's job readiness pipeline; and 2) options for financing utility infrastructure system upgrades.
- Continue to coordinate with Sutter County on regional planning.
- Continue to seek grants and opportunities for additional resources.
- Continue to advance the replacement of the 5th Street Bridge and the capacity of Highway 99 and Highway 20 through Yuba City.
- Continue to evaluate the cost effectiveness of existing services and identify more economical methods of providing municipal services.
- Advance the construction of Phase 2 of the Feather River Parkway – Willow Island Project.
- Develop active open spaces for recreation through current detention ponds and other projects.
- Identify areas for placement of a new park in the Tierra Buena area and submit for State grant funding.
- Complete the upgrade of the City Pavement Management System and forward a long-range infrastructure strategic plan.
- Advance the Highway 20 Design Study, primarily funded by a SACOG grant, to revitalize the older and underutilized commercial corridor that serves as the prominent gateway into Yuba City.
- Assure Yuba City's continued supply of quality surface water.
- Complete a Rate Study for the Water and Wastewater Rates.
- Advance the City's Water Conservation Plan to address the current drought conditions, help achieve 32% reduction in water use as mandated by the State, and meet the City's 2020 target per the Water Conservation Bill of 2009.
- Continue the Implementation of the City's Bike Master Plan.
- Implement the use of "Open Counter" software to allow improved access to zoning and other development related services
- Create and implement new programs that promote infill development projects.
- Continue to coordinate, standardize, and streamline the City's development approval process through the implementation of new procedures and policies, and new technology.
- Provide training to staff to ensure technical expertise and enhanced customer service.
- Graduate yet another Citizen Police Academy – accounting for over 800 attendees in the last 17 years.

Conclusion

The City Council has provided fiscal leadership and positive guidance in setting the overall priorities for operations and capital facilities through their strategic planning session and budget workshop conducted earlier this year. This year's budget continues to provide for the maintenance of critical services and public facilities. The capital budget focuses on the maintenance and enhancement of our existing infrastructure, water, wastewater, transportation, and levees. The current capital budget includes approximately $39 million in funding for projects.

Special recognition goes to our employees for continuing to work hard and serve the citizens of our community with a high level of public service. In addition, our Director of Finance,

Robin Bertagna, and the Finance team must be recognized for their dedicated efforts and countless hours in putting together the City's financial plan for the next fiscal year.

It is through the support of the City Council that staff is able to advance Quality Service, Innovation, and Leadership in the community; that support is greatly appreciated. Thank you.

Respectfully submitted,

Steven C. Kroeger
City Manager

Strategic Goals

Strategic Goal # 1 Exceptional Public Health & Safety	Provide exceptional services in order to maintain and ensure the health, safety and welfare of our community.
Strategic Goal # 2 Sense of Community	Ensure that the City retains a sense of community through planned development.
Strategic Goal # 3 High Quality of Life	Enhance the quality of life in the City.
Strategic Goal # 4 Organizational Development	Continuously develop the City organization to provide and maintain high quality services with given resources.
Strategic Goal # 5 Quality Service Delivery	Improve communications between citizens and the City and improve the level of customer satisfaction for public services.
Strategic Goal # 6 Use of Technology	Ensure that City employees have access to the technology necessary to provide high quality services.
Strategic Goal # 7 Modern Public Infrastructure	Provide adequate funding and management systems to maintain and enhance City infrastructure.
Strategic Goal # 8 Prudent Financial Management	Operate City government in a fiscally prudent and managerially responsible manner to assure the most efficient expenditure of public funds.
Strategic Goal # 9 Balanced Economic Development	Ensure a well-planned and diverse local economy in order to provide a strong economic base.

City Council

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Planning for the City's future through the General Plan and zoning update. Ensure that specific plans and annexations follow the adopted growth policies, thereby making Yuba City a desirable place to live and work.

1	2	3	4	5	6	7	8	9
				✔			✔	✔

2. Investing in a fiscally responsible infrastructure program which includes: transportation, bridges, road widening, interchanges, sewer and water, levee improvements and storm drains, which are critical to the long-term economic health and livability of Yuba City.

1	2	3	4	5	6	7	8	9
	✔	✔						✔

3. Having a strong economic policy to provide for the redevelopment of the downtown as a strong commercial hub for the region, provide future job centers and increase employment for our residents, and facilitate a jobs/housing balance for our community.

1	2	3	4	5	6	7	8	9
✔						✔	✔	

4. Committing the necessary resources to ensure a safe living environment for the community

1	2	3	4	5	6	7	8	9
✔	✔	✔						

5. Maintain high ethical standards and good moral judgment must be foremost in the actions of the City Council.

1	2	3	4	5	6	7	8	9
	✔		✔	✔				

City Manager

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Planning for the future of the City, both internally as well as externally, looking to long-term positive outcomes, making Yuba City a desirable place to live and work.

1	2	3	4	5	6	7	8	9
✔				✔		✔	✔	✔

2. Implementing the new General Plan, the downtown Strategic Plan, Infrastructure Plan, and an employee development plan which will produce long-term economic benefits to the City in order to meet its service delivery requirements for a growing city.

1	2	3	4	5	6	7	8	9
✔				✔		✔	✔	✔

3. Ensure implementation of City growth polices to provide for improved quality of life for all City residents.

1	2	3	4	5	6	7	8	9
✔	✔	✔	✔		✔	✔	✔	✔

4. Provide for the long-term economic health of the City through prudent fiscal stewardship.

1	2	3	4	5	6	7	8	9
				✔		✔	✔	✔

City Clerk

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Continue to use technology to create a more efficient method of maintaining official records and provide easy access to records for the public and City staff through the City's website.

1	2	3	4	5	6	7	8	9
	✔		✔	✔	✔			

2. Enhance outreach to the community to increase participation and diversity on the City's Boards, Commissions and Committees.

1	2	3	4	5	6	7	8	9
	✔		✔	✔				✔

3. Be committed to maintaining a system of transparency, public engagement, and collaboration, thus ensuring the public's trust. Transparency in government promotes accountability and provides information for citizens about what their local government is doing. Local government should be easily accessible, dynamic, and contain the information that is the most desired and useful to the community.

1	2	3	4	5	6	7	8	9
	✔		✔	✔	✔			

Economic Development

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

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High Quality of Life

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Organizational Development

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Quality Service Delivery

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Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Provide Opportunities for Jobs.

1	2	3	4	5	6	7	8	9
			✔	✔				

2. Create a Positive Community Image.

1	2	3	4	5	6	7	8	9
	✔			✔				

3. Business Retention and Growth.

1	2	3	4	5	6	7	8	9
			✔				✔	✔

Finance

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. *Monitor general fund budget every 90 days.* We will monitor the City's revenue and expenditures and report to Council, City employees and the public every 90 days in order to assure financial information is communicated timely and corrective action may be taken to address the City's structural budget deficit.

1	2	3	4	5	6	7	8	9
				✔			✔	

2. *Long Range Financial Planning.* By evaluating the City's budget on a multi-year basis, the City is able to plan on a long term basis so that resource allocation is better aligned with the organizational mission.

1	2	3	4	5	6	7	8	9
			✔	✔			✔	

3. *Use of technology*. Finance is transitioning to an almost paperless office by utilizing the Sire document scanning system. Staff will continue to store documents in electronic format in either the Sire system or by saving documents on CD Rom.

1	2	3	4	5	6	7	8	9
				✔	✔			

4. *Access to Information*. Integration of reporting software through the use of www.yubacity.net (Direct Link Systems) provide a means for the public to register compliments, questions and complaints for City official's review and response.

1	2	3	4	5	6	7	8	9
	✔			✔	✔			

5. Continue to apply for and receive awards for City's Budget and CAFR (Comprehensive Annual Financial Report)

1	2	3	4	5	6	7	8	9
			✔	✔			✔	

6. *Access to Information*. Maintenance of the City's information system through the use of GIS (Geographical Information Systems) provides a means for employees and the public to access consistent and current information.

1	2	3	4	5	6	7	8	9
				✔	✔			

7. *Promoting Services*. Enhancing communications with our customers (both employees and citizens) and promoting our City services will increase the spread of information and ideally increase civic awareness.

1	2	3	4	5	6	7	8	9
	✔	✔		✔			✔	

Human Resources

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

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Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Review current benefits packages in order to provide excellent benefits to our employees while negotiating the best possible rates.

1	2	3	4	5	6	7	8	9
			✔	✔			✔	

2. Provide for a comprehensive Risk Management Program including: safety training to include updated OSHA mandates and a reduction in the number of workers' compensation claims and length of time off work.

1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**
		✔	✔					

3. Continue staff training, and cross-training, in order to increase efficiency, provide professional development, and maintain up-to-date knowledge of changing technology, labor laws and regulations affecting both Human Resources' and the City's operations.

1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**
		✔	✔	✔	✔			

4. Continue the City's outreach into the community to increase applicant diversity.

1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**
			✔				✔	

5. During negotiations with bargaining units, maintain service levels.

1	2	3	4	5	6	7	8	9
			✔	✔			✔	

6. When conducting business with each other and our customers, we will be fair and open-minded in our interactions while maintaining a high level of sensitivity and confidentiality.

1	2	3	4	5	6	7	8	9
		✔	✔	✔				

7. Be and internal resource for the City's management and supervisors in dealing with a wide range of issues.

1	2	3	4	5	6	7	8	9
			✔				✔	

8. During ever-changing times, continue to expand knowledge and execute precise and necessary tracking and knowledge of the Affordable Health Care Act (ACA).

1	2	3	4	5	6	7	8	9
✔			✔	✔			✔	

Development Services

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Ensure implementation of City's Growth Policies to promote a comprehensively well planned community that will provide for improved quality of life for all City residents.

1	2	3	4	5	6	7	8	9
✔	✔	✔				✔		

2. Ensure public health and safety in building construction by providing an informed and knowledgeable working staff that can perform necessary plan check review and inspection of all construction projects within the city

1	2	3	4	5	6	7	8	9
✔			✔	✔	✔			

3. Continue pre-annexation zoning for the Sphere of Influence in conformance with the General Plan Land Use Diagram through the completion of master and specific plans and with policy direction from the City Council.

1	2	3	4	5	6	7	8	9
	✔			✔	✔			

4. Provide for alternative development of the City's former Redevelopment Area now that the Redevelopment Agency has been dissolved.

1	2	3	4	5	6	7	8	9
	✔					✔		✔

5. Continue to promote new economic development opportunities for business expansion, retention and attraction through the implementation of a "business –friendly" development approval process.

1	2	3	4	5	6	7	8	9
			✔	✔	✔			✔

6. Continue to provide and expand the supply of decent, safe, sanitary, and affordable housing for all economic segments of the community.

1	2	3	4	5	6	7	8	9
	✔	✔					✔	✔

7. Provide for proactive code enforcement services that will ensure a safe and attractive community.

1	2	3	4	5	6	7	8	9
✔	✔	✔						

8. Enhance communications between the City and our customers by providing an open discussion forum for feedback on department services.

1	2	3	4	5	6	7	8	9
	✔	✔	✔	✔				

Police

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Instill the ethical principles and quality values that professional law enforcement is known for in all our new police employees.

1	2	3	4	5	6	7	8	9
	✔	✔		✔				

2. Implement and/or modify as required, our Strategic Plan document to effectively plan for personnel and infrastructure enhancements in order to adequately address our expanding City population.

1	2	3	4	5	6	7	8	9
						✔	✔	✔

3. Continue to keep our focus on creating viable community partnerships and engaging in effective problem solving with the ongoing goal of continued excellent customer service.

1	2	3	4	5	6	7	8	9
	✔		✔	✔				

4. Foster continued principles of individual and group accountability by virtue of COMPSTAT (bi-weekly meetings involving representation of all Police Department groups, examining crime patterns, areas of concern, internal procedures which can be improved and evaluation of created action plans). This is done with the belief in mind that the absence of crime is the best evaluator of police performance.

1	2	3	4	5	6	7	8	9
✔			✔		✔			

5. Track technology advancements, which may enhance our effective and efficient delivery of police service and/or benefit officer safety.

1	2	3	4	5	6	7	8	9
✔			✔	✔	✔			

Fire

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Our growing community continues to increase the demands placed upon our Fire Department. We will remain committed to getting the right response personnel and equipment to the right place as quickly as possible.

1	2	3	4	5	6	7	8	9
✔		✔	✔	✔	✔			

2. Local, State and Federal requirements involving staffing, deployment and personnel issues will continue to impact our ability to provide essential services. Staffing levels and organizational structure, along with recruiting, training and retaining quality employees will continue to be a top priority.

1	2	3	4	5	6	7	8	9
✔			✔	✔	✔			

3. Our community is accustomed to receiving high quality fire and life safety services. These services do come with a cost. Cost recovery, where appropriate, and revenue generation will continue to be a priority for the Fire Department.

1	2	3	4	5	6	7	8	9
✔				✔	✔		✔	

4. Fire prevention efforts are well documented as being more cost effective than fire suppression efforts. Enhancing the requirements for built-in fire protection systems in Yuba City will be pursued.

1	2	3	4	5	6	7	8	9
✔		✔			✔	✔	✔	

5. Cooperating with neighboring fire and life safety service providers is in the best interests of our community. The Fire Department will continue to evaluate and pursue cooperative service agreements when possible.

1	2	3	4	5	6	7	8	9
✔				✔				

6. Through Fire Department Leadership Training, continue to build upon our Fire Department Vision of “Embracing a Lifestyle of Passion, Integrity and Honor, through Selfless Customer Service, Investing in our Employees and Investing in our Infrastructure.”

1	2	3	4	5	6	7	8	9
✔	✔			✔			✔	

7. In an effort to be better prepared for a major emergency or disaster, the Fire Department will begin the phase of siting, designing, and funding through grants of the City Emergency Operations Center (EOC) and Regional Training Center.

1	2	3	4	5	6	7	8	9
✔					✔	✔	✔	✔

Public Works

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. *Traffic Circulation Improvements:* North-south and east-west traffic suffers from a lack of major streets intended to be collectors to move traffic away from neighborhoods quickly and with minimal congestion.

1	2	3	4	5	6	7	8	9
✔	✔	✔		✔		✔		

2. *Economic Development and Redevelopment:* Infrastructure construction and continuation is needed to enhance redevelopment areas.

1	2	3	4	5	6	7	8	9
		✔				✔		✔

3. *Quality of Life:* Continue program to update, enhance, and expand those City facilities (parks, etc.) that provide quality of life.

1	2	3	4	5	6	7	8	9
		✔				✔		

4. *Maintain What We Have:* Proper and continued maintenance of all of the City's facilities and road system will extend facility life and save money.

1	2	3	4	5	6	7	8	9
	✔	✔				✔	✔	

5. *Flood Protection:* Improve the levee system protecting the City to ensure a minimum 100-year flood certification by FEMA.

1	2	3	4	5	6	7	8	9
✔		✔				✔		

Community Services

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Position our department to operate from a proactive rather than reactive approach as the City continues to experience growth and development.

1	2	3	4	5	6	7	8	9
✔	✔		✔	✔		✔		

2. Enhance and maintain the physical and aesthetic qualities of all public parks entrusted to our care.

1	2	3	4	5	6	7	8	9
✔		✔				✔		

3. Maintain and expand the quality, variety and affordability of our recreational programs, activities, services and special events to a growing community.

1	2	3	4	5	6	7	8	9
✔	✔						✔	✔

Utilities

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. *Regulations:* The water supply industry is coming under more stringent regulations that requires increased process control monitoring, analysis of water at lower chemical detection limits, and increased operator training. Improvements are being made to the groundwater and surface water systems to exceed regulatory requirements.

1	2	3	4	5	6	7	8	9
✔		✔				✔		

2. *Sense of Community:* Yuba City is known for providing high quality water. One reason a new citizen may choose to live in Yuba City is the drinking water quality. As Yuba City grows and expands the water supply must stay one step ahead.

1	2	3	4	5	6	7	8	9
✔	✔	✔				✔		

3. *Organizational Development:* Continued training of operations and maintenance staff is required in order to meet with new and changing regulations, increased efficiency, and professional development.

1	2	3	4	5	6	7	8	9
✔		✔	✔	✔				

4. *Quality Service Delivered:* Customers take for granted that water delivered to their homes and businesses is healthy and meets all standards. The health and safety of our customers is our highest priority.

1	2	3	4	5	6	7	8	9
✔		✔		✔				

5. *Use of Technology:* The Water Treatment Unit is committed to providing the most appropriate and cost effective use of modern technology.

1	2	3	4	5	6	7	8	9
✔					✔	✔	✔	

6. *Modern Infrastructure:* It is imperative that the water system stay ahead of demand. In order to meet the long-term objectives, the Water Master Plan is again being updated.

1	2	3	4	5	6	7	8	9
			✔				✔	

7. *Prudent Financial Management:* Management of the operations and capital improvement accounts are revised and evaluated to ensure fiscally responsible management.

1	2	3	4	5	6	7	8	9
✔		✔				✔	✔	

8. *Exceptional Pubic Health and Safety:* Health and Safety remain our highest priorities, as the Wastewater Treatment Facility Team, both for our employees and the community. The Team works collaboratively to solve, potential health and safety concerns that may affect the community.

1	2	3	4	5	6	7	8	9
✔		✔	✔			✔	✔	

9. *Exceptional Public Health and Safety:* The Team continues to improve effluent water quality due to stricter water quality standards. Standards are regulated by the California Regional Water Quality Control Board through NPDES permits. Improvements to existing treatment process units continues to challenge the Team as the City grows and new regulations are implemented. In addition, the Department will be challenged during implementation of new Waste Discharge Requirements for the collection system to reduce sanitary sewer overflows to protect public health.

1	2	3	4	5	6	7	8	9
	✔			✔		✔		

10. *Sense of Community:* As the City expands within the sphere of influence the Team works cooperatively with the development industry to ensure wastewater infrastructure is expanded, coordinated with other infrastructure, and appropriately phased to benefit both existing and new customers.

1	2	3	4	5	6	7	8	9
✔		✔						

11. *High Quality of Life:* The Team maintains and operates the facility, which protects the high quality of water in the Feather River.

1	2	3	4	5	6	7	8	9
✔			✔			✔	✔	

12. *Organizational Development*: The Team focuses on continuous improvement through attendance at conferences and training courses to enhance their skills in order to maintain high quality services to the community. To prepare for the future, the Team will focus on succession planning.

1	2	3	4	5	6	7	8	9
✔		✔						

13. *Quality Service Delivery*: Development has occurred around the perimeter of the Wastewater Treatment Facility, which requires constant vigilance by the Team to ensure that the facility is a good neighbor. The Team is continuously improving the entire facility's odor and fly control systems.

1	2	3	4	5	6	7	8	9
✔		✔						

14. *Quality Service Delivery*: The department is continuously improving communication with internal and external customers.

1	2	3	4	5	6	7	8	9
✔		✔						

15. *Use of Technology*: The Team uses a combination of the latest computer software and instrumentation to maintain and operate the facility both on-site and remotely.

1	2	3	4	5	6	7	8	9
✔		✔						

16. *Modern Public Infrastructure*: As the City grows the department will continue to be challenged by providing adequate funding for new infrastructure through connection fees and implementation of the Wastewater System Master Plan.

1	2	3	4	5	6	7	8	9
✔		✔						

17. *Prudent Financial Management*: All future underground infrastructure and roadway work will be coordinated to assure the most efficient expenditure of public funds. In addition, the Team will ensure fees are adequate and development is able to occur with sufficient infrastructure.

1	2	3	4	5	6	7	8	9
✔		✔						

18. *Prudent Financial Management*: Energy conservation is always a top priority of the Wastewater Treatment Facility.

1	2	3	4	5	6	7	8	9
✔		✔						

19. *Balanced Economic Development*: The Team will be using a hydraulic modeling tool to ensure infrastructure is adequately sized and has the capacity necessary for development within infill areas and within the Sphere of Influence as defined by the General Plan.

1	2	3	4	5	6	7	8	9
✔		✔						

20. *Exceptional Public Health and Safety*: The State of California Department of Health Services has certified the City laboratory in both water and wastewater analysis. Having a local laboratory certified by the State Department of Health Services helps provide exceptional service to maintain public health, safety and welfare.

1	2	3	4	5	6	7	8	9
✔					✔		✔	

21. *Exceptional Public Health and Safety*: The Pre-treatment Program continues to identify and measure pollutants being discharged to the Wastewater Facility by both domestic and industrial sources. By quantifying these pollutants, the Utilities Department can communicate with customers effectively and thus improve customer satisfaction.

1	2	3	4	5	6	7	8	9
✔				✔				

22. *Use of Technology*: The modern laboratory is computerized to automate sample processing, data manipulation, report generation and archiving. The use of technology is necessary in providing high quality services to the public.

1	2	3	4	5	6	7	8	9
				✔	✔			

23. *Modern Public Infrastructure*: The laboratory utilizes advanced instrumentation systems to meet the regulatory and customer demands. Automated laboratory equipment in conjunction with the laboratory computer network allows lab staff to quickly respond to customer needs.

1	2	3	4	5	6	7	8	9
				✔	✔	✔		

The General Plan

On April 8, 2004 the City Council adopted the new General Plan with Resolution #04-049. The General Plan is a statement for the direction the City is taking as it grows into the future. The General Plan helps the City map out the look and style of new development so that growth is controlled and the City can maintain a high level of service to its customers. The General Plan update happens once every 10 years so that the City never falls out of step with growth.

The City is at a crossroads – regional projections estimate that the population will increase by upwards of 50,000 persons over the next 20 years – effectively doubling the 2002 population. Currently, the residents of Yuba City enjoy the City's small size, the availability and affordability of housing, it's small town feeling, and the surrounding rural landscape. This plan, based on input from Yuba City citizens, business owners, elected officials, and City staff, strives to maintain what is good and desirable about Yuba City as it grows into the future. This plan builds on the quality of current planning work in the City – such as the Buttes Vista Neighborhood Plan, and the Harter and Central City Specific Plans – and to carry through those city-building principles to the City as a whole. It also is coordinated with and supports ideas in the Sutter County General Plan.

The maps and policies presented in the Plan are based on a real need for accommodating a future population and employment base combined with a real vision for the future. The Plan is comprehensive and long-range in scope. It will be used on an on-going basis as many City regulations, requirements, and actions are required by State law to be consistent with the General Plan. The Plan draws its ideas and policies from the many citizens who participated formally and informally in making both difficult and easy choices. The Plan envisions a growing community that preserves much of it's small town feel and social fabric with an improved economy, new job opportunities, affordable housing, improved public services and facilities, new parks, an urban growth boundary that protects the much-prized rural agricultural landscape, and an overall improved quality of life.

The Yuba City General Plan is a document required by State law and adopted by the City Council that addresses issues related to physical development, growth, and conservation of City resources.

The Plan:

- Outlines a vision of long-range physical planning and land uses in order to address the economic development and resource conservation aspirations of the community;
- Provides strategies and specific implementing actions that will allow this vision to be accomplished;
- Establishes policies and standards to be used as a basis for judging whether specific development proposals are in concert with the goals of the community;
- Provides guidelines and policies by which City departments, public agencies, and private developers can design projects that will enhance the character of the community, preserve and enhance critical environmental resources, and minimize hazards; and
- Provides the basis for establishing and setting priorities for detailed plans and implementing programs, such as the Zoning Ordinance, specific plans, impact fee studies, and the Capital Improvement Program.

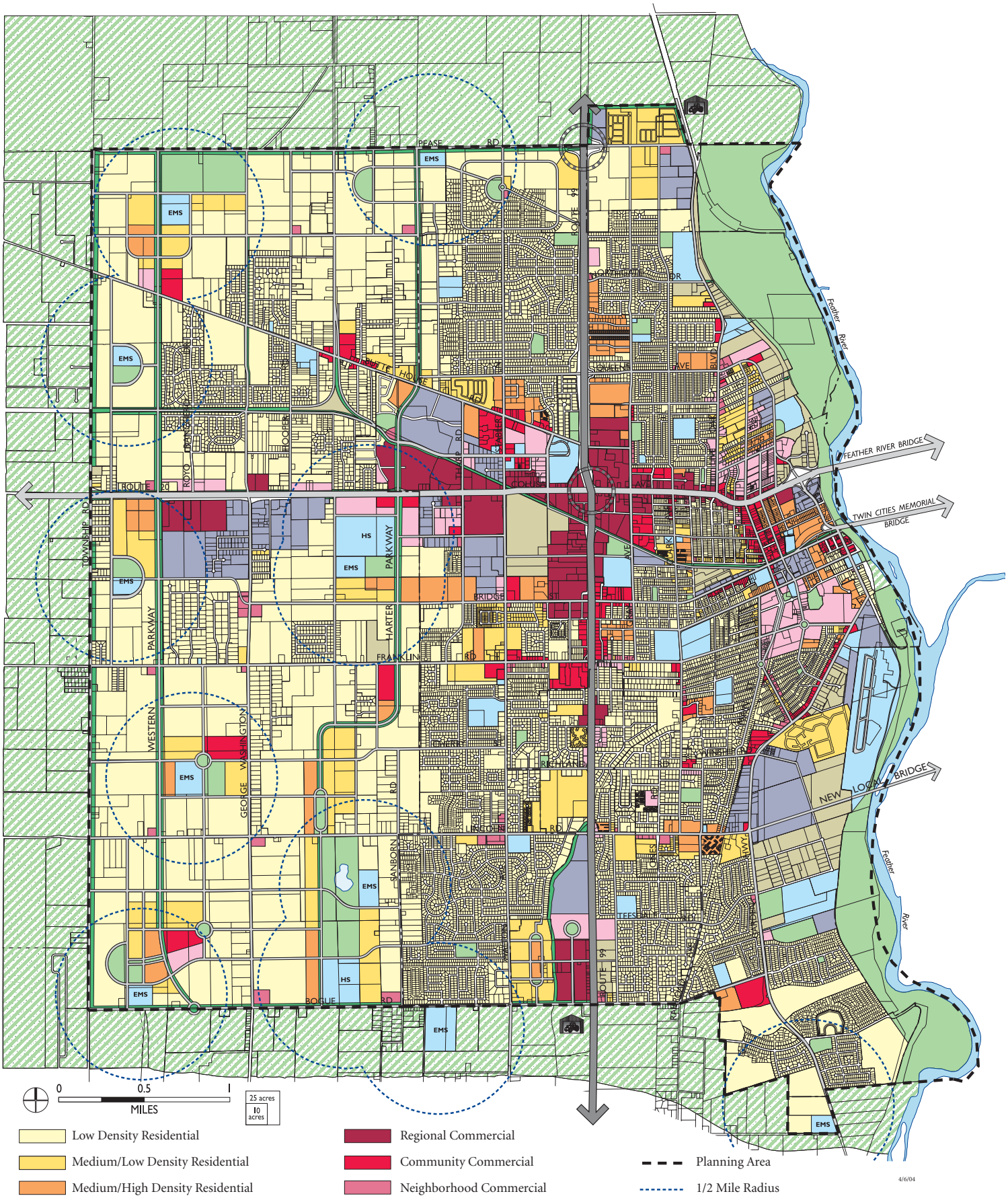

Figure 3-1

General Plan Diagram

DEVELOPMENT AGREEMENTS

The Growth policies in the Yuba City General Plan recognize that growth is caused by a wide variety of factors: state of the economy, interest rates, and availability of infrastructure outside of the City's jurisdiction. While most of these factors are out of the control of the City, the City should control the planning of land use and the financing of all new infrastructure including new roads, public improvements, and public safety services. To this end, the City can influence the rate of growth, the location of growth, the timing of growth, level of service, and the provision of municipal services including sewer and water and public safety services.

Within the areas identified as "Specific Plan Area," no preannexation zoning shall be accepted until completion of the specific plan.

Within the areas identified as "Master Plan Areas," preannexation zoning requests may be processed pending approval of a Development Agreement that addresses the 12 policies presented below.

GROWTH POLICIES

Prior to the City processing a preannexation zoning application, the following policies shall be implemented:

1. Prior to the City finalizing a development agreement, the developer will have a letter from the affected school district stating that the developer has satisfied their requirements for school infrastructure. This would generally apply to any developments over four residential units. The school district would expect, at a minimum, that all residential developments enter into a Mello Roos District and that, depending on the size of development, land dedication and school development may be an alternative subject to negotiation with the District.

2. All residential subdivisions will include an affordable housing component that meets the minimum production standard of affordable housing outlined in the regional compact adopted by the City of Yuba City in November, 2004. The housing production standard requires all new housing construction supply a minimum of 10% affordability as follows: 4% very low income, 4% low income, and 2% moderate or additional low or very low income (4-4-2).

   There are a variety of options of how best to meet the affordable housing requirement. These options would be subject to negotiations between the City and developer.

3. Drainage Plans shall be provided for all subdivisions of land and shall comply with the City and County's master drainage plans.

4. All developments proposing preannexation zoning to the City will enter into a Development Agreement with the City. At a minimum, the Development Agreement will address the financing of roads, parks, public facilities, sewer, water, drainage, and surrounding infrastructure as established in the General Plan.

5. All residential subdivisions shall meet the minimum standards for residential design as established by the City Council.

6. Sewer and water fees, including connection fees and the installation of major trunk lines from both plants, shall be incorporated into the cost of development and shall be part of the Development Agreement.

7. Development will be required to pay their fair share of major roadwork as part of their development and, in some cases, construct improvements of collectors and arterials that will adequately address infrastructure concurrent with their proposed development. This would be negotiated as part of the Development Agreement.

8. Payment of impact fees, which incorporate the public improvements necessary to implement the General Plan, will be required and will be part of the Development Agreement. These fees will be estimates

and final payment will be based on a formally adopted impact fee study approved by the City Council. In addition to the park impact fee, the Quimby Act will apply.

9. Payment of a fee to address levee improvements and potential flood issues will be required as part of the Development Agreement.

10. All developments will enter into a Community Facilities District to assist in funding police, fire and park maintenance.

11. All developments will address the community design policies in the General Plan including walkable, livable concepts and address the village concept as provided for in the General Plan.

12. It will continue to remain the policy of the City of Yuba City that City services will not be extended to unincorporated areas of the Sphere of Influence without first annexing to the City. As in the past, exceptions can be granted for serious health and safety related problems.

SUMMARY

Once the provisions of the policies have been completed and checked off by the Community Development Department and approved by the City Manager, a hearing for preannexation will be scheduled before the Planning Commission and City Council for consideration. All of these policies are subject to adequate sewer and water capacity and will be processed on a case-by-case basis. Developments completing the process and receiving preannexation zoning and annexation to the City will be issued building permits based on the City's ability to provide sewer and water at that time.

SUMMARY

1. The City's updated fiscal policy strives to maintain a minimum General Fund balance reserve equal to 15% of its operating budget. City Council approved increasing the level from 10% to 15% in November, 2013.

2. The City will strive to fund all current expenditures from current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues or rolling over short-term debt.

3. One-time funds will not be budgeted or used to pay ongoing operating expenses for the City. Exceptions require City Council approval and a financial plan to get back to covering ongoing expenditures using only ongoing revenues.

4. Recurring revenue growth (inflation) will be used to pay for recurring expenditures. Recurring expenditure increases should not be approved which exceed recurring revenue growth. Any new or expanded programs will be required to identify new funding sources and/or offsetting reductions in expenditures.

5. The Water and Wastewater Enterprise Funds will have revenues (customer charges, interest income, and all other income) sufficient to meet all cash operating expenses, capital expenses, prescribed cash reserves, and debt service coverage requirements set forth in related bond covenants.

6. All Internal Service Funds will have revenues (intra-City user charges, interest income, and other income) sufficient to meet all cash operating expenses and capital expenses. Such revenues shall also be sufficient to maintain cash reserves, which approximate the balance in accumulated depreciation.

7. The City will maintain appropriate reserves in the Employee Benefits Fund, Dental/Vision Fund, Disability Program Fund, General Liability Insurance Fund, and Workers' Compensation Insurance Fund to meet statutory requirements and actuarially projected needs.

8. The City will strive to maintain a minimum working capital balance equal to 90 days of operating requirements for the Water and Wastewater Enterprise Funds operating budgets. In addition, a cash capital improvement reserve will be maintained for capital improvement projects.

9. The City will maintain a long-range fiscal perspective through the use of an Annual Operating Budget, five-year Capital Improvement Program, and multi-year revenue and expenditure forecasting.

10. Major capital improvement projects will be funded using the most financially prudent method available. Such methods include:

    - Traditional long-term financing (bond issues).
    - "Pay As You Go" financing (using recurring revenues only).
    - Combination of debt financing and "Pay As You Go" financing.
    - Using cash accumulated in excess of policy requirements.

11. A Fiscal Impact Statement will be provided with each staff report submitted to the City Council as part of the City Council agenda process.

12. The City will comply with all the requirements of "Generally Accepted Accounting Principles."

13. The City will annually review and adopt a formal set of Investment Policies.

14. The City will annually review and adopt a formal set of Debt Policies.

15. The City will strive to pay competitive market level compensation to its employees.

INVESTMENT POLICY

It is the policy of the City of Yuba City to invest public funds in a prudent manner which will provide maximum security while meeting daily cash flow demands and conforming to all statutes governing the investment of public funds. Within these parameters, funds will be invested to optimize investment return.

The purpose of this document is to set forth the City's policies guiding prudent investment of temporarily idle funds and to establish guidelines and objectives for suitable investments including delegation of authority, prudence, monitoring and reporting, policy review, diversification, eligible securities, safekeeping, collateralization, selection of depositories, brokers/dealers, and glossary of terms.

A copy the City of Yuba City Investment Policy is available upon request from City Hall.

DEBT POLICY

In recognition of its responsibility for the management of debt obligation for itself and its component units, the City of Yuba City has developed a comprehensive set of formal debt policies. Such policies are necessary in order to consolidate information of debt obligations and to maintain good credit standing. These policies will be reviewed annually by the City Treasurer and Finance Director (the Debt Policies Committee) and any changes will be presented to the City Council for approval.

The City of Yuba City shall issue bonds primarily to finance capital improvement projects in accordance with set procedures included in the document. In a few instances, the City may be permitted to issue bonds to finance other projects or purposes, including operating expenses. However, such uses must receive City Council approval. For the purpose of this document, the term "bond" shall also include a variety of debt instruments including notes, commercial paper, certificates of participation, etc.

A copy the City of Yuba City Debt Policy is available upon request from City Hall.

FUND BALANCE POLICY

In June, 2011, City Council adopted a Fund Balance Policy in accordance with the requirements of Governmental Accounting Standard Board Statement No. 54. This Policy establishes procedures for reporting fund balance classifications, establishes prudent reserve requirements, and establishes a hierarchy of fund balance expenditures. The policy also authorizes and directs the Finance Director to prepare financial reports, which accurately categorize fund balance per GASB Statement No. 54. GASB 54 establishes five components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts and be spent as follows: Non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance and unassigned fund balance.

A copy the City of Yuba City Fund Balance Policy is available upon request from City Hall.

GENERAL POLICIES

Budgetary emphasis will focus on providing high quality municipal services, recognizing the fundamental importance to the citizens of public safety and properly maintained infrastructure.

The City will strive to fund all current expenditures from current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

The budget will provide sufficient funding for adequate maintenance and orderly replacement of capital plant and equipment.

Future maintenance needs for all new capital facilities will be fully costed out, and added costs will be recognized and included in future year budget projections.

Strong customer service and productivity improvements, with a focus on value added services, remain important budgetary goals.

Budgetary emphasis will focus on providing high quality municipal services, recognizing the fundamental importance to the citizens of public safety and properly maintained infrastructure.

BUDGETARY PROCEDURES AND AUTHORITY

The Finance Department notifies all City Departments when monthly reports are ready for review comparing budget vs. year-to-date actual expenditures for their respective department.

The City established a threshold cost of $5,000 for capitalization of fixed assets. This only applies if the estimated useful life of the asset is two years or more.

The City's Budget Document will include selected performance measures to better describe the workload of the different City programs, to gauge our effectiveness in providing services, and to ultimately be able to compare the City's overall performance with other like agencies.

All budgetary procedures will conform to State regulation and Generally Accepted Accounting Principles (GAAP).

Specific levels of budgetary authority will be maintained:

1. Department heads will be responsible for ensuring that expenditures within departmental budget categories of salaries & benefits; materials, supplies and services; and capital outlay do not exceed appropriations. Budget appropriations will be made at the line-item level; however, the level of control (level at which expenditures may not exceed appropriations) will be total departmental appropriations for each of these budget categories.
2. The City Manager will have the authority to transfer up to $50,000 in appropriations between capital projects and between funds for capital projects in order to meet the policy intent of the City Council.
3. City Council approval will be required to transfer appropriations between departments.
4. Contract change orders may be handled administratively up to the amount of the contract contingency approved by the City Council and within the appropriations set forth by the City Council.

REVENUE POLICIES

A diversified and stable revenue system will be maintained to shelter the City from short-run fluctuations in any single revenue source.

The City will estimate revenues using an objective, analytical process; in the case of assumption uncertainty, conservative projections will be utilized. Revenues will be projected for the current year and the next four years, will be updated at least annually, and will be reviewed semi-annually.

Intergovernmental assistance in the form of grants and loans will be used to finance only:

1. Capital improvements that are consistent with the Five-Year Capital Program priorities and can be maintained and operated over time; or
2. Technological upgrades or enhancements; or
3. Capital acquisition items; or
4. Operating programs which either can be sustained over time or have a limited horizon.
5. Other areas as determined by the City Council to be in the best interest of the City.

One-time revenues will be used for operating programs only after an examination determines whether they are subsidizing an imbalance between operating revenues and expenditures, and only if a long-term forecast shows that the operating deficit will not continue. In general, one-time revenues will be used only to support capital or other non-recurring expenditures.

All fees and charges for each enterprise fund (i.e., Water and Wastewater) will be set at a level that fully supports the direct and indirect cost of the enterprise.

RESERVE POLICY

The City's enterprise funds shall maintain working capital equal to at least 90 days of operating requirements for the Water and Wastewater operating budgets. This will be evaluated as of June 30th of each fiscal year end.

The City's internal service funds shall maintain working capital of at least 60 days of operating requirements. This will be evaluated as of June 30th of each fiscal year end.

The City's general fund shall maintain a fund balance equal to 15% of the total expenditures appropriated for the following fiscal year. This will be evaluated and measured as of June 30th of each fiscal year end. Historically, any funds in excess of the previously required 10% fund balance were to be placed into the unallocated general fund capital improvement project account. With the use of the City's Economic Stabilization Reserve Fund during the recession, this practice was discontinued and will be revisited when the City no longer has a general fund operating deficit.

The City strives to maintain its investment in capital equipment for vehicles and computers by utilizing internal service funds which "own" the vehicle or computer and "lease" it back to the user department throughout the useful life of the item. This practice is deemed prudent and will be continued for as long as is reasonably possible. Any action that significantly deteriorates the fund balance available for replacing capital assets must be approved by direction of the City Council.

If it becomes necessary to utilize reserve funds for unique one-time costs, emergencies or maintaining City services during periods of reductions, appropriations should, when feasible, be accompanied by a plan for the replenishment within a reasonable period of time.

Funding of reserves will come generally from one-time revenues, excess fund balance and projected revenues in excess of projected expenditures. They will generally be reserved in the following priority order:

1. Reserve for Economic Contingency or Emergencies
2. Reserve for Capital Improvements
3. Reserve for Future Years' Budgets

However, flexibility will be retained to allocate available funds among the reserves based on the current circumstances and needs of the City's various operating funds.

CITY OF YUBA CITY
GANN APPROPRIATIONS LIMIT
FY 2015-2016

In 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution). Informally known as the "Gann Initiative," Article XIII-B provides limits regarding the total amount of appropriations in any fiscal year from "the proceeds of taxes."

In 1980, the State Legislature added Section 9710 to the Government Code. This section states that the governing body of each city must establish, by resolution, an appropriations limit for the following year. The limit for any fiscal year is equal to the previous year's limit, adjusted for population changes and the change in the US Consumer Price Index (or California per capita personal income, if smaller). The necessary statistical information is provided by the California Department of Finance.

The original Article XIII-B (Proposition 4) and its implementing legislation were further modified by SB88 and Proposition 111 (approved by the voters in June 1990). The changes were incorporated into the FY 1990-91 and FY 1991-92 Appropriations Limits. Beginning with the FY 1990-91 Appropriations Limit, a city may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income, or the growth in the non-residential assessed valuation due to construction within the city and the population growth within the county or the city.

The following compares the difference between Yuba City's FY 2015-2016 Appropriations Limit and the estimated proceeds of taxes in the adopted FY 2015-2016 Annual Budget. It reflects a significant gap of $129,702,587. The City remains well below its Appropriations Limit for FY 2015-2016.

Yuba City Appropriations Limit

Fiscal Year	*Appropriations Limit*	*Subject to Limit*	*Difference*
1993-1994	16,181,332		
1994-1995	17,393,314		
1995-1996	18,656,069		
1996-1997	19,764,239		
1997-1998	20,764,309	$ 10,672,576	$10,091,373
1998-1999	22,053,773	11,287,371	10,766,402
1999-2000	23,168,150	11,742,557	11,425,593
2000-2001	24,507,269	12,121,933	12,385,336
2001-2002	31,472,235	13,723,116	17,749,119
2002-2003	32,671,327	15,469,027	17,202,300
2003-2004	36,124,686	17,528,659	18,596,027
2004-2005	39,119,422	18,111,670	21,007,752
2005-2006	46,743,797	21,537,304	25,206,493
2006-2007	50,254,256	25,972,260	24,281,996
2007-2008	53,867,537	27,832,496	26,035,041
2008-2009	60,611,753	28,429,415	32,182,337
2009-2010	116,156,363	25,527,163	90,629,200
2010-2011	116,353,829	23,828,071	92,525,758
2011-2012	120,589,108	23,210,946	97,378,162
2012-2013	126,136,207	23,049,722	103,086,485
2013-2014	133,616,084	25,359,739	108,256,345
2014-2015	150,318,095	26,381,439	123,936,655
2015-2016	157,984,318	28,281,716	129,702,602

CITY OF YUBA CITY
GANN APPROPRIATIONS LIMIT
FY 2015-2016
Appropriations Setting Limit Methodology

FY 2014-2015 Appropriations Limit		$150,318,095
Per Capita Personal Income Change		…..3.82%
Percentage Change in Yuba City Population..... *January 2014 to January 2015*		1.23%
FY 2015-2016 Appropriations Limit Adjustment Factor *(1.0382 x 1.0123)*	*times* 1.0510	
City of Yuba City FY 2015-2016 Appropriations Limit		$157,984,318
Appropriations Subject to Limitation *FY 2015-2016*		$ 28,281,716
Difference		**$ 129,702,602**

EXHIBIT A **Resolution No. 15-027**

“Resolution of the City Council of the City of Yuba City Adopting the City’s Operating Budget for Fiscal Year 2015-2016.”

EXHIBIT B **Resolution No. 15-028**

“Resolution of the City Council of the City of Yuba City Adopting the City’s Capital Improvement Program Budget for Fiscal Year 2015-2016.”

EXHIBIT C **Resolution No. 15-029**

"Resolution of the City Council of the City of Yuba City Determining and Establishing the City's Appropriations Limit for Fiscal Year 2015-2016."

RESOLUTION NO. 15-027

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY ADOPTING THE CITY'S OPERATING BUDGET FOR FISCAL YEAR 2015-2016

WHEREAS, a proposed operating budget for the City of Yuba City for the fiscal year commencing July 1, 2015 and ending June 30, 2016 was submitted to the City Council by the City Manager on May 22, 2015 in accordance with Section 2-2.02 of the Municipal Code; and,

WHEREAS, a special City Council workshop on the proposed FY 2015-2016 Operating Budget ("proposed annual budget") was held on May 26, 2015; and,

WHEREAS, the Council desires to make certain year-end transfers in the current fiscal year to establish reserves and anticipate certain expenditures that are incorporated in the proposed annual budget; and,

NOW, THEREFORE, the City Council of the City of Yuba City does hereby resolve as follows:

Section 1. The proposed annual budget is adopted as the annual budget for the City of Yuba City for the fiscal year commencing July 1, 2015 and ending June 30, 2016.

Section 2. The Finance Director is directed to ensure that as of June 30, 2015, the general fund has a reserve fund balance no less than 15% of FY 15-16 General Fund expenditures in accordance with the provisions of the City's Fiscal Policy.

Section 3. The Finance Director is directed to ensure that as of June 30, 2015, the Water and Wastewater operating funds have a 90 day reserve fund balance in accordance with the provisions of the City's Budget Policy.

Section 4. Pursuant to California Code Section 36516, Municipal Code Section 2-1.07 was amended in January 2008 to increase the City Council compensation from $500 per month to $600 per month. Due to fiscal constraints, implementation of the increase was not implemented and council members will continue to defer all but $500 per month in compensation until such time as employee compensation reductions are restored.

Section 5. The Finance Director is authorized to make other such revisions, individual appropriation line-item changes, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the programs specified in this resolution, and in full accordance to the direction provided by the City Council up until the adoption of the resolution.

The foregoing Resolution of the City Council of the City of Yuba City is duly introduced, PASSED AND ADOPTED at a regular meeting thereof held on this 2nd day of June, 2015 by the following vote:

Ayes: Councilmembers Buckland, Didbal, Cleveland, Gill, and Mayor Dukes

Noes: None

Absent: None

John Dukes, Mayor

Attest:

Terrel Locke, City Clerk

CITY OF YUBA CITY INCORPORATED JAN 23, 1908 SUTTER CO. CALIFORNIA

going instrument is a correct copy
original on file in this Office.

CERTIFIED 6/8/15
Terrel Locke, City Clerk of the
City of Yuba City, State of California
By Terrel Locke, City Clerk
Deputy

RESOLUTION NO.15-028

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY ADOPTING THE CITY'S CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2015-2016

WHEREAS, a proposed capital improvement program budget for the City of Yuba City for the fiscal year commencing July 1, 2015 and ending June 30, 2016 was submitted to the City Council by the City Manager on May 22, 2015 in accordance with Section 2-2.02 of the Municipal Code; and,

WHEREAS, a special City Council workshop on the proposed FY 2015-2016 Capital Improvement Program Budget ("proposed CIP budget") was held on May 26, 2015; and,

WHEREAS, City Council reviewed and discussed projects proposed in the FY 2015-2016 Capital Improvement Program Budget during the budget workshop on May 26, 2015; and,

NOW, THEREFORE, the City Council of the City of Yuba City does hereby resolve as follows:

Section 1. The proposed annual CIP budget is adopted for the City of Yuba City for the fiscal year commencing July 1, 2015 and ending June 30, 2016.

Section 2. The Draft Capital Improvement Budget was provided to the Planning Commission for review and comment on May 22, 2015. The Planning Commission approved the findings of consistency with the General Plan at their regularly scheduled May 27, 2015 meeting.

The foregoing Resolution of the City Council of the City of Yuba City is duly introduced, PASSED AND ADOPTED at a regular meeting thereof held on this 2nd day of June, 2015 by the following vote:

Ayes: Councilmembers Buckland, Didbal, Cleveland, Gill, and Mayor Dukes

Noes: None

Absent: None

John Dukes, Mayor

Attest:

Terrel Locke, City Clerk

CITY OF YUBA CITY INCORPORATED JAN 23, 1908 SUTTER CO. CALIFORNIA

The Forgoing Instrument is a correct copy of Original on file in this Office.

CERTIFIED 6/8/15
Terrel Locke, City Clerk of the City of Yuba City, State of California
By Terrel Locke, City Clerk

Deputy

RESOLUTION NO.15-029

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY DETERMINING AND ESTABLISHING THE CITY'S APPROPRIATIONS LIMIT FOR FISCAL YEAR 2015-2016

WHEREAS, on November 6, 1979, the voters of the State of California approved an initiative measure which added Article XIIIB to the California Constitution; and,

WHEREAS, said constitutional provision imposes a limitation upon certain annual appropriations of state and local public entities; and,

WHEREAS, pursuant to said new constitutional provision, the State Legislature amended the Government Code by adding thereto Division 9 to Title I of said Code (§7900 et seq.); and,

WHEREAS, California Government Code Section 7910 requires the governing body of each local jurisdiction to establish its appropriations limit by resolution; and,

WHEREAS, pursuant to said code section, the documentation provided by the Finance Director upon which the determination and establishment of this resolution is based has been and is on file with and available for public inspection in the office of the City Clerk for fifteen (15) days prior to the date of adoption of this resolution.

NOW, THEREFORE, the City Council of the City of Yuba City does hereby resolve as follows:

Section 1. Pursuant to Government Code §7910 the appropriations limit for Fiscal Year 2015-2016 is determined to be and shall be the sum of $157,984,318.

Section 2. The limitation established by the above paragraph includes only "appropriations subject to limitation," as said phrase is defined by Section 9 of Article XIIIB of the California Constitution is the sum of $28,281,716.

The foregoing Resolution of the City Council of the City of Yuba City is duly introduced, PASSED AND ADOPTED at a regular meeting thereof held on this 2nd day of June, 2015 by the following vote:

Ayes: Councilmembers Buckland, Didbal, Cleveland, Gill, and Mayor Dukes

Noes: None

Absent: None

John Dukes, Mayor

Attest:

Terrel Locke, City Clerk

CITY OF YUBA CITY INCORPORATED JAN 23, 1908 SUTTER CO. CALIFORNIA

...e Forgoing Instrument is a correct copy of Original on file in this Office.

CERTIFIED 6/8/15

Terrel Locke, City Clerk of the City of Yuba City, State of California

By Terrel Locke, City Clerk

Deputy

Budget Summaries

The Budget Summaries section uses charts and tables to provide an overview of the Adopted FY 2015-16 Budget. This section is organized as follows:

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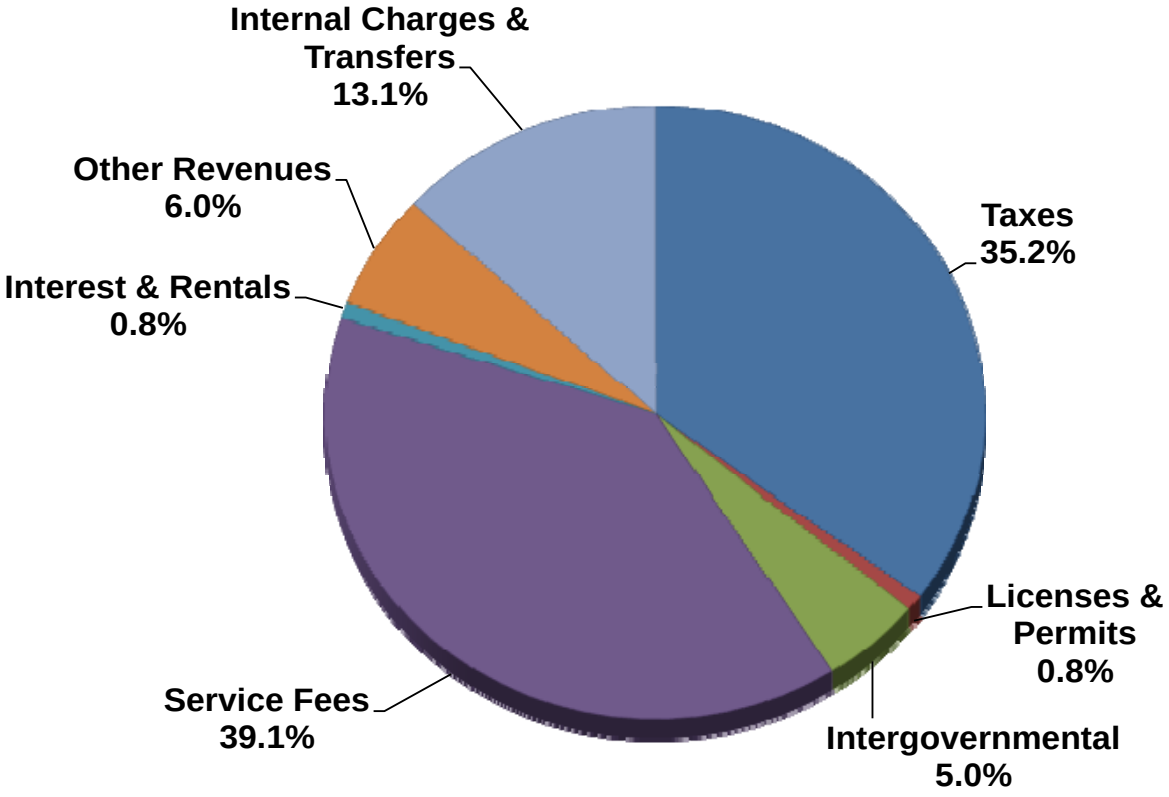
City Wide Source of Funds

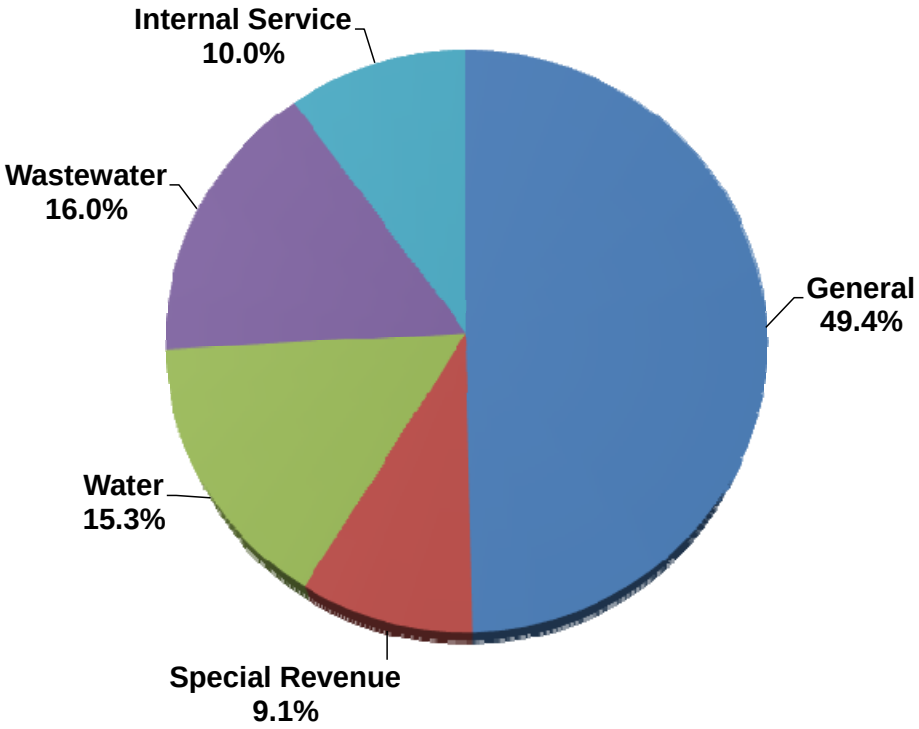
Fiscal Year 2015-16



Taxes	$	27,515,560
Licenses & Permits	$	655,000
Intergovernmental	$	3,893,786
Service Fees	$	30,601,960
Interest & Rentals	$	663,347
Other Revenues	$	4,713,530
Internal Charges & Transfers	$	10,234,573
Total Revenues	$	78,277,756

City Wide Use of Funds

Fiscal Year 2015-16



General	$	37,422,219
Special Revenue	$	6,851,332
Water	$	11,533,069
Wastewater	$	12,059,245
Internal Service	$	7,538,538
Total Expenditures	$	75,404,403

All Funds Budget Summary

FY 2015-2016

Fund Description	Estimated Beg. Balance 6/30/2015	Projected Revenues	Total Appropriations	Projected Ending Balance 6/30/2016
General Fund	**$ 4,530,069**	**$ 37,246,000 ****	**$ 37,422,219**	**$ 4,353,850**
Special Revenue Funds				
CDBG Program	60,300	578,286	566,286	72,300
CDBG Housing RLF	24,500	3,500	3,500	24,500
HOME Program Income	90,500	112,540	111,800	91,240
Streets & Roads	1,084,800	1,602,350	2,072,900	614,250
Transportation Development Act	1,259,500	1,553,600	1,234,000	1,579,100
Traffic Safety	281,700	217,800	150,000	349,500
Suspended Traffic Offender	144,300	116,400	75,000	185,700
Development Impact Fees	14,516,500	1,509,700	1,807,200	14,219,000
Fire Mitigation Impact Fees	1,250	13	-	1,263
Landscape Assessments	874,400	673,148	677,658	869,890
Residential Street Lighting	117,200	121,672	132,988	105,884
DOE Energy Conservation	92,700	20,900	20,000	93,600
Recology Rate Stabilization	495,200	350,000	-	845,200
Total Special Revenue Funds	**19,042,850**	**6,859,909**	**6,851,332**	**19,051,427**
Enterprise Funds				
Surface Water Operating	6,778,500	10,414,131	9,518,587	7,674,044
Water Capital	213,000	2,100,100	1,519,119	793,981
Water - SRF Loans	567,800	650,000	495,363	722,437
Wastewater Operating	3,657,800	12,516,303	11,090,296	5,083,807
Wastewater Capital	1,132,100	477,000	968,949	640,151
Total Enterprise Funds	**12,349,200**	**26,157,534**	**23,592,314**	**14,914,420**
Internal Service Funds				
Employee Benefits	534,300	3,351,700	3,352,600	533,400
Dental/Vision	300,600	578,500	500,000	379,100
Disability Program	51,600	35,900	30,000	57,500
General Liability	413,600	694,600	744,616	363,584
Workers Comp Insurance	1,399,600	1,056,800	1,305,000	1,151,400
Vehicle Maintenance	264,200	769,050	802,177	231,073
Vehicle Replacement	7,366,100	989,963	195,000	8,161,063
Technology Replacement	2,591,800	537,800	609,145	2,520,455
Total Internal Service	**12,921,800**	**8,014,313**	**7,538,538**	**13,397,575**
Total	**$ 48,843,919**	**$ 78,277,756**	**$ 75,404,403**	**$ 51,717,272**

** Note: This includes one-time revenues of $754,120 for the final sales tax triple flip clean-up payment which will not be received by the City until August, 2016.

All Fund Summary-Revenues By Category

FY 2015-16

Fund Description	Taxes	Licenses & Permits	Inter-governmental	Service Fees	Interest & Rentals	Other Revenues	Internal Charges & Transfers	Total Adopted
General Fund	**$ 27,515,560 ** **	**$ 655,000**	**$ 90,000**	**$ 2,257,700**	**$ 75,300**	**$ 282,330**	**$ 6,370,110**	**$ 37,246,000**
Special Revenue Funds								
CDBG Program	-	-	566,286	-	-	12,000	-	578,286
CDBG Housing RLF	-	-	-	-	3,500	-	-	3,500
HOME Program	-	-	105,000	-	7,540	-	-	112,540
Streets & Roads	-	-	1,591,500	-	10,850	-	-	1,602,350
Transportation Development Act	-	-	1,541,000		12,600	-	-	1,553,600
Traffic Safety	-	-	-	215,000	2,800	-	-	217,800
Suspended Traffic Offender	-	-	-	115,000	1,400	-	-	116,400
Development Impact Fees	-	-	-	1,311,000	145,200	53,500	-	1,509,700
Fire Mitigation Impact Fees	-	-	-	-	13	-	-	13
Landscape Assessment	-	-	-	664,126	9,022	-	-	673,148
Residential Street Lighting	-	-	-	120,500	1,172	-	-	121,672
DOE Energy Conservation	-	-	-	-	20,900	-	-	20,900
NSP III	-	-	-	-	-	-	-	-
Recology Rate Stabilization	-	-	-	-	5,000	345,000	-	350,000
Total Special Revenue	**-**	**-**	**3,803,786**	**2,425,626**	**219,997**	**410,500**	**-**	**6,859,909**
Enterprise Funds								
Surface Water Operating	-	-	-	10,367,131	47,000	-	-	10,414,131
Water Capital	-	-	-	2,070,900	29,200	-	-	2,100,100
Water - SRF	-	-	-	650,000	-	-	-	650,000
Wastewater Operating	-	-	-	12,420,603	95,700	-	-	12,516,303
Wastewater Capital	-	-	-	410,000	67,000	-	-	477,000
Total Enterprise	**-**	**-**	**-**	**25,918,634**	**238,900**	**-**	**-**	**26,157,534**
Internal Service Funds								
Employee Benefits	-	-	-	-	5,300	3,346,400	-	3,351,700
Dental/Vision Plan	-	-	-	-	3,000	575,500	-	578,500
Disability Program	-	-	-	-	500	35,400	-	35,900
General Liability	-	-	-	-	4,100	-	690,500	694,600
Workers Comp Insurance	-	-	-	-	14,000	-	1,042,800	1,056,800
Vehicle Maintenance	-	-	-	-	2,650	24,400	742,000	769,050
Vehicle Replacement	-	-	-	-	73,700	13,000	903,263	989,963
Technology Replacement	-	-	-	-	25,900	26,000	485,900	537,800
Total Internal Service	**-**	**-**	**-**	**-**	**129,150**	**4,020,700**	**3,864,463**	**8,014,313**
Total All Funds	**$ 27,515,560**	**$ 655,000**	**$ 3,893,786**	**$ 30,601,960**	**$ 663,347**	**$ 4,713,530**	**$ 10,234,573**	**$ 78,277,756**

** Note: This includes one-time revenues of $754,120 for the final sales tax triple flip clean-up payment which will not be received by the City until August, 2016.

All Fund Summary-Expenditures By Category

FY 2015-16

Fund Description	Salaries & Benefits	Supplies & Services	Capital Acquisitions	Internal Charges & Transfers	Total Adopted
General Fund	**$ 29,496,389**	**$ 7,139,184**	**$ 50,000**	**$ 736,646**	**$ 37,422,219**
Special Revenue Funds					
CDBG Program	-	566,286	-	-	566,286
CDBG Housing RLF	-	3,500	-	-	3,500
HOME Program	-	111,800	-	-	111,800
Streets & Roads	-	-	-	2,072,900	2,072,900
Development Impact Fees	-	384,322	-	1,422,878	1,807,200
Traffic Safety	-	-	-	150,000	150,000
Suspended Traffic Offender	-	-	-	75,000	75,000
Transportation Development Act	-	-	-	1,234,000	1,234,000
Landscape Assessment	-	400,802	-	276,856	677,658
Residential Street Lighting	-	119,436	-	13,552	132,988
Fire Mitigation Impact Fees	-	-	-	-	-
NSP III Program	-	-	-	-	-
Energy Conservation	-	20,000	-	-	20,000
Total Special Revenue	**-**	**1,606,146**	**-**	**5,245,186**	**6,851,332**
Enterprise Funds					
Surface Water Operating	2,552,139	4,205,952	35,000	2,725,496	9,518,587
Water Capital	-	-	-	1,519,119	1,519,119
Water - SRF	-	495,363	-	-	495,363
Wastewater Operating	3,497,892	4,515,135	273,500	2,803,769	11,090,296
Wastewater Capital	-		-	820,189	820,189
Wastewater - SRF		148,760			148,760
Total Enterprise	**6,050,031**	**9,365,210**	**308,500**	**7,868,573**	**23,592,314**
Internal Service Funds					
Employee Benefits	-	3,352,600	-	-	3,352,600
Dental/Vision Plan	-	500,000	-	-	500,000
Disability Program	-	30,000	-	-	30,000
General Liability	-	744,616	-	-	744,616
Workers Comp Insurance	-	1,305,000	-	-	1,305,000
Vehicle Maintenance	387,660	414,517	-	-	802,177
Vehicle Replacement	-	9,000	186,000	-	195,000
Technology Replacement	-	326,245	282,900	-	609,145
Total Internal Service	**387,660**	**6,681,978**	**468,900**	**-**	**7,538,538**
Total All Funds	**$ 35,934,080**	**$ 24,792,518**	**$ 827,400**	**$ 13,850,405**	**$ 75,404,403**

Budget Comparison By Fund-Revenues

FY 2015-16

Fund Description	Actual 2011-12	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Projected 2014-15	Adopted 2015-16
General Fund	**$ 33,814,182**	**$ 34,025,605**	**$ 35,081,645**	**$ 34,896,500**	**$ 36,725,000**	**$ 37,246,000** **
Special Revenue Funds						
CDBG Program	437,648	666,509	393,370	560,276	551,276	578,286
CDBG Housing RLF	5,363	44,178	37,294	2,400	25,700	3,500
HOME Program	808,629	143,909	154,572	118,800	4,900	112,540
Streets & Roads	2,202,989	3,123,380	3,508,332	1,808,147	4,068,200	1,602,350
TDA	1,345,087	1,464,744	1,696,190	1,289,450	1,317,050	1,553,600
Traffic Safety	303,634	223,628	173,402	155,900	249,850	217,800
Suspended Traffic Offender	73,713	95,947	96,140	75,400	79,270	116,400
Development Impact Fees	1,618,549	2,105,948	822,736	822,000	2,480,300	1,509,700
Fire Mitigation Impact Fees	3,421	460	107	210	12	13
Landscape Assessments	536,289	543,932	572,181	518,161	526,632	673,148
Residential Street Lighting	116,297	121,293	124,220	125,977	123,982	121,672
DOE Energy Conservation	9,735	10,209	56,764	32,300	95,850	20,900
NSP III	-	1,093,426	2,575,168	1,200,000	741,500	-
Recology Rate Stabilization	110,140	245,954	237,740	235,800	323,300	350,000
Total Special Revenue	**7,571,494**	**9,883,517**	**10,448,215**	**6,944,821**	**10,587,822**	**6,859,909**
Enterprise Funds						
Surface Water Operating	8,892,533	11,732,998	13,928,527	10,463,000	10,025,500	10,414,131
Water Capital	842,738	998,731	1,467,316	2,928,100	1,167,500	2,750,100
Wastewater Operating	9,806,713	10,728,226	11,890,762	12,047,180	12,083,830	12,516,303
Wastewater Capital	355,607	462,106	661,083	464,400	496,700	477,000
Total Enterprise	**19,897,591**	**23,922,061**	**27,947,688**	**25,902,680**	**23,773,530**	**26,157,534**
Internal Service Funds						
Employee Benefit	2,877,717	2,951,848	3,103,028	3,770,350	3,286,050	3,351,700
Dental/Vision Plan	541,721	486,948	498,462	567,800	503,500	578,500
Disability Program	14,470	38,108	27,926	32,900	28,400	35,900
General Liability	404,537	444,713	493,571	634,300	655,573	694,600
Workers Comp Insurance	703,097	374,786	553,810	987,000	1,033,250	1,056,800
Vehicle Maintenance	646,121	595,844	650,833	766,300	766,126	769,050
Vehicle Replacement	752,039	708,104	839,934	786,500	754,337	989,963
Technology Replacement	515,088	405,640	417,123	518,950	518,941	537,800
Total Internal Service	**6,454,790**	**6,005,991**	**6,584,687**	**8,064,100**	**7,546,177**	**8,014,313**
Total All Funds	**$ 67,738,057**	**$ 73,837,174**	**$ 80,062,235**	**$ 75,808,101**	**$ 78,632,529**	**$ 78,277,756**

**Note: This includes one-time revenues of $754,120 for the final sales tax triple flip clean-up payment which will not be received by the City until August, 2016

Budget Comparison By Fund-Expenditures

FY 2015-16

Fund Description	Actual 2011-12	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
General Fund	**$ 33,353,180**	**$ 33,643,114**	**$ 33,832,004**	**$ 36,918,693**	**$ 37,422,219**
Special Revenue Funds					
CDBG Program	377,344	375,489	287,617	548,277	566,286
CDBG Housing RLF	23,983	(4,019)	41,933	2,400	3,500
HOME Program	547,418	65,451	76,872	118,800	111,800
Development Impact Fees	3,108,799	4,210,121	2,762,255	2,145,000	1,807,200
Streets & Roads	3,663,225	4,184,058	4,651,778	2,578,052	2,072,900
Transportation Development Act	-	-	-	2,864,200	1,234,000
Traffic Safety	205,474	163,604	200,000	150,000	150,000
STOP Program	100,000	50,000	87,500	75,000	75,000
Landscape Assessment Districts	572,751	509,096	595,809	630,821	677,658
Residential Street Lighting	113,941	72,185	124,097	120,520	132,988
Fire Mitigation Impact Fees	-	100,000	-	-	-
NSP III Program	5,419	1,088,007	1,939,278	1,200,000	-
DOE Energy Conservation	-	-	42,517	20,000	20,000
Total Special Revenue	**8,718,354**	**10,813,993**	**10,809,655**	**10,453,070**	**6,851,332**
Enterprise Funds					
Surface Water Operating	7,616,340	8,862,849	7,645,374	8,503,656	9,518,587
Water Capital	1,249,141	1,605,149	1,737,864	1,730,734	1,519,119
Water - SRF	308,232	579,557	541,250	518,767	495,363
Wastewater	8,405,357	10,226,849	8,150,120	10,025,116	11,090,296
Wastewater Capital	967,810	1,263,349	838,726	1,175,299	820,189
Wastewater - SRF	-	-	-	-	148,760
Total Enterprise	**18,546,880**	**22,537,752**	**18,913,334**	**21,953,571**	**23,592,314**
Internal Service Funds					
Employee Benefit	2,828,172	2,953,667	3,045,837	3,770,730	3,352,600
Dental/Vision Plan	469,320	469,321	489,658	500,000	500,000
Disability Program	80,302	40,718	41,745	30,000	30,000
General Liability	549,133	419,445	609,569	684,300	744,616
Workers Comp Insurance	1,120,821	752,092	701,668	1,243,876	1,305,000
Vehicle Maintenance	698,059	732,822	732,542	775,154	802,177
Vehicle Replacement	188,005	156,932	2,171,246	564,697	195,000
Technology Replacement	477,817	624,505	559,092	527,124	609,145
Total Internal Service	**6,411,627**	**6,149,502**	**8,351,356**	**8,095,881**	**7,538,538**
Total All Funds	**$ 67,030,041**	**$ 73,144,361**	**$ 71,906,349**	**$ 77,421,215**	**$ 75,404,403**

All Program Summary

FY 2015-16

Expenditures By Program	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Adopted/Amended	2015-16 Adopted
Legislative/Administrative					
City Council	$ 117,033	$ 119,938	$ 133,301	$ 132,718	$ 143,122
City Attorney	158,881	204,177	144,754	150,000	185,500
City Manager	634,001	634,455	563,244	608,650	555,542
Economic Development	184,984	206,545	224,706	225,948	242,680
City Clerk	21,573	29,906	15,441	44,244	29,244
City Treasurer	6,867	7,161	6,906	7,211	7,211
Total	**1,123,339**	**1,202,182**	**1,088,352**	**1,168,771**	**1,163,299**
Finance/IT					
Finance	1,353,164	1,409,967	1,415,936	1,550,698	1,571,677
Information Technology	684,201	681,748	669,736	748,695	768,973
Total	**2,037,366**	**2,091,716**	**2,085,672**	**2,299,393**	**2,340,650**
Human Resources					
Human Resources	**396,829**	**414,764**	**509,315**	**532,895**	**618,151**
Development Services					
Planning	384,973	378,980	290,293	473,134	487,434
Building	396,607	357,099	435,186	486,760	507,875
Total	**781,581**	**736,079**	**725,479**	**959,894**	**995,309**
Police					
Traffic	1,021,546	952,730	657,519	1,040,266	956,862
Administration	1,262,508	1,288,494	1,241,174	1,425,450	1,545,113
Investigations	2,216,851	2,335,718	2,015,543	2,344,751	2,403,331
Field Operations	6,912,587	6,836,353	7,356,147	7,609,778	7,601,595
Community Outreach	11,873	10,146	16,820	11,788	10,368
Information Resources	162,011	183,441	91,622	101,867	97,145
Crime Analysis and Intelligence	31,065	29,384	27,784	26,557	26,675
Communications	1,130,700	1,143,503	1,077,604	1,135,738	1,186,616
Total	**12,749,139**	**12,779,769**	**12,484,213**	**13,696,196**	**13,827,705**
Fire					
Administration	848,624	896,106	921,119	935,461	1,045,939
Operations	8,420,098	8,254,003	8,580,181	8,602,814	8,490,597
Total	**9,268,722**	**9,150,109**	**9,501,300**	**9,538,275**	**9,536,536**
Public Works					
Administration	191,177	196,439	174,037	197,880	206,547
Engineering	1,127,692	1,239,801	1,207,469	1,436,621	1,470,167
Streets	1,045,076	977,607	990,166	1,194,702	1,263,607
Electrical Maintenance	591,270	513,447	535,017	428,159	544,225
Total	**2,955,215**	**2,927,294**	**2,906,689**	**3,257,362**	**3,484,546**

All Program Summary

FY 2015-16

Expenditures By Program	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Adopted/Amended	2015-16 Adopted
Non Departmental					
Animal Control	474,046	694,325	408,470	677,112	687,505
Contingency	3,365	57,088	62,918	192,067	197,600
Non Departmental	195,393	130,494	305,890	254,749	254,831
Total	**672,804**	**881,906**	**777,278**	**1,123,928**	**1,139,936**
Community Services					
Administration	310,146	276,119	308,702	289,757	455,703
Supervision	212,172	252,949	225,272	287,364	277,238
Parks Maintenance	1,080,461	1,178,054	1,077,222	1,450,351	1,246,629
Senior Center	134,277	109,212	111,506	125,287	106,236
Swimming Pool	382,845	435,447	735,440	813,609	801,451
Programs	754,811	729,498	727,165	752,219	758,709
Facilities Maintenance	493,473	478,016	568,400	623,393	670,121
Total	**3,368,185**	**3,459,296**	**3,753,707**	**4,341,980**	**4,316,087**
Total General Fund	**$ 33,353,180**	**$ 33,643,114**	**$ 33,832,004**	**$ 36,918,693**	**$ 37,422,219**
Special Revenue Funds					
CDBG Program	377,344	375,489	287,617	548,277	566,286
CDBG Housing RLF	23,983	(4,019)	41,933	2,400	3,500
HOME Program	547,418	65,451	76,872	118,800	111,800
Development Impact Fees	3,108,799	4,210,121	2,762,255	2,145,000	1,807,200
Streets & Roads	3,663,225	4,184,058	4,651,778	2,578,052	2,072,900
Transportation Development Act	-	-	-	2,864,200	1,234,000
Traffic Safety Fund	205,474	163,604	200,000	150,000	150,000
STOP Program	100,000	50,000	87,500	75,000	75,000
Landscape Assessment Districts	572,751	509,096	595,809	630,821	677,658
Residential Street Lighting	113,941	72,185	124,097	120,520	132,988
Fire Mitigation Impact Fees	-	100,000	-	-	-
NSP III Program	5,419	1,088,007	1,939,278	1,200,000	-
DOE Energy Conservation	-	-	42,517	20,000	20,000
Total Special Revenue	**8,718,354**	**10,813,993**	**10,809,655**	**10,453,070**	**6,851,332**

All Program Summary

FY 2015-16

Expenditures By Program	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Adopted/Amended	2015-16 Adopted
Enterprise Funds					
Surface Water Operating					
Water Distribution	$ 917,466	$ 964,393	$ 976,573	$ 1,261,215	$ 1,436,412
Water Treatment	6,698,874	7,898,456	6,668,801	7,242,441	8,082,175
Total Surface Water Operating	**7,616,340**	**8,862,849**	**7,645,374**	**8,503,656**	**9,518,587**
Water Capital					
Capital Debt Service	1,249,141	1,605,149	1,737,864	1,730,734	1,519,119
HWS Region 1 & Region 2/3	308,232	579,557	541,250	518,767	495,363
Total Water Capital	**1,557,373**	**2,184,705**	**2,279,114**	**2,249,501**	**2,014,482**
Wastewater Operating					
Wastewater Collection	778,311	1,025,191	696,209	808,958	822,511
Wastewater Treatment Plant	6,765,356	8,296,620	6,585,910	8,085,198	8,898,697
Pretreatment Program	122,370	63,963	74,985	149,216	147,634
Treatment Plant Laboratory	652,605	775,123	760,260	954,328	1,138,638
River Highlands Waste Treatment	25,690	-	-	-	-
Stonegate Facility	61,026	65,953	32,756	27,417	82,816
Total Wastewater Operating	**8,405,357**	**10,226,849**	**8,150,120**	**10,025,116**	**11,090,296**
Wastewater Capital					
Capital Debt Service/CIP	967,810	1,263,349	838,726	1,175,299	820,189
SRF Treatment & Collection System	-	-	-	-	148,760
Total Water Capital	**967,810**	**1,263,349**	**838,726**	**1,175,299**	**968,949**
Total Enterprise Funds	**$ 18,546,880**	**$ 22,537,752**	**$ 18,913,334**	**$ 21,953,571**	**$ 23,592,314**
Internal Service Funds					
Employee Benefit Fund	2,828,172	2,953,667	3,045,837	3,770,730	3,352,600
Dental/Vision Fund	469,320	469,321	489,658	500,000	500,000
Disability Program Fund	80,302	40,718	41,745	30,000	30,000
Gen. Liability Ins. Fund	549,133	419,445	609,569	684,300	744,616
Workers Comp Ins. Fund	1,120,821	752,092	701,668	1,243,876	1,305,000
Vehicle Maintenance Fund	698,059	732,822	732,542	775,154	802,177
Vehicle Replacement Fund	188,005	156,932	2,171,246	564,697	195,000
Technology Replacement	477,817	624,505	559,092	527,124	609,145
Total Internal Service	**6,411,627**	**6,149,502**	**8,351,356**	**8,095,881**	**7,538,538**
Total All Programs	**$ 67,030,041**	**$ 73,144,361**	**$ 71,906,349**	**$ 77,421,215**	**$ 75,404,403**

Interfund Transfer Summary

FY 2015-16

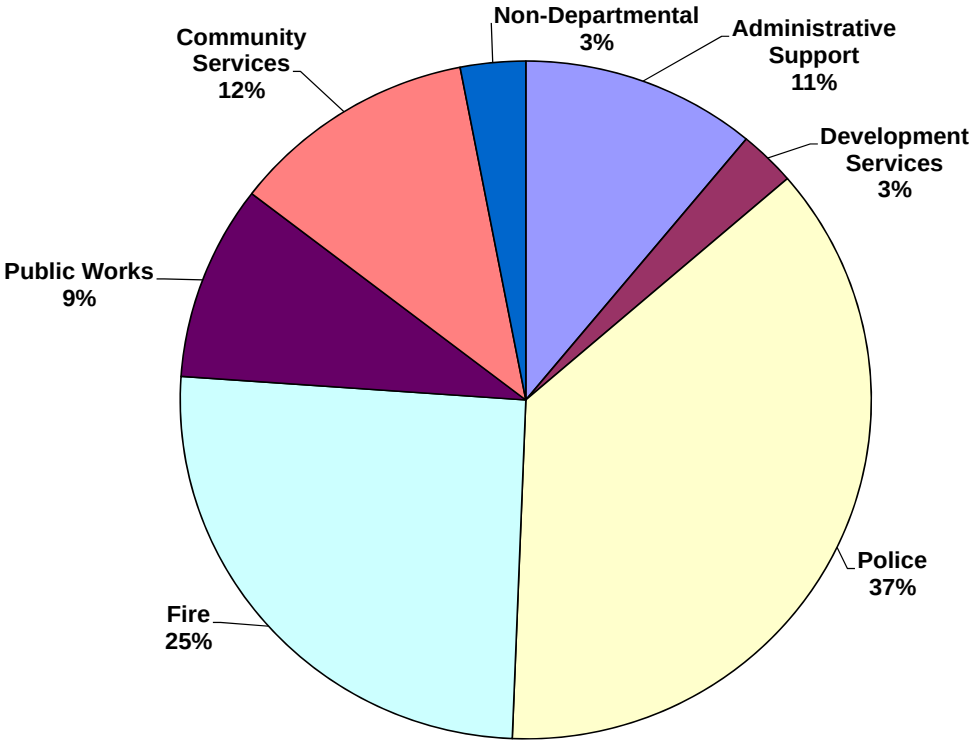
Fund Description	Transfer to General Fund	Transfer to CIP Fund	Transfer to Vehicle Maintenance	Transfer to Wastewater Fund	Transfer to Debt Service	Transfer to LMD Fund	Total Transfers
General Fund Total	$ -	$ -	$ -	$ -	$ -		$ -
Special Revenue Funds							
CDBG Fund	100,000	-	-	-	-		100,000
Streets & Roads Fund	1,511,400	489,000	-	-	-	72,500	2,072,900
TDA Fund	-	1,234,000	-	-	-		1,234,000
Traffic Safety Fund	150,000	-	-	-	-		150,000
Suspended Traffic Offender	75,000	-	-	-	-		75,000
Development Impact Fees	-	1,003,000	-	-	419,884		1,422,884
Landscape Assessment	249,258	.	24,400	-	-		273,658
Residential Street Light	13,552	-	-	-	-		13,552
Fire Mitigation Impact Fees	-	-	-	-	-		-
Total Special Revenues	**2,099,210**	**2,726,000**	**24,400**	**-**	**419,884**	**72,500**	**5,341,994**
Capital Project Funds	**1,132,200**	**-**	**-**	**-**	**302,808**		**1,435,008**
Enterprise Funds							
Surface Water Operating	1,554,300		-	200,000	792,676		2,546,976
Water Capital	-	20,000	-	-	1,499,119		1,519,119
Wastewater Operating	1,557,600		-	-	1,134,790		2,692,390
Wastewater Capital	-		-	-	820,189		820,189
Total Enterprise	**3,111,900**	**20,000**	**-**	**200,000**	**4,246,774**		**7,578,674**
RDA Successor Agency							
RDA Successor Agency	26,800	-	-	-	-		26,800
Total RDA Successor Agency	**26,800**	**-**	**-**	**-**	**-**		**26,800**
Total Interfund Transfer	**$ 6,370,110**	**$ 2,746,000**	**$ 24,400**	**$ 200,000**	**$ 4,969,465**	**$ 72,500**	**$ 14,382,475**

Internal Service Charge Summary

FY 2015-16

Fund Description	Contribution to General Liability	Contribution to Technology Replacement	Contribution to Worker's Compensation	Contribution to Vehicle Maintenance	Contribution to Vehicle Replacement	Total Contributions
General Fund	**$ 506,226**	**$ 372,600**	**$ 784,438**	**$ 460,154**	**$ 562,374**	**$ 2,685,792**
Special Revenue Funds						
CDBG Program	-	-	-	-	-	-
NSP III Program	2,013	-	-	-	-	2,013
Total Special Revenue	**2,013**	**-**	**-**	**-**	**-**	**2,013**
Enterprise Funds						
Water	75,239	34,043	98,358	131,139	76,006	414,785
Wastewater	103,815	47,455	129,862	127,868	225,888	634,888
Total Enterprise Funds	**179,054**	**81,498**	**228,220**	**259,007**	**301,894**	**1,049,673**
Internal Service Funds						
Vehicle Maintenance	3,207	9,052	18,509	7,907	1,998	40,673
Total Internal Service	**3,207**	**9,052**	**18,509**	**7,907**	**1,998**	**40,673**
Joint Powers Authority						
Sutter Animal Services Authority	-	22,750	15,288	15,000	36,997	90,035
Total Joint Powers Authority	**-**	**22,750**	**15,288**	**15,000**	**36,997**	**90,035**
Total	**$ 690,500**	**$ 485,900**	**$ 1,046,455**	**$ 742,068**	**$ 903,263**	**$ 3,778,151**

Yuba City Residents pay $46.99/month For City Services



$46.99 pays for <u>one</u> of these:

- ☑ Almost One Month of Standard Cable Services
- ☑ Evening Out - Dinner for Two
- ☑ Matinee movie for a Family of Four
- ☑ One ticket to Disney on Ice
- ☑ One Month at a Health Club
- ☑ Two or Three DVD's
- ☑ A Tank of Gas

Or $46.99 pays for <u>all</u> of these:

- ☑ 24 Hour Police and Fire Protection
- ☑ Well Groomed Parks and Trees
- ☑ Safety Lighting for Streets
- ☑ Street Sweeping and Maintenance
- ☑ Community Events
- ☑ Community Economic Development
- ☑ A Well Planned, Zoned Community
- ☑ Professional Management of a Citizen's Tax Investment in the Community

DEBT ADMINISTRATION

In recognition of its responsibility for the management of debt obligations, the City of Yuba City has developed a comprehensive set of formal debt policies. These polices are considered critical to consolidating information on current outstanding obligations and to maintain a good credit rating.

There are several reasons for a bond issuance involving the City and its component units:

1. Finance capital improvement projects;
2. Finance capital acquisitions;
3. Finance operating expenses (in certain circumstances); and,
4. Serve as a conduit issuer for non-profit organizations, private companies, and special districts within the City of Yuba City.

The primary objective of the City's debt policies is affordability. This is measured by the ratio of annual debt service to revenue. The debt affordability level will vary on an annual basis in accordance with the economic conditions and revenues of the City. Another objective of the City's debt policies is to minimize the cost of borrowing through credit rating, credit enhancement (bond insurance, letter of credit, or surety bond), refunding, and interest swaps.

When issuing bonds, the City generally sells the bonds through either a competitive bid or a negotiated sale. Competitive bid sales procedures are utilized if the bond sale is expected to have adequate market interest to assure competitive pricing. Negotiated sales procedures are selected if the issue is complex or based upon other factors if the Finance Department concludes a competitive sale would be less effective. A financial advisor, underwriter, bond counsel, and disclosure counsel are usually used as part of issuing debt.

LEGAL DEBT MARGIN

In California, debt issuers of general obligation bonds must comply with a State constitutional debt limitation contained in Article XVI, Section 18, which requires two-thirds voter approval for all local government bond issues. In addition, the total general obligation bonds outstanding must not exceed 15% of the City's assessed valuation.

SUMMARY OF OUTSTANDING DEBT

Special Assessment District and Community Facility District Debt. The City establishes special assessment districts and community facility districts to finance various infrastructure improvements such as streets, water lines, sewer lines, drainage, etc. in the City. Limited Obligation Improvement bonds and Special Tax bonds are sold to finance the improvements. In some instances these bonds are purchased by the City as an investment while most often they are sold to the investment community through underwriters. These bonds are secured by liens on benefiting properties. Payments of principal and interest are remitted to the City three times a year via the Sutter County Tax Collector. The maturity dates of the bonds range from the current fiscal year through the year 2035.

Special assessment and community facility district debt are not shown in the City's Debt Summary because they are secured by properties within the districts and are not an obligation of the City.

Revenue debt supported by Water Fund Revenues. The City issued $25.6 million in revenue certificates in October 2005 to finance the expansion of the water treatment facility. The certificates are secured by the net revenues realized by the City's water fund. The certificates will be fully retired in fiscal year 2035.

In May, 2013, the 2005 revenue certificates were refunded and were replaced by 2013 revenue bonds. The original refunding principal amount was $21,710,000, resulting in net present value interest savings of $1.2 million over the remaining term of the bonds.

Revenue Certificates supported by Wastewater Fund Revenues. The City issued $12 million in revenue certificates in June of 2000 and $11 million in August of 2002 to

finance the capital improvements identified in the wastewater system master plan. Payments on the certificates are secured by the net revenues realized by the City's wastewater fund. The certificates will be fully retired in fiscal years 2025 and 2032, respectively.

In June 2007, the 2000 revenue certificates were refunded and were replaced by 2007 revenue certificates. The original refunding principal amount was $10,455,000, resulting in net present value interest savings of $0.5 million over the remaining term of the bonds.

In November, 2011, the 2002 revenue certificates were refunded and were replaced by the 2011 revenue refunding bonds. The original refunding principal amount was $9,715,000, resulting in net present value interest savings of $0.6 million over the remaining term of the bonds.

In April, 2014, the 2007 revenue certificates (originally issued as the 2000 revenue certificates) were refunded and were replaced by 2014 revenue refunding bonds. The original refunding principal amount was $7,321,914, resulting in net present value interest savings of $0.8 million over the remaining term of the bonds.

State Department of Public Health Safe Drinking Water State Revolving Fund (SRF). In May, 2010, the City borrowed funds from two State Revolving Fund loans from the State of California for the former Hillcrest area to convert customers from groundwater to the City's surface water system. The loan amounts were $6.8 million for Region 1 and $19.1 million for Regions 2/3. Repayment will be made from a combination of monthly water rate revenues, a special surcharge approved by the customers and future development connection fee revenues.

State Water Resources Control Board Clean Water State Revolving Fund (SRF). In October, 2011, the City borrowed $6.5 million from a State Revolving Fund loan from the State of California which included principal forgiveness of up to $3,000,000 for funding wastewater treatment facility capital improvement projects including oxygen reactors improvements and installation of new 12 kV switchgear improvements. The remaining $3.5 million in debt is a low interest loan at an interest rate of 2.2%. Repayment will be made from a combination of monthly water rate revenues and other related fees.

State Water Resources Control Board Clean Water State Revolving Fund (SRF). In April, 2012, the City borrowed $10.2 million from a State Revolving Fund loan from the State of California which included principal forgiveness of up to $3,000,000 for funding the wastewater collection system rehabilitation and replacement project. The remaining $7.2 million in debt is a low interest loan at an interest rate of 1.8%. Repayment will be made from a combination of monthly water rate revenues and other related fees.

Tax Allocation Bonds – Redevelopment Agency. The former Yuba City Redevelopment Agency (now Successor Agency) issued $20.7 in tax allocation bonds in July of 2004 for project funds and to retire $9.065 million in 1996 Series A & B bonds and a Rural Economic Development Infrastructure Program loan. Cash proceeds were used to finance the reconstruction of Plumas Street and future low income housing. These bonds are special obligations to the former Redevelopment Agency and are payable from and secured by tax revenues. Both the Series A and Series B bonds will be retired in 2039.

The former Yuba City Redevelopment Agency (now Successor Agency) issued $16.0 million in tax allocation bonds in June of 2007 for project funds. These bonds are special obligations to the agency and are payable from and secured by tax revenues. The 2007 Series bonds will be retired in 2039.

Street Light Conversion Loan. The City entered into a loan agreement with the State of California Energy Resources Conservation and Development Commission to finance the City-wide conversion of high pressure sodium (HPS) street lights to light-emitting diode (LED) technology. The total amount borrowed was $1,345,487 and will be repaid through fiscal year 2027 at 3.0% interest from actual energy cost savings.

California Infrastructure and Economic Development Bank (CIEDB). The City borrowed $1.9 million utilizing a low interest loan through the State to facilitate construction of the Sunsweet/Highway 99 intersection improvements. This included traffic signal installation, undergrounding and installation of utilities including water, sewer and storm drainage installation, which resulted in connecting Walton Road to State Route 99. This is being repaid with former Redevelopment tax increment funds and a community facilities district.

Gauche Park Certificates of Participation. The City issued $12.5 million in certificates to help finance the new Gauche Aquatics Facility. The project included expanded picnic and barbeque facilities, passive areas, climbing boulders, a sand volleyball court, age appropriate play structures for 2 to 5 year children and 6 to 12 year old youth and a small amphitheater. The project also included construction of a 25 yard 10 lane competitive pool, a play/instructional pool that goes from zero feet to three feet, a lap pool feature and a 25 foot water slide. The 10,102 square foot indoor space included a reception area, restrooms, and locker rooms for men, women and families. Also included is additional space for a first aid station, three multipurpose rooms for meetings and birthday parties, a pool equipment room and a concession facility which serves pool patrons and park visitors. The aquatic center was completed in November, 2007 and replaces the previously existing community pool at Sam Brannon Park. The repayment funds for this debt obligation are split ½ from Developer Impact Fees from Parks and ½ General Fund (since the State Department of Finance denied the City's using former redevelopment funds as a recognized payment obligation).

CSCDA Pooled Pension Obligation Bonds. The City issued $7.7 million in pension obligation bonds to pay off the City's unfunded liability through CalPERS for its safety retirement program. Paying off this unfunded liability results in a present value savings of $0.7 million with an average annual savings expectation of $47,000. The cost of funding annual debt service is shown in the Police and Fire Department budgets as benefits so as not to distort financial trend data.

Fire Station No. 4 Lease-Purchase Agreement. The City entered into a lease financing and ground lease agreement with SunTrust Equipment Financing & Leasing Corporation for $5,940,000. Proceeds from this lease were used to construct a new Fire Station No. 4 at Franklin & Ohleyer Roads for $4,980,000. In addition, $960,000 was used for the Police Department Expansion project. The term of the lease is ten years. Construction of Fire Station No. 4 was completed in July, 2009.

Debt Summary

FY 2015-16

SUMMARY OF CITY'S DEBT

Name of Bond/Loan	Original Amount of Issue	Issue Date	Final Payment Date	Interest Rate	Beginning Outstanding Balance 7/1/2015	Requirements for Fiscal Year Ending June 30, 2016 Interest Payable	Principal Payable	Total
Wastewater Certificates-2011	$ 9,715,000	11/01/11	06/01/32	4.2%	$ 8,965,000	$ 356,004	$ 150,000	$ 506,004
Wastewater Certificates-2014	7,321,914	04/22/14	06/01/25	2.45%	6,065,575	148,607	610,568	759,174
Wastewater SRF Loan - WWTF	3,513,194	10/21/11	04/30/35	2.2%	3,513,194	77,290	141,734	219,025
Wastewater SRF Loan - Collection	7,193,965	04/05/12	12/31/34	1.8%	7,193,965	71,470	226,200	297,669
Wastewater Solar Project	2,398,711	12/30/13	06/30/33	4.0%	2,191,414	87,657	85,451	173,107
Water Certificates-2013	21,710,000	05/16/13	06/01/35	3.4%	20,125,000	581,488	810,000	1,391,488
Water SRF Loan - Region 1	5,927,874	05/01/10	07/01/32	2.5%	5,215,269	128,919	249,593	378,512
Water SRF Loan - Region 2/3	18,381,507	05/01/10	07/01/32	2.3%	16,127,220	363,818	786,205	1,150,024
CSCDA Pooled POB-2007A	7,685,000	04/17/07	06/01/17	5.5%	2,165,000	115,536	1,035,000	1,150,536
Street Light Conversion	1,345,487	05/09/13	06/22/27	3.0%	1,190,054	35,175	83,669	118,844
Gauche Park Certificates-2006	12,500,000	06/01/06	06/01/36	4.4%	10,345,000	450,944	315,000	765,944
Fire Station #4 Lease Finance	5,940,000	05/06/08	06/30/18	3.9%	2,027,816	72,621	650,070	722,691
Bank of America - OpTerra	4,967,214	11/13/14	06/13/31	2.9%	-	226,026	176,047	402,072
RDA Successor Agency								
2004 Series A Bonds	16,210,000	07/22/04	09/01/39	5.99%	14,090,000	822,610	270,000	1,092,610
2004 Series B Bonds-Housing	4,480,000	07/22/04	09/01/39	5.99%	3,885,000	226,789	75,000	301,789
2005 CIEDB	1,905,700	06/01/05	09/01/34	2.93%	1,474,099	42,382	55,251	97,633
2007 RDA TAB	16,000,000	06/28/07	09/01/39	5.00%	14,630,000	757,361	285,000	1,042,361
RDA Successor Agency	38,595,700				34,079,099	1,849,142	685,251	2,534,393
Total All Debt Service	$ 147,195,566				$ 119,203,605	$ 4,564,694	$ 6,004,788	$ 10,569,483

COMPUTATION OF LEGAL DEBT MARGIN
FY 2015-2016

Total Assessed Value All Real & Personal Property	$	4,396,691,034
Debt Limit Percentage		15%
Total Debt Limit		659,503,655
Total amount of debt applicable to debt limit		10,810,913
Legal Debt Margin	**$**	**648,692,742**

Note: The City is in compliance with all debt covenants with regards to debt coverage ratios as mandated by the California State Constitution. The amount of the debt applicable to the debt limit is low and doesn't consume a large amount of the City's financial resources. Because the amount of debt is low, it will facilitate the process of allocating financial resources in future years.

Future Year Debt Obligation

Name of Bond/Loan	Original Amount of Issue	Issue Date	Principal and Interest FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Principal Thereafter
Wastewater Certificates-2014	$ 7,321,914	04/22/14	$ 759,174	$ 759,174	$ 759,174	$ 759,174	$ 759,164	$ 2,859,437
Wastewater Certificates-2011	9,715,000	11/01/11	506,004	502,854	509,329	500,129	500,634	8,190,000
Wastewater SRF Loan - WWTF	3,513,194	10/21/11	219,025	219,025	219,025	219,025	219,025	2,772,647
Wastewater SRF Loan - Collection	7,193,965	04/05/12	297,669	435,039	435,039	435,039	435,039	5,674,480
Wastewater Solar Project	2,398,711	12/30/13	173,107	173,107	173,107	173,107	173,107	1,828,552
Water Certificates-2013	21,710,000	05/16/13	1,391,488	1,390,008	1,391,043	1,389,905	1,391,545	15,990,000
Water SRF Loan - Region 1	5,927,874	05/01/10	378,512	378,512	378,512	378,512	378,512	3,902,871
Water SRF Loan - Region 2/3	18,381,507	05/01/10	1,150,024	1,150,024	1,150,024	1,150,024	1,150,024	12,011,435
CSCDA Pooled POB-2007	7,685,000	04/17/07	1,150,536	1,190,681	-	-	-	-
Street Light Conversion	1,345,487	05/09/13	118,844	118,844	118,844	118,844	118,844	745,311
Gauche Park Certificates-2006	12,500,000	06/01/06	765,944	768,816	765,781	767,181	767,804	8,635,000
Fire Station #4 Lease Finance	5,940,000	05/06/08	722,691	722,691	722,691	-	-	-
Bank of America - OpTerra	4,967,214	11/13/14	402,072	276,288	288,685	301,601	315,061	4,130,163
RDA Successor Agency								
2004 Series A Bonds	16,210,000	07/22/04	1,092,610	1,088,650	1,088,696	1,087,621	1,089,885	12,605,000
2004 Series B Bonds	4,480,000	07/22/04	301,789	302,854	298,694	299,309	299,460	3,475,000
2005 CIEDB	1,905,700	06/01/05	97,633	97,609	97,585	97,560	97,534	1,181,172
2007 RDA TAB	16,000,000	06/28/07	1,042,361	1,048,049	1,047,155	1,051,028	1,044,694	13,030,000
RDA Successor Agency	38,595,700		2,534,393	2,537,162	2,532,130	2,535,518	2,531,573	30,291,172
Total All Debt Service	$ 147,195,566		$ 10,569,483	$ 10,622,224	$ 9,443,383	$ 8,728,059	$ 8,740,330	$ 97,031,069

Landscape Maintenance Districts

Fund No.	Description	Location		FY 2015-16 Amount
240	Zone A # 1	North Stabler Lane	$	20,326
241	Zone B # 1	South Yuba City - Garden Highway/Railroad, 1256 Garden Hwy.		63,754
242	Zone A # 2	Town Center		82,934
243	Zone A # 3	Palisades Subdivision		6,278
244	Zone A-E # 4	Regency Park, Butte Vista & Stabler Park		111,194
245	Zone A # 5	South Park Village		3,598
246	Zone B #5	Rai Est., Sutter Cottages, Phillips Est., & Garden Gate Est.		13,768
247	Zone C,D,E,F,G,H,I #5	Wheeler Estates, Walnut Glen, Almond Grove, Walton Station, Park Vista, Phalla Estates, & Mesara Ranch, Yuba City Islands		133,651
249	Zone L #5	Richland Ranch		2,190
271	Zone K #5	Hunji, Franklin Rd, Temple, Bridge St., Del Monte, Canterbury, Walnut Park & River Valley		214,437
273	Zone A-B #6	River Valley Commercial, Geweke Crossing, Harter Specific Plan, La Bella Vita, Cinemark, Lincoln-Walton Retail, YCCD Sutter County, Unity Estates, 1619 Franklin Road, & 1240 Plumas St.		- 23,241
274		Wildewood West Landscaping		2,283
	Total		**$**	**677,654**

Notes:

240 Provides funds for landscape maintenance costs for the properties in the North Stabler area.

241 Provides funds for landscape maintenance costs for the properties in the South Yuba City - Garden Highway/Railroad and 1256 Garden Highway area.

242 Provides funds for lighting and landscape maintenance costs for the properties in the Town Center area.

243 Provides funds for lighting, landscape maintenance, and storm drainage costs in the Palisades subdivision.

244 Provides funds for lighting and landscape maintenance costs for the properties in the Regency Park, Butte Vista Estates and Stabler Park Estates area.

245 Provides funds for lighting and landscape maintenance costs for the properties in the South Park Village area.

246 Provides funds for lighting and landscape maintenance costs for the properties in the Rai Estates, Sutter Cottages, Phillips Estates and Garden Gate Estates area.

247 Provides funds for lighting and landscape maintenance costs for the properties in the Wheeler Estates, Walton Station, Park Vista, Phalla Estates, Yuba City Islands, and Masera Ranch area.

249 Provides funds for lighting and landscape maintenance costs for the properties in the Richland Ranch area.

271 Provides funds for lighting and landscape maintenance costs for the properties in the Hunji Village Units 1 &2, Franklin Road Estates, Temple Village, Bridge Street Village, Del Monte Ranch Units 2 & 3, Bridge Street Estates, Canterbury Estates Unit 1, North Canterbury Estates, Walnut Park Estates Units 1 & 2, and River Valley Estates area.

273 Provides funds for lighting and landscape maintenance costs for the properties in the River Valley Commercial, Geweke Crossing, Harter Specific Plan, LaBella Vita, Cinemark , Lincoln-Walton Retail, YCCD Sutter County, Unity Estates, 1619 Franklin Road & 1240 Plumas Street area

274 Provides funds for lighting and landscape maintenance costs for the properties in the Wildewood West area.

Full-Time Equivalent Positions

Dept. No.	Department/Division	Adopted FY 2011-12	Adopted FY 2012-13	Adopted FY 2013-14	Adopted/ Amended FY 2014-15	Adopted FY 2015-16	Change From Year 2014-15 to 2015-16
GENERAL FUND							
1305	City Manager	3.50	3.50	3.50	3.00	3.00	-
1510	Finance	13.00	13.00	13.00	13.00	13.00	-
1530	Information Technology	5.00	5.00	5.00	5.00	5.00	-
1720	Human Resources	3.00	3.00	3.00	3.00	4.00	1.00
1910	Planning	4.00	4.00	3.00	3.00	3.00	-
1920	Building Inspection	5.00	5.00	6.00	5.00	5.00	-
2110	Traffic Education & Enforcement	7.00	7.00	7.00	7.00	7.00	-
2120	Police Administration	8.00	8.00	8.00	8.00	8.00	-
2130	Investigation	14.00	14.00	14.00	14.00	14.00	-
2140	Field Operations	49.50	49.50	49.50	49.50	49.50	-
2155	Information Resources	1.00	1.00	1.00	1.00	1.00	-
2170	Communications	12.00	12.00	12.00	12.00	12.00	-
2305	Fire Administration	6.00	6.00	6.00	6.00	6.00	-
2310	Fire Operations	49.00	49.00	49.00	42.00	42.00	-
1905	Public Works Administration	1.00	1.30	1.30	1.30	1.30	-
1541	Facilities Maintenance	5.00	5.00	5.00	5.00	5.00	-
1930	Engineering	10.00	12.00	12.00	11.00	11.00	-
3130	Street Maintenance	9.23	9.23	9.24	9.24	9.24	-
3150	Electrical Maintenance	0.88	0.88	0.88	0.88	0.88	-
5115	Parks Maintenance	11.23	11.23	11.10	10.10	10.10	-
4120	Economic Development	1.00	1.00	1.00	1.00	1.00	-
5105	Parks & Recreation Administration	2.63	2.63	3.00	3.00	3.00	-
5110	Recreation Supervision	2.00	2.00	3.00	3.00	3.00	-
5120	Senior Center	1.38	1.38	1.00	1.00	1.00	-
5130	Aquatics	1.00	1.00	1.00	1.00	1.00	-
4110	Animal Control	-	-	5.75	6.00	6.00	-
Total		225.34	227.64	234.27	224.02	225.02	1.00
VEHICLE MAINTENANCE FUND							
6605	Vehicle Maintenance	4.00	4.10	4.10	4.10	4.10	-
Total		4.00	4.10	4.10	4.10	4.10	-
SBFCA							
7350	Sutter Butte Flood Control Agency	-	-	1.00	1.00	1.00	-
Total		-	-	1.00	1.00	1.00	-

Full-Time Equivalent Positions

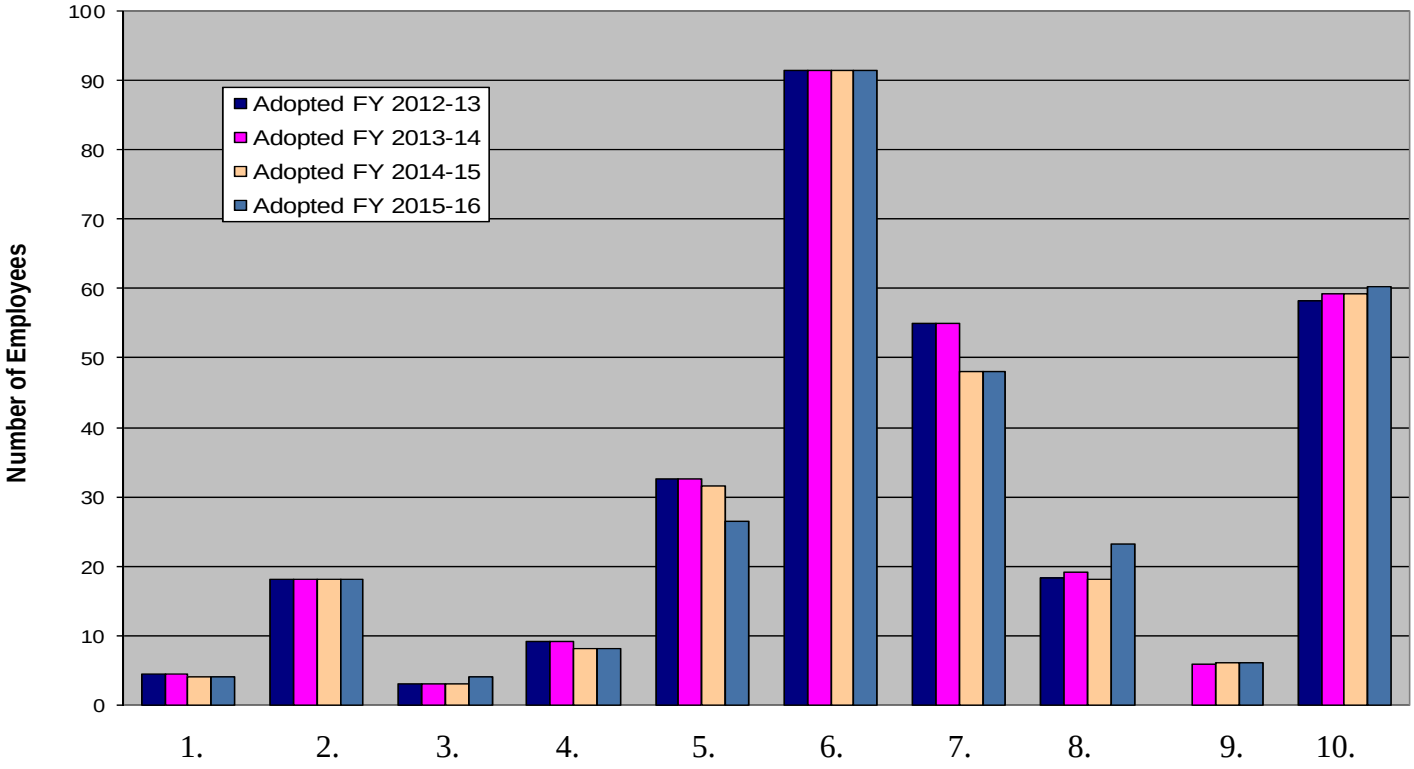
Dept. No.	Department/Division	Adopted FY 2011-12	Adopted FY 2012-13	Adopted FY 2013-14	Adopted/ Amended FY 2014-15	Adopted FY 2015-16	Change From Year 2014-15 to 2015-16
WATER FUND							
7110	Water Distribution	8.73	8.73	8.79	9.29	9.29	-
7120	Water Treatment Plant	16.70	15.40	15.40	14.90	15.40	0.50
Total		25.43	24.13	24.19	24.19	24.69	0.50
WASTEWATER FUND							
8110	Wastewater Collection	8.73	8.73	6.79	7.29	7.29	-
8120	Wastewater Treatment Plant	20.50	19.40	21.40	20.90	21.40	0.50
8140	Treatment Plant Laboratory	7.00	6.00	7.00	7.00	7.00	-
Total		36.23	34.13	35.19	35.19	35.69	0.50
Total (All Funds)		**291.00**	**290.00**	**298.75**	**288.50**	**290.50**	**2.00**
ELECTED PART-TIME POSITIONS							
1110	City Council Members	5.00	5.00	5.00	5.00	5.00	-
1710	City Clerk	1.00	1.00	1.00	1.00	1.00	-
1520	City Treasurer	1.00	1.00	1.00	1.00	1.00	-
Total Elected Positions		7.00	7.00	7.00	7.00	7.00	-
		298.00	297.00	305.75	295.50	297.50	2.00

Personnel Changes

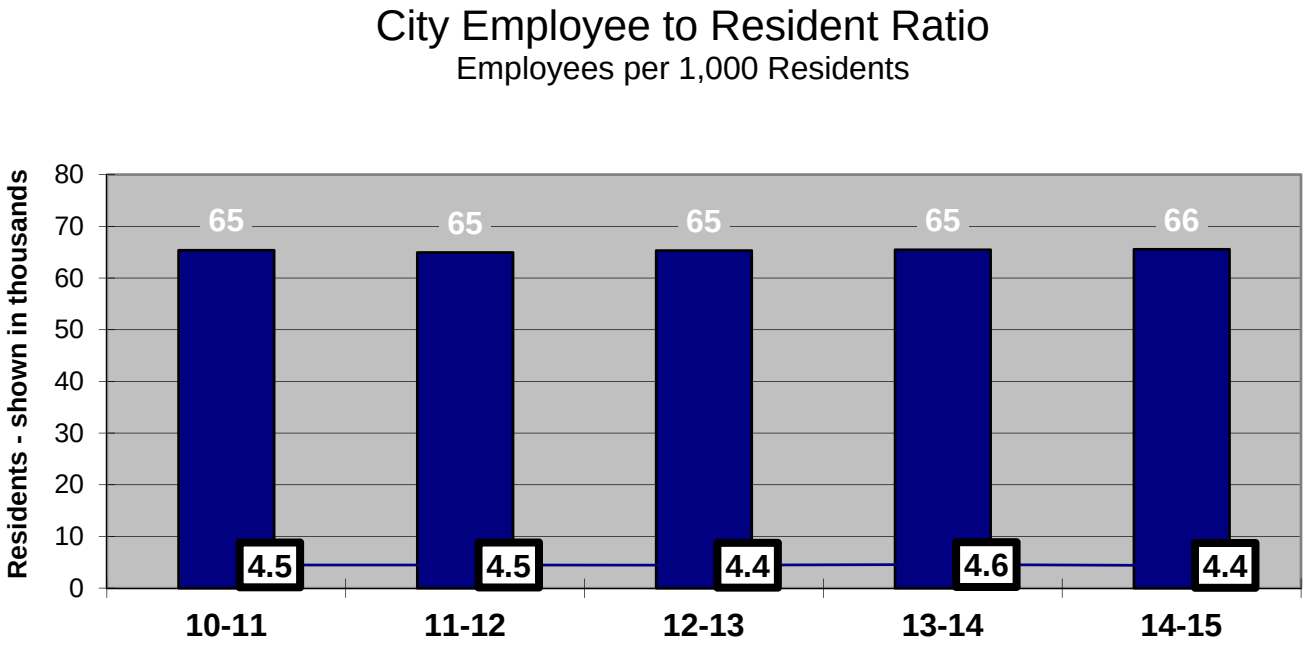
FISCAL YEAR 2015-2016

Human Resources					
1720	Human Resources		New	Human Resources Tech I/II - Limited Term	1.00
Development Services					
1910	Planning	Administrative Analyst	Reallocate 30% from CDBG		-
1910	Planning	Director	Reallocate 10% to CDBG		-
Utilities					
7120	Water Treatment Plant		New - 50% Split	Administrative Analyst I	0.50
7120	Water Treatment Plant	Electrician I/II	Title Change/Reclassification	Electrician II/III	-
8120	Wastewater Treatment		New - 50% Split	Administrative Analyst I	0.50
8120	Wastewater Treatment	Electrician I/II	Title Change/Reclassification	Electrician II/III	-
8120	Wastewater Treatment	WW Operator III	Reclassification	Chief Plant Operator II	-
				Total Personnel Changes	**2.00**

Department Employee Comparison



1. Administration
2. Finance/IT
3. Human Resources
4. Development Services
5. Public Works
6. Police
7. Fire
8. Community Services
9. Animal Control
10. Utilities



Year	Population	Employees
10-11	65,372	293.4
11-12	64,925	291.0
12-13	65,300	290.0
13-14	65,464	298.8
14-15	65,557	288.5

Revenues

The Revenues section uses charts and tables to provide an overview of the Adopted FY 2015-16 Annual Budget revenue estimates. This section is organized as follows:

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Top Revenues Sources Chart 81

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History of General Fund – Sales Tax Revenue History 95

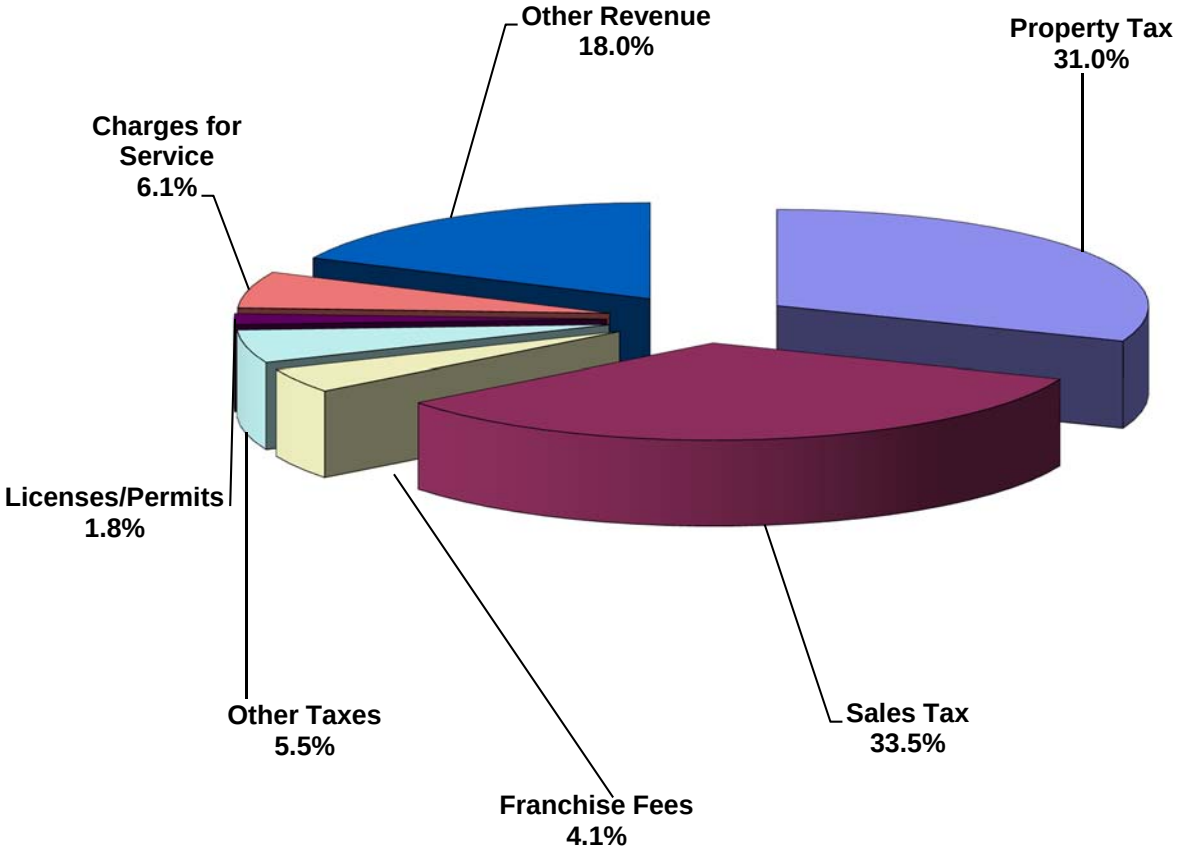
General Fund Revenue By Category

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Projected 2014-15	Adopted 2015-16
Taxes	$ 23,405,232	$ 24,031,296	$ 24,557,541	$ 25,390,600	$ 25,961,813	$ 27,515,560 **
Licenses & Permits	571,611	620,932	1,133,397	615,000	960,000	655,000
Intergovernmental	762,744	565,558	503,982	90,000	963,678	90,000
Service Fees	2,431,336	2,533,620	2,511,661	2,268,000	2,485,199	2,257,700
Interest & Rentals	102,063	78,525	77,660	83,000	74,250	75,300
Other Revenues	138,831	129,717	145,835	152,500	206,100	282,330
Sub-Total Revenues	27,411,817	27,959,648	28,930,076	28,599,100	30,651,040	30,875,890
Internal Charges & Transfers	6,402,365	6,065,957	6,151,569	6,297,400	6,073,960	6,370,110
Total Revenues & Transfers	**$ 33,814,182**	**$ 34,025,605**	**$ 35,081,645**	**$ 34,896,500**	**$ 36,725,000**	**$ 37,246,000**

**Note: This includes one-time revenues of $754,120 for the final sales tax triple flip clean-up payment which will not be received by the City until August 2016.

64.5 % of General Fund Revenue Comes From Two Sources

PROPERTY TAX – 31.0%
SALES TAX – 33.5%



General Fund Reserve Summary

FY 2013-14 Actual

	Beginning Balance	Revenues**	Expenditures**	Ending Balance	Reserve
	$ 3,634,789	$ 35,081,645	$ 34,186,365	$ 4,530,069	13%
*ESR	$ 3,905,424	$ 636,133		$ 4,541,557	
				$ 9,071,626	

*ESR was replenished during FY 10/11 in accordance with the three year deficit funding plan.
**Includes Grants

FY 2014-15 Projected

	Beginning Balance	Revenues**	Expenditures**	Ending Balance	Reserve
	$ 4,530,069	$ 36,121,823	$ 36,121,823	$ 4,530,069	13%
ESR	$ 4,541,557	$ 603,177		$ 5,144,734	

FY 2015-16 Adopted

	Beginning Balance	Revenues	Expenditures	Ending Balance	Reserve
	$ 4,530,069	$ 37,246,000	$ 37,246,000	$ 4,530,069	12%
ESR	$ 5,144,734		$ 176,218	$ 4,968,516	

General Fund Revenue

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Projected 2014-15	Adopted 2015-16
Property Tax-Current	$ 5,526,305	$ 5,605,470	$ 5,758,818	$ 6,018,000	$ 6,111,500	$ 6,356,000
Property Tax-Unsecured	404,470	446,162	439,690	450,000	444,000	462,000
Property Tax-Supplemental	25,302	49,244	59,010	66,000	113,000	100,000
Property Tax-Prior Years	14,807	60,555	(932)	-	-	-
Property Tax-Interest & Penalties	42,687	41,726	19,938	40,000	40,000	40,000
Property Tax In Lieu/VLF Swap	4,176,502	4,100,404	4,133,046	4,335,500	4,358,100	4,510,600
Sales and Use Tax	7,429,499	7,702,615	7,920,282	8,188,500	8,447,449	9,372,480
Sales Tax - Property Tax in Lieu	2,576,731	2,731,463	2,793,567	2,857,500	2,957,164	2,356,960
Prop 172 - Public Safety Aug.	318,588	344,538	368,816	367,000	382,500	386,500
Triple Flip Clean Up	-	-	-	-	-	754,120 **
Franchises	1,412,077	1,425,589	1,476,210	1,475,000	1,500,000	1,525,000
Business Licenses	701,347	737,036	778,088	833,400	816,600	833,100
Real Property Transfer	106,255	112,969	114,916	112,000	116,500	118,800
Hotel/Motel Surcharge	670,662	673,525	696,092	647,700	675,000	700,000
Total Taxes	**23,405,232**	**24,031,296**	**24,557,541**	**25,390,600**	**25,961,813**	**27,515,560**
Construction Permits	491,040	540,894	936,780	550,000	800,000	550,000
GIS Fee	25,641	27,848	53,530	25,000	40,000	40,000
Encroachment Permits	33,301	32,827	56,777	25,000	50,000	40,000
Plan Check/Inspec - Engineering	21,629	19,363	86,310	15,000	70,000	25,000
Total Licenses & Permits	**571,611**	**620,932**	**1,133,397**	**615,000**	**960,000**	**655,000**
Homeowner Prop Tax Relief	93,934	88,562	87,045	90,000	87,000	90,000
Motor Vehicle License Fees	32,438	33,612	27,933	-	26,982	-
Federal Law Enforcement Grant	16,727	21,038	27,125	-	-	-
FEMA Assistance to FF Grant	15,364	17,919	43,894	-	18,383	-
US Dept of Justice	-	-	7,212	-	-	-
State-Mandated Cost Reimb.	21,196	46,636	30,030	-	28,696	-
SAFER Grant	37,995	-	-	-	-	-
State COPS Grant	131,291	39,885	53,510	-	341,327	-
State Local Law Enf Grant	125,347	133,348	116,357	-	13,030	-
State Homeland Security Grant	178,139	87,612	31,186	-	64,199	-
State OTS Grant	110,313	89,028	60,514	-	60,065	-
State Prop 84 Grant	-	-	-	-	112,289	-
State - Other Revenue	-	7,918	19,176	-	211,707	-
Total Intergovernmental	**$ 762,744**	**$ 565,558**	**$ 503,982**	**$ 90,000**	**$ 963,678**	**$ 90,000**

Note: This is the one-time revenues for the final sales tax triple flip clean-up payment which will not be received by the City until August, 2016.

General Fund Revenue

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Projected 2014-15	Adopted 2015-16
Police - Special Services	$ 224,696	$ 248,409	$ 226,844	$ 220,000	$ 220,000	$ 220,000
Police - False Alarm Fees	87,278	105,462	97,549	100,000	80,000	90,000
Fire - Permit Fees	52,336	41,814	53,004	45,000	40,000	40,000
Fire - Special Services	40	535	-	-	-	-
Fire - Emergency Response	5,243	203,271	205,357	47,500	303,000	47,500
CPR/First Aid	2,019	963	1,328	500	2,700	500
Fire Service Contract Revenue	589,292	598,859	608,107	632,000	645,000	655,000
Red-light Camera Revenues	46,869	16,746	8,932	-	9,100	-
Park Reservation Fee	10,703	14,504	12,195	5,500	12,000	12,000
Swimming Pool	168,171	152,556	160,109	160,000	160,000	160,000
Recreation Programs	1,023,663	986,583	962,487	912,500	842,399	877,700
Zoning Fees	43,776	56,153	63,310	40,000	70,000	50,000
NPDES Solid Waste Fee	97,821	97,643	99,060	100,000	100,000	100,000
Sale of Maps & Publications	20,809	7,898	5,664	5,000	1,000	5,000
Other Current Service Charges	48,429	2,224	239	-	-	-
Police - Mental Health Transport	10,191	-	7,476	-	-	-
Total Service Fees	**2,431,336**	**2,533,620**	**2,511,661**	**2,268,000**	**2,485,199**	**2,257,700**
Interest on Investments	37,770	10,606	10,520	10,000	10,000	10,000
Rents and Royalties	3,600	3,600	3,600	3,600	3,650	3,600
Antenna Leases	55,743	59,369	57,690	64,000	50,800	51,500
Madden House Rent	4,950	4,950	5,850	5,400	9,800	10,200
Total Interest/Rents	**102,063**	**78,525**	**77,660**	**83,000**	**74,250**	**75,300**
Sale of Property	6,636	1,820	6,472	7,500	1,000	7,500
Other Revenue	132,195	127,897	139,363	145,000	205,100	274,830
Total Other Revenue	**138,831**	**129,717**	**145,835**	**152,500**	**206,100**	**282,330**
Sub-Total General	**$ 27,411,817**	**$ 27,959,648**	**$ 28,930,076**	**$ 28,599,100**	**$ 30,651,040**	**$ 30,875,890**

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Projected 2014-15	Adopted 2015-16
Transfers & Cost Allocations						
Water	$ 1,403,795	$ 1,382,908	$ 1,397,100	$ 1,471,500	$ 1,471,500	$ 1,554,300
Wastewater	1,412,142	1,438,590	1,419,900	1,529,800	1,529,800	1,557,600
RDA Successor Agency	62,544	51,000	72,310	24,900	24,900	26,800
Redevelopment Low-Mod Housing	5,000	-	-	-	-	-
CIP Reimbursement Transfers	1,254,477	1,236,706	1,150,695	1,277,000	947,212	1,229,000
Miscellaneous Operating Transfers	73,646	7,660	9,788	-	109,650	-
Landscape Assessment	221,560	265,848	214,626	278,150	274,848	266,010
Total Cost Allocations	**4,433,164**	**4,382,712**	**4,264,419**	**4,581,350**	**4,357,910**	**4,633,710**
Streets & Roads	1,769,201	1,483,245	1,599,650	1,491,050	1,491,050	1,511,400
Traffic Safety	100,000	150,000	200,000	150,000	150,000	150,000
Suspended Traffic Offender	100,000	50,000	87,500	75,000	75,000	75,000
Total Interfund Transfer	**1,969,201**	**1,683,245**	**1,887,150**	**1,716,050**	**1,716,050**	**1,736,400**
Total Revenue/Transfers	**$ 33,814,182**	**$ 34,025,605**	**$ 35,081,645**	**$ 34,896,500**	**$ 36,725,000**	**$ 37,246,000 ****

** Note: This includes one-time revenues of $754,120 for the final sales tax triple flip clean-up payment which will not be received by the City until August, 2016.

Enterprise Funds

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Projected 2014-15	Adopted 2015-16
Water Sales	$ 8,605,313	$ 10,064,513	$ 9,930,085	$ 10,000,000	$ 9,500,000	$ 10,000,000
Hydrants	1,096	2,589	339	2,000	2,000	2,000
Water Meters - Labor	32,092	41,005	52,924	25,000	21,400	25,000
Penalties	70,167	60,778	258,113	275,000	165,000	200,000
Tap Machine	7,050	17,198	46,276	20,200	16,400	15,000
Backflow Prevention Fees	14,410	16,284	17,225	14,000	18,200	14,000
Interest on Investments	45,416	54,417	50,087	76,800	52,500	47,000
Other Revenue	116,989	1,476,214	3,573,478	50,000	250,000	111,131
Total Water Operating Fund	**8,892,533**	**11,732,998**	**13,928,527**	**10,463,000**	**10,025,500**	**10,414,131**
Water Main Extension Fees	-	32,367	135,915	65,000	31,300	30,000
Water Connection Fees	139,075	224,545	587,435	2,130,000	397,300	2,030,900
Water Meters - Materials	11,798	27,005	37,136	25,000	27,500	10,000
Interest on Investments	39,615	56,533	47,268	58,100	57,300	29,200
HWS Surcharge - Region 1	151,036	149,822	150,222	150,000	151,300	150,000
HWS Surcharge - Region 2/3	501,214	508,459	509,340	500,000	502,800	500,000
Total Water Capital Fund	**842,738**	**998,731**	**1,467,316**	**2,928,100**	**1,167,500**	**2,750,100**
Sub-total Water Funds	**9,735,271**	**12,731,729**	**15,395,843**	**13,391,100**	**11,193,000**	**13,164,231**
Wastewater Service Charges	7,762,504	8,768,166	9,506,026	10,000,000	10,052,200	10,450,000
Sunsweet-Operation & Maint.	1,166,218	1,139,551	1,118,346	1,175,000	1,150,000	1,175,000
Sunsweet-Capital Charges	38,246	33,002	35,304	35,300	35,300	35,300
Sunsweet-Debt Service	8,320	9,982	7,680	7,680	7,680	7,680
Septage Charges	153,922	241,065	263,883	250,000	250,000	250,000
Wastewater Lab Testing Fees	169,333	159,371	209,373	165,000	207,800	200,000
Pretreatment Permits	1,000	7,773	9,107	7,500	11,000	7,500
Stonegate Service Charges	45,427	45,262	45,390	45,000	45,500	45,000
River Highlands Revenue	43,300	-	-	-	-	-
Interest on Investments	71,198	40,198	45,988	74,700	45,200	95,700
Lease Payments	30,000	30,000	30,000	30,000	30,000	30,000
Transfer From Other Funds	245,000	245,000	245,000	245,000	245,000	200,000
Other Revenue	72,245	8,856	374,665	12,000	4,150	20,123
Total Wastewater Operating	**9,806,713**	**10,728,226**	**11,890,762**	**12,047,180**	**12,083,830**	**12,516,303**
Wastewater Main Extension Fees	16,861	38,324	160,665	50,000	43,300	50,000
Wastewater Connection Fees	253,236	370,560	418,821	335,000	382,200	335,000
Special Connection Fee	1,396	8,791	42,741	25,000	18,900	25,000
Interest on Investments	84,114	44,431	38,856	54,400	52,300	67,000
Total Wastewater Capital Fund	**355,607**	**462,106**	**661,083**	**464,400**	**496,700**	**477,000**
Sub-total Wastewater Funds	**10,162,320**	**11,190,332**	**12,551,845**	**12,511,580**	**12,580,530**	**12,993,303**
Total Enterprise Revenue	**$ 19,897,591**	**$ 23,922,061**	**$ 27,947,688**	**$ 25,902,680**	**$ 23,773,530**	**$ 26,157,534**

Special Revenue Funds

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Projected 2014-15	Adopted 2015-16
State Gasoline Tax-2103	$ 881,719	$ 515,127	$ 908,992	$ 685,450	$ 649,400	$ 297,500
State Gasoline Tax-2105	298,340	283,700	443,748	315,000	374,900	375,200
State Gasoline Tax-2106	200,885	199,441	204,952	249,900	234,300	198,300
State Gasoline Tax-2107	428,219	464,881	474,693	387,100	473,300	513,000
State Gasoline Tax-2107.5	7,500	7,500	7,500	7,500	7,500	7,500
Road Maintenance Franchise Fee	24,548	88,139	105,726	100,000	163,200	200,000
Other Revenues	343,331	1,552,043	1,348,682	53,297	2,152,500	-
Interest on Investments	18,447	12,549	14,038	9,900	13,100	10,850
Total Streets/Roads	**2,202,989**	**3,123,380**	**3,508,332**	**1,808,147**	**4,068,200**	**1,602,350**
LTF/TDA Revenues	1,345,087	1,464,744	1,696,190	1,289,450	1,289,450	1,541,000
Interest on Investments	-	-	-	-	27,600	12,600
Total TDA	**1,345,087**	**1,464,744**	**1,696,190**	**1,289,450**	**1,317,050**	**1,553,600**
Vehicle Code Fines	264,939	176,795	147,481	130,000	206,300	175,000
Parking Citations	37,200	45,268	24,667	24,000	41,900	40,000
DUI Fines	392	362	-	-	-	-
Interest on Investments	1,103	1,203	1,254	1,900	1,650	2,800
Total Traffic Safety	**303,634**	**223,628**	**173,402**	**155,900**	**249,850**	**217,800**
Suspended Traffic Offender	72,557	95,170	95,147	74,000	77,900	115,000
Interest on Investments	1,156	777	993	1,400	1,370	1,400
Total STOP	**73,713**	**95,947**	**96,140**	**75,400**	**79,270**	**116,400**
Special Assessments	524,226	535,555	564,837	508,936	516,697	664,126
Interest on Investments	12,063	8,377	7,344	9,225	9,935	9,022
Total Landscape Assessments	**536,289**	**543,932**	**572,181**	**518,161**	**526,632**	**673,148**
Special Assessments	115,840	120,818	123,420	124,780	122,780	120,500
Interest on Investments	457	475	800	1,197	1,202	1,172
Total Residential Street Lighting	**116,297**	**121,293**	**124,220**	**125,977**	**123,982**	**121,672**
Impact Fees	121,651	652,699	720,270	635,000	2,048,100	1,311,000
Interest on Investments	181,088	137,439	100,632	134,200	130,800	145,200
Other Revenue	1,315,810	1,315,810	1,835	52,800	301,400	53,500
Total Development Impact Fee	**1,618,549**	**2,105,948**	**822,736**	**822,000**	**2,480,300**	**1,509,700**
Impact Fees	2,315	392	99	200	-	-
Interest on Investments	1,106	68	8	10	12	13
Total Fire Mitigation Impact Fee	**3,421**	**460**	**107**	**210**	**12**	**13**
Block Grant	424,475	654,349	382,234	548,276	548,276	566,286
Program Income	13,173	12,160	11,136	12,000	3,000	12,000
Interest on Investments	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
Total CDBG Fund	**437,648**	**666,509**	**393,370**	**560,276**	**551,276**	**578,286**
Program Income	5,363	44,178	37,294	2,400	25,700	3,500
Interest on Investments	-	-	-	-	-	-
Other Income	-	-	-	-	-	-
Total CDBG Housing RLF Fund	**5,363**	**44,178**	**37,294**	**2,400**	**25,700**	**3,500**
HOME Program	783,595	132,548	76,870	105,000	-	105,000
Program Income	24,069	10,643	77,405	13,800	4,000	6,800
Interest on Investments	965	718	296	-	900	740
Other Income	-					
Total HOME Fund	**808,629**	**143,909**	**154,572**	**118,800**	**4,900**	**112,540**
Program Income	9,144	9,728	56,240	31,300	95,350	20,000
Interest on Investments	591	481	524	1,000	500	900
Other Income	-	-	-	-	-	-
Total DOE Energy Conservation	**9,735**	**10,209**	**56,764**	**32,300**	**95,850**	**20,900**
Neighborhood Stabilization Program	-	1,093,426	2,575,168	1,200,000	741,500	-
Interest on Investments	-	-	-	-	-	-
Other Income	-	-	-	-	-	-
Total NSP III	**-**	**1,093,426**	**2,575,168**	**1,200,000**	**741,500**	**-**
Rate Stabilization Revenue	109,985	244,487	234,654	230,000	317,700	345,000
Interest on Investments	155	1,468	3,086	5,800	5,600	5,000
Total Recology Rate Stabilization	**110,140**	**245,954**	**237,740**	**235,800**	**323,300**	**350,000**
Total Special Revenues	**$ 7,571,494**	**$ 9,883,517**	**$ 10,448,215**	**$ 6,944,821**	**$ 10,587,822**	**$ 6,859,909**

Other Fund Revenues

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Projected 2014-15	Adopted 2015-16
Vehicle Replacement Fee	$ 644,572	$ 623,345	$ 680,983	$ 682,400	$ 682,408	$ 903,263
Sale of Property	18,117	18,408	101,716	20,000	-	-
Interest on Investments	78,488	58,098	53,123	71,100	71,100	73,700
Other Current Service Charges	10,862	8,253	4,112	13,000	829	13,000
Total Vehicle Replacement	**752,039**	**708,104**	**839,934**	**786,500**	**754,337**	**989,963**
Vehicle Maintenance Fee	615,766	568,549	620,000	739,000	738,826	742,000
Interest on Investments	5,359	2,895	2,181	2,900	2,900	2,650
Other Revenue	24,996	24,400	28,652	24,400	24,400	24,400
Total Vehicle Maintenance	**646,121**	**595,844**	**650,833**	**766,300**	**766,126**	**769,050**
Health - Employer Contrib.	2,795,551	2,849,428	3,013,128	3,717,600	3,232,900	3,315,400
Unemployment Insurance	79,236	101,037	88,114	49,450	49,450	31,000
Interest on Investments	2,930	1,383	1,786	3,300	3,300	5,300
Other Revenue	-	-	-	-	400	-
Total Employee Benefits	**2,877,717**	**2,951,848**	**3,103,028**	**3,770,350**	**3,286,050**	**3,351,700**
Dental/Vision	539,419	485,039	496,422	564,900	500,600	575,500
Interest on Investments	2,302	1,909	2,040	2,900	2,900	3,000
Other Revenue	-	-	-	-	-	-
Total Dental/Vision	**541,721**	**486,948**	**498,462**	**567,800**	**503,500**	**578,500**
Disability	13,419	20,905	27,498	32,500	28,000	35,400
Interest on Investments	1,051	382	428	400	400	500
Other Revenue	-	16,821		-	-	-
Total Disability	**14,470**	**38,108**	**27,926**	**32,900**	**28,400**	**35,900**
Contributions	400,000	442,000	492,000	630,000	630,000	690,500
Interest on Investments	4,537	2,713	1,571	4,300	4,300	4,100
Other Revenue	-	-	-	-	21,273	-
Total General Liability	**404,537**	**444,713**	**493,571**	**634,300**	**655,573**	**694,600**
Worker Compensation	673,325	340,200	542,492	971,400	1,013,550	1,042,800
Interest on Investments	16,772	12,402	11,318	15,600	15,600	14,000
Other	13,000	22,184	-	-	4,100	-
Total Worker Compensation	**703,097**	**374,786**	**553,810**	**987,000**	**1,033,250**	**1,056,800**
Technology Replacement Fee	446,503	356,866	375,361	469,550	469,544	485,900
Interest on Investments	31,805	20,813	18,666	24,500	24,500	25,900
Other Revenues	36,780	27,961	23,096	24,900	24,897	26,000
Total Technology Replacement	**515,088**	**405,640**	**417,123**	**518,950**	**518,941**	**537,800**
Total Internal Service	**6,454,790**	**6,005,991**	**6,584,687**	**8,064,100**	**7,546,177**	**8,014,313**
Grand Total Revenues	**$ 67,738,057**	**$ 73,837,174**	**$ 80,062,235**	**$ 75,808,101**	**$ 78,632,529**	**$ 78,277,756**

Revenue Highlights

This section of the budget describes the resources that are available to support the proposed operating and capital budget. Yuba City will receive revenues in the form of taxes, fees, and other revenue sources to support its operational and capital expenses during FY 2015-16. This narrative focuses on the comparisons between year-end revenue projections and the budget year projections. The following is a brief explanation of these revenue sources.

Property Taxes

Property taxes are imposed on real property (land and permanently attached improvements, such as buildings) and tangible personal property (movable property) located within the City. The tax is imposed at a rate of one percent of the property's assessed value. Property taxes are projected using the following factors:

- The City's historical property tax revenue trends.
- Recent and projected housing and commercial construction.
- County assessed values for properties in the City.
- A modest increase in the average sales price of existing homes in the region, thereby resulting in a higher new assessed value.
- Known County adjustments to the assessed values from appeals and reassessment adjustments.
- Annexations to the City.

Secured Property tax revenue in the General Fund is projected to increase by $244,500 or 4.0% higher than the current year-end projection. The increase in property taxes is attributable to increases due to the CPI adjustment and increases in assessed valuations due to increasing values in the real estate market but is reduced by a large quantity of parcels within the City that remain with Proposition 8 reassessments downward.

Unsecured property taxes are expected to generate $18,000 more in FY 2015-16 and property tax in lieu of VLF is projected to be $152,500 higher. These increases represent the growth anticipated in property taxes overall.

Sales & Use Taxes

Sales & Use Taxes are imposed on retailers who sell goods within the State or on users in the State of California for property purchased outside of the State. The tax is based on the sales price of any taxable transaction of tangible personal property.

Through December 31, 2015, because of implementation of the "triple flip," Yuba City receives its sales tax revenues from two separate sources, the State Board of Equalization and Sutter County. Three quarters of one percent of the sales and use taxes collected by the State Board of Equalization (SBOE) are allocated back to Yuba City for general purposes. One quarter of one percent is allocated back to Yuba City based on an estimate provided by the State Controller's Office to Sutter County per the provisions of the State's "triple flip" allocation.

The City tracks revenues received from the County and the State separately. In accordance with the California Committee on Municipal Accounting (CCMA) White Paper, the City adopted the 7 ½ month accrual process for sales tax revenue recognition. Therefore, the City's projected sales tax revenues are based upon taxable sales generated during the fiscal year.

The impacts of the triple flip will end on December 31, 2015, when the State's Economic Recovery Bonds will be paid off early. Beginning January 1, 2016, the City will once again begin receiving the full one percent of sales tax allocation from the Board of Equalization. During this final year, FY 2015-16, cities in California are expected to receive a one-time increase in sales tax revenues equal to approximately 6% of total sales tax revenues due to receipt of a clean-up payment. In Yuba City's case, this amount is estimated at

$754,120. This revenue is one-time in nature and is tied to the elimination of the triple flip. It is not recurring in nature. Yuba City is therefore recording this into a separate, stand-alone revenue account and has identified it as one-time in nature in revenue schedules.

Sales tax revenue is projected to increase by $338,028 in FY 2015-16 based on retail sales growth experienced in the first three quarters of FY 2014-15 both in the local region and throughout the State (this does not include the $754,120 in one-time funds described in the previous paragraph). The growth in sales tax revenues is offset slightly by an increase of $9,000 for the anticipated payment to Sutter County under the terms of the master tax exchange agreement. The net increase in projected sales tax of $329,000 for FY 2015-16 represents a 3.5% increase.

The local region has shown an increase in retail sales averaging 7.45% over the past four quarters. Revenues are projected to grow at a smaller percentage next fiscal year (3.5%) as the large increases in FY 2014-15 are attributable to three new car dealerships locating within Yuba City in addition to other new retail growth.

Another component of the California Sales Tax is the one-half percent collected under Proposition 172 (Local Public Safety Augmentation Fund). Proposition 172 was first created in 1993 to provide additional funding for public safety services. Proposition 172 revenues are projected to increase by $4,000 for FY 2015-16.

Franchise Fees

Franchise Fees are collected from utility companies and other businesses within the City for the use of public rights-of-way. Currently, the City collects from four companies: Pacific Gas and Electric (PG & E), Recology Yuba-Sutter, Comcast Cable and AT&T. PG & E is charged the higher of either 2.0% of the gross receipts attributable to miles of line within the City (Broughton Act Computation) or 0.5% of the gross receipts collected within the City (1937 Act Computation). Recology Yuba-Sutter is charged at a rate of 5% of gross receipts. Comcast Cable is charged at 5% of gross annual revenues. Franchise Fee revenues are projected based on how well the local economy is doing, population estimates, demand for services, and other related information. Franchise Fee revenues are projected to increase by $25,000 or 1.67% compared to the current year-end projection.

Business License Taxes

Business license taxes are charged to all businesses that are located within the City limits and/or conduct business within the City. Taxes are determined by a percentage of the business' gross receipts. Revenues are estimated to increase by $16,500 or 2.0% over the current year-end projection.

Hotel/Motel Surcharge

Visitors to Yuba City who stay in the City's hotels, motels, and inns for a period of less than thirty days pay the Hotel/Motel Surcharge. Currently, the tax rate for the Hotel/Motel Surcharge is 10% of the price of the room. Revenues for FY 2015-16 are expected to increase by approximately $25,000, or 3.7%, compared to the FY 2014-15 year end projection.

Motor Vehicle License Taxes (Vehicle License Fees)

The fee is termed an "in-lieu" fee because it is imposed instead of a local property tax on the ownership of a vehicle. Previously cities such as Yuba City received a portion of the fees collected based on the City's population. This revenue source was eliminated by the State of California in FY 2011-12. The City received between $210,000 and $300,000 per year previously. These funds are budgeted at zero for FY 2015-16 and going forward.

The Vehicle License Fees (VLF) were divided into two categories, those received directly from

the State based upon the historical in lieu amounts (now eliminated and no longer a revenue source) and those received from Sutter County twice per year based upon the provisions of the State Controller's Office. Beginning in 2005-06, the VLF in-lieu payments change based upon increases in the assessed values. On that basis, the amounts received from Sutter County are classified as "Property Tax in Lieu/VLF Swap" as part of "Tax Revenues".

As stated above in the property tax section, allocations received from Sutter County are projected to increase by $152,500 or 3.5% based upon expected increases in local assessed values for property tax purposes.

Licenses and Permit Fees

Licenses and permit fees include building permit fees, plan check fees, and other smaller miscellaneous fees. Projections for these revenues are based on the recent and projected building activity, status of the local economy, past revenues received, population estimates, land resources, and other pertinent information. Licenses and permit fees are projected to decrease by $305,000 compared to current year-end projections. This decline is because there were revenue increases in FY 2014-15 due to the large number of solar projects causing year-end revenue projections to significantly exceed budget estimates. However, it is not anticipated that this will reoccur in the current fiscal year.

Gas Tax & Local Transportation Fund

The State Gas Tax is derived from State of California taxes on gasoline purchases and is allocated to various governmental units based on prescribed methods. These funds are restricted to the construction, improvement and maintenance of public streets and related expenditures. When projecting Gas Tax revenue, past revenues received along with estimates provided by the League of California Cities Policy Analyst's website are used. Revenue is estimated to decrease $347,900 or 20% less than current year-end projections. The entire decrease is attributable to Section 2103 funds as projected by the State California Department of Finance statewide estimates.

The Transportation Development Act (TDA) provides funding from the Local Transportation Fund (LTF) for the purpose of transportation and streets and roads projects. Funding is derived from the one-quarter cent sales tax collected in each county. The funds are then apportioned on a per capita basis to the jurisdictions within the county. Once all transportation needs have been met, the remaining funds can be used for streets and roads projects (as is the case for Yuba City). LTF revenues are projected to increase by $251,550, or 19.5% for FY 2015-16.

User Fees/User Charges

User fees/charges are payments in exchange for specific public services consumed. Examples of user fees are recreation fees and water and wastewater charges. Revenue projections for user fees/charges are based on the City's history of both revenue generation and consumption, the implementation phases of water and wastewater rate studies, recent and projected building activity, the status of the local economy, and other pertinent information. Revenues from this category are projected to increase by $1,198,364 or 4.1% compared to budgeted revenues for FY 2014-15. The increase is attributable mostly to two areas: A $676,000 increase is expected in developer impact fees as development slowly begins to increase, and an increase of just under $280,000 in the water and wastewater enterprise funds.

The increase in the enterprise funds is entirely attributable to the wastewater operating fund increase in revenues related to the rate increase approved three years ago to fund existing infrastructure capital replacement and on-going operation and maintenance costs. Water operating revenues are currently projected to decline, the opposite of what would be expected when the FY 2015-16 revenue projections include the final year of an approved rate increase. Water operating revenues have been reduced compared to previous projections due to water conservation measures related to the drought which cause less water to be sold to

customers. Given the State's serious drought situation, the City has enacted conservation measures to reduce water consumption through implementation of the *Every Drop Counts* program. The State's mandate requires a reduction of 31% in water consumption for Yuba City residents. Yuba City's water rate structure is based on an average base or fixed charge of 60% and a variable component of 40% so reductions due to conservation of 31% won't generate a reduction in revenues equally as large because of the significant fixed cost component.

Other Revenue Sources

Cost Allocation Charges - General Fund. These are charges derived from allocating the General Fund's administrative and support service costs to specific non-General Fund Departments. For example, the Water and Wastewater funds pay a charge for the services rendered from the Finance/Information Technology, Human Resources, Administration, and the Public Works Departments on their behalf. The charges include allocation of a percentage of each position's salary and benefits, and a percentage of the supplies and services provided. During FY 2014-15 the City once again updated both its citywide cost allocation plan and its Public Works cost allocation plan to evaluate the true cost of services provided by service departments to other City departments. The projected FY 2015-16 user charges have been adjusted to reflect the findings of the cost allocation plan study.

Compared to the FY 2014-15 projected, the FY 2015-16 cost allocation charges will increase by $296,150 or 4.9%. The increase in cost allocation charges is the net difference between an increase in water ($82,800) and wastewater ($27,800) operations charges, a small increase in cost allocation to the successor redevelopment agency ($1,900), an increase in reimbursements to the general fund for engineering staff working on capital improvement projects ($281,788), an increase in engineering staff working on streets and roads related projects ($20,350) and a reduction in one-time miscellaneous transfers of $109,650 due to close-out of two former assessment districts in FY 2014-15.

The City evaluates the full cost of services provided as shown in the City's updated Cost Allocation Plans. All City staff will monitor time spent on development related activities, capital improvement projects, successor redevelopment agency activities and landscape maintenance district activities to reimburse the General Fund for the fully burdened cost of services provided.

Cost Allocation Charges - General Liability Fund. These charges have two criteria that are used for development:

1. Claims loss history (over a 5-year period).

2. Exposure based on payroll costs. Once these charges are developed, they are spread among all the departments in order to cover the FY 2015-16 General Liability and property insurance payments.

The total amount allocated for General Liability increased by $60,500 or 9.6% over FY 2014-15. The increase was caused by increases in both the required general liability deposit and an increase in the property insurance premium over the previous year. The City has historically received dividend refunds for having a positive fund equity position within the self-insurance fund. The City looks at the balance in the general liability fund and uses a portion of the funds reserved from prior year dividend payments each year to offset a portion of the charges to departments. This has resulted in a reduction of user charges to departments of $50,000 for both FY 2015-16 and FY 2014-15. The City strives to maintain a stabilization reserve where excess reserves are used over time rather than all at once.

Cost Allocation Charges – Worker's Compensation Fund. These charges are based upon the City's required contribution into NCCSIF (Northern California Cities Self Insurance Fund) for worker's compensation coverage. The deposit required each year includes several components, a banking layer, a shared risk layer, excess coverage insurance and administrative costs. Significant prior year

dividend reimbursements caused the charges to user departments for FY 2014-15 to be $1,013,550. In FY 2015-16, these same charges equal $1,042,800, an increase of $29,250, or 2.9%. These charges are significantly higher than in previous years. In FY 2013-14 they were only $542,492. The City has experienced an increase in worker's compensation claims, both in the number of them and the cost of them. The City received dividend refunds in previous fiscal years when a positive overall fund balance was held within NCCSIF. In the current year, the City is being assessed an additional $79,925 for having an overall negative balance in our banking layer. That has been offset by using reserve funds from previous years held within the City's Worker's Comp. internal service fund. The City has used $250,000 of prior year reserve funds to buy down the costs charged to City departments for FY 2014-15 and FY 2015-16. The City has increased efforts in safety training and regularly shares more information regarding the types of claims experience occurring with affected departments in an effort to bring costs back down.

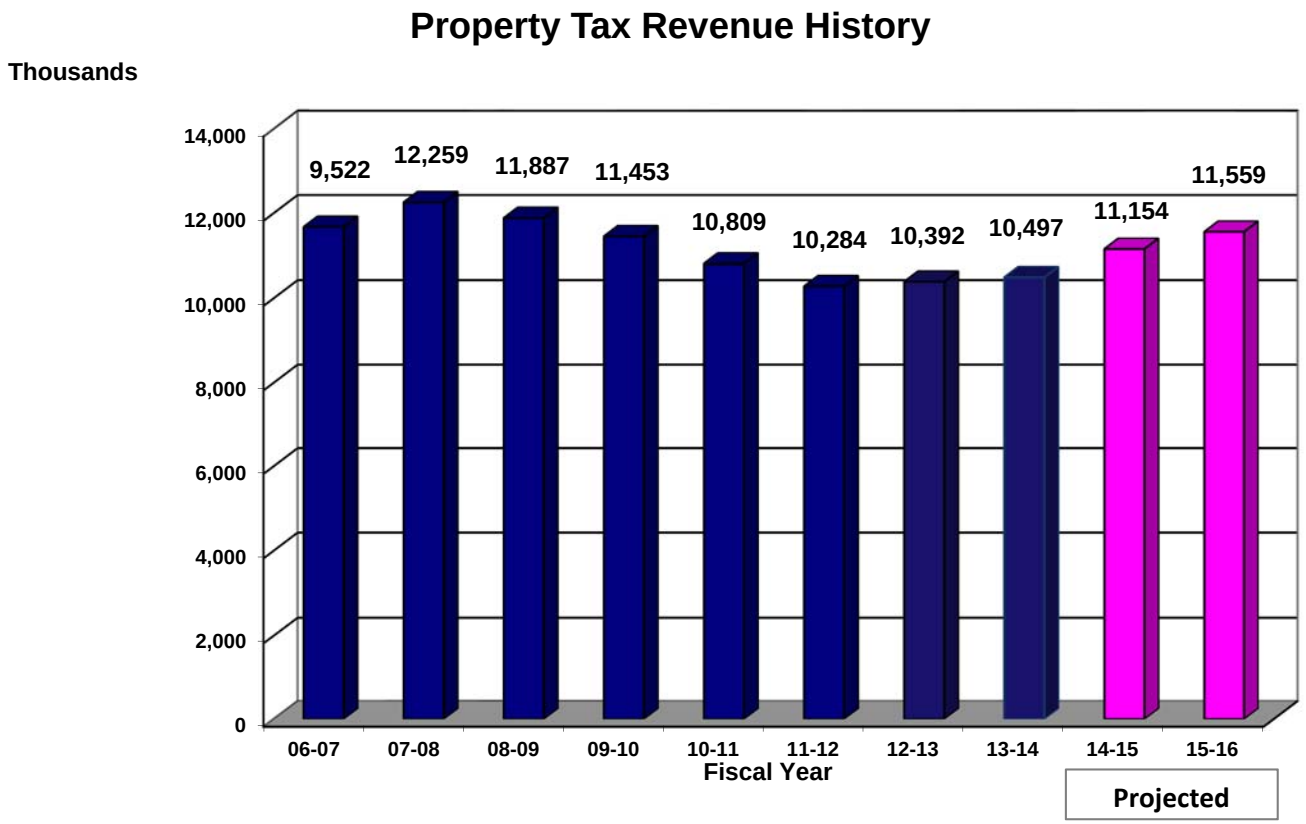
Cost Allocation Charges - Vehicle Maintenance/Replacement Fund. For the Vehicle Maintenance Fund, projected charges are developed using departments' historical vehicle maintenance costs (parts & labor). For the Vehicle Replacement Fund, replacement costs for the City's current vehicle fleet are allocated to the applicable departments by dividing the current replacement costs for the vehicle(s) by the vehicle's remaining useful life. Both the Vehicle Maintenance and Replacement Fund record an expenditure in the appropriate department's budget with corresponding revenue being recorded in the Vehicle Maintenance/Replacement Fund. The Vehicle Replacement Fund charges have increased the most significant amount, $220,855 for FY 2015-16. This is attributable to updating the estimated replacement cost of vehicles in the City's fleet. The cost of replacing vehicles and large trucks, such as fire apparatus has grown considerably in recent years. The Maintenance Fund increased charges by only $3,174 across all City funds and departments due to increased maintenance costs and an aging fleet.

Contributions from Other Funds

Each year revenues are contributed to funds to offset staffing, equipment, and CIP projects. For example, a portion of Gas Tax revenues are transferred to the General Fund to offset the cost of engineering and other support personnel for road construction projects. Also, funds are transferred from the following funds to provide funding for the City's CIP projects: General Fund, Streets & Roads Fund, Impact Fee Fund, Water and Wastewater Fund, and the Community Development Block Grant Fund (CDBG).

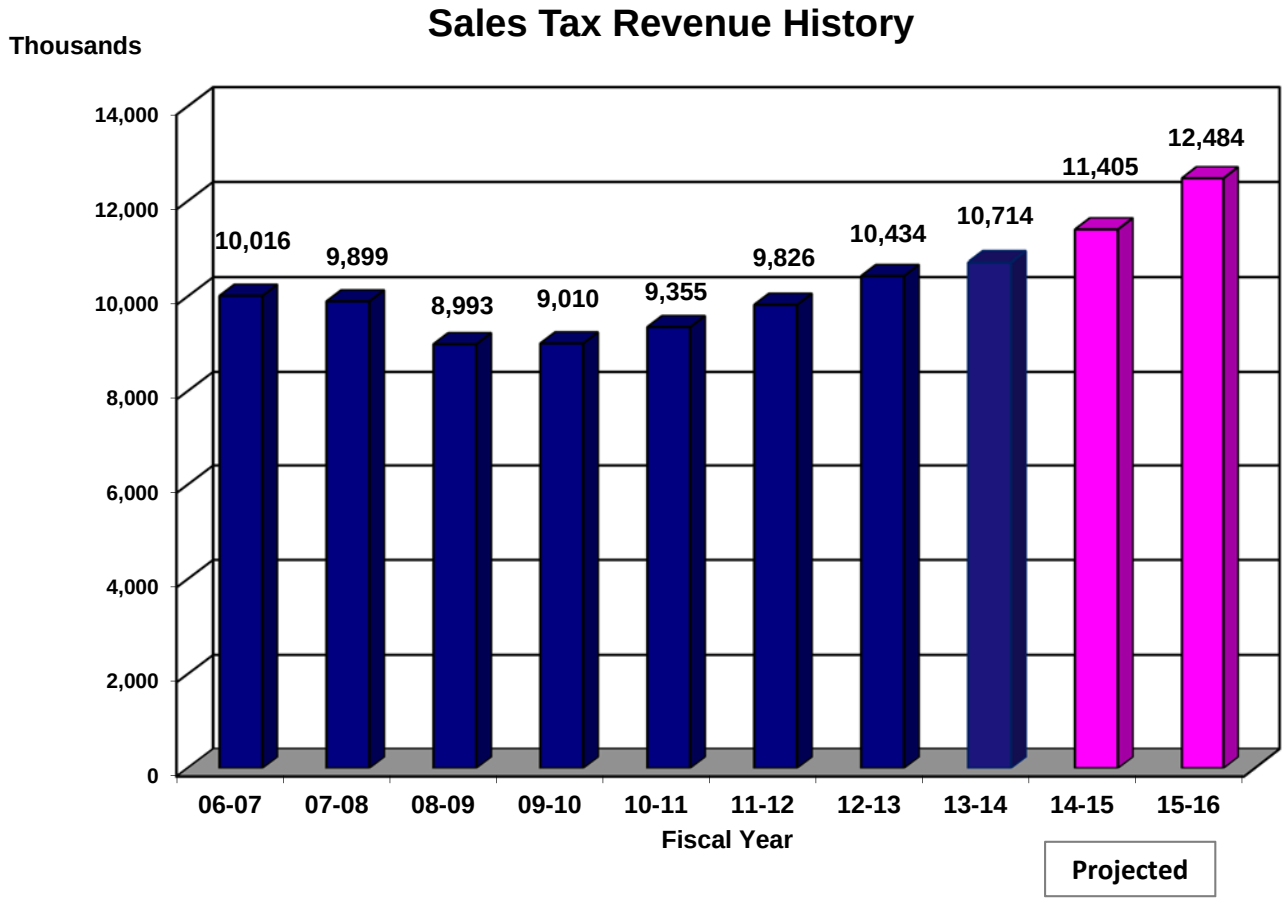
Interest Income

The City earns interest income by investing its idle cash. The City's goal is to achieve a competitive rate of return of its idle funds while protecting the safety of those funds. Idle funds are invested within the parameters stated in the City's Investment Policy, as approved by the City Council. Interest income is conservatively projected based on idle cash balances throughout the year and the market rate of interest. It is anticipated that interest earnings in FY 2015-16 will generally be flat because investment returns are only beginning to edge upwards.



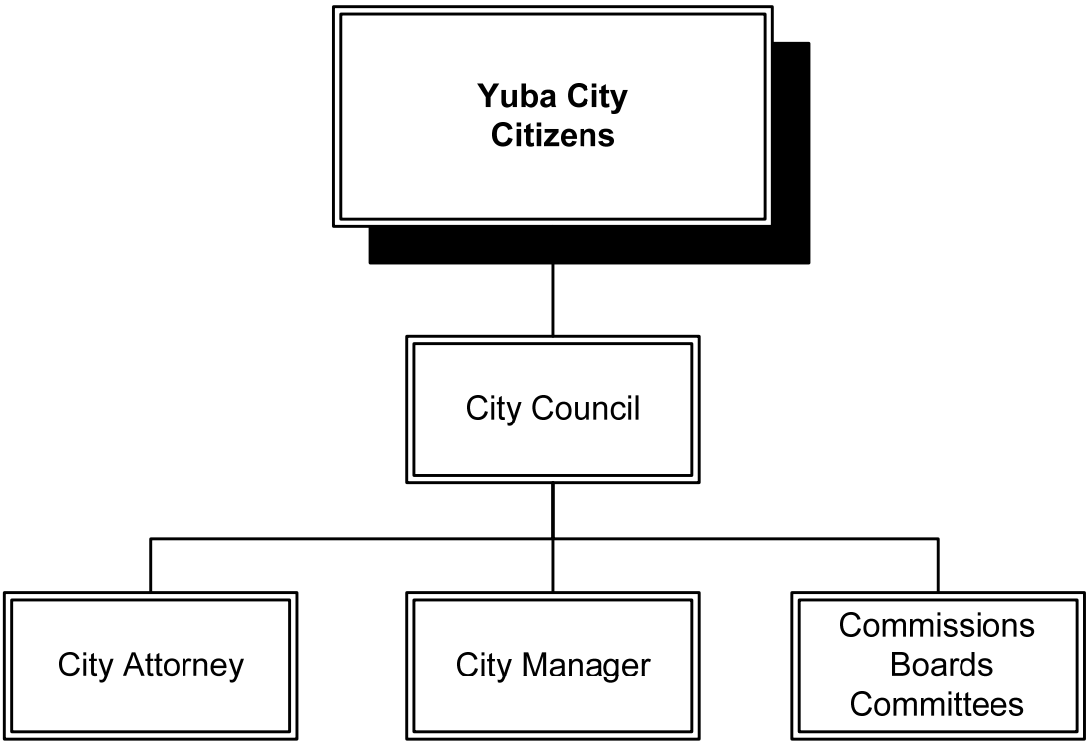
Property tax is imposed on real and tangible property located within the City. By definition, this tax is based on property value rather than on a fixed amount or benefit. Property values are assessed at full cash value (indexed from 1975-76 dollars using the Consumer Price Index (CPI), not to exceed 2% per year). The Sutter County Assessor determines the value of the property. The exception is public utility property, which is assessed by the State Board of Equalization. Article XIII, Section 1(a) of the California Constitution (commonly known as *Proposition 13*) limits the real property base tax rate to 1% of the assessed property value (subject to annual growth limitations of 2%) and prohibits the enactment of additional taxes to the sale of real property.

Property tax is one of the City's two largest General Fund revenue sources. For FY 2015-16, property tax is projected to be $11,558,600 or 31.0% of the total General Fund financing sources.



In accordance with the California Revenue and Taxation Code and the Bradley-Burns Uniform Local Sales and Use Tax Law of 1955, the State imposes a 7.50% sales and use tax on taxable sales in the City. The City receives 1% of the sales tax and the other 6.50% tax goes to the State and other local governments. As of July 1, 2004 the local government portion of the statewide rate decreased by .025% and the State portion increased by .025%. In turn, the State "backfilled" the decrease in the local government portion with a commensurate amount of property tax revenues. The net effect is that the City continues to receive 1% of the sales tax, as before. The chart above combines both components of sales tax (the 0.75% local share and the property tax in lieu of sales tax backfill) in order to capture 10 years of trend data. As of December 31, 2015, the triple flip ends and the City will once again begin to receive 1% of the sales tax from the State Board of Equalization. The elimination of the triple-flip in FY 2015-16 results in an estimated increase of approximately 6% in sales tax revenues for California cities. These one-time revenues are estimated at $754,120 for Yuba City and are included in the FY 2015-16 projection shown above.

Sales tax is the one of the City's two largest General Fund revenue sources. For FY 2015-16, sales tax is projected to be $12,483,560 or 33.5% of the total General Fund financing sources.


Yuba City
Citizens
City Council
City Attorney
City Manager
Commissions
Boards
Committees

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 2015-16	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ 113,437	$ 125,969	$ 124,648	$ 135,348	$ 10,700	8.6%
Supplies & Services	6,500	7,332	8,070	7,774	(296)	-3.7%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 119,938**	**$ 133,301**	**$ 132,718**	**$ 143,122**	**$ 10,404**	**7.8%**
Financing Sources						
General Fund	119,938	133,301	132,718	143,122		

PERSONNEL SUMMARY

	Adopted Budget 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16
Mayor	1	1	1
Mayor Pro Tem	1	1	1
Council Member	3	3	3
Total	**5**	**5**	**5**

Note: These are part-time elected positions

MISSION STATEMENT

To anticipate and provide for the needs of the community through quality service, innovation and leadership, now and in the future.

SERVICE DESCRIPTION

Serve as the citizens' representatives who are authorized to formulate policies and provide direction on the legislative process. Provide direction on policies and funding priorities. Also, acts as external Board and committee representatives for Yuba City.

STRATEGIC ISSUES

1. Planning for the City's future through General Plan implementation and zoning updates. Ensure that specific plans and annexations follow the adopted growth policies, thereby making Yuba City a desirable place to live and work.

2. Investing in a fiscally responsible infrastructure program which includes: transportation, bridges, road widening, interchanges, sewer and water, levee improvements and storm drains, which are critical to the long-term economic health and livability of Yuba City.

3. Having a strong economic policy to provide for the redevelopment of the downtown as a strong commercial hub for the region, provide for future job centers and increase employment for our residents, and facilitate a jobs/housing balance for our community.

4. Committing the necessary resources to ensure a safe living environment for the community.

5. Maintain high ethical standards and good moral judgment regarding the actions of the City Council.

FY 2014-2015 ACCOMPLISHMENTS

- Dedicated the necessary funding to improve the recruitment and retention of public safety personnel.

- Maintained a Balanced Budget (with the use of the Economic Stabilization Fund reserves and employee concessions).

- Advanced levee improvements through participation in the Sutter Butte Flood Control Agency.

- Advanced the implementation of the Economic Development Strategic Work Plan to grow opportunities for well-paying jobs, create a positive and inspiring self-image, and enhance the quality of life through collaborative and integrated actions.

- Advanced the Wastewater Collection System Rehabilitation and Replacement Project that provides major essential improvements to priority areas of the City with 50-100 year old infrastructure.

- Continued to partner with the Yuba Sutter Chamber of Commerce to provide a Visitor Center and Tourism program for regional tourism promotion, attraction and branding.

- Successfully completed the City's fifth "Make a Difference Day" through the City's H.A.N.D.S. (Helping Area Neighborhoods Develop Successfully) program.

- Completed construction of the Proposition 84 Water Line Project to construct a 16" water main on Franklin Road from Ohleyer Road to Township Road to serve Franklin Elementary School and residential properties on the north side of Franklin Road.

- Advanced water conservation outreach efforts including implementation of the WaterSmart Program, created a rebate program for high efficiency toilets, smart irrigation timers, and pre-rinse spray nozzles, and modified the "My Yuba City" app to allow reporting of water wasters.

- Utilized Federal grant funds to rehabilitate Garden Highway between Franklin road and Winship Road and Bogue Road between Railroad Avenue and Garden Highway.

- Adopted ordinances to address and reduce vagrancy issues. Specific items included new camping ordinances, addressing aggressive panhandling problems and increasing quality of life issues within our sphere of influence.

- Obtained grants through the Active Transportation Program and Blue Sky Program for continued development of the City's bikeway network.

- Finalized agreements with all City bargaining units with the ultimate goal on ending employee furloughs and maintain a balanced budget.

FY 2015 - 2016 INITIATIVES

At the City Council's Annual Goals & Priority setting Workshop held in March 2015, the Council's long standing priorities were reconfirmed and expanded:

- Public Safety: Police, Fire, Flood Control
- Develop our Economy
- Maintain and Improve our Infrastructure
- Develop our Organization
- Prepare for Growth
- Enhance our Image/Reputation

The initiatives listed below are examples of the Council's commitment to further their stated priorities and goals:

- Continue to monitor the City's financial health and ensure that the goal of reaching a balanced budget by FY18 is met.

- Support the Sutter Butte Flood Control Agency in their effort to increase flood protection for the citizens of Yuba City and work in a coordinated fashion with SBFCA staff as the City implements the requirements of SB5.

- Continue to be committed to maintaining a system of transparency, public engagement, and collaboration, thus ensuring the public's trust.

- Continue to advance the City's Economic Development Strategic Work plan to grow opportunities for well-paying jobs, create a positive and inspiring image and enhance the quality of life through collaborative and integrated actions.

- Through coordinated efforts with the National Resource Network, identify: 1) How we can strengthen the City's job readiness pipeline and 2) Options for financing utility infrastructure system upgrades.

- Continue to coordinate with Sutter County on regional planning.

- Continue to seek grants and opportunities for additional resources.

- Continue to advance the replacement of the 5th Street Bridge and the capacity of Highway 99 and Highway 20 through Yuba City.

- Continue to evaluate the cost effectiveness of existing services and identify more economical methods of providing municipal services.

- Advance the construction of Phase 2 of the Feather River Parkway – Willow Island Project.

- Develop active open spaces for recreation through current detention ponds and other projects.

- Identify areas for placement of new park in the Tierra Buena area and submit for State grant funding.

- Complete the upgrade of the City Pavement Management System and forward a long-range infrastructure strategic plan.

- Advance the Highway 20 Design Study, primarily funded by a SACOG grant, to revitalize the older and underutilized commercial corridor that serves as the prominent gateway into Yuba City.
- Assure Yuba City's continued supply of quality surface water.
- Complete a Rate Study for the Water and Wastewater Rates.
- Advance the City's Water Conservation Plan to address the current drought conditions, help achieve 32% reduction in water use as mandated by the State, and meet the City's 2020 target per the Water Conservation Bill of 2009.
- Continue the Implementation of the City's Bike Master Plan.
- Implement the use of "Open Counter" software to allow improved access to zoning and other development related services
- Create and implement new programs that promote infill development projects.
- Continue to coordinate, standardize, and streamline the City's development approval process through the implementation of new procedures and policies, and new technology.
- Provide training to staff to ensure technical expertise and enhanced customer service.
- Graduate yet another Citizen Police Academy – accounting for over 800 attendees in the last 17 years.

City Council

100-1110

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 67,364	$ 69,802	$ 70,367	$ 70,597
613	Extra Help	-	-	-	-
615	Total Benefits	46,073	56,167	54,281	64,751
Salaries & Benefits Sub -Total		**113,437**	**125,969**	**124,648**	**135,348**
622	Telephone	135	137	339	150
623	Postage & Freight	51	38	50	50
625	Forms & Supplies	779	624	2,110	1,810
626	Printing & Binding	713	1,279	300	300
628	Professional Development	1,708	3,108	3,200	3,200
631	Dues & Subscription	190	138	140	140
643	Liability Insurance	1,129	1,333	1,181	1,185
660	Other Materials and Supplies	1,796	676	750	939
Supplies & Services Sub -Total		**6,500**	**7,332**	**8,070**	**7,774**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub -Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 119,938**	**$ 133,301**	**$ 132,718**	**$ 143,122**

City Attorney

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	204,177	144,754	150,000	185,500	35,500	24.5%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 204,177**	**$ 144,754**	**$ 150,000**	**$ 185,500**	**$ 35,500**	**24.5%**
Financing Sources						
General Fund	204,177	144,754	150,000	185,500		

Note: The City Attorney is a contract position.

City Attorney

100-1210

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	204,177	144,754	150,000	185,500
Supplies & Services Sub - Total		**204,177**	**144,754**	**150,000**	**185,500**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 204,177**	**$ 144,754**	**$ 150,000**	**$ 185,500**

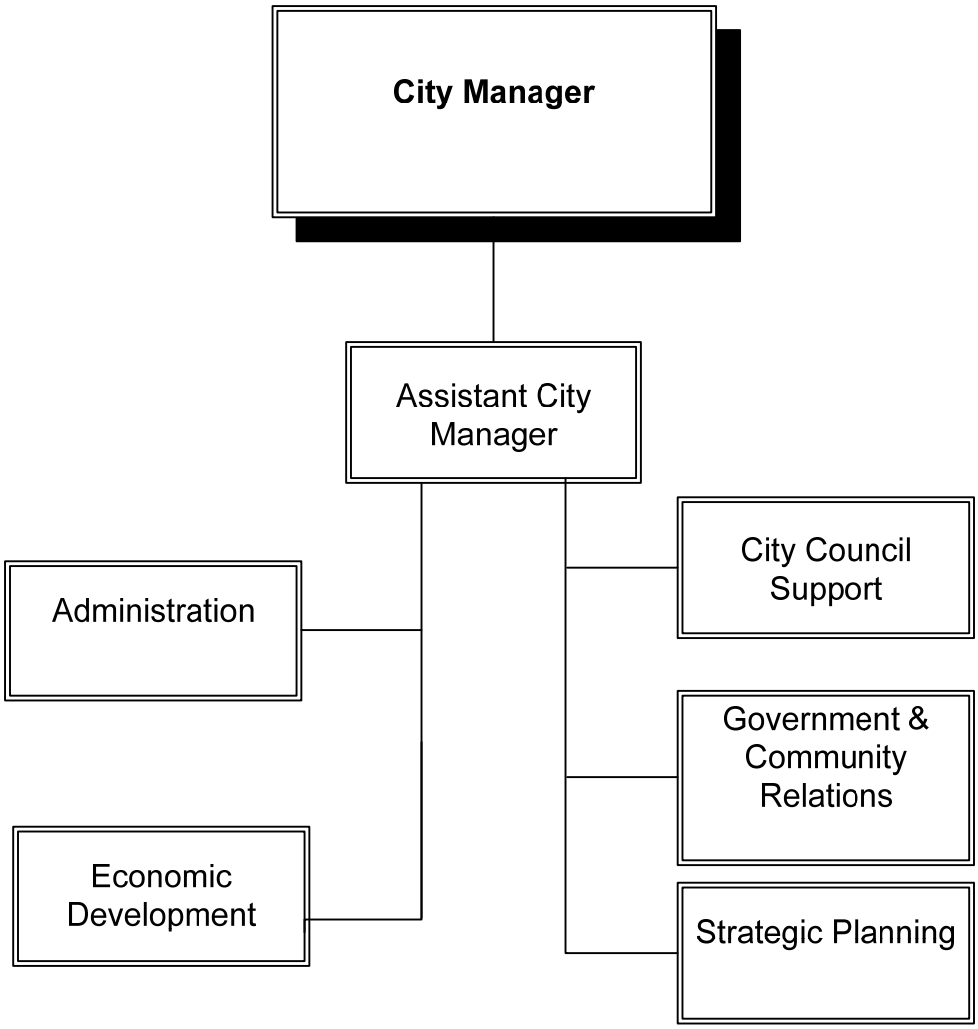
BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	4.5	4.5	4.0	4.0	0.0	0.0%
Salaries & Benefits	$ 760,180	$ 670,647	$ 690,763	$ 655,899	$ (34,864)	-5.0%
Supplies & Services	117,886	139,649	195,290	178,778	(16,512)	-8.5%
Capital Acquisitions	-	-	-	-	-	0.0%
Contribution to Other Funds	-	-	-	-	-	0.0%
Total	**$ 878,067**	**$ 810,296**	**$ 886,053**	**$ 834,677**	**$ (51,376)**	**-5.8%**
Financing Sources						
General Fund	878,067	810,296	886,053	834,677		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16
Administration			
City Manager	1	1	1
Assistant City Manager	1	1	0
Assistant to the City Manager	1	1	1
Administrative Clerk I/II/III	0.5	0	0
Executive Assistant to the City Manager		1	1
Subtotal	3.5	3.0	3.0
Economic Development			
Economic Growth and Public Affairs Manager	1	1	1
Subtotal	1.0	1.0	1.0
Total	**4.5**	**4.0**	**4.0**

Note: The City Clerk and City Treasurer are part-time elected positions


City Manager
Assistant City Manager
Administration
Economic Development
City Council Support
Government & Community Relations
Strategic Planning

MISSION STATEMENT

To facilitate the development and implementation of City organizational and community goals, objectives and policies.

SERVICE DESCRIPTION

Responsible for carrying out the policies and goals formulated by the City Council; provide administrative leadership; and provide public communication, problem solving.

STRATEGIC ISSUES

1. Planning for the future of the City both internally as well as externally looking to long-term positive outcomes, making Yuba City a desirable place to live and work.

2. Implementing the General Plan, the downtown Strategic Plan, Infrastructure Plan, and an employee development plan, producing long-term economic benefits to the City in meeting its service delivery requirements for our growing city.

3. Ensure implementation of City growth polices to provide for improved quality of life for all City residents.

4. Provide for the long-term economic health of the City through prudent fiscal stewardship.

FY 2014-2015 ACCOMPLISHMENTS

- Maintained an open relationship with City Council and employees on critical issues.

- Developed priorities for implementation of the City policies and capital projects.

- Maintained a balanced budget (with the use of the Economic Stabilization Fund reserves and employee concessions).

- Continued to evaluate, consolidate and streamline the City organizational structure in response to continued projected decreases in City revenues and the reduction of City Staff due to attrition.

- Advanced the implementation of the Economic Development Strategic Work Plan to grow opportunities for well-paying jobs, create a positive and inspiring image and enhance the quality of life through collaborative and integrated actions.

- Worked to ensure retention of local revenues and minimize state takeaways.

- Advanced gateway enhancements and major highway corridor landscaping programs for community beautification.

- Advanced a culture of Customer Service within the City, improving transparency, providing information through social media, and responses to citizen requests and complaints.

- Continued to meet with all City bargaining units to enter into negotiated amendments to current Memoranda and Letters of Understanding.

- Advanced the City-wide “Clean and Safe” Program to eliminate blight and other issues related to vagrancy by developing no camping on public or private property ordinances and a no aggressive panhandling ordinance.

- Continue to promote and extend the “Clean and Safe” program to remove blight and vagrancy issues by adopting initiatives for local retail business collecting their own shopping carts, adopting ordinances for no aggressive panhandling and camping on private property ordinance.

- Prepared a Reference Guide to assist the City Council (and members of the public) by documenting accepted practices and clarifying expectations.

FY 2015-2016 INITIATIVES

- Provide municipal government in a way that is responsive to the needs of all Yuba City residents and businesses characterized by

an open process and partnership with our residents.

- Provide financial leadership and develop and implement sound fiscal policies to ensure the continued financial stability of the City.

- Continue to develop improved team building and customer service throughout the organization.

- Continue to advance projects for the enhancement and beautification of the City corridors.

- Continue to work closely with the Sutter Butte Flood Control Agency for enhancing flood protection for the citizens of Yuba City.

- Continue in the efforts for the replacement of the Fifth Street Bridge with a four lane bridge.

- Continue to implement the City's adopted growth policies and promote the economic vitality and redevelopment of Yuba City.

- Continue to fund Net-5 and partner with local agencies from Yuba/Sutter County in the Yuba/Sutter Anti-Gang Enforcement activities.

- Continue to assess options for providing Police services to new and annexed areas of the City.

- Continue to monitor State issues regarding Pension Reform. Unfunded liabilities for pensions will continue to light-up the political landscape. In the current economic environment, pensions have become an unsustainable liability for most jurisdictions.

- Continue to advance the Feather River Willow Island project. This new park will include new access, parking, walking and biking trails, picnic benches, a pavilion, interpretive signage, and handicap access to a concrete river overlook.

- Utilize Community Development Block Grant funds for ongoing ADA improvements throughout the City.

- Plan for Development Growth by assessing technology needs for infrastructure, infrastructure for an industrial park and providing a "Turn-Key" development process.

- Continue to partner with and advance the Yuba-Sutter Chamber of Commerce Tourism & Visitor Center and Marketing Plan for tourism promotion. Tourism funds are an investment into the future prosperity of our region.

- Continue to support and advance leadership and skills training for City Staff, ensuring the City continues to have the best employees in the State.

- Continue to promote and extend the "Clean and Safe" program to remove blight and vagrancy issues by adopting initiatives for local retail business collecting their own shopping carts.

- Advance the City Council Goals:
  - Public Safety (Police, Fire, Flood Control)
  - Develop our Economy
  - Maintain & Improve Our Infrastructure
  - Develop Our Organization (Leadership Development)
  - Prepare for Growth
  - Enhance our Image/Reputation

City Manager

100-1305

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 416,745	$ 362,968	$ 377,416	$ 347,113
613	Extra Help	20,447	23,645	-	-
614	Overtime	-	-	-	-
615	Total Benefits	177,267	131,760	156,031	135,072
Salaries & Benefits Sub -Total		**614,459**	**518,373**	**533,447**	**482,185**
622	Telephone	1,955	1,861	2,135	1,171
623	Postage & Freight	93	42	92	92
625	Forms & Supplies	2,604	3,377	2,121	3,002
626	Printing & Binding	80	328	300	300
627	Professional Services	-	23,509	51,500	51,500
631	Dues & Subscriptions	4,296	3,775	3,900	2,900
633	Office Equipment - O & M	13	-	-	-
641	Water Purchases	153	190	185	292
643	Insurance	7,479	8,720	7,951	5,995
658	Technology ISF	3,284	3,070	7,019	7,105
660	Other Material and Supplies	39	-	-	1,000
Supplies & Services Sub -Total		**19,996**	**44,871**	**75,203**	**73,357**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub -Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 634,455**	**$ 563,244**	**$ 608,650**	**$ 555,542**

Economic Development

MISSION STATEMENT

To create economic prosperity for the community by promoting a quality business climate and attracting / expanding job generating businesses.

SERVICE DESCRIPTION

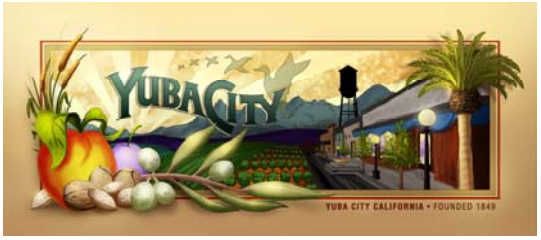
The Economic Development division is committed to establishing sustainable economic development while focusing on actions that are visible and measureable. The Economic Development Manager serves as a liaison between the public/business sector and City Government.

STRATEGIC ISSUES

1. Provide Opportunities for Jobs.
2. Create a Positive Community Image.
3. Business Retention and Growth.

FY 2014-2015 ACCOMPLISHMENTS

- The Economic Growth & Public Affairs Manager, Economic Development Commission and Ad Hoc Committee recommended an Economic Growth Plan and Implementation Plan that was adopted by the City Council
- Strengthened working relationships with economic development efforts in the greater Sacramento region including the new Greater Sacramento Economic Advisory Group
- Participated with the CalAsian Chamber Trade Mission to China for a second year.
- Implemented key initiatives as part of the three year contract with the Yuba Sutter Chamber of Commerce for Visitor Center and Tourism Bureau Services
- Continued to market the "refreshed" City branding image with the two new logos to create a sense of place and to promote awareness of activities and opportunities
- Create a Citywide branding guide to ensure proper branding across all departments



YUBA CITY

- Completed and distributed the fifth edition of the In-room Hotel Visitors guide, with a partnership of regional hotels, bed & Breakfast Inns, and Chamber of Commerce.
- Participated in a variety of ICMA events, promoting the City and encouraging new national commercial retail tenants to the community.
- Held the City's third SCORE business professionals and provided a six week business course for small businesses.
- Expanded funding from PG&E to promote energy efficiency programs in Yuba Sutter and Butte Counties and added Colusa County to the project.
- Expanded the City's role in educational partnerships with NextED, Yuba City Unified School District and Yuba Community College to highlight the connection between education and economic development.

FY 2015-2016 INITIATIVES

- Regularly connect with every business through communications, events, and/or one-on-one meetings.
- Expand the PG&E Energy Efficiency Grant funding to including both residential and commercial customer services.
- Pursue additional funding from PG&E or the California Energy Commission to implement a local residential and commercial energy efficiency programs.
- Continue to accelerate opportunities to open up existing zoned industrial properties along Garden Highway for a planned business park.
- Identify virtual incubator-type program to help start-ups with financing, market information, counseling, workforce and any other assistance.
- Continue to assess all entrances for visual appearance, upgrade with signage and landscaping to create Sense of Place.
- Create and install way signage along key highway corridors
- Identify a higher education partner to offer a four year degree in Yuba City and in coordination with existing junior and community colleges.
- Continue to build relationships with workforce development, North Central Counties Consortium (NCCC) and Yuba College on programs and vocational training
- Partner with Builders Exchange, Yuba College, and NCCC to work with businesses on energy efficiency, such as AB 811 and green/renewable energy catalyst projects
- Establish brand and logo guidelines to improve the City's image and reputation
- Continue to Negotiate with CalTrans to assist in beautification of their key node site at Hwy 99/Hwy 20 intersection
- Continue discussion with property owners at key nodes for participation in a beautification plan to improve aesthetics and attract more customers.
- Promote Yuba City and region as Northern California's Agricultural Hub
- Collaborate with real estate brokers to maintain current inventory of available space.
- Work with commercial real estate partners to identify and update the City's traffic counts on key corridors
- Update the City's economic development website to include new development projects and FAQs

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Establish an online non-residential database for public use. Database comprised of 25% of existing multiple listings published by FY end 2015. With a future target of 50% in FY 2015-2016.

2. Perform direct contact with local businesses. Increasing the visits to quarterly a year in FY 2015-2016.

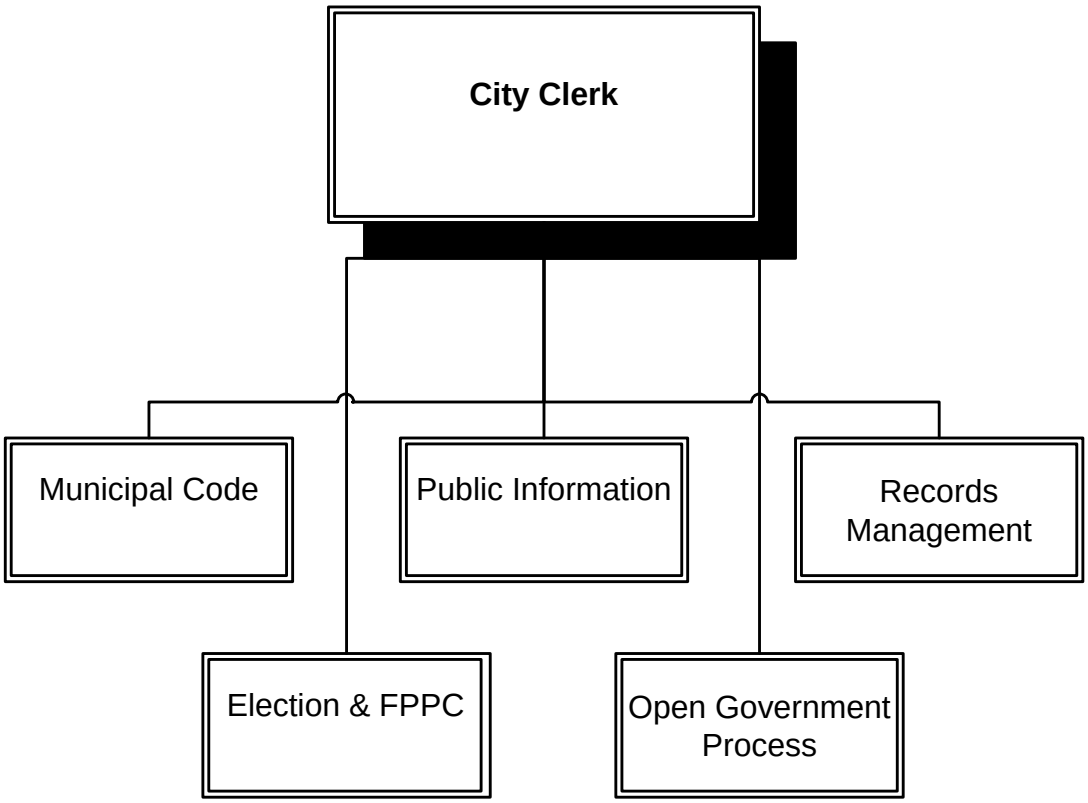
Performance Measure		2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 -	Non-Residential Property Database	15.0%	15%	30%
Measure 2 -	Business Visits	600	600	750

For more information on Yuba City's Economic Development Strategic Work Plan, go to www.yubacity.net or www.thinkyubacity.com

Economic Development

100-4120

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 97,382	$ 100,943	$ 106,338	$ 117,043
613	Extra Help	-	-	-	-
615	Total Benefits	46,565	49,492	49,136	54,829
Salaries & Benefits Sub - Total		**143,947**	**150,435**	**155,474**	**171,872**
622	Telephone	1,416	1,570	1,096	1,100
623	Postage & Freight	10	56	1,000	1,000
624	Advertising	9,049	5,685	6,000	6,000
625	Forms & Supplies	1,336	3,074	1,250	1,250
626	Printing & Binding	65	200	-	-
627	Professional Services	28,944	35,669	44,810	44,810
628	Professional Development	12,342	16,644	6,000	6,000
631	Dues & Subscriptions	5,928	7,031	5,000	5,000
641	Water Purchases	41	51	50	78
643	Insurance	1,572	1,892	1,700	1,965
658	Technology ISF	821	2,048	3,068	3,105
660	Other Material and Supplies	1,074	351	500	500
Supplies & Services Sub - Total		**62,598**	**74,271**	**70,474**	**70,808**
692	Capital Acquisitions	-	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 206,545**	**$ 224,706**	**$ 225,948**	**$ 242,680**


City Clerk
Municipal Code
Public Information
Records Management
Election & FPPC
Open Government Process

MISSION STATEMENT

To perform all interactions professionally with honesty, integrity, and impartiality while ensuring the legislative process is open and public.

SERVICE DESCRIPTION

The City Clerk's Office is a public-service department providing a variety of professional and administrative duties supporting the City Council and the Redevelopment Successor Agency in accordance with the Public Records Act, Political Reform Act, Brown Act, Maddy Act, and Elections Code. The City Clerk's Office is responsible for maintaining the City Municipal Code; overseeing the official bid process; legal noticing; administering municipal elections; and serving as the filing officer for campaign statements as well as Statements of Economic Interests for all elected officials and designated employees as required by the Fair Political Practices Commission.

STRATEGIC ISSUES

1. Continue to use technology to create a more efficient method of maintaining official records and provide easy access to records for the public and City staff through the City's website and internal record retention system.

2. Enhance outreach to the community to increase and improve opportunities for public participation and diversity on the City's Boards, Commissions and Committees.

3. Be committed to maintaining a system of transparency, public engagement, and collaboration, thus ensuring the public's trust. Transparency in government promotes accountability and provides information for citizens about what their local government is doing. Local government should be easily accessible, dynamic, and contain the information that is the most desired and useful to the community.

FY 2014- 2015 ACCOMPLISHMENTS

- Continued to improve processes and communication with City departments.

- Continued to scan official City records into electronic format and make available in the SIRE system for access by all City departments.

- Management of the City's Facebook page achieved over 5,074 "likes" which is an increase of 846 "likes" from the previous year. Maintained an average of at least one post per day with thousands people reached every week – some posts reaching over 25,000 people.

- Continued to administer and improve the "Contact Yuba City" App for the website, iPhone and Android users; facilitating direct contact for reporting issues such has graffiti, traffic, streetlights, pot holes, as well as information on paying utility bills, etc.

- Recruited 27 applicants for 9 openings on the City's Boards and Commissions, maintaining 100% membership and no vacancies.

- Served as the City's Election Official and coordinated November 2014 General Election with the Sutter County Registrar of Voters.

- Hosted "Past Mayors" dinner and photo opportunity for all past Mayors of the City who were able to attend.

- Completed the Fair Political Practices Commission Conflict of Interest Code biennial update.

- Provided mandated biennial AB 1234 Ethics Training for Yuba City Officials, Boards and Commissions, Staff and other local jurisdictions.

- Prepared a Reference Guide to assist the City Council (and members of the public) by documenting accepted practices and clarifying expectations.

FY 2015-2016 INITIATIVES

- Continue to streamline and improve Clerk's Office systems to be more efficient, provide cost savings and deliver quality customer service.
- Build on and implement improved practices for recruiting, training and supporting the City's appointed boards and commissions.
- Continue to refine and update the City Clerk Department User's Manual.
- Continue to evaluate, streamline and improve the City Agenda and Minute process, through internal processes and available technology.
- Participate in a major City-wide website upgrade. Our goal is to keep on-top of modern technology to keep our community informed and provide the services that they need.
- Republish and update and develop a strategy and work plan for review, and maintenance of our Municipal Code.
- Develop a city-wide administrative Policies and Procedures binder and resource list.
- Participate in the city-wide 97% Customer Service Committee. Improving Customer Service is one of the main priorities of the City Council.
- Arrange for in-house training on Comcate for City Staff as part of the city-wide 97% Customer Service initiative.
- Continue to attend Northern California City Clerk's Association (NCCCA), California City Clerk's Association (CCCA), Fair Political Practices Commission (FPPC) and League of California Cities (LOCC) training, webinars, seminars and conferences to keep up-to-date and informed on issues that affect local government and City Clerk responsibilities.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

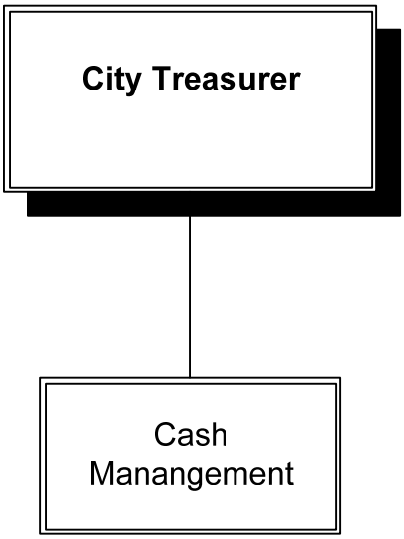
1. Maintain 100% filled status of City Boards and Commissions. Our ultimate goal is to fill all future vacancies within 30 days of when the vacancy occurs.
2. Use of social media through Facebook is an important means of providing and disseminating information to the citizens of Yuba City. The ultimate goal is to keep our citizens informed and engaged. The long-term measure is to increase the usage of Facebook to have 10,000 "friends".
3. Use of the "Contact Yuba City" Mobil App and Citizen Request tracking software to improve customer service and increase staff efficiency. The goal is to increase the use of the "Contact Yuba City" program and decrease the amount of phone calls and trips to City Hall for effective communication with our citizens.
4. Response time to submitted requests is critical to the success of "Contact Yuba City". The ultimate goal is for staff response and action to be within 1 – 2 working days. The goal for FY 2014-15 close to being met.

Performance Measure		2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 -	Boards and Commissions	100%	100%	100%
Measure 2 -	Social Media - Facebook	4,248	5,074	6,000
Measure 3 -	My Yuba City Activity	5,342	7,078	9,000
Measure 4 -	My Yuba City Response Time	3.6 days	3.2 days	3 days

City Clerk

100-1710

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries	$ 873	$ 905	$ 904	$ 904
613	Extra Help	-	-	-	-
614	Overtime	-	-	-	-
615	Total Benefits	14	15	17	17
Salaries & Benefits Sub - Total		**887**	**920**	**921**	**921**
622	Telephone	(51)	-	475	-
623	Postage & Freight	182	115	200	100
624	Advertising	3,999	7,498	11,200	11,200
625	Forms & Supplies	480	636	1,000	1,575
627	Professional Services	22,733	5,861	29,800	14,800
628	Professional Development	(250)	-	-	-
631	Dues & Subscriptions	335	395	633	633
633	Office Equipment - O & M	1,577	-	-	-
643	Insurance	15	17	15	15
Supplies & Services Sub - Total		**29,019**	**14,521**	**43,323**	**28,323**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 29,906**	**$ 15,441**	**$ 44,244**	**$ 29,244**


City Treasurer
Cash
Manangement

MISSION STATEMENT

To invest public funds in a prudent manner that provides maximum security while meeting daily cash flow demands and conforming to all statutes governing the investment of public funds. Within these parameters, funds are invested to optimize investment return.

SERVICE DESCRIPTION

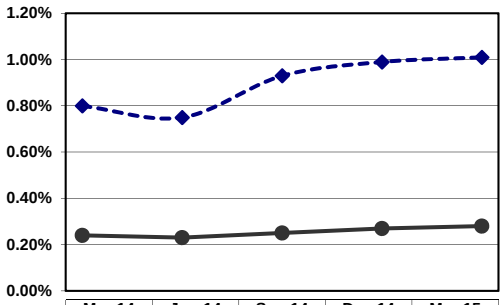
The City Treasurer is responsible for managing the City Investment Portfolio and establishing and maintaining a system of internal controls and procedures that are consistent with the investment policy and the three primary objectives of safety, liquidity, and then yield.

STRATEGIC ISSUES

1. Preservation of capital and protection of investment principal.
2. Maintenance of sufficient liquidity to meet anticipated cash flows.
3. Diversification to avoid incurring unreasonable market risks.
4. Attainment of a market rate of return.
5. Conformance with all applicable City ordinances, state statutes and federal regulations.

FY 2014-2015 ACCOMPLISHMENTS

- Invested funds in accordance with the City's Investment Policy, always ensuring safety, liquidity and yield.
- Provided the quarterly investment report presentations to keep Council up to date and informed regarding the City's investment portfolio within 45 days of quarter-end.
- Consistently exceeded the Market Equivalent (Local Agency Investment Fund) Weighted Average Yield to Maturity.



	Mar-14	Jun-14	Sep-14	Dec-14	Mar-15
City Yield	0.80%	0.75%	0.93%	0.99%	1.01%
LAIF	0.24%	0.23%	0.25%	0.27%	0.28%

FY 2015-2016 INITIATIVES

- Continue to enhance the quarterly investment report presentation to keep Council up to date and informed regarding the City's investment portfolio.
- Streamline the quarterly analysis using existing resources.
- Continue to review, evaluate, and amend if needed, the City Investment Policy for adoption by City Council on an annual basis.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

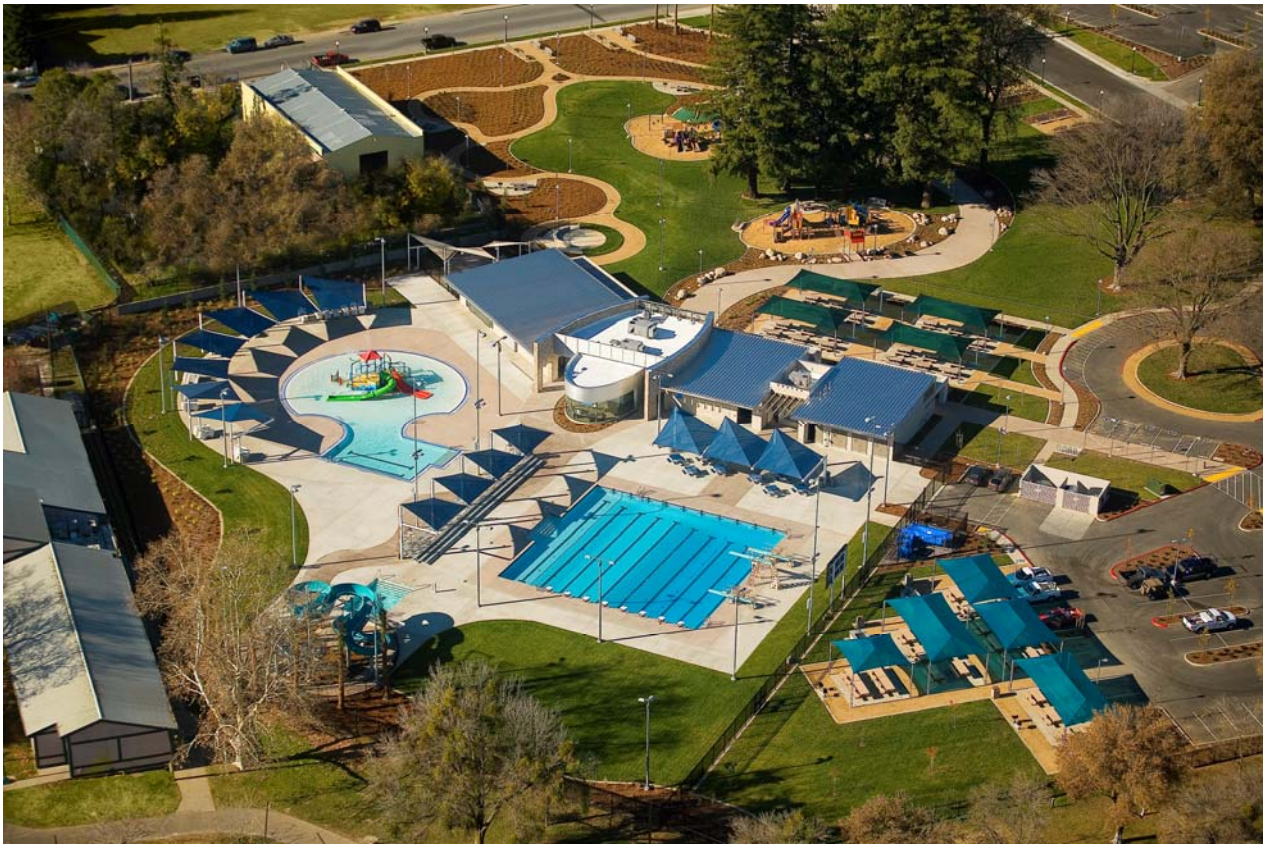
1. Achieve a rate of return that meets or exceeds the average yield on the U.S. Treasury that most closely corresponds to the portfolio's weighted average maturity (e.g., 2 year Treasury) as recorded on the last day of March each year.

Performance Measure	2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 - Exceeding Rate of Return	0.8700	0.8000	1.2000

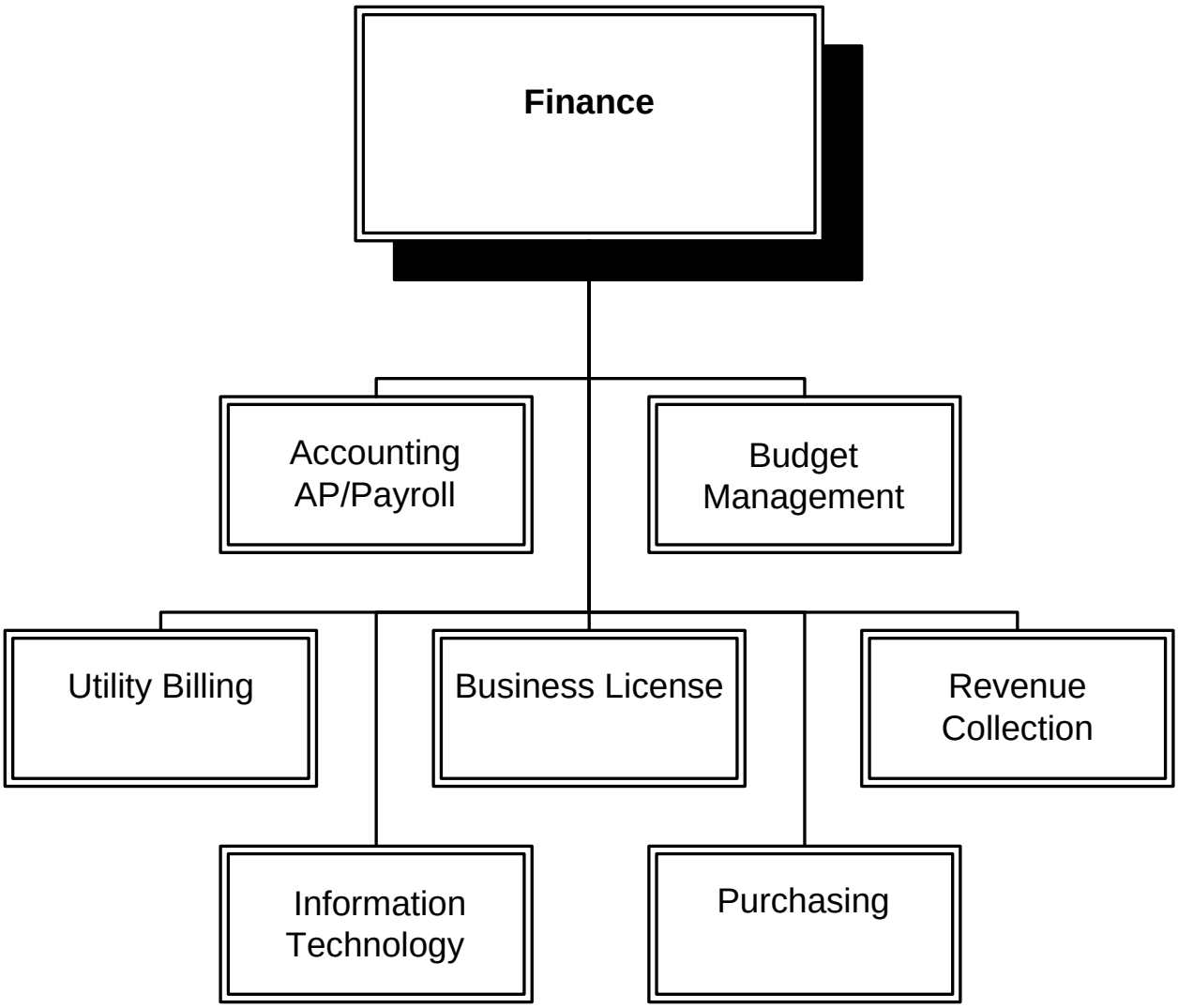
City Treasurer

100-1520

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 873	$ 905	$ 904	$ 904
615	Total Benefits	14	15	17	17
Salaries & Benefits Sub - Total		**887**	**920**	**921**	**921**
627	Professional Services	5,777	5,759	5,700	5,700
631	Dues & Subscriptions	482	210	575	575
643	Insurance	15	17	15	15
Supplies & Services Sub - Total		**6,274**	**5,986**	**6,290**	**6,290**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 7,161**	**$ 6,906**	**$ 7,211**	**$ 7,211**



Gauche Aquatic Park


Finance
Accounting AP/Payroll
Budget Management
Utility Billing
Business License
Revenue Collection
Information Technology
Purchasing

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	18.0	18.0	18.0	18.0	0.0	0.0%
Salaries & Benefits	$ 1,610,736	$ 1,597,595	$ 1,776,252	$ 1,820,159	$ 43,907	2.5%
Supplies & Services	480,980	488,078	523,141	520,491	(2,650)	-0.5%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 2,091,715**	**$ 2,085,673**	**$ 2,299,393**	**$ 2,340,650**	**$ 41,257**	**1.8%**
Financing Sources						
General Fund	2,091,715	2,085,673	2,299,393	2,340,650		

PERSONNEL SUMMARY

(Shown in full time equivalents)

	Adopted Budget 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16
Finance			
Finance Director	1	1	1
Accounting Manager	1	1	1
Accountant I	1	1	1
Accounting Technician	0	1	1
Account Clerk/Intermediate/Senior	2	2	2
Administrative Analyst I	1	1	1
Administrative Clerk I/II/III	1	0	0
Customer Service Manager	1	1	1
Senior Customer Service Representative	1	1	1
Customer Service Representative I/II	2	2	2
Field Customer Service Representative I/II	2	2	2
Subtotal	13.0	13.0	13.0
Information Technology			
IT Manager	1	1	1
Information Technology Analyst	1	1	1
Information Technology Supervisor	1	1	1
Information Systems Technician I/II	2	2	2
Subtotal	5.0	5.0	5.0
Grand Total	**18.0**	**18.0**	**18.0**

MISSION STATEMENT

In a spirit of excellence, integrity, and dedication, the Finance Department is committed to providing timely, accurate, clear and complete information and support to City Council, other City departments, citizens, and the community at large.

SERVICE DESCRIPTION

The Finance Department provides an array of financial services to residents, businesses, other government agencies, and each and every City employee. As a full service finance operation, this department is responsible for accounting procedures and policies, accounts payable and receivable, budget preparations, revenue collection, including water and wastewater bills, payroll, business license taxes, parking citations, and water meter follow-ups. Additionally, Finance provides purchasing and contract management services, and surplus disposal to all City departments and employees.

FY 2014 - 2015 ACCOMPLISHMENTS

- Received the GFOA Award for Excellence in Budgeting for the 16th time and the equivalent award from the California Society of Municipal Finance Officers; the GFOA Certificate of Achievement for Excellence in Financial Reporting for the 14th time.
- Completed annual update of long range financial plan for the City.
- Monitored City's general fund budget every 90 days to evaluate changes in revenue levels compared to expenditure commitments.
- Provided detailed response update information to Fitch rating agency related to City's bond ratings.
- Continued providing quarterly financial reports to City Council, City staff and the public.
- Coordinated and managed update of City's cost allocation plan and the Public Works Department's cost allocation plan.
- Reviewed and made recommendations on updating the City's Travel Policy.
- Reviewed Document Storage inventory and prepared list for destruction.
- Conducted a review of business license processes and implemented changes to increase revenue and efficiency.
- Successfully completed two recruitments and brought on two new hires for the accounting team.
- Implemented new utility bill e-payment solution options (pay by phone, pay online, customized new bill).
- Utilized new phone center reporting software tool to monitor customer service phone calls, length of hold time, number of calls dropped, with the goal of establishing a benchmark measurement for enhanced customer service standards.
- Continued to update the Insurance requirements.
- Evaluated Purchase Order process to identify inefficiencies and opportunities for streamlining, especially in regard to small purchase orders.
- Strived to increase email vouchers for payroll check stubs achieving an increase in participation to 33%.
- Continued utilizing the utility billing intercept program as another means of collecting bad debt, collecting $12,669 in the year.
- Continue to pursue potential bad debt receivables from utility customers using the new process developed last fiscal year to ensure that collection rates continue to be high.

- Decreased customer leak alarms through customer contact and education.

- Supported the City's 32% goal for water reduction due to conservation through customer education and continued water patrols, whereby 3,162 violations were noticed, and another 2,209 photos were taken and misuse was documented.

FY 2015-2016 INITIATIVES

- Receive the GFOA Award for Excellence in Budgeting for the 17th time and the equivalent award from the California Society of Municipal Finance Officers; the GFOA Certificate of Achievement for Excellence in Financial Reporting for the 15th time.

- Monitor City's general fund budget every 90 days to evaluate changes in revenue levels compared to expenditure commitments.

- Continue providing financial update reports to City Council, City staff and the public.

- Continue to pursue potential bad debt receivables from utility customers using the new process to ensure that collection rates continue to be high.

- Continue to evaluate collection processes and implement changes for improvements.

- Continue evaluating financial reports which can be stored electronically utilizing the SIRE system instead of maintaining paper files.

- Continue to develop and enhance the General Fund Financial Model.

- Evaluate success of new e-payment solution options (pay by phone, pay online, customized new bill) and increase number of customers opting out of paper bills.

- Utilize phone center reporting software tool to monitor customer service phone calls, length of hold time, number of calls dropped, with the goal of reducing the number of calls dropped to ultimately reach the benchmark standard for improved customer service.

- Survey our customers to see if we are meeting their expectations and adjust operating standards with the goal of exceeding their expectations.

- Continue to update the Insurance requirements.

- Continue to evaluate the Purchase Order process to identify inefficiencies and opportunities for streamlining, focusing on small purchase orders.

- Continue to evaluate the business license process and implement changes for increased efficiency.

- Strive to increase email vouchers for payroll check stubs with a goal of 60% participation.

- Continue using the utility billing intercept program as another means of collecting bad debt, with a collection goal of $13,000.

- Strive to decrease customer leak alarms through customer contact and education.

- Support the City's 32% goal for water reduction due to conservation through customer education and continued water patrols.

- Implement GASB 68.

- Support Public Works in the preparation and implementation of the City's updated Water and Wastewater rate study.

- Continue to respond to rating agency review requests in a priority manner by providing the information in advance of requested timelines.

- Review opportunities for refunding City debt to maximize debt service savings.

- Continue providing cost analysis projections related to bargaining unit negotiations.

- Provide accurate and up to date CalPERS retirement projections.
- Prepare and evaluate RFQs for auditing services.
- Continue to support and streamline processes for SBFCA, Net 5, and SASA.
- Increase support to other departments by organizing training and education sessions on budget and procurement processes.
- Support current staff through leadership training.

CONTINUOUS IMPROVEMENT PERFORMANCE OBJECTIVES

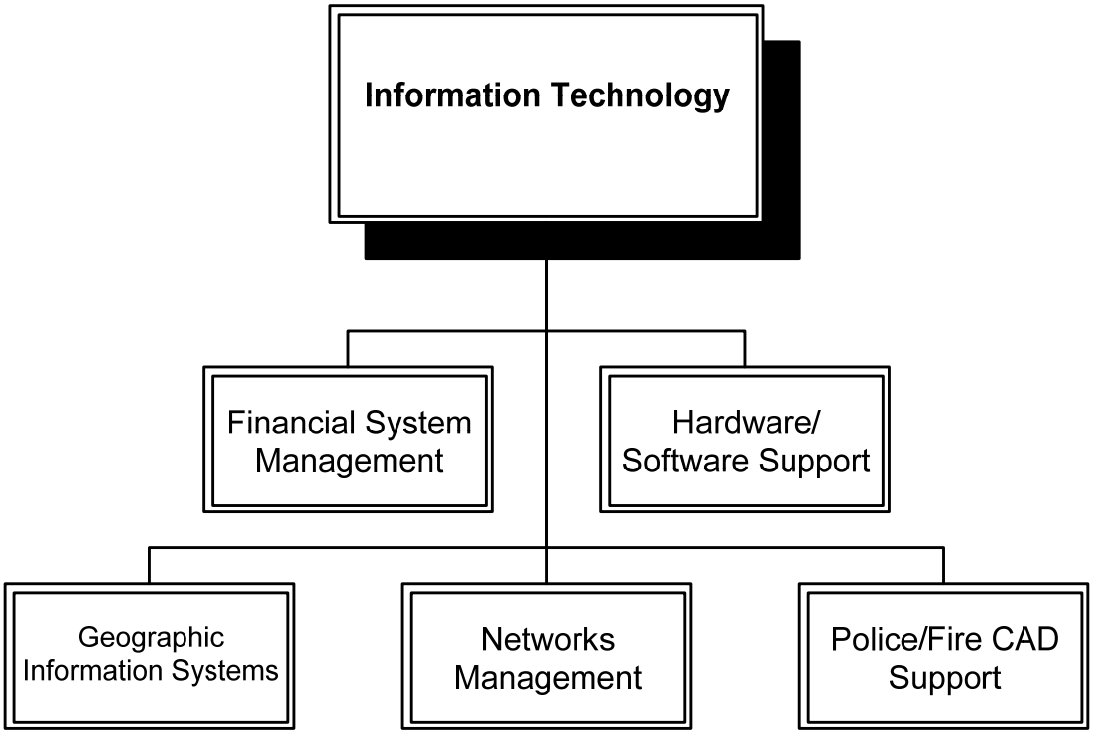
1. Increase electronic payment of utility bills toward a future target of 50%.
2. Maintain 85% of City divisions sending data electronically directly to payroll in FY 15-16.
3. Reduce the number of pre-issue checks requested by the departments to 20 in FY 15-16.
4. Formal Bid & Contract Renewal Rate – Complete 60% of formal bids and contracts no later than the date published in the annual Purchasing Schedule, with a future goal of 90%.
5. Business License – Decrease the number of accounts owing by 50%.

Performance Measure		2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 -	Electronic Bill Pay Customers	No Data	27%	50%
Measure 2 -	Departments sending Data	85%	85%	85%
Measure 3 -	Pre-issue Check Requests	29	15	20
Measure 4 -	Formal Bid Awards	90%	60%	90%
Measure 5-	Business License	324	92	50

Finance

100-1510

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 680,222	$ 652,094	$ 723,875	$ 748,739
613	Extra Help	6,338	-	8,750	8,750
614	Overtime	11,228	11,501	20,000	20,000
615	Total Benefits	356,335	373,865	432,062	426,921
Salaries & Benefits Sub - Total		**1,054,123**	**1,037,460**	**1,184,687**	**1,204,410**
622	Telephone	6,906	4,417	10,154	10,217
623	Postage & Freight	129,570	144,419	116,700	116,700
624	Advertising	4,316	2,361	4,400	3,400
625	Forms & Supplies	30,147	17,964	40,850	27,050
626	Printing & Binding	6,358	6,748	12,600	25,200
627	Professional Services	130,574	147,325	128,267	136,567
628	Professional Development	-	366	-	-
631	Dues & Subscriptions	6,470	7,144	4,100	4,100
633	Office Equipment - O & M	380	1,062	2,000	2,000
634	Special Equipment - O & M	-	-	6,300	-
635	Vehicle O & M	4	-	-	-
636	Buildings & Facility O & M	238	286	425	425
638	Small Tools & Supplies	4,219	1,106	4,000	4,000
639	Training Programs	35	-	-	-
641	Water Purchases	532	657	641	1,016
642	Uniform/Clothing	200	385	450	450
643	Insurance	23,504	33,005	12,314	13,042
645	Cash Over or Short	(263)	(1,064)	-	-
658	Technology ISF	12,317	12,143	22,460	22,750
660	Other Materials & Supplies	338	152	350	350
Supplies & Services Sub - Total		**355,844**	**378,476**	**366,011**	**367,267**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 1,409,967**	**$ 1,415,936**	**$ 1,550,698**	**$ 1,571,677**


Information Technology
Financial System Management
Hardware/ Software Support
Geographic Information Systems
Networks Management
Police/Fire CAD Support

SERVICE DESCRIPTION

The Information Technology (IT) Division provides information services, computer systems analysis and set-up, software assistance, and telecommunications support to all City departments and employees.

FY 2014 - 2015 ACCOMPLISHMENTS

- Police/Fire Radio Repeater/Installation
- Emergency Services Radio Console Replacement
- Assist in Outsource of Utility Bill Printing & Online Services
- Computer Replacement.
- Police CAD/RMS Server Virtualization
- Video Surveillance at Animal Control
- Station 4 EOC Equipment Purchase/Installation
- Police Dept. Surveillance Camera System Replacement
- Firewall Replacement

FY 2015 - 2016 INITIATIVES

- Replace Document Management
- Spillman Paging
- Spillman Mobile Reporting
- GAP Switch Replacement
- Cityhall Switch Replacement
- Helpdesk Software Replacement
- Continue to survey our customers and adjust division operating standards with the goal of exceeding customer expectations.
- Continue the training of IT personnel to improve skills and the overall department knowledge base.
- Continue to evaluate internal processes to improve customer service and increase efficiency.
- Focus effort on training designated, technically oriented people within other departments to be a liaison and first contact for their individual department needs.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Survey customers at the beginning and end of each year to improve upon the 99% customer satisfaction rating with the goal being 100%.
2. Improve open help desk ticket response times by 20% from an existing response time of 36.2 hours to 28.9 hours.
3. Improve critical server uptime to 99.999%

Performance Measure	2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 - Customer Satisfaction	99%	99%	100%
Measure 2 - Help Desk Response Time	34.6 hrs	36.2 hrs	28.9 hrs
Measure 3 - Critical Server Uptime	99%	99.99%	99.999%

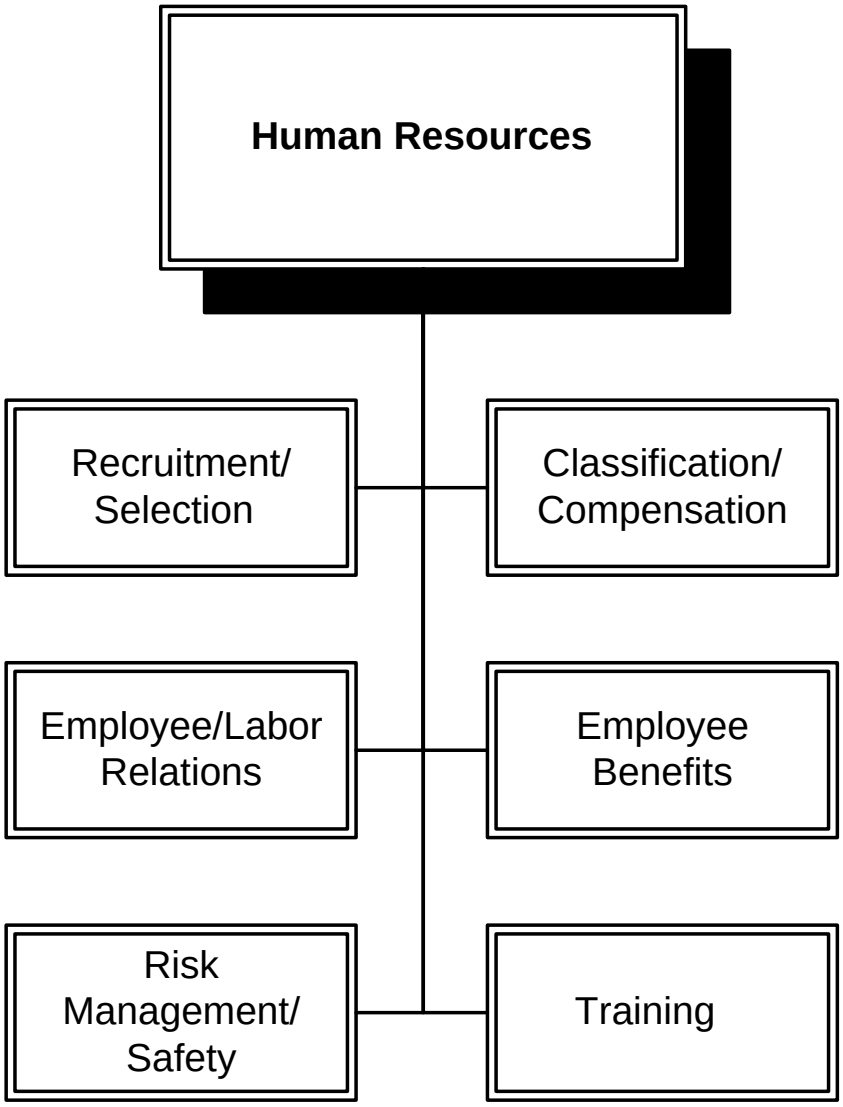
Information Technology

100-1530

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 357,124	$ 356,382	$ 370,520	$ 394,398
613	Extra Help	13,979	16,048	15,500	15,500
614	Overtime	2,829	2,123	3,500	3,500
615	Total Benefits	182,680	185,582	202,045	202,351
Salaries & Benefits Sub - Total		**556,613**	**560,135**	**591,565**	**615,749**
622	Telephone	3,492	4,819	6,950	6,950
623	Postage & Freight	852	1,783	1,000	1,000
625	Forms & Supplies	556	475	1,400	1,400
626	Printing & Binding	-	-	-	-
627	Professional Services	34,988	43,213	50,428	50,428
628	Professional Development	-	-	-	-
631	Dues & Subscriptions	295	195	150	150
633	Office Equipment - O & M	68,556	42,738	79,681	79,681
635	Vehicle - O & M	9,991	8,908	10,991	6,363
641	Water Purchases	164	202	198	312
643	Insurance	6,242	7,163	6,332	6,940
651	Reimbursable	-	106	-	-
Supplies & Services Sub - Total		**125,136**	**109,602**	**157,130**	**153,224**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 681,748**	**$ 669,736**	**$ 748,695**	**$ 768,973**

Madeline Morrison

Grey Lodge Wildlife Refuge


Human Resources
Recruitment/ Selection
Classification/ Compensation
Employee/Labor Relations
Employee Benefits
Risk Management/ Safety
Training

BUDGET SUMMARY

	Actual Expenditures 2012-2013	Actual Expenditures 2013-2014	Adopted/Amended Budget 2014-2015	Adopted Budget 2015-2016	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	3.0	3.0	3.0	4.0	1.0	33.3%
Salaries & Benefits	$ 316,680	$ 323,979	$ 402,143	$ 485,816	$ 83,673	20.8%
Supplies & Services	98,084	185,336	130,752	132,335	1,583	1.2%
Capital Acquisitions	-	-	-	-	-	0.0%
Contribution to Other Funds	-	-	-	-	-	0.0%
Total	**$ 414,764**	**$ 509,315**	**$ 532,895**	**$ 618,151**	**$ 85,256**	**16.0%**
Financing Sources						
General Fund	414,764	509,315	532,895	618,151		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16
Human Resources			
Director of Human Resources	1	1	1
Human Resources Manager	0	0	0
Administrative Analyst I	1	1	1
Human Resources Technician I/II	1	1	1
Human Resources Technician I - LT	0	0	1
Subtotal	3.0	3.0	4.0
Total	**3.0**	**3.0**	**4.0**

MISSION STATEMENT

Act as a strategic partner and resource to the City of Yuba City by supporting, developing, and protecting its most valuable resource - people. We are committed to providing quality services in an environment of continuous change and improvement.

SERVICE DESCRIPTION

Provides recruitment services for City positions, oversees the compensation/classification and benefit programs, coordinates the City's safety and risk management programs, manages training, labor and employee relations, promotes EEO/AA, engages employees in wellness activities and other personnel matters.

STRATEGIC ISSUES

1. Review current benefits packages in order to provide excellent benefits to our employees while negotiating the best possible rates.

2. Provide a comprehensive Risk Management Program including: safety training to include updated OSHA mandates and a reduction in the number of workers' compensation claims and length of time off work.

3. Continue staff training and cross training in order to increase efficiency, provide professional development, and maintain up-to-date knowledge of changing technology, labor laws and regulations affecting both Human Resources and the City's operations.

4. Continue the City's outreach into the community to increase applicant diversity.

5. Continue negotiations with affected bargaining units and maintain service levels.

6. Finalized bargaining contracts for Mid-Level Managers, First-Level Managers, Fire Management, Police Sergeants, and Police Officers.

7. When conducting business with each other and our customers, we will be fair and open-minded in our interactions while maintaining a high level of sensitivity and confidentiality.

8. Be an internal resource for the City's management and supervisors in dealing with a wide range of issues.

9. During ever-changing times, continue to expand knowledge and execute precise and necessary tracking and knowledge of the Affordable Health Care Act (ACA) and Healthy Workplaces Healthy Families Act.

FY 2014 – 2015 ACCOMPLISHMENTS

- Managed 22 recruitments, reviewed 1,088 applications, and processed 96 new hires which included 56 Recreation workers.

- Administered the City's work furlough program.

- Administered bargaining unit contracts.

- Conducted open enrollments for the City's health, dental, vision, life insurance, flexible spending accounts and implemented changes in the health insurance data entry system.

- In Fiscal Year 2014-15, conducted 21 interactive process (IAP) meetings for Worker's Compensation and 24 IAP meetings for Family Medical Leave Act (FMLA)/California Family Rights Act (CFRA), for a total of 50.

- Implemented new health care reform laws and informed employees on the new legislation to allow employees to add eligible dependents coverage to their health plans; developed an Affordable Health Care Act Resolution to assist with the required tracking system and multiple measurement periods for benefit eligibility.

- Facilitated DOT testing with those City employees whose job description requires a Class A or B license.

- Completion of 2014-2015 Affirmative Action Plan documents with new management summary report.
- Conducted City Hall safety meetings to ensure safety in the workplace.
- Continued to keep open lines of communication for employees by providing the City's Benefits information online.
- Implemented measures to expand the City's internal wellness program and encouraged additional participation through monthly awareness topics and goals, while executing a new carrier for the Employee Assistance Program with MHN.
- Continued to provide customer service to internal customers by providing benefits administration for qualifying events and ongoing service including providing retirement planning through our continued partnership with ICMA.
- Attended several community-wide job fairs and dispersed interest card directions for potential applicants.
- Regularly audited all benefit systems including medical, dental/vision, life insurance, and long term disability.
- Facilitated Hepatitis B vaccinations to Police Department Employees.
- Began implementation of the City's updated Illness and Injury Prevention Policy (IIPP).
- Conducted open enrollment for the City's benefit plans including a Health Fair with local business vendors and City benefit plan carriers.
- Strengthened the City's New Hire Orientation with all departments.
- Conducted annual employee services award event.
- Helped coordinate new police academy outreach recruitment processes.
- Developed Sutter County One Stop workforce placement partnership for temporary employment services at no cost to the City.
- Continue to monitor part time employees for benefit eligibility under the Affordable Health Care Act (ACA).
- Prioritized leadership development and knowledge by conducting various management and supervisory training.

FY 2015 - 2016 INITIATIVES

- Continue updating City job descriptions for compliance with the Americans with Disabilities Act (ADA) as recruitments allow.
- Continue to provide legally mandated and City required training to all City employees.
- Monitor performance and premium rates for City health care providers and ensure that the City is providing the highest level of health care available at competitive rates.
- Conduct ongoing City-wide Safety Audits to determine the City's continued compliance with, and implementation of safety initiatives.
- Continue to evaluate Workers' Compensation total costs and lost work days through safety training, immediate medical care and return to work program.
- Develop participation for a positive culture through group actives in the workplace.
- Participate in at least one community-wide job fairs, to provide information to the public on current recruitments and the City's recruitment process.
- Continue to monitor the City's recruitment process to ensure that recruitments are completed within reasonable timelines.
- Continue to assess managers and supervisors training to discuss Worker's Compensation, Family Medical Leave Act (FMLA)/ California Family Rights Act (CFRA), and Personnel Rules and Regulations procedures.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

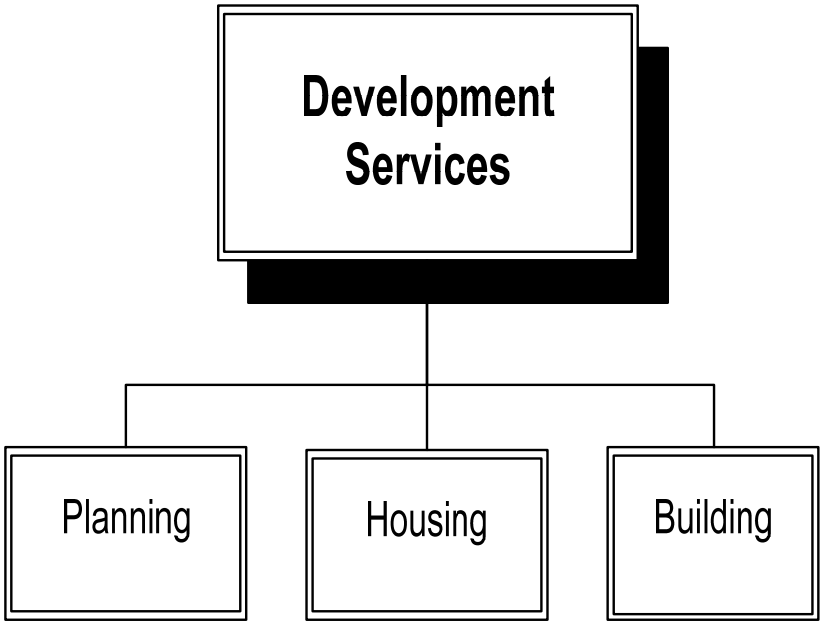
1. Reduce average recruiting time from date of opening to date of certification to 45 days.

2. Unemployment Benefit Charges: Reduced the three year average of Employment Development Department (EDD) unemployment cost per quarter by twenty percent.

3. Workers Comp: Track number of lost days compared to number of job transfer or restriction days.

Performance Measure		2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1-	Recruitment-In Days	43	45	45
Measure 2-	Unemployment Benefit Charges	11%	27%	20%
Measure 3-	Workers Comp	51%	59%	50%

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 194,576	$ 188,463	$ 215,254	$ 288,696
613	Extra Help	20,807	31,590	69,000	45,000
614	Overtime	1,134	1,862	5,000	5,000
615	Total Benefits	100,162	102,065	112,889	147,120
Salaries & Benefits Sub - Total		**316,680**	**323,979**	**402,143**	**485,816**
622	Telephone	1,542	1,477	1,672	1,701
623	Postage & Freight	1,862	3,309	1,900	1,000
624	Advertising	5,675	5,509	6,000	8,000
625	Forms & Supplies	12,142	22,785	19,100	18,100
626	Printing & Binding	3,131	604	1,500	1,500
627	Professional Services	52,431	129,712	72,804	70,204
628	Professional Development	634	941	1,200	1,200
631	Dues & Subscriptions	3,515	3,385	4,300	4,300
633	Office Equipment - O & M	581	1,515	1,480	2,980
639	Training Programs	6,288	5,752	6,000	6,000
641	Water Purchases	143	177	172	274
643	Insurance	4,377	4,533	4,278	4,921
651	Reimbursable	354	297	-	-
658	Technology ISF	5,410	5,340	10,346	12,155
Supplies & Services Sub - Total		**98,084**	**185,336**	**130,752**	**132,335**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 414,764**	**$ 509,315**	**$ 532,895**	**$ 618,151**


Development Services
Planning
Housing
Building

Development Services

BUDGET SUMMARY

	Actual Expenditures 2012-2013	Actual Expenditures 2013-2014	Adopted/Amended Budget 2014-2015	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	9.0	9.0	8.0	8.0	0.0	0.0%
Salaries & Benefits	$ 681,440	$ 633,863	$ 866,056	$ 896,018	$ 29,962	3.5%
Supplies & Services	54,639	91,616	93,838	99,291	5,453	5.8%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 736,079**	**$ 725,479**	**$ 959,894**	**$ 995,309**	**$ 35,415**	**3.7%**
Financing Sources						
General Fund	736,079	725,479	959,894	995,309		

PERSONNEL SUMMARY

(shown in full time equivalents)

	Adopted Budget 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16
Administration			
Director of Development Services	1	1	1
Administrative Analyst I	1	1	1
Subtotal	2.0	2.0	2.0
Planning			
Principal Planner	1	1	1
Subtotal	1.0	1.0	1.0
Building			
Chief Building Inspector	1	0	0
Plans Examiner	1	1	1
Building Inspector I/II	1	1	1
Code Enforcement Officer	1	1	1
Community Development Tech I/II	2	2	2
Subtotal	6.0	5.0	5.0
Grand Total	**9.0**	**8.0**	**8.0**

MISSION STATEMENT

Create a distinctive and livable community through quality design, use of good site development and building standards, and efficient use of land and services. In so doing, provide everyone with professional and courteous service in a fair and timely manner.

SERVICE DESCRIPTION

The Development Services Department plans for and implements the growth and physical development of the City. This is done through the implementation of the City's General Plan which provides a 20-30 year vision for a city that will ultimately have 130,000 residents and by overseeing private development from the planning stages to completion of building construction. Such oversight ensures that the City's General Plan is implemented per the community's desires and that compliance with all State and local safety regulations are met. The Department also promotes quality of life improvements within the community through proactive code enforcement services that address and correct violations within the city to ensure a safe and attractive community; and through the provision of decent and affordable housing for all economic segments of the community. Lastly, the Department is responsible for the "Winding Down" process of the City's former Redevelopment Agency.

STRATEGIC ISSUES

1. Ensure implementation of City's Growth Policies to promote a comprehensively well-planned community that will provide for improved quality of life for all City residents.

2. Ensure public health and safety in building construction by providing an informed and knowledgeable working staff that can perform necessary plan check review and inspection of all construction projects within the city.

3. Continue pre-annexation zoning for the Sphere of Influence in conformance with the General Plan Land Use Diagram through the completion of master and specific plans and with policy direction from the City Council.

4. Provide for alternative development of the City's former Redevelopment Area now that the Redevelopment Agency has been dissolved.

5. Continue to promote new economic development opportunities for business expansion, retention and attraction through the implementation of a "business-friendly" development approval process.

6. Continue to provide and expand the supply of decent, safe, sanitary, and affordable housing for all economic segments of the community.

7. Provide proactive code enforcement services that will ensure a safe and attractive community.

8. Enhance communication between the City and our customers by providing an open discussion forum for feedback on department services.

FY 2014 – 2015 ACCOMPLISHMENTS

- Successfully completed the City's fifth neighborhood cleanup through the City's H.A.N.D.S. (Helping Area Neighborhoods Develop Successfully) program.

- Continued to successfully administer over $1.3 million in the City's HOME and CDBG loan programs.

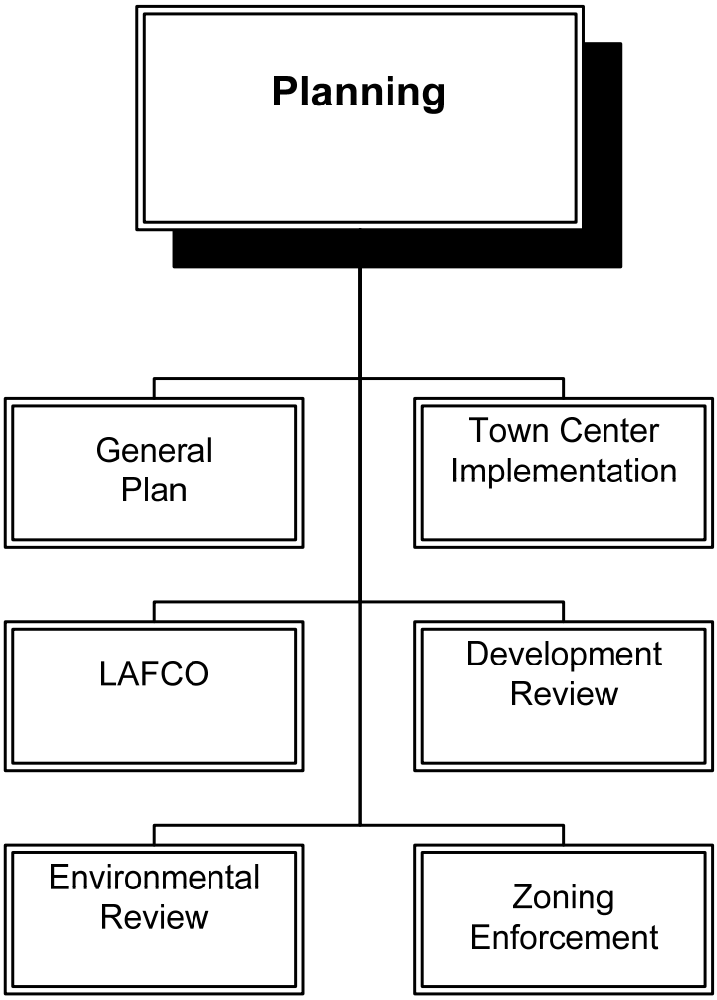
- Received the Department Of Finance's "Finding of Completion" for the on-going wind-down of the former Redevelopment Agency.

- Completed the expenditures of the awarded $4.4 million in Neighborhood Stabilization Program (Round 3) funding for the restoration of foreclosed and distressed properties within the community.

FY 2015 - 2016 INITIATIVES

- Provide in-house support for our stakeholders by maintaining accessible and available staff.

- Implement the use of “Open Counter” software to allow improved access to zoning and other development related services
- Continue to work with developers and other interested parties to ensure that new development is of a quality that enhances the City’s image.
- Coordinate with other City Department’s a comprehensive “Growth Strategy” for future development projects.
- Continue assisting the Yuba City Successor Agency with the “Winding Down” of redevelopment.
- Continue implementing the City’s adopted Growth Policies.
- Create and implement new programs that promote infill development projects.
- Work with Economic Development on implementation of the City’s Economic Development Strategy.
- Continue to coordinate, standardize, and streamline the City’s development approval process through the implementation of new procedures and policies, and new technology.
- Provide training to staff to ensure technical expertise and enhanced customer service at the front counter.
- Continue to coordinate with Sutter County on the formation of the Yuba Sutter Regional Conservation Plan.
- Coordinate City’s compliance with state and local regulations affecting planning and land use issues including: AB 32 (Climate Control & Greenhouse Gasses); SB 375 (Transportation, Land Use and Affordable Housing).
- Continue to identify additional funding sources for the on-going enhancement and beautification of key City corridors.


Planning
General Plan
Town Center Implementation
LAFCO
Development Review
Environmental Review
Zoning Enforcement

SERVICE DESCRIPTION

Provide technical assistance and professional guidance to the City Council, the Planning Commission, and the public regarding policies and plans that guide the physical development of the community. Responsible for updating and maintaining the City's General Plan, Specific Plans, Zoning Regulations, and development related ordinances.

FY 2014 – 2015 ACCOMPLISHMENTS

- Completed the first year reporting for the 2013-2020 Housing Element.
- Completed approval of land use entitlements for several new businesses, including the new In-Shape Fitness Center; Kingsbury Industrial building; Franklin Marketplace Shopping Center; and, the John L. Sullivan Auto Dealership.
- All Planning Commission members participated in League of California Cities annual training.

FY 2015 - 2016 INITIATIVES

- Continue annexing land within the City's Sphere of Influence in accordance with the 12 growth policies adopted by the City Council.
- Continue to process all development applications within statutory deadlines while maintaining a high level of customer service.
- Ensure compliance with SB 5 and continue assisting the City's Public Works Department with the anticipated SBFCA Flood Maps.
- Oversee the preparation of the El Margarita Master Plan.
- Oversee the processing of the Newkum Ranch Project Master Plan and EIR.
- Prepare new Ordinance Amendments relating to the City's new "Clean & Safe" Program (Graffiti & Recycling Centers).
- Draft updated Nightclub Ordinance allowing additional evening activities on Plumas Street to create consistency between the City's Zoning Code and Central City Specific Plan.
- Continue participating with Sutter County and adjacent jurisdictions on long-range and regional planning programs such as the Yuba Sutter Regional Conservation Plan.
- Ensure compliance with State climate change legislation such as AB 32 and SB 375.
- Initiate planning process to expand sphere of influence South to Stewart.
- Provide multiple workshops to Planning Commission to create strong understand of the role of a Planning Commissioner and City planning documents.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Return all phone messages and emails from internal and external customers within 24 hours of receipt.
2. Circulate 100% of project applications for review and comment from internal and external agencies within 48 hours of submittal of a complete application package.
3. Issue project status letters for 100% of project submittals requiring discretionary review within 30 days of submittal of a complete application package.
4. Approve 95% of plan checks within 3 plan check reviews.

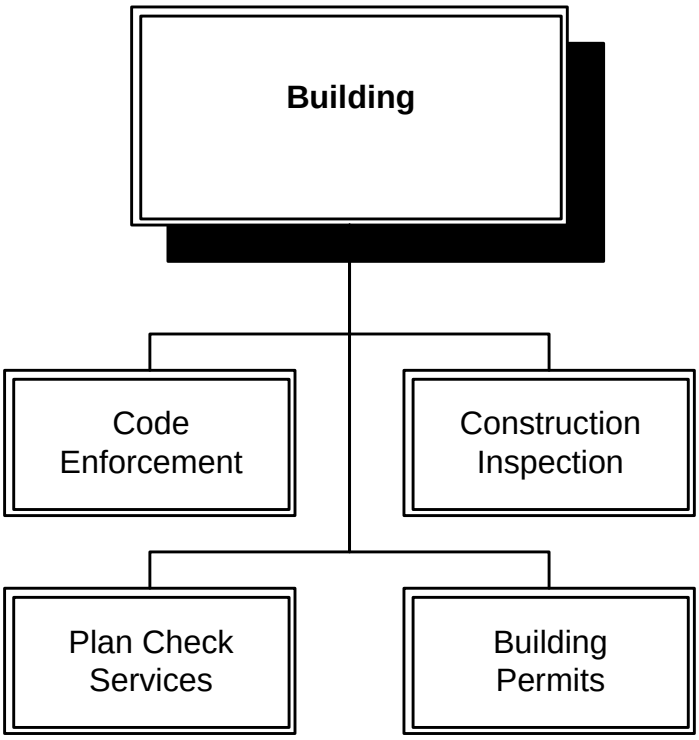
Performance Measure	2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 - Phone & Email Response	100%	100%	100%
Measure 2 - Project Applications	100%	100%	100%
Measure 3 - Project status letters	100%	100%	100%
Measure 4 - Plan Check Reviews	95%	95%	95%

Planning

100-1910

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 237,001	$ 171,922	$ 284,015	$ 284,683
613	Extra Help	1,425	3,774	12,600	26,422
614	Overtime	537	-	-	-
615	Total Benefits	111,903	84,531	138,562	136,555
Salaries & Benefits Sub - Total		**350,866**	**260,226**	**435,177**	**447,660**
622	Telephone	2,203	1,253	2,562	2,570
623	Postage & Freight	756	696	1,280	1,280
624	Advertising	1,484	3,492	2,800	2,800
625	Forms & Supplies	2,490	1,659	2,500	2,500
626	Printing & Binding	115	299	750	750
627	Professional Services	10,482	8,890	14,850	14,850
631	Dues & Subscriptions	2,736	4,976	2,680	2,680
633	Office Equipment - O & M	-	363	10	10
641	Water Purchases	123	152	148	234
643	Insurance	4,180	4,796	3,358	4,991
658	Technology ISF	3,545	3,493	7,019	7,109
Supplies & Services Sub - Total		**28,114**	**30,067**	**37,957**	**39,774**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 378,980**	**$ 290,293**	**$ 473,134**	**$ 487,434**

Community Involvement


Building
Code Enforcement
Construction Inspection
Plan Check Services
Building Permits

SERVICE DESCRIPTION

Building provides residents, business owners and visitors to the City with peace of mind by ensuring the buildings they live, work and visit are safe. As "first preventers" we ensure compliance to minimum fire-life safety standards by providing review and inspection of construction projects within the City. Additionally, Building provides code enforcement services that are aimed at ensuring safe and attractive neighborhoods.

FY 2014 – 2015 ACCOMPLISHMENTS

- Despite continued slowing in development and construction this past year, the Building was active issuing 1,494 building permits for a total valuation of nearly $69 Million. The Building issued 56 Certificates of Occupancy including 6 new commercial projects.
- Code Enforcement responded to approximately 504 cases that were opened during the year, of which 484 cases were resolved. The City continues to receive voluntary compliance to resolve the majority of complaints.
- Completed the implementation of the new 2013 California Energy Codes.

FY 2015 – 2016 INITIATIVES

- Develop new processing methods aimed at streamlining the building permit and plan check processes.
- Work to educate and inform builders, contractors and developers regarding construction requirements and options regarding the FEMA flood zone remapping efforts and NFIP programs.
- Continue to expand and improve the code enforcement program, including the abatement of blighted and dilapidated properties.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

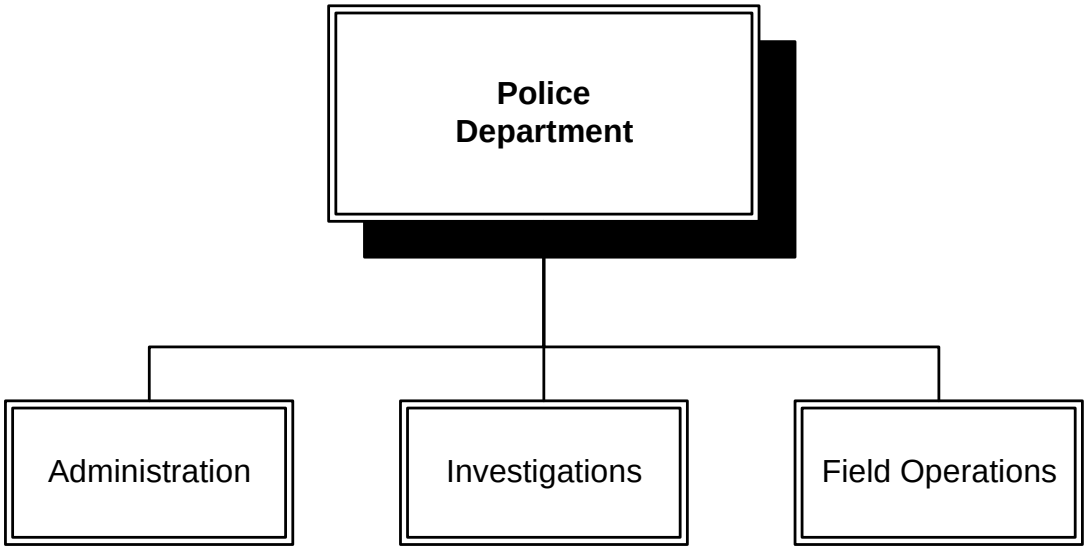
1. Approve 95% of plan reviews within 3 plan check reviews or less. Staff will meet with the permit applicant, owner, designer or contractor to explain corrections and/or concerns if plan reviews go beyond 3 reviews.
2. Ensure that 95% of inspections are made within 24 hours of initial request with reduced staff levels.
3. Resolve 95% of code enforcement cases within 90 days of the receipt of a valid complaint and without the use of citations.

Performance Measure	2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 - Plan Review Process	95%	95%	95%
Measure 2 - Inspections within 24 hours	90%	95%	95%
Measure 3 - W/out Citations W/in 90 days	85%	90%	95%

Building

100-1920

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 201,437	$ 230,183	$ 257,375	$ 254,384
613	Extra Help	-	-	18,550	18,550
614	Overtime	677	1,353	-	-
615	Total Benefits	128,460	142,101	154,954	175,424
Salaries & Benefits Sub - Total		**330,574**	**373,637**	**430,879**	**448,358**
622	Telephone	2,634	3,086	6,276	6,301
623	Postage & Freight	153	130	400	400
625	Forms & Supplies	2,426	3,900	3,000	2,600
626	Printing & Binding	136	634	1,400	1,400
627	Professional Services	1,654	31,658	15,882	15,882
628	Professional Development	24	-	-	-
631	Dues & Subscriptions	478	1,803	1,500	1,500
633	Office Equipment - O & M	21	-	300	300
634	Special Equipment - O & M	-	-	175	175
635	Vehicle - O & M	9,943	10,380	14,983	18,760
638	Small Tools & Supplies	353	619	1,000	1,000
639	Training Programs	156	274	300	300
641	Water Purchases	201	253	247	391
642	Uniform Clothing	335	371	500	500
643	Insurance	3,345	3,838	4,303	4,582
658	Technology ISF	4,666	4,603	5,615	5,426
Supplies & Services Sub - Total		**26,525**	**61,549**	**55,881**	**59,517**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 357,099**	**$ 435,186**	**$ 486,760**	**$ 507,875**


Police
Department
Administration
Investigations
Field Operations

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	91.5	91.5	91.5	91.5	0.0	0.0%
Salaries & Benefits	$ 11,311,049	$ 10,852,042	$ 12,017,211	$ 12,073,167	$ 55,956	0.5%
Supplies & Services	1,468,719	1,631,873	1,678,985	1,754,538	75,553	4.5%
Capital Acquisitions	-	297	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 12,779,769**	**$ 12,484,213**	**$ 13,696,196**	**$ 13,827,705**	**$ 131,509**	**1.0%**
Financing Sources						
General Fund	12,779,769	12,484,213	13,696,196	13,827,705		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16
Administration			
Police Chief	1	1	1
Administrative Manager	1	1	1
Administrative Assistant	1	1	1
Lead Records Clerk	1	1	1
Records Clerk I/II	4	4	4
Subtotal	8.0	8.0	8.0
Traffic Education and Enforcement			
Sergeant	1	1	1
Records Clerk	1	1	1
Officer	5	5	5
Subtotal	7.0	7.0	7.0
Investigation			
Commander	1	1	1
Sergeant	2	2	2
Officer	10	10	10
Field Services Technician	1	1	1
Subtotal	14.0	14.0	14.0
Field Operations			
Assistant Chief	1	1	1
Lieutenant	2	2	2
Sergeant	5	5	5
Officer	36	36	36
Community Service Officer	4	4	4
Reserve Officers (10 Officers)	1.5	1.5	1.5
Subtotal	49.5	49.5	49.5
Information Resources			
Community Service Officer - Lead	1	1	1
Subtotal	1.0	1.0	1.0
Communications			
Communications Center Coordinator	1	1	1
Public Safety Dispatcher I/II/III	11	11	11
Subtotal	12.0	12.0	12.0
Grand Total	91.5	91.5	91.5

MISSION STATEMENT

To work in partnership with the community toward the goals of protecting life and property, solving neighborhood problems and enhancing the quality of life in our city.

SERVICE DESCRIPTION

The overall responsibility for effective and efficient operation of police services within the City of Yuba City is coordinated by, and ultimately the responsibility of, Department Administration. By State law, the Chief of Police is the responsible officer. Much the same as any large organization, the Chief benefits from the assistance of his senior commanders; engagement in participative management; gaining guidance from the City Manager, City Council and the citizens we serve. The Police Administrative Unit sets the Department on a strategic focus.

Collateral activities of the Unit include Business and Records Management, operation of the Office of Public Responsibility and legislative coordination of issues at the State and Federal levels of government with potential impact on the members of our community.

STRATEGIC ISSUES

1. Instill and reinforce the ethical principles and quality values that professional law enforcement is known for in all our new police employees.

2. Implement and/or modify as required, our Strategic Plan document to effectively plan for personnel and infrastructure enhancements in order to adequately address the needs of our expanding City population. Fully evaluate and implement a strategic plan to facilitate the process of providing police services to all areas of the city inclusive of those currently provided service by the Sutter County Sheriff's Department.

3. Continue to keep our focus on creating viable community partnerships and engaging in effective problem solving with the ongoing goal of continued excellent customer service.

4. Foster continued principles of individual and group accountability by virtue of COMPSTAT/Intelligence Led Policing (Monthly meetings involving representation of all Police Department groups, examining crime patterns, areas of concern, internal procedures which can be improved and evaluation of created action plans). This is done with the belief in mind that the absence of crime is the best evaluator of police performance.

5. Track technology advancements, which could enhance our effective and efficient delivery of police service and/or benefit officer safety. Look for and apply for grants as they become available, with a special attention towards non-matching fund grants.

6. Continue to evaluate community needs and balance with cities economic status to provide the best quality service that is possible, while maintaining trust and partnership with our citizens.

7. Evaluate and Implement ICMA Report recommendations that are feasible.

FY 2014 - 2015 ACCOMPLISHMENTS

- With the current economic situation the department was tasked with prioritizing services to look at reduced numbers of positions. As a result we have developed alternative scenario's, which will result in the five year plans being extended out for a couple of years to allow the economic issues to stabilize.

- Despite the loss of State funding, we have continued to operate our regional Narcotic and Gang Task Force. We continue to work in partnership with our local law enforcement allies in maintaining yet modifying this invaluable program.

- Graduated our 33rd and 34th Citizen Police Academy – accounting for over 800 attendees in the last 17 years.

- Increased our number of Volunteers in Policing to 33. Volunteers accounted for 6872 hours of service to the City.

- Records department processed 7218 police reports and over 4847 subpoenas.

- Tracked 1882 alarms, 98.2% were false alarms and processed corresponding false alarm billing. The result of this significantly reduced patrol calls for service for false alarms.

- Continued to be an integral part of the Yuba/Sutter NET 5 Narcotic/Gang Task Force. NET 5 was responsible for 180 arrests, 42 of which were gang members. Seizures credited to the GTF include 53 weapons, 8 pounds of methamphetamine, 2,766 pounds of marijuana and over $177,000 in assets.

- Responded to 45,448 calls for service and made over 3213 arrests for the past fiscal year.

- Applied for and received over $250,000 of grant money from Federal and State agencies. This money was used for alcohol, drug, and traffic enforcement.

- As a result of grant funding the department was able to distribute over 200 car seats (and corresponding installment) and 500 bicycle helmets to those who might not be able to afford this life-saving equipment.

- Partnered with Sutter County Probation and the Yuba City Unified School District to deliver gang intervention training through the G.R.E.A.T. (Gang Resistance and Education Training) program. School Resource Officers provides this training to 5th grade students on a weekly basis.

- Continued its partnerships with local agencies from Yuba/Sutter County in the Yuba/Sutter Anti-Gang Enforcement deployments which resulted in 24 deployments, 255 probation or parole searches, 164 gang validations and 72 arrests.

- In calendar year 2014 the YCPD issued 593 citations to individuals driving without a license or driving on a suspended license.

- Conducted 46 Traffic related presentations and trainings to an audience in excess of 3000 people.

- Achieved a 40% increase in DUI related arrests during 2014. 238 people were arrested for driving under the influence in 2014.

FY 2015 - 2016 INITIATIVES

- Expand on neighborhood planning to identify and prioritize needs in targeted neighborhoods, in partnership with Code Enforcement. This will be dependent on Code Enforcement staffing.

- Reduce gang violence through suppression, diversion, intervention and prevention utilizing a regional coordination approach.

- Continue to increase our Traffic Index, with the use of external grants and enhanced directed patrols. Fully staff Traffic Unit to 5 officers as staffing increases.

- Complete the shift to crime reporting on-line minor violations and expand upon the use of paperless report writing. Expand the program as we start to feel the extra load on Community Service Officers who have had their staffing reduced by 50% from 8 to 4 persons.

- Continue to reassess staffing and financial losses from the state in order to maintain services at a level that will maintain a high standard of public safety. Losses include funding of Gang/Drug Task Force, and reduction of prison population due to AB 109.

- Working in conjunction with other city departments and businesses, begin to address and reduce vagrancy issues. Specific items include new camping ordinances, addressing aggressive panhandling problems and increasing quality of life issues within our sphere of influence.

- Develop a strategic plan to provide police services to all areas of the city, inclusive of

those currently provided services by the Sutter County Sheriff's Department.

- Working with Human Resources and Finance, fully staff the Police Department personnel to the budgeted levels.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Enhance community safety by reducing the serious (Part 1) crime rate. We hope to establish a reduction in part I crimes that have seen a drop in rates of over 50% in the past ten years, but realize that the economy and the new realignment program (less people going to State Prisons) plays a significant role in this particular statistic.

2. Reduce injury accidents by 1.67 per month average to a total of 240. Achieve a traffic enforcement index of 25%. This is the National Highway Traffic Safety Administration recommended number in order to decrease the number of injury accidents. The index is a ratio of hazardous citations to injury accidents.

3. Implement and develop a program to provide personal video recorders to all of Patrol and Motor Officers by 2018.

Performance Measure		2013 2014 Actual	2014 2015 Actual	2015 2016 Target
Measure 1 -	Serious Crime Rate Reduction	32.9	29.4	30
Measure 2 -	Traffic Enforcement Index	17.3	14.2	25.0%
Measure 3 -	Personal Video Recorders	0	8%	40%
Measure 4-	Injury Accidents	256	294	<230

*****Measure 4 is included in Measure 2.

Police Administration

100-2120

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 485,162	$ 477,058	$ 548,775	$ 571,817
613	Extra Help	-	-	-	-
614	Overtime	4,659	(2,353)	3,150	3,150
615	Total Benefits	293,444	315,695	355,727	336,160
Salaries & Benefits Sub - Total		**783,265**	**790,400**	**907,652**	**911,127**
621	Heat & Power	81,746	71,089	81,500	66,941
622	Telephone	68,386	57,899	76,122	76,151
623	Postage & Freight	7,660	8,467	10,000	10,000
625	Forms & Supplies	27,254	25,744	26,200	24,700
626	Printing & Binding	5,305	8,337	8,000	8,000
627	Professional Services	71,578	45,491	14,700	14,700
628	Professional Development	1,859	906	1,500	1,500
631	Dues & Subscriptions	3,071	3,584	5,000	5,000
632	Rental Bldg/Equip/Land	-	751	-	-
633	Office Equipment - O & M	141,341	137,714	162,311	162,311
635	Vehicle - O & M	8,741	9,650	15,405	19,374
636	Buildings & Facility - O & M	28,083	26,344	25,000	25,000
638	Small Tools & Supplies	5,036	5,120	4,700	4,700
641	Water Purchases	6,393	5,735	7,216	4,522
642	Uniform/Clothing	1,494	-	-	-
643	Insurance	40,002	36,801	67,510	176,411
651	Reimbursable	-	571	-	-
652	Debt Service	-	-	-	22,140
658	Technology ISF	7,280	6,572	12,634	12,536
Supplies & Services Sub - Total		**505,230**	**450,774**	**517,798**	**633,986**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 1,288,494**	**$ 1,241,174**	**$ 1,425,450**	**$ 1,545,113**

SERVICE DESCRIPTION

The Traffic Education and Enforcement Unit is committed to providing safe transportation corridors, which allow various types of vehicles and pedestrians to safely share the public thoroughfares of our city.

The Unit employs numerous programs to combat injury collisions.

1. The Suspended Traffic Offender Program (S.T.O.P) targets suspended and unlicensed drivers. The majority of these drivers have been involved in traffic related incidents, resulting in license suspension. Studies have shown this program has a major impact toward reducing alcohol related and hit and run collision incidents. This program follows the guidelines set forth in California Vehicle Code Sections 14602.6 and 14607.6. These sections prescribe 30-day storage of vehicles driven by suspended or unlicensed drivers. To gain release of the vehicle prior to the 30 days, the registered owner can request a post storage hearing with the traffic sergeant by calling (530) 822-4795. Subsequent violations can result in forfeiture of the vehicle.

2. "Every 15 Minutes" is a two-day program focusing on juniors and seniors in high school that challenges them to think about drinking, personal safety, and the responsibility of making mature decisions when lives are involved. This program requires nine months preparation by a committee composed of 30 community members**.**

3. The Neighborhood Speed Awareness (NSA) program was designed to reduce speed in residential neighborhoods through a combination of education and enforcement. The program offers an alternative to court fines for speed violations in residential areas. Violators cited under this program attend a class presented by the police department designed to inform the driving public of the need for speed compliance. During the NSA course information is given to the students on braking distances, vehicle versus bicycle/pedestrian injuries and collision prevention techniques. Upon completion of the class the department nullifies the citation. The program assures better driving habits through education and students are encouraged to talk to their friends/family about the class. Speed continues to be the leading primary collision factor for collisions in the city. In 2014, unsafe speed accounted for more than 29% of injury collisions. The Traffic unit conducted 11 NSA classes and more than 500 speed offenders were issued NSA citations. Help make our neighborhoods safe for all and don't speed.

4. Student Driver Awareness Program (SDA) was developed in the model of the NSA program. The SDA involves targeting hazardous driving exhibited by teen drivers in areas around the schools. Problem areas are identified through a combination of citizen complaints and collision data. Student drivers issued a citation attend a two hour traffic education class after school. The course seeks to improve driving habits through education. Student drivers attending the program nullify their citation upon completion of the course. Only violations issued during directed enforcement operations in target areas qualify for the SDA program. 1 SDA class was offered in 2014 with 10 student drivers attending.

5. The Bicycle Enforcement and Education Program (B.E.E.P) is a first-time offender program designed to encourage youth under the age of 18 to comply with the law requiring helmet use. Bicycle Court is held at the police department and is conducted by the Sutter County Probation Department. Helmet use has increased due to this program, resulting in a reduction of injuries to bicyclists.

6. The Occupant Protection Program includes a variety of education programs designed to reduce injuries associated to collisions. Occupant protection programs measures include Child Safety Seat Checkup Events and Bicycle Rodeos. Child Safety Seat Checkup Events are held within our community and enlist certified NHTSA Child Safety Seat Technicians working to teach caregivers how to properly install their car seat. Child Safety Seat Technicians also

inspect child seats to ensure they are safe and there are no factory recalls. Bicycle Rodeos are held in local schools and aim to teach youth the rules of the road and to safely operate their bicycles. The traffic unit also receives funding through the Office of Traffic Safety (OTS) to replace some defective car seats and provide bicycle helmets at Bicycle Rodeo events.

7. The Department deploys two Speed feedback Trailers to increase awareness and seek voluntary compliance with posted speed limits. Trailers are placed where a high occurrence of speed related collisions occur and/ or in neighborhoods where residents report problems with speeding vehicles. If you are interested in requesting a Speed feedback Trailer for your neighborhood, please call (530) 822-4795 or visit the Yuba City Police Department web site at http://www.ycpd.org/ and click on the Traffic Education and Enforcement link.

8. The Traffic Education and Enforcement Unit offers the following additional services:

   - Provide assistance with street closures for public events, traffic education for the general public and community service groups.
   - Conduct bicycle rodeos at sites open to the general public.
   - Provide traffic safety education (auto, bicycle and pedestrian) in the Yuba City Unified schools.
   - Conduct DUI checkpoints and saturations patrols to reduce drunk and drugged driving in our community.
   - Provide a free violator course for first time child safety seat violators, which removes a point from the license of the violator upon completion.

FY 2014 - 2015 ACCOMPLISHMENTS

- Conducted 46 presentations and trainings to an audience in excess of 3,000 people.
- Trained 10 Field Operations personnel in the area of Advanced Roadside Impaired Driving Enforcement (ARIDE). Course focuses on DUI drug investigations. Total of 37 Officers trained since 2012.
- Trained 9 officers in Standardized Field Sobriety Tests (SFST) for DUI identification and enforcement. Course focuses on DUI alcohol related investigations. Total of 44 officers trained since 2011.
- Trained 1 traffic officer in Auto Versus Pedestrian Collision Investigation Techniques.
- Two personnel completed the Drug Recognition Expert (DRE) three week certification process. DRE personnel enhance the department's ability to investigate and assist in the prosecution of DUI drug incidents.
- Achieved a 40% increase in DUI related arrests during 2014. 238 people were arrested for driving under the influence in during 2014. (196 alcohol related DUI and 30 drug related DUI. The remainder are a combination of alcohol and drugs).
- Issued 564 citations to individuals driving without a license or with a suspended license.
- Issued 637 Distracted Driver (cell phone related) citation in 2014.

FY 2015 - 2016 INITIATIVES

- Regain staffing levels of five motor officers in traffic unit. Traffic unit operated with two motor officers in 2014 due to department staffing shortages.
- Provide training related to DUI investigations through all traffic personnel and at least 6 patrol officers attending Advanced Roadside Influence Detection Enforcement course and one additional Drug Recognition Experts.
- Provide at least five training sessions to patrol shifts in the areas of DUI investigations and other traffic safety concerns.
- To provide SFST and ARIDE training to an additional four officers.

- Maintain enforcement efforts in the area of unlicensed and suspended drivers.
- Provide training to 5 patrol personnel in the areas of basic collision investigation.
- Continue to pursue repeat DUI offenders through DUI related arrest warrant details and Surveillance Operations.
- The department will strive to reduce collisions through enhanced education and enforcement efforts with a goal of increasing the traffic enforcement index to 25%.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Achieving an enforcement index of 25%.
2. Providing educational forums on traffic safety with a target of 45 forums.
3. Decrease DUI related collisions to less than 40.
4. Decrease injury collisions to less than 250.

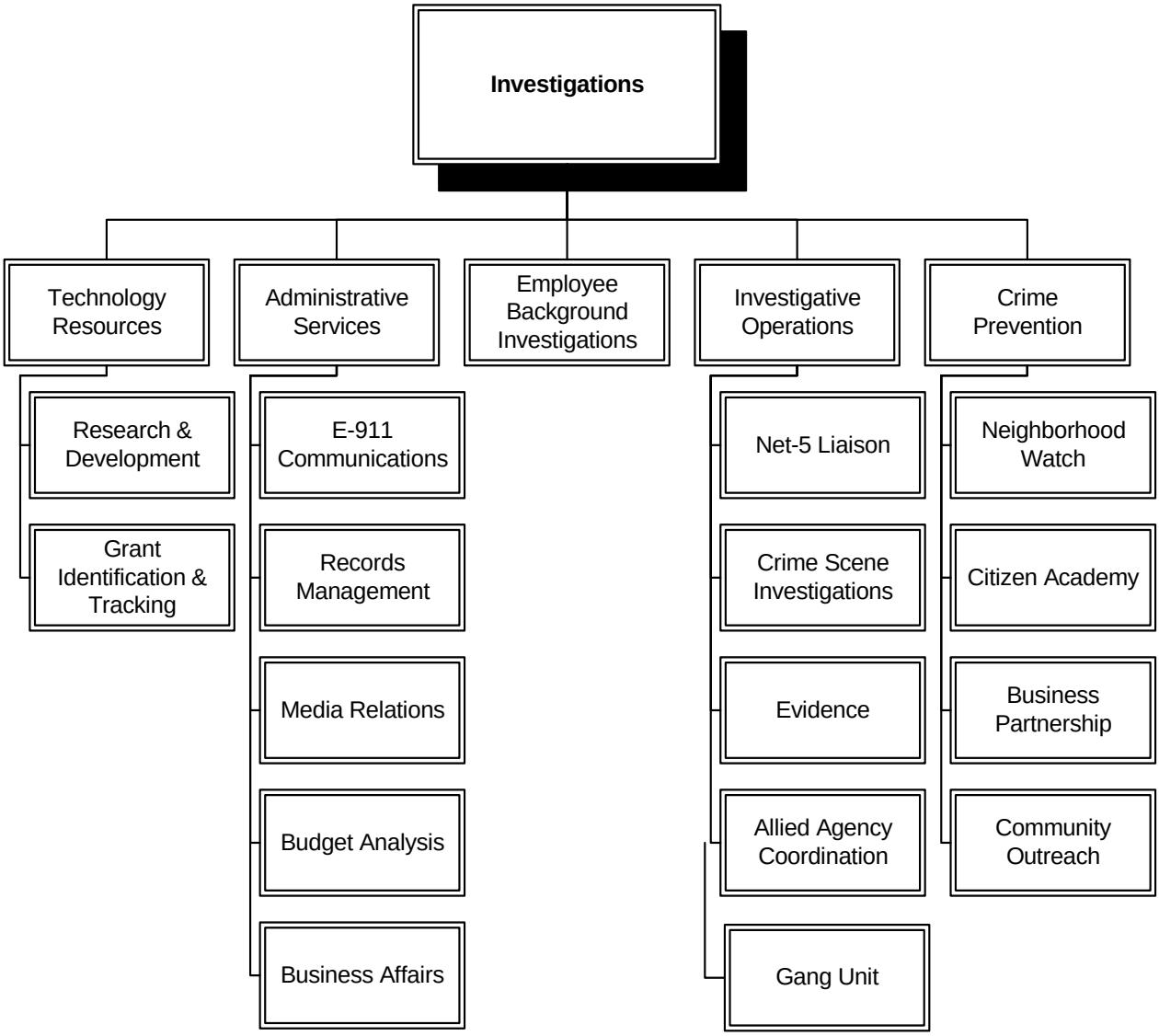
Performance Measure		2013 2014 Actual	2014 2015 Actual	2015 2016 Target
Measure 1 -	Enforcement Index	17.3%	14.2%	25.0%
Measure 2 -	Education Forums	66	45	50
Measure 3 -	DUI Accidents	39	57	40
Measure 4	Injury Collisions	256	294	250

Traffic Education and Enforcement

100-2110

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 472,134	$ 259,043	$ 499,755	$ 491,991
613	Extra Help	14,879	16,623	16,000	16,000
614	Overtime	62,192	54,289	55,644	53,961
615	Total Benefits	337,853	216,327	380,082	313,329
Salaries & Benefits Sub - Total		**887,058**	**546,283**	**951,481**	**875,281**
622	Telephone	678	678	672	701
624	Advertising	494	396	500	500
626	Printing & Binding	-	204	200	200
627	Professional Services	-	-	250	250
628	Professional Development	248	-	-	-
635	Vehicle - O & M	26,498	67,901	38,834	31,011
638	Small Tools & Supplies	19,979	20,943	21,000	21,000
639	Training Programs	3,797	5,006	4,500	4,500
642	Uniform Clothing	1,371	1,658	1,860	1,860
643	Insurance	8,776	10,167	8,989	9,434
658	Technology ISF	3,351	3,243	11,230	11,375
660	Other Material and Supplies	479	743	750	750
Supplies & Services Sub - Total		**65,672**	**110,940**	**88,785**	**81,581**
692	Capital Acquisitions	-	297	-	-
Acquisitions Sub - Total		**-**	**297**	**-**	**-**
	Total Appropriations	**$ 952,730**	**$ 657,519**	**$ 1,040,266**	**$ 956,862**

Police Station


Investigations
Technology Resources
Administrative Services
Employee Background Investigations
Investigative Operations
Crime Prevention
Research & Development
Grant Identification & Tracking
E-911 Communications
Records Management
Media Relations
Budget Analysis
Business Affairs
Net-5 Liaison
Crime Scene Investigations
Evidence
Allied Agency Coordination
Gang Unit
Neighborhood Watch
Citizen Academy
Business Partnership
Community Outreach

SERVICE DESCRIPTION

It is the responsibility of the Investigations Unit to conduct follow-up investigations of felony crimes and all other incidents requiring in-depth inquiry. The Unit acts as the investigative liaison to allied police agencies at the local, state and federal levels of government. Investigations continue to interact with local merchants and business associations providing input and training as requested. We view this interdependent relationship as crucial to keeping our agency, residents and business community ready to meet future law enforcement challenges.

FY 2014 - 2015 ACCOMPLISHMENTS

- Supplied in-house briefing training on multiple topics related to patrol response and handling of high priority felony crime events, in order to improve efficiency and communication related to felony investigations.

- Investigators authored 62 search warrants and court orders, made 36 arrests and 37 warrant requests for a variety of felony and misdemeanor charges. Investigators closed 203 cases and authored 403 supplemental reports.

- Members of the Investigations Unit completed at total of 1038 hours of training this fiscal year. This training focused in the areas of Technology in Investigations, Homicide Investigation, Leadership Training, Officer Involved Shootings Investigations, Force Encounters Investigations, SWAT Training, Child Abuse Investigations, and Forensic Interviewing of Children.

- Assistant Chief Garcia attended the FBI National Academy.

FY 2015 - 2016 INITIATIVES

- In addition to their continued support and involvement with the Citizen Academy, members of the Investigations Unit will continue to interact with, and provide to, the local business community.

- Members of the Investigations Unit will work with the local business community to provide training and communicate trends in criminal activity that could potentially affect how they do business on a monthly basis.

- Assign investigators to regularized training topics for purposes of in-service briefing session training for patrol personnel, related to major criminal investigation.

- The Gang Investigations Unit will work with allied agencies and the Gang Task Force to develop intelligence information that will assist in ongoing investigations and potentially prevent gang related crimes before they might occur.

- Impact the gang issues faced in the community through the use of our internal gang unit and the resources of the Gang Task Force. Continue to combat the increase of gang activity into our community, and maintaining this as a priority when assigning investigators to cases. Maintain a zero tolerance for gang activity and violence.

- Conduct at least one Business Academy Class during the fiscal year. This is a program aimed at providing local businesses insight at what services the Police Department and City are able to provide to them. In addition, the course goal is to teach business owners best practices in hiring, loss prevention, and general crime prevention.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Conduct at least one Business Academy Class.

2. Maintain a high level of service and professionalism via the business community presentations.

3. Provide training for newly assigned investigator's to include Robert Presley ICI Core Course and Child Abuse Investigations Training Program. In keeping with the City's mission of promoting future leaders, provide

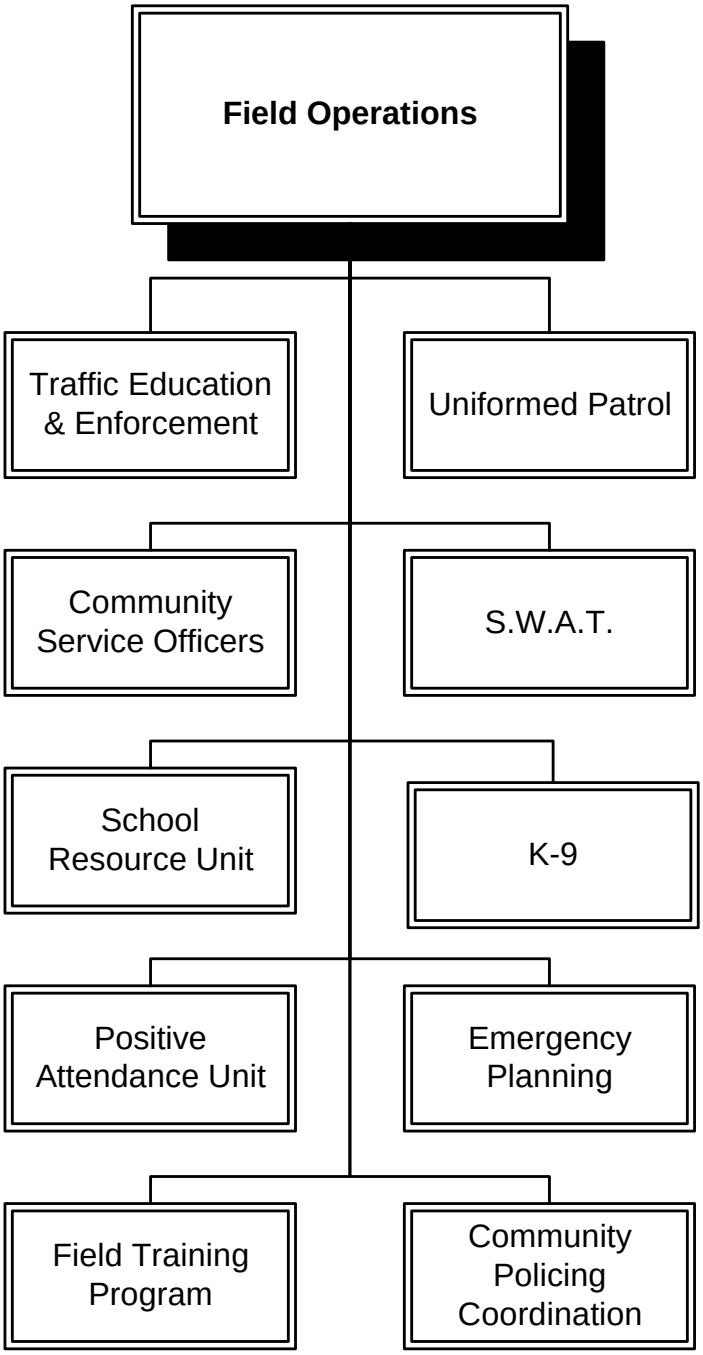
leadership training opportunities to members of the Investigations Unit. In the 2014/2015 fiscal year the Investigations Unit brought in one new investigator.

Performance Measure	2013 2014 Actual	2014 2015 Actual	2015 2016 Target
Measure 1 - Business Academy	0%	0%	1
Measure 2 - Business Presentations	50	30	50
Measure 3 - Training Hours	n/a	1038	600

Investigations

100-2130

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 1,049,983	$ 951,807	$ 1,126,018	$ 1,224,250
613	Extra Help	-	-	-	-
614	Overtime	276,700	184,081	141,500	141,500
615	Total Benefits	756,728	644,076	773,311	754,976
Salaries & Benefits Sub - Total		**2,083,412**	**1,779,964**	**2,040,828**	**2,120,726**
622	Telephone	4,609	3,530	1,728	1,804
627	Professional Services	122,907	116,356	159,200	159,200
628	Professional Development	837	782	1,500	1,500
631	Dues & Subscriptions		45	-	-
634	Special Equipment - O & M	-	-	1,000	1,000
635	Vehicle - O & M	84,094	72,993	83,185	58,557
638	Small Tools & Supplies	5,432	5,398	6,000	6,000
639	Training Programs	2,956	2,588	4,500	4,500
643	Insurance	20,014	22,999	20,021	22,928
658	Technology ISF	10,457	10,001	25,789	26,116
660	Other Material and Supplies	1,000	888	1,000	1,000
Supplies & Services Sub - Total		**252,306**	**235,579**	**303,923**	**282,605**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 2,335,718**	**$ 2,015,543**	**$ 2,344,751**	**$ 2,403,331**


Field Operations
Traffic Education & Enforcement
Uniformed Patrol
Community Service Officers
S.W.A.T.
School Resource Unit
K-9
Positive Attendance Unit
Emergency Planning
Field Training Program
Community Policing Coordination

SERVICE DESCRIPTION

The Field Operations Unit is the most visible segment of law enforcement operations within the City. Members of the Unit are the frontline in responding to emergencies of all types, citizen needs/concerns and providing aid in neighborhood problem solving within a Community Policing Philosophy. Employees assigned to this Unit, like any other segment of the department, are expected to use professional, mature and ethical approaches in analyzing and fairly resolving critical events in a person's life.

FY 2014-2015 ACCOMPLISHMENTS

- Continued participation in our regional anti-gang task force, the Yuba Sutter Anti-Gang Enforcement (YSAGE).
- Continued to work closely with the Sacramento Regional Terrorism Threat Assessment Center through the utilization of our terrorism liaison officers.
- Continued to assign officers, sergeants, and lieutenants to geographic areas (beats) within our city to improve accountability and effectiveness.
- Continued to pursue a policy of Zero Tolerance for gang activity.
- Continued our partnership with Sutter County Probation and the Yuba City Unified School District to deliver gang intervention training through the G.R.E.A.T. (Gang Resistance and Education Training) program. Sent a second officer to be certified as a G.R.E.A.T. program instructor.
- The COMPSTAT process will continue to be utilized to ensure accountability and responsibility throughout the department.
- Continued partnership with regional public safety and service providers to address the systemic changes brought about by prison realignment.
- Added an additional K9 handler team to the K9 unit.
- Acquired a new SWAT tactical Vehicle through the Federal 1033 program. The new vehicle increases team safety and provides increased operational versatility.
- Conducted study into use of body cameras for field personnel. The department acquired four body cameras for field personnel to use during their duties.
- Provided Active Shooter Response training to all first responder personnel and School Resource Officers.
- Provided California Peace Officers Standards and Training (POST) Crisis Intervention Training (CIT) to all department sworn personnel and neighboring agencies to increase personnel effectiveness and safely during encounters with mentally ill.
- One Sergeant attended California Peace Officers Standards and Training (POST) Sherman Block Supervisory Leadership Institute to develop and enhance supervisory and leadership skills. A total of 6 of the 8 patrol sergeants have completed the SLI course.
- One Lieutenant attended the California Peace Officers Standards and Training (POST) Management course to develop and enhance management and leadership skills.
- One field operations officer received a Life Saving medal as a result of saving a citizen from choking.
- One field operations officer received a Purple Heart after receiving a gunshot injury during a field encounter.

FY 2015 - 2016 INITIATIVES

- To fill 7 vacant sworn officer positions. Hiring and training standards will be maintained to ensure professionalism and integrity.

- The prevention of and response to gang related crime will remain a top priority for the patrol division. The Division will continue to work in conjunction with the Yuba Sutter Gang Task Force to deter gang related crime.

- To work in partnership with local community groups and other government entities to identify and address quality of life issues in our community as part of the Clean and Safe Program.

- Review and assess alternative staffing schedules for field personnel in an attempt to identify and implement a schedule that is most effective and efficient to meet community and budgetary needs.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Maintain a crime rate index of less than 30. Current staffing shortages present a challenge to maintain the current trend in crime rate reductions. We will continue working as a collective force, utilizing all available data and effective planning, toward continued crime rate reductions in auto theft and burglary related crimes.

2. Utilize all available data and effective planning, toward keeping injury collisions below 275 and achieve a traffic index of 25 or more.

3. Officers will make a concerted effort to conduct at least 150 community contacts to include school visits, neighborhood watch meetings, business crime reduction meetings, and self-initiated security checks. This will become increasingly important as new schools, businesses and neighborhood watch teams become part of our local law enforcement jurisdictional area. This process will encourage involving citizens in crime reduction techniques while introducing the officers to members of their community.

Performance Measure	2013 2014 Actual	2014 2015 Actual	2015 2016 Target
Measure 1 - Crime Rate Reduction	32.9	29.4	30
Measure 2 - Traffic Index	18.90%	14.20%	25.00%
Measure 3 - Community Contacts	149	155	150
Measure 4*- Injury Collisions	241	294	<275

*Measure 4 is included in Measure 2. Traffic Index is a ratio of hazardous citations issued to injury/ fatal collisions. Studies conducted by Northwestern University support there is direct relationship to traffic enforcement and the reduction in injury collisions and is generally a measure of effectiveness or traffic safety in the United States.

*Measure 1 is the crime rate per 1,000 residents.

Field Operations

100-2140

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 3,177,545	$ 3,223,774	$ 3,570,936	$ 3,736,162
613	Extra Help	26,277	36,005	25,000	25,000
614	Overtime	768,237	845,066	597,078	654,337
615	Total Benefits	2,287,581	2,489,973	2,723,945	2,504,624
Salaries & Benefits Sub - Total		**6,259,640**	**6,594,818**	**6,916,960**	**6,920,123**
622	Telephone	2,713	2,712	2,688	2,806
626	Printing & Binding	209	-	-	-
627	Professional Services	14,344	24,773	26,000	26,000
628	Professional Development	2,391	166	6,299	6,299
631	Dues & Subscriptions	1,215	2,422	1,200	1,200
634	Special Equipment - O & M	30,918	67,380	52,315	52,315
635	Vehicle - O & M	310,266	424,601	382,978	365,824
638	Small Tools & Supplies	9,955	12,211	10,635	10,635
639	Training Programs	7,343	7,083	6,500	6,500
642	Uniform Clothing	17,700	21,200	15,536	15,536
643	Insurance	65,554	74,515	66,128	74,197
651	Reimbursable	13,791	5,348	-	-
658	Technology ISF	100,314	118,919	122,539	120,160
Supplies & Services Sub - Total		**576,714**	**761,329**	**692,818**	**681,472**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 6,836,353**	**$ 7,356,147**	**$ 7,609,778**	**$ 7,601,595**

Community Outreach

SERVICE DESCRIPTION

The Community Outreach Unit, like the agency in total, operates under the philosophy of Community Oriented Policing and Problem Solving (COPPS). The Unit works in partnership with the community and various agencies within the City and County to promote proactive problem solving and enhance the quality of life for our citizens and visitors to our community. The Unit has collateral oversight responsibility for the Volunteers in Policing (VIP's) program and the Neighborhood Watch Program. As of 2010-2011 this division is staffed by volunteers and a part-time volunteer coordinator. The citizen's police academy operates under this division and is coordinated by a records clerk.

FY 2014 - 2015 ACCOMPLISHMENTS

- Facilitated the 34th and 35th Citizen's Police Academy Program, which offers community members an in-depth look at the operation of their police agency.
- VIP Gisela Hamilton was awarded the Bud Shropshire Volunteer of the Year Award for 2014 by LEVOC, (Law Enforcement Volunteers of California)
- Acted as liaison with local churches to eradicate graffiti within the community.
- YCPD citizen volunteers donated more than 6872 hours to the police department.

FY 2015 - 2016 INITIATIVES

- Continuation of the Citizen Police Academy program, conducting two academies each year.
- Continue participation in the Law Enforcement Volunteers of California.
- Advertise, coordinate and plan the National Night Out events for August of 2015. Ensure the Police Department has an adequate representation of sworn and civilian employees at the different events.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Schedule and conduct two Citizen Police Academies.
2. Increase the number of VIPs, Volunteers in Policing.

Performance Measure	2013 2014 Actual	2014 2015 Actual	2015 2016 Target
Measure 1 - Conduct 2 Citizen Academies	2	2	2
Measure 2 - Number of volunteers	28	33	35

Community Outreach

100-2150

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ 1,443	$ -	$ -
613	Extra Help	-	3,235	-	-
614	Overtime	180	1,322	2,700	2,700
615	Total Benefits	300	2,050	70	73
Salaries & Benefits Sub - Total		**481**	**8,050**	**2,770**	**2,773**
622	Telephone	97	97	96	100
624	Advertising	962	262	1,500	1,500
625	Forms & Supplies	3,365	1,789	2,600	2,600
626	Printing & Binding	-	193	500	500
627	Professional Services	213	336	-	-
631	Dues & Subscriptions	86	-	100	100
635	Vehicle - O & M	1,927	2,459	1,427	-
639	Training Programs	674	823	750	750
643	Insurance	45	51	45	45
658	Technology ISF	632	603	-	-
660	Other Material and Supplies	1,665	2,156	2,000	2,000
Supplies & Services Sub - Total		**9,665**	**8,769**	**9,018**	**7,595**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 10,146**	**$ 16,820**	**$ 11,788**	**$ 10,368**

Information Resources

SERVICE DESCRIPTION

The Information Resources Unit was created in 2012. This is not an additional position, but rather a reassignment of a Community Service Officer into a Lead position. This unit will be responsible for the dissemination of information within the Agency, as well as mandatory reporting requirements, and additional duties within the Investigations Division.

FY 2014 - 2015 ACCOMPLISHMENTS

- Worked with patrol lieutenants to provide timely statistical data.
- Provided weekly updates relative to current criminal trends.
- Worked with records personnel to audit and close calendar year 2014 UCR data.
- Continued to work with Spillman Technologies in an effort to initiate a department wide paperless report writing system.

FY 2015 – 2016 INITIATIVES

- Provide direction and support to the Agency's Community Service Officers.
- Assist in refining the Department's COMPSTAT process ensuring information is passed on in a timely and efficient manner.
- Ensure the Department's statistical data is reported in an accurate and timely fashion to the Federal Bureau of Investigation as it relates to the Uniformed Crime Reporting document (UCR).
- Provide redundancy and back-up services to the Department's Field Services Technician (Evidence).

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Coordinate and facilitate the reporting of crime data to the FBI.
2. Ensure that all COMPSTAT reports are completed and distributed in a timely manner.
3. Learn the Department's evidence system and provide assistance as needed.

Performance Measure	2013 2014 Actual	2014 2015 Actual	2015 2016 Target
Measure 1 - FBI/UCR Reports	100%	100%	100%
Measure 2 - COMPSTAT	90%	90%	95%
Measure 3 - Evidence/Property	80%	90%	100%

Information Resources

100-2155

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 126,325	$ 50,648	$ 54,856	$ 58,334
613	Extra Help	-	-	-	-
614	Overtime	2,188	4,574	3,150	3,150
615	Total Benefits	41,062	25,411	34,573	27,279
Salaries & Benefits Sub - Total		**169,575**	**80,633**	**92,579**	**88,763**
622	Telephone	194	194	192	200
625	Forms & Supplies	727	1,180	1,000	1,000
631	Dues & Subscriptions	45	-	150	150
635	Vehicle - O & M	3,642	1,196	1,041	-
639	Training Programs	1,717	3,121	3,200	3,200
643	Insurance	1,468	1,024	905	1,032
658	Technology ISF	2,437	2,311	-	-
660	Other Materials and Supplies	3,636	1,963	2,800	2,800
Supplies & Services Sub - Total		**13,866**	**10,989**	**9,288**	**8,382**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 183,441**	**$ 91,622**	**$ 101,867**	**$ 97,145**

Crime Analysis and Intelligence

100-2160

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	16,841	16,277	15,258	15,258
614	Overtime	56	-	900	900
615	Total Benefits	295	271	307	306
Salaries & Benefits Sub - Total		**17,192**	**16,548**	**16,465**	**16,464**
622	Telephone	1,066	1,065	1,056	1,102
625	Forms & Supplies	1,161	1,090	1,100	1,100
627	Professional Services	166	171	-	-
631	Dues & Subscriptions	-	79	100	100
633	Office Equipment - O & M	432	314	350	350
639	Training Programs	1,140	620	1,600	1,600
643	Insurance	267	307	271	271
658	Technology ISF	7,961	7,590	5,615	5,688
Supplies & Services Sub - Total		**12,192**	**11,235**	**10,092**	**10,211**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 29,384**	**$ 27,784**	**$ 26,557**	**$ 26,675**

Community Outreach

SERVICE DESCRIPTION

The Police Communications Unit serves as the Department's centralized public safety answering point (PSAP). It coordinates law enforcement, fire, medical responses and emergency medical dispatching within the City. The Communications Unit always strives to provide our community with the highest possible level of service in a timely and courteous manner. Coordination of emergency services through our center helps save lives, reduce injury and safeguard property through a commitment to professionalism, experience, knowledge and training.

FY 2014 - 2015 ACCOMPLISHMENTS

- Answered 161,016 telephone calls, 45,488 calls for service, of which 31,270 were 911 calls, and 6,361 calls for Medical Aid.
- Next Generation 911 equipment fully operational
- Continued to staff Tactical Dispatch
- Trained 2 full-time Dispatchers
- Remodel of dispatch kitchen completed

FY 2015 - 2016 INITIATIVES

- Continue EMD Quality Assurance Committee
- Hire and train 1 Dispatcher
- Communications Center Manager scheduled off the radio more than half-time
- Achieve trained staffing sufficient for a swing-shift to accommodate peak hours and special events

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

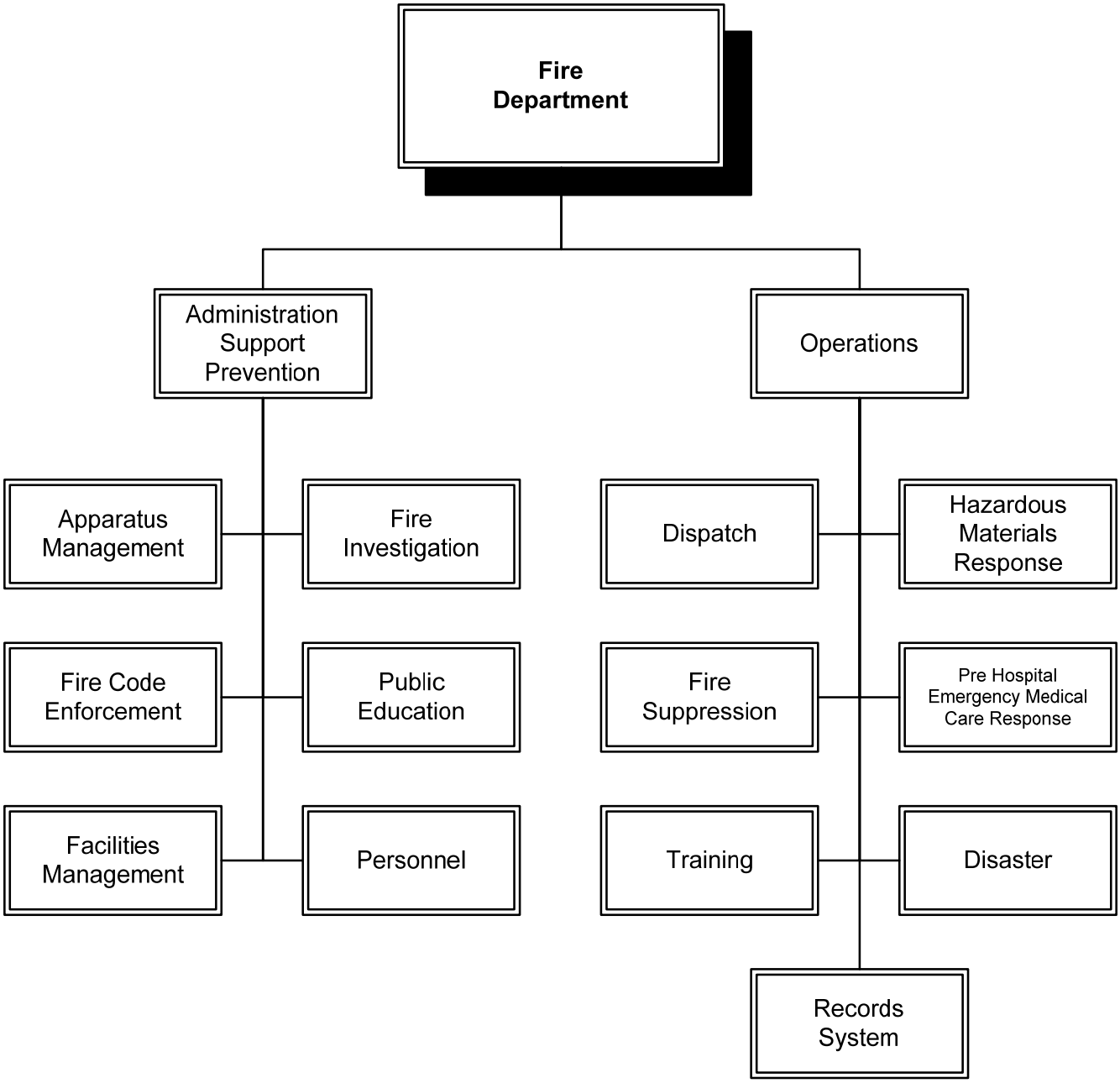
1. Complete POST Customer Service training for all dispatch personnel
2. Complete staffing recruitment and training
3. Provide swing shift dispatcher for peak hours and special events

Performance Measure		2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 -	POST Customer Service Training	N/A	20%	100%
Measure 2 -	Staffing and Training	70%	90%	100%
Measure 3 -	Swing Shift Dispatcher	0%	0%	100%

Communications

100-2170

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 610,998	$ 523,176	$ 633,572	$ 676,648
613	Extra Help	-	73	-	-
614	Overtime	177,251	172,610	61,790	63,103
615	Total Benefits	322,177	339,488	393,113	398,159
Salaries & Benefits Sub - Total		**1,110,427**	**1,035,347**	**1,088,475**	**1,137,910**
622	Telephone	743	771	3,426	3,451
625	Forms & Supplies	1,103	906	1,500	1,500
627	Professional Services	-	175	-	-
631	Dues & Subscriptions	45	75	500	500
633	Office Equipment - O & M	12,106	9,315	13,550	13,550
634	Special Equipment - O & M	2,081	1,633	2,500	2,500
638	Small Tools & Supplies	-	-	200	200
639	Training Programs	1,694	6,603	6,055	6,055
643	Insurance	11,406	13,010	11,110	12,419
651	Reimbursable	(917)	5,536	-	-
658	Technology ISF	4,814	4,234	8,422	8,531
Supplies & Services Sub - Total		**33,075**	**42,257**	**47,263**	**48,706**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 1,143,503**	**$ 1,077,604**	**$ 1,135,738**	**$ 1,186,616**


Fire Department
Administration Support Prevention
Operations
Apparatus Management
Fire Investigation
Fire Code Enforcement
Public Education
Facilities Management
Personnel
Dispatch
Hazardous Materials Response
Fire Suppression
Pre Hospital Emergency Medical Care Response
Training
Disaster
Records System

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	55.0	55.0	54.0	48.0	(6.0)	-11.1%
Salaries & Benefits	$ 8,261,604	$ 8,569,511	$ 8,340,863	$ 8,382,809	$ 41,946	0.5%
Supplies & Services	888,505	931,789	1,191,412	1,103,727	(87,685)	-7.4%
Capital Acquisitions	-	-	6,000	50,000	44,000	733.3%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 9,150,109**	**$ 9,501,300**	**$ 9,538,275**	**$ 9,536,536**	**$ (1,739)**	**0.0%**
Financing Sources						
General Fund	9,150,109	9,501,300	9,538,275	9,536,536		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16
Administration			
Fire Chief	1	1	1
Fire Marshal	1	1	1
Administrative Analyst I/II/III	1	1	1
Fire Safety Inspector I/II	1	1	1
Administrative Assistant	1	1	1
Administrative Clerk I/II/III	1	1	1
Subtotal	6.0	6.0	6.0
Operations			
Fire Division Chief	1	0	0
Battalion Chief	3	3	3
Fire Captain	15	15	15
Recruit, Firefighter I/II, Fire Apparatus Operator	30	30	24
Subtotal	49.0	48.0	42.0
Grand Total	**55**	**54**	**48**

MISSION STATEMENT

The mission of the Yuba City Fire Department is to protect life, property, and the environment, through the delivery of innovative and efficient quality emergency management services in our community.

SERVICE DESCRIPTION

The Fire Administration & Support Division manages the financial, personnel, facilities, apparatus, fire code enforcement, and public education and fire investigation activities of the Department as well as coordinating the City's emergency preparedness efforts.

STRATEGIC ISSUES

1. Through Fire Department Leadership Training, continue to build upon our Fire Department Vision of "Embracing a Lifestyle of Passion, Integrity and Honor, through Selfless Customer Service, Investing in our Employees and Investing in our Infrastructure."

2. Local, State and Federal requirements involving staffing, deployment and personnel issues have and will continue to impact our ability to provide essential services. Staffing levels and organizational structure, training and retaining quality employees will continue to be a top priority.

3. Our community is accustomed to receiving high quality fire and life safety services. These services do come with a cost. Cost recovery, where appropriate, and revenue generation on a fee for service basis will continue to be a priority for the Fire Department.

4. Fire prevention efforts are well documented as being more cost effective than fire suppression efforts. Working with builders and developers to implement the requirements for built-in fire protection systems in business and residential development will be a priority in Yuba City.

5. Cooperating with neighboring fire and life safety service providers is in the best interests of our community. The Fire Department will continue to evaluate and pursue cooperative service agreements when possible.

6. In an effort to be better prepared for a major emergency or disaster, the Fire Department will begin the phase of siting, designing and funding through grants of a City Emergency Operations Center (EOC) and Regional Training Center.

FY 2014 - 2015 ACCOMPLISHMENTS

- Yuba City Fire provided fire and life safety education to approximately 4,189 school-aged children and adults in our community.

- Yuba City Fire inspected 1,098 businesses in Yuba City correcting 547 violations.

- Yuba City Fire performed mandated State required fire inspections.

- Yuba City Fire partnered with other City departments in producing the 12th Annual 4th of July Children's Parade in Downtown Yuba City.

FY 2015 - 2016 INITIATIVES

- Yuba City Fire will implement a comprehensive plan for the training of City personnel in emergency management response. Yuba City Fire will also coordinate the update of the City's emergency plan documents. Yuba City will coordinate and host at least one tabletop disaster drill exercise.

- Yuba City Fire will continue working with community groups to assure coordination and integration with local emergency response agencies.

- Yuba City Fire will, in conjunction with Yuba City Police, continue with the preliminary planning and site plan development for a

Yuba City Emergency Operations Center/Public Safety Training Center. The goals will be to complete Phase 2 of the planning process

- Yuba City Fire will investigate and apply to State, Federal and private grant programs to assist in funding Fire Department operations.

- Yuba City Fire will continue to provide effective fire and life safety education to the school-aged children in our community.

- Yuba City Fire will continue to emphasize the prevention of fire and other peril through effective code adoption and enforcement activities in Yuba City.

- Yuba City Fire will work with other City departments to produce the 13th annual 4th of July Children's Parade.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Complete Fire Department Plan Checks within seven working days of receipt, with a target of completing 100 plan checks within seven working days during 2015-2016.

2. Complete a minimum of 1,500 fire code business inspections (self and onsite inspections) during 2015-2016.

3. Deliver a minimum of 45 Fire Station Tours during 2015-2016.

4. Deliver a minimum of 35 Engine Company visits during 2015-2016.

Performance Measure	2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 - Completed Fire Plan Checks	136	99	100
Measure 2 - Fire Code Inspections	1766	1098	1500
Measure 3 - Fire Station Tours	26	42	45
Measure 4 - Engine Company Visits	25	33	35

Fire Administration

100-2305

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 486,091	$ 493,581	$ 509,741	$ 540,321
613	Extra Help	-	-	500	13,500
614	Overtime	47,103	34,328	-	-
615	Total Benefits	326,754	338,795	368,225	451,191
Salaries & Benefits Sub - Total		**859,948**	**866,704**	**878,466**	**1,005,012**
622	Telephone	872	872	864	902
623	Postage & Freight	1,764	1,465	2,000	1,000
625	Forms & Supplies	87	-	-	-
626	Printing & Binding	874	1,281	1,000	1,000
627	Professional Services	5,904	21,370	16,975	14,475
635	Vehicle - O & M	5,263	7,079	8,149	4,153
636	Buildings & Facility - O & M	1,547	140	1,500	500
639	Training Programs	4,070	4,697	5,000	5,000
643	Insurance	8,107	9,376	8,352	9,079
658	Technology ISF	7,670	8,136	13,155	13,318
Supplies & Services Sub - Total		**36,158**	**54,415**	**56,995**	**49,427**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 896,106**	**$ 921,119**	**$ 935,461**	**$ 1,054,439**

SERVICE DESCRIPTION

The Fire Operations Division is responsible for the delivery of all emergency response services including pre-hospital emergency medical, fire suppression, hazardous materials, technical rescue, and water rescue. The Fire Operations Division is also responsible for the delivery of all Federal, State and locally mandated training in support of the services delivered. Fire Operations also coordinates with the Police Department and Information Technology regarding the Computer Aided Dispatch System and Records Management Systems.

FY 2014 - 2015 ACCOMPLISHMENTS

- All personnel participated in various committees to support the Yuba City Fire Department's Vision and Mission. Two of those accomplishments from the committees are listed below.
    - Purchased two new Type 1 Fire Engines. These two engines were placed in service within 30 days of delivery at Fire Stations 3 and 7.
    - Purchased a new set of Structural Protective Turnouts and Helmets for every member of the Fire Department.
- Completed annual fire engine, hose and ladder tests as required by National Fire Protection Association (NFPA) standards.
- Worked with surrounding agencies to provide specific fire training through the Yuba-Sutter Training Officers Association.
- Completed all required continuing education training for Hazardous Materials First Responders and Hazardous Materials Specialists as required by the State of California.
- Completed the construction for the entrance, ADA compliant parking lot, and driveway security entrance to Fire Station 2.
- Purchased and installed Emergency Operations Center Communications equipment at Fire Station 4 based on the Department of Water Resources Grant, which YCFD was granted in 2013.
- Maintained all State required Emergency Medical Service (EMS) training for all first responder operational staff personnel.
- Provided over 12,190 hours of training to maintain and enhance the skills, knowledge and abilities of personnel which equates to over 254 hours per staff member.
- Participated with area fire departments in the Yuba Sutter Hazardous Materials Response Team (YSHMRT).
- Completed the remodel plans for Phase 2 for Fire Station 2 which included demolition and construction of the rear parking lot, completion of the pad which will provide additional square footage and relocated emergency generator and other utilities.

FY 2015 - 2016 INITIATIVES

- Continue to provide all Fire Department personnel with Federal, State and locally mandated training relating to the services they provide, including preparing future supervisors and managers for possible promotion.
- Complete Phase 2 for Fire Station 2 which includes demolition and construction of the rear parking lot, completion of the pad which will provide additional square footage, relocate emergency generator and other utilities.
- Purchase, install and provide training for personnel on the new Telestaff Software program. This program will provide automated notification and staffing capability.
- Continue to evaluate emergency response data, especially "call stacking" , to ensure that response times are minimized where possible.

- Continue to provide the necessary equipment and training to ensure that all firefighters operate as safely and effectively as possible.
- Provide required specialized training to all "specialized emergency response team" personnel to maintain and enhance their skills.
- Complete the review and update process for the Department's Policy and Operations Guide and Standard Operating Guidelines.
- Participate in Citywide emergency preparedness training and exercises.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

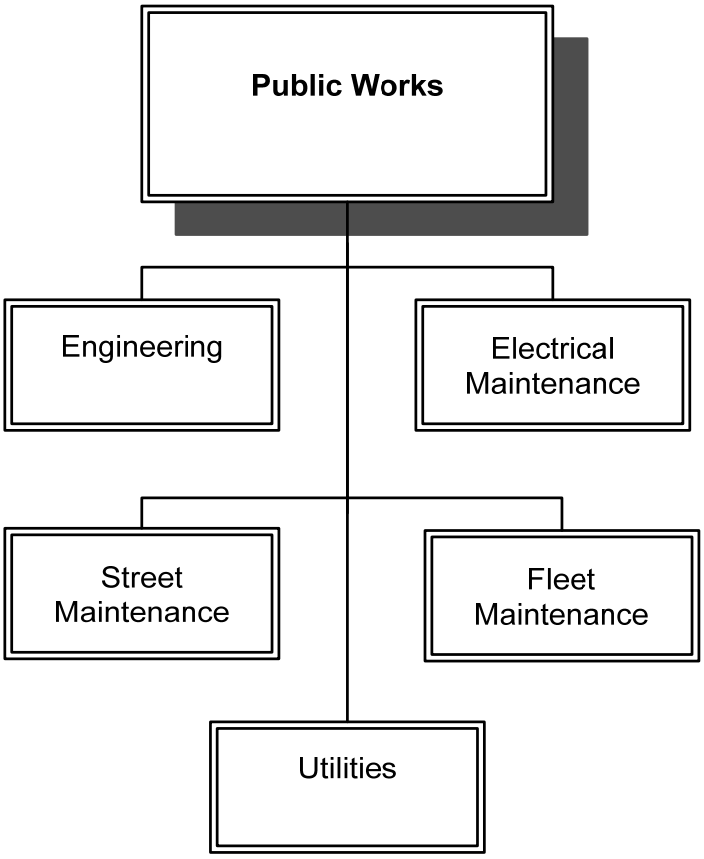
1. For pre-hospital emergency medical service calls, the first unit shall arrive within five minutes from Fire Department notification, 85% of the time.
2. For moderate risk structure fires, the first unit shall arrive within five minutes from Fire Department notification, 85% of the time. Remaining units, including the Incident Commander, shall arrive within ten minutes total reflex time, 85% of the time.

Performance Measure	2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 - Pre-Hospital Responses	79.0%	78.0%	85%
Measure 2 - Structural Fire Responses	63.0%	76.0%	85%

Fire Operations

100-2310

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 3,685,552	$ 3,753,194	$ 3,746,595	$ 3,929,012
613	Extra Help	137,776	159,134	135,233	-
614	Overtime	1,014,140	1,055,558	568,718	559,156
615	Total Benefits	2,564,188	2,734,921	3,011,851	2,902,629
Salaries & Benefits Sub - Total		**7,401,656**	**7,702,807**	**7,462,397**	**7,390,797**
621	Heat & Power	71,718	66,911	71,680	59,820
622	Telephone	39,654	29,727	35,204	35,305
625	Forms & Supplies	7,788	7,335	8,900	9,100
627	Professional Services	17,457	17,310	10,400	10,400
631	Dues & Subscriptions	868	892	1,000	1,000
633	Office Equipment - O & M	9,332	8,275	9,600	8,600
634	Special Equipment - O & M	42,821	20,689	31,404	28,404
635	Vehicle - O & M	398,271	420,822	604,775	565,841
636	Buildings & Facility - O & M	63,601	94,065	61,500	61,500
638	Small Tools & Supplies	10,733	9,414	13,683	15,100
639	Training Programs	33,842	35,980	41,790	43,690
641	Water Purchase	19,833	21,286	22,681	27,842
642	Uniform Clothing	36,292	33,931	110,715	37,342
643	Insurance	74,493	84,323	74,790	75,491
651	Reimbursable	708	(530)	-	-
652	Debt Service	-	-	-	18,037
658	Technology ISF	24,937	26,946	36,295	43,828
Supplies & Services Sub - Total		**852,347**	**877,374**	**1,134,417**	**1,041,300**
692	Equipment	-	-	6,000	50,000
Acquisitions Sub - Total		**-**	**-**	**6,000**	**50,000**
	Total Appropriations	**$ 8,254,003**	**$ 8,580,181**	**$ 8,602,814**	**$ 8,482,097**


Public Works
Engineering
Electrical Maintenance
Street Maintenance
Fleet Maintenance
Utilities

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-2015	Adopted Budget 2015-16	Change From Year 2014-15 2015-16	% Change
Full Time Equivalent Positions	32.5	27.5	26.5	26.5	0.0	0.0%
Salaries & Benefits	$ 2,020,738	$ 2,013,269	$ 2,393,132	$ 2,430,413	$ 37,281	1.6%
Supplies & Services	906,555	892,600	864,230	1,054,133	189,903	22.0%
Capital Acquisitions	-	821	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 2,927,294**	**$ 2,906,689**	**$ 3,257,362**	**$ 3,484,546**	**$ 227,184**	**7.0%**
Financing Sources						
General Fund	2,927,294	2,906,689	3,257,362	3,484,546		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2013-14	Adopted/ Amended Budget 2014-15	Adopted Budget 2015-16
Administration			
Public Works Director	0.50	0.50	0.50
Administrative Assistant	0.50	0.50	0.50
Administrative Analyst I	0.30	0.30	0.30
Subtotal	1.30	1.30	1.30
Engineering			
Deputy PW Director - Engineering	1	1	1
Senior/Assistant/Associate Civil Engineer	5	5	5
Senior Construction Inspector	2	2	2
Construction Inspector	2	1	1
GIS Technician	1	1	1
Project Manager	1	1	1
Subtotal	12.0	11.0	11.0
Street Maintenance			
Deputy PW Director - Maintenance	0.24	0.24	0.24
Street Maintenance Supervisor	1	1	1
Maintenance Worker III	2	2	2
Maintenance Worker I/II	6	6	6
Subtotal	9.24	9.24	9.24
Electrical Maintenance			
Deputy PW Director - Maintenance	0.08	0.08	0.08
Electrical Technician I/II/III	0.8	0.8	0.8
Subtotal	0.88	0.88	0.88
Fleet Maintenance (Vehicle Maintenance ISF Fund)			
Administrative Analyst I	0.10	0.10	0.10
Fleet Maintenance Supervisor	1	1	1
Lead Mechanic	1	1	1
Mechanic I	2	2	2
Subtotal	4.1	4.1	4.1
Grand Total	**27.52**	**26.52**	**26.52**

Note: Facilities Maintenance division transferred to the Community Services Department in FY 15/16

Public Works Administration

MISSION STATEMENT

Provide essential public works and utilities services to the citizens of Yuba City in the safest, most responsive and efficient means possible.

SERVICE DESCRIPTION

The Public Works Department provides engineering, construction, operation, and maintenance services to the City's infrastructure systems, including streets, water, sewer, and storm drainage systems.

STRATEGIC ISSUES

1. *Traffic Circulation Improvements:* Improve traffic circulation throughout the City.

2. *Economic Development and Growth:* Provide cost effective ways to expand the infrastructure to serve development and planned growth areas.

3. *Quality of Life:* Continue to update, enhance, and expand those City facilities and services that provide quality of life.

4. *Maintain and Improve Infrastructure:* Assess, conduct preventative maintenance, rehabilitate, and reconstruct the City's existing infrastructure to extend the useful life.

5. *Flood Protection:* Improve the levee system protecting the City to ensure a minimum 100-year flood certification by FEMA.

FY 2014 – 2015 ACCOMPLISHMENTS

- Obtained environmental clearance and project funding approval for a four lane bridge to replace the existing Fifth Street Bridge.

- Completed the Wastewater Collection System Rehabilitation and Replacement Project to address over 5 miles of sewer mains.

- Completed construction of the Proposition 84 Water Line Project to construct a 16" water main on Franklin Road from Ohleyer Road to Township Road to serve Franklin Elementary School and residential properties on the north side of Franklin Road.

- Conducted water conservation outreach including implementation of the WaterSmart Program, created a rebate program for high efficiency toilets, smart irrigation timers, and pre-rinse spray nozzles, and modified the "My Yuba City" app to allow reporting of water wasters.

- Executed a contract for the development of a Pavement Management System.

- Obtained grants through the Active Transportation Program and Blue Sky Program for continued development of the City's bikeway network.

- Began construction of the Garden Highway Complete Streets Rehabilitation Project between Franklin Avenue and Winship Road.

FY 2015 - 2016 INITIATIVES

- Continue in the efforts for the replacement of the Fifth Street Bridge with a four lane bridge.

- Increase water conservation efforts to help achieve 25% reduction in water use as mandated by the State.

- Utilize Federal grant funds to rehabilitate Bogue Road between Railroad Avenue and Garden Highway.

- Continue to work closely with local, State, and Federal agencies to ensure proper level of flood protection for our citizens.

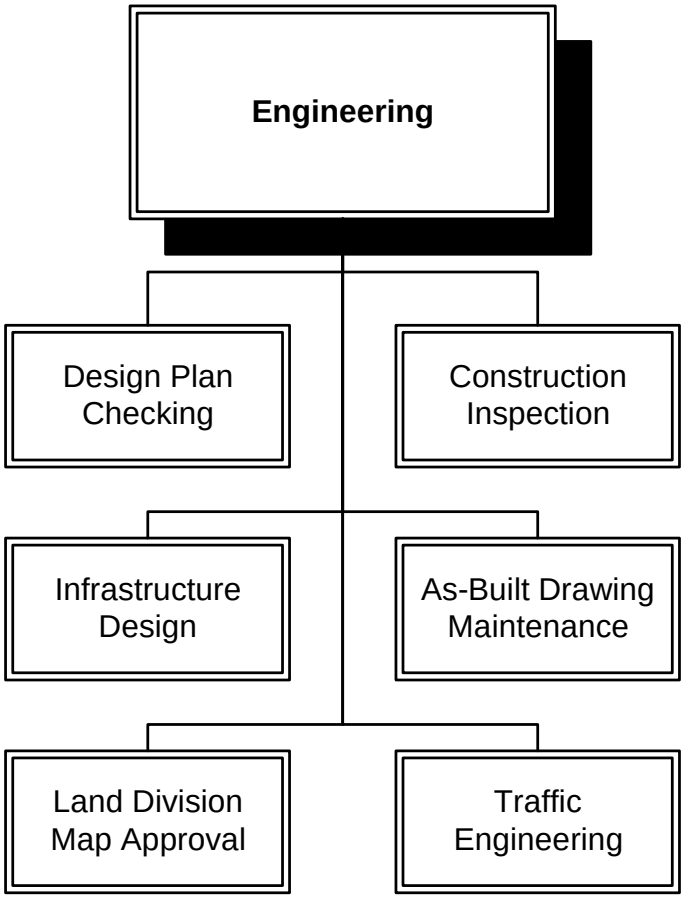
- Utilize Community Development Block Grant funds for ongoing ADA improvements throughout the City.

- Install Class II bike lanes and sidewalks on Garden Highway between Winship Road to Lincoln Road.
- Coordinate with Caltrans to enhance the medians on State Route 20 through improved landscaping and maintenance.
- Develop alignment alternatives for the Bridge Street corridor between State Route 99 and Plumas Street.
- Complete and present the Rate Study for the Water and Wastewater Rates.
- Continue to develop the City's Water Conservation Plan to address the current drought conditions and to meet the City's 2020 target per the Water Conservation Bill of 2009.
- Evaluate additional energy conservation projects throughout the City.

Public Works Administration

100-1905

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 113,556	$ 91,399	$ 105,961	$ 111,292
613	Extra Help	-	-	-	-
614	Overtime	-	56	-	-
615	Total Benefits	40,115	38,421	52,923	55,744
Salaries & Benefits Sub - Total		**153,671**	**129,877**	**158,884**	**167,036**
622	Telephone	1,466	1,667	2,142	2,150
623	Postage & Freight	31	233	31	31
625	Forms & Supplies	238	356	375	375
626	Printing & Binding	-	81	35	35
627	Professional Services	33,168	35,735	32,900	32,900
631	Dues & Subscriptions	395	478	700	700
635	Vehicle - O & M	3,105	574	654	937
638	Small Tools & Supplies	-	143	300	300
641	Water Purchases	113	139	136	215
643	Insurance	1,745	2,271	1,723	1,868
658	Technology ISF	2,507	2,482	-	-
Supplies & Services Sub - Total		**42,768**	**44,161**	**38,996**	**39,511**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 196,439**	**$ 174,037**	**$ 197,880**	**$ 206,547**


Engineering
Design Plan Checking
Construction Inspection
Infrastructure Design
As-Built Drawing Maintenance
Land Division Map Approval
Traffic Engineering

SERVICE DESCRIPTION

The Engineering Division consists of Inspection and Design. The Inspection team provides construction management and inspection services on private development projects, encroachment permit projects, and Capital Improvement Program projects. The Design team provides engineering and public facility design, plan review, administration, permitting and construction of public works and development projects, including infrastructure, Capital Improvement Program projects, and replacement projects.

In addition, the Design team provides services to the public regarding traffic issues and general engineering related questions.

FY 2014 - 2015 ACCOMPLISHMENTS

- City obtained environmental clearance and project funding approval for a four lane replacement of the existing Fifth Street Bridge.
- Finalized construction of the Wastewater Collection System Rehabilitation and Replacement Project to replace over 5 miles of sanitary sewer lines.
- Completed construction of the Prop 84 Waterline Extension Project.
- Completed construction of the Safe Route to School funded project to construct Class II bike lanes, curb, gutter and sidewalk on King Avenue between Clark Avenue and Live Oak Boulevard.
- Utilized Community Development Block Grant funds to construct ADA improvements identified in the City's Transition Plan.
- Initiated construction of the road overlay project along Garden Highway between Franklin Avenue and Winship Road.
- Contracted and began implementation of a City wide Pavement Management System to enhance the City's overall pavement condition index rating.
- Completed the construction of the Plumas Blvd. Median Project.
- Initiated the implementation of the NDPES Phase 2 storm water requirements.
- Implemented a striping project along Percy Ave. that added additional Bike Lanes, in accordance with goals of the City's Bike Master Plan.

FY 2015 - 2016 INITIATIVES

- Develop alignment alternatives for the Bridge Street corridor between State Route 99 and Plumas Street.
- Coordinate with Caltrans and SACOG to enhance the medians on State Route 20, and revitalize the median between Stafford Way and Clark Ave.
- Construct the Garden Hwy. Improvement project from Winship Rd. to Lincoln Road.
- Authorize the Bogue Road Rehabilitation project for construction.
- Continued with the engineering required for the replacement of the 5th Street Bridge.
- Continue to utilize Community Development Block Grant funds to construct ADA improvements identified in the City's Transition Plan.
- Implementation of a drought tolerant landscape ordinance and design criteria
- Apply for and receive project funding through available grant funding sources. (i.e. FRAQMD, SACOG, State, and Federal sources)
- Complete construction of the Low Lift Pump Station Security Improvements.
- Design and construct a 2016 various streets, Road Rehabilitation Project.

- Prepare a Project Study Report for the widening of State Route 99 to six lanes between State Route 20 and Bogue Road.

- Continue the implementation of the Bike Master Plan to improve bicyclist facilities throughout the City.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Enhance customer service with performance criteria based on an annual review of the customer support satisfaction survey results.

2. Increase the number of public works projects completed that are listed in the current FY Capital Improvement Program from 46% toward a future target of 75%.

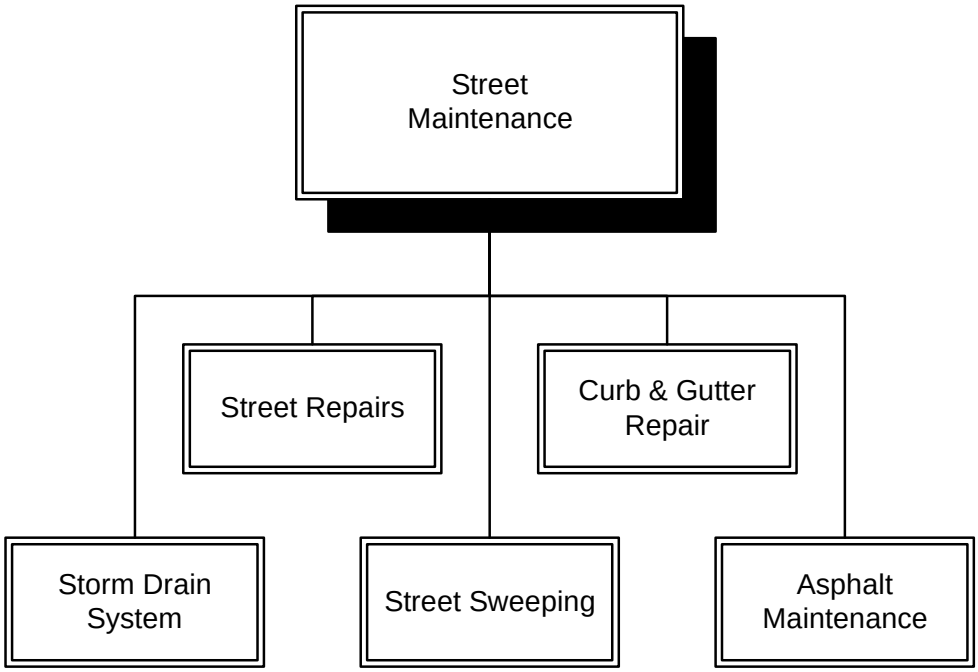
3. Respond to plan check requests within two weeks of receiving the plans and maintain the amount of times the goal is reached from at a target of 98%.

Performance Measure		2013-2014 Actual	2014-2015 Actual	2015-2016 Target
		Response Time (days)		
Measure 1 -	Comcate service review		1.39	1.00
Measure 2 -	CIP Projects Completed	62%	46%	75%
Measure 3 -	Plan Check Requests	96%	96%	98%

Engineering

100-1930

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 709,339	$ 706,178	$ 858,255	$ 886,215
613	Extra Help	64,221	-	-	-
614	Overtime	22,750	46,796	9,000	9,000
615	Total Benefits	337,693	348,101	440,044	436,144
Salaries & Benefits Sub - Total		**1,134,004**	**1,101,074**	**1,307,299**	**1,331,359**
622	Telephone	3,938	3,421	5,536	4,003
623	Postage & Freight	4,781	1,304	2,500	2,500
625	Forms & Supplies	5,620	4,386	5,600	7,200
626	Printing & Binding	(2,424)	862	-	-
627	Professional Services	24,389	21,455	30,959	41,809
628	Professional Development	402	-	-	-
631	Dues & Subscriptions	2,004	3,162	2,500	3,250
633	Office Equipment - O & M	10,720	11,074	13,850	13,850
634	Special Equipment - O & M	1,451	1,112	5,100	3,900
635	Vehicle - O & M	18,114	18,552	16,971	16,183
638	Small Tools & Supplies	400	39	850	850
639	Training Programs	1,020	504	2,227	1,827
641	Water Purchases	412	506	493	781
643	Insurance	11,160	16,431	14,090	15,018
658	Technology ISF	23,811	23,588	28,646	27,637
Supplies & Services Sub - Total		**105,797**	**106,395**	**129,322**	**138,808**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 1,239,801**	**$ 1,207,469**	**$ 1,436,621**	**$ 1,470,167**


Street
Maintenance
Street Repairs
Curb & Gutter
Repair
Storm Drain
System
Street Sweeping
Asphalt
Maintenance

Street Maintenance

SERVICE DESCRIPTION

The Street Maintenance Division maintains City streets, sidewalks, curbs/gutters, signs and markings, and the storm drain system. The Division is also responsible for street sweeping.

FY 2014-2015 ACCOMPLISHMENTS

- Continued to utilize an enhanced employee safety training program which minimized exposure to workplace accidents and maximized budgeted manpower allocation hours without any major loss due to workplace injury.
- Continued standard preventative maintenance programs such as street repairs, overlays, crack & slurry sealing, concrete repairs including ADA improvements, sidewalk and curb/gutter, signs & markings, storm drain system and street sweeping.
- Maintained customer service level and the City's infrastructure in the safest and most efficient means possible given the City's current budget constraints.

FY 2015-2016 INITIATIVES

- Continue to support the City's Comcate Task Management System.
- Continue maintenance programs such as street repairs, overlays, crack and slurry sealing, ADA improvements, concrete repairs, signs and markings, storm drain systems and street sweeping.
- Continue employee training in areas of safety, professional growth, and improved customer service.
- Continue to maintain customer service level and the City's infrastructure in the safest and most efficient means possible given the City's current budget constraints.
- Continue to support the Public Works Iworq computerized maintenance software system.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

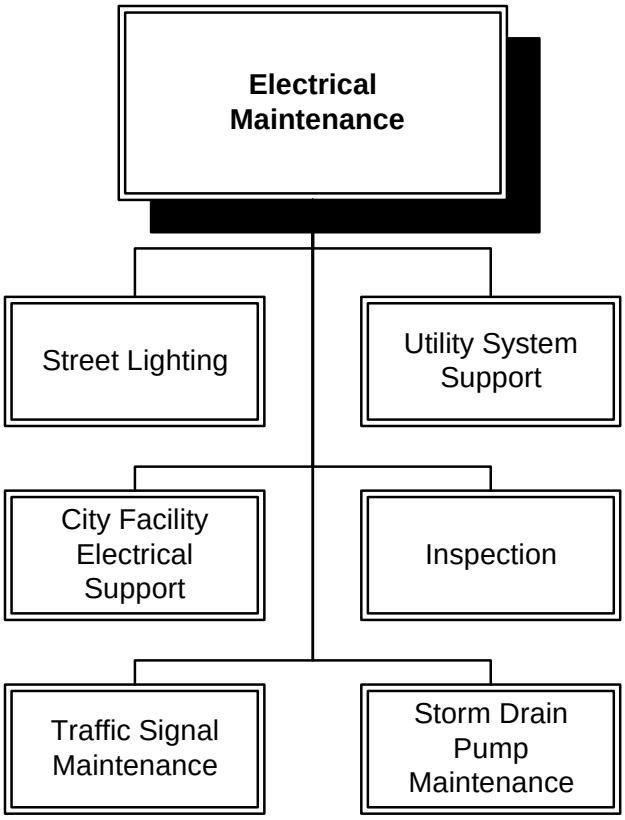
1. Continue to support Engineering Divisions Residential Resurfacing Projects with weed control, crack cleaning and crack sealing.
2. Increase street sweeping debris picked up on City streets to 4,400 cubic yards.
3. Regulatory sign repairs will be completed on the same day of notification.
4. Warning and guide sign repairs will be completed within two working days of notification.

Performance Measure		2013 2014 Actual	2014 2015 Actual	2015 2016 Target
Measure 1 -	Crack Clean & Seal 75 streets	114 st.	67 st.	75 st.
Measure 2 -	Street Sweeping (cubic yards)	4,200	4,200	4,400
Measure 3 -	Regulatory sign repairs/day			1 day
Measure 4 -	Warning/guide sign repairs/day			2 days

Street Maintenance

100-3130

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 373,155	$ 395,061	$ 419,733	$ 426,575
613	Extra Help	15,897	20,009	70,000	70,000
614	Overtime	5,691	5,954	16,200	16,200
615	Total Benefits	234,236	246,518	302,983	295,875
Salaries & Benefits Sub - Total		**628,979**	**667,543**	**808,916**	**808,650**
622	Telephone	2,699	3,018	3,036	3,061
623	Postage & Freight	4	4	-	-
625	Forms & Supplies	60	286	500	500
627	Professional Services	2,145	4,542	2,180	2,180
631	Dues & Subscriptions	518	312	380	380
634	Special Equipment - O & M	3,820	6,005	6,400	6,400
635	Vehicle - O & M	214,213	152,637	131,305	150,364
636	Buildings & Facility - O & M	76,802	98,980	137,929	233,629
638	Small Tools & Supplies	1,300	2,412	2,800	2,800
639	Training Programs	3,873	4,129	4,000	4,000
641	Water Purchase	914	933	1,011	952
643	Insurance	37,217	43,545	81,947	36,211
658	Technology ISF	5,063	4,998	14,298	14,480
Supplies & Services Sub - Total		**348,628**	**321,802**	**385,786**	**454,957**
692	Equipment	-	821	-	-
Acquisitions Sub - Total		**-**	**821**	**-**	**-**
	Total Appropriations	**$ 977,607**	**$ 990,166**	**$ 1,194,702**	**$ 1,263,607**


Electrical Maintenance
Street Lighting
Utility System Support
City Facility Electrical Support
Inspection
Traffic Signal Maintenance
Storm Drain Pump Maintenance

Electrical Maintenance

SERVICE DESCRIPTION

The Electrical Maintenance Division provides safe and secure electrical components for use throughout the City by providing efficiently operated traffic signals and street lighting, facilities, and recreation areas while supporting critical water and wastewater plant operations.

FY 2014-2015 ACCOMPLISHMENTS

- Maintained customer service level and the City's infrastructure in the safest and most efficient means possible given the City's current budget constraints.
- Maintained response rate of 3 working days to repair streetlights following receipt of outage report.
- Continued standard Electrical maintenance programs on traffic signals, streetlights and facilities.
- Continued to utilize an enhanced employee safety training program which minimized exposure to workplace accidents and maximized budgeted manpower allocation hours without any major loss due to workplace injury.

FY 2015-2016 INITIATIVES

- Continue to support the City's Comcate Task Management System.
- Continue to equip additional intersections with audible pedestrian systems (APS) and countdown pedestrian systems.
- Continue to maintain customer level and the City's infrastructure in the safest and most efficient means possible given the City's current budget constraints.
- Continue to support and utilize the Public Works Iworq computerized Maintenance Software System.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Maintain response time for streetlight outages at 3 or less days.
2. Maintain at 5 days per year the number of traffic signal after-hour callouts, taking into account the age of the existing signals and the addition of new signals to the system.
3. Install audible pedestrian systems and countdown pedestrian signal equipment at 2 additional intersections.

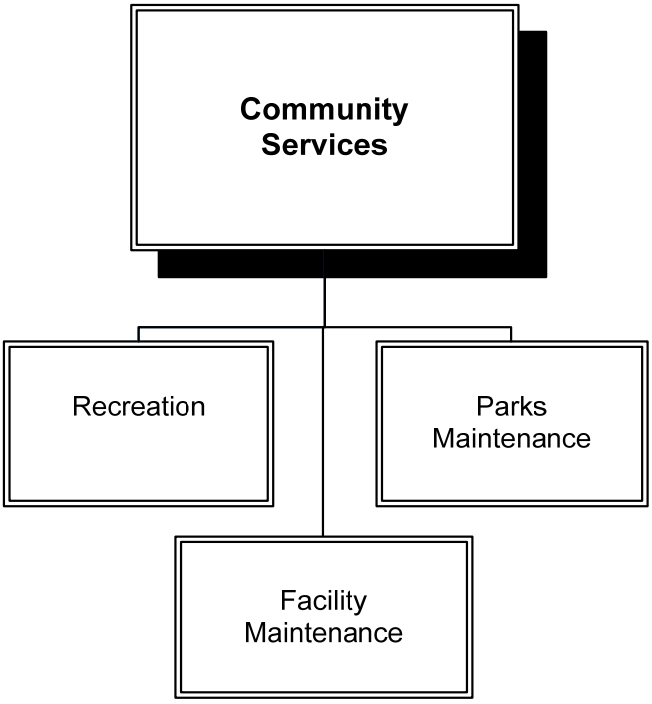
Performance Measure		2013 2014 Actual	2014 2015 Actual	2015 2016 Target
Measure 1 -	Streetlight Outage Response	4 days	3 days	3 days
Measure 2 -	After-hour traffic signal callouts	5/yr	5/yr	5/yr
Measure 3 -	Pedestrian System Installation	1	0	2

Electrical Maintenance

100-3150

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 66,429	$ 72,954	$ 66,341	$ 66,779
613	Extra Help	-	254	5,000	5,000
614	Overtime	5,094	6,962	9,000	9,000
615	Total Benefits	32,561	34,604	37,692	42,589
Salaries & Benefits Sub - Total		**104,085**	**114,775**	**118,033**	**123,368**
621	Heat & Power	159,347	133,665	84,156	200,000
622	Telephone	1,162	1,305	1,050	1,050
623	Postage & Freight	1	-	-	-
625	Forms & Supplies	9	9	-	-
627	Professional Services	34,493	32,651	35,000	35,000
631	Dues & Subscriptions	70	-	60	60
635	Vehicle - O & M	33,207	21,407	19,117	15,865
636	Buildings & Facility - O & M	45,869	41,157	42,512	42,512
638	Small Tools & Supplies	534	362	500	500
639	Training Programs	878	399	1,400	1,400
641	Water Purchase	87	89	96	91
643	Insurance	2,086	2,848	4,323	2,430
652	Debt Service	128,149	182,919	118,844	118,844
658	Technology ISF	3,471	3,431	3,068	3,105
Supplies & Services Sub - Total		**409,362**	**420,242**	**310,126**	**420,857**
692	Equipment	-	-	-	-
696	Other Improvements	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 513,447**	**$ 535,017**	**$ 428,159**	**$ 544,225**

Streets and Roads


Community Services
Recreation
Parks Maintenance
Facility Maintenance

Community Services

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	7.0	24.1	23.1	23.1	0.0	0.0%
Salaries & Benefits	$ 2,106,579	$ 2,179,428	$ 2,510,442	$ 2,603,760	$ 93,318	3.7%
Supplies & Services	1,352,717	1,571,458	1,831,538	1,712,327	(119,211)	-6.5%
Capital Acquisitions	-	2,821	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 3,459,296**	**$ 3,753,707**	**$ 4,341,980**	**$ 4,316,087**	**$ (25,893)**	**-0.6%**
Financing Sources						
General Fund	3,459,296	3,753,707	4,341,980	4,316,087		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2013-14	Adopted/ Amended Budget 2014-15	Adopted Budget 2015-16
Community Services			
Community Services Director	1	1	1
Parks, Recreation & Facilities Manager	0	1	1
Administrative Assistant	1	1	1
Administrative Clerk I/II/III	1	0	0
Subtotal	3.0	3.0	3.0
Recreation Supervision			
Recreation Supervisor I/II	2	2	2
Recreation Coordinator	1	1	1
Subtotal	3.0	3.0	3.0
Senior Citizen Center			
Recreation Supervisor I/II	1	1	1
Administrative Clerk I/II/III	0	0	0
Subtotal	1.0	1.0	1.0
Aquatics			
Recreation Supervisor I/II	1	1	1
Subtotal	1.0	1.0	1.0
Parks Maintenance & Operations			
Deputy PW Director - Maintenance	0.1	0.1	0.1
Parks Maintenance Supervisor	1	1	1
Maintenance Worker III	1	3	3
Maintenance Worker I/II	5	3	3
Senior Arborist	1	0	0
Groundskeeper	3	3	3
Subtotal	11.10	10.10	10.10
Facilities Maintenance			
Facilities Maintenance Supervisor	0	1	1
Building Maintenance Worker I/II	1	1	1
Custodial Supervisor	1	0	0
Custodian I/II	3	3	3
Subtotal	5	5	5
Grand Total	**24.1**	**23.1**	**23.1**

Note: Facilities Maintenance division transferred from the Public Works Department in FY 15/16.

Community Services Administration

MISSION STATEMENT

The Community Services Department is committed to providing recreational programs, events activities and facilities, which enhance the quality of life for youth, adults and seniors in our community. We provide programming and facilities of the highest quality. We value and encourage citizen input and participation in the delivery of these services. Our motto is "Creating Community!"

SERVICE DESCRIPTION

The Community Services Department provides youth and adult team sports and instructional clinics; trips and tours, enrichment and special interest classes, pool services, Senior Center services, park/ball-field reservations; and a variety of community special events for all ages on a year-round basis.

STRATEGIC ISSUES

1. Maintain the physical and aesthetic qualities of all public parks entrusted to our care.

2. Maintain and expand the quality, variety and affordability of our recreational programs, activities, services and special events.

FY 2014 - 2015 ACCOMPLISHMENTS

- With the implementation of the City's furlough schedule, the Senior Center and Gauche Aquatic Park staff continues to alternate their days off in order to keep these facilities open Monday through Friday throughout the year (during the summer months, GAP is open 7 days a week).

- Helped to implement May is Bike Month.

- Successful in obtaining a grant for $5,000 through Yuba-Sutter United Way to give scholarships to disadvantaged youth for programs.

- Continued to develop and improve partnerships and relationships with the Yuba City Unified School District and other community organizations.

- Continued training of the ActiveNet registration program as updates became available to streamline and improve accuracy and efficiency of our programs.

- Began to implement a $1.7 million grant through Proposition 50 for Phase II of the Feather River Parkway Project through the California Resources Agency.

FY 2015 - 2016 INITIATIVES

- Begin to acquire land in the Tierra Buena area for a new park.

- Complete the improvements for the Feather River Parkway Phase II.

- Create active open spaces through projects and grants.

- Secure additional grant funding for recreational programs and park improvements.

- Continue to expand the scholarship program through the Friends Foundation by donating over $15,000 annually.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Plan and develop Feather River Parkway with funding received through grants – Phase II.

2. Track the percentage of individuals who are enrolling for recreation programs from information received through the YC Parks & Recreation Dept. Activity Guide distributed through the local newspaper.

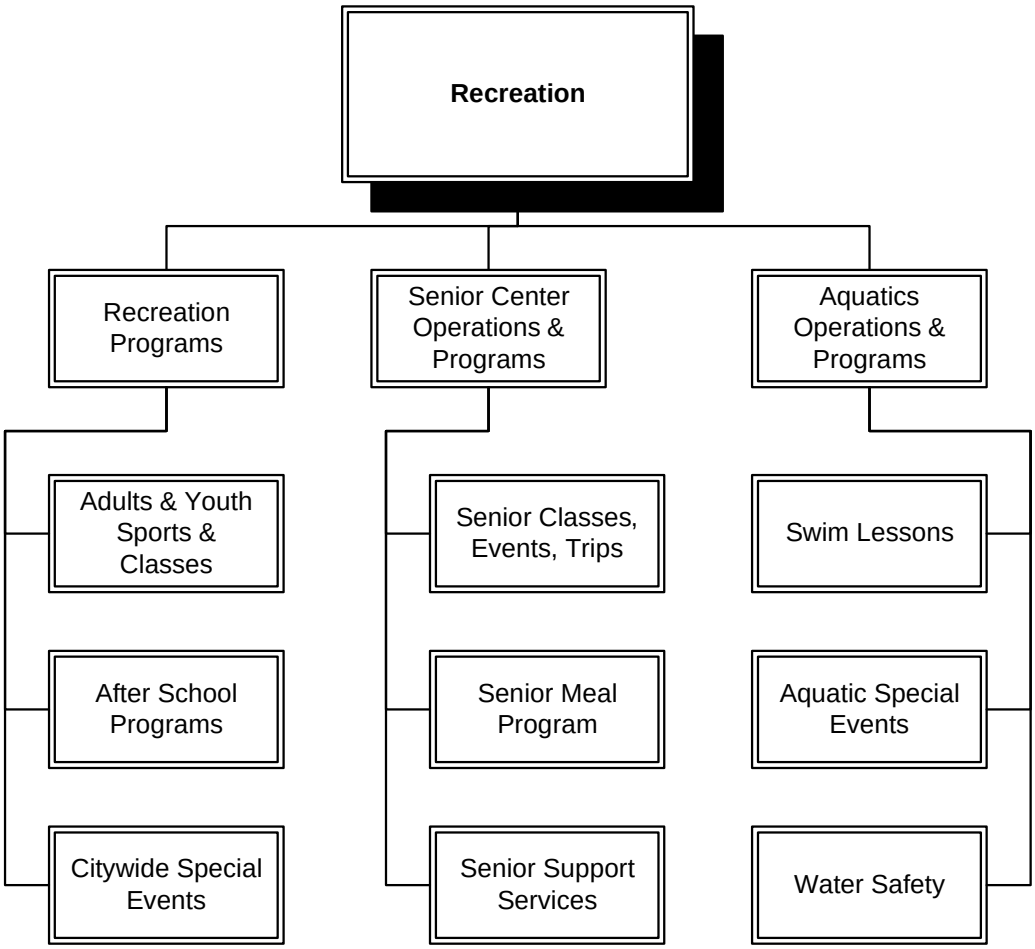
Performance Measure	2013 2014 Actual	2014 2015 Actual	2015 2016 Target
Measure 1 - Feather River Parkway II	30%	80%	100%
Measure 2 - Activity Guide Enrollees	28%	35%	30%

Community Services Administration

100-5105

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 166,779	$ 193,526	$ 171,669	$ 276,711
613	Extra Help	3,003	4,533	3,150	5,150
614	Overtime	-	105	-	-
615	Total Benefits	78,644	81,229	81,975	139,196
Salaries & Benefits Sub - Total		**248,426**	**279,393**	**256,794**	**421,057**
621	Heat & Power	-	-	-	-
622	Telephone	2,063	3,486	5,270	3,651
623	Postage & Freight	43	1,300	300	300
625	Forms & Supplies	728	721	1,150	2,400
627	Professional Services	5,720	2,981	4,800	4,800
631	Dues & Subscriptions	515	1,150	1,320	1,320
633	Office Equipment - O & M	11,750	11,909	10,750	10,750
636	Buildings & Facility - O & M	99	383	-	-
641	Water Purchase	108	133	130	206
643	Insurance	3,309	3,745	2,828	4,732
658	Technology ISF	2,985	2,938	5,615	5,687
660	Other Materials & Supplies	374	564	800	800
Supplies & Services Sub - Total		**27,694**	**29,309**	**32,963**	**34,646**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 276,119**	**$ 308,702**	**$ 289,757**	**$ 455,703**

Regency Park


Recreation
Recreation Programs
Senior Center Operations & Programs
Aquatics Operations & Programs
Adults & Youth Sports & Classes
After School Programs
Citywide Special Events
Senior Classes, Events, Trips
Senior Meal Program
Senior Support Services
Swim Lessons
Aquatic Special Events
Water Safety

SERVICE DESCRIPTION

The Recreation Division is responsible for programming classes, trips and activities in the following areas: youth sports and enrichment programs, adult sports programs, senior recreational programs, activities and trips, aquatics, Skate Park, special classes and community events.

FY 2014 - 2015 ACCOMPLISHMENTS

Aquatics

- Provided 1300 Swim Lessons to individuals in Group Swim Lessons, Private/Semi Private Lessons and Adult Swim Lessons.
- Had over 25 schools (3000 participants) take part in end of year parties.
- Licensed 15 new employees as Ellis and Associate Lifeguards.
- Offered the Float 4 Life program, teaching 6 –36 month olds how to flip over on their back and swim to the edge if they fell into water unexpectedly.
- Partnered with the Rotary Club of Yuba City to offer the "Josh the Otter" program to all Preschool Swim Lesson participants.
- Offered Senior/Adult Water Aerobics, Water Zumba and Water Aerobics and Fitness classes to over 615 participants over the course of the year.
- Had 10 participants go through the Junior Lifeguard Course and learn basic lifeguard skills.
- Rented Gauche Park and Gauche Aquatic Park to several groups including Special Olympics, United Way, Yuba City Unified, and Feather River Aquatic Club.

Youth Sports/Camps/Programs

- Provided a recreation opportunity for youth during the summer through our 9-week camp program 21 participants enrolled for the full summer (1135 participants total).
- Received $5,200 in Camp Scholarships from Sutter County Human Services. This grant will allow for 40 campers to attend our 2015 Summer Camp Program.
- Offered Tennis lessons in coordination with the Yuba City Racquet Club. 31 individuals have participated in this program as of April 2015.
- Offered Karate classes in coordination with Kuk Sool Won. 35 individuals have participated as of April 2015.
- Continued offering 2 weeks of Basic Art Camp which held 35 participants total and Lego Camp through Play-Well TEKnologies – 86 participants.
- Expanded Archery Camp with 50 participants through April 2015.
- Offered a Spring Break Day Camp with 63 participants in attendance.
- Offered a Winter Break Day Camp with 38 participants in attendance.
- Will offer one fly fishing class in the month of May with up to 15 students.
- Co-sponsor the Football Skills clinics with Yuba City High School for both Spring and Summer sessions.
- Youth Basketball continued to draw participants for winter and summer seasons (495 participants and 258 participants, respectively).
- Offered Youth Flag Football – 131 participants
- Held a Track & Field program (195 participants) and hosted the 13th Annual Hershey's Track & Field meet – 91 participants.

- Offered Mighty Mite programs in t-ball, football, basketball and soccer - 204 participants, 123 participants, 150 participants and 174 participants, respectively).

Adult Classes/Sports

- Held approximately 900 Men and Coed, and 112 senior league softball games at Blackburn-Talley Sports Complex.
- Offered Adult/Co-ed/Senior softball with 51 teams in the spring, 57 teams in the summer and 55 teams in the fall plus the 16 Senior League teams during the year.
- Held approximately 12 independent tournaments on the weekends at Blackburn-Talley Sports Complex.
- Provided space at Blackburn-Talley Sports Complex for baseball/softball practices.

Special Events

- Concerts in the Park were very successful with 12 concerts being held and over 5,000 people attending the concerts.
- Sponsored local High School Invitationals as well as other non-profit organization runs at the new Feather River Parkway.
- Staged the Annual 4th of July Parade and coordinated efforts with the Yuba City Fire Department. Approximately 800 children and their families walked the parade route, with hot dogs and more being supplied by the YCFD at the end of the route.
- The annual Tree Lighting Ceremony was once again held on Plumas Street this year in coordination with the Downtown Business Association's Christmas Stroll. Festivities included a walking parade and lighting of the tree under the water tower.

Senior Programs

- Provided 33 trips with the City-owned bus for 528 seniors. In addition to the City's travel program, Collette Travel program offered domestic and international travel trips touring places such as: Alaska Adventure, American's Music Cities, Shades of Ireland and New York City.
- The Senior Center had 35 volunteers provide 4,100 hours of assistance with office duties, classes, bingo and special events.
- Fitness classes, which include Yoga, Fit Ball, Fitness After 50, Body Toning and Tai Chi, were provided monthly for seniors, with over 767 seniors participating throughout the year.
- Computer/Smartphone classes in "How to Use Your Tablet and/or Smart Phone" were offered in 2014 with 32 seniors expanding their knowledge of media techniques.
- AARP Tax Assistance Program was held February – April, with a total of 712 seniors having their taxes prepared at no cost.
- The Handyman Program assisted 8 seniors with repairs prior to April 2015.
- The Senior Center partnered with Sutter County Health Department to offer three six-week "Healthier Living Workshops". There were 45 participants who attended the program.

Park Reservations

- Picnic facilities at Sam Brannan Park were rented to 95 groups throughout the year.
- Areas in Greenwood Park, Regency Park, Hillcrest Park, Northridge Park, Kingwood Park, Hillcrest Park and Holly Tree Park were provided for Little League and Youth Soccer practice throughout the year.

FY 2015 - 2016 INITIATIVES

- Evaluate On-line Registration numbers and explore the positives and negatives of the Parks and Recreation Brochure on-line.
- Provide wireless internet at the Senior Center, allowing the participants the ability to use the internet, as well as provide internet access for individuals renting the facility.
- Apply for available grant funding to improve the quality of our programs.
- Continue to offer a series of new camps including science camps and art camps.
- Increase field use at Blackburn/Talley Park by providing more tournament opportunities for our residents.
- Provide recognition to the patrons and volunteers who support and assist our Recreation programs.
- Increase our volunteer pool for office help and programming.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Focus on advertising internet registration for programs and activities offered through the Recreation Department, with a goal of increasing 10% each year.
2. Increase the number of volunteers actively assisting with programs through community outreach and marketing with a goal of increasing 5% each year.
3. Increase the number of Adopt-A-Park participants through community outreach and marketing with a goal of increasing 10% each year.

Performance Measure		2013 2014 Actual	2014 2015 Est.	2015 2016 Target
Measure 1 -	Internet Enrollment	5%	11%	20%
Measure 2 -	Volunteers	-	-	180
Measure 3 -	Adopt-A-Park Participants	-	-	100

Recreation Supervision

100-5110

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 97,957	$ 90,839	$ 130,699	$ 126,951
613	Extra Help	7,534	13,948	9,500	9,500
614	Overtime	83	60	-	-
615	Total Benefits	77,766	73,599	90,043	78,630
Salaries & Benefits Sub - Total		**183,340**	**178,447**	**230,242**	**215,081**
621	Heat & Power	-	-	-	(2,364)
622	Telephone	1,509	1,123	980	2,501
623	Postage & Freight	1,086	3,169	1,500	1,500
625	Forms & Supplies	2,514	1,704	2,300	2,100
626	Printing & Binding	32,919	16,417	30,658	30,658
627	Professional Services	2,672	3,747	2,500	2,500
628	Professional Development	-	-	-	-
631	Dues & Subscriptions	-	300	500	500
635	Vehicle - O & M	23,302	12,911	11,721	14,091
636	Buildings & Facility - O & M	-	-	-	-
641	Water Purchase	82	101	99	156
643	Insurance	1,703	2,096	2,326	2,345
651	Reimbursable		1,430	-	-
652	Debt Service	-	-	-	3,595
658	Technology ISF	2,724	2,683	2,807	2,844
660	Other Materials & Supplies	1,098	1,145	1,731	1,731
Supplies & Services Sub - Total		**69,608**	**46,825**	**57,122**	**62,157**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 252,949**	**$ 225,272**	**$ 287,364**	**$ 277,238**

Senior Center

100-5120

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 49,224	$ 49,374	$ 56,401	$ 47,556
613	Extra Help	11,616	12,064	8,500	8,500
614	Overtime	-	-	450	450
615	Total Benefits	23,885	24,626	33,536	21,952
Salaries & Benefits Sub - Total		**84,725**	**86,064**	**98,887**	**78,458**
621	Heat & Power	11,727	11,562	10,500	8,429
622	Telephone	1,363	1,363	1,688	1,701
623	Postage & Freight	212	363	500	500
625	Forms & Supplies	490	703	1,000	2,300
627	Professional Services	350	480	300	300
631	Dues & Subscriptions	50	-	50	50
636	Buildings & Facility - O & M	4,628	5,265	4,291	4,291
641	Water Purchases	1,211	1,204	1,347	1,230
643	Insurance	1,624	2,073	2,513	1,562
652	Debt Service	-	-	-	3,149
658	Technology ISF	2,463	2,429	4,211	4,266
660	Other Materials & Supplies	370		-	-
Supplies & Services Sub - Total		**24,488**	**25,442**	**26,400**	**27,778**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 109,212**	**$ 111,506**	**$ 125,287**	**$ 106,236**

Aquatics

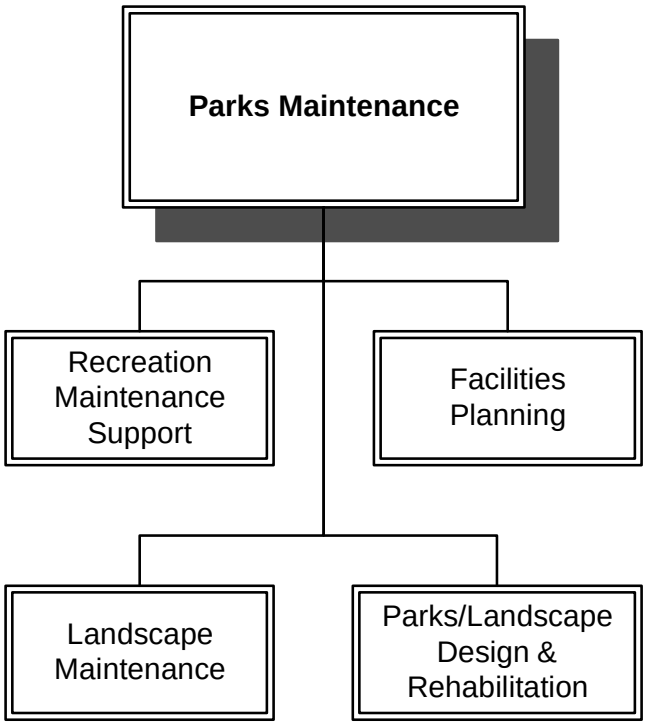
100-5130

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 57,196	$ 53,678	$ 59,403	$ 61,898
613	Extra Help	39,549	41,812	45,200	45,200
614	Overtime	333	329	-	-
615	Total Benefits	37,506	40,911	46,519	43,009
Salaries & Benefits Sub - Total		**134,585**	**136,730**	**151,122**	**150,107**
621	Heat & Power	93,491	96,163	95,000	34,721
622	Telephone	5,657	6,599	6,035	6,056
623	Postage & Freight	951	968	600	600
624	Advertising	2,386	2,118	3,000	3,000
625	Forms & Supplies	3,585	3,466	3,500	5,000
626	Printing & Binding	1,003	320	1,000	1,000
627	Professional Services	14,300	17,853	25,400	25,400
631	Dues & Subscriptions	165	165	260	260
634	Special Equipment - O & M	15,896	16,326	17,800	17,800
636	Buildings & Facility - O & M	9,818	12,048	6,300	6,300
637	Chemicals	49,078	37,715	42,000	42,000
638	Small Tools & Supplies	858	548	500	500
639	Training Programs	1,579	1,508	1,500	1,500
641	Water Purchase	93,411	31,940	61,252	18,518
643	Insurance	1,831	2,195	2,306	1,933
652	Debt Service Transfer	-	361,266	383,767	474,641
658	Technology ISF	3,806	3,747	8,422	8,270
660	Other Materials & Supplies	2,703	3,763	3,845	3,845
670	Recreation Programs	344	-	-	-
Supplies & Services Sub - Total		**300,862**	**598,710**	**662,487**	**651,344**
692	Capital Acquisition	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 435,447**	**$ 735,440**	**$ 813,609**	**$ 801,451**

Recreation Programs

100-5200

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
610	Wages & Benefits	$ 492,882	$ 506,980	$ 553,835	$ 560,429
613	Extra Help	-	-	-	-
615	Total Benefits	23,098	31,811	-	-
Salaries & Benefits Sub - Total		**515,980**	**538,791**	**553,835**	**560,429**
623	Postage & Freight	30	-	-	-
641	Water Purchase	1,304	974	-	-
670	Recreation Programs	212,184	187,399	198,385	198,280
Supplies & Services Sub - Total		**213,518**	**188,374**	**198,385**	**198,280**
	Total Appropriations	**$ 729,498**	**$ 727,165**	**$ 752,219**	**$ 758,709**


Parks Maintenance
Recreation Maintenance Support
Facilities Planning
Landscape Maintenance
Parks/Landscape Design & Rehabilitation

SERVICE DESCRIPTION

The Parks Division is responsible for the maintenance and enhancement of City parks, grounds, around public buildings, other landscaped areas, landscape maintenance districts and the City's urban forest.

FY 2014-2015 ACCOMPLISHMENTS

- The City received a Tree City USA designation for the fifteenth year in a row from the National Arbor Day Foundation in recognition of the City's commitment to preserving and enhancing its urban forest.
- The Parks Division continues to respond to tree hazards and right-of-way clearance issues during heavy winter storms.
- The Parks Division added 100 new trees and continues to work with homeowners on street tree issues to develop a healthy urban forest.
- For the observance of Arbor Day 2014, the Division was assisted by Recreation with an assembly at Gauche Park for Bridge Street Elementary School. Students were taught the importance of trees as they relate to the environment and a tree was also planted on site.
- Staff continues to provide a safe but challenging playground experience by making timely repairs to equipment and adding wood chip fall material as needed
- Park staff continues grounds maintenance for Utilities at both treatment facilities.
- Staff continues to work late nights or early mornings to maintain and prepare the Blackburn-Talley Softball Complex for weekend tournaments.
- Staff continues to maintain Gauche Aquatic Park in a healthy and safe condition seven days a week.
- Assisted Community Development with "Helping Hands", and Public Works Streets and Utilities with weed abatement issues throughout the City.
- Assisted Recreation with Softball Tournaments, Swim Meets, and the Senior Center Yard Sale.
- Successful eradication of an escalating graffiti problem usually within one day of notification.
- Staff continues to work with volunteer groups performing tree plantings, flower plantings, and clean-up projects.
- Assisted Police Dept. with sight clearance issues related to homeless encampments on City property.
- Staff continues some maintenance of the new Feather River Parkway.
- Staff added playground safety inspections, repairs and maintenance to the Land Logic maintenance management system.

FY 2015-2016 INITIATIVES

- Continue to refine the methods by which we perform daily parks maintenance duties.
- Continue utilizing the Land Logic maintenance system to manage the City's urban forest, survey park trees, and track playground maintenance.
- Continue utilizing the Centralized Irrigation System to save time and water.
- Park staff will continue to provide the services that our customers expect to the best of our ability during these tough economic times.
- Assess and implement operational standards that are accountable.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Document, track, report and repair vandalism. Remove graffiti promptly from public property.

2. Maintain the number of street and park trees pruned on an annual basis.

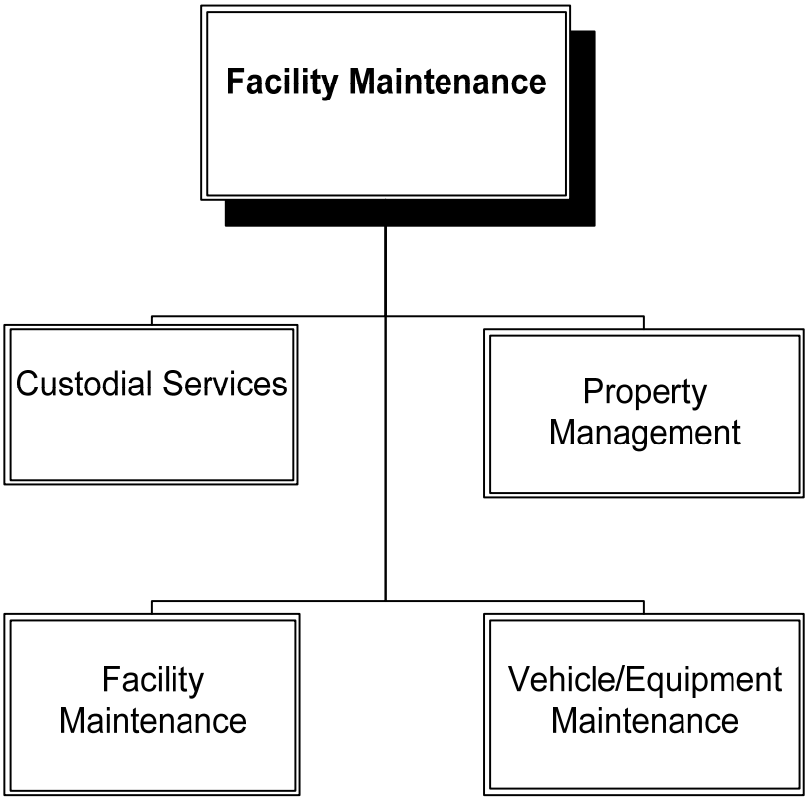
3. Plant 100 new trees in the city's urban forest.

Performance Measure		2013 2014 Actual	2014 2015 Actual	2015 2016 Target
Measure 1 -	Cost of Vandalism	$8,000	$5,000	$4,000
Measure 2 -	Trees Pruned	maintain	maintain	maintain
Measure 3 -	Trees Planted	100	100	100

Parks Maintenance

100-5115

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 371,242	$ 359,519	$ 442,921	$ 391,388
613	Extra Help	27,243	26,448	45,000	45,000
614	Overtime	7,900	6,055	7,650	7,650
615	Total Benefits	237,950	226,365	338,667	298,299
Salaries & Benefits Sub - Total		**644,335**	**618,387**	**834,238**	**742,337**
621	Heat & Power	23,229	20,602	31,000	26,881
622	Telephone	3,074	3,179	3,698	3,711
623	Postage & Freight	201	2	150	150
625	Forms & Supplies	182	165	750	750
626	Printing & Binding	-	-	100	100
627	Professional Services	25,909	52,327	120,985	120,985
631	Dues & Subscriptions	335	680	700	700
632	Rental Bldg/Equip/Land	2,102	-	1,025	1,025
634	Special Equipment O&M	2,638	5,816	10,200	10,200
635	Vehicle - O & M	145,322	110,061	122,584	108,354
636	Buildings & Facility - O & M	77,163	82,507	95,400	95,400
637	Chemicals	974	1,256	1,000	1,000
638	Small Tools	2,476	1,410	2,500	2,500
639	Training Programs	4,563	5,064	7,200	7,200
641	Water Purchases	231,616	162,623	203,058	102,783
643	Insurance	11,274	9,697	10,148	10,601
652	Debt Service	-	-	-	6,265
658	Technology ISF	2,662	2,626	5,615	5,687
Supplies & Services Sub - Total		**533,720**	**458,015**	**616,113**	**504,292**
692	Equipment	-	821	-	-
Acquisitions Sub - Total		**-**	**821**	**-**	**-**
	Total Appropriations	**$ 1,178,054**	**$ 1,077,222**	**$ 1,450,351**	**$ 1,246,629**


Facility Maintenance
Custodial Services
Property Management
Facility Maintenance
Vehicle/Equipment Maintenance

SERVICE DESCRIPTION

The Facility Maintenance Division provides custodial care, repair & upkeep on all City buildings & facilities.

FY 2014 - 2015 ACCOMPLISHMENTS

- Continue to maintain a low or clear pending Helpdesk ticket account.
- Established and implemented an accurate Equipment Inventory System.
- Generated and implemented a Maintenance Task Log for each facility.
- Introduced Standard Operating Procedures for Custodial Maintenance activities at each jobsite.
- Continue to improve upon the use of the electronic facility work order system, which allows user departments to input work order requests and provides feedback to the Department on the status of the work.
- Collected and disposed of all Universal Waste Products from all City buildings.
- Reorganized product supplies and created a more efficient system of procuring provisions.

FY 2015 - 2016 INITIATIVES

- Continue to survey our customers to ensure we are meeting their expectations of cleaning and response time to special requests.
- Purge all outdated equipment currently in inventory.
- Create an Annual Task Log for larger projects throughout the City that are performed on a regular basis.
- Continue to provide the highest level of service possible with current available resources.
- Continue to improve upon the current Maintenance Standards in both Custodial Maintenance and Building Maintenance which were reduced for budgetary purposes.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Continue to reduce response times to open help desk tickets. The 2014-2015 increase in response times was due to the vacant Custodial Supervisor position.
2. Research and introduce green products within the Custodial Division to reduce waste and improve the environment.
3. Provide a Quality Assurance Inspection to City facilities at least 24 hours in advance which will be hosting key proceedings such as Council Meetings, Trainings, Contractors, etc.

Performance Measures	2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 - Help Desk Ticket Response Time	6.8 hrs	7.1 hrs	6.5 hrs
Measure 2 - Green Products Added to Inventory			4
Measure 3 - Quality Assurance Inspections			24 hrs

Facilities Maintenance

100-1541

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 138,533	$ 131,127	$ 179,756	$ 208,744
613	Extra Help	48,294	85,951	60,000	60,000
614	Overtime	264	583	3,350	3,350
615	Total Benefits	108,097	123,957	142,219	164,197
Salaries & Benefits Sub - Total		**295,189**	**341,617**	**385,325**	**436,291**
621	Heat & Power	95,503	96,061	94,070	57,920
622	Telephone	3,738	4,722	6,062	6,087
623	Postage & Freight	1	1	-	-
625	Forms & Supplies	1,525	1,445	2,250	3,350
627	Professional Services	2,866	2,953	7,512	7,512
631	Dues & Subscriptions	-	291	400	400
633	Office Equipment - O & M	2,635	2,840	3,175	3,175
635	Vehicle - O & M	4,518	7,050	4,686	2,691
636	Buildings & Facility - O & M	64,711	98,149	111,230	88,530
638	Small Tools & Supplies	1,348	4,513	1,500	1,500
639	Training Programs	1,220	1,420	1,700	1,700
643	Insurance	3,991	4,579	4,079	4,568
652	Debt Service	-	-	-	54,975
658	Technology ISF	771	761	1,404	1,422
Supplies & Services Sub - Total		**182,827**	**224,783**	**238,068**	**233,830**
692	Capital Acquisitions	-	2,000	-	-
Acquisitions Sub - Total		**-**	**2,000**	**-**	**-**
	Total Appropriations	**$ 478,016**	**$ 568,400**	**$ 623,393**	**$ 670,121**

Fire Station
No. 4

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	881,906	777,278	1,123,928	1,139,936	16,008	1.4%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 881,906**	**$ 777,278**	**$ 1,123,928**	**$ 1,139,936**	**$ 16,008**	**1.4%**
Financing Sources						
General Fund	881,906	777,278	1,123,928	1,139,936		

Animal Control Services

100-4110

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	694,325	408,470	642,112	652,505
652	Debt Service	-	-	35,000	35,000
Supplies & Services Sub - Total		**694,325**	**408,470**	**677,112**	**687,505**
692	Capital Acquisitions	-	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 694,325**	**$ 408,470**	**$ 677,112**	**$ 687,505**

Contingency

100-4215

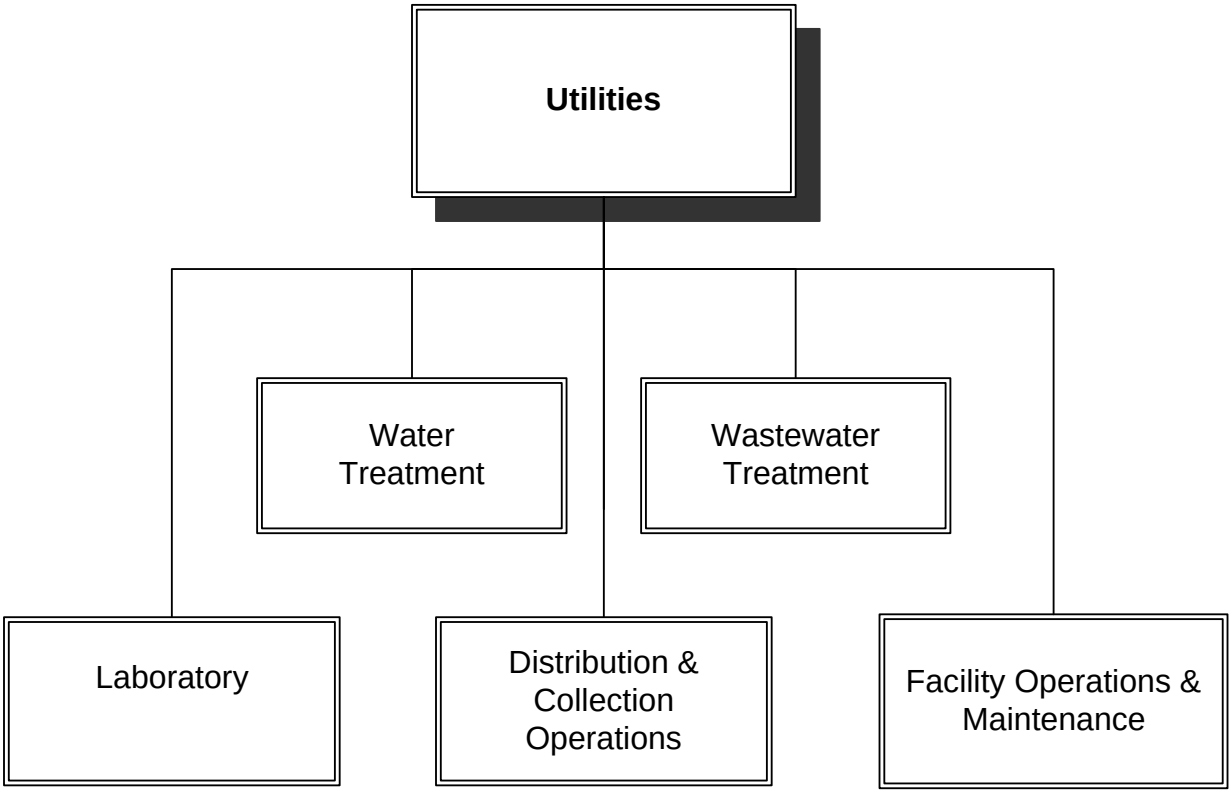
	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
620	Supplies/Service GT	37,088	1,835	-	-
656	Contingency Funds	20,000	61,084	192,067	197,600
Supplies & Services Sub - Total		**57,088**	**62,918**	**192,067**	**197,600**
692	Capital Acquisitions	-	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 57,088**	**$ 62,918**	**$ 192,067**	**$ 197,600**

Note * - Includes a MS&S Contingency of $100,000

Miscellaneous

100-4220

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
622	Telephone	-	-	-	-
625	Forms & Supplies	-	-	-	-
627	Professional Services	38,522	183,070	56,000	56,000
628	Professional Development	58,443	82,410	150,000	150,000
631	Dues & Subscriptions	26,325	26,020	29,500	29,500
636	Buildings & Facility - O & M	-	-	-	-
639	Training Programs	-	-	-	-
641	Water Purchase	3,394	3,892	4,249	4,331
660	Other Material & Supplies	3,809	10,498	15,000	15,000
Supplies & Services Sub - Total		**130,494**	**305,890**	**254,749**	**254,831**
				-	-
692	Capital Acquisitions	-	-		-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 130,494**	**$ 305,890**	**$ 254,749**	**$ 254,831**


Utilities
Water Treatment
Wastewater Treatment
Laboratory
Distribution & Collection Operations
Facility Operations & Maintenance

BUDGET SUMMARY

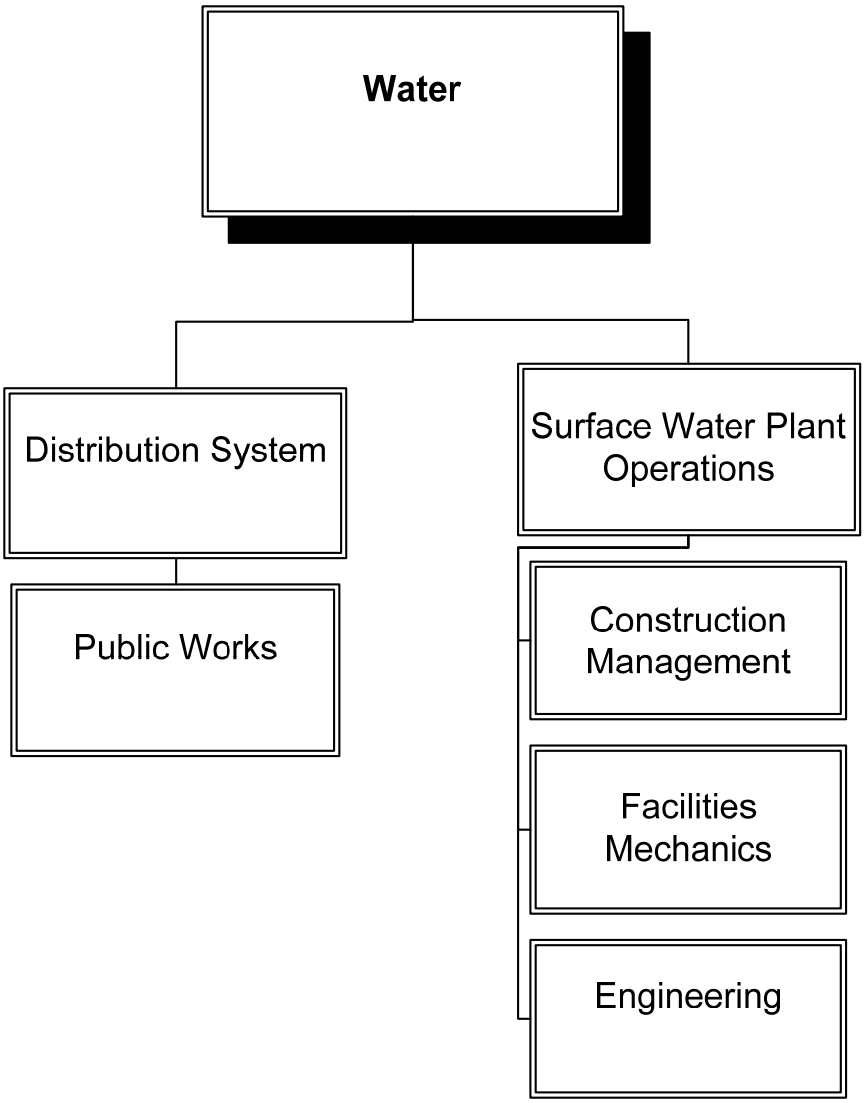
	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Water Operations Fund						
Full Time Equivalent Positions	25.43	24.19	24.19	24.69	0.5	2.1%
Salaries and Benefits	$ 1,815,612	$ 1,866,898	$ 2,402,160	$ 2,552,139	$ 149,979	6.2%
Supplies and Services	2,921,356	3,237,441	3,509,440	4,205,952	696,512	19.8%
Capital Acquisitions	49,380	62,161	59,250	35,000	(24,250)	-40.9%
Contributions To Other Funds	4,076,501	2,478,874	2,532,806	2,725,496	192,690	7.6%
Total Water Operations Fund	**$ 8,862,849**	**$ 7,645,374**	**$ 8,503,656**	**$ 9,518,587**	**$ 1,014,931**	**11.9%**
Water Capital Fund						
Full Time Equivalent Positions	-	-	-	-	-	0.0%
Salaries and Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies and Services	579,557	541,250	518,767	495,363	(23,404)	-4.5%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions To Other Funds	1,605,149	1,737,864	1,730,734	1,519,119	(211,615)	-12.2%
Total Water Capital Fund	**$ 2,184,705**	**$ 2,279,114**	**$ 2,249,501**	**$ 2,014,482**	**$ (235,019)**	**-10.4%**
Wastewater Operations Fund						
Full Time Equivalent Positions	36.23	35.19	35.19	35.69	0.5	1.4%
Salaries and Benefits	$ 2,579,969	$ 2,672,151	$ 3,247,972	$ 3,497,892	$ 249,920	7.7%
Supplies and Services	3,580,650	3,460,148	4,076,253	4,515,135	438,883	10.8%
Capital Acquisitions	45,471	12,273	404,250	273,500	(130,750)	-47.8%
Contributions To Other Funds	4,020,760	2,005,548	2,296,642	2,803,769	507,127	22.1%
Total WW Operations Fund	**$ 10,226,849**	**$ 8,150,120**	**$ 10,025,116**	**$ 11,090,296**	**$ 1,065,180**	**10.6%**
Wastewater Capital Fund						
Full Time Equivalent Positions	-	-	-	-	-	0.0%
Salaries and Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies and Services	-	-	-	148,760	148,760	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions To Other Funds	1,263,349	838,726	1,175,299	820,189	(355,110)	-30.2%
Total WW Capital Fund	**$ 1,263,349**	**$ 838,726**	**$ 1,175,299**	**$ 968,949**	**$ (206,350)**	**-17.6%**
Financing Sources						
Water Fund	11,047,554	9,924,488	10,753,156	11,533,069		
Wastewater Fund	11,490,198	8,988,846	11,200,415	12,059,245		
Total	$ 22,537,752	$ 18,913,334	$ 21,953,571	$ 23,592,314		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2013-14	Adopted/ Amended Budget 2014-15	Adopted Budget 2015-16
Water Distribution			
Deputy PW Director - Maintenance	0.29	0.29	0.29
Water/Wastewater Maintenance Supervisor	0.5	0	0
Water Distribution Supervisor	0	1	1
Maintenance Worker - Senior	1	1	1
Maintenance Worker III	1	1	2
Maintenance Worker I/II	6	6	5
Subtotal	8.79	9.29	9.29
Water Treatment Plant			
Public Works Director	0.25	0.25	0.25
Administrative Assistant	0.25	0.25	0.25
Administrative Analyst I/II	0.3	0.3	0.8
Deputy PW Director - Utilities	0	0.5	0.5
Deputy PW Director - Water	1	0	0
Plant Supervisor	1	1	1
Instrumentation Technician	1	1	1
Treatment Plant Chief Operator	1	1	1
Treatment Plant Operator Trainee/II/III/IV	7	6	6
Plant Maintenance Supervisor	0	1	1
Plant Maintenance Mechanic	2	2	2
Electrical Technician I/II/III	0.6	0.6	0.6
Park Maintenance Worker I/II	0.5	1	1
Groundskeeper	0.5	0	0
Subtotal	15.40	14.90	15.40

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2013-14	Adopted/ Amended Budget 2014-15	Adopted Budget 2015-16
Wastewater Collection			
Deputy PW Director - Maintenance	0.29	0.29	0.29
Wastewater Collections Supervisor	0	1	1
Water/Wastewater Maintenance Supervisor	0.5	0	0
Maintenance Worker III	1	2	2
Maintenance Worker I/II	5	4	4
Subtotal	6.79	7.29	7.29
Wastewater Treatment Plant			
Public Works Director	0.25	0.25	0.25
Administrative Assistant	0.25	0.25	0.25
Administrative Analyst I/II	0.3	0.3	0.8
Deputy PW Director - Utilities	0	0.5	0.5
Deputy PW Director - Wastewater	1	0	0
Treatment Facility Supervisor	1	1	1
Treatment Plant Operator I/II/III	9	9	9
Electrical Technician I/II/III	1.6	1.6	1.6
Plant Maintenance Supervisor	0	1	1
Plant Maintenance Mechanic - Senior	1	1	1
Plant Maintenance Mechanic	2	2	2
Maintenance Worker I/II	3	2	2
Instrumentation Technician	1	1	1
Park Maintenance Worker I/II	0.5	1	1
Groundskeeper	0.5	0	0
Subtotal	21.40	20.90	21.40
Treatment Plant Laboratory			
Laboratory Supervisor	0.5	0.5	0.5
Pretreatment Coordinator	0.5	0.5	0.5
Laboratory Technician I/II	3	3	3
Laboratory Assistant	2	2	2
Subtotal	6.00	6.00	6.00
Pretreatment Program			
Laboratory Supervisor	0.5	0.5	0.5
Pretreatment Coordinator	0.5	0.5	0.5
Subtotal	1.00	1.00	1.00
Grand Total	**59.4**	**59.4**	**60.4**


Water
Distribution System
Public Works
Surface Water Plant Operations
Construction Management
Facilities Mechanics
Engineering

SERVICE DESCRIPTION

The Water Distribution Division operates and maintains the City's water delivery system. The Division is responsible for the distribution of water to over 19,000 connections/meters through the maintenance of approximately 275 miles of water mains, system valves, and other equipment. The Division works with and supports engineering projects and water treatment operations.

FY 2014 - 2015 ACCOMPLISHMENTS

- Monitored and insured compliance on 1,700 Backflow Prevention Devices within the City's Backflow Prevention Inspection Program. Complete program compliance has been reported to the State of California Department of Public Health Services for 2014.
- Water Distribution tested and repaired 216 City owned backflow devices at 164 sites throughout Yuba City
- Responded to and repaired 6 water main breaks and 46 water service leaks.
- Responded to 87 calls for Customer Service Request
- Responded to over 2900 request for Underground Service Alert (USA)
- Completed water meter reading the last twelve months in 16-20 hours per reading.

FY 2015 - 2016 INITIATIVES

- Continue professional training to prepare employees to obtain and/or upgrade their Water Distribution Operator Certifications.
- Continue to expand Iworq's Computer Maintenance Management System within the Division.

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- Continue updating and relocating old dry barrel fire hydrants throughout the City.
- Implement a water meter testing program

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Reduce end main flushing by sampling end mains prior to flushing on a quarterly basis to reduce the frequency of flushing to support water conservation efforts.
2. Install meters in new developments within two days of receipt of work order.
3. Repair Underground water leaks within two days of notification allowing for mandatory Underground Service Alert (USA)
4. Repair any leaking water meters on the same day as being notified.
5. In a collaborated effort with the Water Treatment Plant, we will define the cause of the water loss and make every effort to lower the water loss by 2% this next fiscal year.

Performance Measure		2013 2014 Actual	2014 2015 Actual	2015 2016 Target
Measure 1 -	Water Main Flushing	2 Times	0 Times	1 Times
Measure 2 -	Improved Response Time	2 Days	2 Days	2 Days
Measure 3 -	Leak Repair Underground			2 Days
Measure 4 -	Leak Repair Meters			SameDay
Measure 5 -	Water Loss (2015 calendar year)	8.7%	10.7%	8.7%

Water Distribution

507-7110

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 343,064	$ 350,446	$ 442,747	$ 454,266
613	Extra Help	22,525	7,260	17,000	17,000
614	Overtime	15,308	17,208	12,000	12,000
615	Total Benefits	223,821	202,102	308,502	329,376
Salaries & Benefits Sub - Total		**604,719**	**577,017**	**780,249**	**812,642**
622	Telephone	5,127	6,633	6,969	6,986
623	Postage & Freight	1,019	874	500	500
625	Forms & Supplies	1,782	542	1,800	1,800
626	Printing & Binding	-	281	2,000	2,000
627	Professional Services	21,221	20,594	28,694	28,694
628	Professional Development	70	-	5,000	5,000
631	Dues & Subscriptions	3,516	4,336	3,400	3,400
632	Rental - Bldgs., Equip. & Land	3,079	1,622	2,000	2,000
633	Office Equipment - O & M	-	-	900	900
634	Special Equipment - O & M	39,218	55,123	55,200	55,200
635	Vehicle - O & M	79,425	91,399	102,384	212,298
636	Buildings & Facility - O & M	134,394	151,185	171,900	214,100
638	Small Tools & Supplies	4,766	9,137	8,000	8,000
639	Training Programs	24,377	12,970	23,500	23,500
641	Water Purchases	865	883	955	901
643	Insurance	21,278	16,094	38,303	24,345
651	Reimbursable	142	-	-	-
658	Technology ISF	7,346	7,264	14,461	19,146
660	Other Materials & Supplies	2,566	12,068	15,000	15,000
Supplies & Services Sub - Total		**350,189**	**391,005**	**480,966**	**623,770**
692	Equipment	9,485	8,552	-	-
Acquisitions Sub - Total		**9,485**	**8,552**	**-**	**-**
	Total Appropriations	**$ 964,393**	**$ 976,573**	**$ 1,261,215**	**$ 1,436,412**
649	**Note: Depreciation**	**2,721,578**	**2,765,634**	**2,877,754**	**2,761,259**

SERVICE DESCRIPTION

The Water Treatment Plant Team is responsible for providing safe drinking water, sustaining system pressure and maintaining adequate storage to meet the water needs of the citizens of Yuba City. Water is treated to meet all State and Federal Regulations in the most economical and efficient means possible. The Water Treatment Plant is staffed 24/7 by highly trained, State Certified Operators.

STRATEGIC ISSUES

1. Regulations: The water supply industry is coming under more stringent regulations that requires increased process control monitoring, analysis of water at lower chemical detection limits, and increased operator training. Improvements are continually being made to the water system to comply with current and impending regulatory requirements.

2. Sense of Community: Yuba City is known for providing high quality water. One reason a new citizen or business may choose to live in Yuba City is the drinking water quality. Every effort is made to keep water rates as low as possible for our customers.

3. Organizational Development: Continued training of operations and maintenance staff is required in order to meet new and changing regulations, increase efficiency, and further professional development.

4. Quality Service Delivered: Customers depend on us to ensure that the water delivered to their homes and businesses is safe and meets drinking water standards. The health and safety of our customers is our highest priority.

5. Use of Technology: The Water Treatment Team is committed to utilizing and managing modern technology in the most cost effective manner possible.

6. Modern Infrastructure: Regular maintenance and continual improvement to the water system is imperative to ensure that our infrastructure is able to meet current and future water system demands.

7. Prudent Financial Management: Management of the operations and capital improvement accounts are revised and evaluated on a regular basis to ensure fiscally responsible management.

FY 2014 – 2015 ACCOMPLISHMENTS

- Provided high quality water to our Yuba City customers. Made numerous improvements necessary to comply with new State and Federal regulatory standards. Some of the standards include, but are not limited to: pH, Coliform bacteria, fluoride, and disinfection by-products.
- Maintained chlorine residuals at all water service customer connections.
- 100% of all distribution system bacteriological test results were negative.
- Operations staff continued to obtain higher treatment, conservation and distribution system certifications.
- Provided Yuba City customers with 4.8 billion gallons of water.
- Delivered 577 million gallons less this year than 2013 due to conservation efforts.
- Met peak hour and peak day water use demands.
- Responded to all water quality complaints the same day as received.
- Met all Federal and State Primary and Secondary standards.

FY 2015 – 2016 INITIATIVES

- Continue providing safe, clean potable water that meets or exceeds state standards to City water customers.

- Meet peak hour and peak day water use demands.
- Complete the Prop 50 Low Lift Security Project.
- Install 600 KW Solar System
- Finish the rate study for the Water System to check the financial needs and to recommend the changes in the existing rate structure.
- Continue to ensure that all water quality inquiries are responded to the same day.
- Continue to expand the City's water conservation program and the current operations of the Water Treatment Plant to conserve water.
- Increase water conservation efforts to help achieve 25% reduction in water use as mandated by the state.
- Increase staff training to acquire current technological, operational and regulatory knowledge.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Water Loss: In a collaborated effort with the Public Works Water Distribution Division, we will define the cause of the water loss and make every effort to lower the water loss by 2% this next fiscal year.
2. Water Conservation: Try to meet or exceed 25% using 5,406 MG in 2013 as the benchmark.
3. Maintain goal of 100% negative results on distribution system bacteriological testing.

Performance Measure	2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 - Water Loss (2015 Calendar Year)	8.7%	10.7%	8.7%
Measure 2 - Water Conservation	-	11%	25%
Measure 3 - Bacterialogical Testing	100%	100%	>99.8%

Water Treatment

507-7120

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 727,298	$ 761,407	$ 955,012	$ 1,029,819
613	Extra Help	6,676	6,607	20,000	20,000
614	Overtime	96,328	102,123	60,000	60,000
615	Total Benefits	380,590	419,744	586,899	629,678
Salaries & Benefits Sub - Total		**1,210,893**	**1,289,882**	**1,621,911**	**1,739,497**
621	Heat & Power	910,895	1,055,425	1,002,500	1,035,111
622	Telephone	7,634	5,928	6,480	6,501
623	Postage & Freight	784	434	2,500	2,500
624	Advertising	-	-	6,000	5,000
625	Forms & Supplies	4,698	2,603	7,350	10,700
626	Printing & Binding	2,456	3,683	5,000	5,000
627	Professional Services	157,869	172,360	167,255	437,255
628	Professional Development	16	3,081	5,000	10,000
629	Car Allowance	-	547	-	-
631	Dues & Subscriptions	12,915	47,646	50,000	50,000
632	Rental - Bldgs., Equip. & Land	371	660	2,000	2,000
633	Office Equipment - O & M	112	250	-	-
634	Special Equipment - O & M	112,500	201,975	269,000	324,500
635	Vehicle - O & M	25,643	21,510	22,994	38,611
636	Buildings & Facility - O & M	16,462	32,337	44,700	45,700
637	Chemicals	459,164	409,984	510,000	485,000
638	Small Tools & Supplies	4,743	6,622	10,000	10,000
639	Training Programs	13,075	14,894	30,500	28,000
641	Water Purchases	778,334	803,901	805,442	1,000,513
643	Insurance	19,692	19,837	47,038	50,894
651	Reimbursable	170	175	-	-
652	Debt Service	893,593	836,774	816,306	971,196
654	Interfund Transfers	3,182,908	1,642,100	1,716,500	1,754,300
658	Technology ISF	38,324	38,064	14,715	14,897
660	Other Materials & Supplies	5,309	4,520	20,000	20,000
Supplies & Services Sub - Total		**6,647,668**	**5,325,310**	**5,561,280**	**6,307,678**
692	Capital Acquisitions	39,895	53,609	59,250	35,000
Acquisitions Sub - Total		**39,895**	**53,609**	**59,250**	**35,000**
	Total Appropriations	**$ 7,898,456**	**$ 6,668,801**	**$ 7,242,441**	**$ 8,082,175**
649	**Note: Depreciation**	**1,955,156**	**1,952,666**	**1,951,400**	**1,930,409**

Water Capital Fund

509

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
652	Debt Service	1,605,149	1,537,864	1,523,234	1,499,119
654	Interfund Transfers	-	200,000	207,500	20,000
Supplies & Services Sub - Total		**1,605,149**	**1,737,864**	**1,730,734**	**1,519,119**
692	Capital Acquisitions	-	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 1,605,149**	**$ 1,737,864**	**$ 1,730,734**	**$ 1,519,119**

Water HWS-Region 1 Fund

533-7341

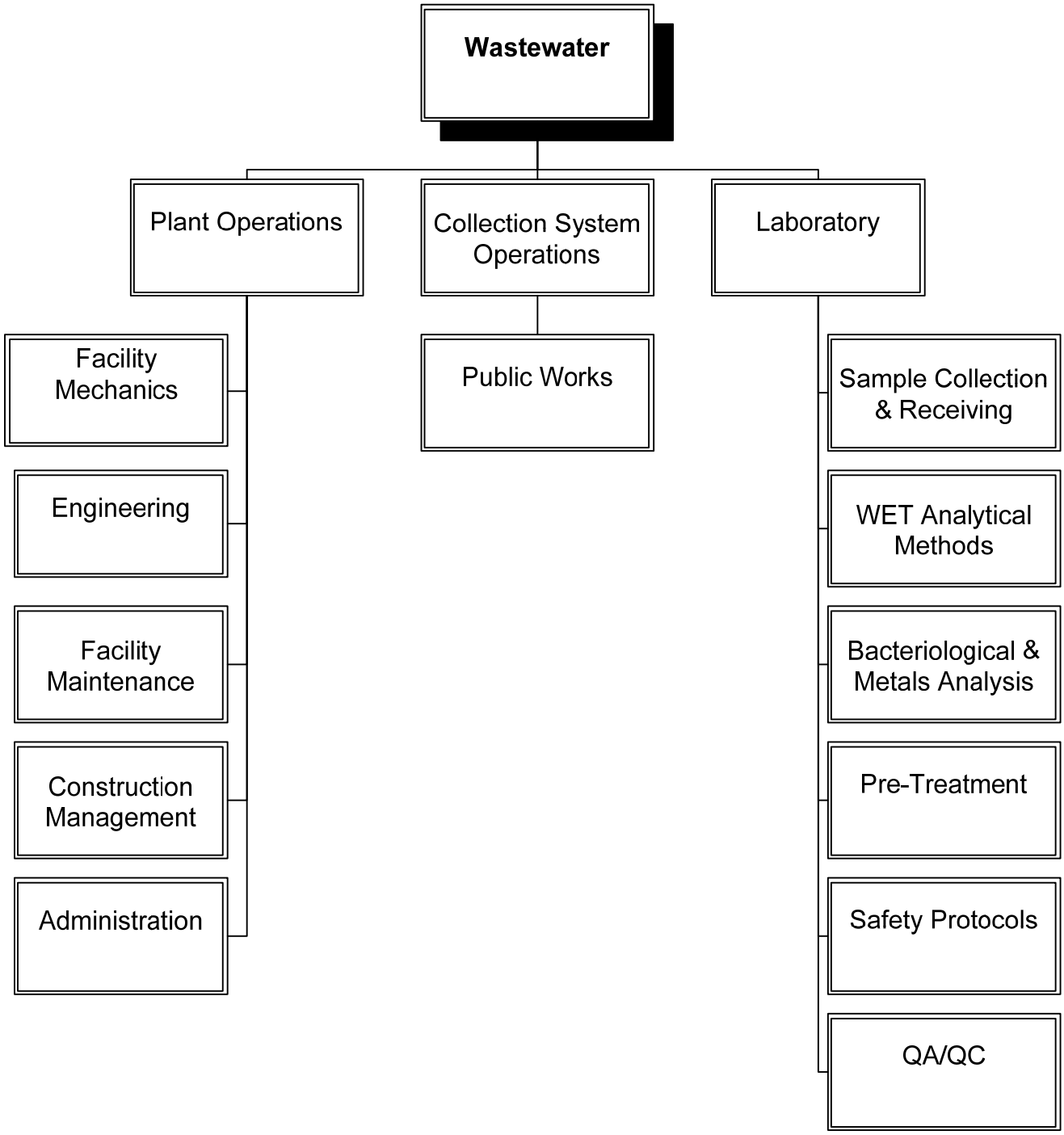
	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	188	750	1,125	1,313
652	Debt Service	147,061	141,026	135,048	128,919
654	Interfund Transfers	-	-	-	-
Supplies & Services Sub - Total		**147,248**	**141,776**	**136,173**	**130,232**
692	Capital Acquisitions	-	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 147,248**	**$ 141,776**	**$ 136,173**	**$ 130,232**

Water HWS-Region 2/3 Fund

534-7342

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	188	750	1,125	1,313
652	Debt Service	432,121	398,724	381,469	363,818
654	Interfund Transfers	-	-	-	-
Supplies & Services Sub - Total		**432,308**	**399,474**	**382,594**	**365,131**
692	Capital Acquisitions	-	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 432,308**	**$ 399,474**	**$ 382,594**	**$ 365,131**

Fish Screen Project


Wastewater
Plant Operations
Collection System Operations
Laboratory
Facility Mechanics
Engineering
Facility Maintenance
Construction Management
Administration
Public Works
Sample Collection & Receiving
WET Analytical Methods
Bacteriological & Metals Analysis
Pre-Treatment
Safety Protocols
QA/QC

SERVICE DESCRIPTION

The Wastewater Collection Division maintains about 200 miles of sewer main and works with and supports engineering projects and the operations of the Wastewater Treatment Plant. In addition, the Division maintains sewer manholes, force mains, 17 lift stations and other typical waste-water collection infrastructure.

FY 2014 - 2015 ACCOMPLISHMENTS

- Responded to 59 customer requests for service and cleaned 17 sewer main obstructions.
- Hydro-washed and mechanically cleaned 73.4 miles of sewer mains.
- CCTV 17.5 miles of sewer main

FY 2015 - 2016 INITIATIVES

- Continue to reduce the instances of sewer main blockage by increased hydro-washing followed by video inspection.
- Through the use of video inspection, provide the Engineering Division with accurate information for prioritization and development of a comprehensive pipe repair and replacement program.
- Reduce infiltration into the collection system with the aid of video inspection and investigation.
- Maintain monthly lift station cleaning.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Increase the number of sanitary sewer lines cleaned to 75 miles.
2. Increase the number of sanitary sewer line Inspections by Closed Circuit Television Inspection to 25 miles.
3. Increase the number of chemically treated lines for Root Control to 1.5 miles.

Performance Measure		2013 2014 Actual	2014 2015 Actual	2015 2016 Target
Measure 1 -	Cleaning of Sewer Lines	58 Miles	73 Miles	75 Miles
Measure 2 -	CCTV Inspection	7 Miles	17 Miles	25 Miles
Measure 3 -	Root Control		1 Mile	1.5 Miles

Wastewater Collection

518-8110

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 273,056	$ 266,905	$ 319,008	$ 331,484
613	Extra Help	-	254	1,000	1,000
614	Overtime	18,244	15,001	7,000	7,000
615	Total Benefits	185,711	168,212	219,053	216,513
Salaries & Benefits Sub - Total		**477,011**	**450,372**	**546,061**	**555,997**
622	Telephone	1,212	1,338	1,176	1,180
625	Forms & Supplies	875	705	1,000	1,000
627	Professional Services	10,921	19,516	13,620	13,620
628	Professional Development	-	121	1,000	1,000
631	Dues & Subscriptions	420	2,382	800	800
632	Rental - Bldgs., Equip. & Land	693	646	2,000	2,000
633	Office Equipment - O & M	-	-	300	300
634	Special Equipment - O & M	15,307	29,300	28,019	28,019
635	Vehicle - O & M	103,905	132,692	105,795	148,645
636	Buildings & Facility - O & M	16,545	32,289	27,400	33,000
637	Chemicals	-	776	5,100	5,100
638	Small Tools & Supplies	2,832	2,576	4,000	4,000
639	Training Programs	9,333	14,799	8,000	8,000
641	Water Purchases	469	478	519	487
643	Insurance	7,003	6,741	34,168	19,363
654	Interfund Transfer	378,000	-	-	-
658	Technology ISF	665	657	-	-
Supplies & Services Sub - Total		**548,180**	**245,016**	**232,897**	**266,514**
692	Capital Acquisitions	-	821	30,000	-
Acquisitions Sub - Total		**-**	**821**	**30,000**	**-**
	Total Appropriations	**$ 1,025,191**	**$ 696,209**	**$ 808,958**	**$ 822,511**
649	**Note: Depreciation**	**1,085,817**	**1,097,003**	**1,085,817**	**1,127,876**

PUBLIC WORKS - UTILITY DIVISION VISION STATEMENT

World class water and a pristine Feather River.

PUBLIC WORKS UTILITY DIVISION STATEMENT

Provide safe, reliable and efficient water/wastewater services for our community and environment.

WASTEWATER MISSION STATEMENT

Providing reliable wastewater services to the residents of Yuba City in the safest, innovative and most economical means possible while safeguarding the environment.

SERVICE DESCRIPTION

The Wastewater Treatment Facility team (Team) maintains and operates the Wastewater Treatment Facility (WWTF) non-stop throughout the year. The WWTF provides complete treatment of residential, commercial and industrial wastewaters before discharging to the Feather River.

STRATEGIC ISSUES

1. Exceptional Pubic Health and Safety: Health and Safety, for our employees and the community, remain the highest priority for the Team. The Team works collaboratively to solve potential health and safety concerns that may affect the community, our surrounding region and the waters of the United States.

   The Team continues to improve effluent water quality to meet stricter water quality standards. Standards are regulated by the California Regional Water Quality Control Board through NPDES permit. Improvements and process optimization of the existing treatment process units continue to challenge the Team as new regulations are being implemented. In addition, the Public Works Department staff is implementing the Sewer System Management Plan per State Waste Discharge Requirements (WDR) collection system permit.

2. Sense of Community: As the City operates within the current sphere of influence, the Team works cooperatively with City's Community Development and Economic Development Departments to ensure wastewater infrastructure is expanded, coordinated with other infrastructure, and appropriately phased to benefit both new and existing customers.

3. High Quality of Life: The Team maintains and operates the WWTF, which protects the high quality of water in waters of United States and protects the Environment.

4. Quality Service Delivery: Team works sensitively to ensure that WWTF is a good neighbor to the residents and businesses around the perimeter of the wastewater treatment facility.

   The Department is continuously improving communication with internal and external customers to provide quality service through innovation and leadership.

5. Use of Technology: The Team uses a combination of computer software, hardware and instrumentation to maintain and operate the WWTF and other facilities both on and off site.

6. Prudent Financial Management: All future underground infrastructure and roadway work will be appropriately coordinated to ensure the most efficient expenditure of public funds. In addition, the Team will ensure that fees remain adequate and additional development is feasible with sufficient infrastructure.

   Energy conservation is a top priority for the Wastewater Treatment Facility. New green energy projects will continue to be a top priority to the Department.

   The Department will continue to develop an Asset Management Program to improve efficiency and maintenance of assets and to maximize the talents of our staff.

7. Balanced Economic Development: The Team uses a hydraulic modeling tool to ensure infrastructure is adequately sized and has the capacity necessary for development within infill areas and within our Sphere of Influence as defined by the General Plan.

FY 2014-2015 ACCOMPLISHMENTS

- Staff implemented process changes to optimize the biosolids management program which resulted in a 13% reduction in biosolids production thus lowering hauling and disposal costs to the City.
- Staff installed VFD's on two of the three digester sludge transfer pumps to lower energy costs while improving digester performance.
- Staff performed the required maintenance on all lift station pumps that were assessed to be in need of repair.
- Staff successfully worked with local agencies to reduce discharges of large material into the sewer collection system to improve lift station reliability.
- The Team continued to operate and efficiently maintain high standards of treatment and testing while implementing a 10% furlough program.
- Staff completed revisions to the Department's Safety and Compliance Plan and other related safety plans per USEPA and Cal OHSA including the required 5 year Risk Management Plan update.
- The Wastewater Facility successfully passed the annual Environmental Protection Agency's and California Regional Water Quality Board's plant and safety inspections.
- Staff efforts continue to minimize sanitary sewer overflows by managing the Fats Oils and Grease (FOG) Program.
- Staff reviewed development plans, worked with other City Departments and approved grease removal devices for several newly proposed and existing food service establishments.
- Staff continuously works with the food service establishments in the City, that are considered high priority in reducing the amounts of FOG discharge to the sanitary sewer system, to require repairs and / or upgrades to their grease removal systems.
- Cleaned and performed maintenance on all influent structures to protect downstream facilities, reduce maintenance costs and promote efficient wastewater treatment.
- Staff continued implementing improved lift station pumping schedules that improved plant performance and reduced odors in the summer and fall.
- Rehabilitated the second of three secondary aeration basins which included the installation of four new energy efficient mixers.
- Staff improved the sludge dewatering performance by reconfiguring the reclaimed water pumps to increase the supply of water to the facility's process equipment.
- Completed the Construction of new 12 kV Switchgear including the installation of new high voltage feeder lines to the facility's 5 substation transformers.
- Staff worked with local agencies to successfully replace the Wastewater Facility's effluent and storm station lines for the completion of the Sutter County levee improvement project.
- Staff completed pump, structure and control improvements to the city's newly acquired Toyon storm station.
- Added the Maintenance Request module to the Mpulse CMMS system enabling staff to easily request service and repair of any process unit or equipment in the facility. The module also make easy the submission of safety related items and issues.
- Air quality – Treatment facility operated without any odor complaints due to improved lift station and plant operations.
- Staff completed improvements to the SCADA communication radio system for improved speed and reliability of information between the facilities and remote sites.

FY 2015 – 2016 INITIATIVES

- Complete the rehabilitation of the secondary aeration basins. This project will increase efficiency and reliability of the wastewater treatment facility.
- Add remote monitoring to 3 sewer lift stations.
- Continue to increase certification levels of operations and maintenance staff.
- Evaluate new heating option of chlorine building to reduce our reliance on natural gas.
- Continue on-site inspections of food service establishment grease traps. This will reduce sanitary system overflows and system maintenance costs.
- Work to evaluate and acquire redundant dewatering equipment to ensure continuous biosolids processing, odors reduction and vector control improvement.
- Replace chlorine contact basin blowers with new energy efficient equipment for electricity savings and noise reduction.
- Install VFD's at lift station 2 to decrease power consumption, increase pump service life and reduce varying flows to the collection system and WWTF**.**
- Construct Improvements to the Digesters to install new Covers, new cogeneration system, new mixing system and new septic receiving station.
- Perform a rate study for the Wastewater System to check the financial needs and to recommend the changes in the existing rate structure.
- Install backup power generation equipment at lift station 2 for reliable operation during power outage emergencies.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. The Maintenance Team will continue to use the Mpulse software Maintenance Program to further reduce expensive reactive repairs and increase the time spent in preplanned and scheduled preventative maintenance. This will increase plant reliability and help eliminate the risk of NPDES permit violations and thus State monetary penalties.
2. The Operations Staff will continue to strive for 100% NPDES discharge permit compliance.
3. The Maintenance Team will further reduce Stonegate SSO's through the use of the developed scheduled preventative maintenance program; therefore, saving time and money.
4. The Team will strive towards completing additional FOG inspections. This will further assist the wastewater collection system team in accomplishing a reduction in the number of FOG related SSO's both within the City limits and within the Stonegate service area.
5. The team will continue the lift station maintenance and assessment program designed to reduce electrical usage at all lift stations throughout the City.

Performance Measure	2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 - Reactive Maintenance, %	20	20	<25
Measure 2 - NPDES compliance	>99%	>99%	>95%
Measure 3 - Stonegate SSO	1	4	<5
Measure 4 - Biosolids Production (DMTY)	1,289	1,120	<1,200
Measure 5 - Lift Station Electricity costs, $	$ 129,000	$ 100,000	<$105,000

Wastewater Treatment

518-8120

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 1,024,426	$ 1,050,238	$ 1,227,676	$ 1,371,257
613	Extra Help	18,505	28,563	40,000	40,000
614	Overtime	88,010	76,178	56,000	56,000
615	Total Benefits	564,709	605,234	792,593	877,431
Salaries & Benefits Sub - Total		**1,695,651**	**1,760,213**	**2,116,269**	**2,344,688**
621	Heat & Power	1,067,396	954,201	1,050,000	914,401
622	Telephone	24,514	25,261	23,552	20,707
623	Postage & Freight	1,072	1,249	2,000	2,000
624	Advertising	3,011	744	5,000	5,000
625	Forms & Supplies	16,979	13,449	23,700	23,600
626	Printing & Binding	-	1,877	2,000	2,000
627	Professional Services	203,565	224,214	266,600	566,600
628	Professional Development	397	1,706	5,000	5,000
631	Dues & Subscriptions	81,810	49,360	110,000	125,000
632	Rental - Bldgs., Equip. & Land	1,508	358	4,000	4,000
633	Office Equipment - O & M	912	2,410	6,500	6,500
634	Special Equipment - O & M	667,195	667,624	756,000	481,000
635	Vehicle - O & M	116,543	128,194	136,710	262,604
636	Buildings & Facility - O & M	67,804	49,832	85,000	85,000
637	Chemicals	523,315	526,138	700,000	975,000
638	Small Tools & Supplies	13,298	9,915	12,500	12,500
639	Training Programs	32,157	42,032	51,000	51,000
641	Water Purchases	15,161	2,370	7,143	6,933
643	Insurance	26,195	32,366	62,495	66,940
652	Debt Service	540,170	585,648	766,842	1,246,169
654	Interfund Transfers	3,102,590	1,419,900	1,529,800	1,557,600
658	Technology ISF	56,074	56,187	45,337	47,455
660	Other Materials & Supplies	27,789	21,202	25,000	25,000
661	Fog Program	8,722	3,331	8,500	8,500
Supplies & Services Sub - Total		**6,598,177**	**4,819,569**	**5,684,679**	**6,500,509**
692	Equipment	2,792	6,129	284,250	53,500
Acquisitions Sub - Total		**2,792**	**6,129**	**284,250**	**53,500**
	Total Appropriations	**$ 8,296,620**	**$ 6,585,910**	**$ 8,085,198**	**$ 8,898,697**
649	**Note: Depreciation**	**1,976,547**	**2,052,343**	**1,974,940**	**1,919,649**

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
652	Debt Service	827,349	823,526	770,099	820,189
654	Interfund Transfers	436,000	15,200	405,200	-
Supplies & Services Sub - Total		**1,263,349**	**838,726**	**1,175,299**	**820,189**
692	Capital Acquisitions	-	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 1,263,349**	**$ 838,726**	**$ 1,175,299**	**$ 820,189**

SRF Wastewater Treatment Facility

541

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	-	-	-	-
652	Debt Service	-	-	-	77,290
654	Interfund Transfers	-	-	-	-
Supplies & Services Sub - Total		**-**	**-**	**-**	**77,290**
		-	-	-	-
692	Capital Acquisitions	-	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ -**	**$ -**	**$ -**	**$ 77,290**

SRF Collection System

542

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	-	-	-	-
652	Debt Service	-	-	-	71,470
654	Interfund Transfers	-	-	-	-
Supplies & Services Sub - Total		**-**	**-**	**-**	**71,470**
		-	-	-	-
692	Capital Acquisitions	-	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ -**	**$ -**	**$ -**	**$ 71,470**

Stonegate

519-8210

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 5,076	$ 4,870	$ -	$ -
613	Extra Help	-	-	-	-
614	Overtime	-	-	-	-
615	Total Benefits	2,808	3,157	-	-
Salaries & Benefits Sub - Total		**7,884**	**8,027**	**-**	**-**
621	Heat & Power	-	-	-	-
622	Telephone	-	-	-	-
623	Postage & Freight	-	-	-	-
625	Forms & Supplies	-	-	-	-
626	Printing & Binding	-	-	-	-
627	Professional Services	-	-	-	-
628	Professional Development	-	-	-	-
631	Dues & Subscriptions	1,521	1,940	1,800	2,500
633	Office Equipment - O & M	-	-	-	-
634	Special Equipment - O & M	55,900	21,755	25,000	80,000
635	Vehicle - O & M	-	-	-	-
636	Buildings & Facility - O & M	-	438	-	-
638	Tools, Supplies, Equipment	-	-	-	-
639	Training Programs	-	-	-	-
641	Water Purchases	648	597	617	316
643	Insurance	-	-	-	-
654	Interfund Transfers	-	-	-	-
660	Other Materials & Supplies	-	-	-	-
Supplies & Services Sub - Total		**58,069**	**24,730**	**27,417**	**82,816**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 65,953**	**$ 32,756**	**$ 27,417**	**$ 82,816**
649	**Note: Depreciation**	-	-	-	-

SERVICE DESCRIPTION

The Laboratory provides analytical testing services to City residential customers, City Departments and other municipalities. The City of Yuba City owns and operates the only full-service State certified laboratory in the Yuba-Sutter area.

STRATEGIC ISSUES

1. Exceptional Public Health and Safety:
   - The State Water Resources Control Board Division of Drinking Water has certified the City laboratory in both water and wastewater analysis. Having a local laboratory certified by the State helps the City provide exceptional service to help maintain public health, safety and welfare.
   - The Pretreatment Program identifies and measures pollutants being discharged to the Wastewater Facility by both domestic and industrial sources. By quantifying these pollutants, the Department can ensure the City stays in compliance with the Wastewater Treatment Facility discharge permit, provide employee safety and prevent infrastructure damage.
2. Use of Technology: The modern laboratory is computerized to automate sample processing, data processing, report generation and archiving. The use of technology is necessary in providing high quality services to the public.
3. Modern Public Infrastructure: The laboratory utilizes advanced instrumentation systems to meet regulatory and customer demands. Automated laboratory equipment in conjunction with the laboratory computer network allows lab staff to quickly respond to customer needs.

FY 2014 - 2015 ACCOMPLISHMENTS

- Accomplished a 98.3 % accuracy rating on laboratory ELAP certification performance evaluation samples which exceeded the 95 % performance measure.
- Coordinated with Water Treatment Plant staff to accomplish the goal of zero positive bacteriological samples within the distribution system.
- Laboratory staff completed review and updates of four (4) Standard Operating Procedure (SOP) manuals.
- Supported the Wastewater Treatment Facility Operations Division by supplying timely process information to maintain compliance with NPDES discharge permit.
- Installed and implemented the newest version of LABWORKS LIMS (Laboratory Information Management System).
- Completed extensive two (2) day ELAP audit of laboratory.
- Successfully obtained 100% accuracy on the Water Pollution (WP) performance evaluation study.
- Successfully applied for and obtained certification to perform copper analysis in drinking water by graphite furnace atomic absorption (GFAA).
- A section of the Wastewater Treatment Facility permit includes the Pretreatment Program. Staff annually participates in an extensive program review/inspection by USEPA. Staff continues to implement measures outlined in the USEPA reports; keeping, the Pretreatment Program in compliance with current federal regulations.
- Developed one (1) Pretreatment Best Management Practices (BMPs) for inclusion into Industrial Pretreatment website.
- Inspected one (1) non-permitted Industrial Users for possible inclusion into Pretreatment Program.

FY 2015 - 2016 INITIATIVES

- Install and implement Crystal Reports to increase customer reporting efficiency.
- Update Laboratory Report template to incorporate QA/QC parameters.
- Review the commercial client invoicing and reporting procedures and automate if necessary.
- Review and update if necessary the Quality Control (QC) limits and specifications currently in LABWORKS.
- Submit ELAP renewal application.
- Continue > 95% accuracy rate performance in annual independent blind sample evaluation studies.
- Obtain certification for recently purchased Inductively Coupled Plasma (ICP) metals.
- Review and update QA/QC manual.
- Review and update Chemical Hygiene Plan (CHP).
- Develop one (1) Pretreatment Best Management Practices (BMPs) for inclusion into Industrial Pretreatment website.
- Inspect one (1) non-permitted Industrial Users for possible inclusion into Pretreatment Program.
- Review and update Pretreatment Local Limits as necessary as a result of new NPDES Wastewater Discharge Permit.
- Work with Public Works Engineering Department and consultant firm to review and update FOG Ordinance as necessary.
- Review and update Sewer Use Ordinance to incorporate any necessary changes/updates or new regulations.
- Send a customer service survey to our external clients in order to identify areas for improvement.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Maintain > 95% performance evaluation performance rate.
2. The laboratory shall review at minimum four (4) SOPs for 2015-2016.
3. Conduct all required Significant Industrial User (SIU) site inspections to maintain compliance with Federal and State regulations.

Performance Measure	2013-2014 Actual	2014-2015 Actual	2015-2016 Target
Measure 1 - Testing Efficiency	97.2%	98.3%	>95%
Measure 2 - SOP Reviews	7	4	4
Measure 3 - SIU Site Inspections	6	6	6

Laboratory

518-8140

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 227,624	$ 256,310	$ 284,596	$ 284,895
613	Extra Help	-	-	6,500	6,500
614	Overtime	10,273	8,855	8,000	8,000
615	Total Benefits	113,587	132,422	181,741	192,800
Salaries & Benefits Sub - Total		**351,484**	**397,587**	**480,837**	**492,195**
622	Telephone	1,066	1,065	1,056	1,102
623	Postage & Freight	1,521	1,954	5,000	5,000
624	Advertising	71	-	-	-
625	Forms & Supplies	3,680	3,660	5,500	5,500
627	Professional Services	210,960	200,865	190,000	225,000
628	Professional Development	-	50	1,500	1,500
631	Dues & Subscriptions	807	983	1,250	1,250
634	Special Equipment - O & M	123,421	121,816	135,000	135,000
635	Vehicle - O & M	8,581	14,644	6,081	13,001
636	Buildings & Facility - O & M	13,994	5,120	9,100	10,350
639	Training Programs	1,577	1,952	5,000	4,500
643	Insurance	4,919	4,535	14,004	14,240
658	Technology ISF	703	706	-	-
660	Other Materials & Supplies	9,661	-	10,000	10,000
Supplies & Services Sub - Total		**380,961**	**357,350**	**383,491**	**426,443**
692	Equipment	42,678	5,324	90,000	220,000
Acquisitions Sub - Total		**42,678**	**5,324**	**90,000**	**220,000**
	Total Appropriations	**$ 775,123**	**$ 760,260**	**$ 954,328**	**$ 1,138,638**
649	**Note: Depreciation**	**55,506**	**57,692**	**53,147**	**57,642**

Pretreatment Program

518-8130

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 30,296	$ 36,280	$ 67,795	$ 67,037
613	Extra Help	-	-	1,000	1,000
614	Overtime	87	708	750	750
615	Total Benefits	17,557	18,964	35,260	36,225
Salaries & Benefits Sub - Total		**47,940**	**55,952**	**104,805**	**105,012**
622	Telephone	97	187	1,096	1,100
623	Postage & Freight	284	443	750	500
624	Advertising	-	-	500	500
625	Forms & Supplies	216	155	1,000	1,000
627	Professional Services	11,443	15,483	25,000	25,000
628	Professional Development	55	-	250	250
631	Dues & Subscriptions	-	237	500	500
634	Special Equipment - O & M	1,500	1,800	9,000	9,000
635	Vehicle - O & M	1,080	-	1,900	-
636	Buildings & Facility - O & M	-	-	-	250
639	Training Programs	149	100	1,250	1,250
643	Insurance	1,199	629	3,165	3,272
Supplies & Services Sub - Total		**16,023**	**19,033**	**44,411**	**42,622**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 63,963**	**$ 74,985**	**$ 149,216**	**$ 147,634**
649	**Note: Depreciation**	**2,200**	**2,200**	**2,200**	**2,200**

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0	0.0%
Salaries & Benefits	$ 1,818	$ 275	$ -	$ -	0	0.0%
Supplies & Services	1,804,327	2,868,822	2,726,433	1,606,146	(1,120,287)	-41.1%
Capital Acquisitions	-	-	-	-	0	0.0%
Contributions to Other Funds	9,007,847	7,940,559	7,726,637	5,245,186	(2,481,451)	-32.1%
Total	**$ 10,813,993**	**$ 10,809,655**	**$ 10,453,070**	**$ 6,851,332**	**$ (3,601,738)**	**-34.5%**

Summary

CDBG Program	$ 375,489	$ 287,617	$ 548,277	$ 566,286
CDBG Housing RLF	(4,019)	41,933	2,400	3,500
DOE Energy Conservation	-	42,517	20,000	20,000
Streets and Roads	4,184,058	4,651,778	2,578,052	2,072,900
Transportation Development Act	-	-	2,864,200	1,234,000
Traffic Safety	163,604	200,000	150,000	150,000
Landscape Assessment	509,096	595,809	630,821	677,658
Development Impact Fees	4,210,121	2,762,255	2,145,000	1,807,200
HOME Program	65,451	76,872	118,800	111,800
Suspended Traffic Offender	50,000	87,500	75,000	75,000
Residential Street Lighting	72,185	124,097	120,520	132,988
Fire Mitigation Impact Fees	100,000	-	-	-
NSP III Program	1,088,007	1,939,278	1,200,000	-
Total	**$ 10,813,993**	**$ 10,809,655**	**$ 10,453,070**	**$ 6,851,332**

SERVICE DESCRIPTION

The primary objective of Housing is to develop viable urban communities by providing decent, affordable housing to individuals and families of low- and moderate-income; to create a suitable living environment; and to expand economic opportunities for the benefit of low- and moderate-income persons. The provision of housing is made through various programs, including the Community Development Block Grant (CDBG) program, First-Time Homebuyer, Owner-Occupied Rehabilitation, rental assistance, and rental rehabilitation.

FY 2014-2015 ACCOMPLISHMENTS

- Assisted one family with the purchase of their first home through the first-time home buyer loan program.
- Implemented the fifth annual Neighborhood Revitalization Strategy project. Ten housing units were assisted through the Helping Area Neighborhoods Develop Successfully (HANDS) task force.
- A total of 13 foreclosed single family residential units have been purchased with Neighborhood Stabilization Program 3 (NSP3) grant funding for rehabilitation and rental to low-moderate income residents.
- Provided assistance for ADA modifications to over forty disabled persons homes through FREED Center for Independent Living.
- Assisted Hands of Hope with providing additional services for their clients while at the homeless service center.
- Assisted A Hand Up Ministry with providing food to an average of 600 people a month.
- The Public Works department completed ADA upgrades to City streets, bus stops and sidewalks near government offices, transportation facilities and places of public accommodation.
- Assisted with the housing needs of homeless veterans through the Central Valley Homeless Veterans Assistance Program.
- Through the Salvation Army's Family Self Sufficiency Program, CDBG funds provided case management services for formerly homeless families living in transitional housing.
- California Rural Legal Assistance provided a Fair Housing workshops to educate property managers on fair housing laws and new developments.
- Assisted seniors through the Senior Handyman Program with minor household repairs such as leaking faucets, broken sprinklers, new smoke detectors and broken windows.

FY 2015-2016 INITIATIVES

- Fund and promote the Housing Rehabilitation program in an effort to increase the supply of decent, safe and affordable housing.
- Increase promotion of the First Time Homebuyer Down Payment Assistance Program throughout the community and with local lenders.
- Support collaborative partnerships with non-profit housing developers to increase the supply of low- and moderate-income rental housing.
- Expand the neighborhood revitalization efforts through the Helping Area Neighborhoods Develop Successfully (HANDS) project.
- Collaborate with local homeless service providers through the Continuum of Care process for homelessness on how to better serve and meet the needs of the homeless in our community.

- Prepare and adopted the CDBG Fiver Year Consolidated Plan and the Annual Action Plan with increased support and participation of the community.

- Support the Public Works Department by assisting with additional funding of the ADA Transition Plan in an on- going effort to improve the conditions and accessibility of the City's public facilities and infrastructure in low-and moderate-income areas.

- Seek opportunities to support and promote programs that assist domestic violence victims, homeless, seniors, and youths.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Provide funding for housing rehabilitation to homeowners who are of low and moderate income, funding 2 loans in 2015-2016.

2. Maintain existing housing stock for persons who are of low and moderate income via implementation of the housing rehabilitation program and the HANDS program.

3. Provide public services for persons who are predominantly low-income including seniors, at-risk youth, disabled persons and victims of domestic violence.

4. Improve the citywide living environment through support of projects to improve public facilities including parks and street improvements.

5. Promote the First Time Homebuyer Program, assisting five new borrowers with purchasing their first home.

	Performance Measure	2013 2014 Actual	2014 2015 Actual	2015 2016 Target
Measure 1	Rehabilitation Loans	1	0	2
Measure 2	CDBG Housing Units Rehabbed	19	10	15
Measure 3	CDBG Public Service Programs	4	4	5
Measure 4	CDBG Infrastructure Projects	2	1	3
Measure 5	Frist Time Homebuyer Program Loans	1	1	5

CDBG Program

204-63*

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 1,737	$ 260	$ -	$ -
613	Extra Help	-	-	-	-
614	Overtime	-	-	-	-
615	Total Benefits	81	15	-	-
Salaries & Benefits Sub - Total		**1,818**	**275**	**-**	**-**
623	Postage & Freight	-	1	-	-
624	Advertising	-	-	-	-
625	Forms & Supplies	-	-	-	-
627	Professional Services	6,378	14,593	106,155	113,250
628	Professional Development	440	1,073	-	-
631	Dues & Subscriptions	-	-	-	-
633	Office Equipment - O & M	193	1,577	-	-
653	Program Expenses	366,660	270,097	442,122	453,036
Supplies & Services Sub - Total		**373,671**	**287,342**	**548,277**	**566,286**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 375,489**	**$ 287,617**	**$ 548,277**	**$ 566,286**

CDBG Housing RLF

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	(4,019)	41,933	2,400	3,500	1,100	45.8%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ (4,019)**	**$ 41,933**	**$ 2,400**	**$ 3,500**	**$ 1,100**	**45.8%**
Financing Sources						
CDBG Housing RLF	(4,019)	41,933	2,400	3,500		

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits			$ -	$ -	$ -	0.0%
Supplies & Services	65,451	76,872	118,800	111,800	(7,000)	-5.9%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 65,451**	**$ 76,872**	**$ 118,800**	**$ 111,800**	**$ (7,000)**	**-5.9%**
Financing Sources						
Home Program	65,451	76,872	118,800	111,800		

NSP III Program

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	1,064,587	1,939,278	1,200,000	-	(1,200,000)	-100.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	23,420	-	-	-	-	0.0%
Total	**$ 1,088,007**	**$ 1,939,278**	**$ 1,200,000**	**$ -**	**$ (1,200,000)**	**0.0%**
Financing Sources						
NSP III	1,088,007	1,939,278	1,200,000	-		

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-2015 to 2015-16	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	-	-	-	-	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	4,184,058	4,651,778	2,578,052	2,072,900	(505,152)	-19.6%
Total	**$ 4,184,058**	**$ 4,651,778**	**$ 2,578,052**	**$ 2,072,900**	**$ (505,152)**	**-19.6%**
Financing Sources						
Streets & Roads Fund	4,184,058	4,651,778	2,578,052	2,072,900		

Transportation Development Act

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-2015 to 2015-16	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	-	-	-	-	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	2,864,200	1,234,000	(1,630,200)	-56.9%
Total	**$ -**	**$ -**	**$ 2,864,200**	**$ 1,234,000**	**$ (1,630,200)**	**-56.9%**
Financing Sources						
TDA Funds	-	-	2,864,200	1,234,000		

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	13,604	-	-	-	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	150,000	200,000	150,000	150,000	-	0.0%
Total	**$ 163,604**	**$ 200,000**	**$ 150,000**	**$ 150,000**	**$ -**	**0.0%**
Financing Sources						
Traffic Safety Fund	163,604	200,000	150,000	150,000		

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	-	-	-	-	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	50,000	87,500	75,000	75,000	-	0.0%
Total	**$ 50,000**	**$ 87,500**	**$ 75,000**	**$ 75,000**	**$ -**	**0.0%**
Financing Sources						
Suspended Traffic Offender	50,000	87,500	75,000	75,000		

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	229,640	369,968	344,785	400,802	56,017	16.2%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	279,456	225,841	286,036	276,856	(9,180)	-3.2%
Total	**$ 509,096**	**$ 595,809**	**$ 630,821**	**$ 677,658**	**$ 46,837**	**7.4%**
Financing Sources						
Landscape Maintenance District Fund	509,096	595,809	630,821	677,658		

Residential Street Lighting

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	61,393	110,912	107,071	119,436	12,365	11.5%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	10,792	13,185	13,449	13,552	103	0.8%
Total	**$ 72,185**	**$ 124,097**	**$ 120,520**	**$ 132,988**	**$ 12,468**	**10.3%**
Financing Sources						
Residential Street Lighting	72,185	124,097	120,520	132,988		

Development Impact Fees

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	-	-	385,100	384,322	(778)	-0.2%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds *	4,210,121	2,762,255	1,759,900	1,422,878	(337,022)	-19.2%
Total	**$ 4,210,121**	**$ 2,762,255**	**$ 2,145,000**	**$ 1,807,200**	**$ (337,800)**	**-15.7%**
Financing Sources						
Dev. Impact Fees Fund	4,210,121	2,762,255	2,145,000	1,807,200		

*Note: Subject to change based upon approved Capital Improvement Program approved projects requiring funding.

Fire Mitigation Impact Fees

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	-	-	-	-	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	100,000	-	-	-	-	0.0%
Total	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**
Financing Sources						
Fire Mitigation Impact Fees	100,000	-	-	-	-	

DOE Energy Conservation

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	-	42,517	20,000	20,000	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds *	-	-	-	-	-	0.0%
Total	**$ -**	**$ 42,517**	**$ 20,000**	**$ 20,000**	**$ -**	**0.0%**
Financing Sources						
Energy Conservation	-	42,517	20,000	20,000		

BUDGET SUMMARY

	Actual Expenditures 2012-13	Actual Expenditures 2013-14	Adopted/Amended Budget 2014-15	Adopted Budget 2015-16	Change From Year 2014-15 to 2015-16	% Change
Full Time Equivalent Positions	4.00	4.10	4.10	4.10	0.0	0.0%
Salaries & Benefits	$ 289,539	$ 302,054	$ 371,150	$ 387,660	$ 16,510	4.4%
Supplies & Services	5,409,830	5,672,155	7,032,034	6,681,978	(350,056)	-5.0%
Capital Acquisitions	450,133	2,377,148	692,697	468,900	(223,797)	-32.3%
Contributions to Other Funds	-	-	-	-	-	-
Total	**$ 6,149,502**	**$ 8,351,356**	**$ 8,095,881**	**$ 7,538,538**	**$ (557,343)**	**-6.9%**

Summary

Employee Benefits	$ 2,953,667	$ 3,045,837	$ 3,770,730	$ 3,352,600
Dental/Vision Plan	469,321	489,658	500,000	500,000
Disability Program	40,718	41,745	30,000	30,000
General Liability	419,445	609,569	684,300	744,616
Workers Compensation	752,092	701,668	1,243,876	1,305,000
Vehicle Maintenance	732,822	732,542	775,154	802,177
Vehicle Replacement	156,932	2,171,246	564,697	195,000
Technology Replacement	624,505	559,092	527,124	609,145
Total	**$ 6,149,502**	**$ 8,351,356**	**$ 8,095,881**	**$ 7,538,538**

Dental/Vision Plan

603-6512

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	18,081	19,816	20,000	20,000
644	Insurance	451,240	469,842	480,000	480,000
Supplies & Services Sub - Total		**469,321**	**489,658**	**500,000**	**500,000**
692	Capital Acquisitions	**-**	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 469,321**	**$ 489,658**	**$ 500,000**	**$ 500,000**

Disability Program

604-6520

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
644	Insurance	40,718	41,745	30,000	30,000
Supplies & Services Sub - Total		**40,718**	**41,745**	**30,000**	**30,000**
692	Capital Acquisitions	-	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 40,718**	**$ 41,745**	**$ 30,000**	**$ 30,000**

Employee Benefits

601-6521

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	34,284	27,514	24,250	33,250
639	Training Programs	48	-	-	-
644	Insurance	2,919,335	3,018,324	3,746,480	3,319,350
Supplies & Services Sub - Total		**2,953,667**	**3,045,837**	**3,770,730**	**3,352,600**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 2,953,667**	**$ 3,045,837**	**$ 3,770,730**	**$ 3,352,600**

General Liability

605-6535

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	-	-	-	-
643	Insurance	412,765	593,701	669,300	728,966
644	Paid Claims	6,680	15,868	15,000	15,650
Supplies & Services Sub - Total		**419,445**	**609,569**	**684,300**	**744,616**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 419,445**	**$ 609,569**	**$ 684,300**	**$ 744,616**

Workers Compensation

607-6555

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	17,594	8,906	25,000	25,774
644	Insurance	734,498	692,762	1,218,876	1,279,226
Supplies & Services Sub - Total		**752,092**	**701,668**	**1,243,876**	**1,305,000**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 752,092**	**$ 701,668**	**$ 1,243,876**	**$ 1,305,000**

Vehicle Maintenance

619-6605

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ 184,326	$ 182,623	$ 209,074	$ 215,547
613	Extra Help	-	6,475	15,000	15,000
614	Overtime	4,011	2,401	6,000	6,000
615	Total Benefits	101,202	110,555	141,076	151,113
Salaries & Benefits Sub - Total		**289,539**	**302,054**	**371,150**	**387,660**
621	Heat & Power	6,093	6,688	8,500	8,500
622	Telephone	1,083	697	1,250	1,250
623	Postage & Freight	4	30	100	100
625	Forms & Supplies	306	279	600	600
626	Printing & Binding	219	238	150	150
627	Professional Services	2,454	6,456	2,730	2,730
628	Professional Development	114	59	2,713	2,713
631	Dues & Subscriptions	634	156	350	350
633	Office Equipment - O & M	53	290	1,000	1,000
634	Special Equipment - O & M	10,186	9,213	11,600	11,600
635	Vehicle - O & M	401,116	384,886	345,568	348,460
636	Buildings & Facility - O & M	3,066	3,163	3,850	9,550
638	Small Tools & Supplies	8,817	7,712	9,725	9,725
639	Training Programs	1,759	2,641	5,530	5,530
643	Insurance	3,784	4,431	3,059	3,207
658	Technology ISF	3,595	3,548	7,279	9,052
Supplies & Services Sub - Total		**443,283**	**430,488**	**404,004**	**414,517**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 732,822**	**$ 732,542**	**$ 775,154**	**$ 802,177**
649	**Note: Depreciation**	**$ 14,264**	**$ 31,716**	**$ 10,064**	**$ 13,672**

Vehicle Replacement

620-6610

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
625	Forms & Supplies	6,055	5,057	9,000	9,000
635	Vehicle & Special Equip.	(251)	(244)	-	-
654	Interfund Transfers	-	-	-	-
Supplies & Services Sub - Total		**5,804**	**4,813**	**9,000**	**9,000**
694	Capital Acquisitions	151,128	2,166,433	555,697	186,000
Acquisitions Sub - Total		**151,128**	**2,166,433**	**555,697**	**186,000**
	Total Appropriations	**$ 156,932**	**$ 2,171,246**	**$ 564,697**	**$ 195,000**
649	**Note: Depreciation**	**$ 390,856**	**$ 613,879**	**$ 341,695**	**$ 561,745**

Technology Replacement

622-6630

	Appropriation Line-Item	Actual 2012-13	Actual 2013-14	Adopted/ Amended 2014-15	Adopted 2015-16
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
622	Telephone	18,605	17,680	24,897	25,978
627	Professional Services	29,510	12,656	40,000	40,000
633	Office Equipment - O & M	157,528	198,179	232,932	219,932
638	Small Tools & Supplies	119,857	107,874	92,295	40,335
639	Training Programs/Aids	-	11,987	-	-
Supplies & Services Sub - Total		**325,500**	**348,377**	**390,124**	**326,245**
692	Capital Acquisitions	299,005	210,715	137,000	282,900
Acquisitions Sub - Total		**299,005**	**210,715**	**137,000**	**282,900**
	Total Appropriations	**$ 624,505**	**$ 559,092**	**$ 527,124**	**$ 609,145**
649	**Note: Depreciation**	**$ 164,085**	**$ 189,601**	**$ 150,940**	**$ 170,700**

Customer Friendly

Capital Acquisitions

FY 2015-2016

GENERAL FUND - 100

No.	Acct.	Division/ Program	Description of Acquisition	Replacement/ New Addition	Quantity	Cost
1	2310	Fire Department	Automated staffing software program	New Addition	1	50,000
		Total General Fund			**$**	**50,000**

VEHICLE REPLACEMENT FUND - 620

No.	Acct.	Division/ Program	Description of Acquisition	Replacement/ New Addition	Quantity	Cost
1	2140	Police Department	Patrol Vehicle	Replacement	4	186,000
		Total Vehicle Replacement Fund			**$**	**186,000**

TECHNOLOGY REPLACEMENT FUND - 622

No.	Acct.	Division/ Program	Description of Acquisition	Replacement/ New Addition	Quantity	Cost
1	6630	Information Technology	Primary switch for City Hall	Replacement	1	145,000
2	6630	Information Technology	Primary switch for GAP	Replacement	1	8,500
3	6630	Information Technology	Patrol Car computers	Replacement	10	75,000
4	6630	Information Technology	Radio Antennas for PD tower	Replacement	4	14,000
5	6630	Information Technology	PD handheld and patrol car mobile radios	Replacement	8	40,400
		Total Technology Replacement Fund			**$**	**282,900**

WATER FUND - 507

No.	Acct.	Division/ Program	Description of Acquisition	Replacement/ New Addition	Quantity	Cost
1	7120	Water Treatment Plant	Chlorine crane with remote controller	Replacement	1	35,000
		Total Water Fund			**$**	**35,000**

WASTEWATER FUND - 518

No.	Acct.	Division/ Program	Description of Acquisition	Replacement/ New Addition	Quantity	Cost
1	8120	Wastewater Treatment Plant	Lawn mower	Replacement	1	22,000
2	8120	Wastewater Treatment Plant	Hot water pressure washer/steam cleaner	Replacement	1	7,000
3	8120	Wastewater Treatment Plant	Online chlorine analyzer	Replacement	1	8,000
4	8120	Wastewater Treatment Plant	Online sodium bisulfite analyzer	Replacement	1	9,000
5	8120	Wastewater Treatment Plant	Vertical hydraulic press	Replacement	1	7,500
6	8140	Wastewater Treatment-Laboratory	ICP-MS Laboratory instrument	Replacement	1	220,000
		Total Wastewater Fund			**$**	**273,500**

TOTAL CITYWIDE	**$**	**827,400**

Capital Acquisition

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is the City's comprehensive multi-year plan for the development of the City's capital facilities and improvements. The plan outlines the capital projects that are expected to take place over the next five years. Capital projects usually involve high costs, take a year or more to complete, and result in the creation of a capital asset.

The process of CIP preparation begins in January with key department heads and managers participating. The management staff develops their CIP proposals to satisfy the needs of the City while still working within the available resources of the operating funds that they would be drawing on. The updated plan is then presented to the Planning Commission and City Council for review and approval.

The CIP budget document produced for the fiscal year 2015-2020 is presented under separate cover and may be viewed at http://www.yubacity.net/finance/budgets-cafrs.htm.

CIP FORMAT

The Capital Improvement Program is divided into eight main sections: Summary Schedules, General Projects, Facilities Projects, Community Services Projects, Public Safety Projects, Streets Projects, Water Utility Projects, and Wastewater Utility Projects.

The Summary Schedules section includes a summary of CIP projects by Fund. The lead department is noted and funding is broken down into carryover funds, FY 2015-16 funds and total project funds. Carryover balances include any unspent funds appropriated in prior budget years intended for use in the current fiscal year.

The Projects sections are grouped by type as listed above, beginning with a summary of each section. Noted on each project sheet are the project title, estimated start and completion dates, project number, scope, project manager, and the lead department responsible for the completion and management of the project. The detailed descriptions for each project include tables identifying funding sources (multiple, if applicable) over all project years, and the anticipated annual impact on the operating budget when applicable.

A brief overview of major projects within each fund is outlined below.

GENERAL PROJECTS

The City has committed itself to dedicating the necessary long-term capital funding to improve the quality of life in Yuba City. Within the General Projects category, the current year budget reflects an effort to provide funding for high priority projects. Funding is allocated to the following major projects for FY 2015-16:

- General Plan Implementation and Future Update, no anticipated annual impact on the operating budget
- State Route 20 Design Study, no anticipated annual impact on the operating budget
- Chamber of Commerce Funding, no anticipated annual impact on the operating budget

FACILITIES PROJECTS

The Facilities Projects category focus for FY 2015-16 begins to be forward-looking with facility expansion and improvements. The following is a list of the more notable current and future year projects:

- Improvements to Buildings and Grounds, $204,000; no anticipated annual impact on the operating budget
- City Hall Parking Improvements, $150,000; no anticipated annual impact on the operating budget
- Union Pacific Railroad Property Acquisition, $140,000; no anticipated annual impact on the operating budget

COMMUNITY SERVICES PROJECTS

A federal reimbursement grant will fund the largest Community Services project. In FY 2015-16, efforts will begin on the following projects:

- Feather River Parkway Project Phase II, $1,642,000; $48,000 annual impact on the operating budget for maintenance personnel and supplies. The Feather River Parkway Project will be funded primarily through a Proposition 84 grant.
- Future Park Development, $597,000; the anticipated annual impact on the operating budget has not been determined at this time.

PUBLIC SAFETY PROJECTS

There is only one notable public safety project to report in fiscal year 2015-16:

- Fire Station Improvements, $500,000; $1,000 annual impact on the operating budget for services

The Fire Station Improvements project will continue to focus on reconfiguring Fire Station No. 2 to accommodate the desired number of shift staff, and smaller projects at stations No. 1 and No. 7.

STREETS PROJECTS

There are several Streets Projects to report for Fiscal Year 2015-16 due to accumulated impact fee revenue from prior years and the availability of stimulus funds for infrastructure projects. Among the most notable are:

- Rehabilitation of existing and aging roads throughout the City, $1,185,000; no annual impact on the operating budget
- Fifth Street Bridge Replacement, $6,874,000, with a total project cost of $70 million, of which the local agencies will pay a total of $2.6 million considering federal funds and grants; $1,200 annual impact on the operating budget for services
- Garden Highway Rehabilitation and Improvements, $2,536,000; no annual impact on the operating budget
- Bridge Street Reconstruction and Widening, $2,903,000; $1,500 annual impact on the operating budget for services
- Bicycle Lane Striping Upgrades and Bicycle Master Plan Implementation, $203,000; no annual impact on the operating budget

UTILITIES

The Utilities Department has applied for and plans to continue to utilize low interest loans primarily to fund the following FY 2015-16 major projects:

WATER UTILITY PROJECTS

- Second Groundwater Well and Aquifer Storage Recovery, $1,400,000; no additional impact on the operating budget
- Waterline extension continues providing treated surface water to neighborhoods and a school on the western edge of the city whose wells do not comply with federal standards; $2,514,000, entirely Proposition 84 funded; no additional impact on the operating budget

WASTEWATER UTILITY PROJECTS

- New Outfall and River Levee Crossing Replacement, $1,500,000, with a total project cost of $11.5 million, funded by a low interest loan and potentially shared by one local agency; no annual impact on the operating budget
- Future Wastewater Collection System Expansion Phase I, $500,000, with a total project cost of $21.5 million, funded by future connections and development; no annual impact on the operating budget
- Future Wastewater Treatment Plant improvements and upgrades, $3,431,000 with total project costs of $33.7 million, funded by rates and connections; no annual impact on the operating budget

Capital Improvement Program

Summary Schedules

General CIP with Current Funding

Fund 301 - General	Dept.	Note	Estimated Carryover Balance	Adopted 2015-2016 Approp.	Total Project Funds
901001 Fire Station Improvements	FD	*	$ 300,000	$ 200,000	$ 500,000
901023 City Hall Improvements	PW		4,000	50,000	54,000
901028 Improvements to Buildings and Grounds	PW		4,000	200,000	204,000
901072 Property Abatement	DS		79,000	50,000	129,000
901079 Public Safety Comms/Dispatch System Imp	IT		55,000	-	55,000
901080 General Plan Implementation	DS		194,000	300,000	494,000
901127 Capital Replacement Program--Gauche Aq. Pk.	CS		43,000	35,000	78,000
901164 Chamber of Commerce Funding	ED		35,000	-	35,000
901188 Stormwater Management Program	PW	*	6,000	66,000	72,000
901189 Police Department Improvements	PW		125,000	-	125,000
901207 Future Park Development	CS	*	-	349,000	349,000
901208 City Hall Parking Improvements	PW	*	-	25,000	25,000
901209 Union Pacific Railroad Property Acquisition	PW		-	140,000	140,000
Total			**$ 845,000**	**$ 1,415,000**	**$ 2,260,000**

Notes:

* Multiple funding sources exist for this project. See individual project sheet for breakdown.

Streets & Roads CIP with Current Funding

Fund 303 - Streets & Roads Fund	Dept.	Note	Estimated Carryover Balance	Adopted 2015-2016 Approp.	Total Project Funds
921024 Striping and Marking	PW	*	$ 4,000	$ -	$ 4,000
921025 Drainage Improvements	PW	*	50,000	-	50,000
921027 Traffic Signals	PW	*	173,000	-	173,000
921051 Road Rehabilitation	PW	*	885,000	-	885,000
921084 Fifth Street Bridge Replacement--Technical Studies	PW	*	-	489,000	489,000
921139 Second Street Underground Utility District	PW		293,000	-	293,000
921152 Bogue Road Rehabilitation	PW	*	201,000	-	201,000
921153 Garden Highway Improvements--Winship to Lincoln	PW	*	150,000	-	150,000
921167 SR-20 Median Improvement Project	PW	*	187,000	-	187,000
921168 Butte Hse Rd Cl. II Bike Ln-Madison to Royo Ranchero	PW	*	10,000	-	10,000
921169 Bicycle Master Plan Implementation	PW		25,000	-	25,000
921170 Bike Lane Striping Upgrades-Right Turn Conflicts	PW	*	37,000	-	37,000
921188 Stormwater Management Program	PW	*	5,000	-	5,000
921199 Franklin Road Pedestrian Improvements	PW	*	10,000	-	10,000
921202 ADA Public Facilities Sidewalk Improvements	PW	*	4,000	-	4,000
921216 Garden Highway Gateway Maintenance	CS		-	73,000	73,000
Total			**$ 2,034,000**	**$ 562,000**	**$ 2,596,000**

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

TDA CIP with Current Funding

Fund 305 - Transportation Development Act	Dept.	Note	Estimated Carryover Balance	Adopted 2015-2016 Approp.	Total Project Funds
911024 Striping and Marking	PW	*	$ -	$ 100,000	$ 100,000
911027 Traffic Signals	PW	*	-	150,000	150,000
911051 Road Rehabilitation	PW	*	-	300,000	300,000
911152 Bogue Road Rehabilitation	PW	*	-	56,000	56,000
911153 Garden Highway Improvements - Winship to Lincoln	PW	*	-	200,000	200,000
911154 Garden Highway Rehabilitation	PW	*	322,000	-	322,000
911168 Butte Hse Rd Cl. II Bike Ln-Madison to Royo Ranchero	PW	*	-	7,000	7,000
911169 Bicycle Master Plan Implementation	PW		-	25,000	25,000
911188 Stormwater Management Program	PW	*	-	66,000	66,000
911190 Pavement Management System	PW		-	25,000	25,000
911199 Franklin Road Pedestrian Improvements	PW	*	-	20,000	20,000
911202 ADA Public Facilities Sidewalk Improvements	PW	*	-	90,000	90,000
911210 Blevin Road Improvements	PW		-	150,000	150,000
911211 El Margarita Road Improvements	PW	*	-	45,000	45,000
Total			**$ 322,000**	**$ 1,234,000**	**$ 1,556,000**

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

Development Impact Fees CIP with Current Funding

Fund 304 - Development Impact Fees	Dept.	Note	Estimated Carryover Balance	Adopted 2015-2016 Approp.	Total Project Funds
931027 Traffic Signals	PW	*	$ 400,000	$ -	$ 400,000
931084 Fifth Street Bridge Replacement	PW	*	25,000	-	25,000
931128 Walton Ave Improvements/Bogue Rd to Franklin Rd	PW		985,000	-	985,000
931153 Garden Highway Improvements--Winship to Lincoln	PW	*	251,000	-	251,000
931166 Feather River Parkway Project Phase II	CS	*	106,000	-	106,000
931172 Expansion of Park Amenities	CS		20,000	-	20,000
931187 Bridge Street Widening	PW		423,000	305,000	728,000
931193 Oji Way Extension ROW	PW		218,000	-	218,000
931200 Lincoln Road Extension	PW		300,000	-	300,000
931201 State Route 99 Widening	PW		255,000	-	255,000
931207 Future Park Development	CS	*	-	248,000	248,000
931208 City Hall Parking Improvements	PW	*	-	75,000	75,000
931211 El Margarita Road Improvements	PW	*	-	175,000	175,000
931214 City-Wide Traffic Model Update	PW		-	200,000	200,000
Total			**$ 2,983,000**	**$ 1,003,000**	**$ 3,986,000**

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

CDBG CIP with Current Funding

Fund 205 - CDBG	Dept.	Note	Estimated Carryover Balance	Adopted 2015-2016 Approp.	Total Project Funds
961202 ADA Public Facilities Sidewalk Improvements	PW	*	$ 176,000	$ 210,000	$ 386,000
Total			**$ 176,000**	**$ 210,000**	**$ 386,000**

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

Water CIP with Current Funding

Fund 517 - Water	Dept.	Note	Estimated Carryover Balance	Adopted 2015-2016 Approp.	Total Project Funds
971042 Water Meter Installation	PW		$ 32,000	$ 20,000	$ 52,000
971092 Water Line Ext. Proj. & Distr. Piping Enhanc.	PW		421,000	-	421,000
971093 Replacement and Major Maint. of Water Lines	PW		333,000	-	333,000
971094 Replace Water Service or Water Meter	PW		451,000	-	451,000
971095 Fire Hydrant Relocation and Repair	PW		11,000	30,000	41,000
971096 Recoating Water Storage Reservoirs	PW		400,000	400,000	800,000
971145 Groundwater Well Abandonments	PW		282,000	-	282,000
971153 Garden Highway Impr--Winship to Lincoln	PW	*	60,000	-	60,000
971158 Proposition 84 Waterline Extension	PW	*	100,000	-	100,000
971161 Low Lift Pump Station Security Improvements	PW		527,000	-	527,000
971174 Water Rate Study	PW		14,000	-	14,000
971188 Stormwater Management Program	PW	*	4,000	44,000	48,000
971191 Second Groundwater Well/Aquifer Storage Recovery	PW		100,000	1,300,000	1,400,000
971192 Backwash Recovery	PW		350,000	250,000	600,000
971208 City Hall Parking Improvements	PW	*	-	25,000	25,000
971215 Water Treatment Facility Security Improvements	PW		-	75,000	75,000
Total			**$ 3,085,000**	**$ 2,144,000**	**$ 5,229,000**

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

Wastewater CIP with Current Funding

Fund 528 - Sewer	Dept.	Note	Estimated Carryover Balance	Adopted 2015-2016 Approp.	Total Project Funds
981103 Recurring Plant Projects	PW		$ 120,000	$ 150,000	$ 270,000
981104 Recurring Collection/Rehab System Projects	PW		111,000	210,000	321,000
981105 Lift Station Improvements	PW		165,000	150,000	315,000
981106 New Septage Receiving Facility	PW		-	150,000	150,000
981116 Secondary Clarifier Improvements	PW		271,000	60,000	331,000
981153 Garden Highway Impr--Winship to Lincoln	PW	*	40,000	-	40,000
981155 Stonegate Treatment Works Demolition	PW		25,000	-	25,000
981156 New Outfall and River Levee Crossing Replace	PW		1,000,000	500,000	1,500,000
981175 Digester Impr and New Cogeneration System	PW		200,000	400,000	600,000
981177 Barscreen Rehab/Replacement/Addition at WWTF	PW		100,000	50,000	150,000
981178 Digested Sludge Dewatering System Impr	PW		100,000	350,000	450,000
981179 Oxygen Generation Sys. & Disinfection Sys. Impr.	PW	*	80,000	-	80,000
981183 Future Wastewater Collection System Exp. Ph. I	PW		500,000	-	500,000
981188 Stormwater Management Program	PW	*	4,000	44,000	48,000
981195 Electrical & Instr Sys Eval and Improvements	PW		150,000	-	150,000
981196 Rehabilitation of the West Chlorine Contact Basin	PW		650,000	-	650,000
981197 Grit Removal Facility	PW		30,000	20,000	50,000
981198 Wastewater Rate Study	PW		13,000	-	13,000
981208 City Hall Parking Improvements	PW	*	-	25,000	25,000
981217 Disinfection System Alternative Evaluation & Replacement	PW		-	150,000	150,000
981218 Advanced Trtmnt & Water Recycling Options/Opp Eval	PW		-	170,000	170,000
981219 Secondary Clarifier No. 4	PW		-	400,000	400,000
Total			**$ 3,559,000**	**$ 2,829,000**	**$ 6,388,000**

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

Other CIP with Current Funding

Fund XXX - Other Funded	Dept.	Note	Estimated Carryover Balance	Adopted 2015-2016 Approp.	Total Project Funds
921024 Striping and Markings[9]	PW	*	$ 53,000	$ -	$ 53,000
921084 Fifth Street Bridge Replacement - Tech Studies[1]	PW	*	5,798,000	562,000	6,360,000
921152 Bogue Road Rehabilitation[4]	PW	*	433,000	-	433,000
921162 King Avenue Safe Routes to School[5]	PW		-	33,000	33,000
921168 Butte Hse Rd Class II Bike Lanes-Madisn to Royo Ranchero[6]	PW	*	170,000	-	170,000
921170 Bike Lane Striping Upgrades -Right Turn Conflicts[7]	PW	*	116,000	-	116,000
931153 Garden Highway Improvements-Winship to Lincoln[8]	PW	*	680,000	-	680,000
931154 Garden Highway Rehabilitation[4, 8]	PW	*	833,000	-	833,000
931165 Highway 20 Design Study[12]	PW		109,000	-	109,000
941166 Feather River Parkway Phase II[2]	CS	*	1,536,000	-	1,536,000
941167 SR-20 Median Improvement Project[12]	PW		-	100,000	100,000
971158 Proposition 84 Waterline Extension[3]	PW	*	2,414,000	-	2,414,000
921180 Consolidated Streetlight Distr-Acq. and Conversion[10]	PW		795,000	-	795,000
921199 Franklin Road Pedestrian Improvements[11]	PW		200,000	158,000	358,000
921213 Residential Road Rehabilitation[13]	PW	*	-	100,000	100,000
Total			**$ 13,137,000**	**$ 953,000**	**$ 14,090,000**

Notes:

* Multiple funding sources exist for this project. See individual project sheet for breakdown.

1 Funded partly through HBP, RSTP, Demo HPP, and local funds

2 Funded by Proposition 84 grant funds

3 Funded through CDPH Prop 84 funding program

4 Funded through Regional Surface Transportation Program (RSTP)

5 Funded partly through Safe Routes to School grant

6 Funded through Bicycle Transportation Account

7 Funded partly through Highway Safety Improvement Program (HSIP)

8 Funded partly through Congestion Mitigation and Air Quality Program (CMAQ)

9 Funded partly through Feather River Air Quality Management Distict grant (FRAQMD)

10 Funded through Consolidated Streetlight District Funds

11 Funded through Active Transportation Program grant

12 Funded through SACOG reimbursements

13 Funded through Recology Yuba Sutter rates

Summary of CIP Projects

MASTER SUMMARY

Project Type	Previous Expenditures	Current Funding	2015-16	2016-17	2017-18	2018-19	2019-20	Available Funding	Future
FACILITIES	$ 1,047,000	$ 133,000	$ 540,000	$ 225,000	$ 225,000	$ 225,000	$ 225,000	**$ 1,573,000**	$ -
GENERAL	1,979,000	417,000	350,000	440,000	-	-	-	**1,207,000**	-
COMMUNITY SERVICES	105,000	1,705,000	632,000	35,000	35,000	35,000	35,000	**2,477,000**	-
PUBLIC SAFETY	3,041,000	355,000	200,000	-	-	-	-	**555,000**	-
STREETS	17,449,000	14,581,000	3,793,000	2,382,000	64,908,000	8,122,000	1,930,000	**95,716,000**	-
UTILITIES	19,231,000	8,950,000	4,835,000	20,460,000	18,350,000	17,360,000	15,560,000	**85,515,000**	21,950,000
GRAND TOTAL	**$ 42,852,000**	**$ 26,141,000**	**$ 10,350,000**	**$ 23,542,000**	**$ 83,518,000**	**$ 25,742,000**	**$ 17,750,000**	**$ 187,043,000**	**$ 21,950,000**

Current Facility Projects

Account	Project Name	Previous Expenditures	Current Funding	2015-16	2016-17	2017-18	2018-19	2019-20	Available Funding	Future
1023	City Hall Improvements	$ 635,000	$ 4,000	$ 50,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	**$ 154,000**	$ -
1028	Improvements to Buildings and Grounds	287,000	4,000	200,000	200,000	200,000	200,000	200,000	**1,004,000**	-
1189	Police Department Improvements	125,000	125,000	-	-	-	-	-	**125,000**	-
1208	City Hall Parking Improvements	-	-	150,000	-	-	-	-	**150,000**	-
1209	Union Pacific Railroad Property Acquisition	-	-	140,000	-	-	-	-	**140,000**	-
	Total	**$ 1,047,000**	**$ 133,000**	**$ 540,000**	**$ 225,000**	**$ 225,000**	**$ 225,000**	**$ 225,000**	**$ 1,573,000**	**$ -**

Current General Projects

Account	Project Name	Previous Expenditures	Current Funding	2015-16	2016-17	2017-18	2018-19	2019-20	Available Funding	Future
1072	Property Abatement	$ 84,000	$ 79,000	$ 50,000	$ -	$ -	$ -	$ -	**$ 129,000**	**$ -**
1080	General Plan Implementation and Future Update	1,720,000	194,000	300,000	440,000	-	-	-	**934,000**	**-**
1164	Chamber of Commerce Funding	175,000	35,000	-	-	-	-	-	**35,000**	**-**
1165	Highway 20 Design Study	-	109,000	-	-	-	-	-	**109,000**	**-**
	Total	**$ 1,979,000**	**$ 417,000**	**$ 350,000**	**$ 440,000**	**$ -**	**$ -**	**$ -**	**$ 1,207,000**	**$ -**

Current Community Services Projects

Account	Project Name	Previous Expenditures	Current Funding	2015-16	2016-17	2017-18	2018-19	2019-20	Available Funding	Future
1127	Capital Repl. Prog.--Gauche Aquatic Park	$ 50,000	$ 43,000	$ 35,000	$ 35,000	$ 35,000	$ 35,000	$ 35,000	$ 218,000	$ -
1166	Feather River Parkway Project Phase II	55,000	1,642,000	-	-	-	-	-	1,642,000	-
1172	Expansion of Park Amenities	-	20,000	-	-	-	-	-	20,000	-
1207	Future Park Development	-	-	597,000	-	-	-	-	597,000	-
	Total	**$ 105,000**	**$ 1,705,000**	**$ 632,000**	**$ 35,000**	**$ 35,000**	**$ 35,000**	**$ 35,000**	**$ 2,477,000**	**$ -**

Summary of CIP Projects

Current Public Safety Projects

Account	Project Name	Previous Expenditures	Current Funding	2015-16	2016-2017	2017-18	2018-19	2019-20	Available Funding	Future
1001	Fire Station Improvements	$ 2,500,000	$ 300,000	$ 200,000	$ -	$ -	$ -	$ -	$ 500,000	$ -
1079	Public Safety Communications/Dispatch System Impr.	541,000	55,000	-	-	-	-	-	55,000	-
	Total	$ 3,041,000	$ 355,000	$ 200,000	$ -	$ -	$ -	$ -	$ 555,000	$ -

Current Street Projects

Account	Project Name	Previous Expenditures	Current Funding	2015-16	2016-17	2017-18	2018-19	2019-20	Available Funding	Future
1024	Striping and Markings	$ 893,000	$ 57,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 557,000	$ -
1025	Drainage Improvements	1,599,000	50,000	-	200,000	200,000	200,000	200,000	850,000	-
1027	Traffic Signals	1,921,000	573,000	150,000	100,000	100,000	100,000	100,000	1,123,000	-
1051	Road Rehabilitation	8,876,000	885,000	300,000	500,000	500,000	500,000	500,000	3,185,000	-
1084	Fifth Street Bridge Replacement	2,101,000	5,823,000	1,051,000	-	63,018,000	-	-	69,892,000	-
1128	Walton Avenue Improvements - Bogue Rd. to Franklin Rd.	-	985,000	-	-	-	-	-	985,000	-
1139	Second Street Underground Utility District	18,000	293,000	-	-	-	-	-	293,000	-
1152	Bogue Road Rehabilitation	25,000	634,000	56,000	-	-	-	-	690,000	-
1153	Garden Highway Improvements - Winship Road to Lincoln Road	206,000	1,181,000	200,000	-	-	-	-	1,381,000	-
1154	Garden Highway Rehabilitation	25,000	1,155,000	-	-	-	-	-	1,155,000	-
1162	King Avenue Safe Routes to School	955,000	-	33,000	-	-	-	-	33,000	-
1167	SR-20 Median Improvement Project	13,000	187,000	100,000	-	-	-	-	287,000	-
1168	Butte House Rd. Class II Bike Lanes - Madison Rd. to Royo Ranchero [	2,000	180,000	7,000	-	-	-	-	187,000	-
1169	Bicycle Master Plan Implementation	-	25,000	25,000	25,000	25,000	25,000	25,000	150,000	-
1170	Bike Lane Striping Upgrades - Right Turn Conflicts	2,000	153,000	-	-	-	-	-	153,000	-
1180	Consolidated Streetlight District-Acquisition and Conversion	3,000	795,000	-	-	-	-	-	795,000	-
1187	Bridge Street Widening	127,000	423,000	305,000	752,000	160,000	6,292,000	-	7,932,000	-
1188	Stormwater Management Program	96,000	19,000	220,000	180,000	180,000	180,000	180,000	959,000	-
1190	Pavement Management System	100,000	-	25,000	25,000	25,000	25,000	25,000	125,000	-
1193	Oji Way Extension	162,000	218,000	-	-	-	-	-	218,000	-
1199	Franklin Road Pedestrian Improvements	10,000	210,000	178,000	-	-	-	-	388,000	-
1200	Lincoln Road Extension	-	300,000	-	-	-	-	-	300,000	-
1201	State Route 99 Widening	5,000	255,000	-	-	-	-	-	255,000	-
1202	ADA Public Facilities Sidewalk Improvements	310,000	180,000	300,000	300,000	300,000	300,000	300,000	1,680,000	-
1210	Blevin Road Improvements	-	-	150,000	-	-	-	-	150,000	-
1211	El Margarita Road Improvements	-	-	220,000	-	-	-	-	220,000	-
1213	Residential Road Rehabilitation	-	-	100,000	200,000	300,000	400,000	500,000	1,500,000	-
1214	City Wide Traffic Model Update	-	-	200,000	-	-	-	-	200,000	-
1216	Garden Highway Gateway Maintenance	-	-	73,000	-	-	-	-	73,000	-
	Total	$ 17,449,000	$ 14,581,000	$ 3,793,000	$ 2,382,000	$ 64,908,000	$ 8,122,000	$ 1,930,000	$ 95,716,000	$ -

Current Water Projects

Account	Project Name	Previous Expenditures	Current Funding	2015-16	2016-17	2017-18	2018-19	2019-20	Available Funding	Future
1042	Water Meter Installation	$ 262,000	$ 32,000	$ 20,000	$ 20,000	$ 20,000	$ 30,000	$ 30,000	**$ 152,000**	$ -
1092	Water Line Ext. Proj. & Distribution Piping Enhancement	3,695,000	421,000	-	250,000	250,000	250,000	250,000	**1,421,000**	250,000
1093	Replacement and Major Maintenance of Water Lines	1,027,000	333,000	-	500,000	500,000	1,000,000	1,000,000	**3,333,000**	-
1094	Replace Water Service or Water Meter	1,344,000	451,000	-	200,000	200,000	200,000	200,000	**1,251,000**	400,000
1095	Fire Hydrant Relocation and Repair	455,000	11,000	30,000	30,000	30,000	30,000	30,000	**161,000**	-
1096	Recoating Water Storage Reservoirs	400,000	400,000	400,000	400,000	400,000	400,000	400,000	**2,400,000**	800,000
1145	Groundwater Well Abandonments	61,000	282,000	-	-	-	-	-	**282,000**	-
1158	Proposition 84 Waterline Extension Project	3,388,000	2,514,000	-	-	-	-	-	**2,514,000**	-
1161	Low Lift Pump Station Security Improvements	4,583,000	527,000	-	-	-	-	-	**527,000**	-
1174	Water Rate Study	36,000	14,000	-	-	-	-	-	**14,000**	-
1191	Second Groundwater Well/Aquifer Storage Recovery	-	100,000	1,300,000	-	-	-	-	**1,400,000**	-
1192	Backwash Recovery	-	350,000	250,000	2,600,000	-	-	-	**3,200,000**	-
1215	Water Treatment Facility Security Improvements	-	-	75,000	-	-	-	-	**75,000**	-
	Total	$ 15,251,000	$ 5,435,000	$ 2,075,000	$ 4,000,000	$ 1,400,000	$ 1,910,000	$ 1,910,000	$ 16,730,000	$ 1,450,000

Current Wastewater Projects

Account	Project Name	Previous Expenditures	Current Funding	2015-16	2016-17	2017-18	2018-19	2019-20	Available Funding	Future
1103	Recurring Plant Projects	$ 1,435,000	$ 120,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	**$ 870,000**	$ 1,500,000
1104	Recurring Collection or Rehabilitation System Projects	1,810,000	111,000	210,000	210,000	150,000	150,000	150,000	**981,000**	-
1105	Lift Station Improvements	669,000	165,000	150,000	150,000	150,000	150,000	150,000	**915,000**	-
1106	New Septage Receiving Facility	-	-	150,000	-	1,500,000	-	-	**1,650,000**	-
1116	Secondary Clarifier Improvements	29,000	271,000	60,000	650,000	-	-	-	**981,000**	-
1155	Stonegate Treatment Works Demolition	-	25,000	-	-	-	-	-	**25,000**	-
1156	New Outfall and River Levee Crossing Replacement	-	1,000,000	500,000	-	7,000,000	3,000,000	-	**11,500,000**	-
1175	Digester Improvements and New Co-Generation System	-	200,000	400,000	5,200,000	-	-	-	**5,800,000**	-
1177	Barscreen Rehab/Replacement/Addition at the WWTF	-	100,000	50,000	1,050,000	-	-	1,200,000	**2,400,000**	-
1178	Digested Sludge Dewatering System Improvements	-	100,000	350,000	3,100,000	-	-	-	**3,550,000**	-
1179	Oxygen Generation Sys. & Disinfection Sys. Improvements	-	80,000	-	-	-	-	4,000,000	**4,080,000**	-
1183	Future Wastewater Collection System Expansion Phase I	-	500,000	-	-	5,000,000	8,000,000	8,000,000	**21,500,000**	19,000,000
1195	Electrical & Instrumentation System Evaluations and Imp.	-	150,000	-	850,000	-	-	-	**1,000,000**	-
1196	Rehabilitation of the West Chlorine Contact Basin	-	650,000	-	-	-	-	-	**650,000**	-
1197	Grit Removal Facility	-	30,000	20,000	-	-	4,000,000	-	**4,050,000**	-
1198	Wastewater Rate Study	37,000	13,000	-	-	-	-	-	**13,000**	-
1219	Secondary Clarifier No. 4	-	-	400,000	5,100,000	-	-	-	**5,500,000**	-
1217	Disinfection System Alternative Eval. and Repl.	-	-	150,000	-	3,000,000	-	-	**3,150,000**	-
1218	Adv. Treatment and Water Recycling Options/Opps. Eval.	-	-	170,000	-	-	-	-	**170,000**	-
	Total	$ 3,980,000	$ 3,515,000	$ 2,760,000	$ 16,460,000	$ 16,950,000	$ 15,450,000	$ 13,650,000	$ 68,785,000	$ 20,500,000

Account - A record of a monetary transaction maintained in the accounting ledger. It may be a classification of expenditure or revenue. Example: "Supplies" is an account in the Operations and Maintenance expenditure category.

Accrual Basis - Sometimes called "full accrual" basis. A basis of accounting in which revenues are recognized when earned regardless of when they are received, and expenses are recorded at the time the liability is incurred, regardless of when it is paid.

Accumulated Depreciation - The amount of depreciation that has accumulated to date during the existing useful life of City assets.

Actual - A column heading in the budget. Figures found in the Actual column indicate actual financial information recorded for that time period**.**

Ad Valorem Taxes - Revenue from taxes paid on real property and personal property which is calculated based on the "value" of the property**.**

Americans with Disabilities Act (ADA) Americans with Disabilities Act, Public Law 336 of the 101st Congress, enacted July 26, 1990. The ADA prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation. It also mandates the establishment of TDD/telephone relay services

Appropriation - An authorization by the City Council to make expenditures and to incur obligations for a specific purpose. An appropriation is usually limited in amount as to the time when it may be expended.

Assessment District - Not a separate government entity, but rather a defined area of land that will be benefited by the acquisition, construction or maintenance of a public improvement.

Assessed Valuation - A value established for real property for use as a basis in levying property taxes. For all agencies in the State of California, assessed value is established by the County for the secured and unsecured property tax rolls; the utility property tax roll is valued by the State Board of Equalization. Under Article XIII, Section 2 of the California State Constitution, property values are assessed at full cash value (indexed from 1975-76 dollars using the Consumer Price Index; increases not to exceed 2% per year). However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal.

Audit - Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's Financial Statements present fairly the City's financial position and result of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

Beginning/Ending Fund Balance - Appropriated resources available in a fund from the prior/current year after payment of the prior/current year's expenses. This is not necessarily cash on hand.

Bond - A city may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate.

Budget - A plan of financial operation listing an estimate of proposed applications or expenses and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council.

Budget Message - Included in the opening section of the budget, the Budget Message provides the Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal

years, and the views and recommendations of the City Manager.

Budgeting Basis - The budgeting basis for the City of Yuba City is modified from the accrual basis in that depreciation expense is shown as a footnote in the departmental budget, capital expenditures are shown as a use of resources (rather than an asset), and principal payments on debt are shown as a use of resources (rather than a reduction in a liability).

Capital Improvement - A permanent addition to the city's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of the same.

Capital Improvement Program (CIP) - A financial plan of proposed capital improvement projects with single and multiple-year capital expenditures. This program plans for five years and is updated annually.

Capital Outlay - Also called Capital Acquisition. A budget category which budgets all equipment having a unit cost of more than $5,000 and an estimated useful life of one year or more. Capital Outlay is budgeted in the operating budget.

Capital Projects - Physical structural improvements generally with a cost of $10,000 or more and a useful life of one year or more. Examples include a new park, building modifications, and water main construction.

Certificates of Participation (C.O.P) - Form of lease-purchase financing used to construct or acquire capital facilities and equipment.

Community Development Block Grant (CDBG) - Is a federal grant that aims to develop viable urban communities by providing decent housing, a suitable living environment, and expanded opportunities for persons of low and moderate income. The City of Yuba City receives an annual CDBG entitlement from the U.S. Department of Housing and Urban Development.

Debt Service - Payment of the principal and interest on an obligation resulting from the issuance of bonds or notes.

Debt Service Requirements - The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

Deficit - An excess of expenditures or expenses over resources.

Department - A major organizational unit of the City that has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation - The decrease in value of physical assets due to use and the passage of time.

Development Impact Fees - Fees placed on the development of land or conditions required for the approval of a development project such as the donation (dedication or exaction) of certain land (or money) to specific public uses. The fees are typically justified as an offset to the future impact that development will have on existing infrastructure.

Encumbrances - A legal obligation to pay funds, the expenditure of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Funds - This fund type is used to account for operations that are: (a) financed and operated in a manner similar to private sector enterprises and it is the intent of the City that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through the user charges; or (b) the City or an outside grantor agency has determined that a periodic determination of revenues earned, expenses, and net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has established two enterprise funds: water and wastewater (see Fund).

Expenditure - The outflow of funds paid or to be paid for an asset or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Fees - Charges for services levied by the government to recover costs associated with providing a service or permitting an activity. Examples of fees include monthly water, sewer and garbage collection fees, Plan Checking Fees, Building & Engineering Permitting Fees, and Franchise Fees**.**

Final Budget - The budget document formally approved by the City Council after the required public hearings and deliberation on the recommended budget. It is a legal spending plan

Fiscal Year (FY) - A 12-month period of time to which the budget applies. For Yuba City, it is July 1 through June 30.

Fixed Assets - Tangible items of long-term character (useful life expected to be longer than one year) which are intended to continue to be held and used by the City, including land, buildings, machinery, furniture, and equipment**.**

Franchise Fee - A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City charges franchise fees for natural gas, electricity, cable television and garbage collection operations.

Full-Time Equivalent (FTE) - The decimal equivalent of a part-time position converted to a full-time base (i.e., one person working half time would equate to 0.5 FTE).

Fund - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. The seven generic fund types used by the City are: General Fund, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

Fund Balance - The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund's inception. Also known as financial position, fund balance is the excess of assets over liabilities, and represents the cumulative effect of revenues and other financing sources over expenditure and other financing issues.

Gann Limit - An absolute dollar limit on the amount of funds derived from taxes that the City can legally appropriate and expend each fiscal year, as specified by Article 13-B of the State Constitution. Any tax revenues in excess of the Gann Limit must be returned to taxpayers. The base-year used on computing the Gann Limit is FY 1978-79, with adjustments to the appropriations limit allowed in succeeding fiscal years for changes in population and changes in the cost of living.

Governmental Accounting Standards Board (GASB) - Governmental Accounting Standards Board is the accounting profession's regulatory body for governmental accounting and determines what constitutes GAAP for governmental agencies.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting.

General Fund - The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include the City Council/Clerk, Police, Community Development, Administrative Services, and others.

Grant - Contribution or gift of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Home Investment Partnerships Program (HOME) - Is a federal grant that provides funding for the programs that offer affordable housing to low income households including homeowner rehabilitation, homebuyer activities, rental housing and tenant based rental

assistance. The City of Yuba City receives its HOME funds from the California State Department of Housing and Community Development.

Infrastructure - Public facilities built on or under the ground such as streets, roads, sidewalks, curbs, pipes, drains, lights, bridges, parks, and water and sewer systems. These types of capital assets are differentiated from buildings**.**

Inter-fund Transfers - Monies moved from one fund to another. The money is transferred to finance the operations of another fund or to reimburse the fund for expenses.

Internal Service Fund (ISF) - Funds established to account for the financing of goods or services provided by one department for other departments within the City on a cost reimbursement basis.

Modified Accrual - An adaptation of the accrual basis of accounting for governmental fund types. Revenues and other financing resources are recognized when they become available to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred.

Municipal Code - A book that contains City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, zoning, building, etc.

Objectives - The expected results or achievements of a budget program.

Operating Budget - Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

Operating Expenses - Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in program inventories.

Ordinance - A formal legislative enactment by the City Council. It is the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Performance Measure - A quantitative indicator that programs or services are directly contributing to the achievement of a strategic plan. This includes indicators of inputs, output, outcomes, productivity, timeliness, and/or quality.

Preliminary Budget - The budget submitted by the City Manager to the City Council and the public. It contains the Requested Budget from the City Departments and the Recommended Budget from the City Manager**.**

Property Tax - An "ad valorem" tax on real property, based upon the value of the property. In accordance with Proposition 13, secured property is taxed at the rate of one percent of assessed valuation, plus a rate sufficient to generate revenue necessary to pay for voter approved indebtedness**.**

Proposed Budget - The City Manager's recommendation for the City's financial operations, which includes an estimate of proposed expenditures and revenues for a given fiscal year.

Reimbursement - Payment of amount remitted on behalf of another party, department or fund.

Reserve - An account used to record that a portion of the fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution - A special order of the City Council, which has a lower legal standing than an ordinance.

Retained Earnings - An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

Revenues - Amount received for taxes, fees, permits, licenses, interest, and intergovernmental sources during the fiscal year.

Revenue Bonds - A type of bond usually issued to construct facilities. The bonds are repaid

from the revenue produced by the operation of these facilities.

Rural Economic Development Infrastructure Program (REDIP) - Provides low-cost financing for the construction, improvement, or expansion of public infrastructure necessary to support the creation or retention of permanent, private sector jobs in rural areas

Secured Property - As the property tax is guaranteed by placing a lien on the real property, secured property is that real property in which the value of the lien on the real property and the personal property located thereon is insufficient to assure payment of the tax.

Special Assessment - A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Staffing - A budget category which generally accounts for full-time and temporary employees.

Supplemental Assessment - An assessment of real property occurring after the regular assessment roll is filed on June 30th of each year as a result of new construction or a change in ownership.

Triple Flip - The term for a State finance plan that went into effect on July 1, 2004 with a ten year duration. It consists of 1) a reduction of the Local Sales and Use Tax Rate by 1/4 % in tandem with a new 1/4 % State rate to fund a fiscal recovery bond, 2) repayment to cities and counties with additional local property tax previously allocated to local schools, and 3) repayment to local schools from the State general fund**.**

Trunk – A high volume distribution (water) or collection (sewer) pipe that spans a great distance and does not generally have service connections attached directly to it. May occasionally be referred to as a main.

Unsecured Property - As the property tax is guaranteed by placing a lien on the real property, unsecured property is that real property in which the value of the lien is not sufficient to assure payment of the property tax.

Unsecured Tax - A tax on tangible personal property such as office furniture, equipment, and boats which are not secured by real property.

User Fees - The payment of a fee for direct receipt of a public service by benefiting from the service.

Year-End - This term means as of June 30th (the end of the fiscal year)**.**

Glossary of Acronyms

AB ..... Assembly Bill
ADA.....Americans with Disabilities Act
APS.....Audible Pedestrian Systems
ARIDE ..... Advanced Roadside Impaired Driving
..... Enforcement
ATP .....Active Transportation Grant
AVL ..... Automatic Vehicle Location
BEEP.....Bicycle Enforcement and Education
.....Program
BMP .....Best Management Practices
CAD.....Computer Aided Dispatch
CAFR ..Comprehensive Annual Financial Report
CCMA.....California Committee on Municipal
.....Accounting
CCMT .... California Certified Municipal Treasurer
CDBG..... Community Development Block Grant
CDPH ..... California Department of Public Health
CEQA .....California Environmental Quality Act
CFD ..... Community Facilities District
CIP .....Capital Improvement Programs
CLETS..... California Law Enforcement
.....Telecommunications System
CMAQ .....Congestion Mitigation and
..... Air Quality
COMPSTAT .....Comparative Statistics
COP.....Certificates of Participation
COPPS.....Community Oriented
..... Policing & Problem Solving
CSFMO .....California Society of
..... Municipal Finance Officers
DIF.....Development Impact Fees
EBS ..... Employee Benefit Specialists
EDC.....Economic Development Corporation
EFT..... Electronic Funds Transfer
ELAP.... Environmental Laboratory Accreditation
..... Program
EMS ..... Emergency Medical Service
EOC ..... Emergency Operations Center
ESR..... Economic Stabilization Reserve
FRAQMD ..... Feather River Air Quality
.....Management District
FOG .....Fats, Oil and Grease
FTE ..... Full-Time Equivalent
FY .....Fiscal Year
GAAP...General Accepted Accounting Principals
GASB Government Accounting Standards Board
GDP .....Gross Domestic Product
GFOA Government Finance Officers Association
GIS..... Geographic Information Systems
GREAT ..... Gang Resistance and Education
.....Training
HANDS .....Helping Area Neighborhoods
.....Develop Successfully
HBP .....Highway Bridge Program
HOME ..Home Investment Partnerships Program
HPP..... High Priority Projects
HSIP.....Highway Safety Improvement Program
HVAC..... Heating Ventilation Air Conditioning
ICMA.....International City Management Assn
ISF .....Internal Service Fund
LAFCO..... Local Agency Formation Commission
LAIF..... Local Agency Investment Fund
LIMS .....Laboratory Information Management
.....System
LLD ..... Lighting & Landscape District
LTF .....Local Transportation Fund
MGD.....Million Gallons per day
MOU.....Memo of Understanding
MUR..... Method Update Rules
NCCSIF..... Northern California Cities Self

Glossary of Acronyms

.....Insurance Fund
NFPA..... National Fire Protection Association
NPDES..... National Pollutant Discharge
..... Elimination System
NSA.....Neighborhood Speed Awareness
NSP.....Neighborhood Stabilization Program
OES..... Office of Emergency Services
OTS..... Office of Traffic Safety
PG&E.....Pacific Gas & Electric Co.
PSA..... Pressure Swing Absorption
PSAP.....Public Safety Answering Point
QAT..... Quality Assurance Team
QC.....Quality Control
REDIP.....Rural Economic Development
.....Infrastructure Program
RLF.....Revolving Loan Fund
RSTP.....Regional Surface Transportation
SA.....Successor Agency
S&U.....Streets & Underground
SACOG.....Sacramento Area Council of
..... Governments
SASA.....Sutter Animal Services Authority
SB.....Senate Bill
SBFCA……..Sutter Butte Flood Control Agency
SBOE.....State Board of Equalization
SCADA.....Supervisory Control and
.....Data Acquisition
SFST..... Standardized Field Sobriety Test
SOI..... Sphere of Influence
SOP.....Standard Operating Procedure
SRF..... State Revolving Fund
STA.....State Transit Assistance
STIP.....State Transportation
.....Improvement Program
STOP..... Suspended Traffic Offender Program
SWAT..... Special Weapons and Tactics
TDA..... Transportation Development Act
TOT.....Transient Occupancy Tax
UCR.....Uniformed Crime Reporting
USA..... Underground Service Alert
VIP..... Volunteers in Policing
VLF.....Vehicle License Fees
VSET.....North Valley Vehicle Surveillance
.....Enforcement Teams
WDR.....Waste Discharge Requirements
WRP.....Water Reclamation Plant
WTP.....Water Treatment Plant
WWTF..... Wastewater Treatment Facility
YCPD.....Yuba City Police Department

FUND/ACCOUNT DESCRIPTIONS

State Law and Generally Accepted Accounting Principles (GAAP) establish the financial structure for cities. Governments allocate and account for resources in separate sub entities classified as funds and account groups, based on the purposes for which the resources are to be spent and the means by which spending activities are controlled.

GENERAL FUND

The General Fund is the general operating fund of the City. It is the largest of all the funds and accounts for all financial resources traditionally associated with governments, such as Police, Fire, Streets, etc. It accounts for everything except those items that are specifically required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts and major capital projects) that are legally restricted to expenditures for specified purposes or for which separate accounting is required by administrative action.

Examples of the City's Special Revenue Funds include:

Streets & Roads. Accounting for monies to be used on transit, road and street programs.

Traffic Safety. Accounting for court fines collected on the City's account for moving violations.

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises.

Where the intent of the governing body is that the costs (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The City maintains the following Enterprise Funds:

Water Utility. Accounting for activity related to providing residents with water service and the billing for service provided by the City.

Wastewater Utility. Accounting for activity related to providing collection and treatment of wastewater.

INTERNAL SERVICE FUND

Internal Service Funds are used to account for the financing of goods or other services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

The City's Internal Service Funds are:

Vehicle Maintenance. Accounting for vehicle and special equipment maintenance. Funds are budgeted in operating budgets annually based on the prior year’s actual cost usage as a percentage of the fund’s overall budget.

Vehicle Replacement. Funds are accumulated by depreciation expenses charged to the City departments based upon expected useful life and replacement costs and are expended only to purchase replacement vehicles in the existing fleet of City vehicles.

Employee Benefits. To account for the provision of health and unemployment services. Funds are budgeted in operating budgets annually based upon a composite rate for health coverage and other charges and allocated to each full-time equivalent position.

General Liability. Funds for the liability coverage are budgeted in operating budgets annually based on both claims loss history and exposure based on payroll costs. Funds for the property/flood costs are allocated based on property values.

Disability Program. The City of Yuba City is self-insured and is funded exclusively by employee contributions. All regular full and part-time (1/2 time or more) employees are eligible for inclusion.

Technology Replacement. Accounting for the replacement of City computers upon expiration of their useful life. Also this fund is responsible for providing funds to maintain existing computer equipment through service contracts.

Dental/Vision. Accounting for the provision of dental and vision services. Funds are budgeted in the operating budgets annually based upon an analysis of both the City's claims history and reserves for vision and dental charges. The City's costs are then allocated to each full-time equivalent position.

Workers Compensation. Accounting for workers compensation coverage for the City. Funds are budgeted in the operating budgets annually based on the required premium by the Insurer in addition to the allocation rate based on projected payroll. The City of Yuba City is a member of the NCCSIF.

FIDUCIARY FUND TYPES

Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organization, other governments and/or other funds. These funds do not necessarily require budgets.

The City accounts for the following in the Trust and Agency Fund:

- Deferred Compensation Plan
- Performance Deposits
- Special Assessments & Taxes

EXPLANATION OF ACCOUNTS

Salary & Benefit Accounts

612 Salaries, Regular: includes salaries and wages, including terminal leave payments, for all employees except temporary and seasonal, in accordance with the classification compensation plan. Employees' salaries may be spread to several activities to reflect the distribution of their time.

613 Wages, Extra Help: includes salaries and wages for all temporary and seasonal employees in accordance with the classification compensation plan.

614 Overtime Wages: includes salaries and wages for overtime work in accordance with the classification compensation plan.

615 Fringe Benefits: includes the City's expenses for all benefits and includes: Medicare, health, PERS, workers compensation, life insurance, and vision.

Materials, Supplies, and Service Accounts

621 Utilities: includes expenses for gas and electricity.

622 Telephone: includes telephone related charges.

623 Postage & Freight: includes the cost of postage, certified and registered mail, UPS.

624 Advertising: includes promotional and legal advertising in newspapers, magazines, and other media.

625 Office Supplies: includes consumable items such as pencils, carbon paper, calendars, staplers, and filing material. Also includes photocopy charges, blueprints, forms etc.

626 Printing & Binding: includes outside printing and binding.

627 Professional & Specialized Services: includes services by other than City employees (e.g., auditing services, engineering and architectural services, actuarial studies, data processing, and other similar services).

628 Travel & Meetings: includes travel to conferences, professional organization meetings, seminars and other outside training events.

629 Vehicle Allowance: reflects monthly car allowance or mileage expense when employees use personal vehicles in the performance of City business.

631 Subscriptions & Membership Dues: includes expenses for memberships and dues to professional organizations. Subscriptions include publications and trade journals.

632 Rents and Leases: include all rental and leases.

633 Office Equipment O & M: includes maintenance and rental of typewriters, microfilm camera.

634 Special Equipment O & M: includes maintenance and operational costs of non-automotive equipment such as instrumentation, compressors, pool filters, etc. (see chart of accounts for complete listing).

635 Vehicle Maintenance & Replacement: includes all vehicle maintenance costs and the replacement fee charged by the internal service fund based on vehicle allocated.

636 Buildings & Facility O & M: includes expenses incurred in maintenance and repair of buildings and structures.

637 Chemicals: includes chemicals such as chlorine, sulfur dioxide, etc. (see chart of accounts for a complete listing).

638 Small Tools & Equipment: includes hammers, shovels, minor drafting equipment and engineering equipment, photographic equipment, etc., with less than a $1,000 estimated unit price or with an estimated life of one year or less (regardless of cost). Supplies or other expenses peculiar to one or a few departments (e.g., personnel tests, duplicating supplies, lab supplies, film, traffic signs, athletic supplies).

639 Training Programs: includes expenses for in-service training programs, refreshments, seminars and miscellaneous training materials.

642 Uniforms and Clothing: includes uniform allowance, purchase or rental of uniforms, rainwear, helmets, goggles, badges, etc.

643 General Liability Insurance Premiums: includes expenses for insurance premiums and claims settlements for other than group health and life insurance.

649 Depreciation: covers the cost of a fixed asset that is prorated over the estimated service life of such an asset. Each accounting period is charged with a portion of such cost. Depreciation expenses appear only in the enterprise and internal service funds.

652 Bond Principal and Interest Expense: includes expenditures to retire principal maturing bonds and interest payments.

660 Other Material and Supplies: includes other material and supplies that do not fall into a defined category above.

Capital Acquisition Accounts

691 Land: includes all expenditures for land.

692 Equipment: includes expenditures for all equipment with an estimated unit price of $5,000 or more and a useful life of more than one year. Examples range from office equipment to outdoor equipment (e.g., lawnmower).

693 Buildings: includes all expenditures for buildings.

694 Vehicles: includes purchases for vehicles (e.g., truck, vans, sedans).

695 Furniture Fixtures: includes expenditures for furniture and fixtures with an estimated unit price of $5,000 or more (e.g., credenzas, desks, chairs).

List of Funds

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Community Development Block Grant 204
CDBG-Housing Rehabilitation Revolving Loan Fund 205
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NSP III 211
DOE Energy Conservation 212
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Fire Mitigation Impact Fees 230
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Landscape Garden Highway Zone B #1 241
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Gauche Park Certificates of Participation 256
Pension Obligation Bonds 257
Walton Residential Street Lights 270
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Tierra Buena Res. Street Light District 272
Landscape Zone A-B #6 273
Wildewood West Landscape 273
Harter Specific Plan 280
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Housing Asset Fund 298
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CIP – General Fund Projects 301
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Water Operation Fund 507
Water Capital Fund 509
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Wastewater Operating Fund 518
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SRF WWTF Debt Service 541
SRF Collection System Debt Service 542
Employee Benefits 601
Vision/Dental Plan 603
Disability Program 604
General Liability 605
Worker's Compensation 607
Vehicle Maintenance ISF 619
Vehicle Replacement ISF 620
Computer Replacement ISF 622
Trust and Agency 701
Net 5 Operations 720
Sutter Buttes Flood Control Agency 730
SBFCA – Capital Projects 731
Animal Control Services 741
Sunsweet Blvd CFD 760

List of Divisions

City Council 1110
City Attorney 1210
City Manager 1305
Finance 1510
City Treasurer 1520
Information Technology 1530
Facilities Maintenance 1541
City Clerk 1710
Human Resources 1720
Public Works – Administration 1905
Development Services – Planning 1910
Development Services – Building 1920
Public Works – Engineering 1930
Police – Traffic 2110
Police – Administration 2120
Police – Investigation 2130
Police – Field Operations 2140
Police – Crime Prevention 2150
Police – Technology Resources 2155
Police – Crime Analysis & Intelligence 2160
Police – Communications 2170
Fire – Administration 2305
Fire - Operations 2310
Public Works – Street Maintenance 3130
Public Works – Electrical Maintenance 3150
Animal Control Services 4110
Economic Development 4120
Contingency 4215
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Community Services – Administration 5105
Community Services – Recreation Supervision 5110
Community Services – Park Maintenance 5115
Community Services – Senior Center 5120
Community Services – Swimming Pool 5130
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Disability Program Fund 6520
Employee Benefits Fund 6521
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Workers Compensation Fund 6555
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Public Works – Surface Water Distribution 7110
Utilities – Surface Water Treatment 7120
Net 5 Operations 7210
Sutter Buttes Flood Control Agency 7350
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Public Works– Wastewater Collection 8110
Utilities – Wastewater Treatment Plant 8120
Utilities – Wastewater Pre-treatment 8130
Utilities – Laboratory 8140
Utilities – Stonegate 8210

City Resource Directory

(*All telephone numbers have a 530 area code)*

Animal Control Facility 822-7375
CDBG Programs 822-3233
City Attorney.....674-9761
City Clerk.....822-4602
City Council 822-4602
City Manager.....822-4602
City Treasurer 822-4803
Community Development – Building.....822-4629
Community Development – Planning....822-4700
Economic Development 822-4762
Finance.....822-4618
Fire – Administration 822-4686
Purchasing 822-4645
HOME Grant Program.....822-3233
Human Resources 822-4610
Information Technology.....822-4916
Parks & Recreation 822-4650
Parks & Recreation – Aquatic Park.....822-4655
Parks & Recreation – Senior Center.....822-4608
Police – Traffic 822-4660
Police – Administration.....822-4660
Police – Investigation 822-4660
Police – Field Operations.....822-4660
Police – Crime Prevention.....822-4668
Police – Technology Resources 822-4676
Police – Information and Analysis.....822-4660
Police – Communications.....822-4661
Public Works – Engineering.....822-4632
Public Works – Street Maintenance.....822-4626
Public Works – Electrical Maintenance.822-4624
Public Works – Water Distribution 822-4626
Public Works – Wastewater Collection .822-4626
RDA Successor Agency.....822-3231
Utilities – Water Treatment Plant.....822-4636
Utilities – Wastewater Treatment Plant.822-3264
Utilities – Laboratory 822-5397
Vehicle Maintenance ISF.....822-4646
Vehicle Replacement ISF 822-4646

Yuba City at a Glance

History

The most compelling landmark of Sutter County, and featured on Yuba City's logo, is the Sutter Buttes.

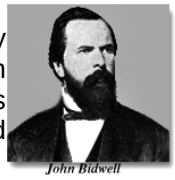
This miniature mountain range, which thrusts upwards about 2,100 feet, was valued by Northern California Indians, known as Nisenan, Wintun, and Patwin, as an important place to visit for hunting and gathering and ceremonies—as the Sutter Buttes are an important part of their creation story. The range is a perfect rosette circle, about 10 miles in diameter and encompassing about 80,000 acres, created by a series of volcanic eruptions 1.5 to 2 million years ago. Even today, people come from far and wide to celebrate the presence of this beautiful place.

John A. Sutter

In 1834, an adventurer named John Augustus Sutter left Switzerland, leaving everything behind, and set sail for America. Attracted by tantalizing reports about the West, he made his way to California. Upon arrival, Sutter became a Mexican citizen and petitioned for, and was granted, land by the Mexican Government that covered territory now comprising the counties of Sacramento, Placer, Nevada, Sutter and the flatlands of Yuba County. Construction of Sutter's fort at New Helvetia began in 1841.

Settlement quickly followed with Sutter officiating as the region's first developer. The fertile river valley had an abundance of game birds, fish, and wood for fuel and was viewed as paradise by the new settlers. Sutter provided jobs and services to virtually all of Northern California. He leased, and later sold, land east of the Feather River, where it joined the Yuba River, to Theodor Cordua. Cordua's ranch and trading post, known as New Mecklenberg, eventually became Marysville.

West across the Feather River, John Bidwell managed Sutter's New Helvetia property, Hock Farm, the State's first organized agricultural endeavor. This land, currently occupied by Sierra Gold Nurseries on Garden Highway, was once home to the largest of Sutter County's Indian villages, the Hocks.


John Bidwell

The heyday of Sutter's prosperity ended the day when John Marshall, working at Sutter's sawmill in Coloma, discovered gold in its millrace in 1848.

Samuel Brannan, a merchant and newspaper editor, quickly spread the word that there was gold in California. In July 27,1849, Sam Brannan, Shasta County rancher Pierson B. Reading and Henry Cheever purchased land from a portion of Sutter's property known as Rancho Nuevo Helvetia. The trio hoped to lay out a town (that developed into the town of Yuba City) that would become the distribution center for supplies going to the gold mines in the nearby Sierra Nevada mountains.

By September 16, 1849, Reading and surveyor, Joseph Ruth, laid out the city in blocks and squares, leveling Indian burial mounds on the site. The name of that Indian Rancheria was Yubum (pronounced *YOU-boom*). The name appearing on the earliest map was "Yubu" and later changed to Yuba. (As in most historical situations, there is some discrepancy in the exact origin. Some claim that the name Yuba is a variant of the Spanish word "Uba or Uva" meaning grapes that were found growing wild along the banks of the river.

When the residents of the rival community across the Feather River formed a city in 1850, they dropped the name Yubaville in deference to the existence of Yuba City, and instead named their town Marysville.

Yuba City at a Glance

There was always a great rivalry between Marysville and Yuba City. In 1851, the enterprising men of Marysville persuaded the steamer "Lawrence" to make Marysville the terminus of the route. Yuba City's promoters felt its future was secure because it sat on land higher than Marysville, and, considering its location at the confluence of the Feather and Yuba Rivers, would be safer in time of high water.

Unfortunately, after a series of floods had hit Yuba City and not Marysville, traders and commerce chose Marysville as their center of trade. Marysville, located near the gold bearing foothills, soon became known as the "Queen City of the North." Many of Yuba City's residents and merchants relocated to Marysville, which they believed was destined to become the City of the future. One of those who had chosen to move was John R. Ridge, the rightful chief of the Cherokees, an accomplished writer and poet, and editor of the Marysville Herald. He wrote a poem that appeared in the Herald. The first and last stanza is printed below to illustrate the devastating effect on the young City and the prophetic vision of its future:

Yuba City Dedicate
By Yellow Bird
The Yuba City silent stands
Where Providence has placed her,
The glory passed to other hands,
That should have by right graced her.
But Yuba City, time will cast
The changes in her favor;
Then in redemption of the past,
Thou'lt stand, whilst others waver.

The complete poem can be found on the granite monument behind City Hall, adjacent to Butte House Road.

By 1852, Yuba City had one hotel, a grocery store, a blacksmith, a post office, a Justice of the Peace, 12 saloons, approximately 20 dwelling homes and a population of about 150.

In 1907, the town of Yuba City experienced a large fire that destroyed most of its business district in the area of Bridge and Second Streets. Community forces organized to incorporate Yuba City as a municipal corporation for the purpose of improving police and fire services, sewage disposal and sanitation, and animal control.

In January 1908, Yuba City was incorporated as a City. The first municipal service to be initiated was a sanitation program. On March 10, 1908, the City Council appointed a scavenger by the name of Johnston to pick up garbage. For his services including the use of his horse and cart, he received $3.50 per day. The police department consisted of the elected Marshall and one night watchman.

On May 17, 1909 the city purchased two nozzles, five hundred feet of hose and two hose carts; and later somebody donated a barn to be used as a firehouse and thus a fire department, manned by volunteers, was created.

In February 1910, a program was initiated to start a municipal water district. In 1922, the sanitation department worked to create a sewer system. This was also the year when the first zoning ordinance was passed to protect the growing residential section.

The end of World War II brought the first major surge of population to the Yuba City area. Orchards were transformed into new residential subdivisions and Yuba City began to grow west and south from its original center. By the late 1950's, a greater emphasis was placed on the region with Beale Air Force Base personnel contributing to the economy.

As County Seat of Sutter County since June of 1856, Yuba City has been the center of agriculture and commercial activities in the county. The rest, as they say, is "history."

Yuba City at a Glance

Location

Yuba City is located approximately 40 miles north of the state capital, Sacramento. Two of the State's major economic powerhouses (the San Francisco Bay Area, and Silicon Valley) are within a 2 to 3 hour drive from the City.

Yuba City has developed through the years as a pleasant, residential community, which is the trading and service center for the surrounding agricultural area. Currently the population within the City is 66,363.

The area enjoys many natural and physical assets including attractive climate, level terrain, good highway and rail transportation, adequate water, soil and open land for future growth. In addition, the area offers an abundance of recreational, hunting and fishing areas for your enjoyment.

Climate

The area climate is typically one of warm, dry summers and moderately cold winters. Summer high temperatures range from the 80's to low 100's, and winter lows in the 30's to high 50's. Most of the annual rainfall occurs from late fall through the spring.

City Government

The City of Yuba City is a full-service General Law City located in the northern part of the Sacramento Valley. Yuba City operates under the Council-Manager form of government, with each of the five Council members elected at-large and serving four-year, staggered terms. From among its members, the Council selects the City's Mayor and Vice Mayor every year. The City Council appoints a full-time City Manager whose job it is to carry out the Council's policy directives and coordinate, control and direct City operations, functions, and projects.

In making its policy determinations, the Council works with advisory committees made up of citizens appointed by the Council, and receives other citizen input from the public at its regular and special meetings. The Council's business meetings are scheduled for the first and third Tuesday of each month in the Council Chambers at City Hall. Other special or study session meetings are scheduled as needed and are open to the public. The public is always invited and encouraged to attend.

Yuba City at a Glance

General Law City

Incorporated January 23, 1908

Form of Government

Council - Manager

Area

14.91 Square Miles – April, 2014
Source: Yuba City Engineering Division

Population

January 2015	66,363
Source: CA Dept. of Finance.	
Male	49.9%
Female	50.1%
Source: US Census Bureau 2013 Est.	

Population by Age

Under age 5	7.4%
5-19	14.4%
20-64	56.8%
65 plus	13.3%
Source: US Census Bureau 2013 Est.	

Gross Valuation

Secured	$4,049,792,648
Unsecured	$ 346,898,386
Sutter County Assessor 14/15 Tax Rolls	

Income

Median Household	$50,608
Source: US Census Bureau 2013 Est.	

Municipal Utility Services
Wastewater

10.5 million gallon capacity
6.5 million gallons daily average flow

Municipal Utility Services
Water

Surface Water Customers:
1 Treatment Plant
20.9 Million Gallons of Storage Capacity in 9 Tanks
30 Million Gallon Daily Treatment Capacity

Police Protection

1 Station
80 Regular Employees
8 Reserve Officers

Fire Protection

5 Stations/1 Fire Headquarters
48 Regular Employees

Community Services Facilities

278 Acres
23 City Parks
1 School Park
1 Senior Citizens' Center
4 Lighted Tennis Courts
1 Aquatic Complex
3 Lighted Softball Fields
1 Skate Park
1 Bike Trail along Feather River
1 Bike Trail along Tierra Buena Area
75 acre Feather River Parkway

Number of New Single Family Home Permits Issued

2000	135
2001	358
2002	589
2003	750
2004	991
2005	869
2006	254
2007	158
2008	56
2009	33
2010	18
2011	14
2012	13
2013	50
2014	50

Source: Yuba City Building Division

Number of Rental Units at Selected Monthly Rents

	YC	Live Oak	Marysville
Less than $200	54	21	7
$200 - $299	262	27	46
$300 - $499	495	101	248
$500 - $749	2,450	317	602
$750 - $999	2,722	216	1059
$1,000 - $1,499	2,708	364	555
$1,500 or more	1,232	99	165

Source: US Census Bureau 2013 Est.

Housing Availability:
Number of Owner-Occupied Units
by Property Value

	YC	Live Oak	Marysville
0 - $50,000	910	91	59
$50,000 - $99,999	959	333	478
$100,000 - $149,999	2,413	314	586
$150,000 - $199,999	3,520	597	271
$200,000 - $299,999	4,072	247	311
$300,000 – $499,999	2,215	172	54
$500,000 - $999,999	488	83	21
$1,000,000 or more	76	41	26

Source: US Census Bureau 2013 Est.

Home Sales

2005:

Total closings	1028
Average sales price	$329,727
# of days on market	95

Source: Sutter-Yuba Association of Realtors

2006:

Total closings	652
Average sales price	$322,855
# of days on market	120

Source: Sutter-Yuba Association of Realtors

2007:

Total closings	508
Average sales price	$306,407
# of days on market	91

Source: Sutter-Yuba Association of Realtors

2008:

Total closings	814
Average sales price	$235,708
# of days on market	53

Source: Sutter-Yuba Association of Realtors

2009:

Total closings	449
Average sales price	$164,278
# of days on market	57

Source: Sutter-Yuba Association of Realtors

2010:

Total closings	1523
Average sales price	$165,727
# of days on market	64

Source: Sutter-Yuba Association of Realtors includes: Yuba County, Sutter County, Shasta, Lassen/Plumas, Tehama, Glenn/Colusa, Oroville, Paradise and Chico

2011:

Total closings	159
Average sales price	$161,000
# of days on market	79

Source: MetroList Services, Inc includes: Yuba City only

2012:

Total closings	818
Average sales price	$162,035
# of days on market	69

Source: MetroList Services, Inc includes: Yuba City only

2013:

Total closings	698
Average sales price	$205,297
# of days on market	27

Source: MetroList Services, Inc includes: Yuba City only

2014:

Total closings	629
Average sales price	$230,279
# of days on market	41

Source: MetroList Services, Inc includes: Yuba City only

Oregon
Idaho
Utah
Nevada
Arizona
California
Baja California
Sonora
Redding
Yuba City
Sacramento
San Francisco
Los Angeles
San Diego
5
99
70
80
15
40
N
W
E
S
0 25 50 100
Miles

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