



## AGENDA

MAY 20, 2014

REGULAR MEETING  
CITY COUNCIL  
CITY OF YUBA CITY

5:00 P.M. – CLOSED SESSION: BUTTE ROOM  
6:00 P.M. – REGULAR MEETING: COUNCIL CHAMBERS

|               |                  |
|---------------|------------------|
| MAYOR         | • Kash Gill      |
| VICE MAYOR    | • John Dukes     |
| COUNCILMEMBER | • John Buckland  |
| COUNCILMEMBER | • Tej Maan       |
| COUNCILMEMBER | • Craig Starkey  |
| CITY MANAGER  | • Steven Kroeger |
| CITY ATTORNEY | • Timothy Hayes  |

1201 Civic Center Blvd  
Yuba City CA 95993

*Wheelchair Accessible*



*If you need assistance in order to attend the City Council meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the City Council, the City is happy to assist you. Please contact City offices at 530/822-4817 at least 72 hours in advance so such aids or services can be arranged. **City Hall TTY: 530-822-4732***

**AGENDA  
REGULAR MEETING OF THE  
CITY COUNCIL  
CITY OF YUBA CITY  
COUNCIL CHAMBERS  
MAY 20, 2014  
5:00 P.M. – CLOSED SESSION  
6:00 P.M. – REGULAR MEETING**

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's office at 1201 Civic Center Blvd., Yuba City, during normal business hours. Such documents are also available on the City of Yuba City's website at [www.yubacity.net](http://www.yubacity.net) subject to staff's availability to post the documents before the meeting.

**Closed Session—Butte Room**

Public Comment: Any member of the public wishing to address the City Council on any item listed on the closed session agenda will have an opportunity to present testimony to the City Council prior to the City Council convening into closed session. Comments from the public will be limited to three (3) minutes. No member of the public will be allowed to be present once the City Council convenes into closed session. Contact the City Clerk in advance of the closed session either in person at City Hall, by phone 822-4817, or email [tlocke@yubacity.net](mailto:tlocke@yubacity.net) to allow for time for testimony.

- A. Performance evaluation of Interim City Manager pursuant to Government Code Section 54957.
- B. Confer with labor negotiators Steve Kroeger and Natalie Walter regarding negotiations with the following associations: Yuba City Police Officers, Police Sergeants, Yuba City Firefighters Local 3793, Yuba City Fire Management, Confidential Employees, Executive Services Employees, First Level Managers, Mid Managers, and Public Employees Local No. 1, pursuant to Section 54957.6 of the Government Code.
- C. Confer with real property negotiators Steve Kroeger and Brad McIntire regarding negotiations with Twin Rivers Charter Academy regarding possible sale of the following City owned properties or portions thereof: APN 51-580-014 Live Oak Blvd; APN 51-580-013 2510 Live Oak Blvd; APN 51-580-012 2520 Live Oak Blvd pursuant to Government Code Section 54956.8

**Regular Meeting—Council Chambers**

Call to Order

Roll Call:       \_\_\_ Mayor Gill  
                  \_\_\_ Vice Mayor Dukes  
                  \_\_\_ Councilmember Buckland  
                  \_\_\_ Councilmember Maan  
                  \_\_\_ Councilmember Starkey

Invocation

Pledge of Allegiance to the Flag

### **Presentations and Proclamations**

1. **Eagle Scout Achievement, Sage Wallace**
2. **Proclamation for National Nurses Week, May 6 – 12**
3. **Youth Commission Presentation**

### **Public Hearings**

#### **4. Proposed 2014-2015 Community Development Block Grant Annual Action Plan**

Recommendation: Conduct a Public Hearing to receive comments on the proposed 2014-2015 Annual Action Plan, which allocates \$548,276 in CDBG funds, and upon conclusion of the public hearing, adopt a Resolution accepting the 2014-2015 Annual Action Plan and authorize staff to submit the Plan to the Department of Housing and Urban Development

### **Public Communication**

You are welcome and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public comment on items not listed on the agenda will be heard at this time. Comments on controversial items may be limited and large groups are encouraged to select representatives to express the opinions of the group.

#### **5. Written Requests**

Members of the public submitting written requests, at least 24 hours prior to the meeting, will be normally allotted 5 minutes to speak.

#### **6. Appearance of Interested Citizens**

Members of the public may address the City Council on items of interest that are within the City's jurisdiction. Individuals addressing general comments are encouraged to limit their statements to 3 minutes.

### **Consent Calendar**

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that Council votes on the motion unless members of the City Council, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action.

#### **7. Minutes of April 22, and May 13, 2014**

Recommendation: Approve the City Council Meeting Minutes of April 22, and May 13, 2014.

**8. Sutter Animal Services Authority (SASA) – Joint Powers Agreement Amendment concerning cost of new facility**

Recommendation: Approve the Sixth Amendment to the Sutter Animal Services Authority's (SASA) Joint Powers Agreement Section 6.3.4.2 to add the additional Capital Funding Language for the Stand-alone Euthanasia Building previously approved August 7, 2013

**General Items**

**9. Water Conservation Update**

Recommendation: Note and file report

**10. State Water Project Contract Extension Negotiations**

Recommendation: Note and file report

**11. Groundwater Well Abandonment (Plans & Specifications)**

Recommendation: Adopt a Resolution approving the plans and specifications for the Groundwater Well Abandonment Project and authorizing advertisement for bids on the project. (Engineer's Estimate \$200,000)

**Business from the City Council**

**12. City Council Reports**

- Councilmember Buckland
- Councilmember Maan
- Councilmember Starkey
- Vice Mayor Dukes
- Mayor Gill

**Adjournment**



# *Awards* of the City Council

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## *Eagle Scout Achievement*

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*Sage Wallace*

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# Proclamation

of the City Council

## **National Nurses' Week May 6 - 12, 2014**

**WHEREAS**, Nearly 3.1 million nurses in the United States comprise our nation's largest health care profession; and

**WHEREAS**, The depth and breadth of the nursing profession meets the different and emerging health care needs of the American population in a wide range of settings; and

**WHEREAS**, Professional nursing demonstrates to be an indispensable component in the safety and quality of care of hospitalized and home health patients; and

**WHEREAS**, Greater numbers of qualified nurses will be needed in the future to meet the increasingly complex needs of health care consumers in our community; and

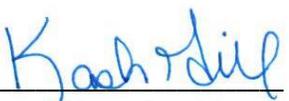
**WHEREAS**, The cost-effective, safe and quality health care services provided by nurses will be an ever more important component of the U.S. health care delivery system in the future; and

**WHEREAS**, The American Nurses Association declared the week of May 6-12, 2014 as **National Nurses' Week**, the theme **Nurses: Superheroes In Scrubs**; and

**WHEREAS**, Rideout Health celebrated National Nurses Week with a week-long series of appreciation events for the more than 500 Registered Nurses and 400 Nursing Support staff, working at Fremont Medical Center, Rideout Surgery Center, Rideout Senior Services to include The Fountains, The Courtyard, The Gardens, Rideout Home Health and Hospice.

**NOW, THEREFORE, BE IT RESOLVED**, That I, Kash Gill, Mayor of the City of Yuba City, on behalf of the entire Council do hereby ask that all residents join me in honoring the many nurses who care for all of us, and show your appreciation for our community's nurses not just during this week, but at every opportunity throughout the year.

Done this 20<sup>th</sup> day of May, 2014 at the City of Yuba City, County of Sutter, State of California.

  
Kash Gill, Mayor



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# Youth Commission Presentation

CITY OF YUBA CITY  
STAFF REPORT

**Date:** May 20, 2014  
**To:** Honorable Mayor & Members of the City Council  
**From:** Community Development Department  
**Presentation By:** Aaron Busch, Community Development Director

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**Summary**

**Subject:** Proposed 2014-2015 Community Development Block Grant Annual Action Plan

**Recommendation:** Conduct a public hearing to receive comments on the proposed 2014-2015 Annual Action Plan, which allocates \$548,276 in CDBG funds, and upon conclusion of the public hearing, adopt a resolution accepting the 2014-2015 Annual Action Plan and authorize staff to submit the Plan to the Department of Housing and Urban Development.

**Fiscal Impact:** \$548,276 from 2014-2015 CDBG Allocation

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**Purpose:**

Approve the 2014-2015 Annual Action Plan in order to allocate Community Development Block Grant funds to eligible projects and activities.

**Background:**

The City is an entitlement jurisdiction in the Community Development Block Grant (CDBG) program and receives an annual allocation of funds from the U.S. Department of Housing and Urban Development (HUD). Prior to releasing funds, HUD requires each entitlement jurisdiction to develop and submit to HUD an Annual Action Plan. The Action Plans are required to conform to a five-year "Consolidated Plan" that contains guidelines for eligible activities. The 2014-2015 Action Plan is the Fifth Year Action Plan in the 2010-2015 Consolidated Plan. The overarching goals of the CDBG program is to identify and address the community's needs with regard to affordable housing, accessibility, suitable living environments, and the expansion of economic opportunity for low- and moderate-income residents.

**Analysis:**

The 2014-2015 Action Plan, found in Attachment 2, contains next year's budget for CDBG projects. HUD has notified staff that the City will receive an allocation of \$548,276 in funding for the CDBG program in 2014-2015. This is slightly higher than the funding level the City received for program year 2013-2014 (\$495,713). According to HUD's regulations, twenty percent (\$109,655) of the allocation can be utilized for administration costs; an amount not to exceed fifteen percent (\$82,241)

can be allocated to public service activities; and the remaining sixty-five percent (\$356,380) is to be allocated to projects.

Receipt of this grant requires compliance with federal requirements for citizen participation. To fulfill the citizen participation requirements, a noticed public meeting was held on February 19, 2014, to receive comments regarding community needs, as well as to provide the public with an overview of the CDBG application review and scoring process. The City received fifteen applications totaling \$1,287,294 by the March 4, 2014, submittal deadline. Following the application scoring, staff prepared and released the draft 2014-2015 Action Plan for the required 30-day public comment period that commenced on March 15, 2014. During this review period, citizens were encouraged to provide feedback on the recommendations for funding within the Action Plan. As of the writing of this report, no comments had been received.

**Recommended Funding:**

Attachment 1 shows the proposed funding for the 2014-2015 Action Plan. All proposed activities are intended to address the community development and public service needs of low- and moderate-income persons in Yuba City, and all proposed activities meet a national objective identified by HUD. Additionally, all proposed activities are consistent with the City's priorities identified in the 2010-2015 five-year Consolidated Plan. The City's Consolidated Plan emphasizes programs aimed at homelessness prevention, neighborhood building, and accessibility improvement.

Applications for funding were evaluated based on several factors, including the priority need identified in the Consolidated Plan, the capacity of the applicant to administer the grant funds, readiness, and if applicable, timeliness of expenditures of past CDBG grants. A list of the applicants and their proposed projects is contained in Attachment 3.

**Fiscal Impact:**

\$548,276 from the 2014-2015 CDBG Allocation.

**Alternatives:**

Do not adopt the Action Plan and provide staff with further direction. A revised Action Plan would need to be reconsidered by Council for approval at the June 3<sup>rd</sup> City Council meeting. The time frame for submission of the approved 2014-2015 Action Plan to HUD is June 15, 2014.

**Recommendation:**

Conduct a public hearing to receive comments on the proposed 2014-2015 Annual Action Plan, which allocates \$548,276 in CDBG funds, and upon conclusion of the public hearing, adopt a resolution accepting the 2014-2015 Action Plan and authorize staff to submit the Plan to the Department of Housing and Urban Development.

Prepared By:

Submitted By:

/s/ Aaron M. Busch

Aaron M. Busch  
Administrative Analyst

/s/ Steven C. Kroeger

Steven C. Kroeger  
City Manager

Reviewed By:

Department Head

[AB](#)

Finance

[RB](#)

City Attorney

[TH](#)

**Attachments:**

1. 2014-2015 CDBG Action Plan Sources and Uses Table
2. 2014-2015 CDBG Action Plan
3. Funding Requests Received

**Exhibit:**

- A. Resolution approving the 2014-2015 Action Plan

## Sources &amp; Uses of Funds

## Attachment 1

| <b>Sources of Funds</b>                     |  |                           |                      |                               |
|---|--|---------------------------|----------------------|-------------------------------|
| CDBG Entitlement<br>PY 14-15                |  | <b>\$548,276</b>          |                      |                               |
| <b>Uses of Funds</b>                        |  |                           |                      |                               |
| <b>Activity Name</b>                        | <b>Activity Description</b>                                  | <b>2014-2015<br/>CDBG</b> | <b>Priority Need</b> | <b>Objective/<br/>Outcome</b> |
| General Administration                      | General Administration Costs                                 | \$109,655                 | General Admin        | N/A                           |
| Sutter/Yuba Homeless Consortium             | COC Coordinator Contract Position                            | \$20,000                  | Planning & Admin     | DH-1                          |
| Salvation Army Family Self Sufficiency      | Homeless Self Sufficiency Support Services                   | \$42,000                  | Public Services      | SL-2                          |
| Homeless Veterans Assistance                | Assists Homeless Veterans Secure Permanent Housing           | \$5,000                   | Public Services      | SL-2                          |
| A Hand Up Ministry                          | Food Assistance to the Homeless                              | \$2,500                   | Public Services      | SL-2                          |
| Hands of Hope                               | Support Services for Homeless Women/Children                 | \$5,000                   | Public Services      | SL-2                          |
| Bridges to Help                             | Security Deposits for Homeless                               | \$6,000                   | Public Services      | SL-2                          |
| St. Vincent De Paul                         | Expansion of Emergency Food                                  | \$1,500                   | Public Services      | SL-2                          |
| ADA Public Facilities Sidewalk Improvements | ADA Accessibility Improvements                               | \$215,380                 | Public Facilities    | SL-1                          |
| Butchies Pool                               | Rehab of doors & windows for pool.                           | \$8,000                   | Public Facilities    | SL-1                          |
| Salvation Army                              | Depot Family Crisis Center                                   | \$5,000                   | Public Facilities    | SL-1                          |
| Neighborhood Revitalization Strategy        | Rehab Projects in the NRS Area                               | \$55,000                  | Public Facilities    | SL-1                          |
| FREED Home Repair Program                   | Home Repairs / Modifications for Residents with Disabilities | \$10,000                  | Rehabilitation       | DH-1                          |
| <b>Total Activity Uses</b>                  |  | <b>\$548,276</b>          |                      |                               |



# Fifth Program Year Action Plan

The CPMP Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### GENERAL

#### Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 5 Action Plan Executive Summary:

The fiscal year 2014-2015 Action Plan is the City's fifth and final action plan of the 2010-2015 Consolidated Plan (ConPlan). The fifth year action plan proposes a variety of public service, public facility improvements, economic development, and housing activities to meet the priorities established in the ConPlan. The Action Plan will describe the programs, projects and activities to be undertaken with anticipated funds made available in fiscal year 2014-2015 and their relationship to the housing, homelessness, community and economic development needs identified in the ConPlan.

The total CDBG funds allocated for fiscal year 2014-2015 are \$548,276. The overall goals of all of the activities funded through this action plan meet the strategic plan priorities outlined in the 2010-2015 ConPlan. The City's goal is to increase the availability of affordable housing and improve the living conditions for low and moderate income households.

During the 2014-2015 Program Year the City will undertake the following activities consistent with priority needs identified in the Consolidated Plan:

(see table on page 2)

| <b>Source of Funds</b>                                    |  |                           |                      |                               |
|---|--|---------------------------|----------------------|-------------------------------|
| CDBG Entitlement<br>PY 14-15                              |  | \$548,276                 |                      |                               |
| <b>Use of Funds</b>                                       |  |                           |                      |                               |
| <b>Activity Name</b>                                      | <b>Activity Description</b>  | <b>2014-2015<br/>CDBG</b> | <b>Priority Need</b> | <b>Objective/<br/>Outcome</b> |
| General Administration                                    | General Administration<br>Costs  | \$106,155                 | General Admin        | N/A                           |
| Fair Housing  | Fair Housing Workshop  | \$3,500                   | Planning &<br>Admin  | DH-1                          |
| Salvation Army<br>Family Self Sufficiency                 | Homeless Self<br>Sufficiency Support<br>Services   | \$42,241                  | Public Services      | SL-3                          |
| Homeless Veterans<br>Assistance                           | Assists Homeless<br>Veterans Secure<br>Permanent Housing   | \$5,000                   | Public Services      | SL-2                          |
| A Hand Up Ministry  | Food Assistance to the<br>Homeless   | \$2,500                   | Public Services      | SL-1                          |
| Hands of Hope   | Support Services for<br>Homeless Women /<br>Children   | \$5,000                   | Public Services      | SL-3                          |
| St. Vincent de Paul                                       | Fresh Food and Dairy in<br>Emergency Food bag<br>Program   | \$1,500                   | Public Services      | SL-1                          |
| Bridges to Housing  | Assist Homeless Families<br>or Families about to be<br>Homeless with Permanent<br>Housing                          | \$6,000                   | Public Services      | SL-2                          |
| Sutter/Yuba Homeless<br>Consortium                        | Continuum of Care<br>Coordinator Salary  | \$20,000                  | Public<br>Services   | SL-1                          |
| Butchie's Pool  | ADA Accessibility<br>Improvements  | \$8,000                   | Public Facilities    | SL-1                          |
| ADA Public Facilities<br>Sidewalk Improvements            | ADA Accessibility<br>Improvements  | \$215,380                 | Public Facilities    | SL-1                          |
| Neighborhood<br>Revitalization Strategy<br>Implementation | Implementation of the<br>Housing,<br>Transportation/Parks,<br>and Business<br>Performance Measures<br>in the NRSA. | \$55,000                  | NRSA                 | SL-1                          |

| Activity Name              | Activity Description   | 2014-2015 CDBG | Priority Need          | Objective/ Outcome |
|----------------------------|--|----------------|------------------------|--------------------|
| FREED Home Repair Program  | Home Repairs / Modifications for Residents with Disabilities | \$5,000        | Housing Rehabilitation | DH-1               |
| Regional Housing Authority | Well and Irrigation Water Project for Water Conservation     | \$68,000       | Public Facilities      | SL-3               |
| Salvation Army             | Depot Family Crisis Center-Transitional Housing              | \$5,000        | Public Facilities      | SL-3               |

Each year, the U.S. Department of Housing and Urban Development (HUD) assesses the City of Yuba City's management of CDBG program funds, the City's compliance with the ConPlan and the extent to which the City is preserving and developing decent affordable housing, creating suitable living environment and expanding economic opportunities. Overall, the City has performed satisfactorily in addressing its priority needs and carrying out the programs described in the ConPlan.

The City is required to implement and use HUD's Outcome Performance Measurement System (OPMS). The OPMS was developed to enable HUD to collect and standardize reporting to Congress on the effectiveness of HUD's formula entitlement programs.

The OPMS includes objectives, outcome measures and performance indicators that describe the intended outputs for entitlement-funded activities. There are three objective categories: 1) Creating a suitable living environment, 2) Providing decent housing and 3) Creating economic opportunities. In addition, there are three outcome categories: 1) Accessibility/availability, 2) Affordability and 3) Sustainability. An objective statement combined with an outcome statement is designed to describe the City's objective for undertaking an activity and the ultimate outcome to be achieved with HUD entitlement funds. The table below shows the objectives and outcomes assigned to the activities the City will undertake during program year 2014-2015 utilizing HUD's number system for the OPMS.

**Objectives and Outcomes of 2014-2015 Activities**

|                                    | Accessibility/Availability | Affordability | Sustainability |
|------------------------------------|----------------------------|---------------|----------------|
| <b>Decent Housing</b>              | DH-1                       | DH-2          | DH-3           |
| <b>Suitable Living Environment</b> | SL-1                       | SL-2          | SL-3           |
| <b>Economic Opportunity</b>        | EO-1                       | EO-2          | EO-3           |

## General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

Geographically, Yuba City is approximately 14.7 square miles and is comprised of a very diverse population of approximately 65,000 people. The need for assistance in Yuba City is not confined to specific geographic locations within the community, but rather wide spread. During Program Year 2014-2015, 100% of the City's CDBG public service allocation will benefit programs that provide services to the homeless in the community. Of the non-public service related programs, 64% of the allocation will benefit ADA related improvements and services; 15.5% will be utilized on projects that improve the Neighborhood Revitalization Strategy Area; 19% of the allocation will be utilized to improve the living conditions of low income persons and 1.5% will be used for facilities that provide homeless services.

In 2010, the City designated a Neighborhood Revitalization Strategy Area (NRSA). The NRSA is approximately a 2.63 square mile area of the City located in the central east section. The NRSA is intended to foster the growth of resident-based initiatives within this neighborhood and to further identify and address their housing, economic and human service needs. During the 2014-2015 program year, the City will allocate an additional \$55,000 to assist with further implementing NRSA based activities. Please refer to Attachment A - NRSA PY 2014-2015 Performance Measures, for details on the specific activities to be undertaken.

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

The geographic distribution of funding is predicated somewhat on the nature of the activity to be funded. It is the City's intent to fund activities in areas most directly affected by the needs of low-income residents and those with other special needs. Maps that show these areas of concentration in the City are in the ConPlan.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

The most significant obstacle faced in mitigating the communities underserved needs remains funding. Our community continues to experience a decrease in available funds, while the needs in the community are on the rise. During the 2014-2015 Program Year the City will;

- Continue to apply for funding and/or support applications by service providers to expand affordable housing opportunities, homeless assistance and supportive services consistent with the ConPlan.
- Continue to arrange and foster partnerships with and between local agencies and organizations so that underserved needs may be better met by the collaborative use of resources. The City will continue to be an active participant in the Sutter-Yuba Homeless Consortium.

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

The City anticipates the following federal, state and local resources will be available to address housing, homeless and community development needs:

| Funding Source                     | Applicant                  |
|------------------------------------|----------------------------|
| Section 8 Housing Choice Voucher   | Regional Housing Authority |
| Community Development Block Grant  | Yuba City                  |
| Neighborhood Stabilization Program | Yuba City                  |
| HOME                               | Yuba City                  |
| Cal HOME                           | Yuba City                  |

### Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

The City of Yuba City's Community Development Department is the lead department responsible for overseeing and administering the programs covered by the ConPlan with most activities being implemented by non-profit sub-recipients within the community.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

Consulting with local agencies and organizations provides opportunities for collaboration and collective problem solving and is required by HUD when developing the plan. As a means to enhance coordination between the public and assisted housing providers, and among private and governmental health, mental health and service agencies, the City has prepared a Citizen Participation Plan to involve and contact the public as part of the consolidated action planning process.

A public meeting was held on February 19, 2014 to discuss the 2014-2015 Program Year. Notices were mailed to local non-profits and government agencies, as well as advertised in the local newspaper, the Appeal Democrat. Nine persons, representing four different non-profits and one City department, participated in the meeting.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Consultations with county and state governments, as well as appropriate regional bodies, are ongoing. City staff frequently attends Continuum of Care meetings that are held monthly by the Sutter – Yuba Homeless Consortium, in addition to other community events such as the Homeless Summit, to stay apprised of the community's homeless needs and services and to help enhance the coordination between the City and participating non-profits.

## **Citizen Participation**

1. Provide a summary of the citizen participation process.

The City held a public meeting on February 19, 2014 to begin process of developing the 2014-2015 Annual Action Plan. Agencies representing low income, minorities and disabled persons were encouraged to attend, provide comment and participate in the process. City staff provided information regarding the Action Plan process and application process for non-profit organizations to obtain CDBG funding from the City.

A 30 day public comment period was noticed on March 15, 2014 to provide interested parties an opportunity to review and comment on the draft Action Plan. A Public Hearing was held on May 20, 2014 before the City Council to provide an opportunity for public input. Subsequent to the public hearing, the City Council approved the 2014-2015 Annual Action Plan for submission to HUD.

2. Provide a summary of citizen comments or views on the plan.

Upon conclusion of the 30 day public comment period, no comments were received.

3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

The City maintains a list of service agencies and organizations that represent and advocate on behalf of low income, minorities, and disabled persons. These agencies are noticed in an effort to broaden the public participation when developing the Consolidated Plan, Annual Action Plans, etc.

Notices are published in English and Spanish. If an interpreter is needed, one is provided with ample notification as stated on the public notice. The City was prepared to provide interpreters for non-English speaking citizens and/or reasonable accommodation for disabled persons upon request however, no such request was made.

The public hearing on May 20, 2014 was conducted during the evening hours. All public hearings are held at convenient and accessible locations that accommodate persons with disabilities.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

Not applicable. No comments were received.

## **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

The Community Development staff work closely with other City departments and the community to develop programs and activities that improve low- and moderate-income

neighborhoods throughout Yuba City. The principal provider of community development and economic development programs, housing projects and financial support will be the City of Yuba City.

The City will continue during the Program Year to develop the institutional structure through regular meetings with non-profit groups, agencies and organizations that serve persons of low income and provide affordable housing and homeless assistance. These meetings will continue to improve the organizational capacity and foster a collective planning process.

## Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

The City will monitor its performance through the Consolidated Annual Performance and Evaluation Report (CAPER). Each year the City will review and report progress it has made in carrying out its Strategic Plan and Annual Action Plan.

Throughout the program year, the City will utilize the Integrated Disbursement and Information System (IDIS) for setting up, funding, drawing down and reporting Community Development Block Grant and other funds as required. IDIS reports will be incorporated into the CAPER and made available to the public as required.

The City will utilize a performance measurement system to ensure accurate reporting of results in IDIS and in the CAPER for the programs and projects undertaken by the City during the program year.

In addition to the HUD monitoring and reporting requirements, the City will undertake the following monitoring program for its housing and community development programs to ensure long-term compliance with housing and other required codes:

- The City will review and report annually to the State Department of Housing and Community Development on the progress the City has made in implementing its Housing Element.
- The City will annually monitor subrecipients to ensure compliance with federal and local requirements outlined in agreements. The monitoring will include site visits and a review of files, including documentation of federal overlay requirements.
- The City will annually monitor assisted housing projects for compliance with affordability requirements.

## Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

The City will continue to implement HUD's lead-based paint regulation that became effective in September, 2000. Efforts by the City in this regard include the disclosure to homeowners of possible lead hazards, sponsoring certification training for contractors, implementation of lead risk assessment and clearance testing procedures, and supervision of lead-related work performed. In addition, the City will continue to adhere to its Housing Rehabilitation Program guidelines that were amended to stipulate the type and amount of assistance provided, and define costs covered under the City's lead reduction program.

## HOUSING

### Specific Housing Objectives

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.

***Provide Decent Housing.*** This objective focuses on housing programs where the purpose of the program is to meet individual, family or community needs. The City will achieve this objective through the following activities:

- Neighborhood Revitalization Strategy – During PY 2014-2015 the City will set aside an additional \$55,000 of CDBG funds to continue implementing the performance measures outlined for the NRSA in attachment A.
  - Senior Handyman Project – Although no additional funding was allocated this year to this activity, The City's Parks and Recreation Department will continue implementing the Senior Handyman Project with funding that remains available from previous program years. This activity provides home repairs for senior citizens such as replacing cracked or broken windows, installing weather stripping, replacing light bulbs, caulking tubs, minor electrical repairs, and other miscellaneous repairs needed.
  - FREED Home Repair Program – FREED Center for Independent Living provides health and safety modifications to the homes of persons with disabilities. Modifications include the installation of grab bars, railings, threshold ramps, flashing alarms or doorbells (for residents with hearing disabilities) and other types of assisted technology. FREED provides support to individuals with disabilities so they can continue to live safely and independently at home.
  - Fair Housing Workshop – A Fair Housing Workshop will be conducted by the attorneys from the California Rural Legal Assistance to educate and train landlords and housing managers on fair housing laws and regulations.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

The City is a recipient of HOME and CalHOME Grant funding through the State of California Housing and Community Development Department, which provides the City with funding to administer a First Time Homebuyer Program and Owner Occupied Rehab Program for low- and moderate- income residents. The City has also administers a Revolving Loan Fund with Community Development Block Grant funds to assist with rehabilitating deteriorating homes for income qualified homeowners within the community.

In Program Year 2014-2015, the City will continue to administer Neighborhood Stabilization Program (NSP3) Funds from the California Department of Housing and Community Development. These funds will be utilized to purchase and rehab single family residential foreclosed or abandoned homes in the community to become rental units for low-moderate income families.

## **Needs of Public Housing**

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

The Regional Housing Authority of Sutter and Nevada Counties serves Yuba City by managing housing projects that are made available to low- and moderate-income families in the area. It is the policy of the City to support the Housing Authority in providing housing assistance to extremely low, very low, low- and moderate-income households.

The Yuba City ConPlan provides for a close working relationship between the City and the Housing Authority. Strategies include assisting the Housing Authority with housing improvements and support of applications to secure additional funding and initiatives to allow residents to move from public housing to nonsubsidized housing and take advantage of homeownership opportunities.

Through the City's Homes 2 Family program, as well as the Neighborhood Stabilization Program (NSP1/NSP3), the City has purchased to date thirty-nine (39) foreclosed single family residential homes throughout the community. These homes were rehabbed and are managed by the Housing Authority as low – moderate income housing units. Providing low-moderate income residents with a single family home in the community gives them a residence that they can take pride in and bear some responsibility for, opposed to living in a public assisted multi-family housing project. This allows them to be one step closer to realizing the dream of homeownership. Throughout the 2014-2015 program year the City will continue to expand this program by acquiring an additional twenty (10) properties with NSP3 funding.

The City also coordinates efforts with the Regional Housing Authority to advertise its First Time Homebuyer Program to potentially eligible residents. First Time Homebuyer workshops are also held in the community to educate residents on budgeting and the steps necessary to become a homeowner.

2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

The Regional Housing Authority of Sutter and Nevada Counties does not have a "troubled" designation by HUD.

## **Barriers to Affordable Housing**

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

The following actions will continue to be utilized over the next year:

- Marketing of the City's affordable housing programs to the general public (in addition to target marketing of income-eligible persons) through newspaper articles, housing fairs, seminars and the City's website.
- Increasing the number of affordable housing units available through the Neighborhood Stabilization Program.
- The zoning ordinance provides for zoning flexibility and density bonuses to alleviate government barriers for new affordable housing developments.
- The City will continue to help facilitate and support the development of new affordable multi-family units.

## **HOME/ American Dream Down payment Initiative (ADDI)**

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
  - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a federally designated Empowerment Zone or Enterprise Community.
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
  - a. Describe the planned use of the ADDI funds.
  - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
  - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

The City is not a participating jurisdiction for HOME and /or a recipient of ADDI funds. Therefore, this section is not applicable.

## HOMELESS

### Specific Homeless Prevention Elements

Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.

Currently, the City's only source of funding for homeless activities is CDBG funds. The City is continuously seeking additional local, state and federal funding sources to implement its housing strategies and support social services. The City will continue to increase resources, as they are available, to create and maintain homeless supportive housing and affordable housing; establish and maintain funding for rent and operating subsidies that sustain the supportive housing that currently exists; as well as continue to support outreach, information and referral for supportive and affordable housing opportunities in conjunction with the Regional Housing Authority.

In addition to resources available to and controlled by Yuba City, organizations within the community for which their mission is to provide services to the homeless will receive funds from a variety of federal, state and local sources. These sources include Federal Emergency Management Agency (FEMA), charitable organizations and private donations.

At this time the City does not use the McKinney-Vento Homeless Assistance Act Program or receive special funding from the state or federal governments. However, the City continues its partnership with the Sutter-Yuba Continuum of Care to address issues of homelessness. Through the continuum, the City continues to move forward to accomplish goals related to combating homelessness.

1. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.

A substantial portion of the City's public services allocation is granted to service groups that strive to meet the needs of the homeless in our community and to further the specific objectives of the Strategic Plan. In Program Year 2014-2015, the following organizations will receive CDBG funding in order to provide assistance to the homeless:

- The Salvation Army – The Family Self Sufficiency (FSS) Program provides case management services to formerly homeless families. The FSS Program assist families with achieving the financial, vocations, educational and personal goals established during their stay at the Salvation Army Depot, Family Crisis Center.
- Central Valley Homeless Veterans Assistance Program – This program assists veterans with transitional housing, first month's rent and security deposits and short term rental assistance to prevent homelessness.
- A Hand Up Ministry – A non-profit group that provides emergency assistance to the homeless who live in the river bottoms, in the form of food and clothing.
- Hands of Hope – A non-profit group that operates a day shelter to provide support services to homeless families with children and homeless populations that are underserved.

- Bridges to Housing – The program assist homeless or about to be homeless families with transitional housing support, including payment of security deposits.
- Sutter-Yuba Homeless Consortium – This organization coordinates and administers the regional Continuum of Care.

2. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness. Again, please identify barriers to achieving this.

The elimination of chronic homelessness remains a significant undertaking. The City continues to work hard to mitigate homelessness issues with the resources it has available. The City supports transitional housing programs, job assistance and support services for the homeless as outlined above. The number one barrier the City, along with local non-profit groups, face in eliminating chronic homelessness is a lack of sufficient resources. The City will continue to research additional funding opportunities to assist with mitigating homelessness issues as they become available.

The Sutter – Yuba Continuum of Care is making strides towards their goal of becoming a non-profit 501(c)3 corporation. Becoming a non-profit corporation is a necessary step towards becoming eligible to secure grant funding to assist with the development of a Ten Year Plan to End Homelessness. The City is supportive of the efforts of the CoC and will be active in the development process of the Ten Year Plan.

3. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

The City's efforts to prevent homelessness will include affordable housing programs that maintain the existing affordable housing stock or increase the number of affordable housing units available to low-income households. The City will also continue to support programs, such as the Salvation Army's Family Self Sufficiency Program as well as Bridges to Housing and Hands of Hope's homeless family resource center, that address the underlying reasons for homelessness, providing ongoing support services for formerly homeless families and provide assistance to low-income families at risk of becoming homeless.

4. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The City is not in a position to implement a Discharge Coordination Policy.

## **Emergency Shelter Grants (ESG)**

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

The City is not a recipient of ESGs.

COMMUNITY DEVELOPMENT

**Community Development**

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.

The ConPlan identifies public facilities and improvements, economic development, public services, removal of architectural barriers and anti-crime activities as the community's priority non-housing community development needs. The ConPlan also discusses in detail the outreach effort that was used to assign priority to each category of need.

2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

**Short – Term Community Development Goals  
Program Year 2014-2015**

All short-term community development goals outlined in the table below will meet their objective by the end of the 2014-2015 Program Year:

| Objective   | Goal  | Program  |
|---|---|--|
| <b>Create a suitable living environment through public improvements</b> | Conduct an additional neighborhood clean-up event   | Neighborhood Revitalization Strategy                                   |
|   | Continue to make accessibility improvements to the City's sidewalks and public facilities | ADA Public Facilities<br>Sidewalk Improvements                         |
|   | Improve accessibility by providing access for disabled persons                            | Butchie's Pool   |
|   | Well and irrigation repair and improvements at Richland Housing for water conservation.   | Richland Housing Water Project   |
|   | Purchase of a commercial grade dishwasher for homeless families                           | Salvation Army Depot Family Crisis Center-Transitional Housing Program |

| Objective  | Goal   | Program  |
|--|--|--|
| <p><b>Create a suitable living environment through public services</b></p> | <p>Provide assistance to former homeless families with achieving their financial, vocational, educational and personal goals.</p>            | <p>Salvation Army Family Self Sufficiency Program</p>      |
|  | <p>Assist homeless veterans with obtaining transitional housing</p>  | <p>Central Valley Homeless Veterans Assistance Program</p> |
|  | <p>Provide emergency assistance to the homeless in the form of food and clothing</p>   | <p>A Hand Up Ministry</p>                                  |
|  | <p>Purchase of a refrigerator for keeping fresh food included in emergency food bags to low income households</p>                            | <p>St. Vincent De Paul</p>                                 |
|  | <p>Provide supportive services to homeless women and children</p>  | <p>Hands of Hope</p>                                       |
|  | <p>Assist homeless families with obtaining permanent affordable housing</p>  | <p>Bridges to Housing</p>                                  |
|  | <p>Assist the Sutter/Yuba Homeless Consortium with funding for Continuum of Care Coordinator</p>   | <p>Sutter/Yuba Homeless Consortium</p>                     |
| <p><b>Provide Decent Housing</b></p>                                       | <p>Provide ADA home repairs/modifications to persons with disabilities</p>   | <p>FREED Center for Independent Living</p>                 |
|  | <p>Provide residents with access to no-cost legal advice for fair housing issues. Hold fair housing workshop for housing administrators.</p> | <p>Fair Housing</p>  |

### Long-Term Community Development Objectives

Long-term community development objectives are defined in the Strategic Plan section of the ConPlan and are outlined in the following table. These priority objectives are based on assumptions that the City's CDBG funding allocation will be consistent with the amount allocated in prior years. It is the goal of the City to meet these objectives over the duration of the 2010-2015 ConPlan. The needs and priorities far surpass the available funding, and funding distribution may change as the relative importance of priorities change.

| Objective   | Goal  |
|---|---|
| <p><b>Provide Decent Affordable Housing</b></p>         | <p>Provide decent affordable housing to meet the needs of low-to moderate-income households as outlined in the Housing Element of the General Plan and the Neighborhood Revitalization Strategy.</p> <p>Support the preservation, maintenance and improvement of existing housing and the replacement of unsafe or dilapidated housing.</p> <p>Provide fair housing services to ensure that persons regardless of race, creed, color, national origin, religion, sex, family status, age or handicap/disability have an equal opportunity to secure decent housing and are treated fairly in dealing with landlords, real estate brokers and lenders.</p> <p>Increase the supply of supportive housing that includes structural features and service to enable homeless persons live in dignity and independence.</p> |
| <p><b>Create a Suitable Living Environment</b></p>      | <p>Improve the safety and livability of neighborhoods by eliminating the blighting influences and the deterioration of property and facilities.</p> <p>Create a safe place for youth to gather by supporting efforts to develop a youth or community center.</p>  |
| <p><b>Create Economic Development Opportunities</b></p> | <p>Create and retain jobs through establishing, stabilizing and expanding Yuba City's small business community.</p> <p>Support the attraction of large business and industry interested in the provision of jobs to low-income persons living in Yuba City.</p>   |

## Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

The City will continue its efforts to assist households with identifying and accessing various housing, social service, educational/vocational and business development programs through collaborated efforts with local agencies such as the Yuba-Sutter Economic Development Corporation and the Regional Housing Authority. Although the City will endeavor to facilitate the meeting of these needs over the duration of the ConPlan, it is recognized that due to limited resources many of these needs will remain unmet.

## NON-HOMELESS SPECIAL NEEDS HOUSING

### Non-homeless Special Needs (91.220 (c) and (e))

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.

The City will continue to support the special needs population through the funding of the following activities during 2013-2014:

- FREED Center for Independent Living – This program provides ADA modifications to disabled individual's homes to foster independence.
- ADA Public Improvements – ADA modifications will be made to various City sidewalks in order to provide better accessibility for persons with disabilities.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

As individuals, groups, businesses and agencies identify potential funding sources to address the needs of these unique populations the City will support related projects. The geographic distribution of funding from the City's entitlement programs is based solely on the locations identified by the individual applicants. Also, the City continually reviews its ordinances, policies and practices for compliance with fair housing laws. As a result, it has broadened and revised the definition of family to include state and federal definitions relating to unrelated adults.

### Housing Opportunities for People with AIDS

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.

3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

The City of Yuba City is not a HOPWA recipient.

### **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

The City of Yuba City is not a HOPWA recipient.

### **Other Narrative**

Include any Action Plan information that was not covered by a narrative in any other section.

See Attachment A for the Neighborhood Revitalization Strategy Performance Measures for the fifth program year.

Funding Requests

ATTACHMENT 3

| Applicant Name                                      | Project Description   | Amt. Requested      |
|---|---|---------------------|
| <b>Administration</b>                               |   | \$ 109,655          |
| <b>Public Services</b>                              |   |                     |
| A Hand Up Ministries                                | Transitional assistance to the homeless   | \$ 5,000            |
| CVHVAP: Homeless Veteran Assistance                 | Program is to assist veterans in finding permanent housing, to prevent veteran homelessness, and help veterans with transitional housing. | \$ 12,000           |
| The Salvation Army: Family Self-Sufficiency Program | Program for individuals who have moved out of the Depot can enroll in this voluntary program.   | \$ 57,586           |
| Hands of Hope                                       | Expansion of Guest Advocate Services  | \$ 39,000           |
| St. Vincent De Paul                                 | Expansion of Emergency Food Program – including purchase of refrigerator  | \$ 6,700            |
| Bridges to Housing                                  | Assists homeless persons with securing permanent housing by providing one time assistance with rent / deposits                            | \$ 12,000           |
| Sutter/Yuba Homeless Consortium                     | COC Coordinator Contract Position   | \$ 21,000           |
| <b>Sub-Total Public Services</b>                    |   | <b>\$ 153,286</b>   |
| <b>General Projects/Programs</b>                    |   |                     |
| Habitat for Humanity                                | New Housing Development   | \$ 396,000          |
| Yuba City Public Works Dept.                        | ADA Improvements - Various Sidewalk improvements  | \$ 350,000          |
| FREED Center for Independent Living                 | Home repair/modifications to YC residents with disabilities   | \$ 15,000           |
| Butchie’s Pool                                      | Replace windows and doors to pool office  | \$ 19,601           |
| Regional Housing Authority                          | Kingwood Commons Rehab  | \$ 74,052           |
| Regional Housing Authority                          | Richland Senior Housing Well & Irrigation Project   | \$ 77,700           |
| Neighborhood Revitalization Strategy Implementation | Implement Neighborhood Revitalization Strategy  | \$ 85,000           |
| Salvation Army                                      | Depot Family Crisis Center – Kitchen Appliances   | \$ 7,000            |
| <b>Sub-Total Projects</b>                           |   | <b>\$ 1,024,353</b> |
| <b>Total CDBG Requests</b>                          |   | <b>\$ 1,287,294</b> |

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY  
APPROVING THE 2014-2015 FOURTH YEAR ACTION PLAN, CERTIFYING  
COMPLIANCE WITH THE REQUIREMENTS OF THE CDBG PROGRAM,  
AND AUTHORIZING STAFF TO SUBMIT ALL APPROVED DOCUMENTS TO  
THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

WHEREAS, the Department of Housing and Urban Development has determined that the City of Yuba City will receive \$548,276 under program year 2014-2015 of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the City of Yuba City held a public meeting on February 19, 2014, as well as a public hearing on May 20, 2014, to consider public comments and proposals regarding the 2014-2015 Fifth Year Action Plan, the community development objectives and the projected use of CDBG funds contained therein; and

WHEREAS, the City of Yuba City has provided the citizens with an opportunity to review and comment on concerns involving the amount of funds available for proposed community development and housing activities, the range of activities that may be undertaken and other important program requirements, and provided citizens with adequate opportunity to participate in the development of the 2014-2015 Fifth Year Action Plan, including any revisions, changes or amendments thereto for a 30-day period commencing on March 15, 2014, and ending on April 15, 2014.

NOW, THEREFORE, be it resolved by the City Council of the City of Yuba City that the 2014-2015 Fifth Year Action Plan is hereby approved, that the City Manager is authorized to execute all documents related thereto, and that staff is authorized to submit all documents to the United States Department of Housing and Urban Development.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on May 20, 2014, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK



**NEIGHBORHOOD REVITALIZATION STRATEGY**  
**AAP 5 PERFORMANCE MEASURES**

*Program Year 2014-2015*

## Summary

Activities identified in this report will be conducted in the Neighborhood Revitalization Strategy Area during Program Year 2014-2015 as part of the fifth year action plan. The goal of the activities outlined will be to work towards accomplishing the identified performance measures, as well as meeting the overall strategic plan priorities outlined in the 2010-2015 Consolidated Plan.

## Housing Performance Measures

---

Action: *1. Create more owner occupied housing*

Funding Source: CalHOME; NSP

| 1 YEAR BENCHMARK |  | AAP 5 ACTIVITY  |
|------------------|--|---|
| 1a               | Remodel 1-4 rental homes                       | Approximately 1-4 Single family residential properties will be acquired, remodeled and utilized as low/mod rental properties utilizing NSP3 funding in the NRSA.                                    |
| 1b               | Assist 1-2 low income families purchase a home | Promote the City's First Time Homebuyer Program in the NRSA and generate approximately 1-2 first time homebuyer loans for low income households in an effort to create more owner occupied housing. |

Action: *2. Educate families about homeownership*

Funding Source: CDBG

| 1 YEAR BENCHMARK |                                      | APP 5 ACTIVITY   |
|------------------|--------------------------------------|--|
| 2a               | Counsel families about homeownership | Collaborate with Neighborworks Homeownership Center to provide Credit/Budget and First-Time Homebuyer workshops for residents in order to assist families in becoming prepared for homeownership. Workshops will be available to residents both inside and outside the neighborhood. |

## Housing Performance Measures Continued

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Action: *3. Improve Existing Housing*

Funding Source: CDBG

| 1 YEAR BENCHMARK |  | AAP 5 ACTIVITY   |
|------------------|--|--|
| 3a               | Develop and complete 1-3 projects per year | Conduct residential neighborhood clean up/beautification project which includes painting, landscaping and hauling away debris. Tentative project area within the NRSA has not yet been identified.                 |
| 3b               | Improve rental housing units               | The ADA design work for the Redwood Gardens Apartments was completed in 2012-2013. This project has been carried forward and construction will begin on the ADA improvement Project during Program Year 2014-2015. |

## Transportation and Parks Performance Measures

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Action: *1. Create incentives for Carpooling or Biking*

Funding Source: CDBG

| 1 YEAR BENCHMARK |   | AAP 5 ACTIVITY   |
|------------------|---|--|
| 1a               | Create a Program that encourages carpooling or riding a bicycle | Yuba City has established a Bicycle Master Plan with 108 miles of bikeways throughout the community. This program will be continued during the 2014-2015 Program Year, the City will add signage and markers along the bike paths in the NRSA to identify different bike routes, encouraging residents to utilize the bike paths as an alternative method to transportation. Additional bike racks will be installed at small neighborhood businesses located within the NRSA. |

## Business Performance Measures

Action: *1. Improve the appearance of the neighborhood*  
 Funding Source: CDBG; Gas Taxes

| 1 YEAR BENCHMARK |   | AAP 5 ACTIVITY  |
|------------------|---|---|
| 1a               | Pull weeds, cut grass, plant flowers and paint businesses | A neighborhood beautification project will be conducted Spring 2015 in the commercial corridor on Percy Avenue which will include painting, landscaping and hauling away debris from the local small businesses. Part of the beautification project will include a collaboration with business owners and managers to keep the area clean and manicured. This activity is being carried over from Program Year 2013-2014. |
| 1b               | Renovate old buildings that are eyesores                  | A commercial façade grant program will be developed in order to assist small business owners with making exterior cosmetic improvements to their businesses. The activity is being carried over from Program Year 2013-2014. Program implementation/funding is planned for PY 2014-2015.  |
| 1c               | Build landscape medians                                   | The City is currently coordinating efforts with Caltrans for an improvement project along the main corridor of Highway 20, which is adjacent to the business district. The improvement project will include replacing the deteriorated median. This project is being carried over from Program Year 2013-2014. This item will not be funded with CDBG, other funding sources will be utilized.                            |

Action: *2. Establish a distinct identity in the neighborhood*  
 Funding Source: CDBG

| BENCHMARK |   | AAP 5 ACTIVITY  |
|-----------|---|---|
| 2a        | Build identifiable entrances to the business district | As part of the neighborhood beautification project, a mural will be painted at the entrance of the business district that reflects the City's slogan, promotes its history and will be identifiable with the business district along Percy and Garden Highway. This activity is being carried over from Program Year 2014-2013. |

## Business Performance Measures Continued

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Action: *3. Improve the business capacity of current businesses in the neighborhood*

Funding Source: CDBG

| 1 YEAR BENCHMARK |  | AAP 5 ACTIVITY   |
|------------------|--|--|
| 3a               | Upgrade occupied buildings to current code standards | A program will be developed to provide grant assistance to small business owners to make ADA evaluations of their businesses through utilization of a Certified Access Specialist. |

CITY OF YUBA CITY

**Written Requests**

Members of the public submitting written requests at least 24 hours prior to the meeting will normally be allotted 5 minutes to speak.

Procedure

When requesting to speak, please indicate your name and the topic and mail to:

City of Yuba City  
Attn: City Clerk  
1201 Civic Center Blvd  
Yuba City CA 95993

Or email to:

Terrel Locke, City Clerk      [tlocke@yubacity.net](mailto:tlocke@yubacity.net)

The Mayor will call you to the podium when it is time for you to speak.

## CITY OF YUBA CITY

**Appearance of Interested Citizens**

Members of the public may address the City Council on items of interest that are within the City's jurisdiction. Individuals addressing general comments are encouraged to limit their statements.

Procedure

Complete a Speaker Card located in the lobby and give to the City Clerk. When a matter is announced, wait to be recognized by the Mayor. Comment should begin by providing your name and place of residence. A three minute limit is requested when addressing Council.

- For Items on the Agenda

Public comments on items on the agenda are taken during Council's consideration of each agenda item. If you wish to speak on any item appearing on the agenda, please note the number of the agenda item about which you wish to speak. If you wish to speak on more than one item, please fill out a separate card for each item.

- Items not listed on the Agenda

Public comments on items not listed on the agenda will be heard during the Public Communication portion of the meeting.

**MINUTES (DRAFT)  
SPECIAL MEETING OF THE  
CITY COUNCIL  
CITY OF YUBA CITY  
AND  
BOARD OF DIRECTORS  
SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF YUBA CITY  
  
COUNCIL CHAMBERS  
APRIL 22, 2014  
5:00 P.M. – CLOSED SESSION  
6:00 P.M. – SPECIAL MEETING**

**Closed Session—Butte Room**

- A. Conferred with labor negotiators Steve Kroeger regarding negotiations with the following associations: Yuba City Police Officers, Police Sergeants, Yuba City Firefighters Local 3793, Yuba City Fire Management, Confidential Employees, Executive Services Employees, First Level Managers, Mid Managers, and Public Employees Local No. 1, pursuant to Section 54957.6 of the Government Code.

**Regular Meeting—Council Chambers**

The City of Yuba City City Council meeting was called to order by Mayor Gill at 6:04 p.m.

**Roll Call**

Present: Councilmembers Buckland, Dukes, Maan, Starkey and Mayor Gill

Absent: None

**Invocation**

Councilmember Dukes gave the invocation.

**Pledge of Allegiance to the Flag**

Councilmember Buckland led the Pledge of Allegiance.

**Presentations and Proclamations**

**1. Public Service Recognition Week May 4-10, 2014**

Dave Colander, Water Treatment Facility Operator IV, and Mike Paulucci, Deputy Public Works Director received the proclamation from Mayor Gill on behalf of Yuba City employees.

**2. Proclamation for the Retirement of Battalion Chief John Limas**

Mayor Gill presented Battalion Chief John Limas a proclamation in honor of his 27 years of service to the community.

**3. Proclamation for the Retirement of Fire Captain Jeff Steffens**

Mayor Gill presented Fire Captain John Limas a proclamation in honor of his 30 years of service to the community

#### **4. Presentation by the City of Yuba City Bicycle Advisory Committee**

Kelly Swanson provided an update of the Bicycle Advisory Committee projects and goals in honor of "May is Bike" month.

#### **Public Hearings**

#### **5. Feather River Parkway Phase 2 – Adopt Mitigated Negative Declaration**

Mayor Gill opened the Public Hearing. Hearing no comment, he closed the hearing.

Councilmember Maan moved to adopt the Mitigated Negative Declaration for the Feather River Parkway Phase 2 project. Councilmember Dukes seconded the motion that passed with a unanimous vote.

#### **Bid Openings**

#### **6. Chemical Bid (FB14-06)**

Councilmember Starkey moved to award formal bid contracts for the period of May 1, 2014 through April 30, 2015, based on the lowest responsive bid in all categories as listed in the staff report. Councilmember Dukes seconded the motion that passed with a unanimous vote.

#### **7. ADA Improvements 2014 Project (Award of Contract – Total Cost \$252,330)**

Councilmember Starkey moved to A) Award Contract No. 14-01, ADA Improvements 2014, to Dunton Construction Company, Inc. of Anderson CA in the amount of their Bid of \$229,389.40; and B) Authorize the City Manager to Execute the Contract on Behalf of the City, following approval by the City Attorney. Councilmember Dukes seconded the motion that passed with a unanimous vote.

#### **8. Low Lift Pump Station (Water Intake Facility) Security Improvement Project (Award of Contract – Total Cost \$4,910,000)**

Councilmember Maan moved to A) Declare the bid received from Hal Hays Construction of Riverside, CA non-responsive and reject the bid; B) Reject the bid protest of Hal Hays Construction of Riverside, CA protesting the bid of Auburn Constructors of Sacramento, CA; C) Award Contract No. 12-29, Low Lift Pump Station Security Improvement Project, to Auburn Constructors of Sacramento, CA in the amount of their bid of \$3,899,300; D) Authorize the City Manager to execute the contract on behalf of the City, following approval by the City Attorney; E) Authorize the Finance Director to make a supplemental appropriation of \$945,000 from Unallocated Water Fund Reserve to Account No. 1161 (Low Lift Pump Station Security Improvements); and F) Award a professional services agreement to Carollo Engineers of Sacramento, CA for construction management support and engineering services during construction in the amount of \$197,600 with the finding that it is in the City's best interest. Councilmember Starkey seconded the motion that passed with a unanimous vote.

#### **9. King Avenue Safe Routes to School Project (Award of Contract – total Cost \$831,301)**

Councilmember Dukes moved to A) Award Contract No. 12-24 King Avenue Safe Routes to School Project, to JD Pasquetti Engineering, Inc., of Lincoln, CA in the amount of their bid of \$755,801; B) Authorize the City Manager to Execute the Contract on Behalf of the City, following approval by the City Attorney; and C) Authorize the Finance Director to make

Necessary Budget Transfers between CIP Accounts, as outlined in the Fiscal Impact. Councilmember Buckland seconded the motion that passed with a unanimous vote.

### **Public Communication**

10. **Written Requests** - none

11. **Appearance of Interested Citizens**

The following persons spoke regarding Sam Brannan Skate Park, Bikes & Scooters

Schuyler Debartolo

Guillermo Gallardo

Ryan Hands

Andrew Oliva

### **Consent Calendar**

Councilmember Starkey moved to adopt the Consent Calendar as presented. Councilmember Maan seconded the motion that passed with a unanimous vote.

12. **Minutes of April 1 and April 9, 2014**

Approved the City Council Meeting Minutes of April 1 and April 9, 2014

13. **General Municipal Election November 4, 2014**

Adopted **Resolution No. 14-027** calling and giving notice of the holding of a General Municipal Election to be held on Tuesday, November 4, 2014 for the election of three seats on the City Council and Authorized the Mayor to enter into an agreement for election services with Sutter County

14. **Confidential Bargaining Unit Modification**

Adopted **Resolution No. 14-028** approving the side letters with Police Officers' Association and Public Employees Union, Local 1 on the Confidential bargaining unit modification and **Resolution No. 14-029** identifying Confidential employees with the City and aligning their benefits with the Mid-Managers' bargaining unit

### **General Items**

15. **Status update concerning the dissolution of the City's Former Redevelopment Agency**

No Action, Information Item only.

16. **Approval of the mandated Long Range Property Management Plan for the Yuba City Successor Agency**

Councilmember Dukes moved adopt **Resolution No. 14-030** approving the attached Long Range Property Management Plan for the liquidation of former Redevelopment Agency assets. Councilmember Buckland seconded the motion that passed with a unanimous vote.

Director Dukes moved to adopt **Resolution No. SA 14-001** approving the attached Long Range Property Management Plan for the liquidation of former Redevelopment Agency assets. Director Buckland seconded the motion that passed with a unanimous vote.

**17. Ratification and Amendment to the Loan Agreement for Originating Agency debt between the City of Yuba City and the Former Redevelopment Agency of the City of Yuba City**

Councilmember Maan moved to adopt **Resolution No. 14-031** approving the attached Amendment to ratify the existence and validity of the Loan Agreement between the City of Yuba City and the Former Redevelopment Agency. Councilmember Dukes seconded the motion that passed with a unanimous vote.

Director Maan moved to adopt **Resolution No. SA 14-002** approving the attached Amendment to ratify the existence and validity of the Loan Agreement between the City of Yuba City and the Former Redevelopment Agency. Director Dukes seconded the motion that passed with a unanimous vote.

**18. Ratification and Amendment to the Reimbursement and Contribution Agreement for Gauche Aquatic Park between the City of Yuba City and the Former Redevelopment Agency of the City of Yuba City**

Councilmember Starkey moved to adopt **Resolution No. 14-032** approving the attached Amendment to ratify the existence and validity of the Reimbursement and Contribution Agreement between the City of Yuba City and the Former Redevelopment Agency. Councilmember Buckland seconded the motion that passed with a unanimous vote.

Director Starkey moved to adopt **Resolution No. SA 14-003** approving the attached Amendment to ratify the existence and validity of the Reimbursement and Contribution Agreement between the City of Yuba City and the Former Redevelopment Agency. Director Buckland seconded the motion that passed with a unanimous vote.

**Business from the City Council**

**19. City Council Reports**

- Councilmember Buckland
- Councilmember Maan
- Councilmember Starkey
- Vice Mayor Dukes
- Mayor Gill

**Adjournment**

Mayor Gill adjourned the Regular Meeting of the City Council of the City of Yuba City at 7:15 p.m.

\_\_\_\_\_  
Kash Gill, Mayor

ATTEST:

\_\_\_\_\_  
Terrel Locke, City Clerk

**MINUTES (Draft)  
SPECIAL MEETING OF THE  
CITY COUNCIL  
CITY OF YUBA CITY  
BUTTE ROOM  
MAY 13, 2014**

**5:00 P.M. – CLOSED SESSION**

**Closed Session—Butte Room**

The City of Yuba City City Council meeting was called to order by Mayor Gill at 5:05 p.m.

**Roll Call**

Present: Councilmembers Buckland, Dukes, Maan, Starkey and Mayor Gill  
Absent: None

**Public Comment:** - None

Conferred with labor negotiators Steve Kroeger and Natalie Walter regarding negotiations with the following associations: Yuba City Police Officers, Police Sergeants, Yuba City Firefighters Local 3793, Yuba City Fire Management, Confidential Employees, Executive Services Employees, First Level Managers, Mid Managers, and Public Employees Local No. 1, pursuant to Section 54957.6 of the Government Code.

**Adjournment**

Mayor Gill adjourned the Closed Session of the City Council of the City of Yuba City at 6:35 p.m.

Attest:

\_\_\_\_\_  
Kash Gill, Mayor

\_\_\_\_\_  
Terrel Locke, City Clerk

CITY OF YUBA CITY  
STAFF REPORT

**Date:** May 20, 2014

**To:** Honorable Mayor & Members of the City Council

**From:** Brad McIntire, Executive Director of Sutter Animal Services Authority

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**Summary**

**Subject:** Sutter Animal Services Authority (SASA) – Joint Powers Agreement Amendment concerning cost of new facility.

**Recommendation:** Approve the Sixth Amendment to the Sutter Animal Services Authority's (SASA) Joint Powers Agreement Section 6.3.4.2 to add the additional Capital Funding Language for the Stand-alone Euthanasia Building previously approved August 7, 2013.

**Fiscal Impact:** None.

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**Purpose:**

To amend the SASA JPA Agreement.

**Background:**

On August 5, 2013, staff submitted a request to the SASA Board seeking an increase in the total budget allocation for capital costs associated with the new SASA facilities located on Garden Highway. The request was to raise the total capitalized budget to an amount sufficient to permit the construction of a standalone euthanasia building. The request for additional funding and budget was \$395,684. The request was approved.

On August 7, 2013, Council authorized a supplemental appropriation of \$261,151 for Yuba City's share to construct the euthanasia building.

**Analysis:**

While the additional cost was approved, the JPA needs to be amended as well. The new language of the agreement is as follows:

Section 6.3.4.2. The total capitalized cost (which shall include administrative, engineering, architectural, design, inspection, construction and site development costs) allocable to the Authority for construction of the new animal shelter shall not exceed \$6,393,903. If, at any time prior to or during the project, the anticipated total capitalized costs exceed \$6,393,903, the Member Agencies agree to work together to either approve an amended project or redesign the project to reduce costs.

All other terms and conditions of the Agreement shall remain in full force and effect.

In the event of any conflict or inconsistency between the provisions of this Amendment and Agreement, it shall be resolved such that the provisions of this Amendment shall control in all respects.

**Fiscal Impact:**

At the City Council meeting on August 7, 2013, a supplemental appropriation of \$261,151 was authorized by the City Council.

**Recommendation:**

Approve the Sixth Amendment to the Sutter Animal Services Authority's (SASA) Joint Powers Agreement Section 6.3.4.2 to add the additional Capital Funding Language for the Stand-alone Euthanasia Building previously approved August 7, 2013.

**Attachments:**

- Letter from Sutter Animal Services Attorney, Anthony Galyean
- Sixth Amendment to Joint Exercises of Powers Agreement for SASA

Prepared By:

Submitted By:

*/s/ Brad McIntire*

*/s/ Steven C. Kroeger*

Brad McIntire  
Parks and Recreation Director  
Executive Director, SASA

Steven C. Kroeger  
City Manager

Reviewed By:

City Attorney  
Finance Director

TH

RB

**SIXTH AMENDMENT TO  
JOINT EXERCISE OF POWERS AGREEMENT FOR THE  
SUTTER ANIMAL SERVICES AUTHORITY**

**THE JOINT EXERCISE OF POWERS AGREEMENT FOR THE SUTTER ANIMAL SERVICES AUTHORITY and AMENDMENTS THERETO** (Hereinafter “Agreement”), a copy of which is attached hereto as Exhibit “A” and incorporated herein by this reference, by and between the County of Sutter, the City of Yuba City and the City of Live Oak is hereby amended as follows:

**Section 6.3.4.2** of the Agreement is deleted in its entirety and replaced with the following provision which shall become effective upon the date that this Amendment is last signed:

“The total capitalized cost (which shall include administrative, engineering, architectural, design, inspection, construction and site development costs) allocable to the Authority for construction of the new animal shelter shall not exceed \$6,393,903.00. If, at any time prior to or during the project, the anticipated total capitalized costs exceeds \$6,393,903.00, the Member Agencies agree to work together to either approve an amended project budget or redesign the project reduce its cost.”

All other terms and conditions of the Agreement shall remain in full force and effect.

In the event of any conflict or inconsistency between the provisions of this Amendment and Agreement, it shall be resolved such that the provisions of this Amendment shall control in all respects.

**SUTTER ANIMAL SERVICES AUTHORITY:**

\_\_\_\_\_  
Chairperson

Dated: \_\_\_\_\_

**SUTTER COUNTY BOARD OF SUPERVISORS:**

\_\_\_\_\_  
Chairperson

Dated: \_\_\_\_\_

**CITY COUNCIL OF THE CITY OF YUBA CITY**

\_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

**CITY OF LIVE OAK**

\_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

Approved as to form and content only:

\_\_\_\_\_  
Sutter County Counsel

Dated: \_\_\_\_\_

\_\_\_\_\_  
Yuba City City Attorney

Dated: \_\_\_\_\_

\_\_\_\_\_  
Live Oak City Attorney

Dated: \_\_\_\_\_



CHESTER MORRIS  
DAVID R. LANE \*  
BRANT J. BORDSEN  
ANTHONY E. GALYEAN  
KIMBERLY A. STEFFENSON \*  
NICOLE D. DELERIO

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W.P. RICH(1880-1965)  
RICHARD H. FUIDGE(1906-1976)  
THOMAS MARSH (1923-2005)

RETIRED  
ROGER E. GROVE  
JOHN SANBROOK  
ROLAND K. IVERSON, JR.

LANDON T. LITTLE  
ELIZABETH T. McCAULLEY

\*  
CERTIFIED SPECIALIST IN FAMILY LAW,  
THE STATE BAR OF CALIFORNIA BOARD OF  
LEGAL SPECIALIZATION

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March 27, 2014

Brad McIntire, Executive Director  
Sutter Animal Services Authority  
1201 Civic Center Blvd  
Yuba City, CA 95993

Re: 6<sup>th</sup> Amendment to Joint Powers Agreement,  
Sutter Animal Services Agreement

Dear Executive Director McIntire:

By way of review, the Joint Powers Agreement (JPA) for the Authority, as originally approved in November of 2011, provided at **Section 6.3.4.2** that the maximum capitalized costs for the facility could not exceed \$4,500,000.00. The language of the JPA permits increases in the maximum capitalized costs upon a 5/6's weighted voted of the membership. Thereafter, in August of 2012, the Board approved an increase in the maximum capitalized costs to \$6,000,000.00. The increase of August 2012 was adopted by the enacting and approval of the Third Amendment to the JPA.

Per your request, I have reviewed the minutes of the Board's meetings of August 5, 2013 as well as September 16, 2013, as concerns the Board's actions relative to the increasing of the total capitalized costs for the Authority's recently constructed facilities located at 200 Garden Highway. As you know, each of these two meetings proceeded my appointment as Counsel to the Authority. According to my review of the minutes of these two meetings, staff brought before the Board a request to approve additional funding in order to construct a standalone animal euthanasia facility at SASA's facilities on Garden Highway. The amount of requested funding exceeded the then permissible ceiling of \$6,000,000 thereby requiring a vote of the Board to authorize an increase in funding. Following discussion of the topic, Vice-Chairman Munger moved to authorize the additional funding requested by Staff. The motion was seconded by Director Buckland and the motion to approve additional funding was passed by unanimous vote.

It appearing that the formal amending of **Section 6.3.4.2** of the JPA to conform its provisions with the newly increased level of funding authorized by the Board on August 5, 2013 simply having been overlooked by my predecessor, I submit herewith for your review and submission to the Board

Brad McIntire, Executive Director  
Sutter Animal Services Authority  
March 27, 2014  
page 2

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the Sixth Amendment to the JPA. By this Amendment, the total allowable capitalized cost for the new facilities at 200 Garden Highway is raised to \$6,393,903.00.

The authority to periodically amend the terms of the JPA is established at **Section 10.4** of the JPA. Please bear in mind that before the Amendment can be effective it must be approved by the Board of Directors (this was in effect already done through the Board's vote to increase funding on August 5, 2013) and the legislative bodies of each of the member agencies. Accordingly, I advise that you direct staff to duplicate and circulate the enclosed 6<sup>th</sup> Amendment to each of the Member Agencies in order that their respective staff can agendaize this matter at an upcoming meeting.

Please feel free to call with any questions which you may have.

Very truly yours,



Anthony E. Garyean

AEG  
enc.

CITY OF YUBA CITY  
STAFF REPORT

**Date:** May 20, 2014  
**To:** Honorable Mayor & Members of the City Council  
**From:** Department of Public Works  
**Presentation by:** Diana Langley, Public Works Director

**Summary**

**Subject:** Water Conservation Update  
**Recommendation:** Note and file report.  
**Fiscal Impact:** Informational item only.

**Purpose:**

To provide an update on the City's water conservation efforts.

**Background:**

The City of Yuba City obtains water for its water system through four different permits/contracts from the Feather River (Table A). The City also has access to one groundwater well located at the Water Treatment Plant for use in drought or emergency conditions.

Table A: Yuba City Water Sources

| Water Source                  | Annual Allotment | Time of Use      |
|-------------------------------|------------------|------------------|
| SWRCB License 13855           | 6,500 AF         | September - June |
| SWRCB Permit 18558            | 9,000 AF         | October - June   |
| North Yuba Water District     | 4,500 AF         | Summer           |
| DWR State Water Project       | 9,600 AF         | Year Round       |
| Backup Groundwater Well (WTP) | 3,248 AF         | As Needed        |
| Total:                        | 32,848 AF        |                  |

For reference purposes, the City's water demand in 2013 was 18,178 AF.

Historically, SWRCB License 13855 (License 13855) and the North Yuba Water District (NYWD) have been reliable sources of water. License 13855 is one of the City's older permits and drought restrictions have only been applied twice: 1977 and 1992. Water supply under the NYWD contract has never been restricted. During below normal runoff years, SWRCB Permit 18558 (Permit 18558) is typically restricted so that no water can be drawn under the permit starting mid-May through September. The DWR State Water Project Contract (SWP Contract) is typically subject to restrictions, with the most severe restrictions occurring in 1990 and 1991 when the City's allocation was reduced to 20%.

Due to lack of rain for the last two years, two of the City's contracts have been curtailed. Permit 18558 is restricted until further notice, and the DWR State Water Project Contract has been reduced to 5%. Fortunately, during previous years in which available water exceeded the City's need, the City has 6,906 AF of carryover water. This results in a total of 21,634 AF of water available for 2014, as summarized in Table B.

Table B: 2014 Yuba City Water Sources

| Water Source                              | Annual Allotment | Time of Use      |
|---|------------------|------------------|
| SWRCB License 13855                       | 6,500 AF         | September - June |
| SWRCB Permit 18558                        | 0 AF             | October - June   |
| North Yuba Water District                 | 4,500 AF         | Summer           |
| DWR State Water Project                   | 480 AF           | Year Round       |
| DWR State Water Project – Carryover Water | 6,906 AF         |                  |
| Backup Groundwater Well (WTP)             | 3,248 AF         | As Needed        |
| Total:                                    | 21,634 AF        |                  |

On January 17, 2014, Governor Brown declared a Drought State of Emergency requesting that Californians reduce water usage by 20% and that local municipalities implement their Water Shortage Conservation Plans. On January 21, 2014, the City Council implemented Stage 2 of the City's Water Shortage Conservation Plan which calls for voluntary rationing and demand reduction (water conservation) education. Even though the City has sufficient water on paper to serve the City, it is unknown how long the drought will continue. Also, it is unknown if any additional contracts will be curtailed, which could have a significant negative impact on the City's water supply. It is in the City's best interest to support water conservation efforts in accordance with the Governor's proclamation.

**Analysis:**

Since January 21<sup>st</sup>, through the water conservation efforts of Yuba City residents and City staff, there has been an 8% reduction in overall water usage. Conservation efforts of the City include reducing irrigation of parks and landscape strips to no more than twice/week, reducing backwash cycles at the Water Treatment Plant, contacting residents when complaints are received about water waste, and providing water conservation information through the City's Consumer Confidence Report which was sent out in the April utility bill.

On April 25, 2015, Governor Brown issued an Executive Order to redouble State drought actions. The Executive Order requested that all California residents:

- Avoid using water to clean sidewalks, driveways, parking lots and other hardscapes.
- Turn off fountains and other decorative water features unless recycled or grey water is available.
- Limit vehicle washing at home by patronizing local carwashes that use recycled water.
- Limit outdoor watering of lawns and landscaping to no more than two times a week.

These items are identified in Stage 3 of the City's Water Shortage Conservation Plan, and staff is supportive of implementing the measures. There are additional mandatory use prohibitions

identified in Stage 3 of the Water Shortage Conservation Plan that may be implemented at the Council's discretion, including requiring that restaurants only furnish water at the request of the customer. A summary of the additional mandatory use prohibitions, along with additional planned water conservation efforts, will be presented to Council at the Council meeting for consideration.

**Fiscal Impact:**

Informational item only.

**Alternatives:**

None.

**Recommendation:**

Note and file report.

Prepared by:

Submitted by:

*/s/ Diana Langley*

*/s/ Steven C. Kroeger*

Diana Langley  
Public Works Director

Steven C. Kroeger  
City Manager

Reviewed by:

Department Head

DL

Finance

RB

City Attorney

TH

Other

\_\_\_\_\_

CITY OF YUBA CITY  
STAFF REPORT

**Date:** May 20, 2014  
**To:** Honorable Mayor & Members of the City Council  
**From:** Public Works Department  
**Presentation by:** Diana Langlely, Public Works Director

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**Summary**

**Subject:** State Water Project Contract Extension Negotiations  
**Recommendation:** Note and file report.  
**Fiscal Impact:** Direct impact to Yuba City unknown at this time.

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**Purpose:**

To provide an update on the State Water Project Contract Extension negotiation process.

**Background:**

On December 30, 1963, the City executed a contract with the Department of Water Resources (DWR) to purchase 9,600 acre-feet of surface water via the Feather River on an annual basis. Under the terms of the contract, water can be drawn from the Feather River year round, though there is a limitation on the rate at which water can be drawn, 60 cubic feet per second. The contract is set to expire in 2035.

During below normal water years, the contract is typically subject to restrictions, with the most severe restrictions occurring in 1990-91 (City's allocation reduced to 20%) and 2014 (City's allocation is reduced to 5%). Fortunately, during years in which the City's available supply exceeds demand, the City has the ability to "bank" water for use at a future date. The banked water is carried from year to year until the water supply is so excessive that the San Luis Reservoir is full and spills, in which the carryover accounts are reset to zero. For 2014, the City is utilizing some banked carryover water to assist with meeting the water demands for the City.

**Analysis:**

In late 2012, the Department of Water Resources approached all State Water Project Contractors regarding starting the process to negotiate a contract extension. Extending the contract is beneficial because it allows the City to obtain a commitment for continued service beyond 2035, allows DWR to provide capital financing beyond 2035, eases financial compression, and allows DWR and the State Water Contractors to enhance financial management of the State Water Project.

The contract extension process and anticipated schedule are shown below:

| Step | Activity                              | Proposed Schedule       |
|------|---------------------------------------|-------------------------|
| 1    | Negotiate terms of contract extension | January 2013-March 2014 |
| 2    | Develop Agreements in Principle (AIP) | March – July 2014       |
| 3    | CEQA Process                          | July 2014 – 2015        |
| 4    | Contract Amendment                    | 2016                    |

The terms of the contract extension have been negotiated and DWR and the State Water Contractors have worked together to develop a draft AIP. The City's attorney, Andrew Hitchings, has reviewed the draft AIP on behalf of the City. A final AIP will be brought to the City Council at a later date for approval.

The proposed new term of the contract is 50 years, resulting in a new expiration date of 2085. The AIP and contract amendment will address cost recovery and cash flow issues, and provide for the development of a State Water Resources Development System Finance Committee to enhance the financial management of the system.

**Fiscal Impact:**

DWR is conducting a Contract Extension Forecasting Model workshop on May 20<sup>th</sup>, in which the City's representative will be in attendance. Through the forecasting model, the direct impacts of the contract extension will be determined. It is not anticipated that the extension will have a significant financial impact on the City.

**Alternatives:**

None.

**Recommendation:**

Note and file report.

Prepared by:

*/s/ Diana Langley*

Diana Langley  
Public Works Director

Submitted by:

*/s/ Steven C. Kroeger*

Steven C. Kroeger  
City Manager

Reviewed by:

Department Head

DL

Finance

RB

City Attorney

TH

CITY OF YUBA CITY  
STAFF REPORT

**Date:** May 20, 2014

**To:** Honorable Mayor & Members of the City Council

**From:** Public Works Department

**Presentation by:** Diana Langley, Deputy Director of Public Works

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**Summary**

**Subject:** **Groundwater Well Abandonment Project (Plans & Specifications)**

**Recommendation:** Adopt a resolution approving the plans and specifications for the Groundwater Well Abandonment Project and authorizing advertisement for bids on the project.

**Fiscal Impact:** Engineer's Estimate: \$200,000- Account No. 971145-65501 (Groundwater Well Abandonments)

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**Purpose:**

Bid a project to abandon and clear the unused Hillcrest groundwater well facilities throughout the City.

**Background:**

The City of Yuba City purchased the former Hillcrest Water Company well sites in 2001 for water supply purposes for its current and prospective citizens. Since 2001, a number of well sites have been shut down due to poor water quality issues which caused the wells to be removed from service. Areas that were previously supplied by the groundwater wells have been connected to surface water. A total of twelve (12) wells on ten (10) sites will be abandoned by this project.

Please see the attached exhibit for project area.

**Analysis:**

This project predominantly involves the abandonment of existing groundwater wells on the well sites per Federal, State, and local regulations along with clearing the well sites to prepare them for sale. The abandonment of the well sites will reduce maintenance costs and protect existing groundwater aquifers from contaminant transport.

The plans, specifications, and estimate for the Groundwater Well Abandonment Project have been completed. With Council approval of the plans and specifications and authorization to bid, staff anticipates the following schedule to complete the project, weather permitting:

|                    |           |
|--------------------|-----------|
| Advertise for bid: | June 2014 |
| Open bids:         | June 2014 |

Award contract: July 2014  
Start of construction: August 2014  
Complete construction: November 2014

The plans and specifications for the project are on file in the Public Works Department for review.

Construction management and inspection will be administered by the City's Public Works Department.

**Fiscal Impact:**

The estimated total construction cost is \$200,000, CIP Account No. 971145-65501 (Groundwater Well Abandonments). The well sites are estimated to sell for a total of \$300,000 once the sites have been abandoned and cleared.

**Alternatives:**

Delay or modify the recommended action to approve the plans and specifications.

**Recommendation:**

Adopt a resolution approving the plans and specifications for the Groundwater Well Abandonment Project and authorizing advertisement for bids on the project.

Prepared by:

Submitted by:

*/s/ Manu Paul S. Dhaliwal*  
Manu Paul S. Dhaliwal  
Assistant Engineer

*/s/ Steven C. Kroeger*  
Steven C. Kroeger  
City Manager

Reviewed by:

Department Head

DL

Finance

RB

City Attorney

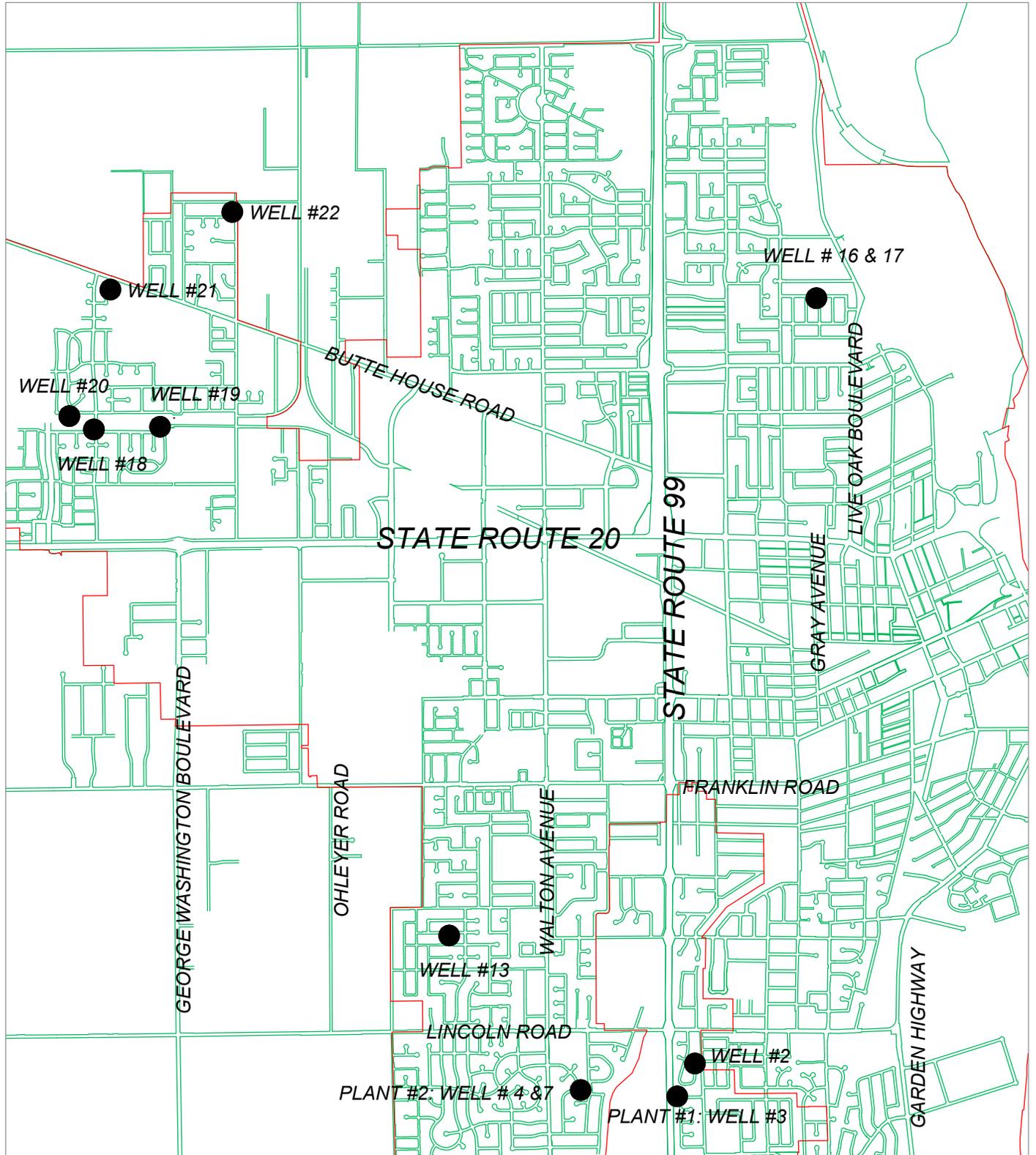
TH

Other

\_\_\_\_\_

# EXHIBIT A - WELL SITE ABANDONMENT LOCATIONS

NTS



RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY  
APPROVING THE PLANS AND SPECIFICATIONS FOR THE  
GROUNDWATER WELL ABANDONMENT PROJECT AND  
AUTHORIZE ADVERTISEMENT FOR BIDS ON THE PROJECT.**

BE IT RESOLVED AND ORDERED by the City Council of the City of Yuba City that the plans and specifications for the Groundwater Well Abandonment Project be approved.

BE IT FURTHER RESOLVED AND ORDERED by the City Council of the City of Yuba City that the Department of Public Works is hereby authorized and directed to advertise for bids for the Groundwater Well Abandonment Project.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 20<sup>th</sup> day of May 2014.

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CITY OF YUBA CITY

**City Council Reports**

- Councilmember Buckland
- Councilmember Maan
- Councilmember Starkey
- Vice Mayor Dukes
- Mayor Gill

**Adjournment**