



**AGENDA**  
**MARCH 17, 2015**  
**REGULAR MEETING**  
**CITY COUNCIL**  
**CITY OF YUBA CITY**

**5:00 P.M. – CLOSED SESSION: BUTTE ROOM**  
**6:00 P.M. – REGULAR MEETING: COUNCIL CHAMBERS**

<b>MAYOR</b>	• John Dukes
<b>VICE MAYOR</b>	• John Buckland
<b>COUNCILMEMBER</b>	• Stanley Cleveland, Jr
<b>COUNCILMEMBER</b>	• Preet Didbal
<b>COUNCILMEMBER</b>	• Kash Gill
<b>CITY MANAGER</b>	• Steven Kroeger
<b>CITY ATTORNEY</b>	• Timothy Hayes

**1201 Civic Center Blvd**  
**Yuba City CA 95993**

***Wheelchair Accessible***



*If you need assistance in order to attend the City Council meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the City Council, the City is happy to assist you. Please contact City offices at 530/822-4817 at least 72 hours in advance so such aids or services can be arranged. **City Hall TTY: 530-822-4732***

**AGENDA  
REGULAR MEETING OF THE CITY COUNCIL  
CITY OF YUBA CITY  
COUNCIL CHAMBERS  
MARCH 17, 2015  
5:00 P.M. – CLOSED SESSION  
6:00 P.M. – REGULAR MEETING**

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's office at 1201 Civic Center Blvd., Yuba City, during normal business hours. Such documents are also available on the City of Yuba City's website at [www.yubacity.net](http://www.yubacity.net) subject to staff's availability to post the documents before the meeting.

**Closed Session—Butte Room**

**Public Comment:**

Any member of the public wishing to address the City Council on any item listed on the closed session agenda will have an opportunity to present testimony to the City Council prior to the City Council convening into closed session. Comments from the public will be limited to three minutes. No member of the public will be allowed to be present once the City Council convenes into closed session. Contact the City Clerk in advance of the closed session either in person at City Hall, by phone 822-4817, or email [tlocke@yubacity.net](mailto:tlocke@yubacity.net) to allow for time for testimony.

- A. Confer with labor negotiator Steve Kroeger regarding negotiations with the following associations: Yuba City Firefighters Local 3793, and Public Employees Local No. 1, pursuant to Section 54957.6 of the Government Code

**Regular Meeting—Council Chambers**

Call to Order

Roll Call:        \_\_\_\_\_ Mayor Dukes  
                      \_\_\_\_\_ Vice Mayor Buckland  
                      \_\_\_\_\_ Councilmember Cleveland  
                      \_\_\_\_\_ Councilmember Didbal  
                      \_\_\_\_\_ Councilmember Gill

Invocation

Pledge of Allegiance to the Flag

**Presentations**

- 1.     **National Agricultural Day, March 18<sup>th</sup> – Proclamation recognizing Agriculture's role in the American Life**

## **Public Communication**

You are welcome and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public comment on items not listed on the agenda will be heard at this time. Comments on controversial items may be limited and large groups are encouraged to select representatives to express the opinions of the group.

### **2. Written Requests**

Members of the public submitting written requests, at least 24 hours prior to the meeting, will be normally allotted five minutes to speak

### **3. Appearance of Interested Citizens**

Members of the public may address the City Council on items of interest that are within the City's jurisdiction. Individuals addressing general comments are encouraged to limit their statements to three minutes

## **Consent Calendar**

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that Council votes on the motion unless members of the City Council, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action

### **4. Minutes of March 3, 2015**

Recommendation: Approve the City Council Meeting Minutes of March 3, 2015

### **5. Yuba City Lighting and Landscape Maintenance District No. 6, Zone of Benefit B\_8**

Recommendation: Adopt a Resolution confirming diagram and assessment and levying assessment for Fiscal year 2014-2015 for Lighting and Landscape Maintenance District No. 6, Zone of Benefit B\_8 (960 Gray Avenue)

### **6. Summary Vacation of Public Easement on the west side of Kiley Avenue that is running through the property, 736 Kiley Avenue. APN 52-254-029**

Recommendation: Adopt a Resolution summarily vacating a public utility easement on the west side of Kiley Avenue is running through the property, 736 Kiley Avenue. APN 52-254-029

## **General Items**

### **7. Pavement Management System – Professional Services Agreement with the Metropolitan Transportation Commission**

Recommendation: Award a professional services agreement to Metropolitan Transportation Commission of Oakland, CA for the development and implementation of the City's pavement Management System with the finding that it is in the best interest of the City

### **8. Financial Report for the Six Months Ended December, 31, 2014**

Recommendation: Note and File the December 31, 2014 Financial Report

## **Business from the City Council**

### **9. Cancel April 21 Council Meeting – Schedule Special Joint Study Session**

- Recommendation: 1) Schedule a Special Joint Workshop with the Yuba City Planning Commission on Tuesday April 14, 2015 regarding Amending the Harter Specific Plan
- 2) Cancel the Regular City Council Meeting on April 21, 2015 due to Lack of Quorum

### **10. City Council Reports**

- Councilmember Cleveland
- Councilmember Didbal
- Councilmember Gill
- Vice Mayor Buckland
- Mayor Dukes

## **Adjournment**



# Proclamation

of the City Council

## National Agricultural Day March 18, 2015

**WHEREAS**, National Agricultural Day is a day when food producers, agricultural associations, corporations, universities, government agencies and countless others across America gather to recognize and celebrate the abundance provided by American agriculture; and

**WHEREA**, Sutter County is probably best known for the development of the world famous Thompson Seedless Grape and, consequently, for the birth of the raisin industry, and also for being the Peach Capital and home of the former Prune festival; and

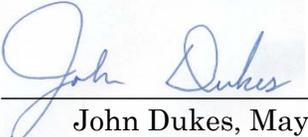
**WHEREAS**, Yuba City is known as Northern California's Agricultural Hub and is home to major agricultural based businesses such as, Sunsweet, the World Famous Shockwave Shakers by Orchard Machinery Corporation, Nelson Manufacturing, Wilbur Ellis, Taylor Bro Farms, Sierra Gold Nursery, and SWECO; and

**WHEREAS**, According to the Sutter and Yuba County Agricultural Crop Reports the regional combined gross value is over \$660,000,000 and our products are marketed all over the world; and

**WHEREAS**, Agriculture provides jobs throughout the farm and food industry, including employment for farmers, ranchers, scientists, processors, shippers and retailers. The foundation of our Regional Economy has been, currently is and will continue to be based in agriculture and agricultural businesses; and

**WHEREAS**, The Stewardship of America's farmers and ranchers ensures a sustainable resource base for future generations. Yuba Sutter Farmers and Ranchers uphold the rural character of the Nation as they provide the most abundant and most affordable food and fiber supply in the world.

**NOW, THEREFORE, BE IT RESOLVED**, in recognition of the preeminent role that agriculture plays in the daily life of every American, in acknowledgement of the future progress and prosperity of the Yuba Sutter Economy, and in appreciation of farmers and ranchers across the Nation, that I, John Dukes, Mayor of the City of Yuba City and on behalf of the entire City Council do hereby proclaim **March 18<sup>th</sup>, 2015 to be National Agricultural Day.**

  
John Dukes, Mayor

CITY OF YUBA CITY

**Written Requests**

Members of the public submitting written requests at least 24 hours prior to the meeting will normally be allotted 5 minutes to speak.

Procedure

When requesting to speak, please indicate your name and the topic and mail to:

City of Yuba City  
Attn: City Clerk  
1201 Civic Center Blvd  
Yuba City CA 95993

Or email to:

Terrel Locke, City Clerk      [tlocke@yubacity.net](mailto:tlocke@yubacity.net)

The Mayor will call you to the podium when it is time for you to speak.

## CITY OF YUBA CITY

**Appearance of Interested Citizens**

Members of the public may address the City Council on items of interest that are within the City's jurisdiction. Individuals addressing general comments are encouraged to limit their statements.

Procedure

Complete a Speaker Card located in the lobby and give to the City Clerk. When a matter is announced, wait to be recognized by the Mayor. Comment should begin by providing your name and place of residence. A three minute limit is requested when addressing Council.

- For Items on the Agenda

Public comments on items on the agenda are taken during Council's consideration of each agenda item. If you wish to speak on any item appearing on the agenda, please note the number of the agenda item about which you wish to speak. If you wish to speak on more than one item, please fill out a separate card for each item.

- Items not listed on the Agenda

Public comments on items not listed on the agenda will be heard during the Public Communication portion of the meeting.

**MINUTES (Draft)  
REGULAR MEETING OF THE CITY COUNCIL  
CITY OF YUBA CITY  
COUNCIL CHAMBERS  
MARCH 3, 2015  
5:00 P.M. – CLOSED SESSION  
6:00 P.M. – REGULAR MEETING**

**Closed Session—Butte Room**

- A. Conferred with labor negotiator Steve Kroeger regarding negotiations with the following associations: Yuba City Firefighters Local 3793, and Public Employees Local No. 1, pursuant to Section 54957.6 of the Government Code.

**Regular Meeting—Council Chambers**

The City of Yuba City City Council meeting was called to order by Vice-Mayor Buckland at 6:00 p.m.

**Roll Call**

Present: Councilmembers Cleveland, Didbal, Gill and Vice-Mayor Buckland  
Absent: Mayor Dukes

**Invocation**

Vie-Mayor Buckland gave the invocation.

**Pledge of Allegiance to the Flag**

Councilmember Gill led the Pledge of Allegiance.

**Public Communication**

1. **Written Requests** – None
2. **Appearance of Interested Citizens** – None

**Consent Calendar**

Councilmember Cleveland moved to adopt the Consent Calendar as presented. Councilmember Gill seconded the motion that passed with a unanimous vote.

**3. Minutes of February 17, 2015**

Approved the City Council Meeting Minutes of February 17, 2015.

**4. Low Lift Pump Station (Water Intake Facility) Security Improvement Project – Supplemental Appropriation**

Authorized the Finance Director to make a supplemental appropriation of \$200,000 from Unallocated Water CIP Fund to Account No. 971161-65504 (Low Lift Pump Station Security Improvements).

**5. Professional Services Agreement with Ultimate Building Maintenance for Cleaning and Maintenance Services at the Senior Center and Gauche Aquatic Park**

Authorized the City Manager to amend the existing Professional Services Agreement between the City of Yuba City and Ultimate Building Maintenance of Yuba City, CA, to extend the cleaning and maintenance services at the Senior Center and Gauche Aquatic Park through December 31, 2015 in the amount of \$51,064 with the finding that is in the best interest of the City.

**General Items**

**6. Fire Managements' Letter of Understanding (LOU)**

Councilmember Gill moved to: 1) Adopt **Resolution No. 15-013** approving a two year Letter of Understanding with Fire Management; and 2) Approve a supplemental appropriation of \$12,900 to the FY 2014/2015 adopted budget. Councilmember Didbal seconded the motion that passed with a unanimous vote.

**7. Water Supply Outlook for 2015**

Noted and filed presentation.

**8. Regional Water Authority Joint Powers Agreement**

Councilmember Gill moved to: 1) Authorize the Mayor to execute a Joint Exercise of Powers Agreement to join the Regional Water Authority; and 2) Appoint the Mayor as the City Council representative and the Vice Mayor as the alternate to the Regional Water Authority Board. Councilmember Didbal seconded the motion that passed with a unanimous vote.

**9. Storm Water Management Program – Supplemental Appropriation**

Councilmember Gill moved to authorize the Finance Director to make a supplemental appropriation of unallocated General Funds in the amount of \$45,000 to Account No. 901188 (Storm Water Management Program). Councilmember Cleveland seconded the motion that passed with a unanimous vote.

**10. California Statewide Communities Development Authority (California Communities) "CaliforniaFIRST" Financing Program**

Councilmember Gill moved to adopt **Resolution No. 15-014** authorizing the City to join the CaliforniaFIRST Program and authorizing California Communities to offer the program to property owners in Yuba City. Councilmember Didbal seconded the motion that passed with a unanimous vote.

**11. Financial Report for the Six Months Ended December, 31, 2014**

This item was continued to the March 17, 2015 Council meeting.

**12. Presentation of Investment Report – Quarter Ended December 31, 2014**

Noted and Filed Quarterly Investment Report.

**Business from the City Council**

**13. City Council Reports**

- Councilmember Cleveland
- Councilmember Didbal
- Councilmember Gill
- Vice Mayor Buckland

**Adjournment**

Vice-Mayor Buckland adjourned the Regular Meeting of the City Council of the City of Yuba City at 6:52 p.m.

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John Dukes, Mayor

Attest:

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Terrel Locke, City Clerk

CITY OF YUBA CITY  
STAFF REPORT

**Date:** March 17, 2015  
**To:** Honorable Mayor & Members of the City Council  
**From:** Public Works  
**Presented by:** Benjamin Moody, Deputy Public Works Director - Engineering

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**Summary**

**Subject:** Yuba City Lighting and Landscape Maintenance District No. 6, Zone of Benefit B\_8

**Recommendation:** Adopt a Resolution confirming diagram and assessment and levying assessment for Fiscal Year 2014-2015 for Lighting and Landscape Maintenance District No. 6, Zone of Benefit B\_8 [960 Gray Avenue]

**Fiscal Impact:** \$184.32 per year, collected from the parcel owner in the zone, adjusted annually to reflect Consumer Price Index changes

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**Purpose:**

To establish an assessment district to fund the operation, maintenance, and administration of a new street light that is associated with the subdivision of 960 Gray Avenue.

**Background:**

All actions and resolutions associated with establishment of a Lighting and Landscape Maintenance District are done pursuant to the Landscaping and Lighting Act of 1972. Council proceedings on January 20, 2015, established Lighting and Landscape Maintenance District No. 6, Zone of Benefit B\_8, for the street light improvements associated with the 960 Gray Avenue. The January 20<sup>th</sup> proceedings also set a public hearing for March 17, 2015, to receive input from the affected property owner and set the proposed assessments in accordance with the Engineer's Report.

The property owner has requested in writing that the affected parcel be included in the Lighting and Landscape Maintenance District No. 6 Zone of Benefit B\_8 and waived the Public Hearing in accordance with Section 22608 of the Streets and Highways Code.

**Analysis:**

The public hearing and resolution are required by State law to establish the Lighting and Landscape Maintenance District associated with the street light improvements at 960 Gray Avenues Family Apartments. The property owner requested to be included in the district and waived the public hearing requirement. Therefore, Council is required to confirm the property

assessment through resolution to levy fees to pay the cost and maintenance of street lighting within the District.

**Fiscal Impact:**

The parcel owner within the District will be assessed \$184.32 annually via their tax bill. The assessment amount is shown on the Estimate of Cost of Maintenance in the Engineer's Report on file with the City Clerk. In addition, provisions for annual adjustments to reflect the Consumer Price Index changes have been included in the Engineer's Report.

**Alternatives:**

Do not adopt the following resolution and fund the operation and maintenance of the streetlight from alternate sources.

**Recommendation:**

Adopt a Resolution confirming diagram and assessment and levying assessment for Fiscal Year 2014-2015 for Lighting and Landscape Maintenance District No. 6, Zone of Benefit B\_8. [960 Gray Avenue]

**Prepared by:**

[/s/ Ben Moody](#)

Benjamin K. Moody  
Deputy PW Director - Engineering

**Submitted by:**

[/s/ Steven C. Kroeger](#)

Steven C. Kroeger  
City Manager

**Reviewed by:**

Department Head

[DL](#)

Finance

[RB](#)

City Attorney

[TH](#)

RESOLUTION NO. \_\_\_\_\_

**YUBA CITY LIGHTING AND LANDSCAPE  
MAINTENANCE DISTRICT NO. 6,  
ZONE OF BENEFIT B\_8  
(Pursuant to the Landscaping and Lighting Act of 1972)**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY  
CONFIRMING DIAGRAM AND ASSESSMENT AND LEVYING ASSESSMENT  
FOR FISCAL YEAR 2014-2015**

THE CITY COUNCIL OF THE CITY OF YUBA CITY RESOLVES:

1. Pursuant to Chapter 3 of the Landscaping and Lighting Act of 1972, the City Council directed Diana Langley, Engineer of Work for Yuba City Lighting and Landscape Maintenance District No. 6, Zone of Benefit B-8 to prepare and file an annual report for fiscal year 2014-2015.

2. The Engineer of Work filed her annual report and the City Council adopted its resolution of intention to levy and collect assessments within the assessment district for fiscal year 2014-2015, and set a public hearing to be held on March 17, 2015, in the meeting place of the City Council, City Hall, 1201 Civic Center Boulevard, Yuba City, California.

3. The property owner of the affected land waived the requirement of a notice for the public hearing in accordance with Section 22608 of the Streets and Highways Code and requested that the property be included in Lighting and Landscape Maintenance District No. 6, Zone of Benefit B-8

4. The City Council hereby confirms the diagram and assessment as set forth in the annual report of the Engineer of Work and hereby levies the assessment set forth therein for fiscal year 2014-2015.

The foregoing Resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 17<sup>th</sup> day of March 2015.

AYES:

NOES:

ABSENT:

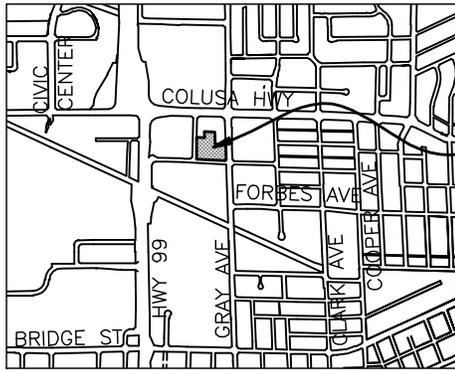
\_\_\_\_\_  
John Dukes, Mayor

ATTEST:

\_\_\_\_\_  
Terrel Locke, City Clerk

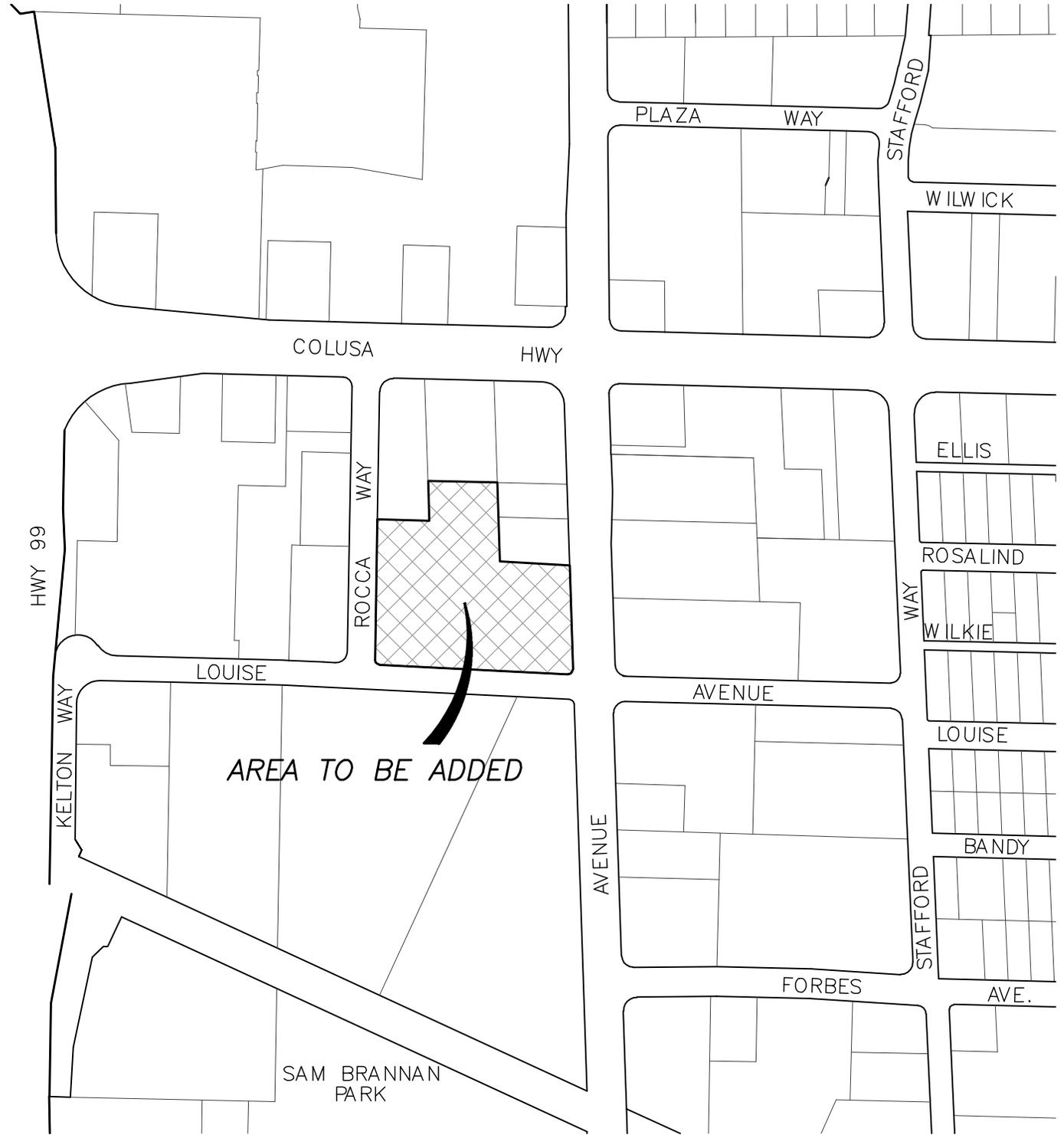


SCALE: 1" = 300'



SUBJECT AREA

960 GRAY AVENUE  
LIGHTING & LANDSCAPE MAINTENANCE DISTRICT No. 6  
ZONE OF BENEFIT B\_8



AREA TO BE ADDED



1201 CIVIC CENTER BOULEVARD, YUBA CITY, CA 95993 · (530) 822-4632 · FAX (530) 822-4694

REQUEST FOR INCLUSION

YUBA CITY LIGHTING AND LANDSCAPE MAINTENANCE DISTRICT NO. 6  
(Pursuant to the Landscape and Lighting Act of 1972)

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL OF THE  
CITY OF YUBA CITY:

- 1. The undersigned is/are the owner/owners of land within the City of Yuba City described as:

960 Gray Avenue  
APN: 52-020-027

- 2. The undersigned request that this land be included with Yuba City Lighting and Landscape Maintenance District No. 6, Zone of Benefit B-8 and be assessed annually for the cost of maintenance as described in the engineer's report on file with the City Clerk.

DATED: December 12, 2014

Paul Liza, Manager  
By: *Developer / Owner*

Manager 12-12-14  
Title / Date



**MUST BROTHERS, INC.**

STORE OF A MILLION PARTS  
Since 1919

710 THIRD STREET • P.O. BOX 591  
MARYSVILLE, CA 95901

AN EQUAL OPPORTUNITY EMPLOYER

December 12, 2014

Benjamin Moody  
City Of Yuba City  
Public Works Department  
1201 Civic Center Boulevard  
Yuba City, CA 95993

Subject: Street Lighting Assessment,  
Formation of a Lighting District

Dear Mr. Moody

I am the owner of the property located at 960 Gray Avenue, APN: 52-020-027, Yuba City, CA. The subject property has been conditioned to request for the formation of a Lighting and Landscape Maintenance District, Zone of Benefit as part of our development project. Pursuant to Section 22608 of the streets and Highways Code, I am waiving the requirement of a notice of the public hearing for the formation of Lighting and Landscape Maintenance District 6, Zone of Benefit B-8.

Please call with any questions or concerns, (530)743-1561.

Sincerely,

David Lanza

CITY OF YUBA CITY  
STAFF REPORT

**Date:** March 17, 2015  
**To:** Honorable Mayor & Members of the City Council  
**From:** Public Works Department  
**Presented by:** Benjamin Moody, Deputy Public Works Director - Engineering

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**Summary**

**Subject:** Summary Vacation of Public Utility Easement on the west side of Kiley Avenue that is running through the property, 736 Kiley Avenue [APN 52-254-029]

**Recommendation:** Adopt a resolution summarily vacating a public utility easement on the west side of Kiley Avenue that is running through the property, 736 Kiley Avenue [APN 52-254-029]

**Fiscal Impact:** Minor Staff time

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**Purpose:**

Abandon an unused easement, to facilitate the construction of a single family residence at 736 Kiley Avenue.

**Background:**

In 2006, Parcel Map No. 1093 was completed creating three lots along Kiley Avenue. With the approval of the parcel map, a five foot Public Utility Easement was dedicated to the City along the north boundary, of the southern lot. The PUE was a requirement to facilitate a water service to a separate, adjacent parcel facing Francis Way.

Since the completion of the parcel map the property owner processed a Lot Line Adjustment, LLA 07-01, merging the three parcels into two (2) larger parcels. With this action the north property line of 736 Kiley Avenue moved north approximately 17 feet and a new easement was dedicated for the back water service. However, the originally dedicated PUE remained, now being located in the middle of the revised southern parcel.

Habitat for Humanity has recently purchased the two parcels facing Kiley Avenue. They desire to construct single family residences on those parcels. Staff has conditioned the development so that the PUE running through the proposed house location is to be abandoned.

**Analysis:**

The public utility in question is not currently being utilized by any utilities and is in conflict with future development of the parcel.

Chapter 4 of the California Streets and Highway Code, Section 8330, entitled "Summary Vacation" allows for the summary vacation of a public utility easement if "the easement has not been used for the purpose for which it was dedicated or acquired for five consecutive years immediately preceding the proposed vacation." This easement has not been used and Staff does not believe it will be required in the future.

**Fiscal Impact:**

Habitat for Humanity has paid the City's determined Easement Abandonment Fee of \$375 to offset minor staff time for processing the necessary documents.

**Alternatives:**

There are no feasible alternatives as the public utility easement is no longer necessary with the revised parcel configuration

**Recommendation:**

Adopt a resolution summarily vacating a public utility easement on the west side of Kiley Avenue that is running through the property, 736 Kiley Avenue. APN 52-254-029

**Prepared by:**

[/s/ Ben Moody](#)  
Benjamin K. Moody  
Deputy PW Director - Engineering

**Submitted by:**

[/s/ Steven C. Kroeger](#)  
Steven C. Kroeger  
City Manager

**Reviewed by:**

Department Head

[DL](#)

Finance

[RB](#)

City Attorney

[TH](#)

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY OF YUBA CITY SUMMARILY VACATING A PUBLIC UTILITY EASEMENT AS DESIGNATED ON PARCEL MAP 1093 ALONG THE NORTH BOUNDARY OF PARCEL 3, FILED IN THE OFFICE OF SUTTER COUNTY RECORDER ON SEPTEMBER 13, 2006 IN BOOK 6 OF PARCEL MAPS, PAGE 63**

BE IT RESOLVED AND ORDERED by the City Council of the City of Yuba City as follows:

1. This resolution of vacation, i.e., summary vacation, is made and adopted pursuant to Chapter 4 entitled "Summary Vacation" commencing with Section 8330 of the California Streets and Highways Code.

2. The Public Utility Easement being summarily vacated by the terms of this resolution is located on the Record Map, Parcel Map 1093, as recorded in Book 6 of Parcel Maps, Page 63. A precise description of the Public Utility Easement being vacated is reflected on the map attached to this resolution which is by this reference incorporated herein and made a part hereof.

3. This vacation is made pursuant to the authority embodied in Streets and Highways Code, Section 8333(a), in that the easement being vacated by this resolution has not been used for the purpose for which it was dedicated or acquired for five consecutive years immediately preceding the proposed vacation.

BE IT FURTHER RESOLVED AND ORDERED that based upon the foregoing facts recited above, the City Council of the City of Yuba City orders the summary vacation of the Public Utility Easement as presently shown to be vacated on the attached map, finding and determining that each of the foregoing facts is true and correct and supports and justifies the summary vacation of the portion of the Public Utility Easement given the non-use of the public utility easement as of the date of the dedication.

BE IT FURTHER RESOLVED AND ORDERED that the within resolution of vacation, from and after the date of its recordation, shall terminate the Public Utility Easement shown to be vacated on the attached map and, upon such recordation, the within vacation shall be deemed complete.

The foregoing Resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 17<sup>th</sup> day of March 2015.

AYES:

NOES:

ABSENT:

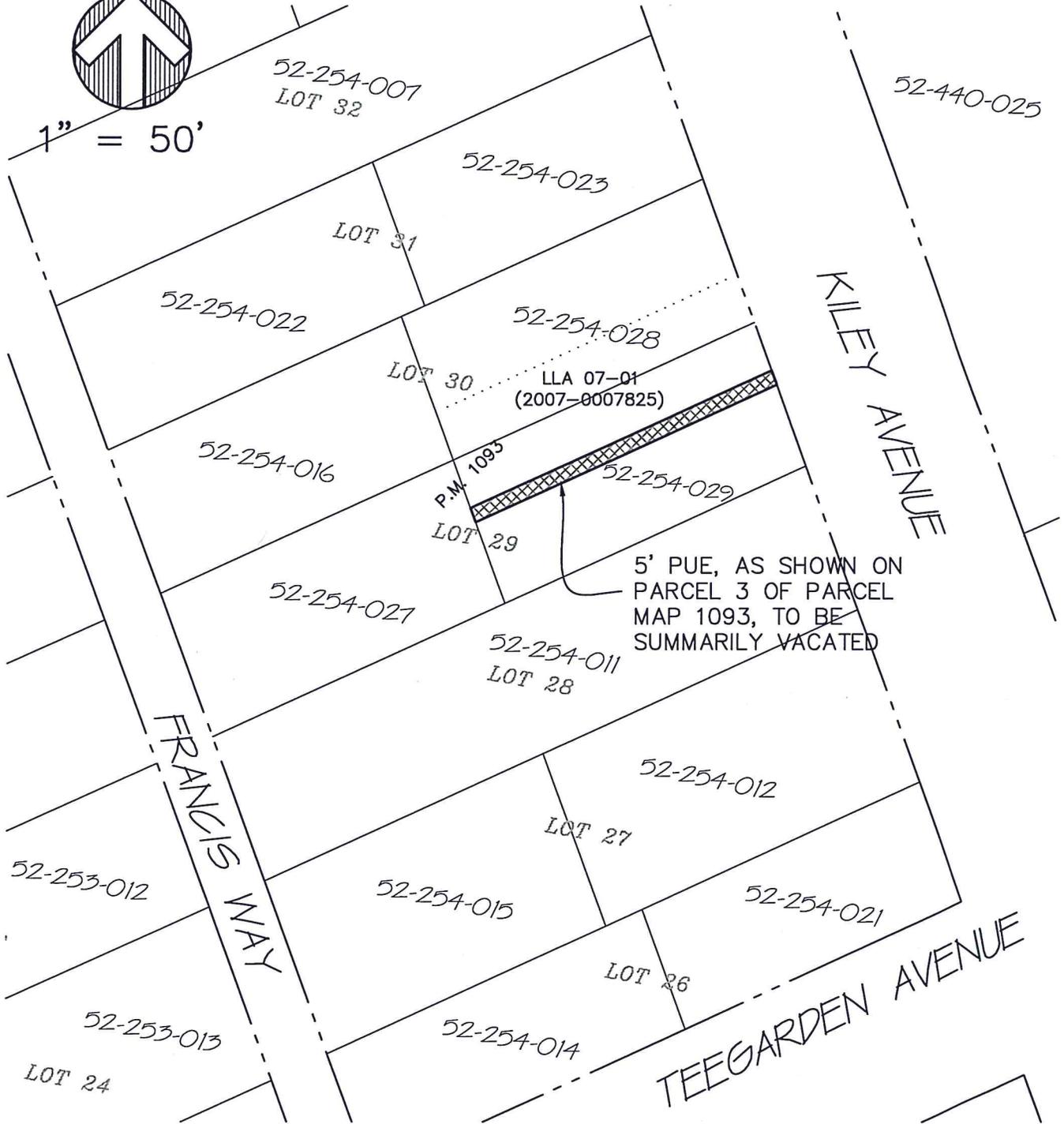
\_\_\_\_\_  
John Dukes, Mayor

ATTEST:

\_\_\_\_\_  
Terrel Locke, City Clerk



1" = 50'



**LEGEND**

-  EXISTING RIGHT of WAY
-  EASEMENT TO BE VACATED



vac ease PM 1093 Parcel 3.dwg

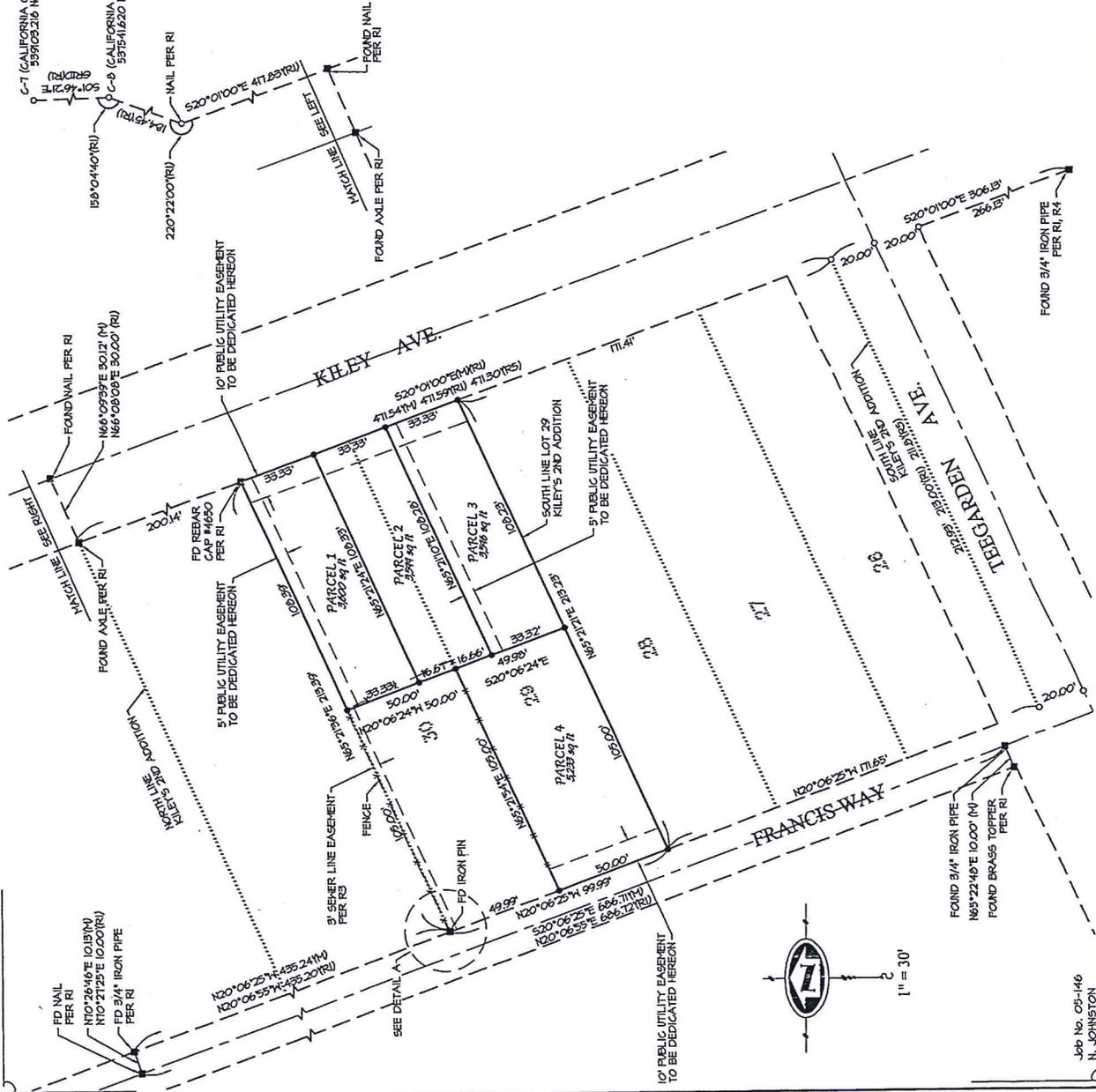
RESOLUTION No. _____		DOCUMENT NO. _____	
<b>CITY of YUBA CITY</b>			
CITY OF YUBA CITY			
<b>EASEMENT VACATION</b>			
Parcel 3 ~ P.M. 1093			
SUBMITTED BY: <u>sal</u>		DATE DRAWN: <u>3-4-15</u>	DWG. No.  5359 A
APPROVED <u>3/17/15</u>		DRAWN BY: <u>sal</u>	
		CHECKED BY: <u>bkm</u>	

62A

5087-C

C-1 (CALIFORNIA COORDINATE SYSTEM, ZONE II)  
35903216 NORTH, 2109624620 EAST

C-2 (CALIFORNIA COORDINATE SYSTEM, ZONE II)  
557541620 NORTH, 2109612944 EAST



**BASIS OF BEARINGS**

5 20' 01" 00"E ~ ALONG THE WESTERLY LINE OF KILEY AVENUE SHOWN HEREON, IS IDENTICAL TO THAT SHOWN ON PARCEL MAP 100, FILED IN BOOK 4 OF PARCEL MAPS AT PAGE 50A IN SUTTER COUNTY RECORDS

**HORIZONTAL CONTROL INFORMATION**

ALL DISTANCES SHOWN ARE GROUND DISTANCES, MULTIPLY BY 0.99991 TO OBTAIN GRID DISTANCES. TO OBTAIN GRID, STATE BEARINGS SHOWN 01201' COUNTERCLOCKWISE TO EQUATE WITH GRID.

**LEGEND**

- FOUND MONUMENT AS INDICATED HEREON
- SET 1/2" REBAR W/PLASTIC CAP STAFFED AS 3731'
- NOTHING FOUND OR SET ~ CALCULATED POINT ONLY
- BB LOT NUMBER PER RS
- (N) MEASURED OR CALCULATED
- (R) PARCEL MAP 100, FILED IN BOOK 4 OF PARCEL MAPS, AT PAGE 50A, SUTTER COUNTY RECORDS
- (R2) BOOK 104, PAGE 99, SUTTER COUNTY OFFICIAL RECORDS
- (R3) BOOK 104, PAGE 100, SUTTER COUNTY OFFICIAL RECORDS
- (R4) PARCEL MAP 342, FILED IN BOOK 2 OF PARCEL MAPS AT PAGE 92A, SUTTER COUNTY RECORDS
- (R5) "MAP OF THE KILEY'S 2ND ADDITION", FILED IN BOOK 1 OF SURVEYS AT PAGE 95, SUTTER COUNTY RECORDS

**PARCEL MAP NO. 1093**

\*CITY OF YUBA CITY\*

FOR  
**BILL J. STEVENSON & JOANN STEVENSON**

BEING LOT 29 AND A PORTION OF LOT 30 OF KILEY'S 2ND ADDITION, BOOK 1 OF SURVEYS, PAGE 95, SUTTER COUNTY RECORDS, ALSO LYING IN T. 15 N., R. 3 E. M.D.M. CALIFORNIA.

Prepared By:  
JUNE 2006  
**von Gebrm Engineering Company**  
450 Second Street, Yuba City, California 95991 ~ (850) 613-6330

CITY OF YUBA CITY  
STAFF REPORT

**Date:** March 17, 2015  
**To:** Honorable Mayor & Members of the City Council  
**From:** Department of Public Works  
**Presentation by:** Diana Langley, Public Works Director

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**Summary**

**Subject:** Pavement Management System - Professional Services Agreement with the Metropolitan Transportation Commission.

**Recommendation:** Award a professional services agreement to the Metropolitan Transportation Commission of Oakland, CA for the development and implementation of the City's Pavement Management System with the finding that it is in the best interest of the City.

**Fiscal Impact:** Consultant contract is not to exceed the total of \$75,000 including a ten percent contingency. This service will be funded through CIP Account 921190-65514 (Road Funds).

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**Purpose:**

Develop and implement a Citywide Pavement Management System (PMS) to be able to provide staff with the necessary tools to prioritize the use of limited road funds.

**Background:**

A pavement management system (PMS) is a tool used to aid the decision making and financial analysis process regarding roadway infrastructure. PMS software programs are used to index and model pavement sections with emphasis on fiscal analysis, maintenance priorities, budgeting, and forecasting.

The City of Yuba City encompasses approximately 14.9 square miles and consists of approximately 227 centerline miles of maintained roadways. The City's street system, one of the largest and most complex infrastructure assets in the City's possession, requires appropriate tools, such as a PMS, for managing the ongoing maintenance and improvement of the system. The City previously had a PMS report prepared in 2005 using the Paserware 2.5 software. The 2005 pavement management data has not been updated since its initial creation and is now considered outdated.

**Analysis:**

Staff chose to use the Metropolitan Transportation Commission's (MTC) Streetsaver software to develop the City's Pavement Management System. Streetsaver is widely used throughout California. The software has a wide range of maintenance and fiscal analysis options, mapping integration functions, and is considered easy to use. Streetsaver was developed by MTC, the Bay Area transportation planning commission, and is used by all Bay Area municipalities,

multiple nearby municipalities, and by the Sacramento Area Council of Governments (SACOG) for transportation funding analysis.

MTC maintains an annually updated list of pre-qualified consultants that can be contracted directly through MTC. The pre-qualified consultant will be responsible for accurate data collection and entry while MTC will be responsible for contract management, software, and software support. The consultant providing the data collection, data entry, and preparation of the initial PMS report will be NCE, Inc. contracted through MTC. NCE, Inc. is highly recommended by both MTC staff and nearby local agencies that have used their services in the past.

The scope of work to be performed by the consultant includes, but is not limited to, the following:

- Data collection of all City streets
- Integrate data into City's GIS
- Preparation of an initial pavement condition report
- Train staff on data collection methods and pavement database management
- Establishment of maintenance decision procedures

**Fiscal Impact:**

Available funding has been programmed in the 2014/2015 CIP budget. MTC's contract is not to exceed the total of \$75,000 including a ten percent contingency. This service will be funded through CIP Account 921190-65514.

**Alternatives:**

Amend the scope of work or reject the agreement and provide staff direction.

**Recommendation:**

Award a professional services agreement to the Metropolitan Transportation Commission of Oakland, CA for development and implementation of the City's Pavement Management System.

Prepared by:

*/s/ Manu Dhaliwal*

Manu Dhaliwal  
Assistant Engineer

Submitted by:

*/s/ Steven C. Kroeger*

Steven C. Kroeger  
City Manager

Reviewed by:

Department Head

DL

Finance

RB

City Attorney

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CITY OF YUBA CITY  
STAFF REPORT

**Date:** March 17, 2015  
**To:** Honorable Mayor & Members of the City Council  
**From:** Finance/IT Department  
**Presentation By:** Robin Bertagna, C.P.A., Finance Director

**Summary**

**Subject:** Financial Report for the Six Months Ended December, 31, 2014  
**Recommendation:** Note and File the December 31, 2014 Financial Report  
**Fiscal Impact:** Informational item only

**Purpose:**

To provide City Council with a summary of the first six months of FY 2014-15 revenue and expenditures of the City's major operating funds.

**Background:**

Finance provides periodic Financial Reports to City Council to keep them apprised of the City's financial activities along with trends in revenues and expenditures.

**Analysis:**

The attached December 31, 2014 Financial Report has been prepared for City Council review.

**Fiscal Impact:**

Informational item only

**Alternatives:**

Not applicable

**Recommendation:**

Staff recommends that the City Council note and file the December 31, 2014 Financial Report.

**Prepared By:**

*[/s/Robin Bertagna](#)*

Robin Bertagna, C.P.A.  
Finance Director

**Submitted By:**

*[/s/Steven C. Kroeger](#)*

Steven C. Kroeger  
City Manager

**Reviewed By:**

City Attorney

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## FY 2014-15 Financial Report

### For the Six Months Ending 12/31/14

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March 3, 2015

#### OVERVIEW

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The FY 2014-15 adopted budget had a \$1.41 million structural deficit that was funded using the City's Economic Stabilization Reserve (ESR). The balance in the ESR as of July 1, 2014 was \$4,541,557 as shown in the City's audited Comprehensive Annual Financial Report (CAFR). The \$1.41 million deficit includes savings from the 10% employee furlough because at the time the budget was adopted, none of the bargaining unit contracts had been completed. The City Council set three goals for inclusion in the City's negotiations for new contracts beginning July 1, 2014. They were:

- Eliminate the city's 10% furlough program; and
- Have employees contribute to their retirement cost; and
- Balance the general fund budget by FY 2017-18.

The cost of eliminating the 10% furlough was estimated at \$2.3 million for the general fund. If this were done all at once with no other expenditure adjustments considered, the general fund deficit would grow to \$3.7 million overnight. Considering the ESR balance of \$4.5 million, the ESR could not sustain the City until the pension obligation bonds are paid off in FY 2016-17. Paying off the pension obligation bonds will reduce general fund expenditures in future years by \$1.2 million.

During negotiation discussions, the City indicated a willingness to balance the budget through a combination of using reserves from the ESR to cover deficits but negotiated for a permanent change in having employees pay a share of their retirement costs along with an increased contribution towards healthcare. The City reached agreement with several bargaining units including Mid Managers, Confidentials, First Level Managers, Executive Team, Police Officers Association and Sergeants to eliminate the furlough over a two year period; have employees contribute to their retirement cost (also phased in over a two year period); and have employees pay 20% of the monthly premium cost of healthcare. Some bargaining units previously had a healthcare split of 20% of the increase in cost, rather than 20% of the overall total monthly premium cost.

None of the new bargaining unit agreements contained raises for employees with the exception of the Police Officer's Association and Sergeants. Due to the City's inability to recruit and retain a sufficient number of qualified Police Officer positions, a 3.5% raise along with a one-time distribution of \$1,000 was approved.

The contract amendments discussed above caused supplemental budget appropriations totaling \$518,000, adding further to the adopted budget deficit for FY 14-15.

Finance projections indicate that the City will continue to have financial challenges through FY 2016-17. We are projecting increases in CalPERS, healthcare and workers' compensation costs. These will be partially offset by increased revenues in both sales tax and property taxes. However, without reducing expenses in some other manner, the City will continue to have a need to draw on the ESR for several more years.

The City has a budget deficit in FY 2014-15 which follows a surplus for FY 2013-14 on an actual basis. In FY 2013-14 the City also had a budget deficit, but when all of the revenues and expenditures were finalized for the fiscal year end, the actual results from operations caused a surplus of \$636,000. This was attributable to the City having many vacant positions during FY 2013-14. At one point during this period, the City had a vacancy rate of 12.5%. Human Resources has placed a priority on recruiting and filling vacant positions. When vacancies are filled, the City will once again incur a deficit on an actual basis and will use the ESR to pay for it. In FY 2013-14 the \$636,000 surplus was added to the ESR thereby supporting funding future year deficits.

This report is prepared on a cash basis; therefore it describes the timing of cash flows as it relates to the City's revenues and expenditures.

**Beginning Balances.** The City's annual independent audit is complete. We have received and included the auditor's adjustments to the City's ledgers. The beginning fund and working capital balances presented in this report are final year end amounts from the previous year and will not change.

**Adjusted Budgets.** The revenue projections and expenditure budgets include adjustments for

encumbrances, carryovers, and any supplemental appropriations made by the Council as of December 31, 2014.

**GENERAL FUND**

**General Fund Financial Condition.** With 50% of the year complete, General Fund revenues are at 24.3% of projections and expenditures are at 45.1%.

**General Fund**

	Budget	YTD Actual	Percent
Balance, Start of Year	\$ 4,325,998	\$ 4,325,998	-
Revenues	35,893,412	8,721,000	24.3%
Expenditures	(38,005,497)	(17,134,302)	45.1%
<b>Balance</b>	<b>\$ 2,213,913</b>	<b>\$ (4,087,305)</b>	<b>-</b>

The budgeted expenditures shown above include encumbrance carryovers from FY 2013-14 of just under \$250,000. Encumbrance carryovers are outstanding purchase orders as of June 30<sup>th</sup>. Encumbrances are liquidated and paid from the beginning fund balance as prior year budget monies are used to pay for them (as opposed to current year revenues). In addition, budgeted expenditures include \$893,000 added for public safety grant funded programs, \$518,000 for negotiated employee contract changes, and just under \$35,000 for other personnel cost budget amendments. Included in the other items was \$24,000 added for a limited term Human Resources Technician to perform recruitments for the City, \$7,000 for health insurance for limited term employees as required by the Affordable Care Act and restructuring the Parks & Recreation Department to Community Services and in the City Manager’s Office.

In the YTD Actual shown above, the ending fund balance is negative as of the end of the second quarter. This balance includes only the unreserved/undesignated operating fund balance of the general fund, not the ESR. The negative balance is an indication of the typical cash flow pattern for the general fund. This happens because general fund expenditures for payroll and vendor payments are incurred evenly throughout the fiscal year whereas our largest revenue source is received in two large payments in February and May when property taxes are received from Sutter County. The property tax receipt from Sutter County includes not only property tax revenue but a portion of the City’s sales tax revenues. These are by far the two largest revenue sources for the City and when they are received only two times per year, it causes the cash flows (and therefore fund balance) to go deficit until the first installment is received. When additional sales tax is received from the State and property taxes are received from Sutter County, this will turn around and fund balance will end the fiscal year with a positive balance. The negative fund balance as of December 31, 2014 was compared to that of December 31, 2013, and the City is approximately \$175,500 better off (less negative) in 2014.

**Revenues.**

The City’s top ten revenues account for approximately 95% of total General Fund revenues. As such, they provide a very good summary of our revenue position. Key revenues are performing as projected based on payment schedules and past trends for the half way through the fiscal year. More detailed information is noted below.

Top Ten Revenues	Budget	YTD Actual	% Received
Property Taxes	\$ 10,909,500	\$ -	0.0%
Sales Tax	11,413,000	3,146,231	27.6%
Business Licenses	833,400	41,304	5.0%
Franchise Fees	1,475,000	223,844	15.2%
Hotel/Motel Surcharge	647,700	239,546	37.0%
Building Permits	550,000	373,112	67.8%
Police Special Services	220,000	41,396	18.8%
CSA "G" Fire Contract	632,000	0	0.0%
Recreation Fees	1,078,913	391,851	36.3%
Operating Transfers	6,297,400	3,139,080	49.8%
<b>Total</b>	<b>\$ 34,056,913</b>	<b>\$ 7,596,364</b>	<b>22.3%</b>

▪ **Property Tax.** The first apportionment of FY 2014-15 taxes did not occur until February, 2015. The FY 2014-15 adopted budget projected a 3.0% increase in property taxes. Based upon the final assessed valuation reports from the Sutter County Auditor-Controller’s Office, general fund secured and unsecured assessed values increased by 6.28%. Property tax revenues are anticipated to exceed budget estimates by approximately \$225,000 at the end of the fiscal year.

Five of the largest components of the change in assessed values are as follows:

- Properties were adjusted by a CPI factor of 0.45% between FY 2013-14 and FY 2014-15 (an increase of \$9.5 million in assessed valuations).
- Residential increased by 7.5% (\$212 million).
- Unsecured increased by 1.1% (\$3.8 million) in assessed valuations (the largest increase was due to Comcast and Holt of California).
- Industrial decreased by 0.65% (\$1.3 million).
- Commercial values were flat for FY 2014-15 in part due to a full exemption for Rideout Memorial Hospital.

The City received the benefit of \$175.5 million in assessed value increases during FY 2014-15 attributable to an increase in market value compared to prior years when there had been decreases in assessed values pursuant to Proposition 8. An additional 4,976 parcels remain under Proposition 8 status, with a total potential recapture of \$351 million. The City will see these increases in assessed value translate to increases in property tax revenues if real estate sales prices continue to escalate. The potential recapture is eliminated when and if a home under Proposition 8 status is sold for less than the recapture value.

• **Sales Tax.** When the FY 2014-15 revenue projections were developed, sales tax was projected to increase 3.5%. The most recent quarterly sales tax results increased 10.7% on a cash basis and 7.7% on an adjusted basis (July - September, 2014 sales) and 1.8% on cash basis and 1.4% on an adjusted basis (April - June, 2014). Sales tax continues to be unpredictable and volatile, but has shown overall increases. There is a lengthy lag time between the time that sales occur and when the City receives the information regarding the sales tax revenues in order to compare the data to the same quarter of the previous year. As of the date of this report, Finance staff is still waiting for the Christmas quarter results. Finance continues to be cautiously optimistic because overall sales tax revenues have been increasing for the past 12 quarters (10 out of 12 have been positive on a cash basis).

As stated, the revenue data for the October through December quarter sales has not yet been released by the Board of Equalization. The revenue shown here represents the first quarter payments received from the State and advance payments received towards the second quarter revenues.

- **Business Licenses.** Business licenses are renewed in January of each year; therefore most of the revenues from business licenses are received during the third quarter of the fiscal year.
- **Franchise Fees.** The City receives franchise fees from PG&E, Recology, AT&T and Comcast; the fees are based upon a percentage of their revenues. The receipts for the second quarter of the fiscal year are not received until the end of January and PG&E pays theirs annually in April. Therefore, we would not expect Franchise fees to be near the 50% mark during the first two quarters of the fiscal year.
- **Hotel/Motel Surcharge.** Surcharge revenues for the first quarter are included in the amount shown, but second quarter receipts are not due or paid until the end of January and are therefore not included here.
- **Construction Permit Fees.** Building Permits are higher than anticipated at 67.8% received only half way through the fiscal year. This is an indication of the increase in construction and development activities.
- **CSA "G" Fire Contract.** The City receives these funds for fire services to the unincorporated area that was formerly served by the Walton Fire Protection District. Since revenues are property tax based, the first apportionment was received in February, 2015.
- **Recreation Fees.** At 36.3% of budgeted revenues, service fees from recreation programs appear to be lower than anticipated halfway through the year. This is typical due to the seasonal nature of the programs offered.
- **Operating Transfers.** The General Fund receives reimbursement for operating costs associated with support services provided to the water and wastewater

utilities as well as other fund transfers. Transfers are well within budgetary expectations.

**Expenditures.** Operating costs are all within budgetary expectations as summarized below.

Expenditures	Budget	YTD Actual	% Expended
City Council	\$ 132,718	\$ 63,360	47.7%
City Attorney	150,000	100,627	67.1%
City Manager	560,838	211,970	37.8%
Finance/IT	2,328,641	1,038,465	44.6%
City Treasurer/City Clerk	51,455	7,727	15.0%
Human Resources	536,754	249,750	46.5%
Community Development	959,894	428,487	44.6%
Public Works	5,379,782	2,263,372	42.1%
Police	14,538,381	6,605,982	45.4%
Fire	9,709,629	4,915,199	50.6%
Animal Control Services	677,112	104,506	15.4%
Economic Development	228,137	94,049	41.2%
Contingency	197,281	7,696	3.9%
Non-Departmental Misc.	272,419	96,087	35.3%
Parks & Recreation	2,282,456	947,025	41.5%
<b>Total General Fund</b>	<b>\$ 38,005,497</b>	<b>\$ 17,134,302</b>	<b>45.1%</b>

## ENTERPRISE FUNDS

The following summarizes year-to-date revenues, expenditures, and changes in current assets net of current liabilities for the enterprise funds. In general, revenues and expenditures are consistent with past trends. Depreciation is included as a footnote in the budget and is therefore not included below. Revenues in the water fund exceed the 50% expected for the percentage of the year complete as they reflect the seasonal pattern of usage during the summertime months. Capital connection fee revenues are far less than the expected 50% received because the amount budgeted includes \$1.6 million in anticipated connection fees for the Proposition 84 waterline project which have not yet been received but are expected to be received during the 2<sup>nd</sup> half of FY 2014-15. Debt service expenditures are less than half for the first two quarters for both Water and Wastewater as they include only an interest payment because the payment that includes both principal and interest is not due until June 1<sup>st</sup> of each year.

### Water Fund

	Budget	YTD Actual	Percent
Balance, Start of Year	\$ 14,150,267	\$ 14,150,267	-
Revenues			
Operating	10,463,000	5,652,704	54.0%
Capital	2,278,100	184,892	8.1%
Expenditures			
Operating Programs	(7,737,899)	(4,085,034)	52.8%
Capital Equipment	(59,250)	(12,829)	21.7%
CIP Contributions	(442,962)	(442,962)	100.0%
Debt Service	(2,339,539)	(791,225)	33.8%
<b>Balance</b>	<b>\$ 16,311,717</b>	<b>\$ 14,655,813</b>	<b>-</b>
<b>CIP Projects</b>	<b>\$ 15,543,000</b>	<b>\$ 4,952,899</b>	<b>31.9%</b>

**Wastewater Fund**

	Budget	YTD Actual	Percent
Balance, Start of Year	\$ 8,730,928	\$ 8,730,928	-
Revenues			
Operating	12,047,180	5,990,108	49.7%
Capital	464,400	187,573	40.4%
Expenditures			
Operating Programs	(8,921,662)	(3,487,418)	39.1%
Capital Equipment	(404,250)	(34,478)	8.5%
CIP Contributions	(836,586)	(836,586)	100.0%
Debt Service	(1,536,941)	(179,358)	11.7%
<b>Balance</b>	<b>\$ 9,543,069</b>	<b>\$ 10,370,769</b>	<b>-</b>

<b>CIP Projects</b>	<b>\$ 17,194,000</b>	<b>\$ 1,712,697</b>	<b>10.0%</b>
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Finance staff accounts for the operating funds and capital connection fee funds for both the Water and Wastewater operations separately. Debt service payments are allocated to the capital connection fee funds based upon how the debt proceeds were used to finance projects at the time the debt was issued. Repayments for bond principal and interest are charged accordingly. Public Works/Utilities advises Finance when a Water or Wastewater project is approved how much should be paid from operating funds vs. capital connection fee funds. In recent years with the decline in development activities, City Council has been advised that at some point Finance staff may draw the connection fee fund reserves into a negative position in order to make debt service payments. Council concurred that this was an acceptable practice as long as Finance kept track of the funds separately, and replenished the cash flows as development activities increased. As of December 31, 2014, Finance reviewed the available cash balance in both the Water and Wastewater connection fee/capital funds and provides the following update:

	Water	Wastewater
Cash available @ 12/31/14	\$1,044,323	\$1,828,429
Plus receivable-Prop 84 Project	\$1,630,908	
Total net resources available	\$2,675,231	\$1,828,429
Annual D/S from connection fees	\$1,523,234	\$770,099
# of years of coverage available	1.76	2.37

What this table shows is the amount of cash reserves (plus the Proposition 84 receivable for Water connection fees) available in each of the capital connection fee accounts compared to the total annual debt service currently being allocated to and paid from capital connection fees. Those two amounts are then compared to calculate a ratio of how long, in terms of years, the City will be able to pay debt service without drawing capital connection fee funds into a deficit position. This calculation does not consider amounts used from capital connection fees for future capital projects or future revenues received; it is a snapshot in time of where the funds stand as of December 31, 2014. The Wastewater fund is in a better position to cover debt service than the Water fund, but without additional development to increase revenues, both will be in a difficult position to cover debt service without borrowing funds from the operating funds activities to do so.

For comparison purposes, the table below shows the same information for both Water and Wastewater as of December 31, 2013:

	Water	Wastewater
Cash available @ 12/31/13	\$2,383,384	\$2,419,386
Annual D/S from connection fees	\$1,504,275	\$879,098
# of years of coverage available	1.58	2.75

By comparing the two tables, it is clear that the Water fund is depleting capital connection fee funds available for debt service much more rapidly than the Wastewater fund due to the larger debt service payment amounts. As stated previously, the capital connection fee fund is anticipating receipt of \$1.6 million later this fiscal year for the Proposition 84 waterline project's connection fees (220 connections) so this was added as an available resource in the table shown as of December 31, 2014 as it is expected to be received prior to the end of the fiscal year. This improves the Water fund capital connection fee cash reserves, at least in the short-term. Longer term, this will be addressed as part of the Rate Study currently in progress by the Public Works Department.

CITY OF YUBA CITY  
STAFF REPORT

**Date:** March 17, 2015  
**To:** Honorable Mayor & Members of the City Council  
**From:** Administration  
**Presentation by:** Terrel Locke, City Clerk

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**Summary**

**Subject:** April 2015 City Council Meeting Schedule Changes

**Recommendation:** 1) Schedule a Special Joint Workshop with the Yuba City Planning Commission on Tuesday April 14, 2015 regarding Amending the Harter Specific Plan

2) Cancel the Regular City Council Meeting on April 21, 2015 due to Lack of Quorum

**Fiscal Impact:** None.

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**Purpose:**

To schedule a Special Joint Workshop on Tuesday April 14, 2015 and cancel the Regular Council meeting on Tuesday April 21, 2015.

**Background:**

The Yuba City Municipal Code Section 2-1.01 sets the Regular meetings of the City Council to occur on the first and third Tuesday of each month at 6:00 p.m. in the Council Chambers. Special meetings or workshops may be called at any time by the Mayor or by a majority of the members of the Council.

**Discussion**

Staff is proposing scheduling a Joint City Council/Planning Commission Workshop on Tuesday, April 14, 2015 beginning at 6:00 p.m. to discuss amending the Harter Specific Plan. The proposed items to be discussed include a new financing plan, a draft reimbursement and credit agreement, and various other changes.

Mayor Dukes and Vice-Mayor Buckland are scheduled to participate in the Sacramento Metro Chamber of Commerce Cap-to- Cap delegation to Washington DC from April 18 – April 22, 2015. Councilmember Gill will also be participating through his position as the Chairman of the Sutter Butte Flood Control Agency. This year's Capitol-to-Capitol policy trip will include a first-ever town-hall meeting with all six members of Congress representing the capital region, and discussion of dozens of policy recommendations in issue areas like water, air quality and civic amenities. As three Council Members will be unavailable, there will be a lack of quorum for the Regular Meeting on April 21st.

**Alternatives:**

Regular meetings can be canceled by the Council with sufficient notice, and special meetings or Workshops can be scheduled as needed.

**Recommendation:**

- 1) Schedule a Special Joint Workshop with the Yuba City Planning Commission on Tuesday April 14, 2015 regarding Amending the Harter Specific Plan
- 2) Cancel the Regular City Council Meeting on April 21, 2015 due to Lack of Quorum

Prepared By:

*/s/Terrel Locke*

Terrel Locke  
City Clerk

Submitted By:

*/s/Steven C. Kroeger*

Steven C. Kroeger  
City Manager

Reviewed By:

City Attorney

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CITY OF YUBA CITY

**City Council Reports**

- Councilmember Cleveland
- Councilmember Didbal
- Councilmember Gill
- Vice Mayor Buckland
- Mayor Dukes

**Adjournment**