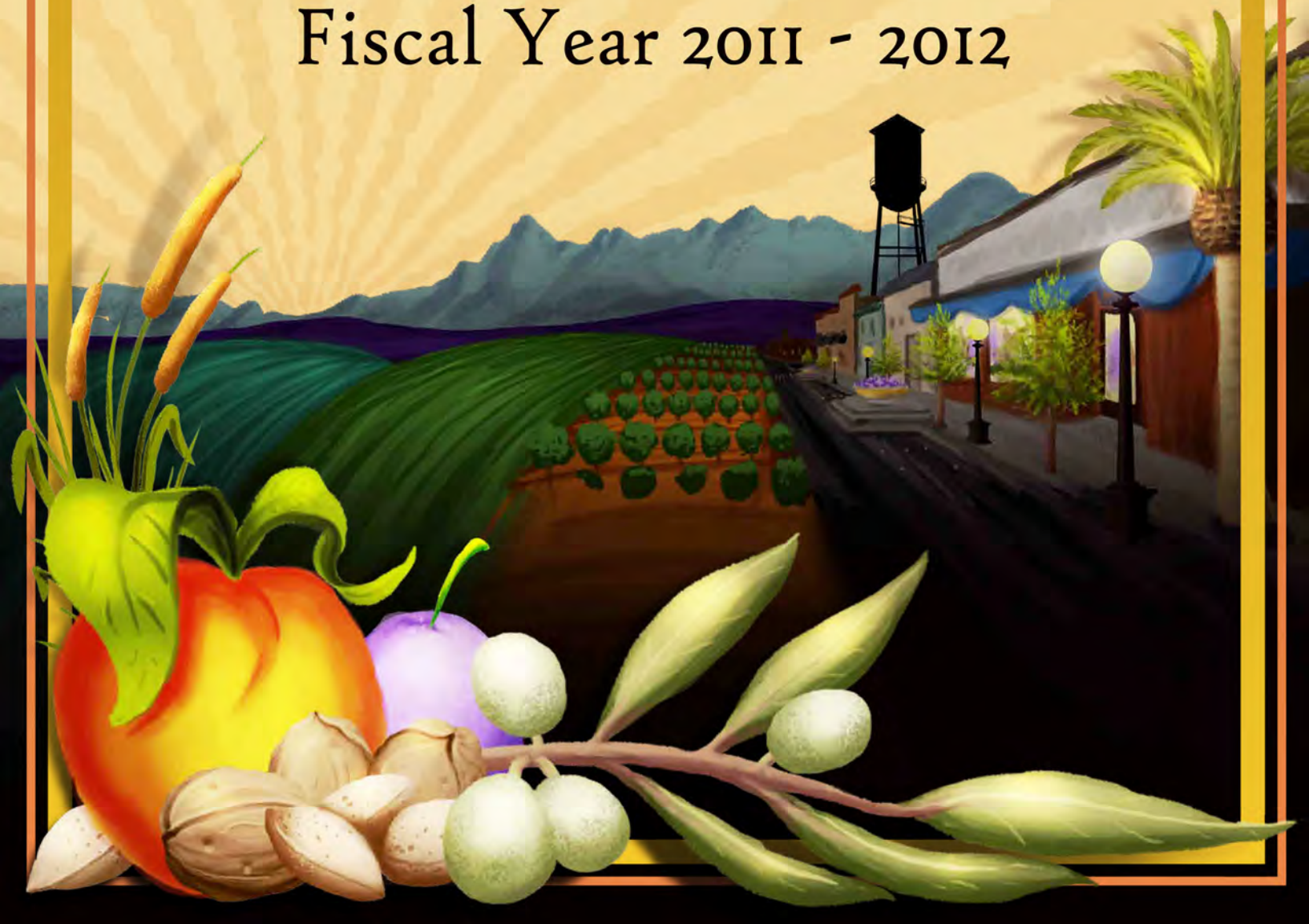
City of

YUBA CITY

California

Adopted
Annual Operating Budget
Fiscal Year 2011 - 2012



City of Yuba City 2011-12 Budget

City Officials
July 1, 2011 through June 30, 2012

John M. Dukes
Mayor 2010-2011

John Miller
Mayor Pro-Tem 2010-2011

John Buckland
Councilmember

Tej Maan
Councilmember

Leslie McBride
Councilmember

Steven R. Jepsen
City Manager

Steven C. Kroeger
City Treasurer

Terrel Locke
City Clerk

1201 Civic Center Boulevard, Yuba City, Sutter County, California 95993
www.yubacity.net

Welcome to Yuba City

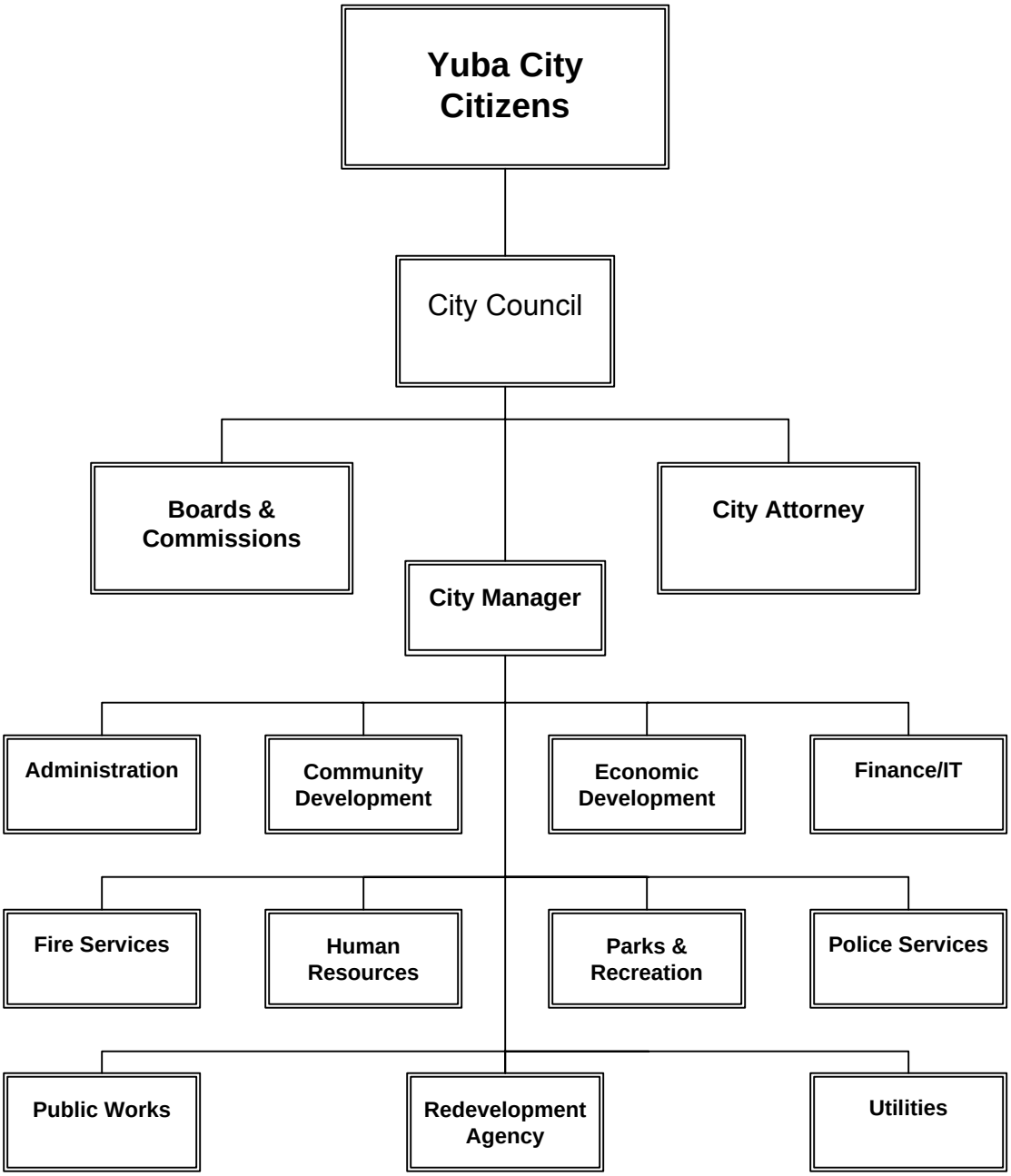
Located 40 minutes north of California's Capitol in Sacramento, Yuba City is the county seat of Sutter County, the Agricultural Hub of Northern California, and is the principal city of the Yuba City Metropolitan Area, encompassing all of Sutter and Yuba Counties. This growing metropolitan has maintained its strong agricultural heritage and continues to be home of Sunsweet Growers, Orchard Machinery, Montna Farms and many additional agricultural based businesses and farms.

In early 2011, as part of Yuba City's Economic Development Work Plan, a new logo and crate label were commissioned to promote the City's branding and marketing efforts. In the past, Yuba City was known as the Peach Bowl of the World, which we continue to embrace and expand. In fact, we could be called the Prune, Plum, Walnut, Almond, Rice or Tomato Bowl of the world due to our diverse farming production. Yuba City's new crate label reinforces Yuba City's identity as the Agricultural Hub of Northern California.

Artwork By:

Randy Johnson
Wag the Frog

City Organization Chart



Administrative Officials

Administration	Steven R. Jepsen, City Manager Steven C. Kroeger, Assistant City Manager Terrel Locke, City Clerk
City Attorney	Timothy Hayes, Martinez Hayes Hyatt & Hill, LLP
Community Development	Aaron Busch, Director
Economic Development	Darin Gale, Manager
Finance/IT	Robin Bertagna, C.P.A., Director Devin Barber, IT Manager
Fire Services	Pete Daley, Fire Chief Bill Fuller, Administrative Analyst III
Human Resources	Natalie Walter, Human Resources Manager
Parks and Recreation	Brad McIntire, Director
Police Services	Rob Landon, Chief of Police Jeff Webster, Assistant Chief of Police Jeremy Garcia, Police Commander Lincoln Eden Jr., Lieutenant Tom Tappe, Lieutenant Shawna Pavey, Operations Support Manager
Public Works/Utilities	George Musallam, Director Diana Langley, Deputy P.W. Director – Engineering Michael Paulucci, Interim Deputy P.W. Director - Wastewater Gary Marler, Public Works Superintendent Kevin Bradford, Senior Engineer Ian Pietz, Senior Engineer

City of Yuba City Mission Statement

The Mission of Yuba City is…

To anticipate and provide for the needs of the community through
Quality Service, Innovation and Leadership
for today and in the future.

Our Vision is…

As an organization of dynamic, innovative, creative and dedicated people….

We focus on continuously improving our ability to provide a variety of public services in a climate of increasing change. We have a diverse work force that actively engages in continuous learning, performance improvement and teamwork. By applying advanced technologies, improving our work processes, and building partnerships, we excel in providing for the needs of our community. We take pride in working for the public, we actively participate in our community and we deliver exceptional value for Yuba City's citizens and businesses.

Our Values are…

Committed to delivery of quality service.

Provide a safe community with a high quality of life.

Strive to be proactive, innovative and plan for the future.

Committed to teamwork, empowerment and development of employees.

Encourage broad-based public dialogue and consensus concerning strategic issues.

Protect the financial health of the City and promote the economic viability of the region.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Yuba City

California

For the Fiscal Year Beginning

July 1, 2010

President

Executive Director

California Society of Municipal Finance Officers

Certificate of Award

Excellence in Operating Budget
Fiscal Year 2010-2011

Presented to the

City of Yuba City

For meeting the criteria established to achieve the Excellence Award in the Operating Budget.

February 24, 2011

Ronnie Campbell
CSMFO President

Chu Thai, Chair
Professional Standards and Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

Table of Contents

City Officials i
About the Cover ii
City of Yuba City Organization Chart iii
Administrative Officials iv
Mission Statement v
GFOA Budget Award vi
CSMFO Budget Award vii
City Seal viii

Chapter 1 - Table of Contents/Reader's Guide
Table of Contents 1
Reader's Guide 3

Chapter 2 - Budget Message
City Manager's Budget Message 7

Chapter 3 - Strategic Plan & Fiscal Policies
Strategic Goals 13
The General Plan 34
Growth Polices 36
Financial Policies 38
Budget Policies 40
Gann Appropriations Limit 42
Budget Resolutions 44

Chapter 4 - Budget Summaries
Budget Summary Index 51
City Wide Source of Funds Pie Chart 52
City Wide Use of Funds Pie Chart 53
All Funds Budget Summary 55
All Funds-Revenue by Category 56
All Funds-Expenditures by Category 57
Budget Comparisons by Fund-Revenues 58
Budget Comparisons by Fund-Expenditures 59
All Programs Summary 60
Interfund Transfer Summary 63
Internal Service Charge Summary 64
The Value of City Services Chart 65
Debt Service 66
Debt Summary 69
Future Year Debt Obligations 70
Landscape Benefit District Summary 71
Full-Time Equivalent Positions 72
Personnel Changes 74
Full-Time Equivalent Charts 76

Chapter 5 - Revenues
Revenues Index 79
General Fund Revenue by Category 80
Top Revenue Sources Chart 81
General Fund Reserve Summary 82
General Fund Revenue Detail 83
Enterprise Fund Detail 86
Special Revenue Fund Detail 87
Other Fund Revenues 89
Revenue Highlights 90
History of General Fund Revenue Sources 95

Chapter 6 – Legislative/Administrative
City Council 97
City Attorney 103
Legislative/Administrative 105
- City Manager 107
- Economic Development 111
- Human Resources 115
- City Treasurer 121
- City Clerk 125

Chapter 7 – Finance/IT
Finance/IT 129
- Finance 131
- Information Technology 135

Chapter 8 – Community Development
Community Development 139
- Planning 144
- Building 147

Chapter 9 - Police
Police Department 151
- Police Administration 154
- Traffic Education and Enforcement 157
- Investigations 161
- Field Operations 165
- Community Outreach 169
- Technology Resources 171
- Crime Analysis and Intelligence 173
- Communications 175

Chapter 10 - Fire
Fire Department 177
- Fire Administration 179
- Fire Operations 183

Chapter 11 – Public Works
Public Works Department 187
- Administration 191
- Engineering 193
- Street Maintenance 197
- Electrical Maintenance 201
- Parks Maintenance 205
- Facilities Maintenance 209

Chapter 12 - Parks and Recreation
Parks and Recreation Department 213
- Administration 215
- Recreation Supervision 219
- Senior Center 224
- Aquatics 225
- Recreation Programs 226

Table of Contents

Chapter 13 - Non-Departmental Services
Non-Departmental Summary 227
Animal Control.....228
Contingency 229
Miscellaneous 230

Chapter 14 - Utilities
Utilities Department.....231
Water Division 235
Water Distribution.....236
Surface Water Distribution 237
Groundwater Distribution 238
Water Treatment 239
Surface Treatment Plant 241
Groundwater Treatment Plant.....242
Water Capital Fund 243
Wastewater Division.....247
Wastewater Collection 248
Wastewater Treatment Plant.....251
Wastewater Capital Fund.....255
River Highlands.....256
Stonegate Facility.....257
Laboratory Department 259
Laboratory.....261
Pretreatment Program.....262

Chapter 15 - Special Revenue
Special Revenue Budget Summary 263
Housing Summary.....264
CDBG Program 266
HOME Program.....268
Streets and Roads 269
Traffic Safety 270
STOP 271
Landscape Maintenance Districts 272
Residential Street Lighting 273
Development Impact Fees 274
Fire Mitigation Impact Fees.....275

Chapter 16 - Internal Service Funds
Internal Service Budget Summary 277
Dental/Vision 278
Disability Program 279
Employee Benefits 280
General Liability 281
Workers Compensation.....282
Vehicle Maintenance.....283
Vehicle Replacement 284
Technology Replacement 285

Chapter 17 - Redevelopment Agency
Redevelopment Agency.....287
Redevelopment Agency (RDA).....289
RDA Debt Service.....291
Housing.....293
Low/Mod Debt Service.....295

Chapter 18 - Capital Acquisitions
Capital Acquisitions 2011-12 297

Chapter 19 - Capital Improvement Program
Summaries by Funding Source 299
Citywide Summary.....311

Chapter 20 - Glossary
Budget Glossary 315
Glossary of Acronyms.....320
Fund Description.....322
List of Funds 326
List of Divisions.....327
City Resource Guide.....328

Chapter 21 - Appendix
Yuba City at a Glance.....329
Statistics 332

Chapter 22 - Index
Index.....335

Charts and Graphs

City Organization Chart iii
General Plan Diagram 35
City Wide Source of Funds.....52
City Wide Use of Funds.....53
Value of City Services.....65
Department Full-Time Equivalent Positions.....76
City Employee to Resident Ratio.....77
General Fund Revenue Sources 81
Sales Tax Revenue History 95
Property Tax Revenue History.....96
Map of California.....334

READER'S GUIDE TO THE BUDGET

The Budget User's Guide provides the reader with an overview of the City's budget process, as well as an explanation of how to understand, read, and use this budget document.

The Budget Preparation Process

The budget itself is the process of allocating limited resources to attain given goals and objectives. The process is dynamic and constantly changing in tune with public interest and needs.

The initial phase of the budget preparation process begins in January with the City Council Goal Setting session. The Executive Team and Finance staff works to develop a budget calendar and provide overview and training sessions to department staff.

During the next several months, all departments become involved in a detailed review of the current operating budgets, goals, and objectives. From this analysis, appropriations for new and additional services, positions, capital acquisitions, and capital improvement projects are prioritized. Finally, in late May, a final review of budget requests is made by the City Manager, Department Heads, and Finance Department staff. As soon as the City Manager approves the final details, a proposed budget document is printed.

The following are some of the more notable dates of our budget process:

FY 2011-12 Budget Calendar

Date	Function
01/24/11	City Council/Management Staff Goal Setting Workshop. Budget Overview and Capital Improvement Program Planning Meeting.
04/01/11	Submit transfer request forms, capital acquisition requests, department Executive Summaries, departmental revenue, new positions and position upgrades. Submit five-year CIP requests.
04/21/11	Deadline for Departments to submit final budget revisions.
05/05/11	Begin individual meetings with the Finance Budget team and Department Directors to review appropriation requests.
05/27/11	Public notice of the availability of the budget document and Gann appropriations limit.
06/14/11	Budget study session (public invited).
06/21/11	Budget adoption.
07/01/11	Start of new budget cycle.

Budget Organization

Chapter 2 - Budget Message

The City Manager's Budget Message to the City Council provides an overview of economic conditions, City finances, legislative impacts, as well as key issues and priorities for the City.

Chapter 3 - Strategic Plan & Fiscal Policies

The City's strategic plan is its vision for providing services to the community. In this chapter, a summary of the City's strategic action plan is provided. All departmental goals listed in the department sections are aligned with the City's strategic plan.

The General Plan helps the City map out the look and style of new development so that growth is controlled and the City can maintain a high level of services to its citizens. Development of Specific Plans, Master Plans, and Development Agreements are the cornerstone of implementing the General Plan policies. The City's Growth Policies help to assure the goals of the General Plan are met.

The City's Financial Policies provide a summary of the City's policies addressing the operating budget, revenues and expenditures, utility rates and fees, capital improvement program, long and short-term debt, reserves, investments, and accounting/auditing reporting.

The City operates under the Budget Policies included in the "Strategic Plan & Fiscal Policies" section of the budget document. Once the budget is adopted by the City Council, the responsibility of implementing each department's budget lies with each Department Head, with the ultimate responsibility resting with the City Manager.

The City also operates under a set of investment policies required by the California Government Code (Section 53646) and the City's Financial Policy XII. These policies are brought before the Council annually. A summary of the Investment Policy is included in the "Strategic Plan & Fiscal Policies" section of the budget document for reference.

Chapter 4 - Budget Summaries

The Budget Summaries chapter provides a multi-year overview of the City's expenditures/expenses, debt summaries, program summaries, and position changes.

Chapter 5 - Revenues

This chapter provides a more detailed overview of each fund's estimated revenue. Overall, the revenue estimates consider current growth patterns. Appropriations, in turn, are based on these assumed revenue increases.

Chapters 6-14 - Department Budgets

The department chapters represent the main body of the budget document. Each departmental section has the following:

- Organization Chart
- Mission Statement
- Service Description
- Strategic Issues (aligned with the City's strategic plan)
- FY 2010-11 Accomplishments
- FY 2011-12 Initiatives
- Performance Measures
- Budget appropriations by object (line-item) for the year

Chapter 15 - Special Revenue Funds

This chapter contains funds that provide Special Revenue activities. In most cases, these funds represent activities that are provided by specific user fees, charges, taxes, or grants. These revenues are usually legally restricted to expenditures for specific purposes. Special Revenue funds included within this budget are:

- Streets & Roads
- Traffic Safety
- Landscaping Assessment District
- Development Impact Fees
- Community Development Block Grant (CDBG)
- HOME
- Supplemental Law Enforcement
- Residential Street Lighting
- Fire Mitigation Fees

Chapter 16 - Internal Service Funds

The Internal Service Funds allow for the accumulation of resources for equipment replacement, ease in costing and pricing of services, and the ability to accumulate the total cost of each activity. This chapter contains the City's eight internal service funds:

- Vehicle Maintenance
- Vehicle Replacement
- Technology Equipment Replacement
- Employee Benefits
- Dental/Vision
- General Liability
- Workers Compensation
- Disability Program

Chapter 17 - Redevelopment Agency

This chapter contains the City's Redevelopment Agency activities. The purpose for redevelopment is to eliminate economic blight; revitalize depressed sections of the City; expand the supply of low and moderate income housing; expand employment opportunities for jobless and low income persons; and to provide a quality environment for the well-being of all citizens. The Redevelopment Agency Board of Directors formulates the policies of the Redevelopment Agency. The members of the board are comprised of the City Council members.

Chapter 18 - Capital Acquisitions

This chapter provides detail on the equipment acquisitions for each department of each fund. Capital items are those that cost more than $5,000 and have a useful life of greater than two years.

Chapter 19 - Capital Improvement Program

This chapter contains summaries of the CIP projects, which are recommended to be funded in FY 2011-12, as well as over the subsequent four years. Detailed project information is contained in the 2011-2016 Capital Improvement Budget document.

Chapter 20 - Glossary

The glossary of budget terms is provided to better familiarize the reader with some of the budgetary and financial vocabulary found throughout the budget document. The glossary also contains a description of all the fund types and a brief explanation of accounts used.

Chapter 21 - Appendix

This chapter provides a community profile of the City.

Chapter 22 - Index

This chapter provides a quick and easy reference to particular areas of interest in the budget document.

Basis of Budgeting and Accounting

The City of Yuba City's accounting records are maintained in full accordance with Generally Accepted Accounting Principles (GAAP), as established by the Government Accounting Standards Board (GASB). Government fund types (General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds), agency funds, and expendable trust funds are maintained on a modified accrual basis of accounting (see Glossary). Proprietary fund types (Enterprise Funds and Internal Service Funds) and non-expendable trust funds are maintained on an accrual basis of accounting (see Glossary). For a further description of the various fund types used by the City, please refer to the Glossary chapter. Budgets are adopted annually on a basis consistent with Generally Accepted Accounting Principles (GAAP); the same guidelines used in the preparation of the year-end financial statements. Thus, revenue estimates generally anticipate amounts that will be considered earned and available to meet current period expenses among the coming fiscal year. Certain expenses obligated in FY 2010-11 will not have been paid by June 30, 2011, but are estimated in FY 2011-12. Salaries, for example, have been estimated in the budget as long as they are expected to have been obligated for time worked by the end of June 30th, even though they will not have been paid until the first or second week of July.

July 1, 2011

Honorable Mayor and Members of the City Council,

This letter summarizes the City of Yuba City's adopted Operating Budget for the 2011-12 fiscal year. The budget remains the City's primary financial management tool and is an important expression of policy regarding public services and community priorities. The budget considers the City's short and long-term organizational goals within the framework of projected revenue. As such, the budget is utilized as both a financial plan and a communication device. As a financial plan, the budget contains both fund summaries and line item detail. The fund summaries provide an understanding of the financial condition of the funds that comprise the overall budget. The budget includes organizational charts, descriptions of services provided, accomplishments, initiatives and performance measurements to better explain the structure, function and goals of each department.

Background

This year's budget is the most challenging one that the City has experienced in recent times. The economic downturn continues to have dramatic effects on local government revenues throughout the State. The City prepared its first two-year budget for FY 2007-09. Due to the declining revenues, the City returned to a one-year budget process with intermediate reviews conducted every 90 days due to rapidly changing economic conditions. The City remains committed to reviewing and updating its long range fiscal model which looks at a five to ten year history. With the continued downturn in revenues, this year the City developed a three year budget solution to coincide with employee bargaining unit contracts which are also three years in duration. The City projected its structural deficit out three years to develop a sustainable plan to either layoff employees and close the entire deficit gap or combine the use of employee concessions balanced with a reasonable use of reserve funds.

Budget Challenges

The preliminary general fund deficit for FY 2011-12 was $3.9 million. $750,000 in materials, supplies and services was eliminated from the budget as these funds were unspent in FY 2009-10 and therefore determined non-essential for FY 2011-12. Another $250,000 from employee attrition savings was also eliminated from the budget. This brought the revised preliminary deficit down to $2.9 million. With 81% of the general fund budget being comprised of salaries and benefits, the City had little choice but to reduce cost either through concessions or layoffs.

Employee Concessions or Layoffs?

Throughout the budget development process, City staff held meetings with employee bargaining unit representatives to determine if City staff had an interest in voluntarily agreeing to additional employee concessions instead of sustaining additional employee layoffs. Bargaining unit representatives were advised that if the employees were willing to agree to additional concessions on a voluntary basis, the City would be willing to meet them in the middle, using a combination of concessions and reserves to get through the economic downturn.

In addition to providing additional concessions, employees were asked to forego the obligations to provide raises over the next two years. The two year total for raises ranged from 4% for miscellaneous employees to 7% for public safety employees. If employees could not agree to a furlough program and contracted raises were implemented, the deficit for FY 2011-12 would have grown to $4.6 million and $5.2 million the following year.

Employees were also asked to approve a two tiered retirement system with a lesser pension

benefits to be provided to future employees. As part of the three year agreements, employees covered under the Miscellaneous PERS plan voluntarily agreed to a second tier retirement system that changed the benefit formula from the current 2.7% at age 55 plan to a benefit formula of 2.0% at age 55. City employees covered under the Safety PERS plan voluntarily agreed to a second tier retirement system that changed the benefit formula from the current 3.0% at age 50 to a benefit formula of 3.0% at age 55.

All bargaining units voluntarily agreed to a 10% furlough program in exchange for job guarantees for three years. The adopted budget for FY 2011-12 contains a deficit of $1.5 million which is being funded with reserves. As stated on the previous page, the preliminary deficit was reduced from an original amount of $3.9 million to $2.9 million through action taken during FY 2010-11. The FY 2011-12 deficit was reduced another $250,000 by additional positions which became vacant through attrition and were reallocated, reassigned or eliminated during the second half of FY 2010-11. The other $1.2 million in deficit reduction came from increasing the furlough to program 10%.

The additional concessions agreed to by City employees saved the general fund $2.2 million in FY 2011-12 by agreeing to increase the existing 5% furlough program (valued at $1.1 million) to 10% (saving another $1.2 million). In addition, bargaining units agreed to forego the raises that had been deferred the previous two years. This resulted in an additional cost avoidance of $1.3 million to the general fund on an on-going basis.

Yuba City is very proud that its employees have chosen to participate in the City's solution to the ongoing economic challenges. With this cooperation, the City has guaranteed that for the next three years, no City employees will be laid off. This benefits our citizens in continuity of service and not having to lay off trained personnel only to have to invest in re-hiring and re-training when the economy eventually does partially recover.

The City's long range financial model does not anticipate City revenues will return to their pre-recession levels for an extended period of time. Both property tax and sales tax revenues will slowly begin to grow at a much lower rate in the next several years.

Reserves

As part of the FY 2011-12 operating budget adoption, City Council directed staff to allocate the anticipated reserves necessary to fund the City's structural budget deficit for the next three years. The projected deficit covered by reserve funding is approximately $1.5 million in each of the three years, or a total of $4.65 million.

The funding sources that City Council approved to cover the $4,650,000 three year deficit are as follows:

1) $1,450,000 Economic Stabilization Reserve (ESR) Funds remaining from the original $2.3 million set aside as part of the FY 2008-09 budget adoption;
2) $500,000 Vehicle Replacement funds transferred to the general fund as part of the FY 2010-11 budget adoption;
3) $1,350,000 from the Vehicle Replacement Internal Service Fund; and
4) $1,350,000 from the General Capital Improvement Project (CIP) Fund unallocated reserves.

Status of Reserves

After providing for the anticipated $4,650,000 required for three years of structural deficits, the City will still maintain a healthy, sufficient level of reserves. The City has approximately $18.1 million in general fund reserves available as follows:

1) $3,500,000 Healthy Cities 10% Reserve;
2) $4,653,000 ESR to be used for FY 2011-12 through FY 2013-14 operating deficits;
3) $6,442,000 General CIP unallocated (not allocated to projects); and
4) $3,500,000 General CIP allocated to projects.

In addition, there are approximately $5.2 million in general fund dollars remaining within the Vehicle Replacement Internal Service Fund (after transferring funds to cover the anticipated general fund operating deficits).

The past two years have been ones of tremendous financial change in California and Yuba City. This message touches upon those changes in the areas of the economy, financial condition, legislative issues, and key issues and priorities for the City. In addition, the major accomplishments of the past year have been highlighted.

Economic Conditions

This budget has been prepared during the most difficult economy in recent history. The global economy is under strain, unemployment rates are historically high, housing market values are significantly depressed by the flood of foreclosed homes available, retail sales are weaker and there is a tightened credit market. At present, the duration of this situation remains uncertain, recovery has begun but is at a very slow pace. The current economic decline has negatively impacted virtually every sector of the business and government community. This fact is clearly illustrated in that revenue declines have continued to outpace expenditure reduction efforts. Expenditures authorized in the FY 2011-12 budget are $1.6 million less than FY 2010-11, which were $2.0 million less than FY 2009-10. However, revenues have declined even faster resulting in the City adopting a budget with a structural deficit of $1.5 million even after achieving major salary and benefit cost savings from employee concessions. This deficit is being funded with one time monies and as described earlier, this will continue for at least the next three years.

The City has a long standing practice of being fiscally conservative. The City set aside excess revenues that may now be drawn upon to help sustain staffing during this downturn.

The City has experienced significant declines in sales tax revenues, property tax revenues as well as all development related revenues during FY 2010-11. It is anticipated that property tax revenues will continue to decline (4 percent) in FY 2011-12 due to declining real estate values and that sales tax revenues will increase slightly (an estimated 2 percent) based on increases in the first two quarters of FY 2010-11.

The adopted budget reflects both the reductions in revenues and expenditures. These reductions dictate a budget that strives to continue funding existing services and focus on infrastructure support and maintenance.

Financial Overview

Revenues: Projected revenues for FY 2011-12 total $32.0 million. This represents a decrease of 1.9% from the FY 2010-11 budget.

The City's largest revenue sources are sales taxes and property taxes. These two revenue sources comprise 62% of general fund revenues. Both revenue sources had experienced significant increases in growth until recent years in which we had experienced downturns.

Expenditures: General Fund expenditures decreased by $1.6 million (4.7%) to a total of $33.6 million. During FY 2009-10, ten percent of the City's full time equivalent positions were eliminated through attrition, reorganization or layoff. Cumulatively over the past three years the City has eliminated 50 positions; the FY 2008-09 budget included authorization for 342 positions and the FY 2011-12 budget includes authorization for only 292 positions (a 15% reduction over three years).

Long-Range Outlook: The development of the long range fiscal model has allowed the City to look beyond the immediate fiscal year for planning purposes. In the next several years, the revenue outlook dictates prudence in developing the proposed expenditure plan. City staff expects the investment losses that CalPERS experienced during FY 2008-09 will impact employer rates the City will be charged for the next several years. After taking into consideration the new 30 year smoothing methodology approved by CalPERS, a significant increase in City expenditures is anticipated.

With a downturn in revenues, additional resources will also be required in order to maintain existing infrastructure. This will be addressed in the City's Capital Improvement Program that incorporates available capital funds and projected capital fees from anticipated future development. The City's ability to ensure that new development "pays its own way" will be of primary importance toward determining our long-range outlook when development activity picks up in the community.

The following table summarizes projected revenues and expenditures for the City's major funds:

	FY 2011-12 Revenues	FY 2011-12 Expenditures
General Fund	$ 32,023,887	$ 33,553,496
Water Operating	$ 8,431,000	$ 7,917,902
Wastewater Operating	$ 9,468,200	$ 8,502,937

Legislative Issues

With the passage of ABX1 26 and ABX1 27 (included as part of the State of California's FY 2011-12 budget adoption), Yuba City's Redevelopment Agency (RDA), along with all of the Redevelopment Agencies throughout the State, is effectively eliminated. Redevelopment agencies can choose a payment option to the State in order to avoid elimination. The payment can be made from Low/Mod Housing Set Aside funds for FY 2011-12. A Redevelopment Agency can avoid elimination by continuing to make the required annual payments, but will in essence "die" if it is no longer able or willing to make the payments. Yuba City's RDA will be adopting a continuation ordinance in order to keep the possibility of continuing the Agency alive. The California Redevelopment Agency has filed a lawsuit against the State, including a request for injunction to allow Agencies to continue operating while the case is decided. These new payments to continue the Yuba City RDA are in addition to the State transferred $1.6 million in RDA for FY 2009-10 and FY 2010-11 to support the State's Supplemental Educational Revenue Augmentation Fund (SERAF). The Redevelopment Agency borrowed funds from the City's Low/Moderate Income Housing Set Aside fund to meet this State raid on RDA resources. These funds must be repaid within five years of the loan date.

It is interesting to mention that the Local Taxpayer Public Safety and Transportation Projection Act of 2010 (Proposition 22) was voted into law in November, 2010. Proposition 22 was to protect local revenue dollars allowing them to be spent to deliver much needed services at the local level.

Key Issues and Priorities

This budget focuses on the maintenance of infrastructure including roads, buildings, water, sewer, and parks. The following key issues have been identified in advancing the City's priorities for services.

Flood Control. Identification of improvements needed to the levee system protecting Yuba City and the development of a plan to fund such improvements continue to be a top priority. The results from a Proposition 218 ballot process last fiscal year approved an assessment to generate the necessary local match funding to construct levee improvements to enhance flood protection to the Sutter Yuba City basin. The *remapping* of flood zones in Sutter County by FEMA would likely have a significant effect on Yuba City by requiring mandatory flood insurance for most residents. Staff is working with State and Federal officials to delay the revised flood mapping pending improvements to the levee system as supported by the recent assessment district approval.

Economic Development: The City's Economic Development Commission has been actively meeting in the past year to further the Council's adopted Economic Development Strategy. The Commission has developed a work plan including important objectives such as growing opportunities for well-paying jobs, creating a positive and inspiring self-image, enhancing the quality of life through collaborative and integrated actions and establishment of a façade improvement program. Each of these objectives are further refined with action items that the

Economic Development Manager is responsible for implementing.

Public Safety: In previous years, the Council has placed a priority on public safety, as demonstrated by the prior addition of staff within the Police and Fire departments. Even in these extremely difficult financial times, City Council continues to place a priority on funding public safety positions. This is demonstrated in the City maintaining all front line uniformed positions in Police and Fire. Focus remains strong in the participation of the regional task forces for both gang suppression and drug enforcement.

Staffing Priorities: Between FY 2010-11 and FY 2011-12, only one full time equivalent position was removed from the budget. This was due mainly to the savings derived from the additional concessions provided by City employees.

Accomplishments

Some of the major accomplishments in the past year include:

FY 2010 - 2011 ACCOMPLISHMENTS

- Worked to ensure that Public Safety continues to be the highest priority of the Council by ensuring that resources and services remain as high as possible during the economic downturn.
- Continued to participate in the Sutter Butte Flood Control Agency Joint Powers Authority to ensure that flood protection for the citizens and property in Yuba City remains the highest priority.
- Advanced the implementation of the Economic Development Strategic Workplan to grow opportunities for well-paying jobs, create a positive and inspiring self-image, and enhance the quality of life through collaborative and integrated actions.
- Worked to ensure retention of local revenues and avoid State takeaways.
- Ensured the City's on-going financial health by negotiating amendments to Employee Bargaining Unit MOU's, LOU's and contracts for another three years and implementing roll-backs on all department expenditures.
- Successfully amended the City's General Plan and Zoning maps to ensure consistency.
- Amended the Zoning Code to allow time extensions for temporary banner signs during the economic slowdown.
- Amended the Zoning Code to establish Emergency Shelters for homeless individuals as a permitted use.
- Implemented the final 3rd year phase in of the previously adopted Impact Fee Plan.
- Adopted a Bicycle Master Plan for the community with facility, enforcement and education goals.
- Implemented a "Paperless Agenda" process saving an average of 68,000 copies and $2,200 a year.
- Secured significant funding to help advance the replacement of the Fifth Street Bridge with a new four lane bridge.
- Entered into an Agreement for the development of a Veteran's Administration Out-Patient Clinic under construction on the corner of Franklin and Plumas in the Town Center area.
- Selected a Developer and entered into an Agreement for a mixed use development at the Feather River Mills property along Bridge Street in the Town Center area.
- Completed a Proposition 218 process to ensure funding for water and sewer for the next five years. The proposed rate adjustments are based upon estimates of on-going operation and maintenance costs, debt service coverage for existing loans, and fund capitalization at a modest level to replace deteriorating infrastructure.

FY 2011 - 2012 INITIATIVES

- Continue to monitor the City's financial health and ensure that Public Safety and

other City services are maintained at a high level for the citizens of Yuba City.

- Continue to work closely with the Sutter Butte Flood Control Agency to prioritize flood protection for the citizens of Yuba City.
- Continue to advance the City's Economic Development Strategic Workplan to grow opportunities for well-paying jobs, create a positive and inspiring self-image and enhance the quality of life through collaborative and integrated actions.
- Continue to coordinate with Sutter County on regional planning and environmental issues including the formation of a regional Habitat Conservation Plan; Urban/Rural Edge Grant; and, the County's General Plan Update (and associated Sphere of Influence expansion).
- Continue to advance the replacement of the 5th Street Bridge.
- Advance capacity of Highway 99 and Highway 20 through Yuba City.
- Ensure Yuba City's continued supply of quality surface water.
- Advance the development of the Feather River Mills property in the Town Center.
- Forward implementation of the Feather River Parkway project and secure additional grant funding.
- Develop active open spaces for recreation through current detention ponds and other projects.
- Forward a long-range infrastructure strategic plan.
- Advance the construction of fish screens and new raw water intake at the low lift pumping station on the Feather River.
- Work cooperatively with Sutter County and Live Oak to provide Animal Services to the Region.
- Secure solid waste services at a reasonable and competitive rate for Yuba City residents.

Conclusion

The City Council has provided fiscal leadership and positive guidance in setting the overall priorities for operations and capital facilities through their strategic planning session and workshops conducted earlier this year. This year's budget provides for the maintenance of critical services and public facilities through some very challenging financial times. The Capital Budget focuses on the maintenance and enhancement of our existing infrastructure, water, sewer, transportation and levees. The current capital budget includes almost $25 million in funding for projects.

Special recognition goes to our employees for their willingness to step up and voluntarily provide additional concessions in order to save other employee's jobs. Our employee bargaining groups are to be commended for their selfless team efforts in providing concessions to save jobs in these difficult economic times. In addition, the Finance team is recognized for their dedicated efforts and countless hours in putting together this very demanding budget.

Respectfully submitted,

Steven R. Jepsen
City Manager

Strategic Goals

Strategic Goal # 1 Exceptional Public Health & Safety	Provide exceptional services in order to maintain and ensure the health, safety and welfare of our community.
Strategic Goal # 2 Sense of Community	Ensure that the City retains a sense of community through planned development.
Strategic Goal # 3 High Quality of Life	Enhance the quality of life in the City.
Strategic Goal # 4 Organizational Development	Continuously develop the City organization to provide and maintain high quality services with given resources.
Strategic Goal # 5 Quality Service Delivery	Improve communications between citizens and the City and improve the level of customer satisfaction for public services.
Strategic Goal # 6 Use of Technology	Ensure that City employees have access to the technology necessary to provide high quality services.
Strategic Goal # 7 Modern Public Infrastructure	Provide adequate funding and management systems to maintain and enhance City infrastructure.
Strategic Goal # 8 Prudent Financial Management	Operate City government in a fiscally prudent and managerially responsible manner to assure the most efficient expenditure of public funds.
Strategic Goal # 9 Balanced Economic Development	Ensure a well-planned and diverse local economy in order to provide a strong economic base.

City Council

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Planning for the City's future through the General Plan and zoning update. Ensure that specific plans and annexations follow the adopted growth policies, thereby making Yuba City a desirable place to live and work.

1	2	3	4	5	6	7	8	9
				✔			✔	✔

2. Investing in a fiscally responsible infrastructure program which includes: transportation, bridges, road widening, interchanges, sewer and water, levee improvements and storm drains, which are critical to the long-term economic health and livability of Yuba City.

1	2	3	4	5	6	7	8	9
	✔	✔						✔

3. Having a strong economic policy to provide for the redevelopment of the downtown as a strong commercial hub for the region, provide future job centers and increase employment for our residents, and facilitate a jobs/housing balance for our community.

1	2	3	4	5	6	7	8	9
✔						✔	✔	

4. Maintain high ethical standards and good moral judgment must be foremost in the actions of the City Council.

1	2	3	4	5	6	7	8	9
	✔		✔	✔				

City Manager

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Planning for the future of the City, both internally as well as externally, looking to long-term positive outcomes, making Yuba City a desirable place to live and work.

1	2	3	4	5	6	7	8	9
✔			✔			✔	✔	✔

2. Implementing the new General Plan, the downtown Strategic Plan, Infrastructure Plan, and an employee development plan which will produce long-term economic benefits to the City in order to meet its service delivery requirements for a growing city.

1	2	3	4	5	6	7	8	9
✔				✔		✔	✔	✔

3. Ensure implementation of City growth polices to provide for improved quality of life for all City residents.

1	2	3	4	5	6	7	8	9
✔	✔	✔	✔		✔	✔	✔	✔

4. Provide for the long-term economic health of the City through prudent fiscal stewardship.

1	2	3	4	5	6	7	8	9
				✔		✔	✔	✔

5. Provide for the development of the City's Redevelopment area.

1	2	3	4	5	6	7	8	9
			✔					✔

City Clerk

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Continue to use technology to create a more efficient method of maintaining official records and provide easy access to records for the public and City staff through the City's website.

1	2	3	4	5	6	7	8	9
	✔		✔	✔	✔			

2. Enhance outreach to the community to increase participation and diversity on the City's Boards, Commissions and Committees.

1	2	3	4	5	6	7	8	9
	✔		✔	✔				✔

3. Partner with Information Technology to ensure that www.yubacity.net is dynamic, attractive and up-to-date. Information on the City Website must be easily accessible and contain the data that is most desired and useful to the community.

1	2	3	4	5	6	7	8	9
	✔		✔	✔	✔			

Economic Development

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Provide Opportunities for Jobs.

1	2	3	4	5	6	7	8	9
			✔	✔				

2. Create a Positive Community Image.

1	2	3	4	5	6	7	8	9
	✔			✔				

3. Business Retention and Growth.

1	2	3	4	5	6	7	8	9
			✔				✔	✔

Finance

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. *Monitor general fund budget every 90 days.* We will monitor the City's revenue and expenditures and report to Council, City employees and the public every 90 days in order to assure financial information is communicated timely and corrective action may be taken to address the City's structural budget deficit.

1	2	3	4	5	6	7	8	9
				✔			✔	

2. *Long Range Financial Planning.* By evaluating the City's budget on a multi-year basis, the City is able to plan on a long term basis so that resource allocation is better aligned with the organizational mission.

1	2	3	4	5	6	7	8	9
			✔	✔			✔	

3. *Develop a plan for further general fund cost savings by December, 2009.* Meetings will occur with employee bargaining units to determine if further employee concessions can be agreed to. Simultaneously, the executive team will develop cost savings scenarios. A plan will be in place by the end of the calendar year to reduce the City's general fund structural deficit.

1	2	3	4	5	6	7	8	9
			✔				✔	

4. *Use of technology*. Finance is transitioning to an almost paperless office by utilizing the Sire document scanning system. Staff will continue to store documents in electronic format in either the Sire system or by saving documents on CD Rom.

1	2	3	4	5	6	7	8	9
				✔	✔			

5. *Access to Information*. Integration of reporting software through the use of www.yubacity.net (Direct Link Systems)

1	2	3	4	5	6	7	8	9
	✔			✔	✔			

provide a means for the public to register compliments, questions and complaints for City official's review and response.

6. Continue to apply for and receive awards for City's Budget and CAFR (Comprehensive Annual Financial Report*)*.

1	2	3	4	5	6	7	8	9
			✔	✔			✔	

7. *Access to Information*. Maintenance of the City's information system through the use of GIS (Geographical Information Systems) provides a means for employees and the public to access consistent and current information.

1	2	3	4	5	6	7	8	9
				✔	✔			

8. *Promoting Services*. Enhancing communications with our customers (both employees and citizens) and promoting our City services will increase the spread of information and ideally increase civic awareness.

1	2	3	4	5	6	7	8	9
	✔	✔		✔			✔	

Human Resources

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Review current benefits packages in order to provide excellent benefits to our employees while negotiating the best possible rates. Introduce new benefit options for consideration by the Benefits Committee to determine interest of City employees.

1	2	3	4	5	6	7	8	9
			✔	✔			✔	

2. Provide safety training and health education to improve the health and safety of employees and the public using City facilities. Continue to lower the number of workers' compensation claims and length of time off work, through prompt medical attention and the return to work program.

1	2	3	4	5	6	7	8	9
		✔	✔					

3. Continue staff training, and cross-training, in order to increase efficiency, provide professional development, and maintain up-to-date knowledge of changing technology, labor laws and regulations affecting both Human Resources' and the City's operations.

1	2	3	4	5	6	7	8	9
		✔	✔	✔	✔			

4. Work to expand the City's diversity in recruitment, hiring, and all employment decisions.

1	2	3	4	5	6	7	8	9
			✔				✔	

5. Exercise patience and sensitivity in dealing with the concerns and needs of others. We will seek to understand and respond in a timely and effective manner to our customers. We welcome customer feedback and will use this to improve our operations.

1	2	3	4	5	6	7	8	9
✔			✔	✔				

6. Cooperate and collaborate with each other and our customers. We will be open-minded, forthright, and fair in our interactions. We will be enthusiastic, cheerful, accurate and timely in conducting our day-to-day duties while being mindful of the needs of others.

1	2	3	4	5	6	7	8	9
✔			✔	✔				

7. Continue to use technology to create a more efficient method of maintaining official records and provide easy access to records for the public and City staff through the City's website.

1	2	3	4	5	6	7	8	9
	✔		✔	✔	✔			

8. Enhance outreach to the community to increase participation and diversity on the City's Boards, Commissions and Committees.

1	2	3	4	5	6	7	8	9
	✔			✔				

Community Development

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Safeguard the citizens of our community by the continued participation in code development and to support the adoption of the International Building Code at the State level.

1	2	3	4	5	6	7	8	9
✔		✔				✔		

2. Ensure public health and safety in building construction by providing an informed and knowledgeable working staff.

1	2	3	4	5	6	7	8	9
✔			✔	✔	✔			

3. Enhance communication between the City and our customers by providing an open discussion forum for feedback on Department services.

1	2	3	4	5	6	7	8	9
	✔			✔	✔			

4. Continue pre-annexation zoning for the Sphere of Influence in conformance with the General Plan Land Use Diagram through the completion of master and specific plans and with policy direction from the City Council.

1	2	3	4	5	6	7	8	9
	✔					✔		✔

5. Complete the re-write of the Zoning Regulations along with the Yuba City Design Guidelines.

1	2	3	4	5	6	7	8	9
				✔				✔

6. Complete and implement the development impact fee update to address future growth based on the adopted General Plan.

1	2	3	4	5	6	7	8	9
	✔						✔	✔

7. Complete the Code Enforcement Procedures Manual and revise the Municipal Code where appropriate to achieve consistency.

1	2	3	4	5	6	7	8	9
✔		✔	✔					

8. Economic Development and Redevelopment Infrastructure: Encourage the continued construction needed to enhance redevelopment areas.

1	2	3	4	5	6	7	8	9
	✔	✔		✔		✔		✔

9. Quality of Life: Continue the program to update, enhance and expand those City facilities (parks, etc.) that provide quality of life for residents of the City.

1	2	3	4	5	6	7	8	9
✔	✔	✔				✔		

10. Ensure implementation of City Growth Policies to provide for improved quality of life for all City residents.

1	2	3	4	5	6	7	8	9
✔	✔	✔				✔		

Police

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Instill the ethical principles and quality values that professional law enforcement is known for in all our new police employees.

1	2	3	4	5	6	7	8	9
	✔	✔		✔				

2. Implement and/or modify as required, our Strategic Plan document to effectively plan for personnel and infrastructure enhancements in order to adequately address our expanding City population.

1	2	3	4	5	6	7	8	9
						✔	✔	✔

3. Continue to keep our focus on creating viable community partnerships and engaging in effective problem solving with the ongoing goal of continued excellent customer service.

1	2	3	4	5	6	7	8	9
	✔		✔	✔				

4. Foster continued principles of individual and group accountability by virtue of COMPSTAT (bi-weekly meetings involving representation of all Police Department groups, examining crime patterns, areas of concern, internal procedures which can be improved and evaluation of created action plans). This is done with the belief in mind that the absence of crime is the best evaluator of police performance.

1	2	3	4	5	6	7	8	9
✔			✔		✔			

5. Track technology advancements, which may enhance our effective and efficient delivery of police service and/or benefit officer safety.

1	2	3	4	5	6	7	8	9
✔			✔	✔	✔			

Fire

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Our growing community continues to increase the demands placed upon our Fire Department. We will remain committed to getting the right response personnel and equipment to the right place as quickly as possible.

1	2	3	4	5	6	7	8	9
✔		✔	✔	✔	✔			

2. Local, State and Federal requirements involving staffing, deployment and personnel issues will continue to impact our ability to provide essential services. Staffing levels and organizational structure, along with recruiting, training and retaining quality employees will continue to be a top priority.

1	2	3	4	5	6	7	8	9
✔			✔	✔	✔			

3. Our community is accustomed to receiving high quality fire and life safety services. These services do come with a cost. Cost recovery, where appropriate, and revenue generation will continue to be a priority for the Fire Department.

1	2	3	4	5	6	7	8	9
✔				✔	✔		✔	

4. Fire prevention efforts are well documented as being more cost effective than fire suppression efforts. Enhancing the requirements for built-in fire protection systems in Yuba City will be pursued.

1	2	3	4	5	6	7	8	9
✔		✔			✔	✔	✔	

5. Cooperating with neighboring fire and life safety service providers is in the best interests of our community. The Fire Department will continue to evaluate and pursue cooperative service agreements when possible.

1	2	3	4	5	6	7	8	9
✔				✔				

6. The current level of pre-hospital emergency medical care provided by the Fire Department is adequate. The Department will continue to evaluate the costs and benefits of enhancing its delivery of pre-hospital emergency medical care.

1	2	3	4	5	6	7	8	9
✔	✔			✔			✔	

7. As the community grows within our Sphere of Influence, planning for additional fire stations should be initiated. The development of the southwest corner of the City's Sphere of Influence will likely require an additional fire station.

1	2	3	4	5	6	7	8	9
✔	✔	✔					✔	✔

Public Works

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. *Traffic Circulation Improvements:* North-south and east-west traffic suffers from a lack of major streets intended to be collectors to move traffic away from neighborhoods quickly and with minimal congestion.

1	2	3	4	5	6	7	8	9
✔	✔	✔		✔		✔		

2. *Economic Development and Redevelopment:* Infrastructure construction and continuation is needed to enhance redevelopment areas.

1	2	3	4	5	6	7	8	9
		✔				✔		✔

3. *Quality of Life:* Continue program to update, enhance, and expand those City facilities (parks, etc.) that provide quality of life.

1	2	3	4	5	6	7	8	9
		✔				✔		

4. *Maintain What We Have:* Proper and continued maintenance of all of the City's facilities and road system will extend facility life and save money.

1	2	3	4	5	6	7	8	9
	✔	✔				✔	✔	

5. *Flood Protection:* Improve the levee system protecting the City to ensure a minimum 100-year flood certification by FEMA.

1	2	3	4	5	6	7	8	9
✔		✔				✔		

Parks and Recreation

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Position our department to operate from a proactive rather than reactive approach as the City continues to experience growth and development.

1	2	3	4	5	6	7	8	9
✔	✔		✔	✔		✔		

2. Enhance and maintain the physical and aesthetic qualities of all public parks entrusted to our care.

1	2	3	4	5	6	7	8	9
✔		✔				✔		

3. Maintain and expand the quality, variety and affordability of our recreational programs, activities, services and special events to a growing community.

1	2	3	4	5	6	7	8	9
✔	✔						✔	✔

4. Standardize and improve the process by which we govern our department (policies/procedures).

1	2	3	4	5	6	7	8	9
✔			✔			✔		

Utilities

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. *Regulations:* The water supply industry is coming under more stringent regulations that requires increased process control monitoring, analysis of water at lower chemical detection limits, and increased operator training. Improvements are being made to the groundwater and surface water systems to exceed regulatory requirements.

1	2	3	4	5	6	7	8	9
✔		✔				✔		

2. *Sense of Community:* Yuba City is known for providing high quality water. One reason a new citizen may choose to live in Yuba City is the drinking water quality. As Yuba City grows and expands the water supply must stay one step ahead.

1	2	3	4	5	6	7	8	9
✔	✔	✔				✔		

3. *Organizational Development:* Continued training of operations and maintenance staff is required in order to meet with new and changing regulations, increased efficiency, and professional development.

1	2	3	4	5	6	7	8	9
✔		✔	✔	✔				

4. *Quality Service Delivered:* Customers take for granted that water delivered to their homes and businesses is healthy and meets all standards. The health and safety of our customers is our highest priority.

1	2	3	4	5	6	7	8	9
✔		✔		✔				

5. *Use of Technology:* The Water Treatment Unit is committed to providing the most appropriate and cost effective use of modern technology.

1	2	3	4	5	6	7	8	9
✔					✔	✔	✔	

6. *Modern Infrastructure:* It is imperative that the water system stay ahead of demand. In order to meet the long-term objectives, the Water Master Plan is again being updated. Additionally, we are moving ahead with 100% meter installation compliance by 2010.

1	2	3	4	5	6	7	8	9
✔			✔			✔	✔	

7. *Prudent Financial Management:* Management of the operations and capital improvement accounts are revised and evaluated to ensure fiscally responsible management.

1	2	3	4	5	6	7	8	9
			✔				✔	

8. *Exceptional Pubic Health and Safety:* Health and Safety remain our highest priorities, as the Wastewater Treatment Facility Team, both for our employees and the community. The Team works collaboratively to solve, potential health and safety concerns that may affect the community.

1	2	3	4	5	6	7	8	9
✔		✔				✔	✔	

9. *Exceptional Public Health and Safety:* The Team continues to improve effluent water quality due to stricter water quality standards. Standards are regulated by the California Regional Water Quality Control Board through NPDES permits. Improvements to existing treatment process units continues to challenge the Team as the City grows and new regulations are implemented. In addition, the Department will be challenged during implementation of new Waste Discharge Requirements for the collection system to reduce sanitary sewer overflows to protect public health.

1	2	3	4	5	6	7	8	9
✔		✔	✔			✔	✔	

10. *Sense of Community:* As the City expands within the sphere of influence the Team works cooperatively with the development industry to ensure wastewater infrastructure is expanded, coordinated with other infrastructure, and appropriately phased to benefit both existing and new customers.

1	2	3	4	5	6	7	8	9
	✔			✔		✔		

11. *High Quality of Life:* The Team maintains and operates the facility, which protects the high quality of water in the Feather River.

1	2	3	4	5	6	7	8	9
✔		✔						

12. Organizational Development: The Team focuses on continuous improvement through attendance at conferences and training courses to enhance their skills in order to maintain high quality services to the community. To prepare for the future, the Team will focus on succession planning.

1	2	3	4	5	6	7	8	9
✔		✔						

13. Quality Service Delivery: Development has occurred around the perimeter of the Wastewater Treatment Facility, which requires constant vigilance by the Team to ensure that the facility is a good neighbor. The Team is continuously improving the entire facility's odor and fly control systems.

1	2	3	4	5	6	7	8	9
✔		✔						

14. Quality Service Delivery: The department is continuously improving communication with internal and external customers.

1	2	3	4	5	6	7	8	9
✔		✔						

15. Use of Technology: The Team uses a combination of the latest computer software and instrumentation to maintain and operate the facility both on-site and remotely.

1	2	3	4	5	6	7	8	9
✔		✔						

16. Modern Public Infrastructure: As the City grows the department will continue to be challenged by providing adequate funding for new infrastructure through connection fees and implementation of the Wastewater System Master Plan.

1	2	3	4	5	6	7	8	9
✔		✔						

17. Prudent Financial Management: All future underground infrastructure and roadway work will be coordinated to assure the most efficient expenditure of public funds. In addition, the Team will ensure fees are adequate and development is able to occur with sufficient infrastructure.

1	2	3	4	5	6	7	8	9
✔		✔						

18. Prudent Financial Management: Energy conservation is always a top priority of the Wastewater Treatment Facility.

1	2	3	4	5	6	7	8	9
✔		✔						

19. Balanced Economic Development: The Team will be using a hydraulic modeling tool to ensure infrastructure is adequately sized and has the capacity necessary for development within infill areas and within the Sphere of Influence as defined by the General Plan.

1	2	3	4	5	6	7	8	9
✔		✔						

20. Exceptional Public Health and Safety: The State of California Department of Health Services has certified the City laboratory in both water and wastewater analysis. Having a local laboratory certified by the State Department of Health Services helps provide exceptional service to maintain public health, safety and welfare.

1	2	3	4	5	6	7	8	9
✔					✔		✔	

21. Exceptional Public Health and Safety: The Pre-treatment Program continues to identify and measure pollutants being discharged to the Wastewater Facility by both domestic and industrial sources. By quantifying these pollutants, the Utilities Department can communicate with customers effectively and thus improve customer satisfaction.

1	2	3	4	5	6	7	8	9
✔				✔				

22. Use of Technology: The modern laboratory is computerized to automate sample processing, data manipulation, report generation and archiving. The use of technology is necessary in providing high quality services to the public.

1	2	3	4	5	6	7	8	9
				✔	✔			

23. Modern Public Infrastructure: The laboratory utilizes advanced instrumentation systems to meet the regulatory and customer demands. Automated laboratory equipment in conjunction with the laboratory computer network allows lab staff to quickly respond to customer needs.

1	2	3	4	5	6	7	8	9
				✔	✔	✔		

Redevelopment Agency

Strategic Goal # 1
Exceptional Public Health & Safety

Strategic Goal # 2
Sense of Community

Strategic Goal # 3
High Quality of Life

Strategic Goal # 4
Organizational Development

Strategic Goal # 5
Quality Service Delivery

Strategic Goal # 6
Use of Technology

Strategic Goal # 7
Modern Public Infrastructure

Strategic Goal # 8
Prudent Financial Management

Strategic Goal # 9
Balanced Economic Development

1. Implementing the activities of the Central City Specific Plan and Revitalization Strategy remains a priority for the Agency. The primary focus has been the marketing of the Town Center for office development. Office development will remove blight from the center of town, create an employment base, create a community identity and activate the downtown.

1	2	3	4	5	6	7	8	9
	✔	✔		✔		✔	✔	✔

The General Plan

On April 8, 2004 the City Council adopted the new General Plan with Resolution #04-049. The General Plan is a statement for the direction the City is taking as it grows into the future. The General Plan helps the City map out the look and style of new development so that growth is controlled and the City can maintain a high level of service to its customers. The General Plan update happens once every 10 years so that the City never falls out of step with growth.

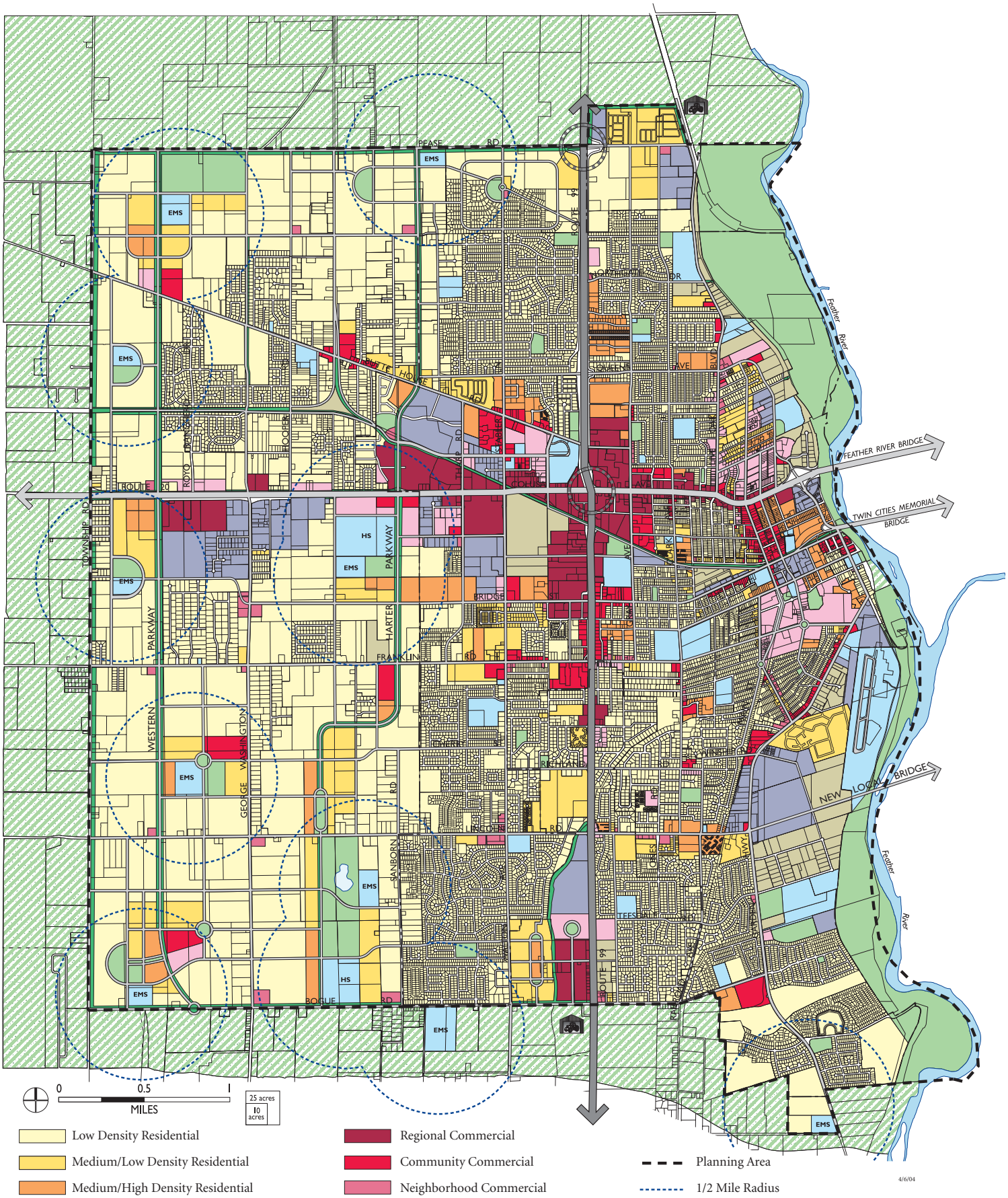
The City is at a crossroads – regional projections estimate that the population will increase by upwards of 50,000 persons over the next 20 years – effectively doubling the 2002 population. Currently, the residents of Yuba City enjoy the City's small size, the availability and affordability of housing, it's small town feeling, and the surrounding rural landscape. This plan, based on input from Yuba City citizens, business owners, elected officials, and City staff, strives to maintain what is good and desirable about Yuba City as it grows into the future. This plan builds on the quality of current planning work in the City – such as the Buttes Vista Neighborhood Plan, and the Harter and Central City Specific Plans – and to carry through those city-building principles to the City as a whole. It also is coordinated with and supports ideas in the Sutter County General Plan.

The maps and policies presented in the Plan are based on a real need for accommodating a future population and employment base combined with a real vision for the future. The Plan is comprehensive and long-range in scope. It will be used on an on-going basis as many City regulations, requirements, and actions are required by State law to be consistent with the General Plan. The Plan draws its ideas and policies from the many citizens who participated formally and informally in making both difficult and easy choices. The Plan envisions a growing community that preserves much of it's small town feel and social fabric with an improved economy, new job opportunities, affordable housing, improved public services and facilities, new parks, an urban growth boundary that protects the much-prized rural agricultural landscape, and an overall improved quality of life.

The Yuba City General Plan is a document required by State law and adopted by the City Council that addresses issues related to physical development, growth, and conservation of City resources.

The Plan:

- Outlines a vision of long-range physical planning and land uses in order to address the economic development and resource conservation aspirations of the community;
- Provides strategies and specific implementing actions that will allow this vision to be accomplished;
- Establishes policies and standards to be used as a basis for judging whether specific development proposals are in concert with the goals of the community;
- Provides guidelines and policies by which City departments, public agencies, and private developers can design projects that will enhance the character of the community, preserve and enhance critical environmental resources, and minimize hazards; and
- Provides the basis for establishing and setting priorities for detailed plans and implementing programs, such as the Zoning Ordinance, specific plans, impact fee studies, and the Capital Improvement Program.



Low Density Residential

Medium/Low Density Residential

Medium/High Density Residential

Parks, Recreation & Open Space

Agricultural/Rural

Greenway/Bikeway/Pedestrian Link

Public & Semi Public — HS-High School; EMS-Elementary/Middle School

Regional Commercial

Community Commercial

Neighborhood Commercial

Office & Office Park

Business, Technology & Light Industry

Manufacturing, Processing & Warehousing

Agricultural/Resource-based Industrial Opportunity Area

Planning Area

1/2 Mile Radius

Potential Interchange

Figure 3-1

General Plan Diagram

DEVELOPMENT AGREEMENTS

The Growth policies in the Yuba City General Plan recognize that growth is caused by a wide variety of factors: state of the economy, interest rates, and availability of infrastructure outside of the City's jurisdiction. While most of these factors are out of the control of the City, the City should control the planning of land use and the financing of all new infrastructure including new roads, public improvements, and public safety services. To this end, the City can influence the rate of growth, the location of growth, the timing of growth, level of service, and the provision of municipal services including sewer and water and public safety services.

Within the areas identified as "Specific Plan Area," no preannexation zoning shall be accepted until completion of the specific plan.

Within the areas identified as "Master Plan Areas," preannexation zoning requests may be processed pending approval of a Development Agreement that addresses the 12 policies presented below.

GROWTH POLICIES

Prior to the City processing a preannexation zoning application, the following policies shall be implemented:

1. Prior to the City finalizing a development agreement, the developer will have a letter from the affected school district stating that the developer has satisfied their requirements for school infrastructure. This would generally apply to any developments over four residential units. The school district would expect, at a minimum, that all residential developments enter into a Mello Roos District and that, depending on the size of development, land dedication and school development may be an alternative subject to negotiation with the District.

2. All residential subdivisions will include an affordable housing component that meets the minimum production standard of affordable housing outlined in the regional compact adopted by the City of Yuba City in November, 2004. The housing production standard requires all new housing construction supply a minimum of 10% affordability as follows: 4% very low income, 4% low income, and 2% moderate or additional low or very low income (4-4-2).

   There are a variety of options of how best to meet the affordable housing requirement. These options would be subject to negotiations between the City and developer.

3. Drainage Plans shall be provided for all subdivisions of land and shall comply with the City and County's master drainage plans.

4. All developments proposing preannexation zoning to the City will enter into a Development Agreement with the City. At a minimum, the Development Agreement will address the financing of roads, parks, public facilities, sewer, water, drainage, and surrounding infrastructure as established in the General Plan.

5. All residential subdivisions shall meet the minimum standards for residential design as established by the City Council.

6. Sewer and water fees, including connection fees and the installation of major trunk lines from both plants, shall be incorporated into the cost of development and shall be part of the Development Agreement.

7. Development will be required to pay their fair share of major roadwork as part of their development and, in some cases, construct improvements of collectors and arterials that will adequately address infrastructure concurrent with their proposed development. This would be negotiated as part of the Development Agreement.

8. Payment of impact fees, which incorporate the public improvements necessary to implement the General Plan, will be required and will be part of the Development Agreement. These fees will be estimates

and final payment will be based on a formally adopted impact fee study approved by the City Council. In addition to the park impact fee, the Quimby Act will apply.

9. Payment of a fee to address levee improvements and potential flood issues will be required as part of the Development Agreement.

10. All developments will enter into a Community Facilities District to assist in funding police, fire and park maintenance.

11. All developments will address the community design policies in the General Plan including walkable, livable concepts and address the village concept as provided for in the General Plan.

12. It will continue to remain the policy of the City of Yuba City that City services will not be extended to unincorporated areas of the Sphere of Influence without first annexing to the City. As in the past, exceptions can be granted for serious health and safety related problems.

SUMMARY

Once the provisions of the policies have been completed and checked off by the Community Development Department and approved by the City Manager, a hearing for preannexation will be scheduled before the Planning Commission and City Council for consideration. All of these policies are subject to adequate sewer and water capacity and will be processed on a case-by-case basis. Developments completing the process and receiving preannexation zoning and annexation to the City will be issued building permits based on the City's ability to provide sewer and water at that time.

SUMMARY

1. The City will strive to maintain a minimum General Fund balance reserve equal to 10% of its operating budget.

2. The City will maintain a balanced operating budget in each fund. Appropriations of available fund balance will only be permitted for "one-time" non-recurring expenditures.

3. Recurring revenue growth (inflation) will be used to pay for recurring expenditures. Recurring expenditure increases should not be approved which exceed recurring revenue growth. Any new or expanded programs will be required to identify new funding sources and/or offsetting reductions in expenditures.

4. The Water and Wastewater Enterprise Funds will have revenues (customer charges, interest income, and all other income) sufficient to meet all cash operating expenses, capital expenses, prescribed cash reserves, and debt service coverage requirements set forth in related bond covenants.

5. All Internal Service Funds will have revenues (intra-City user charges, interest income, and other income) sufficient to meet all cash operating expenses and capital expenses. Such revenues shall also be sufficient to maintain cash reserves, which approximate the balance in accumulated depreciation.

6. The City will maintain appropriate reserves in the Employee Benefits Fund, Dental/Vision Fund, Disability Program Fund, General Liability Insurance Fund, and Workers' Compensation Insurance Fund to meet statutory requirements and actuarially projected needs.

7. The City will strive to maintain a minimum working capital balance equal to 90 days of operating requirements for the Surface Water and Wastewater Enterprise Funds operating budgets. In addition, a cash capital improvement reserve will be maintained for capital improvement projects.

8. The City will maintain a long-range fiscal perspective through the use of an Annual Operating Budget, five-year Capital Improvement Program, and multi-year revenue and expenditure forecasting.

9. Major capital improvement projects will be funded using the most financially prudent method available. Such methods include:

   - Traditional long-term financing (bond issues).
   - "Pay As You Go" financing (using recurring revenues only).
   - Combination of debt financing and "Pay As You Go" financing.
   - Using cash accumulated in excess of policy requirements.

10. A Fiscal Impact Statement will be provided with each staff report submitted to the City Council as part of the City Council agenda process.

11. The City will comply with all the requirements of "Generally Accepted Accounting Principles."

12. The City will annually review and adopt a formal set of Investment Policies.

13. The City will annually review and adopt a formal set of Debt Policies.

14. The City will strive to pay competitive market level compensation to its employees.

INVESTMENT POLICY

It is the policy of the City of Yuba City to invest public funds in a prudent manner which will provide maximum security while meeting daily cash flow demands and conforming to all statutes governing the investment of public funds. Within these parameters, funds will be invested to optimize investment return.

The purpose of this document is to set forth the City's policies guiding prudent investment of temporarily idle funds and to establish guidelines and objectives for suitable investments including delegation of authority, prudence, monitoring and reporting, policy review, diversification, eligible securities, safekeeping, collateralization, selection of depositories, brokers/dealers, and glossary of terms.

A copy the City of Yuba City Investment Policy is available upon request from City Hall.

DEBT POLICY

In recognition of its responsibility for the management of debt obligation for itself and its component units, the City of Yuba City has developed a comprehensive set of formal debt policies. Such policies are necessary in order to consolidate information of debt obligations and to maintain good credit standing. These policies will be reviewed annually by the City Treasurer and Chief Financial Officer (the Debt Policies Committee) and then presented to the City Council for approval.

The City of Yuba City shall issue bonds primarily to finance capital improvement projects in accordance with set procedures included in the document. In a few instances, the City may be permitted to issue bonds to finance other projects or purposes, including operating expenses. However, such uses must receive City Council approval. For the purpose of this document, the term "bond" shall also include a variety of debt instruments including notes, commercial paper, certificates of participation, etc.

A copy the City of Yuba City Debt Policy is available upon request from City Hall.

FUND BALANCE POLICY

In June, 2011, City Council adopted a Fund Balance Policy in accordance with the requirements of Governmental Accounting Standard Board Statement No. 54. This Policy establishes procedures for reporting fund balance classifications, establishes prudent reserve requirements, and establishes a hierarchy of fund balance expenditures. The policy also authorizes and directs the Finance Director to prepare financial reports, which accurately categorize fund balance per GASB Statement No. 54. GASB 54 establishes five components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts and be spent as follows: Non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance and unassigned fund balance.

A copy the City of Yuba City Fund Balance Policy is available upon request from City Hall.

GENERAL POLICIES

Budgetary emphasis will focus on providing high quality municipal services, recognizing the fundamental importance to the citizens of public safety and properly maintained infrastructure.

The City will strive to fund all current expenditures from current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

The budget will provide sufficient funding for adequate maintenance and orderly replacement of capital plant and equipment.

Future maintenance needs for all new capital facilities will be fully costed out, and added costs will be recognized and included in future year budget projections.

Strong customer service and productivity improvements, with a focus on value added services, remain important budgetary goals.

BUDGETARY PROCEDURES AND AUTHORITY

The Finance Department will provide monthly reports to all City Departments comparing budget vs. year-to-date actual expenditures for the respective department.

The City established a threshold cost of $5,000 for capitalization of fixed assets. This only applies if the estimated useful life of the asset is greater than two years.

The City's Budget Document will include selected performance measures to better describe the workload of the different City programs, to gauge our effectiveness in providing services, and to ultimately be able to compare the City's overall performance with other like agencies.

All budgetary procedures will conform to State regulation and Generally Accepted Accounting Principles (GAAP).

Specific levels of budgetary authority will be maintained:

1. Department heads will be responsible for ensuring that expenditures within departmental budget categories of salaries & benefits; materials, supplies and services; and capital outlay do not exceed appropriations. Budget appropriations will be made at the line-item level; however, the level of control (level at which expenditures may not exceed appropriations) will be total departmental appropriations for each of these budget categories.
2. The City Manager will have the authority to transfer up to $50,000 in appropriations between capital projects and between funds for capital projects in order to meet the policy intent of the City Council.
3. City Council approval will be required to transfer appropriations between departments.
4. Contract change orders may be handled administratively up to the amount of the contract contingency approved by the City Council and within the appropriations set forth by the City Council.

REVENUE POLICIES

A diversified and stable revenue system will be maintained to shelter the City from short-run fluctuations in any single revenue source.

The City will estimate revenues using an objective, analytical process; in the case of assumption uncertainty, conservative projections will be utilized. Revenues will be projected for the next four years, will be updated at least annually, and will be reviewed semi-annually.

Intergovernmental assistance in the form of grants and loans will be used to finance only:

1. Capital improvements that are consistent with the Five-Year Capital Program priorities and can be maintained and operated over time; or

2. Technological upgrades or enhancements; or
3. Capital acquisition items; or
4. Operating programs which either can be sustained over time or have a limited horizon.
5. Other areas as determined by the City Council to be in the best interest of the City.

One-time revenues will be used for operating programs only after an examination determines whether they are subsidizing an imbalance between operating revenues and expenditures, and only if a long-term forecast shows that the operating deficit will not continue. In general, one-time revenues will be used only to support capital or other non-recurring expenditures.

All fees and charges for each enterprise fund (i.e., Water and Wastewater) will be set at a level that fully supports the direct and indirect cost of the enterprise.

RESERVE POLICY

The City's enterprise funds shall maintain working capital equal to at least 90 days of operating requirements for the Surface Water and Wastewater operating budgets. This will be evaluated as of June 30th of each fiscal year end.

The City's internal service funds shall maintain working capital of at least 60 days of operating requirements. This will be evaluated as of June 30th of each fiscal year end.

The City's general fund shall maintain a fund balance equal to 10% of the total expenditures appropriated for the following fiscal year. This will be evaluated and measured as of June 30th of each fiscal year end. Any funds in excess of the 10% fund balance will be placed into the general fund capital improvement project account.

The City strives to maintain its investment in capital equipment for vehicles and computers by utilizing internal service funds which "own" the vehicle or computer and "lease" it back to the user department throughout the useful life of the item. This practice is deemed prudent and will be continued for as long as is reasonably possible. Any action that significantly deteriorates the fund balance available for replacing capital assets must be approved by direction of the City Council.

If it becomes necessary to utilize reserve funds for unique one-time costs, emergencies or maintaining City services during periods of reductions, appropriations should, when feasible, be accompanied by a plan for the replenishment within a reasonable period of time.

Funding of reserves will come generally from one-time revenues, excess fund balance and projected revenues in excess of projected expenditures. They will generally be reserved in the following priority order:

1. Reserve for Economic Contingency or Emergencies
2. Reserve for Capital Improvements
3. Reserve for Future Years' Budgets

However, flexibility will be retained to allocate available funds among the reserves based on the current circumstances and needs of the City's various operating funds.

CITY OF YUBA CITY
GANN APPROPRIATIONS LIMIT
FY 2011-2012

In 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution). Informally known as the "Gann Initiative," Article XIII-B provides limits regarding the total amount of appropriations in any fiscal year from "the proceeds of taxes."

In 1980, the State Legislature added Section 9710 to the Government Code. This section states that the governing body of each city must establish, by resolution, an appropriations limit for the following year. The limit for any fiscal year is equal to the previous year's limit, adjusted for population changes and the change in the US Consumer Price Index (or California per capita personal income, if smaller). The necessary statistical information is provided by the California Department of Finance.

The original Article XIII-B (Proposition 4) and its implementing legislation were further modified by SB88 and Proposition 111 (approved by the voters in June 1990). The changes were incorporated into the FY 1990-91 and FY 1991-92 Appropriations Limits. Beginning with the FY 1990-91 Appropriations Limit, a city may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income, or the growth in the non-residential assessed valuation due to construction within the city and the population growth within the county or the city.

The following compares the difference between Yuba City's FY 2011-2012 Appropriations Limit and the estimated proceeds of taxes in the adopted FY 2011-2012 Annual Budget. It reflects a significant gap of $97,378,162. The City remains well below its Appropriations Limit for FY 2011-2012.

Yuba City Appropriations Limit

Fiscal Year	*Appropriations Limit*	*Subject to Limit*	*Difference*
1992-1993	$ 15,088,896		
1993-1994	16,181,332		
1994-1995	17,393,314		
1995-1996	18,656,069		
1996-1997	19,764,239		
1997-1998	20,764,309	$ 10,672,576	$10,091,373
1998-1999	22,053,773	11,287,371	10,766,402
1999-2000	23,168,150	11,742,557	11,425,593
2000-2001	24,507,269	12,121,933	12,385,336
2001-2002	31,472,235	13,723,116	17,749,119
2002-2003	32,671,327	15,469,027	17,202,300
2003-2004	36,124,686	17,528,659	18,596,027
2004-2005	39,119,422	18,111,670	21,007,752
2005-2006	46,743,797	21,537,304	25,206,493
2006-2007	50,254,256	25,972,260	24,281,996
2007-2008	53,867,537	27,832,496	26,035,041
2008-2009	60,611,753	28,429,415	32,182,337
2009-2010	116,156,363	25,527,163	90,629,200
2010-2011	116,353,829	23,828,071	92,525,758
2011-2012	120,589,108	23,210,946	97,378,162

CITY OF YUBA CITY
GANN APPROPRIATIONS LIMIT
FY 2011-2012
Appropriations Setting Limit Methodology

FY 2010-2011 Appropriations Limit		$116,353,829
Per Capita Income Change		2.51%
Percentage Change in Sutter County Population *January 2010 to January 2011*		1.10%
FY 2011-2012 Appropriations Limit Adjustment Factor *(1.011 x 1.0251)*	*times* 1.0364	
City of Yuba City FY 2011-2012 Appropriations Limit		$120,589,108
Actual Appropriations Subject to Limitation *FY 2011-2012*		$ 23,210,946
Difference		**$ 97,378,162**

Budget Resolutions

EXHIBIT A **Resolution No. 11-046**

"Resolution of the City Council of the City of Yuba City Classifying the various components of fund balance as defined in Governmental Accounting Standards Board Statement No. 54"

EXHIBIT B **Resolution No. 11-048**

"Resolution of the City Council of the City of Yuba City Adopting the City's Operating Budget for Fiscal Year 2011-2012."

EXHIBIT C **Resolution No. 11-049**

"Resolution of the City Council of the City of Yuba City Adopting the City's Capital Improvement Program Budget for Fiscal Year 2011-2012."

EXHIBIT D **Resolution No. 10-050**

"Resolution of the City Council of the City of Yuba City Determining and Establishing the City's Appropriations Limit for Fiscal Year 2011-2012."

EXHIBIT E **Resolution No. 11-008**

"Resolution of the Board of Directors of the City of Yuba City Redevelopment Agency Adopting the Operating and Capital Budget for Fiscal Year 2011-2012."

RESOLUTION NO. 11-046

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY CLASSIFYING THE VARIOUS COMPONENTS OF FUND BALANCE AS DEFINED IN GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 54

WHEREAS, the City Council of the City of Yuba City hereby finds and declares the following:

1. **Findings:**
   A. The Governmental Accounting Standards Board has issued Statement No. 54 entitled "Fund Balance Reporting and Governmental Fund Type Definitions".

   B. This City Council desires to classify the various components of fund balance reported by the City as defined in Governmental Accounting Standards Board Statement No. 54.

NOW THEREFORE, the City Council of the City of Yuba City does hereby resolve as follows:

2. **Actions:**
   A. The City Council of the City of Yuba City hereby defines the various components of fund balance as reported by the City as presented in the attached Policy (Exhibit A);

   B. The Classification and reporting of fund balance components as required by Governmental Accounting Standards Board Statement No. 54 will become effective starting with the 2010-2011 fiscal year.

   C. The City Council designates the Finance Director as the City official to determine and define the amounts of those components of fund balance that are classified as "Assigned Fund Balance".

The foregoing Resolution of the City Council of the City of Yuba City is duly introduced, PASSED AND ADOPTED at the regular meeting of the City Council of the City of Yuba City on the 21st day of June, 2011 by the following vote:

AYES: Councilmembers Buckland, Maan, McBride, Miller and Mayor Dukes

NOES: None

ABSENT: None

John Dukes, Mayor

ATTEST:

Terrel Locke, City Clerk

CITY OF YUBA CITY INCORPORATED JAN 23, 1908 SUTTER CO. CALIFORNIA

The foregoing instrument is a correct copy of Original on file in this Office.
CERTIFIED 6/22/11
Terrel Locke, City Clerk of the City of Yuba City, State of California
By Terrel Locke, City Clerk
Deputy

RESOLUTION NO.11-048

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY ADOPTING THE CITY'S OPERATING BUDGET FOR FISCAL YEAR 2011-2012

WHEREAS, a proposed operating budget for the City of Yuba City for the fiscal year commencing July 1, 2011 and ending June 30, 2012 was submitted to the City Council by the City Manager on June 14, 2011 in accordance with Section 2-2.02 of the Municipal Code; and,

WHEREAS, a special City Council workshop on the proposed FY 2011-2012 Operating Budget ("proposed annual budget") was held on June 14, 2011; and,

WHEREAS, the Council desires to make certain year-end transfers in the current fiscal year to establish reserves and anticipate certain expenditures that are incorporated in the proposed annual budget; and,

NOW, THEREFORE, the City Council of the City of Yuba City does hereby resolve as follows:

Section 1. The proposed annual budget is adopted as the annual budget for the City of Yuba City for the fiscal year commencing July 1, 2011 and ending June 30, 2012.

Section 2. The Finance Director is directed to ensure that as of June 30, 2011, the general fund has a reserve fund balance equal to 10% of FY 11-12 General Fund expenditures in accordance with the provisions of the City's Budget Policy.

Section 3. The Finance Director is directed to ensure that as of June 30, 2011, the Water and Wastewater operating funds have a 90 day reserve fund balance in accordance with the provisions of the City's Budget Policy.

Section 4. In recognition of savings due to attrition and materials, services and supplies account savings during the FY 10-11 the Finance Director is directed to restore a total of $500,000 in previously authorized one-time transfers from the General Liability Fund, Workers Compensation Fund, and Technology Replacement Fund.

Section 5. The Finance Director is authorized to transfer $1,350,000 from both the General Unallocated CIP Reserve Fund account and the Vehicle Replacement Fund (for a total of $2,700,000) into the Economic Stabilization Reserve Fund to cover the anticipated budget shortfalls for fiscal years FY 11/12 through FY 13/14.

Section 6. The Finance Director is authorized to set aside and assign $150,000 in reserve funds for potential appropriation of booking fees to be paid to Sutter County, if necessary, based upon the outcome of the State's budget process and the proposed elimination of Jail Detention Facility Grants.

Section 7. The Finance Director is authorized to make other such revisions, individual appropriation line-item changes, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the programs specified in this resolution, and in full accordance to the direction provided by the City Council up until the adoption of the resolution

Section 8. The City Council has determined that planning and administrative costs charged to the Redevelopment Agency Housing Fund are necessary for the production, preservation, or improvement of affordable housing

The foregoing Resolution of the City Council of the City of Yuba City is duly introduced, PASSED AND ADOPTED at a regular meeting thereof held on this 21st day of June, 2011 by the following vote:

Ayes: Councilmembers Buckland, Maan, McBride, Miller, and Mayor Dukes

Noes: None

Absent: None

John Dukes, Mayor

Attest:

Terrel Locke, City Clerk

CITY OF YUBA CITY INCORPORATED JAN 23, 1908 SUTTER CO. CALIFORNIA

The Forgoing Instrument is a correct copy of Original on file in this Office.
CERTIFIED 6/22/11
Terrel Locke, City Clerk of the City of Yuba City, State of California
By Terrel Locke, City Clerk
Deputy

RESOLUTION NO.11-049

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY ADOPTING THE CITY'S CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2011-2012

WHEREAS, a proposed capital improvement program budget for the City of Yuba City for the fiscal year commencing July 1, 2011 and ending June 30, 2012 was submitted to the City Council by the City Manager on June 14, 2011 in accordance with Section 2-2.02 of the Municipal Code; and,

WHEREAS, a special City Council workshop on the proposed FY 2011-2012 Capital Improvement Program Budget ("proposed CIP budget") was held on June 14, 2011; and,

WHEREAS, City Council reviewed and discussed projects proposed in the FY 2011-2012 Capital Improvement Program Budget during the budget workshop on June 14, 2011; and,

NOW, THEREFORE, the City Council of the City of Yuba City does hereby resolve as follows:

Section 1. The proposed annual CIP budget is adopted for the City of Yuba City for the fiscal year commencing July 1, 2011 and ending June 30, 2012.

Section 2. The City Council accepts the findings of consistency with the General Plan as approved by the Planning Commission.

The foregoing Resolution of the City Council of the City of Yuba City is duly introduced, PASSED AND ADOPTED at a regular meeting thereof held on this 21st day of June, 2011 by the following vote:

Ayes: Councilmembers Buckland, Maan, McBride, Miller and Mayor Dukes

Noes: None

Absent: None

John Dukes, Mayor

Attest:

Terrel Locke, City Clerk

CITY OF YUBA CITY INCORPORATED JAN 23, 1908 SUTTER CO. CALIFORNIA

The Forgoing Instrument is a correct copy of Original on file in this Office.

CERTIFIED 6/22/11

Terrel Locke, City Clerk of the City of Yuba City, State of California

By Terrel Locke, City Clerk

Terrel Locke Deputy

RESOLUTION NO. 11-050

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY DETERMINING AND ESTABLISHING THE CITY'S APPROPRIATIONS LIMIT FOR FISCAL YEAR 2011-2012

WHEREAS, on November 6, 1979, the voters of the State of California approved an initiative measure which added Article XIIIB to the California Constitution; and,

WHEREAS, said constitutional provision imposes a limitation upon certain annual appropriations of state and local public entities; and,

WHEREAS, pursuant to said new constitutional provision, the State Legislature amended the Government Code by adding thereto Division 9 to Title I of said Code (§7900 et seq.); and,

WHEREAS, California Government Code Section 7910 requires the governing body of each local jurisdiction to establish its appropriations limit by resolution; and,

WHEREAS, pursuant to said code section, the documentation provided by the Finance Director upon which the determination and establishment of this resolution is based has been and is on file with and available for public inspection in the office of the City Clerk for fifteen (15) days prior to the date of adoption of this resolution.

NOW, THEREFORE, the City Council of the City of Yuba City does hereby resolve as follows:

Section 1. Pursuant to Government Code §7910 the appropriations limit for Fiscal Year 2011-2012 is determined to be and shall be the sum of $120,589,108.

Section 2. The limitation established by the above paragraph includes only "appropriations subject to limitation," as said phrase is defined by Section 9 of Article XIIIB of the California Constitution is the sum of $23,210,946.

The foregoing Resolution of the City Council of the City of Yuba City is duly introduced, PASSED AND ADOPTED at a regular meeting thereof held on this 21st day of June, 2011 by the following vote:

Ayes: Councilmembers Buckland, Maan, McBride, Miller and Mayor Dukes

Noes: None

Absent: None

John Dukes, Mayor

Attest:

Terrel Locke, City Clerk

CITY OF YUBA CITY INCORPORATED JAN 23, 1908 SUTTER CO. CALIFORNIA

The Forgoing Instrument is a correct copy of Original on file in this Office.

CERTIFIED 6/21/11

Terrel Locke, City Clerk of the City of Yuba City, State of California

By Terrel Locke, City Clerk

Deputy

RESOLUTION NO. 11-008

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF YUBA CITY REDEVELOPMENT AGENCY ADOPTING THE OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2011-2012

WHEREAS, a proposed operating and capital budget for the City of Yuba City Redevelopment Agency for the fiscal year commencing July 1, 2011 and ending June 30, 2012 was submitted to the Redevelopment Agency Board of Directors by the City Manager on June 14, 2011 in accordance with Section 2-2.02 of the Municipal Code; and,

WHEREAS, a special workshop on the proposed FY 2011-2012 Redevelopment Agency Operating and Capital Budget ("proposed annual budget") was held on June 14, 2011.

NOW, THEREFORE, the Board of Directors of the City of Yuba City Redevelopment Agency does hereby resolve as follows:

Section 1. The proposed annual operating and capital budget is herein adopted as the annual budget for the City of Yuba City Redevelopment Agency for the fiscal year commencing July 1, 2011 and ending June 30, 2012.

Section 2. The Finance Director is authorized to make other such revisions, individual appropriation line-item changes, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the programs specified in this resolution, and in full accordance to the direction provided by the Board of Directors up until the adoption of the resolution.

Section 3. The Agency Board has determined that planning and administrative costs charged to the Redevelopment Agency Housing Fund are necessary for the production, preservation, or improvement of affordable housing.

The foregoing Resolution of the Board of Directors of the City of Yuba City Redevelopment Agency is duly introduced, PASSED AND ADOPTED at a regular meeting thereof held on this 21st day of June, 2011 by the following vote:

Ayes: Directors Buckland, Maan, McBride, Miller and Chairman Dukes

Noes: None

Absent: None

John Dukes, Chairman

Attest:

Terrel Locke, Agency Secretary

CITY OF YUBA CITY INCORPORATED JAN 23, 1908 SUTTER CO. CALIFORNIA

The Foregoing Instrument is a correct copy of Original on file in this Office.
CERTIFIED 6/22/11
Terrel Locke, City Clerk of the City of Yuba City, State of California
By Terrel Locke, City Clerk
Terrel Locke Deputy

Budget Summaries

The Budget Summaries section uses charts and tables to provide an overview of the Adopted FY 2011-12 Budget. This section is organized as follows:

City Wide Source of Funds Pie Chart 52

City Wide Use of Funds Pie Chart 53

All Funds Budget Summary 55

All Fund Summary-Revenues by Category 56

All Fund Summary-Expenditures by Category 57

Budget Comparison By Fund-Revenues 58

Budget Comparison By Fund-Expenditures 59

All Program Summary 60

Interfund Transfer Summary 63

Internal Service Charge Summary 64

The Value of City Services Chart 65

Debt Service 66

Debt Summary 69

Future Year Debt Obligation 70

Landscape Maintenance Districts 71

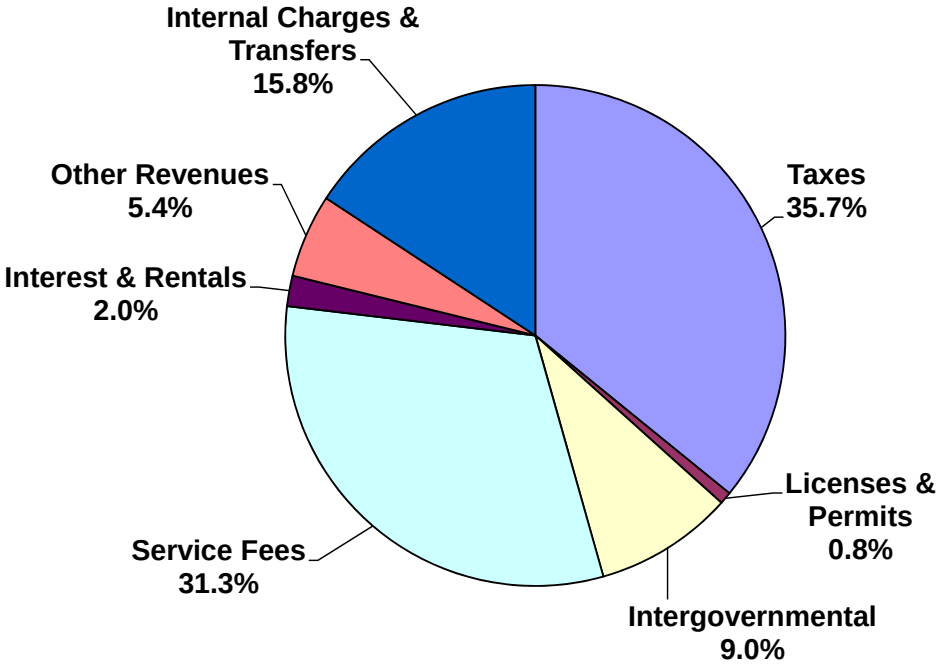
Full-Time Equivalent Positions 72

Personnel Changes 74

Full-Time Equivalent Charts 76

City Wide Source of Funds

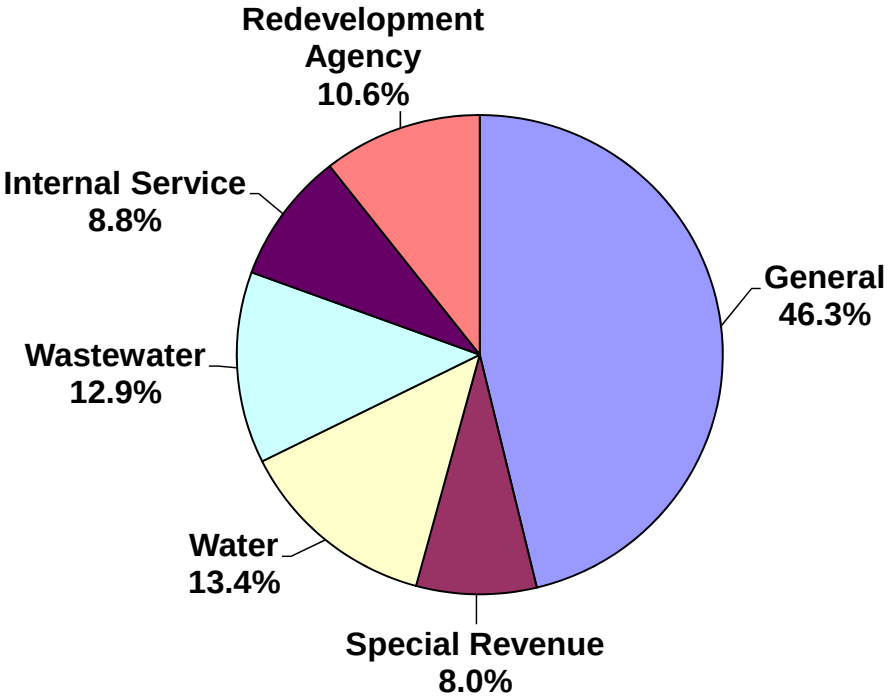
Fiscal Year 2011-12



Taxes	$	26,101,513
Licenses & Permits	$	575,000
Intergovernmental	$	6,529,642
Service Fees	$	22,760,567
Interest & Rentals	$	1,430,879
Other Revenues	$	3,928,270
Internal Charges & Transfers	$	11,476,473
Total Revenues	$	72,802,344

City Wide Use of Funds

Fiscal Year 2011-12



General	$	33,553,496
Special Revenue	$	5,810,106
Water	$	9,747,449
Wastewater	$	9,380,361
Internal Service	$	6,409,941
Redevelopment Agency	$	7,686,637
Total Expenditures	$	72,587,990

All Funds Budget Summary

FY 2011-12

Fund Description	Estimated Beg. Balance 6/30/2011	Projected Revenues	Total Appropriations	Projected Ending Balance 6/30/2012
General Fund	**$ 4,417,043**	**$ 32,023,887**	**$ 33,553,496**	**$ 2,887,434**
Special Revenue Funds				
CDBG Program	224,591	523,638	511,638	236,591
CDBG Housing RLF	369	20,000	20,000	369
HOME Program Income	70,382	892,000	892,000	70,382
Streets & Roads	1,469,922	4,781,036	3,360,201	2,890,757
Traffic Safety	47,986	309,000	250,000	106,986
Suspended Traffic Offender	231,915	107,000	100,000	238,915
Development Impact Fees	18,702,196	924,000	-	19,626,196
Fire Mitigation Impact Fees	90,067	8,100	-	98,167
Landscape Assessments	1,114,929	563,442	561,780	1,116,591
Residential Street Lighting	112,166	117,131	114,487	114,810
Total Special Revenue Funds	**22,064,522**	**8,245,347**	**5,810,106**	**24,499,763**
Enterprise Funds				
Surface Water Operating	1,776,964	8,431,000	7,917,902	2,290,062
Water Capital (Note 1)	1,890,786	1,105,100	1,829,547	1,166,339
Groundwater Operating	(35,926)	-	-	(35,926)
Wastewater Operating	3,839,768	9,468,200	8,502,937	4,805,031
Wastewater Capital (Note 2)	4,445,941	402,000	877,424	3,970,517
Total Enterprise Funds	**11,917,533**	**19,406,300**	**19,127,810**	**12,196,023**
Internal Service Funds				
Employee Benefits	385,225	3,226,000	3,218,295	392,930
Dental/Vision	146,320	513,293	525,000	134,613
Disability Program	125,627	17,013	30,000	112,640
General Liability	594,758	405,000	442,000	557,758
Workers Comp Insurance	1,192,867	657,378	593,243	1,257,002
Vehicle Maintenance	438,750	624,541	754,325	308,966
Vehicle Replacement	6,600,728	836,572	197,000	7,240,300
Technology Replacement	2,679,718	533,105	650,078	2,562,745
Total Internal Service	**12,163,993**	**6,812,902**	**6,409,941**	**12,566,954**
Redevelopment Agency Funds				
RDA Operating	513,224	3,136,177	3,486,522	162,879
RDA Debt Service	-	2,053,224	2,053,224	-
Low/Mod Housing	3,208,955	819,922	1,842,306	2,186,571
Low/Mod Debt Service	-	304,585	304,585	-
Total Redevelopment	**3,722,179**	**6,313,908**	**7,686,637**	**2,349,450**
Total	**$ 54,285,270**	**$ 72,802,344**	**$ 72,587,990**	**$ 54,499,624**

Note 1: Includes $3,500,000 cash designated for Debt Service Reserve.
Note 2: Includes $2,700,000 cash designated for Debt Service Reserve.

All Fund Summary-Revenues By Category

FY 2011-12

Fund Description	Taxes	Licenses & Permits	Inter-governmental	Service Fees	Interest & Rentals	Other Revenues	Internal Charges & Transfers	Total Adopted
General Fund	**$ 22,363,083**	**$ 575,000**	**$ 370,099**	**$ 2,428,240**	**$ 74,920**	**$ 83,100**	**$ 6,129,445**	**$ 32,023,887**
Special Revenue Funds								
CDBG Program	-	-	511,638	-	-	12,000	-	523,638
CDBG Housing RLF	-	-	-	-	-	20,000	-	20,000
HOME Program	-	-	860,000	-	32,000	-	-	892,000
Streets & Roads	-	-	4,735,236	-	45,800	-	-	4,781,036
Traffic Safety	-	-	-	308,000	1,000	-	-	309,000
Suspended Traffic Offender	-	-	-	105,000	2,000	-	-	107,000
Development Impact Fees	-	-	-	550,000	374,000	-	-	924,000
Fire Mitigation Impact Fees	-	-	-	6,200	1,900	-	-	8,100
Landscape Assessment	-	-	-	542,827	20,615	-	-	563,442
Residential Street Lighting	-	-	-	116,000	1,131	-	-	117,131
Total Special Revenue	**-**	**-**	**6,106,874**	**1,628,027**	**478,446**	**32,000**	**-**	**8,245,347**
Enterprise Funds								
Surface Water Operating	-	-	-	8,306,000	125,000	-	-	8,431,000
Water Capital	-	-	-	1,000,100	105,000	-	-	1,105,100
Groundwater Operating				-	-	-		-
Wastewater Operating	-	-	-	9,118,200	105,000	-	245,000	9,468,200
Wastewater Capital	-	-	-	280,000	122,000	-	-	402,000
Total Enterprise	**-**	**-**	**-**	**18,704,300**	**457,000**	**-**	**245,000**	**19,406,300**
Internal Service Funds								
Employee Benefits	-	-	-	-	7,705	3,218,295	-	3,226,000
Dental/Vision Plan	-	-	-	-	2,926	510,367	-	513,293
Disability Program	-	-	-	-	2,513	14,500	-	17,013
General Liability	-	-	-	-	5,000		400,000	405,000
Workers Comp Insurance	-	-	-	-	20,000	-	637,378	657,378
Vehicle Maintenance	-	-	-	-	8,775		615,766	624,541
Vehicle Replacement	-	-	-	-	159,000	33,000	644,572	836,572
Technology Replacement	-	-	-	-	49,594	37,008	446,503	533,105
Total Internal Service	**-**	**-**	**-**	**-**	**255,513**	**3,813,170**	**2,744,219**	**6,812,902**
Redevelopment Agency								
RDA Operating	2,982,342	-	42,135	-	111,700	-	-	3,136,177
RDA Debt Service	-	-	-	-	-	-	2,053,224	2,053,224
Low/Mod Housing	756,088	-	10,534	-	53,300	-	-	819,922
Low/Mod Debt Service	-	-	-	-	-	-	304,585	304,585
Total Redevelopment	**3,738,430**	**-**	**52,669**	**-**	**165,000**	**-**	**2,357,809**	**6,313,908**
Total All Funds	**$ 26,101,513**	**$ 575,000**	**$ 6,529,642**	**$ 22,760,567**	**$ 1,430,879**	**$ 3,928,270**	**$ 11,476,473**	**$ 72,802,344**

All Fund Summary-Expenditures By Category

FY 2011-12

Fund Description	Salaries & Benefits	Supplies & Services	Capital Acquisitions	Internal Charges & Transfers	Total Adopted
General Fund	**$ 27,186,004**	**$ 6,367,492**	**$ -**	**$ -**	**$ 33,553,496**
Special Revenue Funds					
CDBG Program	-	511,638	-	-	511,638
CDBG Housing RLF	-	20,000	-	-	20,000
HOME Program	-	892,000	-	-	892,000
Streets & Roads	-	-	-	3,360,201	3,360,201
Development Impact Fees	-	-	-	-	-
Traffic Safety	-	150,000	-	100,000	250,000
Suspended Traffic Offender	-	-	-	100,000	100,000
Landscape Assessment	-	339,948	-	221,832	561,780
Residential Street Lighting	-	111,067	-	3,420	114,487
Total Special Revenue	**-**	**2,024,653**	**-**	**3,785,453**	**5,810,106**
Enterprise Funds					
Surface Water Operating	2,541,095	3,403,012	-	1,973,795	7,917,902
Water Capital	-	-	-	1,829,547	1,829,547
Groundwater Operating	-	-	-	-	-
Wastewater Operating	3,224,451	3,866,344	-	1,412,142	8,502,937
Wastewater Capital	-	-	-	877,424	877,424
Total Enterprise	**5,765,546**	**7,269,356**	**-**	**6,092,908**	**19,127,810**
Internal Service Funds					
Employee Benefits	-	3,218,295	-	-	3,218,295
Dental/Vision Plan	-	525,000	-	-	525,000
Disability Program	-	30,000	-	-	30,000
General Liability	-	442,000	-	-	442,000
Workers Comp Insurance	-	593,243	-	-	593,243
Vehicle Maintenance	354,224	400,101	-	-	754,325
Vehicle Replacement	-	13,000	184,000	-	197,000
Technology Replacement	-	500,078	150,000	-	650,078
Total Internal Service	**354,224**	**5,721,717**	**334,000**	**-**	**6,409,941**
Redevelopment Agency Funds					
RDA Operating	3,267	992,558	-	2,490,697	3,486,522
RDA Debt Service	-	2,053,224	-	-	2,053,224
Low/Mod Housing	-	1,537,721	-	304,585	1,842,306
Low/Mod Debt Service	-	304,585	-	-	304,585
Total Redevelopment	**3,267**	**4,888,088**	**-**	**2,795,282**	**7,686,637**
Total All Funds	**$ 33,309,041**	**$ 26,271,306**	**$ 334,000**	**$ 12,673,643**	**$ 72,587,990**

Budget Comparison By Fund-Revenues

FY 2011-12

Fund Description	2007-08 Actual	2008-09 Actual	2009-10 Actual	2010-11 Adopted/Amended	2010-11 Projected	2011-12 Adopted
General Fund	**$ 37,186,149**	**$ 38,644,381**	**$ 35,269,187**	**$ 35,041,438**	**$ 34,418,570**	**$ 32,023,887**
Special Revenue Funds						
CDBG Program	776,089	792,822	705,772	792,000	744,661	523,638
CDBG Housing RLF	61,573	32,999	81,648	25,000	14,119	20,000
HOME Program	182,188	583,540	80,622	737,100	112,182	892,000
Streets & Roads	4,081,264	2,946,444	6,012,484	5,676,524	5,675,348	4,781,036
Traffic Safety	525,098	465,104	351,681	367,700	309,000	309,000
Suspended Traffic Offender	214,969	157,820	96,918	102,800	107,800	107,000
Development Impact Fees	3,613,071	1,529,679	1,582,611	1,015,000	955,000	924,000
Fire Mitigation Impact Fees	12,673	22,870	4,152	6,700	7,900	8,100
Landscape Assessments	771,788	866,339	513,143	419,513	436,853	563,442
Residential Street Lighting	150,917	98,446	52,769	104,919	84,250	117,131
Total Special Revenue	**10,389,630**	**7,496,063**	**9,481,800**	**9,247,256**	**8,447,113**	**8,245,347**
Enterprise Funds						
Surface Water Operating	7,454,246	7,296,400	7,442,662	8,435,900	8,099,150	8,431,000
Water Capital	1,450,988	736,891	630,015	865,897	652,000	1,105,100
Groundwater Operating	1,028,227	1,037,443	945,561	-	-	-
Wastewater Operating	9,447,662	8,965,813	9,867,588	9,361,300	9,528,600	9,468,200
Wastewater Capital	1,880,711	790,981	472,145	472,000	407,000	402,000
Total Enterprise	**21,261,834**	**18,827,528**	**19,357,971**	**19,135,097**	**18,686,750**	**19,406,300**
Internal Service Funds						
Employee Benefit	2,747,674	2,838,236	2,736,912	2,901,547	2,814,473	3,226,000
Dental/Vision Plan	475,092	514,889	570,223	505,835	530,330	513,293
Disability Program	23,289	21,814	18,675	17,765	17,142	17,013
General Liability	648,895	510,443	610,913	605,600	605,600	405,000
Workers Comp Insurance	607,121	616,598	820,190	640,152	962,851	657,378
Vehicle Maintenance	898,200	934,305	877,973	747,776	750,277	624,541
Vehicle Replacement	1,465,475	308,801	1,116,919	1,075,620	1,063,540	836,572
Technology Replacement	665,810	696,536	644,737	539,367	539,367	533,105
Total Internal Service	**7,531,556**	**6,441,622**	**7,396,542**	**7,033,662**	**7,283,580**	**6,812,902**
Redevelopment Agency						
RDA Capital Projects	19,317,291	3,309,614	8,389,807	3,690,434	3,617,882	3,136,177
Low/Mod Housing	965,950	946,504	830,339	837,334	809,468	819,922
RDA Debt Service	1,655,142	2,054,980	2,060,543	2,054,930	2,054,930	2,053,224
Low/Mod Debt Service	303,421	301,579	304,491	302,166	302,166	304,585
Total Redevelopment	**22,241,804**	**6,612,677**	**11,585,180**	**6,884,864**	**6,784,446**	**6,313,908**
Total All Funds	**$ 98,610,973**	**$ 78,022,271**	**$ 83,090,680**	**$ 77,342,317**	**$ 75,620,459**	**$ 72,802,344**

Budget Comparison By Fund-Expenditures

FY 2011-12

Fund Description	2007-08 Actual	2008-09 Actual	2009-10 Actual	2010-11 Adopted/Amended	2011-12 Adopted
General Fund	**$ 36,170,423**	**$ 36,357,871**	**$ 34,906,910**	**$ 34,410,417**	**$ 33,553,496**
Special Revenue Funds					
CDBG Program	594,634	700,173	264,247	782,000	511,638
CDBG Housing RLF	102,623	113,960	136,072	288,847	20,000
HOME Program	150,053	551,923	138,080	737,100	892,000
Development Impact Fees	3,100,195	10,475,428	3,423,000	1,457,000	-
Streets & Roads	2,057,337	4,746,592	7,108,786	4,628,299	3,360,201
Traffic Safety	508,697	616,438	313,990	350,000	250,000
STOP Program	75,000	206,000	200,000	150,000	100,000
Landscape Assessment Districts	811,620	619,389	611,813	550,927	561,780
Residential Street Lighting	330,450	112,852	114,908	117,579	114,487
Fire Mitigation Impact Fees	-	-	-	-	-
Total Special Revenue	**7,730,609**	**18,142,755**	**12,310,896**	**9,061,752**	**5,810,106**
Enterprise Funds					
Surface Water Operating	9,023,957	7,020,491	9,140,694	8,144,493	7,917,902
Water Capital	1,859,047	1,925,621	1,741,832	1,625,000	1,829,547
Groundwater Operating	1,149,639	1,073,621	1,212,282	-	-
Wastewater	10,623,108	9,166,239	7,593,993	8,082,507	8,502,937
Wastewater Capital	3,564,861	2,628,331	864,578	879,723	877,424
Total Enterprise	**26,220,612**	**21,814,302**	**20,553,379**	**18,731,723**	**19,127,810**
Internal Service Funds					
Employee Benefit	2,879,743	2,742,637	2,746,885	2,890,397	3,218,295
Dental/Vision Plan	513,208	518,190	512,057	527,000	525,000
Disability Program	12,846	21,607	42,351	30,000	30,000
General Liability	617,341	476,658	395,923	675,000	442,000
Workers Comp Insurance	826,953	518,289	142,450	839,280	593,243
Vehicle Maintenance	753,918	796,660	808,851	802,785	754,325
Vehicle Replacement	1,008,086	39,220	159,816	1,568,073	197,000
Technology Replacement	407,095	422,311	477,086	701,220	650,078
Total Internal Service	**7,019,190**	**5,535,573**	**5,285,418**	**8,033,755**	**6,409,941**
Redevelopment Agency					
RDA Operating	3,409,353	3,920,865	5,227,518	4,311,974	3,486,522
Low/Mod Housing	477,696	1,375,832	1,689,029	2,284,844	1,842,306
RDA Debt Service	1,094,720	2,054,980	2,060,543	2,054,930	2,053,224
Low/Mod Debt Service	303,421	301,579	304,491	302,166	304,585
Total Redevelopment	**5,285,190**	**7,653,256**	**9,281,581**	**8,953,914**	**7,686,637**
Total All Funds	**$ 82,426,024**	**$ 89,503,757**	**$ 82,338,183**	**$ 79,191,561**	**$ 72,587,990**

All Program Summary

FY 2011-12

Expenditures By Program	2007-08 Actual	2008-09 Actual	2009-10 Actual	2010-11 Adopted/Amended	2011-12 Adopted
Legislative/Administrative					
City Council	$ 103,096	$ 113,420	$ 109,011	$ 134,968	$ 121,203
City Attorney	194,864	207,005	171,109	171,109	150,000
City Manager	368,209	398,536	689,692	666,335	628,009
Economic Development	140,258	119,661	184,400	203,466	204,944
Human Resources	771,857	569,162	456,434	484,083	480,775
City Clerk	51,553	42,266	13,794	45,144	19,141
City Treasurer	8,986	7,406	6,911	6,913	7,108
Total	**1,638,823**	**1,457,456**	**1,631,352**	**1,712,018**	**1,611,180**
Finance/IT					
Finance	1,745,308	1,711,362	1,229,543	1,467,990	1,433,712
Information Technology	595,183	604,936	492,936	561,513	708,165
Total	**2,340,491**	**2,316,298**	**1,722,480**	**2,029,503**	**2,141,877**
Community Development					
Planning	580,198	544,291	425,179	525,464	405,764
Building	800,561	696,476	629,231	550,258	378,980
Total	**1,380,759**	**1,240,767**	**1,054,410**	**1,075,722**	**784,744**
Police					
Traffic	1,062,689	1,039,221	993,667	993,003	1,036,080
Administration	1,148,517	1,362,566	1,164,469	1,356,994	1,290,574
Investigations	1,559,777	1,912,077	2,225,438	2,087,788	2,103,779
Field Operations	7,539,878	7,480,607	7,042,940	7,292,586	7,288,371
Community Outreach	83,263	78,363	84,042	15,372	13,472
Technology Resources	154,943	168,179	161,633	164,903	161,954
Information & Analysis	150,650	125,853	121,023	30,116	30,262
Communications	942,177	1,102,962	1,068,091	1,108,562	1,110,452
Total	**12,641,894**	**13,269,829**	**12,861,303**	**13,049,324**	**13,034,944**
Fire					
Administration	883,694	951,407	863,045	806,386	838,521
Operations	8,478,232	8,714,233	8,735,941	8,138,314	7,897,006
Total	**9,361,926**	**9,665,640**	**9,598,986**	**8,944,700**	**8,735,527**
Public Works					
Administration	288,789	304,176	297,597	427,212	191,222
Engineering	1,057,575	1,111,414	1,142,875	1,148,730	1,112,756
Streets	1,311,463	1,143,986	1,244,570	1,238,892	1,091,169
Electrical Maintenance	840,174	660,083	540,641	560,901	551,787
Parks Maintenance	1,650,425	1,533,993	1,482,528	1,260,080	1,000,711
Facilities Maintenance	1,140,409	1,076,904	977,775	617,107	610,325
Total	**6,288,835**	**5,830,556**	**5,685,987**	**5,252,922**	**4,557,970**

All Program Summary

FY 2011-12

Expenditures By Program	2007-08 Actual	2008-09 Actual	2009-10 Actual	2010-11 Adopted/Amended	2011-12 Adopted
Non Departmental					
Animal Control	408,137	437,682	355,840	375,000	454,172
Contingency	18,094	(24,456)	7,889	97,431	200,000
Non Departmental	96,368	88,737	128,656	97,196	167,491
Total	**522,599**	**501,963**	**492,385**	**569,627**	**821,663**
Parks & Recreation					
Administration	369,528	338,439	316,720	328,048	318,617
Supervision	439,619	397,226	336,967	233,049	219,703
Senior Center	159,691	179,595	125,582	134,402	134,000
Swimming Pool	225,605	261,959	274,113	331,100	341,072
Programs	800,653	898,143	806,625	750,002	852,199
Total	**1,995,096**	**2,075,361**	**1,860,007**	**1,776,601**	**1,865,591**
Total General Fund	**$ 36,170,423**	**$ 36,357,871**	**$ 34,906,910**	**$ 34,410,417**	**$ 33,553,496**
Special Revenue Funds					
CDBG Program	594,634	700,173	264,247	782,000	511,638
CDBG Housing RLF	102,623	113,960	136,072	288,847	20,000
HOME Program	150,053	551,923	138,080	737,100	892,000
Development Impact Fees	3,100,195	10,475,428	3,423,000	1,457,000	-
Streets & Roads	2,057,337	4,746,592	7,108,786	4,628,299	3,360,201
Traffic Safety Fund	508,697	616,438	313,990	350,000	250,000
STOP Program	75,000	206,000	200,000	150,000	100,000
Landscape Assessment Districts	811,620	619,389	611,813	550,927	561,780
Residential Street Lighting	330,450	112,852	114,908	117,579	114,487
Fire Mitigation Impact Fees	-	-	-	-	-
Total Special Revenue	**7,730,609**	**18,142,755**	**12,310,896**	**9,061,752**	**5,810,106**

All Program Summary

FY 2011-12

Expenditures By Program	2007-08 Actual	2008-09 Actual	2009-10 Actual	2010-11 Adopted/Amended	2011-12 Adopted
Enterprise Funds					
Surface Water Operating					
Water Distribution	1,019,381	931,063	965,001	1,222,174	1,162,641
Water Treatment	8,004,576	6,089,427	8,175,693	6,922,319	6,755,261
Total Surface Water Operating	**9,023,957**	**7,020,491**	**9,140,694**	**8,144,493**	**7,917,902**
Water Capital					
Capital Debt Service	**1,859,047**	**1,925,621**	**1,741,832**	**1,625,000**	**1,829,547**
Groundwater Operating					
Hillcrest Distribution	173,884	124,770	124,887	-	-
Hillcrest Plant Operation	975,755	948,851	1,087,394	-	-
Total Groundwater Operating	**1,149,639**	**1,073,621**	**1,212,282**	**-**	**-**
Wastewater Operating					
Wastewater Collection	528,403	469,716	523,150	577,695	849,693
Wastewater Treatment Plant	9,265,993	7,891,291	6,185,211	6,497,079	6,584,911
Pretreatment Program	-	3,059	110,176	160,655	160,398
Treatment Plant Laboratory	786,168	777,825	734,337	804,178	827,252
River Highlands Waste Treatment	-	5,292	31,370	18,400	18,400
Stonegate Facility	42,544	19,056	9,749	24,500	62,283
Total Wastewater Operating	**10,623,108**	**9,166,239**	**7,593,993**	**8,082,507**	**8,502,937**
Wastewater Capital					
Capital Debt Service	**3,564,861**	**2,628,331**	**864,578**	**879,723**	**877,424**
Internal Service Funds					
Employee Benefit Fund	2,879,743	2,742,637	2,746,885	2,890,397	3,218,295
Dental/Vision Fund	513,208	518,190	512,057	527,000	525,000
Disability Program Fund	12,846	21,607	42,351	30,000	30,000
Gen. Liability Ins. Fund	617,341	476,658	395,923	675,000	442,000
Workers Comp Ins. Fund	826,953	518,289	142,450	839,280	593,243
Vehicle Maintenance Fund	753,918	796,660	808,851	802,785	754,325
Vehicle Replacement Fund	1,008,086	39,220	159,816	1,568,073	197,000
Technology Replacement	407,095	422,311	477,086	701,220	650,078
Total Internal Service	**7,019,190**	**5,535,573**	**5,285,418**	**8,033,755**	**6,409,941**
Redevelopment Agency					
RDA Capital Projects	3,409,353	3,920,865	5,227,518	4,311,974	3,486,522
Low/Mod Housing Fund	477,696	1,375,832	1,689,029	2,284,844	1,842,306
RDA Debt Service	1,094,720	2,054,980	2,060,543	2,054,930	2,053,224
Low/Mod Debt Service	303,421	301,579	304,491	302,166	304,585
Total	**5,285,190**	**7,653,256**	**9,281,581**	**8,953,914**	**7,686,637**
Total All Programs	**$ 82,426,024**	**$ 89,503,757**	**$ 82,338,183**	**$ 79,191,561**	**$ 72,587,990**

Interfund Transfer Summary

FY 2011-12

Fund Description	Transfer to General Fund	Transfer to CIP Fund	Transfer to Vehicle Replacement	Transfer to Vehicle Maintenance	Transfer to Technology Fund	Transfer to Wastewater Fund	Transfer to Debt Service	Total Transfers
General Fund Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Special Revenue Funds								
CDBG Fund	-	-	-	-	-	-	-	-
Streets & Roads Fund	1,769,201	1,591,000	-	-	-	-	-	3,360,201
Traffic Safety Fund	100,000	-	-	-	-	-	-	100,000
Suspended Traffic Offender	100,000	-	-	-	-	-	-	100,000
Development Impact Fees	-	-	-	-	-	-	803,127	803,127
Landscape Assessment	219,213	.	-	24,400	-	-	-	243,613
Residential Street Light	4,949	-	-	-	-	-	-	4,949
Fire Mitigation Impact Fees	-	-	-	-	-	-	-	-
Total Special Revenues	**2,193,363**	**1,591,000**	**-**	**24,400**	**-**	**-**	**803,127**	**4,611,890**
Capital Project Funds	**1,064,161**	**-**	**-**	**-**	**-**	**-**	**302,808**	**1,366,969**
Internal Service Funds								
Employee Benefits	-	-	-	-	-	-	-	-
Dental/Vision Plan	-	-	-	-	-	-	-	-
Disability Program	-	-	-	-	-	-	-	-
General Liability	-	-	-	-	-	-	-	-
Workers Comp Insurance	-	-	-	-	-	-	-	-
Vehicle Maintenance	-	-	-	-	-	-	-	-
Vehicle Replacement	-	-	-	-	-	-	-	-
Technology Replacement	-	-	-	-	-	-	-	-
Total Internal Service	**-**	-	-	-	-	-	-	**-**
Enterprise Funds								
Surface Water Operating	1,403,795	324,500	-	-	-	245,000	365,349	2,338,644
Water Capital	-	203,500	-	-	-	-	1,096,047	1,299,547
Wastewater Operating	1,412,142	-	-	-	-	-	572,864	1,985,006
Wastewater Capital	-	-	-	-	-	-	877,424	877,424
Total Enterprise	**2,815,937**	**528,000**	**-**	**-**	**-**	**245,000**	**2,911,684**	**6,500,621**
Redevelopment Agency								
RDA Operating	50,984	-	-	-	-	-	2,490,697	2,541,681
RDA Low/Mod Housing	5,000	-	-	-	-	-	304,585	309,585
Total Redevelopment	**55,984**	**-**	**-**	**-**	**-**	**-**	**2,795,282**	**2,851,266**
Total Interfund Transfer	**$ 6,129,445**	**$ 2,119,000**	**$ -**	**$ 24,400**	**$ -**	**$ 245,000**	**$ 6,812,900**	**$ 15,330,745**

Internal Service Charge Summary

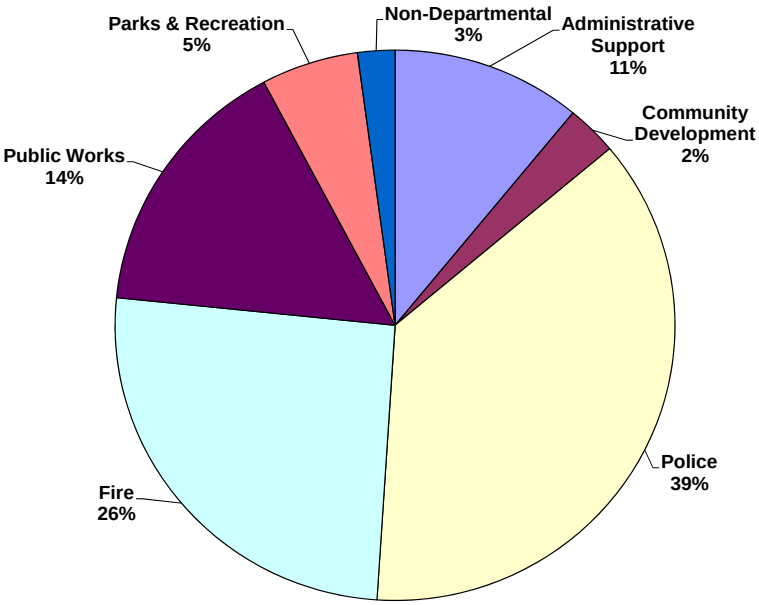
FY 2011-12

Fund Description	Contribution to General Liability	Contribution to Technology Replacement	Contribution to Worker's Compensation	Contribution to Vehicle Maintenance	Contribution to Vehicle Replacement	Total Contributions
General Fund	**$ 327,481**	**$ 316,152**	**$ 490,102**	**$ 456,179**	**$ 514,000**	**$ 2,103,914**
Special Revenue Funds						
CDBG Program	-	-	-	-	-	-
Total Special Revenue	**-**	**-**	**-**	**-**	**-**	**-**
Enterprise Funds						
Water	33,936	57,688	58,977	59,166		209,767
Wastewater	35,129	69,164	77,051	94,288	128,798	404,430
Total Enterprise Funds	**69,065**	**126,852**	**136,028**	**153,454**	**128,798**	**614,197**
Internal Service Funds						
Vehicle Maintenance	3,360	3,499	11,248	6,133	1,774	26,014
Total Internal Service	**3,360**	**3,499**	**11,248**	**6,133**	**1,774**	**26,014**
Redevelopment Agency						
RDA Operating	94	-	-	-	-	94
Low/Mod Housing	-	-	-	-	-	-
Total Redevelopment	**94**	**-**	**-**	**-**	**-**	**94**
Total	**$ 400,000**	**$ 446,503**	**$ 637,378**	**$ 615,766**	**$ 644,572**	**$ 2,744,219**

The Value of City Services

Yuba City Residents pay $43.07/month For City Services

*The average city resident in California pays $53.19/month



$43.07 pays for <u>one</u> of these:

- ☑ Almost One Month of Standard Cable Services
- ☑ Evening Out - Dinner for Two
- ☑ Movie Night for a Family of Four
- ☑ A Sacramento Kings Game Ticket for One (Economy Seating)
- ☑ One Month of a Health Club
- ☑ Two or Three DVD's
- ☑ A Tank of Gas

Or $43.07 pays for <u>all</u> of these:

- ☑ 24 Hour Police and Fire Protection
- ☑ Well Groomed Parks and Trees
- ☑ Safety Lighting for Streets
- ☑ Street Sweeping and Maintenance
- ☑ Community Events
- ☑ Community Economic Development
- ☑ A Well Planned, Zoned Community
- ☑ Professional Management of a Citizen's Tax Investment in the Community

DEBT ADMINISTRATION

In recognition of its responsibility for the management of debt obligations, the City of Yuba City has developed a comprehensive set of formal debt policies. These polices are considered critical to consolidating information on current outstanding obligations and to maintain a good credit rating.

There are several reasons for a bond issuance involving the City and its component units:

1. Finance capital improvement projects;
2. Finance capital acquisitions;
3. Finance operating expenses (in certain circumstances); and,
4. Serve as a conduit issuer for non-profit organizations, private companies, and special districts within the City of Yuba City.

The primary objective of the City's debt policies is affordability. This is measured by the ratio of annual debt service to revenue. The debt affordability level will vary on an annual basis in accordance with the economic conditions and revenues of the City. Another objective of the City's debt policies is to minimize the cost of borrowing through credit rating, credit enhancement (bond insurance, letter of credit, or surety bond), refunding, and interest swaps.

When issuing bonds, the City generally sells the bonds through either a competitive bid or a negotiated sale. Competitive bid sales procedures are utilized if the bond sale is expected to have adequate market interest to assure competitive pricing. Negotiated sales procedures are selected if the issue is complex or based upon other factors if the Finance Department concludes a competitive sale would be less effective. A financial advisor, underwriter, bond counsel, and disclosure counsel are usually used as part of issuing debt.

LEGAL DEBT MARGIN

In California, debt issuers of general obligation bonds must comply with a State constitutional debt limitation contained in Article XVI, Section 18, which requires two-thirds voter approval for all local government bond issues. In addition, the total general obligation bonds outstanding must not exceed 15% of the City's assessed valuation.

SUMMARY OF OUTSTANDING DEBT

Special Assessment District and Community Facility District Debt. The City establishes special assessment districts and community facility districts to finance various infrastructure improvements such as streets, water lines, sewer lines, drainage, etc. in the City. Limited Obligation Improvement bonds and Special Tax bonds are sold to finance the improvements. In some instances these bonds are purchased by the City as an investment while most often they are sold to the investment community through underwriters. These bonds are secured by liens on benefiting properties. Payments of principal and interest are remitted to the City three times a year via the Sutter County Tax Collector. The maturity dates of the bonds range from the current fiscal year through the year 2035.

Special assessment and community facility district debt are not shown in the City's Debt Summary because they are secured by properties within the districts and are not an obligation of the City.

Revenue Certificates supported by Water Fund Revenues. The City issued $5 million in revenue certificates in June of 2001 to finance both the acquisition of the Hillcrest Water Company and improvements to the existing surface water distribution system. The remaining $3.9 million balance on the $5 million issuance was called in full and repaid in June, 2011, utilizing loan proceeds from a low interest State Department of Public Health Safe Drinking Water State Revolving Fund loan.

The City issued an additional $25.6 million in revenue certificates in October 2005 to finance the expansion of the water treatment facility. The certificates are secured by the net revenues realized by the City's water fund. The certificates will be fully retired in fiscal year 2035.

Revenue Certificates supported by Wastewater Fund Revenues. The City issued $12 million in revenue certificates in June of 2000 and $11 million in August of 2002 to finance the capital improvements identified in the wastewater system master plan. Payments on the certificates are secured by the net revenues realized by the City's wastewater fund. The certificates will be fully retired in fiscal years 2025 and 2032, respectively.

In June 2007, the 2000 Wastewater Revenue Certificates were refunded and were replaced by 2007 Wastewater Revenue Certificates. The original refunding principal amount was $10,455,000, resulting in net present value interest savings of $0.5 million over the remaining term of the bonds.

State Department of Public Health Safe Drinking Water State Revolving Fund (SRF). In May, 2010, the City borrowed funds from two State Revolving Fund loans from the State of California for the former Hillcrest area to convert customers from groundwater to the City's surface water system. The loan amounts were $6.8 million for Region 1 and $19.1 million for Regions 2/3. Repayment will be made from a combination of monthly water rate revenues and from a special surcharge approved by the customers.

Tax Allocation Bonds – Redevelopment Agency. The Redevelopment Agency issued $20.7 in tax allocation bonds in July of 2004 for project funds and to retire $9.065 million in 1996 Series A & B bonds and a Rural Economic Development Infrastructure Program loan. Cash proceeds were used to finance the reconstruction of Plumas Street and future low income housing. These bonds are special obligations to the agency and are payable from and secured by tax revenues. Both the Series A and Series B bonds will be retired in 2039.

The Redevelopment Agency issued $16.0 million in tax allocation bonds in June of 2007 for project funds. These bonds are special obligations to the agency and are payable from and secured by tax revenues. The 2007 Series bonds will be retired in 2039.

Street Light Acquisition Certificates. The City entered into an equipment lease purchase agreement for acquisition of the City's street light system. The term of the lease is ten years. The total acquisition cost was $1,055,847 with the final payment being made in fiscal year 2013.

California Infrastructure and Economic Development Bank (CIEDB). The City borrowed $1.9 million utilizing a low interest loan through the State to facilitate construction of the Sunsweet/Highway 99 intersection improvements. This included traffic signal installation, undergrounding and installation of utilities including water, sewer and storm drainage installation, which resulted in connecting Walton Road to State Route 99. This is being repaid with Redevelopment tax increment funds and a community facilities district.

Gauche Park Certificates of Participation. The City issued $12.5 million in certificates to help finance the new Gauche Aquatics Facility. The project includes expanded picnic and barbeque facilities, passive areas, climbing boulders, a sand volleyball court, age appropriate play structures for 2 to 5 year children and 6 to 12 year old youth and a small amphitheater. The project also includes construction of a 25 yard 10 lane competitive pool, a play/instructional pool that goes from zero feet to three feet, a lap pool feature and a 25 foot water slide. The 10,102 square foot indoor space will include a reception area, restrooms, and locker rooms for men, women and families. Also included is additional space for a first aid station, three multipurpose rooms for meetings and birthday parties, a pool equipment room and a concession facility which will serve pool patrons and park visitors. The aquatic center was completed in November, 2007 and replaces the previously existing community pool at Sam Brannon Park.

CSCDA Pooled Pension Obligation Bonds. The City issued $7.7 million in pension obligation bonds to pay off the City's unfunded liability through CalPERS for its safety retirement program. Paying off this unfunded liability results in a present value savings of $0.7 million with an average annual savings

expectation of $47,000. The cost of funding annual debt service is shown in the Police and Fire Department budgets as benefits so as not to distort financial trend data.

Fire Station No. 4 Lease-Purchase Agreement. The City entered into a lease financing and ground lease agreement with SunTrust Equipment Financing & Leasing Corporation for $5,940,000. Proceeds from this lease were used to construct a new Fire Station No. 4 at Franklin & Ohleyer Roads for $4,980,000. In addition, $960,000 was used for the Police Department Expansion project. The term of the lease is ten years. Construction of Fire Station No. 4 was completed in July, 2009.

Debt Summary

FY 2011-12

Name of Bond/Loan	Original Amount of Issue	Issue Date	Final Payment Date	Interest Rate	Beginning Outstanding Balance 7/1/2011	Requirements for Fiscal Year Ending June 30, 2012 Interest Payable	Principal Payable	Total
Wastewater Certificates-2002	$ 11,000,000	08/02/02	06/01/32	4.9%	$ 10,350,000	$ 504,753	$ 95,000	$ 599,753
Wastewater Certificates-2007	10,455,000	06/04/07	06/01/25	4.4%	8,772,143	383,196	467,340	850,535
Water Certificates-2005	25,625,000	10/01/05	06/01/35	4.4%	22,665,000	976,396	485,000	1,461,396
Water SRF Loan - Region 1	6,817,375	05/01/10	01/01/32	2.5%	6,817,375	150,000	-	150,000
Water SRF Loan - Region 2/3	19,133,209	05/01/10	01/01/33	2.3%	19,133,209	380,000	-	380,000
CSCDA Pooled POB-2007A	7,685,000	04/17/07	06/01/17	5.5%	5,485,000	288,033	715,000	1,003,033
Street Light Acq. Certificates	1,055,847	09/15/03	09/15/13	3.8%	302,717	10,506	117,644	128,149
Gauche Park Certificates-2006	12,500,000	06/01/06	06/01/36	4.4%	11,500,000	493,996	270,000	763,996
Fire Station #4 Lease Finance	5,940,000	05/06/08	06/30/18	3.9%	4,391,522	165,463	557,228	722,691
Redevelopment Agency								
2004 Series A Bonds	16,210,000	07/22/04	09/01/39	5.99%	15,050,000	868,344	225,000	1,093,344
2004 Series B Bonds-Housing	4,480,000	07/22/04	09/01/39	5.99%	4,155,000	239,585	65,000	304,585
2005 CIEDB	1,905,700	06/01/05	09/01/34	2.93%	1,679,818	48,498	49,224	97,721
2007 RDA TAB	16,000,000	06/28/07	09/01/39	5.00%	15,570,000	804,880	155,000	959,880
Total Redevelopment	38,595,700				36,454,818	1,961,306	494,224	2,455,530
Total All Debt Service	$ 138,807,131				$ 125,871,784	$ 5,313,649	$ 3,201,435	$ 8,515,084

COMPUTATION OF LEGAL DEBT MARGIN
FY 2011-2012

Total Assessed Value All Real & Personal Property	$	4,350,289,761
Debt Limit Percentage		15%
Total Debt Limit		652,543,464
Total amount of debt applicable to debt limit		7,150,833
Legal Debt Margin	**$**	**645,392,631**

Note: The City is in compliance with all debt covenants with regards to debt coverage ratios as mandated by the California State Constitution. The amount of the debt applicable to the debt limit is low and doesn't consume a large amount of the City's financial resources. Because the amount of debt is low, it will facilitate the process of allocating financial resources in future years.

Future Year Debt Obligation

Name of Bond/Loan	Original Amount of Issue	Issue Date	Principal and Interest FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	Principal Thereafter
Wastewater Certificates-2007	$ 10,455,000	06/04/07	$ 850,535	$ 850,535	$ 850,535	$ 850,535	$ 850,535	$ 6,232,960
Wastewater Certificates-2002	11,000,000	08/02/02	599,753	605,715	601,568	602,210	597,535	9,825,000
Water Certificates-2005	25,625,000	10/01/05	1,461,396	1,465,028	1,462,984	1,459,784	1,460,390	20,065,000
Water SRF Loan - Region 1	6,817,375	05/01/10	150,000	435,309	435,309	435,309	435,309	5,710,796
Water SRF Loan - Region 2/3	19,133,209	05/01/10	380,000	1,197,053	1,197,053	1,197,053	1,197,053	15,968,377
CSCDA Pooled POB-2007	7,685,000	04/17/07	1,003,033	1,041,354	1,075,590	1,115,696	1,150,536	1,130,000
Street Light Acq. Certificates	1,055,847	09/15/03	128,149	128,419	64,075	-	-	0
Gauche Park Certificates-2006	12,500,000	06/01/06	763,996	769,141	768,596	767,534	765,944	10,030,000
Fire Station #4 Lease Finance	5,940,000	05/06/08	722,691	722,691	722,691	722,691	722,691	1,445,385
Redevelopment Agency								
2004 Series A Bonds	16,210,000	07/22/04	1,093,344	1,093,275	1,092,230	1,090,416	1,088,650	13,820,000
2004 Series B Bonds	4,480,000	07/22/04	304,585	301,741	303,634	300,326	301,789	3,810,000
2005 CIEDB	1,905,700	06/01/05	97,721	97,700	97,678	97,656	97,633	1,418,848
2007 RDA TAB	16,000,000	06/28/07	959,880	1,044,649	1,042,424	1,045,236	1,042,361	14,345,000
Total Redevelopment	38,595,700		2,455,530	2,537,365	2,535,966	2,533,635	2,530,433	33,393,848
Total All Debt Service	$ 138,807,131		$ 8,515,084	$ 9,752,610	$ 9,714,367	$ 9,684,448	$ 9,710,427	$ 103,801,365

Landscape Maintenance Districts

Fund No.	Description	Location	FY 2011-12 Amount
240	Zone A # 1	North Stabler Lane	$ 21,473
241	Zone B # 1	South Yuba City - Garden Highway/Railroad	64,036
242	Zone A # 2	Town Center	70,718
243	Zone A # 3	Palisades Subdivision	10,779
244	Zone A-E # 4	Regency Park, Butte Vista & Stabler Park	79,719
245	Zone A # 5	South Park Village	4,269
246	Zone B #5	Rai Est., Sutter Cottages, Phillips Est., & Garden Gate Est.	20,591
247	Zone C,D,E,F,G,H,I #5	Wheeler Estates, Walnut Glen, Almond Grove, Walton Station, Park Vista, Phalla Estates, & Mesara Ranch	134,875
249	Zone L #5	Richland Ranch	929
271	Zone K #5	Hunji, Franklin Rd, Temple, Bridge St., Del Monte, Canterbury,	147,293
		Walnut Park & River Valley	5,962
273	Zone A-B #6	River Valley Commercial, Geweke Crossing, Harter Specific Plan, La Bella Vita, & Cinemark	1,134
	Total		**$ 561,778**

Notes:

240 Provides funds for landscape maintenance costs for the properties in the North Stabler area.

241 Provides funds for landscape maintenance costs for the properties in the South Yuba City - Garden Highway/Railroad area.

242 Provides funds for lighting and landscape maintenance costs for the properties in the Town Center area.

243 Provides funds for lighting, landscape maintenance, and storm drainage costs in the Palisades subdivision.

244 Provides funds for lighting and landscape maintenance costs for the properties in the Regency Park, Butte Vista Estates and Stabler Park Estates area.

245 Provides funds for lighting and landscape maintenance costs for the properties in the South Park Village area.

246 Provides funds for lighting and landscape maintenance costs for the properties in the Rai Estates, Sutter Cottages, Phillips Estates and Garden Gate Estates area.

247 Provides funds for lighting and landscape maintenance costs for the properties in the Wheeler Estates, Walton Station, Park Vista, Phalla Estates, and Masera Ranch area.

249 Provides funds for lighting and landscape maintenance costs for the properties in the Richland Ranch area.

271 Provides funds for lighting and landscape maintenance costs for the properties in the Hunji Village Units 1 &2, Franklin Road Estates, Temple Village, Bridge Street Village, Del Monte Ranch Units 2 & 3, Bridge Street Estates, Canterbury Estates Unit 1, North Canterbury Estates, Walnut Park Estates Units 1 & 2, and River Valley Estates.

273 Provides funds for lighting and landscape maintenance costs for the properties in the River Valley Commercial, Geweke Crossing, Harter Specific Plan, LaBella Vita, & Cinemark areas.

Full-Time Equivalent Positions

Dept. No.	Department/Division	Adopted FY 2007-08	Adopted FY 2008-09	Adopted FY 2009-10	Adopted FY 2010-11	Adopted FY 2011-12	Change From Year 2010-11 to 2011-12
GENERAL FUND							
1305	City Manager	2.00	2.00	4.00	3.75	3.50	(0.25)
1510	Finance	16.00	16.00	13.00	13.00	13.00	-
1530	Information Technology	4.00	4.00	4.00	4.00	5.00	1.00
1720	Human Resources	6.00	5.50	4.50	3.50	3.00	(0.50)
1910	Planning	5.00	4.00	3.00	3.00	4.00	1.00
1920	Building Inspection	10.00	10.00	6.00	5.00	5.00	-
2110	Traffic Education & Enforcement	8.00	8.00	8.00	7.00	7.00	-
2120	Police Administration	8.00	8.00	8.00	8.00	8.00	-
2130	Investigation	11.00	11.00	14.00	14.00	14.00	-
2140	Field Operations	57.50	57.50	54.50	49.50	49.50	-
2150	Community Outreach	1.00	1.00	1.00	-	-	-
2155	Technology Resources	1.00	1.00	1.00	1.00	1.00	-
2160	Crime Analysis and Intelligence	2.00	2.00	1.00	-	-	-
2170	Communications	14.00	15.00	14.00	12.00	12.00	-
2305	Fire Administration	6.00	6.00	6.00	6.00	6.00	-
2310	Fire Operations	46.10	49.10	49.10	49.10	49.00	(0.10)
1905	Public Works Administration	2.00	2.00	2.00	2.75	1.00	(1.75)
1541	Facilities Maintenance	11.75	11.75	9.75	5.00	5.00	-
1930	Engineering	6.00	8.00	10.00	10.00	10.00	-
3130	Street Maintenance	10.30	10.23	9.23	9.23	9.23	-
3150	Electrical Maintenance	4.10	4.08	1.08	0.88	0.88	-
5115	Parks Maintenance	20.00	19.23	17.23	13.23	11.23	(2.00)
4120	Economic Development	-	1.00	1.00	1.00	1.00	-
5105	Parks & Recreation Administration	3.00	3.00	2.63	2.63	2.63	-
5110	Recreation Supervision	5.50	5.50	4.00	2.00	2.00	-
5120	Senior Center	2.00	2.00	1.38	1.38	1.38	-
5130	Aquatics	2.00	2.00	1.00	1.00	1.00	-
Total		264.25	268.89	250.39	227.94	225.34	(2.60)
CDBG FUND							
6301	CDBG	1.00	1.00	1.00	1.00	1.00	-
Total		1.00	1.00	1.00	1.00	1.00	-
VEHICLE MAINTENANCE FUND							
6605	Vehicle Maintenance	5.25	5.25	5.25	4.25	4.00	(0.25)
Total		5.25	5.25	5.25	4.25	4.00	(0.25)
REDEVELOPMENT AGENCY							
6011& 6021	Redevelopment & Low/Mod	0.60	0.60	0.52	0.52	-	(0.52)
Total		0.60	0.60	0.52	0.52	-	(0.52)

Full-Time Equivalent Positions

Dept. No.	Department/Division	Adopted FY 2007-08	Adopted FY 2008-09	Adopted FY 2009-10	Adopted FY 2010-11	Adopted FY 2011-12	Change From Year 2010-11 to 2011-12
WATER FUND							
7110	Water Distribution	9.80	9.73	9.73	8.73	8.73	-
7120	Water Treatment Plant	18.15	19.00	19.85	15.85	16.70	0.85
Total		27.95	28.73	29.58	24.58	25.43	0.85
WASTEWATER FUND							
8110	Wastewater Collection	4.80	4.73	4.73	4.73	8.73	4.00
8120	Wastewater Treatment Plant	24.85	26.00	26.15	23.35	20.50	(2.85)
8140	Treatment Plant Laboratory	7.00	7.00	8.00	7.00	7.00	-
Total		36.65	37.73	38.88	35.08	36.23	1.15
Total (All Funds)		**335.70**	**342.20**	**325.62**	**293.37**	**292.00**	**(1.37)**
ELECTED PART-TIME POSITIONS							
1110	City Council Members	5.00	5.00	5.00	5.00	5.00	-
1710	City Clerk	1.00	1.00	1.00	1.00	1.00	-
1520	City Treasurer	1.00	1.00	1.00	1.00	1.00	-
Total Elected Positions		7.00	7.00	7.00	7.00	7.00	-

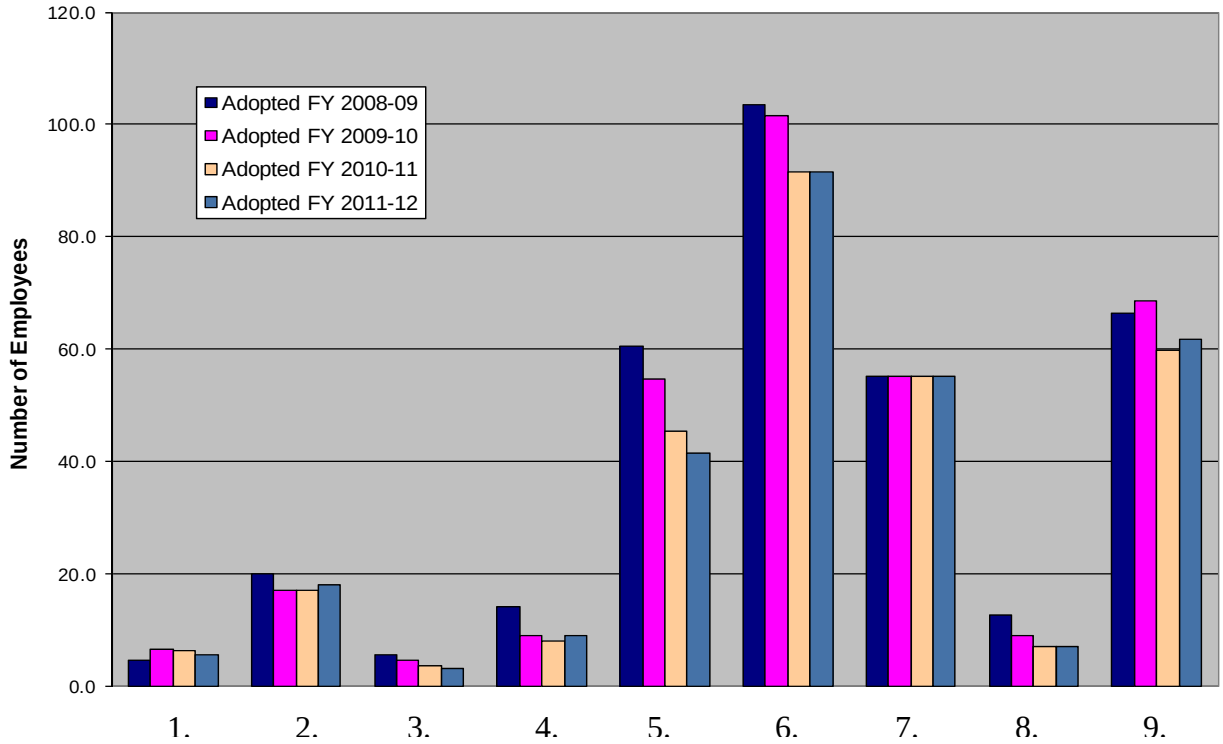
Personnel Changes

Dept. No.	Department/Division	Old Position/Title (If Applicable)	Action	New Position/Title	Change
		FISCAL YEAR 2011-2012			
Legislative/Administrative					
1305	City Manager	Executive Assistant	Unfunded		(0.25)
Finance/IT					
1530	Information Technology	General Services Manager	Transfer	Moved from 1905/6605	1.00
1530	Information Technology	General Services Manager	Title Change	IT Manager	-
Human Resources					
1720	Human Resources	HR Technician I	Unfunded		(1.00)
1720	Human Resources	HR Director	Unfunded		(0.50)
1720	Human Resources	Administrative Analyst III	Reclass	Human Resources Manager	-
1720	Human Resources	Administrative Technician	Unfunded		(1.00)
1720	Human Resources		New	Administrative Assistant Limited Term	1.00
1720	Human Resources	Administrative Assistant - Limited Term	Reclass	Administrative Assistant	-
1720	Human Resources	Administrative Assistant	Transfer	Moved from 7120/8120	1.00
1720	Human Resources	Administrative Assistant	Reclass	Adminstrative Analyst I/II	-
Community Development					
1910	Planning	Administrative Analyst I	Transfer	Moved from 7120/8120	1.00
Public Works					
1905	Public Works Administration	General Services Manager	Transfer	Moved to 1530	(0.75)
1905	Public Works Administration	Public Works Director	Reallocation	Moved to 7120 & 8120	(0.50)
1905	Public Works Administration	Administrative Assistant	Reallocation	Moved to 7120 & 8120	(0.50)
1930	Engineering	Principal Engineer	Title Change	Deputy PW Director - Engineering	-
1930	Engineering	Associate Civil Engineer	Reclass	Senior Engineer	-
5115	Parks Maintenance	Park Maintenance Worker I/II	Transfer	Moved to 7120/8120	(1.00)
5115	Parks Maintenance	Groundskeeper	Transfer	Moved to 7120/8120	(1.00)
Fire					
2310	Fire Operations	Reserve Firefighter Program	Delete		(0.10)
Vehicle Maintenance Fund					
6605	Vehicle Maintenance Fund	General Services Manager	Transfer	Moved to 1530	(0.25)

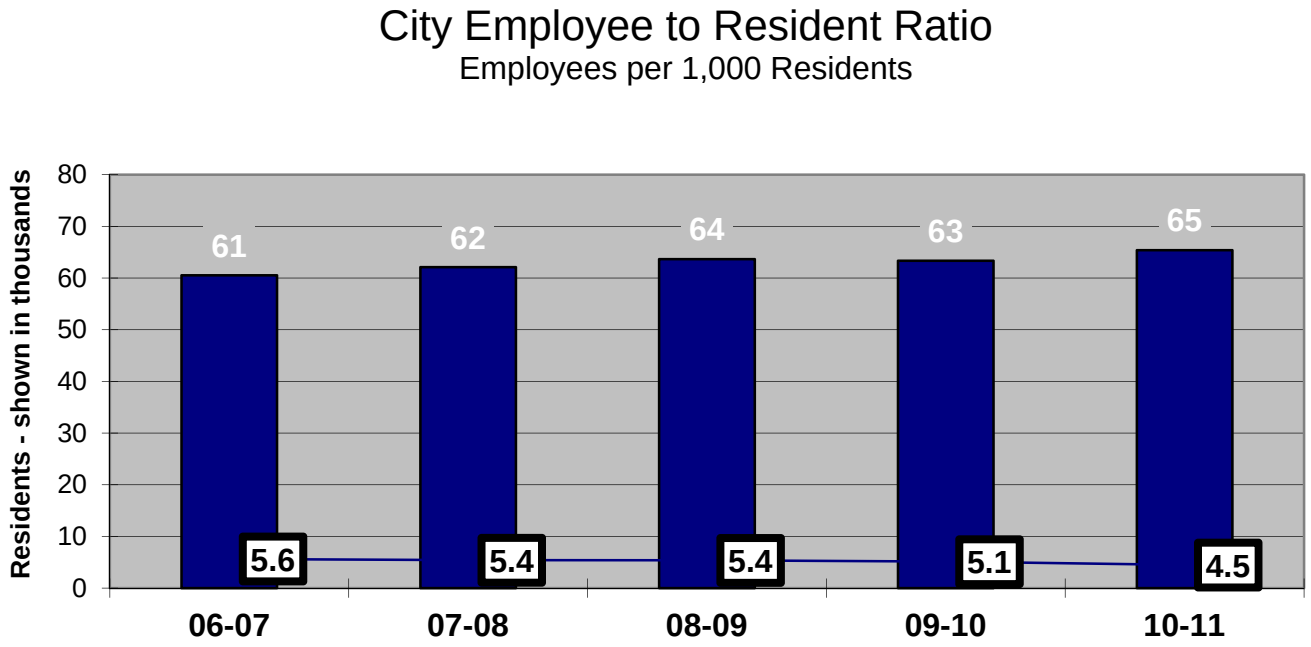
Personnel Changes

Dept. No.	Department/Division	Old Position/Title (If Applicable)	Action	New Position/Title	Change
Utilities					
7120	Water Treatment	Administrative Analyst I/II	Unfunded		(0.25)
7120	Water Treatment	Administrative Assistant	Unfunded		(0.40)
7120	Water Treatment	Park Maintenance Worker II	Transfer	Moved from 5115	0.50
7120	Water Treatment	Groundskeeper	Transfer	Moved from 5115	0.50
7120	Water Treatment	Public Works Director	Reallocation	Moved from 1905	0.25
7120	Water Treatment	Administrative Assistant	Reallocation	Moved from 1905	0.25
8110	Sewer Collection	Utilities Maintenance Worker I/II	Title Change	Public Works Maintenance Worker I/II	-
8110	Sewer Collection	PW Maintenance Worker I/II	Reallocation	Moved from 8120	3.00
8110	Sewer Collection		New	PW Maint Worker I/II - Limited Term	1.00
8120	Wastewater Treatment	Administrative Analyst I/II	Unfunded		(0.75)
8120	Wastewater Treatment	Administrative Assistant	Unfunded		(0.60)
8120	Wastewater Treatment	Park Maintenance Worker II	Transfer	Moved from 5115	0.50
8120	Wastewater Treatment	Groundskeeper	Transfer	Moved from 5115	0.50
8120	Wastewater Treatment		New	Deputy PW Director - Wastewater	1.00
8120	Wastewater Treatment	Assistant Utilities Director	Unfunded		(1.00)
8120	Wastewater Treatment	Public Works Director	Reallocation	Moved from 1905	0.25
8120	Wastewater Treatment	Administrative Assistant	Reallocation	Moved from 1905	0.25
8120	Wastewater Treatment	PW Maintenance Worker I/II	Reallocation	Moved to 8110	(3.00)
Redevelopment Agency					
6011	Redevelopment Agency	Administrative Clerk Limited Term	Unfunded		(0.52)
				Total Personnel Changes	**(1.37)**

Department Employee Comparison



1. Administration/Redevelopment
2. Finance/IT
3. Human Resources
4. Community Development
5. Public Works
6. Police
7. Fire
8. Parks and Recreation
9. Utilities



Year	Population	Employees
06-07	60,507	341.7
07-08	62,083	335.7
08-09	63,647	342.2
09-10	63,338	325.6
10-11	65,372	293.4

Revenues

The Revenues section uses charts and tables to provide an overview of the Adopted FY 2011-12 Annual Budget revenue estimates. This section is organized as follows:

General Fund Revenue by Category 80

Top Revenues Sources Chart 81

General Fund Reserve Summary 82

General Fund Revenue Detail 83

Enterprise Fund Revenue 86

Special Revenue Funds 87

Other Fund Revenues 89

Revenue Highlights 90

History of General Fund – Sales Tax Revenue History 95

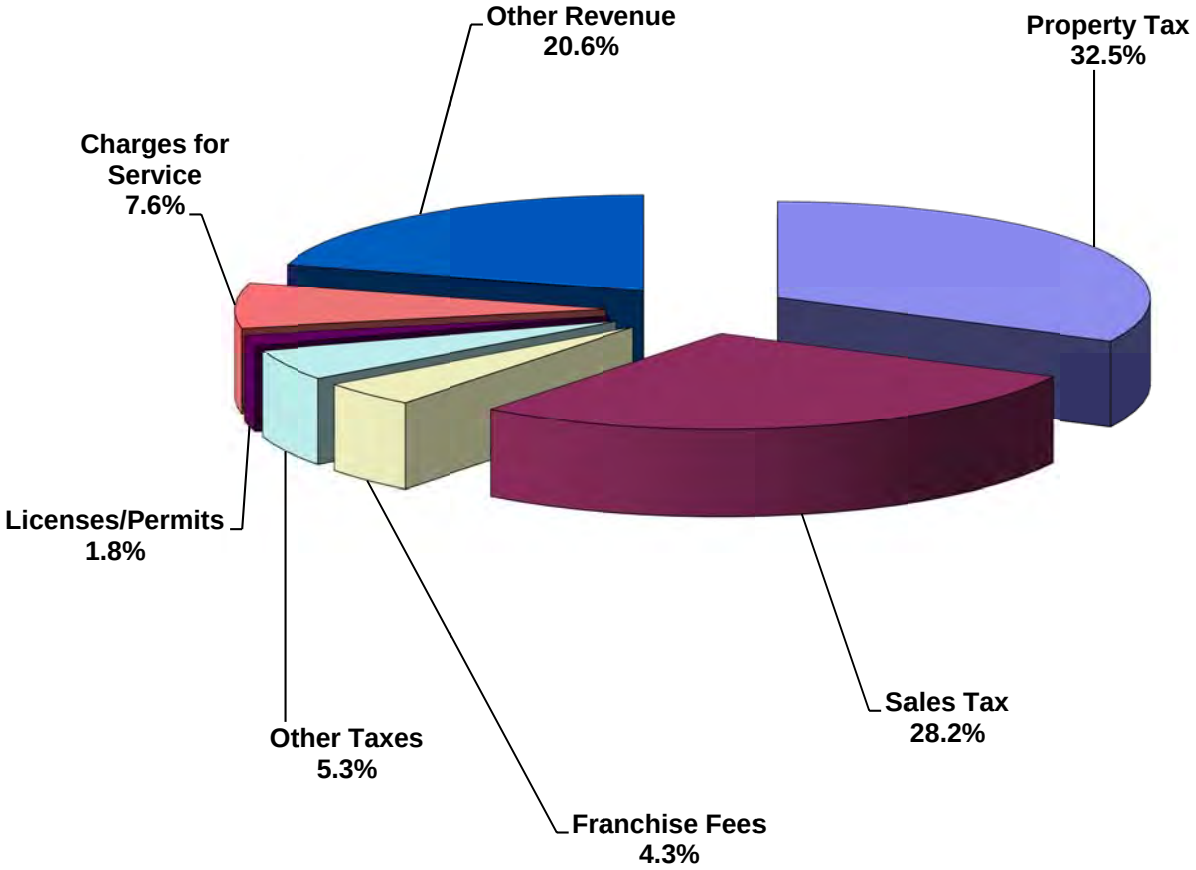
History of General Fund – Property Tax Revenue History 96

General Fund Revenue By Category

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Projected 2010-11	Adopted 2011-12
Taxes	$ 25,371,130	$ 23,972,167	$ 23,302,323	$ 22,447,372	$ 22,694,388	$ 22,363,083
Licenses & Permits	1,142,717	707,527	701,347	595,100	725,890	575,000
Intergovernmental	1,024,773	1,006,843	1,062,109	921,500	656,922	370,099
Service Fees	2,723,109	3,278,314	2,667,797	2,510,653	2,422,772	2,428,240
Interest & Rentals	53,508	74,890	83,062	60,300	71,770	74,920
Other Revenues	107,843	127,801	190,506	68,900	83,100	83,100
Sub-Total Revenues	30,423,080	29,167,542	28,007,144	26,603,825	26,654,842	25,894,442
Internal Charges & Transfers	6,763,069	9,476,839	7,262,043	6,587,613	6,413,728	6,129,445
One Time Use of Funds	-	-	-	1,850,000	1,350,000	-
Total Revenues & Transfers	**$ 37,186,149**	**$ 38,644,381**	**$ 35,269,187**	**$ 35,041,438**	**$ 34,418,570**	**$ 32,023,887**

60.7 % of General Fund Revenue Comes From Two Sources

PROPERTY TAX – 32.5%
SALES TAX – 28.2%



General Fund Reserve Summary

FY 2009-10 Actual

Beginning Balance	Revenues	Expenditures	Ending Balance	Reserve
$ 3,391,758	$ 35,269,187	$ 34,906,910	$ 3,754,035	11%

FY 2010-11 Adopted

Beginning Balance	Revenues	Expenditures	Ending Balance	Reserve
$ 3,754,035	$ 34,488,669	$ 35,196,432	$ 3,046,272	9%

FY 2011-12 Adopted

Beginning Balance	Revenues	Expenditures	Ending Balance	Reserve
$ 4,417,043	$ 32,023,887	$ 33,553,496	$ 2,887,434	9%

General Fund Revenue

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Projected 2010-11	Adopted 2011-12
Property Tax-Current	$ 6,531,700	$ 6,434,797	$ 6,182,750	$ 5,991,650	$ 5,903,721	$ 5,657,516
Property Tax-Unsecured	462,018	446,924	425,824	414,982	421,809	404,937
Property Tax-Supplemental	423,927	145,344	152,648	65,000	97,000	65,000
Property Tax-Prior Years	(69,093)	6,573	7,902	-	-	-
Property Tax-Interest & Penalties	83,797	57,853	43,464	38,400	40,000	40,000
Property Tax In Lieu/VLF Swap	4,721,078	4,695,429	4,544,754	4,362,964	4,317,564	4,144,861
Sales and Use Tax	7,178,574	6,546,118	6,663,482	6,241,724	6,549,051	6,633,209
Sales Tax - Property Tax in Lieu	2,720,139	2,446,830	2,346,123	2,241,652	2,338,172	2,384,936
Prop 172 - Public Safety Aug.	342,478	301,912	268,229	261,000	307,071	315,624
Franchises	1,374,274	1,431,844	1,357,607	1,363,000	1,355,000	1,355,000
Business Licenses	688,077	676,555	669,824	727,000	700,000	712,000
Real Property Transfer	170,028	133,779	109,134	100,000	115,000	100,000
Hotel/Motel Surcharge	744,133	648,209	530,582	640,000	550,000	550,000
Total Taxes	**25,371,130**	**23,972,167**	**23,302,323**	**22,447,372**	**22,694,388**	**22,363,083**
Construction Permits	893,801	597,949	542,514	500,000	600,000	500,000
GIS Fee	35,529	27,483	24,097	21,600	18,000	20,000
Plan Check Fees	620	-	-	-	651	-
Parking Permits	-	-	-	-	-	-
Encroachment Permits	21,360	24,023	100,429	20,000	24,300	20,000
Plan Check/Inspec - Engineering	191,407	58,072	34,307	53,500	82,939	35,000
Total Licenses & Permits	**1,142,717**	**707,527**	**701,347**	**595,100**	**725,890**	**575,000**
Homeowner Prop Tax Relief	105,350	100,541	95,354	90,066	92,544	88,842
Payment In Lieu of Taxes	-	-	-	-	-	-
Motor Vehicle License Fees	313,876	238,821	209,236	168,665	242,530	243,261
Federal Law Enforcement Grant	6,993	20,483	153,690	-	-	-
FEMA Assistance to FF Grant	68,612	73,003	(120)	-	-	-
US Dept of Justice Grant	2,897	-	-	-	-	-
State-Mandated Cost Reimb.	25,113	32,340	30,251	-	21,283	-
OES Engine	49,736	1,403	-	-	-	-
SAFER Grant	131,316	182,849	128,190	70,000	63,240	37,996
State COPS Grant	119,380	101,327	102,142	131,995	131,995	-
State Local Law Enf Grant	-	-	196,375	98,725	18,017	-
State Homeland Security Grant	98,498	103,672	88,196	282,720	2,211	-
State OTS Grant	95,867	130,207	58,795	4,329	66,867	-
State - Other Revenue	7,135	22,197	-	75,000	18,235	-
Fire OJP Grant	-	-	-	-	-	-
Total Intergovernmental	**$ 1,024,773**	**$ 1,006,843**	**$ 1,062,109**	**$ 921,500**	**$ 656,922**	**$ 370,099**

General Fund Revenue

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Projected 2010-11	Adopted 2011-12
Police - Special Services	$ 222,023	$ 251,492	$ 216,928	$ 200,000	$ 225,000	$ 225,000
Police - False Alarm Fees	43,586	43,032	100,903	90,000	85,000	90,000
Police - Emergency Response	-	-	-	-	-	-
Booking Fee Reimbursement	31	-	-	-	-	-
Police Restitution	4,613	130	-	-	-	-
Fire - Permit Fees	70,114	55,869	34,538	30,000	35,000	35,000
Fire - Special Services	13,749	3,160	4,115	4,100	4,156	2,000
Fire - Emergency Response	289,224	550,415	195,293	57,000	64,768	47,500
CPR/First Aid	3,996	4,857	1,867	1,000	1,925	1,500
Internship Program	4,404	6,855	-	-	-	-
Fire Service Contract Revenue	696,404	687,758	645,236	621,910	613,708	588,424
Fines & Forfeitures	-	-	-	-	-	-
Red-light Camera Revenues	97,314	68,556	49,006	50,000	50,000	50,000
Park Reservation Fee	11,559	10,450	11,084	11,000	12,129	12,000
Swimming Pool	107,390	211,623	167,391	168,000	156,529	162,000
Recreation Programs	1,023,216	1,224,066	1,059,449	1,113,443	999,912	1,049,686
Zoning Fees	93,537	51,429	50,642	40,000	45,000	40,000
NPDES Solid Waste Fee	-	75,977	99,281	100,000	100,000	100,000
Sale of Maps & Publications	21,100	17,761	17,619	10,000	10,000	10,000
Other Current Service Charges	6,965	-	249	-	23	-
Police - Mental Health Transport	13,884	14,884	14,196	14,200	19,622	15,130
Total Service Fees	**2,723,109**	**3,278,314**	**2,667,797**	**2,510,653**	**2,422,772**	**2,428,240**
Interest on Investments	-	15,814	20,637	-	10,000	10,000
Rents and Royalties	4,022	3,868	3,700	3,600	4,650	7,800
Antenna Leases	49,486	55,208	58,725	56,700	57,120	57,120
Madden House Rent	-	-	-	-	-	-
Total Interest/Rents	**53,508**	**74,890**	**83,062**	**60,300**	**71,770**	**74,920**
Sale of Property	463	5,230	4,822	10,000	10,000	10,000
Other Revenue	107,380	122,571	185,684	58,900	73,100	73,100
Lease Proceeds	-	-	-	-	-	-
Total Other Revenue	**107,843**	**127,801**	**190,506**	**68,900**	**83,100**	**83,100**
Sub-Total General	**$ 30,423,080**	**$ 29,167,542**	**$ 28,007,144**	**$ 26,603,825**	**$ 26,654,842**	**$ 25,894,442**

General Fund Revenue

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Projected 2010-11	Adopted 2011-12
Transfers & Cost Allocations						
Water	$ 1,214,771	$ 1,197,054	$ 1,297,223	$ 1,262,364	$ 1,262,364	$ 1,403,795
Wastewater	1,355,223	1,310,199	1,298,971	1,298,438	1,298,438	1,412,142
Redevelopment Agency	511,302	372,085	579,010	502,803	502,803	50,984
Redevelopment Low-Mod Housing	-	28,335	41,933	-	5,035	5,000
Neighborhood Stabilization Program	-	-	44,909	-	-	-
CIP Reimbursement Transfers	500,920	938,686	1,006,743	992,769	834,094	964,161
Funding for Gang Unit	-	250,000	-	-	-	-
Miscellaneous Operating Transfers	20,424	7,900	107,100	60,000	113,623	100,000
Landscape Assessment	755,598	263,988	260,478	199,881	226,013	224,162
Total Cost Allocations	**4,358,238**	**4,368,247**	**4,636,367**	**4,316,255**	**4,242,370**	**4,160,244**
Streets & Roads	2,029,831	2,102,592	2,175,676	1,821,358	1,821,358	1,769,201
Traffic Safety	300,000	500,000	250,000	200,000	200,000	100,000
Benefit Stabilization	-	-	-	-	-	-
Suspended Traffic Offender	75,000	206,000	200,000	150,000	150,000	100,000
Unallocated General Fund CIP	-	-	-	100,000	-	-
Economic Stabilization Fund	-	2,300,000	-	-	-	-
Total Interfund Transfer	**2,404,831**	**5,108,592**	**2,625,676**	**2,271,358**	**2,171,358**	**1,969,201**
General Liability Fund	-	-	-	100,000	-	-
Workers Compensation Fund	-	-	-	200,000	-	-
Vehicle Replacement Fund	-	-	-	1,350,000	1,350,000	-
Technology Replacement Fund	-	-	-	200,000	-	-
Total One Time Use of Funds for Operating Deficit	**-**	**-**	**-**	**1,850,000**	**1,350,000**	**-**
Total Revenue/Transfers	**$ 37,186,149**	**$ 38,644,381**	**$ 35,269,187**	**$ 35,041,438**	**$ 34,418,570**	**$ 32,023,887**

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Projected 2010-11	Adopted 2011-12
Water Sales	$ 6,932,427	$ 6,915,002	$ 6,788,911	$ 8,150,000	$ 7,900,000	$ 8,150,000
Hydrants	29,381	11,469	4,297	9,000	-	9,000
Water Meters - Labor	60,102	26,658	249,338	28,000	13,000	15,000
Penalties	92,535	79,370	72,740	65,000	75,000	75,000
Tap Machine	30,632	18,682	12,023	22,000	8,650	10,000
Backflow Prevention Fees	-	-	11,070	11,900	13,000	12,000
Interest on Investments	252,062	160,118	21,350	125,000	20,000	125,000
Other Revenue	32,348	69,576	282,933	25,000	27,500	25,000
Sale of Property	24,759	15,525	-	-	42,000	10,000
Total Water Operating Fund	**7,454,246**	**7,296,400**	**7,442,662**	**8,435,900**	**8,099,150**	**8,431,000**
Water Main Extension Fees	226,160	48,207	70,931	60,000	15,000	30,000
Water Connection Fees	755,911	412,366	426,630	324,450	150,000	330,100
Water Meters - Materials	26,769	15,284	40,343	16,000	7,000	10,000
Interest on Investments	442,148	261,034	92,111	105,000	60,000	105,000
HWS Surcharge - Region 1	-	-	-	92,107	100,000	150,000
HWS Surcharge - Region 2/3	-	-	-	268,340	320,000	480,000
Total Water Capital Fund	**1,450,988**	**736,891**	**630,015**	**865,897**	**652,000**	**1,105,100**
Water Sales	1,023,357	1,022,088	941,161	-	-	-
Groundwater Capital Expansion	2,200	9,900	4,400	-	-	-
Penalties	893	140	-	-	-	-
Interest on Investments	1,777	-	-	-	-	-
Other Revenue	-	5,315	-	-	-	-
Total Groundwater Operating	**1,028,227**	**1,037,443**	**945,561**	**-**	**-**	**-**
Sub-total Water Fund	**9,933,461**	**9,070,734**	**9,018,238**	**9,301,797**	**8,751,150**	**9,536,100**
Wastewater Service Charges	6,811,523	7,288,513	7,340,847	7,400,000	7,400,000	7,400,000
Sunsweet-Operation & Maint.	960,024	799,944	1,097,442	1,000,000	1,070,000	1,070,000
Sunsweet-Capital Charges	41,188	32,362	35,304	36,500	35,300	35,300
Sunsweet-Debt Service	8,960	10,622	7,680	7,600	7,700	7,700
Septage Charges	214,289	212,828	224,051	215,000	205,000	205,000
Wastewater Lab Testing Fees	106,378	128,223	112,595	150,000	220,000	200,000
Pretreatment Permits	4,463	4,370	5,744	5,200	5,200	5,200
Stonegate Service Charges	40,796	42,862	49,835	50,000	45,000	45,000
River Highlands Revenue	-	8,975	42,810	122,000	150,000	150,000
Interest on Investments	191,026	142,054	77,128	100,000	75,000	75,000
Lease Payments	30,000	30,000	30,000	30,000	30,000	30,000
Transfer From Other Funds	245,000	245,000	245,000	245,000	245,000	245,000
Other Revenue	794,015	20,060	599,152	-	40,400	-
Total Wastewater Operating	**9,447,662**	**8,965,813**	**9,867,588**	**9,361,300**	**9,528,600**	**9,468,200**
Wastewater Main Extension Fees	149,705	11,441	27,676	20,000	30,000	25,000
Wastewater Connection Fees	1,249,288	426,632	300,257	280,000	250,000	250,000
Special Connection Fee	57,572	54,233	9,079	10,000	5,000	5,000
Interest on Investments	424,146	298,675	135,133	162,000	122,000	122,000
Total Wastewater Capital Fund	**1,880,711**	**790,981**	**472,145**	**472,000**	**407,000**	**402,000**
Sub-total Wastewater Funds	**11,328,373**	**9,756,794**	**10,339,733**	**9,833,300**	**9,935,600**	**9,870,200**
Total Enterprise Revenues	**$ 21,261,834**	**$ 18,827,528**	**$ 19,357,971**	**$ 19,135,097**	**$ 18,686,750**	**$ 19,406,300**

Special Revenue Funds

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Projected 2010-11	Adopted 2011-12
State Gasoline Tax-2103	$ -	$ -	$ -	$ -	$ 654,271	$ 724,331
State Gasoline Tax-2105	367,274	340,063	347,865	336,195	351,666	344,672
State Gasoline Tax-2106	233,315	219,239	222,768	218,141	218,967	214,613
State Gasoline Tax-2107	491,476	452,604	463,641	447,872	467,994	458,687
State Gasoline Tax-2107.5	7,500	7,500	7,500	7,500	7,500	7,500
LTF/TDA Revenues	1,278,732	355,666	175,839	1,937,074	2,787,330	1,118,509
Other Revenues	1,492,808	1,459,486	4,735,512	2,709,742	1,156,620	1,866,924
Interest on Investments	210,159	111,886	59,359	20,000	31,000	45,800
Total Streets/Roads	**4,081,264**	**2,946,444**	**6,012,484**	**5,676,524**	**5,675,348**	**4,781,036**
Vehicle Code Fines	449,181	430,523	320,270	335,000	275,000	275,000
Parking Citations	53,217	26,373	27,573	30,500	32,000	32,000
DUI Fines	11,095	3,042	2,014	1,200	1,000	1,000
Interest on Investments	11,605	5,166	1,824	1,000	1,000	1,000
Total Traffic Safety	**525,098**	**465,104**	**351,681**	**367,700**	**309,000**	**309,000**
Suspended Traffic Offender	205,008	148,906	92,018	100,000	105,000	105,000
Interest on Investments	9,961	8,914	4,900	2,800	2,800	2,000
Total STOP	**214,969**	**157,820**	**96,918**	**102,800**	**107,800**	**107,000**
Special Assessments	722,111	824,864	480,826	381,296	403,368	542,827
Interest on Investments	49,677	41,475	32,317	38,217	33,485	20,615
Total Landscape Assessments	**771,788**	**866,339**	**513,143**	**419,513**	**436,853**	**563,442**
Special Assessments	135,334	93,103	49,806	102,115	82,000	116,000
Interest on Investments	15,583	5,343	2,963	2,804	2,250	1,131
Total Residential Street Lighting	**150,917**	**98,446**	**52,769**	**104,919**	**84,250**	**117,131**
Impact Fees	2,543,060	764,686	391,692	600,000	485,000	550,000
Interest on Investments	1,070,010	764,993	479,156	415,000	415,000	374,000
Other Revenue	-	-	711,763	-	55,000	-
Total Development Impact Fee	**3,613,071**	**1,529,679**	**1,582,611**	**1,015,000**	**955,000**	**924,000**
Impact Fees	10,308	20,597	2,052	5,000	6,200	6,200
Interest on Investments	2,365	2,273	2,100	1,700	1,700	1,900
Total Fire Mitigation Impact Fee	**12,673**	**22,870**	**4,152**	**6,700**	**7,900**	**8,100**
Block Grant	763,928	780,661	694,624	782,000	732,500	511,638
Program Income	12,161	12,161	11,148	10,000	12,161	12,000
Interest on Investments	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
Total CDBG Fund	**776,089**	**792,822**	**705,772**	**792,000**	**744,661**	**523,638**
Program Income	55,495	45,114	79,767	25,000	16,000	20,000
Interest on Investments	6,078	(20,636)	1,881	-	(1,881)	-
Other Income	-	8,521		-	-	-
Total CDBG Housing RLF Fund	**61,573**	**32,999**	**81,648**	**25,000**	**14,119**	**20,000**
HOME Program	150,000	570,957	58,033	700,100	82,532	860,000
Program Income	32,188	12,960	20,549	37,000	29,650	32,000
Interest on Investments	-	(4,477)	2,040	-	-	-
Other Income	-	4,100		-	-	-
Total HOME Fund	**182,188**	**583,540**	**80,622**	**737,100**	**112,182**	**892,000**

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Projected 2010-11	Adopted 2011-12
Property Tax-Secured	$ 605,730	$ 709,192	$ 672,593	$ 718,747	$ 686,090	$ 699,496
Property Tax-Unsecured	51,713	45,736	47,268	48,032	47,071	48,012
Property Tax-Supplemental	30,170	6,832	3,841	6,130	5,407	5,407
Property Tax-Interest & Penalties	6,410	4,231	3,826	5,000	3,173	3,173
Property Tax-Prior Years	(7,284)	593	683	-	-	-
Homeowners Prop Tax Relief	9,048	10,015	10,056	10,425	10,327	10,534
Interest on Investments	268,163	169,905	92,072	49,000	57,400	53,300
Other Revenue	2,000	-	-	-	-	-
Total Low/Mod Income	**965,950**	**946,504**	**830,339**	**837,334**	**809,468**	**819,922**
Property Tax-Secured	2,327,443	2,716,215	2,562,279	2,699,175	2,559,054	2,609,919
Property Tax-Unsecured	206,852	182,943	189,071	192,129	188,284	192,049
Property Tax-Supplemental	120,681	27,326	15,364	24,520	21,630	21,630
Property Tax-Interest & Penalties	25,638	16,923	15,302	20,000	12,744	12,744
Property Tax-Prior Years	(29,135)	2,370	2,730	-	-	-
Homeowners Prop Tax Relief	36,191	40,059	40,224	41,699	41,309	42,135
PILOT	248,212	127,185	140,478	143,000	138,613	146,000
Interest on Investments	331,531	126,506	63,497	7,100	110,500	111,700
Sale of Property	-	-	1	-	-	-
Other Revenue	49,878	70,087	18,861	20,000	2,937	-
Bond Proceeds	16,000,000	-	-	-	-	-
Interfund Transfer	-	-	5,342,000	542,811	542,811	
Total Redevelopment Agency	**19,317,291**	**3,309,614**	**8,389,807**	**3,690,434**	**3,617,882**	**3,136,177**
Total Special Revenues	**$ 30,672,871**	**$ 11,752,181**	**$ 18,701,946**	**$ 13,775,024**	**$ 12,874,463**	**$ 12,201,446**

Other Fund Revenues

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Projected 2010-11	Adopted 2011-12
Vehicle Replacement Fee	$ 972,056	$ 14,400	$ 913,607	$ 901,420	$ 901,420	$ 644,572
Sale of Property	142,308	28,656	5,778	20,000	11,560	20,000
Interest on Investments	335,820	251,341	185,459	139,200	139,200	159,000
Other Current Service Charges	15,291	14,404	12,075	15,000	11,360	13,000
Total Vehicle Replacement	**1,465,475**	**308,801**	**1,116,919**	**1,075,620**	**1,063,540**	**836,572**
Vehicle Maintenance Fee	872,277	916,134	865,150	739,176	739,176	615,766
Interest on Investments	9,557	11,209	10,765	8,600	8,600	8,775
Other Revenue	16,366	6,962	2,058	-	2,501	-
Total Vehicle Maintenance	**898,200**	**934,305**	**877,973**	**747,776**	**750,277**	**624,541**
Health - Employer Contrib.	2,660,151	2,721,403	2,637,479	2,787,778	2,700,704	3,139,059
Unemployment Insurance	77,474	112,961	96,001	102,619	102,619	79,236
Interest on Investments	10,049	3,465	3,432	11,150	11,150	7,705
Other	-	407	-	-	-	-
Total Employee Benefits	**2,747,674**	**2,838,236**	**2,736,912**	**2,901,547**	**2,814,473**	**3,226,000**
Dental/Vision	472,082	499,355	567,572	503,235	527,730	510,367
Interest on Investments	3,010	1,582	2,651	2,600	2,600	2,926
Other Revenue	-	13,952	-	-	-	-
Total Dental/Vision	**475,092**	**514,889**	**570,223**	**505,835**	**530,330**	**513,293**
Disability	15,737	16,266	14,905	15,000	14,377	14,500
Interest on Investments	7,552	5,548	3,770	2,765	2,765	2,513
Total Disability	**23,289**	**21,814**	**18,675**	**17,765**	**17,142**	**17,013**
Contributions	640,414	500,000	597,000	597,000	597,000	400,000
Interest on Investments	8,481	9,434	5,306	8,600	8,600	5,000
Other Revenue	-	1,009	8,607	-	-	-
Total General Liability	**648,895**	**510,443**	**610,913**	**605,600**	**605,600**	**405,000**
Worker Compensation	581,843	583,604	804,155	627,552	632,121	637,378
Interest on Investments	25,278	21,229	16,035	12,600	12,600	20,000
Other	-	11,765	-	-	318,130	-
Total Worker Compensation	**607,121**	**616,598**	**820,190**	**640,152**	**962,851**	**657,378**
Technology Replacement Fee	532,546	583,657	546,398	453,735	453,735	446,503
Interest on Investments	93,284	78,592	60,467	48,192	48,192	49,594
Other Revenues	39,980	34,287	37,872	37,440	37,440	37,008
Total Technology Replacement	**665,810**	**696,536**	**644,737**	**539,367**	**539,367**	**533,105**
Total Internal Service	**7,531,556**	**6,441,622**	**7,396,542**	**7,033,662**	**7,283,580**	**6,812,902**
RDA Debt Service Fund	**1,655,142**	**2,054,980**	**2,060,543**	**2,054,930**	**2,054,930**	**2,053,224**
Low/Mod Debt Service Fund	**303,421**	**301,579**	**304,491**	**302,166**	**302,166**	**304,585**
Total Debt Service Fund	**1,958,563**	**2,356,559**	**2,365,034**	**2,357,096**	**2,357,096**	**2,357,809**
Grand Total Revenues	**$ 98,610,972**	**$ 78,022,271**	**$ 83,090,680**	**$ 77,342,317**	**$ 75,620,459**	**$ 72,802,344**

Revenue Highlights

This section of the budget describes the resources that are available to support the proposed operating and capital budget. Yuba City will receive revenues in the form of taxes, fees, and other revenue sources to support its operational and capital expenses during fiscal year 2011-12. This narrative focuses on the comparisons between year-end revenue projections and the budget year projections. The following is a brief explanation of these revenue sources.

Sales & Use Taxes

Sales & Use Taxes are imposed on retailers who sell goods within the State or on users in the State of California for property purchased outside of the State. The tax is based on the sales price of any taxable transaction of tangible personal property.

After implementation of the "triple flip," Yuba City receives its sales tax revenues from two separate sources, the State Board of Equalization and Sutter County. Three quarters of one percent of the sales and use taxes collected by the State Board of Equalization (SBOE) are allocated back to Yuba City for general purposes. One quarter of one percent is allocated back to Yuba City based on an estimate provided by the State Controller's Office to Sutter County per the provisions of the State's new "triple flip" allocation.

The City tracks revenues received from the County and the State separately. In accordance with the California Committee on Municipal Accounting (CCMA) White Paper, the City adopted the 7 ½ month accrual process for sales tax revenue recognition. Therefore, the City's projected sales tax revenues are based upon taxable sales generated during the fiscal year.

Sales tax revenue is projected to increase by $138,158 or 2.0% in FY 2011-12 based on retail sales growth experienced in the first two quarters of the 2010-11 fiscal year both in the local region and throughout the State. The growth in sales tax revenues is partially offset by $54,000 due to an increase in the anticipated payment to Sutter County under the terms of the master tax exchange agreement. The one-quarter of 1 percent share of sales tax that is received from Sutter County is expected to also increase by 2%, or $46,764 between anticipated results for FY 2010-11 and the amount budgeted for FY 2011-12.

The local region has shown a small increase in retail sales for the past two quarters similar to that being experienced throughout the State of California. It is too early to become optimistic that any recovery will be sustainable; hence the minimized expectations of a 2% increase in sales tax revenues for FY 2011-12.

Another component of the California Sales Tax is the one-half percent collected under Proposition 172 (Local Public Safety Augmentation Fund). Proposition 172 was first created in 1993 to provide additional funding for public safety services. Proposition 172 revenues are projected to increase 2.8% or $8,553 for FY 2011-12.

Property Taxes

Property taxes are imposed on real property (land and permanently attached improvements, such as buildings) and tangible personal property (movable property) located within the City. The tax is imposed at a rate of one percent of the property's assessed value. Property taxes are projected using the following factors:

- The City's historical property tax revenue trends.
- Recent and projected housing and commercial construction.
- County assessed values for properties in the City.
- A decrease in the average sales price of existing homes in the region, thereby resulting in a lower new assessed value.
- Known County adjustments to the assessed values from appeals and reassessment adjustments.
- Annexations to the City.

Secured Property tax revenue in the General Fund is projected to decrease by $246,205 or 4.0% less than the current year-end projection. The decline in property taxes is attributable to declines in assessed valuations due to declining values in the real estate market and requests for Proposition 8 reassessments downward. Additionally, supplemental property taxes are expected to decline by $32,000 compared to anticipated revenues for FY 2010-11.

In the Redevelopment Fund, Secured Property taxes are projected to increase by $50,865 or 2.0% above the current year-end projection. The increase is based on anticipated increased assessed values within the Redevelopment project area.

Gas Tax & Local Transportation Fund

The State Gas Tax is derived from State of California taxes on gasoline purchases and is allocated to various governmental units based on prescribed methods. These funds are restricted to the construction, improvement and maintenance of public streets and related expenditures. When projecting Gas Tax revenue, past revenues received along with estimates provided by the League of California Cities Policy Analyst's website are used. Revenue is estimated to increase $49,405 or 2.9% more than current year-end projections.

The Transportation Development Act (TDA) provides funding from the Local Transportation Fund (LTF) for the purpose of transportation and streets and roads projects. Funding is derived from the one-quarter cent sales tax collected in each county. The funds are then apportioned on a per capita basis to the jurisdictions within the county. Once all transportation needs have been met, the remaining funds can be used for streets and roads projects (as is the case for Yuba City). LTF revenues are projected to decrease by $1,668,821 for FY 2011-12 due to one-time funds which were received in FY 2010-11 related to correction of prior year errors/misallocations that were made available to Yuba City through SACOG. During FY 2009-10 it was discovered that Sutter County had erroneously deposited LTF revenues into their general sales tax account and general sales tax into their LTF account. This miscoding error caused Yuba City to be shorted approximately $1.2 million in LTF funding during a three year period. The correction was made, and revenues were allocated through SACOG and are included in the City's FY 2010-11 revenues. This $1.2 million is considered one-time in nature and will be utilized for a street and road improvement project (non-recurring in nature).

Hotel/Motel Surcharge

Visitors to Yuba City who stay in the City's hotels, motels, and inns for a period of less than thirty days pay the Hotel/Motel Surcharge. Currently, the tax rate for the Hotel/Motel Surcharge is 10% of the price of the room. The revenue projection for the Hotel/Motel Surcharge was less than budgeted in FY 2010-11 due to delinquent payments and lack of payments for a couple of the motels. Payment arrangements have been made, along with remittance of payments on a monthly basis rather than quarterly are expected to keep revenues level into the FY 2011-12 year.

Business License Taxes

Business license taxes are charged to all businesses that are located within the City limits and/or conduct business within the City. Taxes are determined by a percentage of the business' gross receipts. Revenues are estimated to increase by $12,000 or 1.7% over the current year-end projection.

Motor Vehicle License Taxes (Vehicle License Fees)

The fee is termed an "in-lieu" fee because it is imposed instead of a local property tax on the ownership of a vehicle. Cities such as Yuba City receive a portion of the fees collected based on the City's population. Revenue projections were based on the City's revenue history and the projections provided through the League of California Cities Policy Analyst's website.

The Vehicle License Fees (VLF) are now divided into two categories, those received directly from the State based upon the historical in lieu amounts and those received from Sutter County twice per year based upon the provisions of the State Controller's Office. Beginning in 2005-06, the VLF in-lieu payments change based upon increases in the assessed values. On that basis, the amounts received from Sutter County are classified as "Property Tax in Lieu/VLF Swap" as part of "Tax Revenues".

State allocations of VLF revenues are projected to increase slightly ($731) over FY 2010-11 projected revenues. Allocations received from Sutter County are projected to decrease by $172,703 or 4.0% based upon decreases in local assessed values for property tax purposes.

Franchise Fees

Franchise Fees are collected from utility companies and other businesses within the City for the use of public rights-of-way. Currently, the City collects from three companies: Pacific Gas and Electric (PG & E), Recology Yuba-Sutter, and Comcast Cable. PG & E is charged the higher of either 2.0% of the gross receipts attributable to miles of line within the City (Broughton Act Computation) or 0.5% of the gross receipts collected within the City (1937 Act Computation). Recology Yuba-Sutter is charged at a rate of 5% of gross receipts. Comcast Cable is charged at 5% of gross annual revenues. Franchise Fee revenues are projected based on how well the local economy is doing, population estimates, demand for services, and other related information. Franchise Fee revenues are projected to remain flat compared to the current year-end projection.

Licenses and Permit Fees

Licenses and permit fees include building permit fees, plan check fees, and other smaller miscellaneous fees. Projections for these revenues are based on the recent and projected building activity, status of the local economy, past revenues received, population estimates, land resources, and other pertinent information. Licenses and permit fees are projected to decline by $150,890 or 20.8% compared to current year-end projections.

User Fees/User Charges

User fees/charges are payments in exchange for specific public services consumed. Examples of user fees are recreation fees and water and wastewater charges. Revenue projections for user fees/charges are based on the City's history of both revenue generation and consumption, recent and projected building activity, the status of the local economy, and other pertinent information. Revenues from this category are projected to increase by $326,706 or 1.5%.

Development Impact Fee revenues are projected to increase by $65,000 based upon building permits under construction that are projected to be completed during FY 2011-12. The City's utilities connection fees are projected to increase by $180,100 (120%) in the water utility and remain flat in the wastewater utility. Overall, Water utility operating revenues are expected to increase by $331,850 or 4.1% and Wastewater operating revenues are expected to decrease by $60,400 or 0.6%.

Other Revenue Sources

Cost Allocation Charges - General Fund. These are charges derived from allocating the General Fund's administrative and support service costs to specific non-General Fund Departments. For example, the Water and Wastewater funds pay a charge for the services rendered from the Finance, Human Resources, Administration, Information Technology and the Public Works Departments on their behalf. The charges include allocation of a percentage of each position's salary and benefits, and a percentage of the supplies and services provided. In the Redevelopment Fund, salary and benefits are allocated from the General Fund based on select positions providing accounting and administrative services to the Redevelopment Fund. During FY 2010-11 the City updated both its citywide cost allocation plan and its Public Works cost allocation plan to

evaluate the true cost of services provided by service departments to other City departments. The projected FY 2011-12 user charges have been adjusted to reflect the findings of the cost allocation plan study.

Compared to the FY 2010-11 projected, the FY 2011-12 cost allocation charges will decrease by $82,126 or 1.9%. The decrease in cost allocation is the result of evaluating the full cost of services provided as shown in the City's updated Cost Allocation Plans. All City staff will monitor time spent on development related activities, capital improvement projects, redevelopment agency activities and landscape maintenance district activities to reimburse the General Fund for the fully burdened cost of services provided.

Cost Allocation Charges - General Liability Fund. These charges have two criteria that are used for development:

1. Claims loss history (over a 5-year period).

2. Exposure based on payroll costs. Once these charges are developed, they are spread among all the departments in order to cover the FY 2011-12 General Liability payment.

The total amount allocated for General Liability decreased by $200,600 under FY 2010-11 for two reasons. The first is because the FY 2010-11 allocation included a transfer to the general fund to support the general fund's operating deficit with one-time surplus funds from the general liability fund. The second is because the City received a dividend distribution during FY 2010-11 of positive fund balance from the self-insurance fund so rates passed along to the City's departments could be reduced accordingly. Rates to City departments were stabilized and are anticipated to remain flat for the next several years.

Cost Allocation Charges - Vehicle Maintenance/Replacement Fund. For the Vehicle Maintenance Fund, projected charges are developed using departments' historical vehicle maintenance costs (parts & labor). For the Vehicle Replacement Fund, replacement costs for the City's current vehicle fleet are allocated to the applicable departments by dividing the current replacement costs for the vehicle(s) by the vehicle's remaining useful life. Both the Vehicle Maintenance and Replacement Fund record an expenditure in the appropriate department's budget with corresponding revenue being recorded in the Vehicle Maintenance/Replacement Fund. Both the Vehicle Maintenance and Replacement Fund charges have decreased as the size of the City's fleet has declined due to budget reductions and the number of full-time equivalent employees.

Cost Allocation Charges - Technology Internal Service Fund. These charges are developed under the criteria of replacing computers once every five years with a like kind and quality computer. Support and replacement of the computer network (e.g., software licenses, servers, routers, etc.) is included within the cost base. Charges are allocated directly to the user department. User charges are recorded as revenue in the Technology Internal Service Fund.

Contributions from Other Funds

Each year revenues are contributed to funds to offset staffing, equipment, and CIP projects. For example, a portion of Gas Tax revenues are transferred to the General Fund to offset the cost of engineering and other support personnel for road construction projects. Also, funds are transferred from the following funds to provide funding for the City's CIP projects: General Fund, Streets & Roads Fund, Impact Fee Fund, Redevelopment Fund, Water and Wastewater Fund, and the Community Development Block Grant Fund (CDBG).

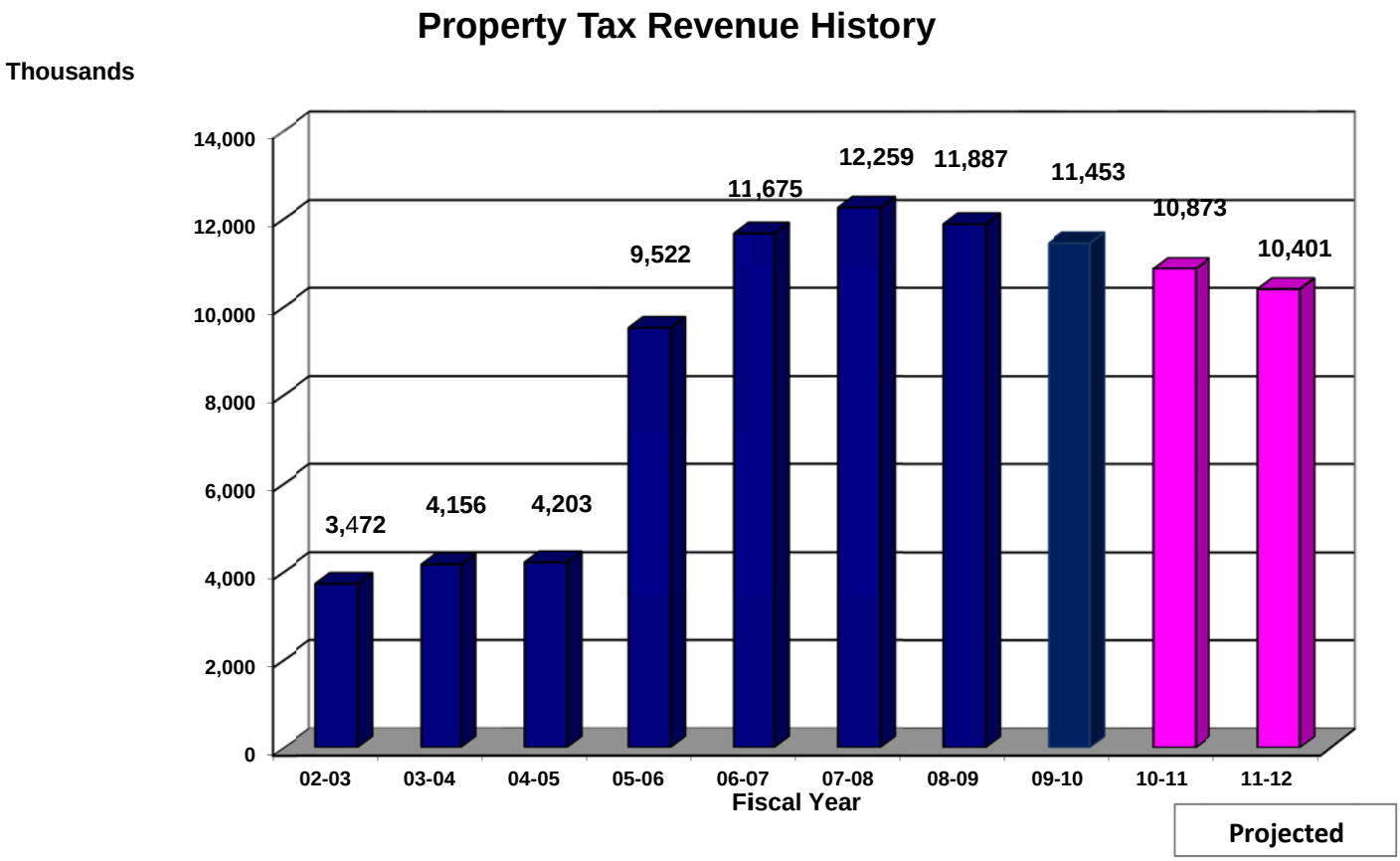
Interest Income

The City earns interest income by investing its idle cash. The City's goal is to achieve a competitive rate of return of its idle funds while protecting the safety of those funds. Idle funds are invested within the parameters stated in the City's Investment Policy, as approved by the City Council. Interest income is conservatively projected based on idle cash balances

throughout the year and the market rate of interest. It is anticipated that interest earnings in FY 2011-12 will generally be flat because investment returns are already at a very low level.

One Time Use of Funds for Operating Deficit

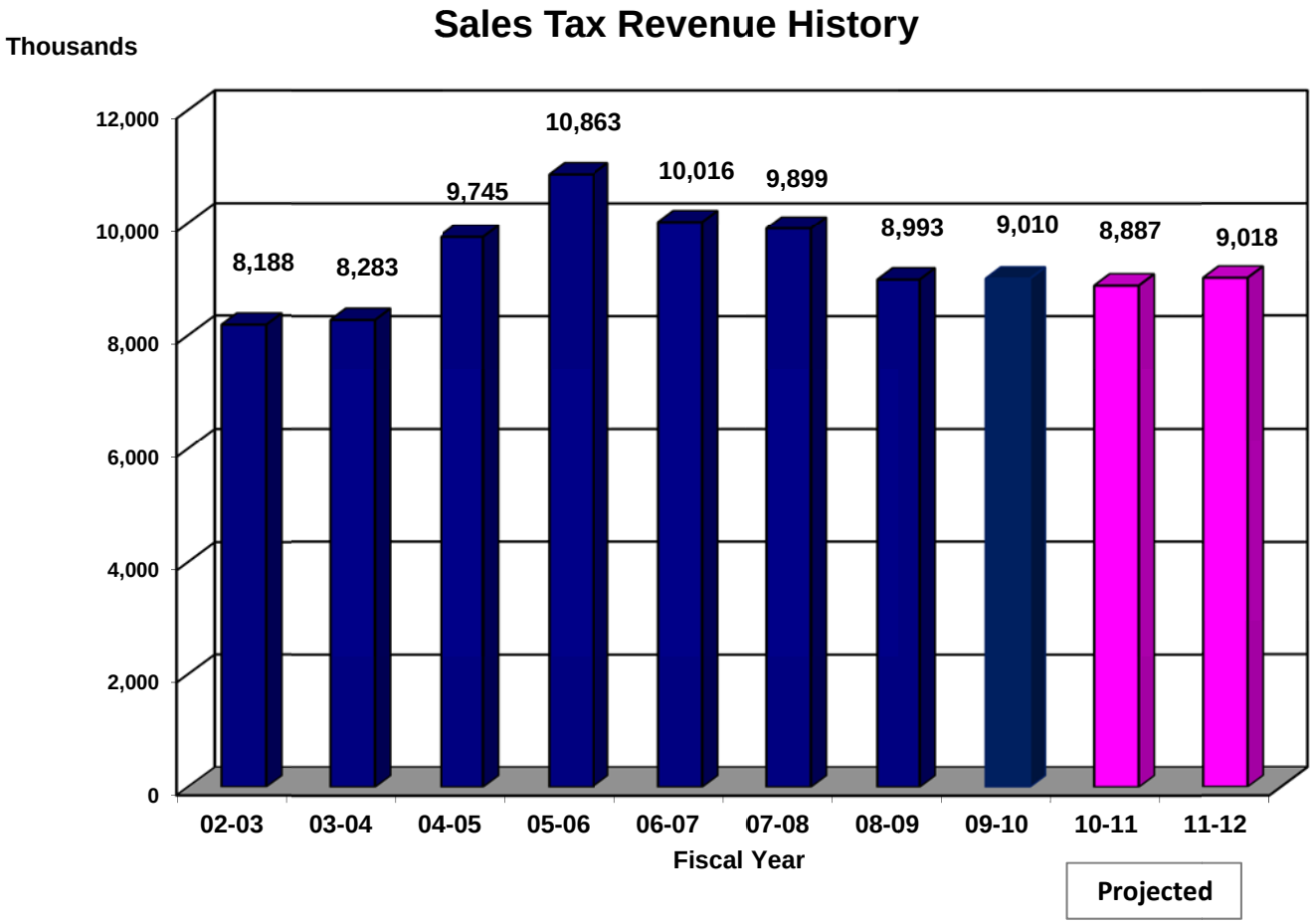
The FY 2010-11 budget contained $1,850,000 in transfers of general fund accumulated reserves within the City's internal service funds for general liability, workers compensation, vehicle replacement and technology replacement. Due to savings from vacant positions that were intentionally left vacant throughout the year, only a partial use of these reserves was deemed necessary for FY 2010-11 ($1,350,000). As part of the FY 2011-12 budget adoption process, City Council directed staff to transfer the remaining $500,000 back to the internal service fund from which it came.



Property tax is imposed on real and tangible property located within the City. By definition, this tax is based on property value rather than on a fixed amount or benefit. Property values are assessed at full cash value (indexed from 1975-76 dollars using the Consumer Price Index (CPI), not to exceed 2% per year). The Sutter County Assessor determines the value of the property. The exception is public utility property, which is assessed by the State Board of Equalization. Article XIII, Section 1(a) of the California Constitution (commonly known as *Proposition 13*) limits the real property base tax rate to 1% of the assessed property value (subject to annual growth limitations of 2%) and prohibits the enactment of additional taxes to the sale of real property.

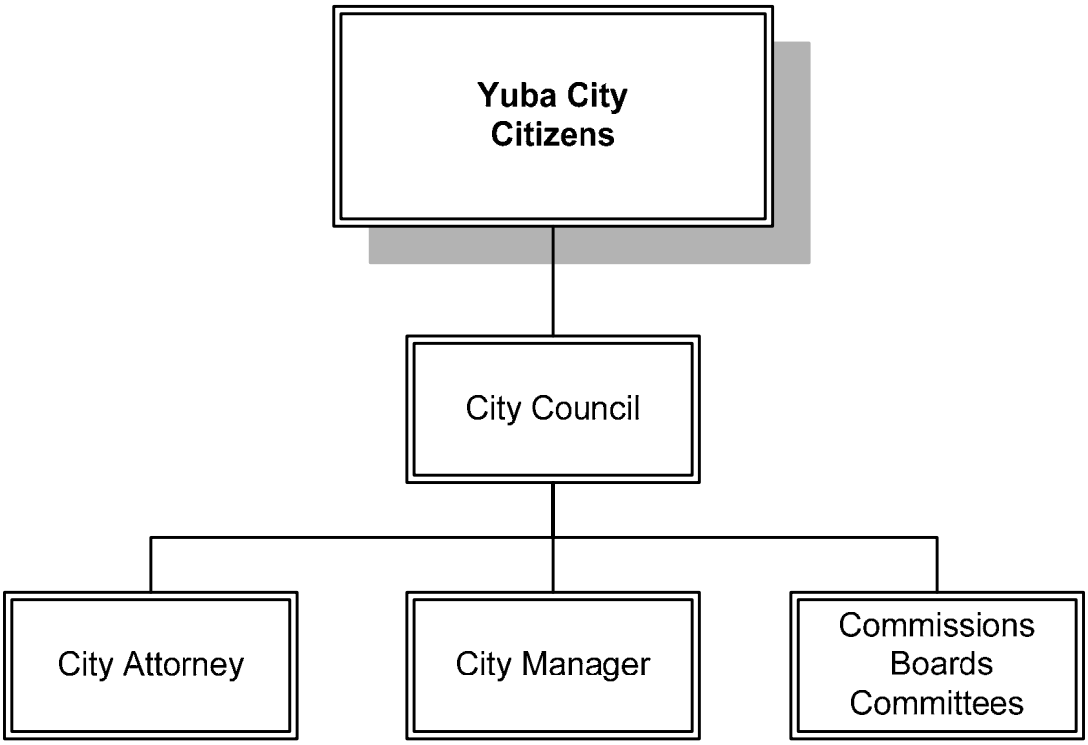
In FY 05-06, the City began receiving property tax in-lieu of vehicle license fees revenue. The State of California reduced a large portion of vehicle license fees and directed supplemental in-lieu of funds to cities and counties to keep local revenues whole. Adding this revenue to the above graph distorts the historical trend data, however, future VLF revenue will be tied to property tax revenue received from Sutter County.

Property tax is one of the City's two largest General Fund revenue sources. For FY 2011-12, property tax is projected to be $10,401,156 or 32.5% of the total General Fund financing sources.



In accordance with the California Revenue and Taxation Code and the Bradley-Burns Uniform Local Sales and Use Tax Law of 1955, the State imposes a 7.25% sales and use tax on taxable sales in the City. The City receives 1% of the sales tax and the other 7.25% tax goes to the State and other local governments. As of July 1, 2004 the local government portion of the statewide rate decreased by .025% and the State portion increased by .025%. In turn, the State "backfilled" the decrease in the local government portion with a commensurate amount of property tax revenues. The net effect is that the City continues to receive 1% of the sales tax, as before. The chart above combines both components of sales tax (the 0.75% local share and the property tax in lieu of sales tax backfill) in order to capture 10 years of trend data.

Sales tax is the one of the City's two largest General Fund revenue sources. For FY 2011-12, sales tax is projected to be $9,018,145 or 28.2% of the total General Fund financing sources.


Yuba City
Citizens
City Council
City Attorney
City Manager
Commissions
Boards
Committees

City Council

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ 97,053	$ 100,896	$ 127,284	$ 113,602	$ (13,682)	-10.7%
Supplies & Services	16,367	8,116	7,684	7,601	(83)	-1.1%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 113,420**	**$ 109,011**	**$ 134,968**	**$ 121,203**	**$ (13,765)**	**-10.2%**
Financing Sources						
General Fund	113,420	109,011	134,968	121,203		

PERSONNEL SUMMARY

	Adopted Budget 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Mayor	1	1	1
Mayor Pro Tem	1	1	1
Council Member	3	3	3
Total	**5**	**5**	**5**

Note: These are part-time elected positions

MISSION STATEMENT

To anticipate and provide for the needs of the community through quality service, innovation and leadership, now and in the future.

SERVICE DESCRIPTION

Serve as the citizens' representatives who are authorized to formulate policies and provide direction on the legislative process. Provide direction on policies and funding priorities. Also, acts as the Redevelopment Agency Board and as external committee representatives for Yuba City.

STRATEGIC ISSUES

1. Planning for the City's future through General Plan implementation and zoning updates. Ensure that specific plans and annexations follow the adopted growth policies, thereby making Yuba City a desirable place to live and work.

2. Investing in a fiscally responsible infrastructure program which includes: transportation, bridges, road widening, interchanges, sewer and water, levee improvements and storm drains, which are critical to the long-term economic health and livability of Yuba City.

3. Having a strong economic policy to provide for the redevelopment of the downtown as a strong commercial hub for the region, provide for future job centers and increase employment for our residents, and facilitate a jobs/housing balance for our community.

4. Committing the necessary resources to ensure a safe living environment for the community.

5. Maintain high ethical standards and good moral judgment regarding the actions of the City Council.

FY 2010 - 2011 ACCOMPLISHMENTS

- Worked to ensure that Public Safety continues to be the Number One priority of the Council by ensuring that resources and services remain as high as possible during the economic downturn.

- Continued to participate in the Sutter Butte Flood Control Agency Joint Powers Authority to ensure that flood protection for the citizens of Yuba City remains the highest priority.

- Advanced the implementation of the Economic Development Strategic Workplan to grow opportunities for well-paying jobs, create a positive and inspiring self-image, and enhance the quality of life through collaborative and integrated actions.

- Worked to ensure retention of local revenues and avoid State takeaways.

- Ensured the City's on-going financial health by negotiating amendments to Employee Bargaining Unit MOU's, LOU's and contracts for another three years and implementing roll-backs on all department expenditures.

- Successfully amended the City's General Plan and Zoning maps to ensure consistency.

- Adopted an Amending Ordinance regarding Taxicabs and Vehicles for Hire ensuring public vehicle for hire companies have appropriate liability insurance.

- Adopted an Amending Ordinance regarding Stopping, Standing, and Parking Restrictions to conform to the Uniform Bail and Penalty Schedule established by State Judicial Council.

- Amended the Zoning Code by modifying the text to allow for time extensions for temporary banner signs during the economic slowdown.

- Amended the Zoning Code to establish Emergency Shelters as a permitted use and establish design and management standards as allowed by Senate Bill 2.

- Amended the Central City Specific Plan to clearly define certain uses, regulations, and standards for nightclubs, bars, and eating and drinking establishments.
- Successfully implemented the final phase of the previously adopted three-year Impact Fee Implementation Plan.
- Adopted an Ordinance establishing the Lincoln East Specific Plan and a Resolution establishing the Lincoln East Public Facilities Financing Plan providing for a high quality planning document for future development.
- Advanced the City's first Helping Area Neighborhoods Develop Successfully (H.A.N.D.S) clean-up event to assist in blight removal.
- Adopted a Bicycle Master Plan for the City of Yuba City.
- Implemented a "Paperless Agenda" process saving an average of 68,000 copies and $2,200 a year.
- Secured significant funding to help advance the replacement of the Fifth Street Bridge with a four lane bridge.
- Entered into a Development and Disposition Agreement for the development of a Veteran's Administration Out-Patient Clinic on the corner of Franklin and Plumas in the Town Center area.
- Selected a Developer and entered into a Development and Disposition Agreement for a mixed use development at the Feather River Mills property along Bridge Street in the Town Center area.
- Began a Proposition 218 process to ensure funding for water and sewer for the next five years. The proposed rate adjustments are based upon the estimated cost to keep up with on-going operation and maintenance expenses, provide adequate debt service coverage for existing loans, fund capitalization at a modest level to rehabilitate or replace deteriorating infrastructure, and provide adequate debt service coverage.

FY 2011 - 2012 INITIATIVES

- Continue to monitor the City's financial health and ensure that Public Safety and other City services are maintained at a high level for the citizens of Yuba City.
- Continue to work closely with the Sutter Butte Flood Control Agency to prioritize flood protection for the citizens of Yuba City.
- Continue to advance the City's Economic Development Strategic Workplan to grow opportunities for well-paying jobs, create a positive and inspiring and enhance the quality of life through collaborative and integrated actions.
- Continue to coordinate with Sutter County on regional planning and environmental issues including the formation of a regional Habitat Conservation Plan; Urban/Rural Edge Grant; and, the County's General Plan Update (and associated Sphere of Influence expansion).
- Continue to advance the replacement of the 5th Street Bridge.
- Advance capacity of Highway 99 and Highway 20 through Yuba City.
- Assure Yuba City's continued supply of quality surface water.
- Advance the development of the Feather River Mills property in the Town Center.
- Forward implementation the Feather River Parkway project and secure additional grant funding.
- Develop active open spaces for recreation through current detention ponds and other projects.
- Forward a long-range infrastructure strategic plan.
- Advance the construction of fish screens and new raw water intake at the low lift pumping station on the Feather River.
- Work cooperatively with Sutter County and Live Oak to provide Animal Services to the Region.
- Secure solid waste services at a reasonable cost for Yuba City residents.

City Council

100-1110

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 66,395	$ 66,301	$ 64,615	$ 67,906
613	Extra Help	-	-	-	-
615	Total Benefits	30,658	34,594	62,669	45,696
Salaries & Benefits Sub -Total		**97,053**	**100,896**	**127,284**	**113,602**
622	Telephone	347	339	339	339
623	Postage & Freight	52	56	50	50
625	Forms & Supplies	3,175	2,510	2,010	2,010
626	Printing & Binding	283	211	216	300
628	Travel & Meeting	10,563	3,200	3,200	3,200
631	Dues & Subscription	-	-	-	-
641	Water Purchases	-	-	-	-
643	Liability Insurance	886	1,051	1,119	952
660	Other Materials and Supplies	1,061	749	750	750
Supplies & Services Sub -Total		**16,367**	**8,116**	**7,684**	**7,601**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub -Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 113,420**	**$ 109,011**	**$ 134,968**	**$ 121,203**

City Attorney

BUDGET SUMMARY

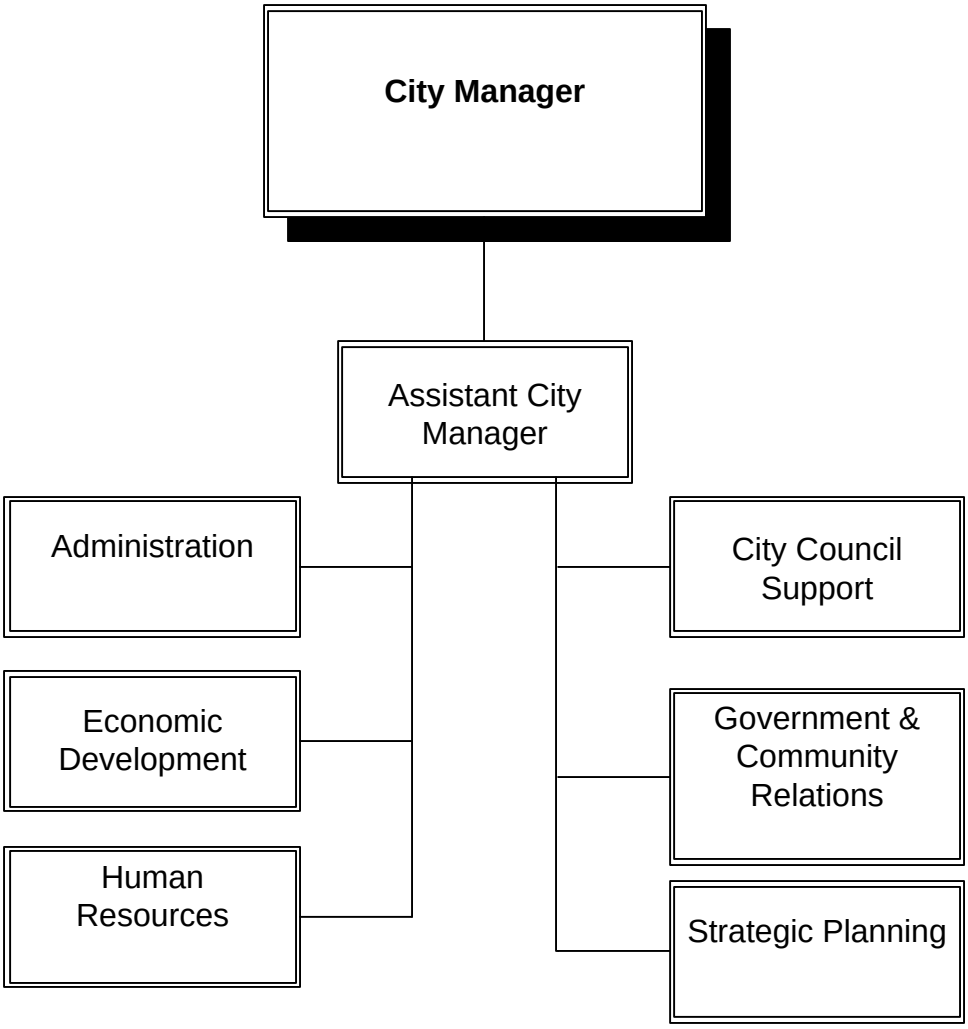
	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	207,005	171,109	171,109	150,000	(21,109)	-12.3%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 207,005**	**$ 171,109**	**$ 171,109**	**$ 150,000**	**$ (21,109)**	**-12.3%**
Financing Sources						
General Fund	207,005	171,109	171,109	150,000		

Note: The City Attorney is a contract position.

City Attorney

100-1210

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	207,005	171,109	171,109	150,000
628	Travel & Meeting	-	-	-	-
Supplies & Services Sub - Total		**207,005**	**171,109**	**171,109**	**150,000**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 207,005**	**$ 171,109**	**$ 171,109**	**$ 150,000**


City Manager
Assistant City Manager
Administration
Economic Development
Human Resources
City Council Support
Government & Community Relations
Strategic Planning

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	8.5	9.5	8.3	7.5	-0.8	-9.1%
Salaries & Benefits	$ 851,339	$ 1,148,103	$ 1,157,059	$ 1,094,511	$ (62,548)	-5.4%
Supplies & Services	285,692	203,128	248,882	245,466	(3,416)	-1.4%
Capital Acquisitions	-	-	-	-	-	0.0%
Contribution to Other Funds	-	-	-	-	-	0.0%
Total	**$ 1,137,031**	**$ 1,351,231**	**$ 1,405,941**	**$ 1,339,977**	**$ (65,964)**	**-4.7%**
Financing Sources						
General Fund	1,137,031	1,351,231	1,405,941	1,339,977		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Administration			
City Manager	1	1	1
Assistant City Manager	1	1	1
Administrative Analyst II	1	1	1
Executive Assistant to the City Manager	1	0.75	0.5
Subtotal	4.0	3.8	3.5
Economic Development			
Economic Development Manager	1	1	1
Subtotal	1.0	1.0	1.0
Human Resources			
Human Resources Director	0.5	0.5	0
Human Resources Manager	0	0	1
Administrative Analyst III	0	1	0
Administrative Analyst I/II	1	0	1
Administrative Assistant	0	0	1
Administrative Technician	1	1	0
Human Resources Technician I/II	2	1	0
Subtotal	4.5	3.5	3.0
Total	**9.5**	**8.3**	**7.5**

Note: The Human Resources department was incorporated into Administration beginning in FY 11/12
Note: The City Clerk and City Treasurer are part-time elected positions

MISSION STATEMENT

To facilitate the development and implementation of City organizational and community goals, objectives and policies.

SERVICE DESCRIPTION

Responsible for carrying out the policies and goals formulated by the City Council; provide administrative leadership; and provide public communication, alternative problem solving, and direction for the Redevelopment Agency.

STRATEGIC ISSUES

1. Planning for the future of the City both internally as well as externally looking to long-term positive outcomes, making Yuba City a desirable place to live and work.

2. Implementing the General Plan, the downtown Strategic Plan, Infrastructure Plan, and an employee development plan, producing long-term economic benefits to the City in meeting its service delivery requirements for our growing city.

3. Ensure implementation of City growth polices to provide for improved quality of life for all City residents.

4. Provide for the long-term economic health of the City through prudent fiscal stewardship.

5. Provide for the development of the City's Redevelopment area.

FY 2010 - 2011 ACCOMPLISHMENTS

- Maintained an open relationship with City Council and employees on critical issues.

- Developed priorities for implementation of the City policies and capital projects.

- Provided for managed reduction in revenues and services to minimize impacts to citizens and employees.

- Successfully balanced the City Budget for FY 2011-12 by negotiating amendments to current Employee Bargaining Unit MOU's, LOU's and contracts for another three years; reducing department Material Supplies and Services expenditures; continuing to consolidate and streamline the City organizational structure; maintaining a hiring freeze; and by use of reserves and the Economic Stabilization Fund.

- Advanced the implementation of the Economic Development Strategic Work Plan to grow opportunities for well-paying jobs, create a positive and inspiring image and enhance the quality of life through collaborative and integrated actions.

- Worked to ensure retention of local revenues and minimize state takeaways.

- Advanced gateway enhancements and major highway corridor landscaping programs for community beautification.

- Working with Sutter County and Live Oak, cooperatively adopted a Ten Point Plan for establishing a Joint Powers Agreement as well as the continuation and orderly transition of Animal Control Services in Sutter County.

- Advanced negotiations for the long-term Solid Waste Franchise Agreement that expires in 12/31/11 along with the Regional Waste Management Authority.

- Took the Lead in the Northern California Cities Self Insurance Fund Association (NCCSIF) to ensure adequate cost control and improve operational functions of member agencies.

- Developed a package of business incentives that can be negotiated on a case by case basis based on job creation and revenue generation from an approved list of incentives adopted by the City Council.

- Successfully completed the Park and Recreation Department Staff's move back to City Hall.

FY 2011 – 2012 INITIATIVES

- Provide municipal government in a way that is responsive to the needs of all Yuba City residents and businesses characterized by an open process and partnership with our residents.
- Provide financial leadership and develop and implement sound fiscal policies to ensure the continued financial stability of the City.
- Advance Implementation of Reorganization and Consolidation Strategy in response to projected decrease in City revenues and the reduction of City Staff due to attrition.
- Continue to develop improved team building and customer service throughout the organization.
- Continue to advance projects for the enhancement and beautification of the City corridors.
- Continue to work with Sutter County and the City of Live Oak for the finance, design and building of a new Animal Control Facility.
- Continue to work closely with the Sutter Butte Flood Control Agency for enhancing flood protection for the citizens of Yuba City.
- Continue to implement the City's adopted growth policies and promote the economic vitality and redevelopment of Yuba City.
- Continue with the development of a Public Safety Strategic Plan.
- Revisit formula to takeover Walton area Police services based on the existing annexation boundaries.
- Continue to advance the development of the Feather River Mills property in the Town Center with a mixed use project.
- Advance and adopt the new long-term Solid Waste Franchise Agreement that expires on 12/31/11.
- Continue to work with the League of California Cities and the California Redevelopment Association regarding the State's elimination of Redevelopment and the establishment of Successor Agencies.

City Manager

100-1305

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 261,077	$ 490,192	$ 464,915	$ 436,328
613	Extra Help	-	-	-	-
614	Overtime	-	-	-	-
615	Total Benefits	104,592	178,441	180,646	170,411
Salaries & Benefits Sub -Total		**365,669**	**668,633**	**645,561**	**606,739**
622	Telephone	2,558	3,227	3,227	3,227
623	Postage & Freight	40	92	92	92
625	Forms & Supplies	1,503	2,125	2,321	2,321
626	Printing & Binding	147	496	300	300
627	Professional Services	625	1,013	1,013	1,500
628	Travel & Meeting	6,100	-	-	-
631	Dues & Subscriptions	2,361	1,853	1,853	3,000
641	Water Purchases	-	-	-	114
643	Insurance	16,421	7,737	8,139	6,405
658	Technology ISF	2,820	4,517	3,829	4,311
660	Other Material and Supplies	292	-	-	-
Supplies & Services Sub -Total		**32,867**	**21,060**	**20,774**	**21,270**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub -Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 398,536**	**$ 689,692**	**$ 666,335**	**$ 628,009**

Economic Development

MISSION STATEMENT

To create economic prosperity for the community by promoting a quality business climate and attracting / expanding job generating businesses.

SERVICE DESCRIPTION

The Economic Development division is committed to establishing sustainable economic development while focusing on actions that are visible and measureable. The Economic Development Manager serves as a liaison between the public/business sector and City Government.

STRATEGIC ISSUES

1. Provide Opportunities for Jobs.
2. Create a Positive Community Image.
3. Business Retention and Growth.

FY 2010-2011 ACCOMPLISHMENTS

- The Economic Development Manager and Economic Development Commission further refined opportunities, priorities, and available resources for immediate short-term and long-term actions.
- Strengthened working relationships with economic development efforts in the greater Sacramento region.
- Completed design of Hwy99/Hwy 20 intersection landscape improvements. Provided Façade Improvement grant to Yuba City Toyota for building improvements.
- Successfully worked with the Yuba Sutter Chamber of Commerce to relocate their offices to the historic Little John/Madden House in Yuba City and establish a "Welcome Center".
- Assisted three local businesses through the Façade Improvement Program with $52,000 in grants stimulating over $80,000 in improvements.
- Entered into a contract with LEED (Linking Education and Economic Development) to develop an economic development strategy for the Yuba City area in partnership with local education and workforce development organizations to prepare residents and youth for key occupations in identified sectors and industries.
- Retained a professional marketing/graphic design firm to create two new logos to create branding and a sense of place:

- Completed the "Think Yuba Sutter First" campaign. The City received a dollar for dollar match from public sector businesses and local media which provided additional in-kind services and advertisements.
- Worked closely with both our local brokers, property owners and regional economic development organizations for business retention, expansion, and business attraction. Through these efforts we have seen local businesses continue in our community and seen a few expand their products and services. In addition, have worked to build bridges between existing programs and businesses currently not participating in complimentary programs.

- Completed and distributed the first edition of the In-room Hotel Visitors guide, with a partnership of regional hotels, bed & Breakfast Inns, and Chamber of Commerce

- Developed a package of business incentives that can be negotiated on a case by case basis based on job creation and revenue generation from an approved list of incentives adopted by the City Council.

FY 2011-2012 INITIATIVES

- Modify strategy and tasks as needed to address constraints and opportunities for economic prosperity (60-90-120 day implementation).

- Regularly connect with every business through communications, events, and/or one-on-one meetings.

- Implement a Business Street Walk Program to include Economic Development Commissioners, the City Executive Staff and key business leaders.

- Continue to work on Enterprise Zone boundaries to ensure all businesses are included in the Zone.

- Begin process of implementing AB 811 program, energy efficiency and renewable energy installation financing program.

- Continue to accelerate long-term objective to identify industrial land and development of a Business Park.

- Identify incubator-type facilities for start-up, identify assistance program (by other agencies) to help start-ups with financing, market information, counseling, workforce and any other assistance.

- Continue to assess all entrances for visual appearance, upgrade with signage and landscaping to create Sense of Place.

- Complete 2nd Edition of the In-room hotel visitors' guide.

- Create collateral material for business promotion purposes – build on a business case of *why business should locate and expand in Yuba City*.

- Maintain data and update resources on City's economic development website www.thinkyubacity.com.

- Begin implementation of Yuba City Education and Economic Development Strategy developed through LEED (Linking Education and Economic Development) and with local education and workforce development organizations to prepare residents and youth for key occupations in identified sectors and industries.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Establish an online non-residential database for public use. Database comprised of 10% of existing multiple listings published by FY end 2011. With a future target of 50% in FY 2011-12.

2. Increase promotion of Enterprise Zone Tax Credits by 30% by FY end 2011. With a future increase of an additional 25% in FY 2011-12.

3. Perform direct contact with local businesses twice a year for by FY end 2011. Increasing the visits to quarterly a year in FY 2011-12.

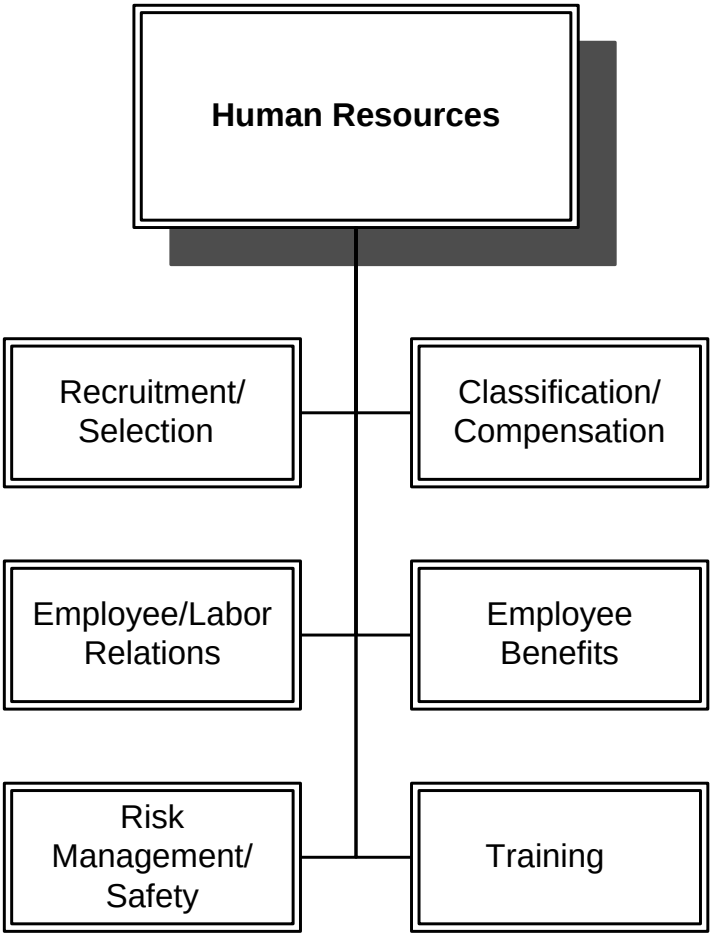
Performance Measure		2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 -	Non-Residential Property Database	No Data	10%	50%
Measure 2 -	Enterprise Zone Expansion	No Data	1,699	2,123
Measure 3 -	Business Visits	No Data	300	500

For more information on Yuba City's Economic Development Strategic Work Plan, go to www.yubacity.net or www.thinkyubacity.com

Economic Development

100-4120

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 14,539	$ 89,711	$ 95,709	$ 94,129
613	Extra Help	-	-	-	-
615	Total Benefits	6,570	38,652	39,333	42,395
Salaries & Benefits Sub - Total		**21,109**	**128,362**	**135,042**	**136,524**
622	Telephone	358	1,008	1,144	1,144
623	Postage & Freight	114	567	1,000	1,000
624	Advertising	1,900	6,357	6,000	6,000
625	Forms & Supplies	427	523	1,000	1,200
626	Printing & Binding	53	74	-	-
627	Professional Services	62,890	32,075	44,810	44,810
628	Travel & Meeting	1,826	8,186	6,000	6,000
631	Dues & Subscriptions	29,038	4,468	5,000	5,000
635	Vehicle O & M	144	-	-	-
641	Water Purchases	-	-	-	31
643	Insurance	1,235	1,394	1,585	1,350
658	Technology ISF	-	1,385	1,385	1,385
660	Other Material and Supplies	566	-	500	500
Supplies & Services Sub - Total		**98,551**	**56,038**	**68,424**	**68,420**
692	Capital Acquisitions	**-**	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 119,661**	**$ 184,400**	**$ 203,466**	**$ 204,944**


Human Resources
Recruitment/ Selection
Classification/ Compensation
Employee/Labor Relations
Employee Benefits
Risk Management/ Safety
Training

MISSION STATEMENT

Act as a strategic partner and resource to the City of Yuba City by supporting, developing, and protecting its most valuable resource--people. We are committed to providing quality services in an environment of continuous change and improvement.

SERVICE DESCRIPTION

Provides recruitment services for City positions, oversees the compensation/classification and benefit programs, coordinates the City's safety and risk management programs, manages training, labor and employee relations, promotes EEO/AA and other personnel matters.

STRATEGIC ISSUES

1. Review current benefits packages in order to provide excellent benefits to our employees while negotiating the best possible rates.

2. Provide a comprehensive Risk Management Program including: safety training to include updated OSHA mandates and a reduction in the number of workers' compensation claims and length of time off work.

3. Continue staff training and cross training in order to increase efficiency, provide professional development, and maintain up-to-date knowledge of changing technology, labor laws and regulations affecting both Human Resources and the City's operations.

4. Continue the City's outreach into the community to increase applicant diversity.

5. During lean economic times, maintain service levels that were previously established.

6. When conducting business with each other and our customers, we will be fair and open-minded in our interactions while maintaining a high level of sensitivity and confidentiality.

FY 2010 - 2011 ACCOMPLISHMENTS

- Managed 17 recruitments, reviewed 743 applications and processed 67 new hires which includes 48 Recreation workers.

- Administered the City's ongoing work furlough program.

- Negotiated and administered eight bargaining unit contracts.

- Conducted open enrollments for the City's health, dental, vision, life insurance, flexible spending accounts and implemented changes in the health insurance data entry system.

- Facilitated employee recognition for service to the City.

- In 2010, conducted 20 interactive process (IAP) meetings for Worker's Compensation and 29 IAP meetings for Family Medical Leave Act (FMLA)/California Family Rights Act (CFRA), for a total of 49. In 2010, to date, we have conducted 9 IAP meetings for Worker's Compensation and 9 IAP meetings for FMLA/CFRA, for a total of 18.

- Updated mapping of various Federal, State, and City leave laws and processes to be utilized by City management to provide oversight for the various regulations.

- Implemented new health care reform laws and informed employees on the new legislation to allow employees to add eligible overage dependents to their health plans.

- Facilitated AB 1825 Sexual Harassment Training for Supervisors.

- Facilitated DOT testing with those City employees whose job description requires a Class A or B license.

- Conducted monthly City Hall safety meetings to ensure safety in the workplace.

- Continued to keep open lines of communication for employees by providing

the City's Benefits and Safety Committee information online.

- Provided risk management training by supplying departments with safety videos.
- Implemented and administered new wellness program via ACI Applecore.
- Conducted four assessment centers for Police Sergeant, Police Lieutenant, Fire Captain, and Fire Apparatus Operator recruitments.
- Revised the City's Personnel Rules and Regulations to comply with state and federal laws and bargaining unit agreements.
- Implemented new Affirmative Action Plan that tracks Equal Employment Opportunity for applicants, hires, promotions and terminations in compliance with Federal law.
- Provided recruitment support and expertise to Sutter Buttes Flood Control Agency.
- Continued to provide customer service to internal customers by providing benefits administration for qualifying events and ongoing service including providing retirement planning through our continued partnership with ICMA.
- Created universal enrollment form for all benefits allowing less paperwork to process enrollment to the various employee benefit providers.
- Examined alternative healthcare options for employees including a high-deductible health plan.
- Developed tools to more efficiently process annual requests for information.
- Conducted a special open enrollment with new life insurance provider which allowed employees to elect up to the guaranteed issue amount without having to provide evidence of insurability.

FY 2011 - 2012 INITIATIVES

- Began process of scanning personnel files, leave adjustments forms and time rolls for records retention purposes.
- Audit all benefit systems including medical, dental/vision, life insurance, and long term disability.
- Continue updating City job descriptions for compliance with the Americans with Disabilities Act (ADA).
- Continue to provide legally mandated and City required training to all City employees.
- Monitor performance and premium rates for City health care providers and ensure that the City is providing the highest level of health care available at competitive rates.
- Conduct ongoing City-wide Safety Audits to determine the City's continued compliance with, and implementation of safety initiatives.
- Continue to cut Workers' Compensation total costs and lost work days through safety training, immediate medical care and back to work program.
- Participate in at least one community-wide job fairs, to provide information to the public on current recruitments and the City's recruitment process.
- Continue to monitor the City's recruitment process to ensure that recruitments are completed within reasonable timelines to ensure the staffing needs of City departments are met.
- Assist departments in transitioning to a leaner workforce due to layoffs and work furlough programs.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Reduce average recruiting time from date of opening to date of certification to 60 days.

2. Safety: Reduce the three year average of Workers' Compensation costs per claim by twenty percent.

3. Workers Comp: Track number of lost days compared to number of modified light duty days.

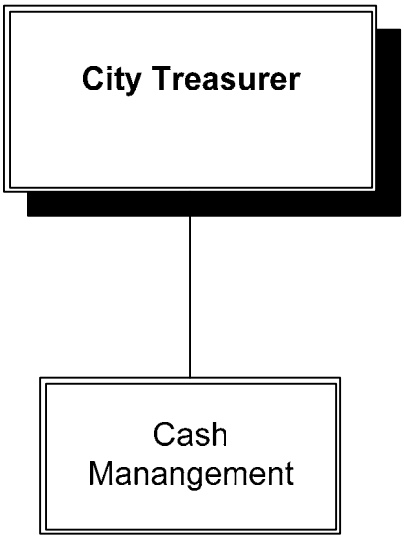
Performance Measure		2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1-	Recruitment-In Days	71*	54	60
Measure 2-	Safety Savings ◊	43%	7%	10%
Measure 3-	Workers Comp	20%**	25%	25%

*Number skewed due to freeze in recruitments.
**Calendar year number.
◊Data is from previous fiscal year.

Human Resources

100-1720

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 263,187	$ 167,698	$ 251,416	$ 169,562
613	Extra Help	82,823	96,679	35,000	80,000
614	Overtime	-	-	1,350	1,350
615	Total Benefits	116,555	84,892	86,850	98,496
Salaries & Benefits Sub - Total		**462,565**	**349,269**	**374,616**	**349,408**
622	Telephone	5,257	4,708	4,840	4,408
623	Postage & Freight	1,091	1,497	1,500	1,500
624	Advertising	4,814	544	600	600
625	Forms & Supplies	12,400	14,689	15,600	15,600
626	Printing & Binding	3,018	2,078	2,100	2,100
627	Professional Services	37,839	54,996	58,234	83,234
628	Travel & Meeting	5,584	893	1,200	1,200
631	Dues & Subscriptions	5,136	3,441	4,300	4,300
633	Office Equipment - O & M	915	1,480	1,300	1,300
639	Training Programs	13,223	6,783	6,000	6,000
641	Water Purchases	-	-	-	106
643	Insurance	5,743	5,101	4,985	3,008
658	Technology ISF	11,578	10,956	8,808	8,011
660	Other Materials & Supplies	-	-	-	-
Supplies & Services Sub - Total		**106,597**	**107,165**	**109,467**	**131,367**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 569,162**	**$ 456,434**	**$ 484,083**	**$ 480,775**


City Treasurer
Cash
Manangement

MISSION STATEMENT

To invest public funds in a prudent manner that provides maximum security while meeting daily cash flow demands and conforming to all statutes governing the investment of public funds. Within these parameters, funds are invested to optimize investment return.

SERVICE DESCRIPTION

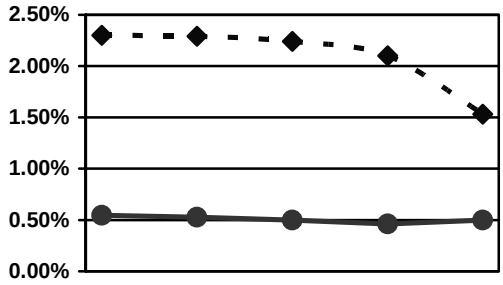
The City Treasurer is responsible for managing the City Investment Portfolio and establishing and maintaining a system of internal controls and procedures that are consistent with the investment policy and the three primary objectives of safety, liquidity, and then yield.

STRATEGIC ISSUES

1. Preservation of capital and protection of investment principal.
2. Maintenance of sufficient liquidity to meet anticipated cash flows.
3. Diversification to avoid incurring unreasonable market risks.
4. Attainment of a market rate of return.
5. Conformance with all applicable City ordinances, state statutes and federal regulations.

FY 2010 - 2011 ACCOMPLISHMENTS

- Invested funds in accordance with the City's Investment Policy, always ensuring safety, liquidity and yield.
- Provided the quarterly investment report presentations to keep Council up to date and informed regarding the City's investment portfolio within 45 days of quarter-end.
- Consistently exceeded the Market Equivalent (Local Agency Investment Fund) Weighted Average Yield to Maturity.



	Mar-10	Jun-10	Sep-10	Dec-10	Mar-11
City Yield	2.30%	2.29%	2.24%	2.10%	1.53%
LAIF	0.55%	0.53%	0.50%	0.46%	0.50%

FY 2011 - 2012 INITIATIVES

- Continue to enhance the quarterly investment report presentation to keep Council up to date and informed regarding the City's investment portfolio.
- Provide Quarterly Treasurer Reports to City Council within 45 days of quarter-end.
- Continue to review, evaluate, and amend if needed, the City Investment Policy for adoption by City Council on an annual basis.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

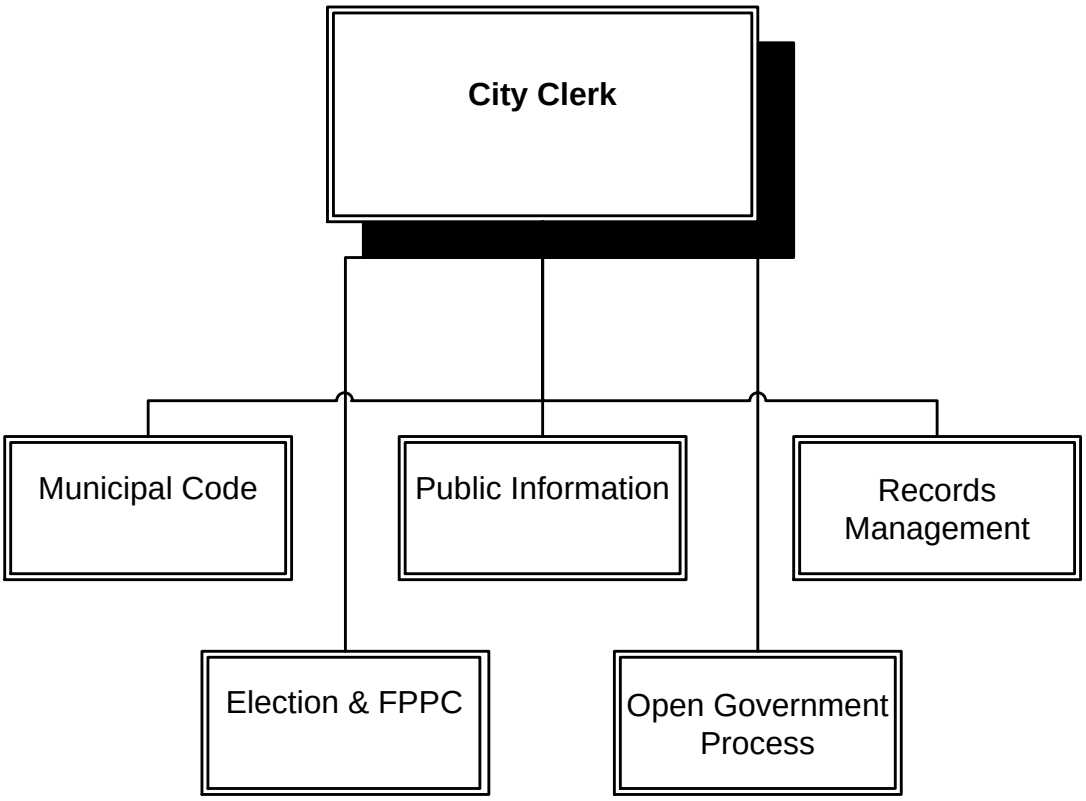
1. Achieve a rate of return that meets or exceeds the average yield on the U.S. Treasury that most closely corresponds to the portfolio's weighted average maturity (e.g., 2 year Treasury) as recorded on the last day of March each year.

Performance Measure	2009-2010 Actual	2010 2011 Actual	2011 2012 Target
Measure 1 - Exceeding Rate of Return	1.3200	0.7300	1.0000

City Treasurer

100-1520

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 903	$ 903	$ 904	$ 904
615	Total Benefits	76	17	16	16
Salaries & Benefits Sub - Total		**979**	**919**	**920**	**920**
623	Postage & Freight	-	-	-	-
627	Professional Services	5,536	5,455	5,455	5,600
628	Travel & Meeting	53	-	-	-
631	Dues & Subscriptions	827	522	522	575
643	Insurance	12	14	16	13
Supplies & Services Sub - Total		**6,427**	**5,991**	**5,993**	**6,188**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 7,406**	**$ 6,911**	**$ 6,913**	**$ 7,108**


City Clerk
Municipal Code
Public Information
Records Management
Election & FPPC
Open Government Process

MISSION STATEMENT

To perform all interactions professionally with honesty, integrity, and impartiality while ensuring the legislative process is open and public.

SERVICE DESCRIPTION

The City Clerk's Office is a public-service department providing a variety of professional and administrative duties supporting the City Council and the Redevelopment Agency in accordance with the Public Records Act, Political Reform Act, Brown Act, Maddy Act, and Elections Code. The City Clerk's Office is responsible for maintaining the City Municipal Code; overseeing the official bid process; legal noticing; administering municipal elections; and serving as the filing officer for campaign statements as well as Statements of Economic Interests for all elected officials and designated employees as required by the Fair Political Practices Commission.

STRATEGIC ISSUES

1. Continue to use technology to create a more efficient method of maintaining official records and provide easy access to records for the public and City staff through the City's website.

2. Enhance outreach to the community to increase participation and diversity on the City's Boards, Commissions and Committees.

3. Partner with Information Technology to ensure that www.yubacity.net is dynamic, attractive and up-to-date. Information on the City Website must be easily accessible and contain the data that is most desired and useful to the community.

FY 2010 - 2011 ACCOMPLISHMENTS

- Continued to improve processes and communication with City departments.

- Continued to scan official City records into electronic format and make available in the SIRE system for access by all City departments.

- Completed the Fair Political Practices Commission Conflict of Interest Code biennial update.

- Implemented "Action" Style form of minutes, replacing summary style minutes. The City provides video of our Council meetings on our website, on cable, as well as discs that are available through the Clerk's Office.

- Staff from the City Clerk's Office and Information Technology worked together to develop and implement an in-house automated Agenda Management process using available staff, process improvements, and updated technology.

- Implemented a "Paperless Agenda" process saving an average of 68,000 copies and $2,200 a year.

- Assisted in the implementation of the City's Facebook Page – achieved over 2,000 fans.

- Along with the City Website Committee, updated and improved the City's website: www.yubacity.net, increasing our webpage visits by over 7,000 viewing per month, an increase of over 5,000 viewings per month over our projected goal.

- Developed a "New Council Member Handbook" which was provided to the Council's newest member from the November 2010 election.

- Implemented a new Contract and Insurance Retention procedure and process in partnership with other City departments, notably Public Works and Finance.

- Developed a Candidate's Handbook for the General Municipal Election of November 2010.

- Coordinated the November 2010 General Municipal Election with the Sutter County Registrar of Voters.

FY 2011 - 2012 INITIATIVES

- Continue to streamline and improve processes to be more efficient, provide cost savings and deliver quality customer service.
- Build on and implement improved practices for recruiting, training and supporting the City's appointed boards and commissions.
- Become a point person for Community Relations and Public Information in partnership with the Economic Development Manager.
- Develop a Citizen's Guide to the City Council Meeting Process and how to contact the City Council and City Departments regarding concerns and issues.
- Continue to refine and update the City Clerk Department User's Manual.
- Continue to evaluate, streamline and improve the City Agenda and Minute process, through internal processes and available software.
- Host a Northern California City Clerk's Association (NCCCA) meeting in Yuba City. Yuba City is centrally located and will bring Clerks in attendance from the Sacramento region, the Bay Area, and northern Sacramento Valley cities.
- Develop a long term strategy and work plan for review, maintenance and update of our Municipal Code, including an RFP for codification services and Municipal review

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

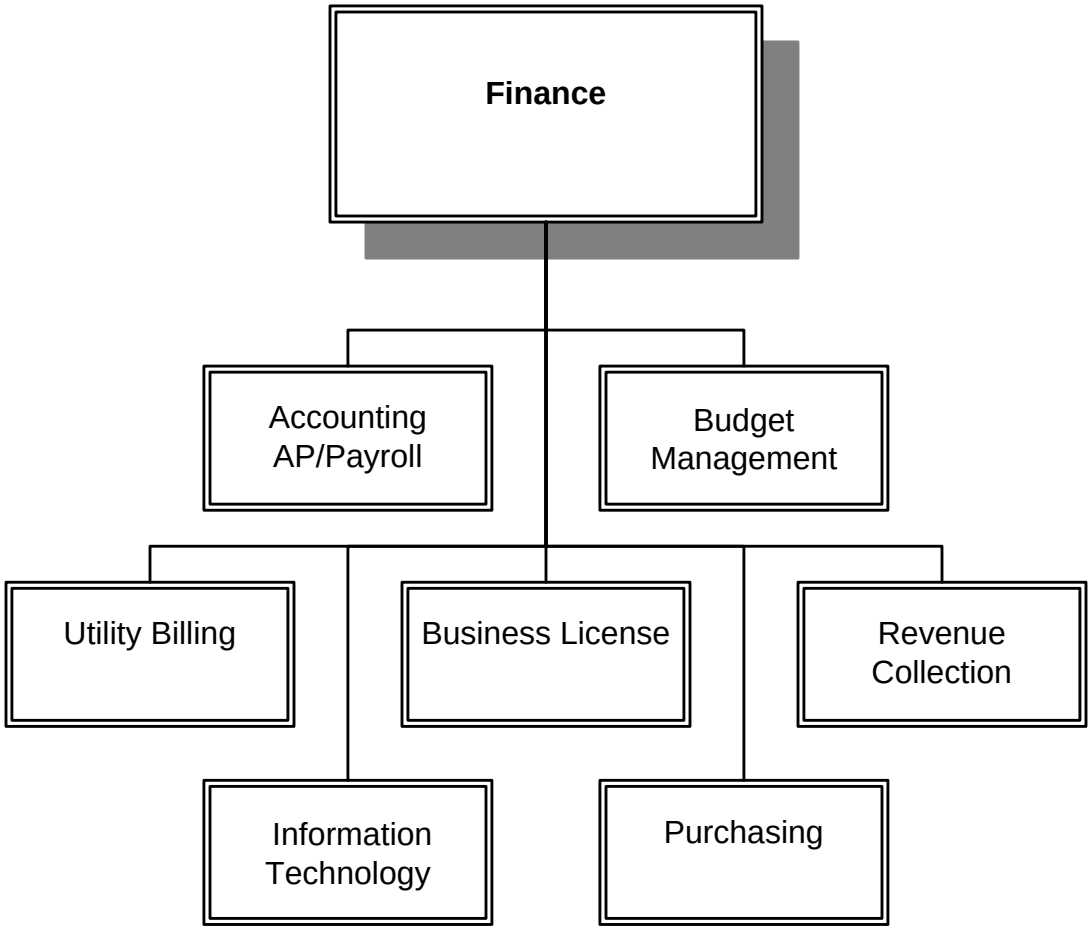
1. Electronic storage of all resolutions, ordinances, agenda reports and active agreements with the ultimate goal of storage within one day of execution.
2. Maintain 100% filled status of City Boards and Commissions. Our ultimate goal is to fill all future vacancies within 30 days of when the vacancy occurs.
3. www.yubacity.net is an important means of providing and disseminating information to the citizens of Yuba City. One way to measure the City's effectiveness is to monitor how many "page views" the website receives. During FY 2009-10, the website underwent a significant review, streamlining all the pages to ensure that they were easy to navigate and deliver information, thus requiring less "page views". The ultimate goal, after these improvements, is to increase the number of citizens using the website as a resource, and ultimately increase "page views" to 60,000 a month.

Performance Measure		2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 -	Electronic Storage	3 days	5 days	2 days
Measure 2 -	Boards and Commissions	60 days	60 days	45 days
Measure 3 -	Website page views	43,982	50,827	60,000

City Clerk

100-1710

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries	$ 903	$ 903	$ 904	$ 904
613	Extra Help	-	-	-	-
614	Overtime	-	-	-	-
615	Total Benefits	115	17	16	16
Salaries & Benefits Sub - Total		**1,017**	**919**	**920**	**920**
622	Telephone	539	467	475	475
623	Postage & Freight	215	173	200	200
624	Advertising	8,407	8,634	6,000	10,000
625	Forms & Supplies	905	1,059	900	900
626	Printing & Binding	174	-	-	-
627	Professional Services	28,417	2,152	36,000	6,000
628	Travel & Meeting	2,164	-	-	-
631	Dues & Subscriptions	416	375	633	633
638	Small Tools & Supplies	-	-	-	-
643	Insurance	12	14	16	13
Supplies & Services Sub - Total		**41,249**	**12,874**	**44,224**	**18,221**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 42,266**	**$ 13,794**	**$ 45,144**	**$ 19,141**


Finance
Accounting
AP/Payroll
Budget
Management
Utility Billing
Business License
Revenue
Collection
Information
Technology
Purchasing

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	20.0	17.0	17.0	18.0	1.0	5.9%
Salaries & Benefits	$ 1,779,288	$ 1,285,040	$ 1,487,326	$ 1,624,899	$ 137,573	9.2%
Supplies & Services	537,010	437,440	542,177	516,978	(25,199)	-4.6%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 2,316,299**	**$ 1,722,480**	**$ 2,029,503**	**$ 2,141,877**	**$ 112,374**	**5.5%**
Financing Sources						
General Fund	2,316,299	1,722,480	2,029,503	2,141,877		

PERSONNEL SUMMARY

(Shown in full time equivalents)

	Adopted Budget 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Finance			
Finance Director	1	1	1
Accountant I/II	1	2	2
Accounting Technician	1	0	0
Account Clerk/Intermediate/Senior	3	2	2
Administrative Analyst I	0	1	1
Administrative Clerk II	0	1	1
Customer Service Manager	1	1	1
Senior Customer Service Representative	1	1	1
Customer Service Representative I/II	2	2	2
Field Customer Service Representative I/II	3	2	2
Subtotal	13.0	13.0	13.0
Information Technology			
IT Manager	0	0	1
Systems Administrator	1	1	1
Information Technology Supervisor	1	1	1
Information Systems Technician I/II	2	2	2
Subtotal	4.0	4.0	5.0
Grand Total	**17.0**	**17.0**	**18.0**

Note: Purchasing and Information Technology was incorporated into Finance in FY 10/11

MISSION STATEMENT

In a spirit of excellence, integrity, and dedication, the Finance Department is committed to providing timely, accurate, clear and complete information and support to other city departments, citizens, and the community at large.

SERVICE DESCRIPTION

The Finance Department provides an array of financial services to residents, businesses, other government agencies, and each and every City employee. As a full service finance operation, this department is responsible for accounting procedures and policies, accounts payable and receivable, budget preparations, revenue collection, including water and wastewater bills, payroll, business license taxes, parking citations and water meter reading.

FY 2010 - 2011 ACCOMPLISHMENTS

- Received the GFOA Award for Excellence in Budgeting for the twelfth time and the equivalent award from the California Society of Municipal Finance Officers; the GFOA Certificate of Achievement for Excellence in Financial Reporting for the tenth time.
- Completed annual update of long range financial plan for the City.
- Monitored City's general fund budget every 90 days to evaluate changes in revenue levels compared to expenditure commitments.
- Supported City Manager, all City departments and employees by developing a plan to achieve further general fund cost savings during both FY 2010-11 and in development of the FY 2011-12 operating budget.
- Achieved an upgrade in the City's credit rating from Standard & Poor's rating agency from an "A-" to an "A" with a stable outlook.
- Continued providing quarterly financial reports to City Council, City staff and the public.
- Updated actuarial analysis for GASB 45 – Other Post- Employment Benefits (OPEB) actuarial study.
- Implemented GASB 54 – Fund Balance Reporting and Fund Type Definition.
- Provided extensive cost estimates for various bargaining unit concession scenarios.
- Coordinated and managed update of City's cost allocation plan and the Public Works Department's cost allocation plan.
- Successfully transitioned former Hillcrest Groundwater customers to Surface water system by setting up newly installed meter information, rate table surcharge modifications, and providing customer service support and education regarding water consumption and conservation.

FY 2011-2012 INITIATIVES

- Receive the GFOA Award for Excellence in Budgeting for the thirteenth time and the equivalent award from the California Society of Municipal Finance Officers; the GFOA Certificate of Achievement for Excellence in Financial Reporting for the eleventh time.
- Monitor City's general fund budget every 90 days to evaluate changes in revenue levels compared to expenditure commitments.
- Support City Manager, all City departments and employees by continuously monitoring developments in the City's processes to find further general fund cost savings in the fiscal year.
- Continue providing quarterly financial reports to City Council, City staff and the public.

- Develop and receive City Council approval on a formal Accounts Receivable Write-Off policy for the City's delinquent utility accounts.

- Support city departments in transitioning to a second furlough program while still meeting payroll deadlines and allowing for flexibility in the use of furlough time.

- Implement electronic bill payment solutions with Commerce Bank for electronic payment of accounts payable directly to vendors instead of issuing a paper check.

- Collect business license revenue in the field by focusing on seasonal vendors not in compliance.

- Continue evaluating financial reports which can be stored electronically utilizing the SIRE system instead of maintaining paper files.

- Continue to develop and enhance the Long Range Financial Plan model.

CONTINUOUS IMPROVEMENT PERFORMANCE OBJECTIVES

1. Increase electronic payment of utility bills from 14% to 17%, toward a future target of 19%.

2. Achieve 85% of City divisions sending data directly to payroll in FY 10-11 and maintaining 85% in FY 11-12.

3. Reduce the number of pre-issue checks requested by the departments to 40 in FY 10-11 maintaining the goal of 40 pre-issue checks in FY 11-12.

Performance Measure		2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 -	Electronic Bill Pay Customers	17%	19%	20%
Measure 2 -	Departments sending Data	60%	85%	85%
Measure 3 -	Pre-issue Check Requests	40	40	40

SERVICE DESCRIPTION

The Purchasing division provides purchasing, property management services and surplus disposal, to all city departments and employees.

FY 2010 - 2011 ACCOMPLISHMENTS

- Surveyed our internal and external customers to determine if we are meeting their expectations and adding value to their operations.
- Exceeded the goal to award 80% of formal bid purchases no later than the date published in the annual Purchasing Schedule.
- Continued to hold Focus Group meetings with each department we serve to better understand their needs and improve service.
- Remodeled seven housing units for City's low/moderate housing program.
- Updated Purchasing Policy and Procedure handbook.
- Updated purchasing safety policies.
- Earned the Award of Excellence in Procurement from the Institute of Supply Management and the California Association of Public Purchasers for 2011.

FY 2011-2012 INITIATIVES

- Survey our customers to see if we are meeting their expectations and adjust operating standards with the goal of exceeding their expectations.
- Continue to evaluate spending habits citywide to identify areas available for cost savings.
- Become the City's point of contact and assume responsibility for the City's property, liability, crime, and special event insurance.
- Earn the Award of Excellence in Procurement from the Institute of Supply Management and the California Association of Public Purchasers for 2012.
- Continue to assist the Redevelopment Agency with the acquisition and rehabilitation of low/moderate income housing stock.
- Continue to update the Insurance requirements.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

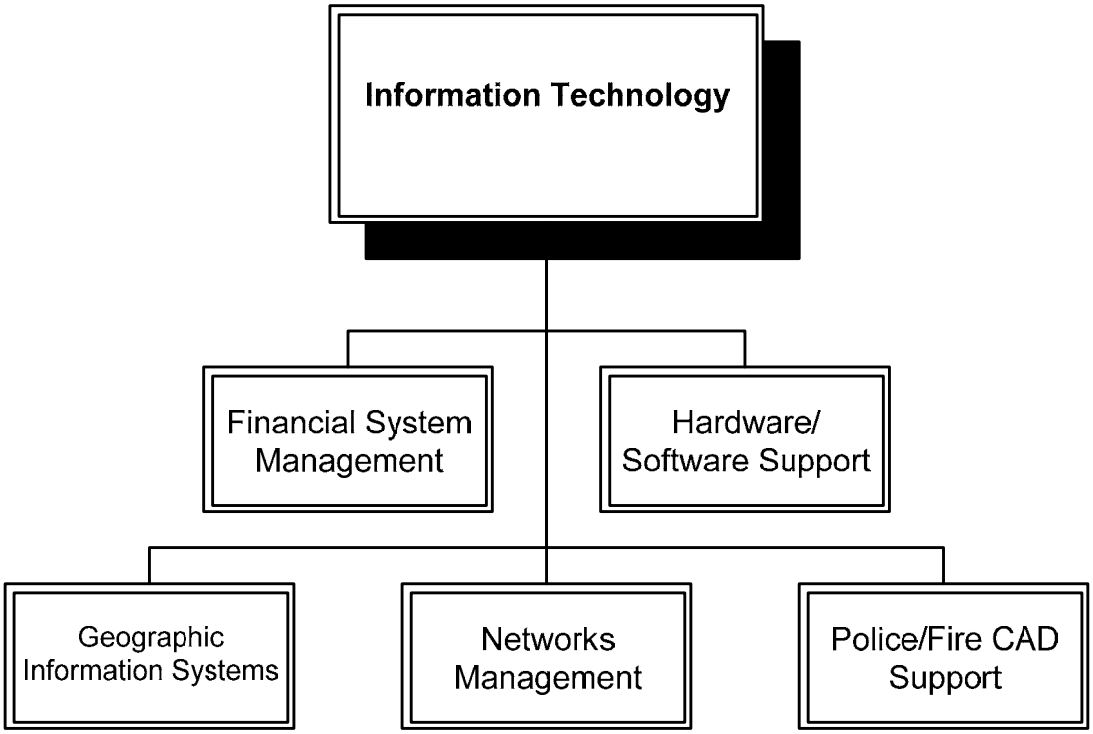
1. Formal Bid & Contract Renewal Rate – Complete 95% of formal bids and contracts no later than the date published in the annual Purchasing Schedule, with a future goal of 100%.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Formal Bid Awards	88%	94%	95%

Finance

100-1510

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 931,672	$ 610,411	$ 705,405	$ 675,268
613	Extra Help	15,946	476	8,750	8,750
614	Overtime	10,022	5,090	20,000	20,000
615	Total Benefits	397,820	271,799	353,457	365,217
Salaries & Benefits Sub - Total		**1,355,460**	**887,776**	**1,087,612**	**1,069,235**
622	Telephone	9,366	9,186	11,306	10,874
623	Postage & Freight	107,852	123,407	112,950	112,950
624	Advertising	-	232	4,400	4,400
625	Forms & Supplies	50,807	33,904	43,550	42,950
626	Printing & Binding	5,198	1,202	12,600	12,600
627	Professional Services	123,955	110,497	126,267	126,267
628	Travel & Meeting	6,128	-	-	-
631	Dues & Subscriptions	3,627	4,233	4,100	4,100
633	Equipment - O & M	1,732	1,348	2,000	2,000
634	Special Equipment - O & M	6,387	2,100	6,300	6,300
635	Vehicle O & M	23	38	-	-
636	Buildings & Facility O & M	312	259	425	425
638	Small Tools & Supplies	2,365	5,200	4,000	4,000
639	Training Programs	1,092	253	-	-
641	Water Purchases	-	-	-	394
642	Uniform/Clothing	200	-	450	450
643	Insurance	14,360	32,618	32,702	20,926
645	Cash Over or Short	(86)	(350)	-	-
658	Technology ISF	22,248	17,635	18,978	15,491
660	Other Materials & Supplies	336	5	350	350
Supplies & Services Sub - Total		**355,902**	**341,768**	**380,378**	**364,477**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 1,711,362**	**$ 1,229,543**	**$ 1,467,990**	**$ 1,433,712**


Information Technology
Financial System Management
Hardware/ Software Support
Geographic Information Systems
Networks Management
Police/Fire CAD Support

Information Technology

SERVICE DESCRIPTION

The Information Technology (IT) Division provides information services, computer systems analysis and set-up, hardware maintenance, computer replacement and software assistance, and telecommunications support to all City departments and employees.

FY 2010 - 2011 ACCOMPLISHMENTS

- Deployed Microsoft Office 2010 to all users and trained users in the use of Microsoft Office 2010.
- Developed GIS Basemap for Automatic Vehicle Location System (AVL) for Fire and Police.
- Assisted in deployment of video recording system in Police patrol vehicles.
- Deployed wireless transfer stations in 3 locations for patrol vehicle video.
- Deployed Voice over Internet Protocol (VoIP) phone system at Police Department and City Hall.
- Replaced WiFi infrastructure at City Hall to support paperless agenda and developed procedures for distribution of paperless agenda.
- Virtualized and upgraded Sire Document Management System for better performance and availability.
- Assisted in the upgrade of Spillman Computer Aided Dispatch System.
- Replaced Firewall hardware and software.
- Upgraded Public Works vehicles to use wireless networking with NetMotion for security and authentication.
- Upgraded Primary Active Directory Domain Controller.
- Upgraded batteries in City Hall UPS to extend the life and runtime for the City Hall Server Room.
- Upgraded batteries in Police UPS to extend the life and runtime for the Police Radio Room.
- Replaced Utilities Bills Printer to increase the reliability and efficiency of the bill printing process.
- Started the process of transitioning the SCADA system under IT.
- Replaced Utilities File and Application Server.

FY 2011 - 2012 INITIATIVES

- Replace Storage Area Network (SAN) for Citywide infrastructure.
- Upgrade NetMotion server and software.
- Upgrade Psynch password management software.
- Upgrade all desktop computers to Microsoft Windows 7.
- Update Police Geobase to utilize ESRI server technology.
- Implement Email Message Archiving Solution to meet Compliance and Retention Policies.
- Replace 1/3 of desktop computers under the City's Computer Replacement Plan.
- Upgrade Pentamation Hardware and Software to latest release.
- Implement new video system in the Council Chambers.
- Assist in implementation of new PERS electronic reporting system.

- Continue to survey our customers and adjust division operating standards with the goal of exceeding customer expectations.
- Continue the training of IT personnel to improve skills and the overall department knowledge base.
- Continue to evaluate internal processes to improve customer service and increase efficiency.
- Focus effort on training designated, technically oriented people within other departments to be a liaison and first contact for their individual department needs.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

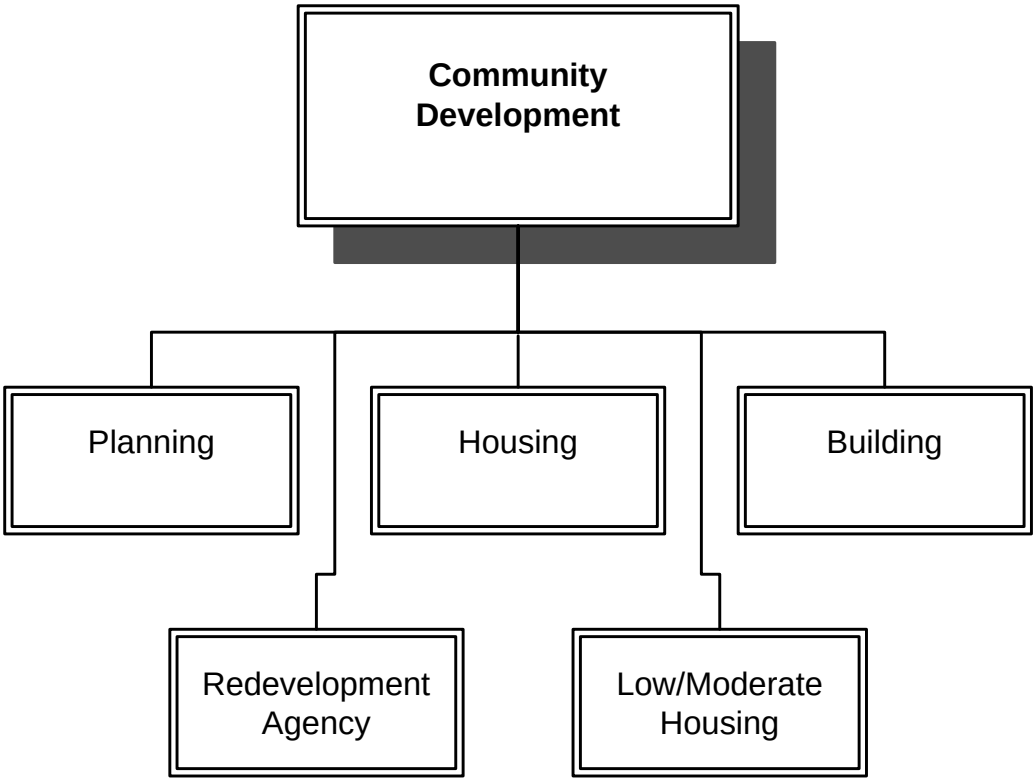
1. Survey customers at the beginning and end of each year to improve upon the 99% customer satisfaction rating with the goal being 100%.
2. Improve open help desk ticket response times by 20% from an existing response time of 24 hours to 19.2 hours.
3. Improve critical server uptime to 99.99%.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Customer Satisfaction	99%	99%	100%
Measure 2 - Help Desk Response Time	22.4 hrs	24 hrs	19.2 hrs
Measure 3 - Critical Server Uptime	99%	99%	99.99%

Information Technology

100-1530

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 262,609	$ 255,098	$ 258,228	$ 358,372
613	Extra Help	28,692	13,540	15,500	15,500
614	Overtime	5,018	307	3,500	3,500
615	Total Benefits	127,509	128,319	122,486	178,292
Salaries & Benefits Sub - Total		**423,828**	**397,264**	**399,714**	**555,664**
622	Telephone	6,175	5,663	6,950	6,950
623	Postage & Freight	883	872	1,000	1,000
625	Forms & Supplies	1,585	1,256	1,400	1,400
627	Professional Services	24,335	(5,972)	60,148	50,428
628	Travel & Meeting	6,548	33	-	-
631	Dues & Subscriptions	-	217	150	150
633	Office Equipment - O & M	125,857	79,244	79,681	79,681
635	Vehicle - O & M	6,890	9,704	7,667	7,218
639	Training Programs	4,603	50	-	-
641	Water Purchases	-	-	-	122
643	Insurance	4,233	4,606	4,803	5,552
Supplies & Services Sub - Total		**181,108**	**95,672**	**161,799**	**152,501**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 604,936**	**$ 492,936**	**$ 561,513**	**$ 708,165**


Community Development
Planning
Housing
Building
Redevelopment Agency
Low/Moderate Housing

Community Development

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	14.0	9.0	8.0	9.0	1.0	12.5%
Salaries & Benefits	$ 1,098,500	$ 947,843	$ 969,477	$ 696,278	$ (273,199)	-28.2%
Supplies & Services	142,267	106,568	106,245	88,466	(17,779)	-16.7%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 1,240,767**	**$ 1,054,410**	**$ 1,075,722**	**$ 784,744**	**$ (290,978)**	**-27.0%**
Financing Sources						
General Fund	1,240,767	1,054,410	1,075,722	784,744		

PERSONNEL SUMMARY

(shown in full time equivalents)

	Adopted Budget 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Administration			
Community Development Director	1	1	1
Administrative Assistant	1	1	1
Administrative Analyst I/II	0	0	1
Subtotal	2.0	2.0	3.0
Planning			
Senior/Principal Planner	1	1	1 *
Assistant/Associate Planner	0	0	0
Subtotal	1.0	1.0	1.0
Building			
Chief Building Inspector	1	1	1 *
Permit Center Manager	0	0	0
Plans Examiner	1	1	1
Building Inspector II	1	1	1
Building Inspector I	0	0	0
Code Enforcement Officer	1	0	0
Community Development Tech I/II	2	2	2
Customer Service Representative I/II	0	0	0
Subtotal	6.0	5.0	5.0
Grand Total	**9.0**	**8.0**	**9.0**

Note * - These positions were unfunded for FY 11/12

MISSION STATEMENT

Create a distinctive and livable community through quality design, use of good site development and building standards, and efficient use of land and services. In so doing, provide everyone with professional and courteous service in a fair and timely manner.

SERVICE DESCRIPTION

The Community Development Department plans for and implements the growth and physical development of the City. This is done through the implementation of the City's General Plan which provides a 20-year vision for a city that will have 130,000 residents and by overseeing private development from the planning stages to completion of building construction. Such oversight ensures that the City's General Plan is implemented per the community's desires and that compliance with all State and local safety regulations are met. The Department also promotes quality of life improvements within the community through proactive code enforcement services that address and correct violations within the city to ensure a safe and attractive community; and through the provision of decent and affordable housing for all economic segments of the community. Lastly, the Department implements the goals and objectives of the Redevelopment Agency.

STRATEGIC ISSUES

1. Ensure implementation of City's Growth Policies to promote a comprehensively well-planned community that will provide for improved quality of life for all City residents.

2. Ensure public health and safety in building construction by providing an informed and knowledgeable working staff that can perform necessary plan check review and inspection of all construction projects within the city.

3. Continue pre-annexation zoning for the Sphere of Influence in conformance with the General Plan Land Use Diagram through the completion of master and specific plans and with policy direction from the City Council.

4. Provide for the development of the City's Redevelopment Area.

5. Continue to promote new economic development opportunities for business expansion, retention and attraction through the implementation of a "business-friendly" development approval process.

6. Continue to provide and expand the supply of decent, safe, sanitary, and affordable housing for all economic segments of the community.

7. Provide proactive code enforcement services that will ensure a safe and attractive community.

8. Enhance communication between the City and our customers by providing an open discussion forum for feedback on department services.

FY 2010 – 2011 ACCOMPLISHMENTS

- Successfully completed the City's first "Make a Difference Day" and created H.A.N.D.S. (Helping Area Neighborhoods Develop Successfully).

- Continued to adopt new citywide policies for vending operations within the City.

- Continued to successfully administer over $1.3 million in the City's HOME and CDBG loan programs.

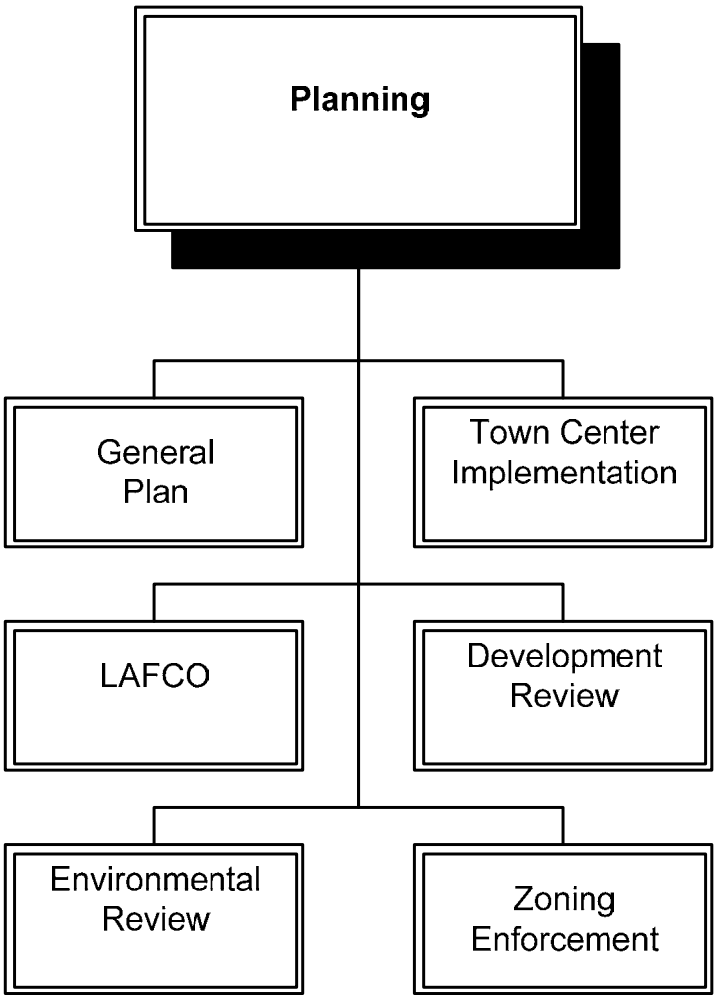
- Successfully amended the City's General Plan and Zoning maps to ensure consistency.

FY 2011 - 2012 INITIATIVES

- Provide in-house support for our stakeholders by maintaining accessible and available staff.

- Continue to work with developers and other interested parties to ensure that new development is of a quality that enhances the City's image.

- Finalize new procedures that address pending concerns regarding flood control matters and the potential impacts to future development projects.
- Expand code enforcement services to include additional City departments for purposes of creating a coordinated neighborhood revitalization program.
- Continue to work with the Redevelopment Agency, business owners, and property owners on downtown improvement projects.
- Continue implementing the City's adopted Growth Policies.
- Create and implement new programs that promote infill development projects.
- Work with Economic Development on implementation of the City's Economic Development Strategy.
- Continue to coordinate, standardize, and streamline the City's development approval process through the implementation of new procedures and policies, and new technology.
- Continue to provide the necessary technical support staff at the City's permit center in order to improve and simplify the permitting process.
- Explore new opportunities for additional industrial zoned land.
- Coordinate the creation and adoption of a new long-range infrastructure strategic plan with the City's Public Works Department.
- Continue to coordinate with Sutter County on regional planning and environmental issues including the formation of a regional Habitat Conservation Plan; Urban/Rural Edge Grant; and, the County's General Plan Update (and associated Sphere Of Influence expansion).
- Coordinate City's compliance with new state and local regulations affecting planning and land use issues including: AB 32 (Climate Control & Greenhouse Gasses); SB 375 (Transportation, Land Use and Affordable Housing).
- Continue the expansion process of the Redevelopment Project Area boundaries.
- Continue to identify additional funding sources for the on-going enhancement and beautification of key City corridors.
- Continue to oversee the development process of the City's Feather River Mills project.


Planning
General Plan
Town Center Implementation
LAFCO
Development Review
Environmental Review
Zoning Enforcement

SERVICE DESCRIPTION

Provide technical assistance and professional guidance to the City Council, the Planning Commission, and the public regarding policies and plans that guide the physical development of the community. Responsible for updating and maintaining the City's General Plan, Specific Plans, Zoning Regulations, and development related ordinances.

FY 2010 – 2011 ACCOMPLISHMENTS

- Selected developer for the Feather River Mill Project.
- Completed an amendment to the zoning regulations to allow rotating cold weather shelters.
- Completed approval of land use entitlements for several new businesses, including Unity Independent Living Facility, Harter Retail Center, and Crossroads Community Church.
- Continued to work with Sutter County, on its General Plan update process.
- Prepared a comprehensive update to the City's General Plan and Zoning maps to ensure internal consistency for over 900 parcels.
- Completed the "Downtown Parking Study" for the City's Downtown District.

FY 2011 - 2012 INITIATIVES

- Continue annexing land within the City's Sphere of Influence in accordance with the 12 growth policies adopted by the City Council.
- Continue to process all development applications within statutory deadlines while maintaining a high level of customer service.
- Continue participating with Sutter County and adjacent jurisdictions on long-range and regional planning programs such as the Habitat Conservation Plan.
- Complete development of the Urban-Rural Edge Plan in accordance with the grant agreement with SACOG.
- Ensure compliance with State climate change legislation such as AB 32 and SB 375.
- Proceed with implementation of recently awarded SACOG "Community Design Grant" for Highway 20 project.
- Evaluate and update the City's Sign Ordinance.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

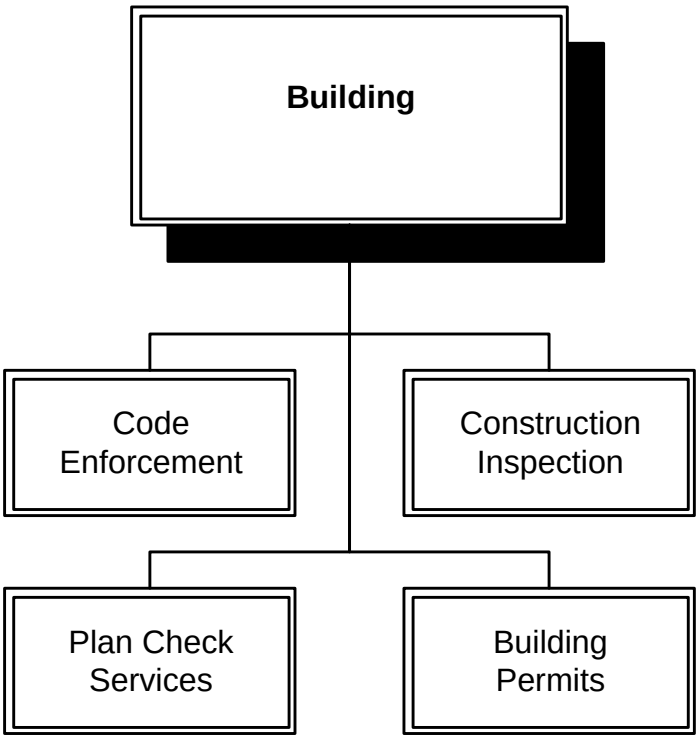
1. Return all phone messages and emails from internal and external customers within 24 hours of receipt.
2. Circulate 100% of project applications for review and comment from internal and external agencies within 48 hours of submittal of a complete application package.
3. Issue project status letters for 100% of project submittals requiring discretionary review within 30 days of submittal of a complete application package.
4. Approve 95% of plan checks within 3 plan check reviews.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Phone & Email Response	100%	100%	100%
Measure 2 - Project Applications	100%	100%	100%
Measure 3 - Project status letters	100%	100%	100%
Measure 4 - Plan Check Reviews	100%	100%	100%

Planning

100-1910

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 340,160	$ 269,413	$ 330,664	$ 240,100
613	Extra Help	8,258	4,275	12,600	12,600
614	Overtime	-	-	-	-
615	Total Benefits	147,234	108,154	144,506	116,784
Salaries & Benefits Sub - Total		**495,653**	**381,843**	**487,770**	**369,484**
622	Telephone	4,096	3,361	3,090	3,090
623	Postage & Freight	1,059	1,279	1,280	1,280
624	Advertising	2,695	2,788	2,800	2,800
625	Forms & Supplies	3,423	3,275	3,000	3,000
626	Printing & Binding	329	515	750	750
627	Professional Services	17,300	15,846	15,850	15,850
628	Travel & Meeting	1,557	-	-	-
631	Dues & Subscriptions	2,952	1,673	1,680	1,680
633	Equipment - O & M	80	-	10	10
638	Small Tools & Supplies	-	-	-	-
641	Water Purchases	-	-	-	91
643	Insurance	5,349	5,194	5,105	4,834
658	Technology ISF	9,799	9,407	4,129	2,895
Supplies & Services Sub - Total		**48,639**	**43,337**	**37,694**	**36,280**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 544,291**	**$ 425,179**	**$ 525,464**	**$ 405,764**


Building
Code Enforcement
Construction Inspection
Plan Check Services
Building Permits

SERVICE DESCRIPTION

The Building Division provides residents, business owners and visitors to the City with peace of mind by ensuring the buildings they live, work and visit are safe. As "first preventers" we ensure compliance to minimum fire-life safety standards by providing review and inspection of construction projects within the City. Additionally, the Building Division provides code enforcement services that are aimed at ensuring safe and attractive neighborhoods.

FY 2010 – 2011 ACCOMPLISHMENTS

- Despite continued slowing in development and construction this past year, The Building Division was active issuing 936 building permits for a total valuation of nearly $15 Million. The Building Division issued 46 Certificates of Occupancy including 4 new commercial projects.
- Implemented the new California Green Building Code which becomes effective January 1, 2011.
- Provided an instructional class for local contractors and developers on the changes to the new California codes.
- Actively supported the implementation of the new California Residential Building Code which becomes effective January 1, 2011.
- Actively supported and trained staff for the implementation and consolidation of fire Department and Building Department inspection efforts for the new California Residential Fire Sprinkler Standards which becomes effective January 1, 2011.
- Code Enforcement Municipal Codes were consolidated and strengthened for consistency. There were approximately 550 cases opened during the year, of which 468 cases were resolved. The City continues to receive voluntary compliance to resolve the vast majority of complaints.
- Code Enforcement initiated a comprehensive corridor enhancement program for the city's main roadway corridors. This included the removal of non-conforming banners and signs.
- Completed a comprehensive update to the Municipal Code to allow for a more proactive approach to Code Enforcement.

FY 2011 - 2012 INITIATIVES

- Work to educate and inform builders, contractors and developers regarding construction requirements and options regarding the FEMA flood zone remapping efforts and NFIP programs.
- Continue to improve the code enforcement program, developing a procedures manual that standardizes our process, and better utilizing the code enforcement computer program for tracking violations.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

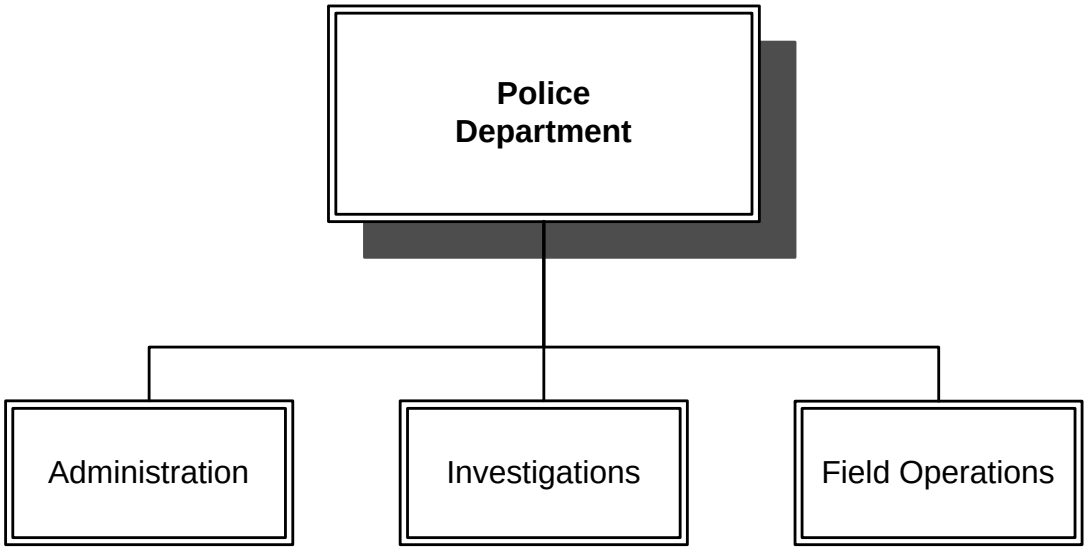
1. Approve 95% of plan reviews within 3 plan check reviews or less. Staff will meet with the permit applicant, owner, designer or contractor to explain corrections and/or concerns if plan reviews go beyond 3 reviews.
2. Ensure that 85% of inspections are made within 24 hours of initial request with reduced staff levels.
3. Resolve 90% of code enforcement cases within 90 days of the receipt of a valid complaint and without the use of citations.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Plan Review Process	95%	95%	95%
Measure 2 - Inspections within 24 hours	90%	95%	95%
Measure 3 - W/out Citations W/in 90 days	90%	85%	90%

Building Inspection

100-1920

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 391,339	$ 367,673	$ 313,643	$ 202,218
613	Extra Help	19,559	200	-	-
614	Overtime	-	740	-	-
615	Total Benefits	191,950	197,386	168,064	124,576
Salaries & Benefits Sub - Total		**602,848**	**566,000**	**481,707**	**326,794**
622	Telephone	12,912	5,856	5,988	5,988
623	Postage & Freight	286	321	400	400
625	Forms & Supplies	3,580	2,844	3,400	2,900
626	Printing & Binding	3,430	1,398	1,400	1,400
627	Professional Services	21,657	4,583	15,882	15,882
628	Travel & Meeting	4,467	10	5,000	-
631	Dues & Subscriptions	4,097	1,482	1,500	1,500
633	Equipment - O & M	134	625	300	300
634	Special Equipment - O & M	-	129	175	175
635	Vehicle - O & M	14,221	19,499	15,991	11,737
638	Small Tools & Supplies	844	793	1,000	1,000
639	Training Programs	199	231	300	300
641	Water Purchases	-	-	-	151
642	Uniform Clothing	-	164	500	500
643	Insurance	6,946	6,583	5,434	4,397
658	Technology ISF	20,857	18,715	11,281	5,556
Supplies & Services Sub - Total		**93,628**	**63,231**	**68,551**	**52,186**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 696,476**	**$ 629,231**	**$ 550,258**	**$ 378,980**


Police
Department
Administration
Investigations
Field Operations

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	103.5	101.5	91.5	91.5	0.0	0.0%
Salaries & Benefits	$ 11,811,074	$ 11,194,569	$ 11,295,623	$ 11,391,709	$ 96,086	0.9%
Supplies & Services	1,448,766	1,655,731	1,653,701	1,643,235	(10,466)	-0.6%
Capital Acquisitions	9,989	11,004	100,000	-	(100,000)	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 13,269,829**	**$ 12,861,303**	**$ 13,049,324**	**$ 13,034,944**	**$ (14,380)**	**-0.1%**
Financing Sources						
General Fund	13,269,829	12,861,303	13,049,324	13,034,944		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Administration			
Police Chief	1	1	1
Administrative Manager	1	1	1
Administrative Assistant	1	1	1
Lead Records Clerk	1	1	1
Records Clerk I/II	4	4	4
Subtotal	8.0	8.0	8.0
Traffic Education and Enforcement			
Sergeant	1	1	1
Records Clerk	1	1	1
Community Service Officer	1	0	0
Officer	5	5	5
Subtotal	8.0	7.0	7.0
Investigation			
Captain	0	0	0
Commander	1	1	1
Sergeant	2	2	2
Officer	10	10	10
Field Services Technician	1	1	1
Subtotal	14.0	14.0	14.0
Field Operations			
Captain	1	1	1
Lieutenant	3	2	2
Sergeant	5	5	5
Officer	38	36	36
Community Service Officer	6	4	4
Reserve Officers (10 Officers)	1.5	1.5	1.5
Subtotal	54.5	49.5	49.5
Community Outreach			
Community Service Officer	1	0	0
Subtotal	1.0	-	-
Technology Resources			
Sergeant	1	1	1
Subtotal	1.0	1.0	1.0
Crime Analysis and Intelligence			
Crime Analyst	1	0	0
Records Clerk	0	0	0
Subtotal	1.0	-	-
Communications			
Communications Center Coordinator	1	1	1
Public Safety Dispatcher I/II	10	8	8
Public Safety Dispatcher III	3	3	3
Subtotal	14.0	12.0	12.0
Grand Total	101.5	91.5	91.5

MISSION STATEMENT

To work in partnership with the community toward the goals of protecting life and property, solving neighborhood problems and enhancing the quality of life in our city.

SERVICE DESCRIPTION

The overall responsibility for effective and efficient operation of police services within the City of Yuba City is coordinated by, and ultimately the responsibility of, Department Administration. By State law, the Chief of Police is the responsible officer. Much the same as any large organization, the Chief benefits from the assistance of his senior commanders; engagement in participative management; gaining guidance from the City Manager, City Council and the citizens we serve. The Police Administrative Unit sets the Department on a strategic focus.

Collateral activities of the Unit include Business and Records Management, operation of the Office of Public Responsibility and legislative coordination of issues at the State and Federal levels of government with potential impact on the members of our community.

STRATEGIC ISSUES

1. Instill the ethical principles and quality values that professional law enforcement is known for in all our new police employees.

2. Implement and/or modify as required, our Strategic Plan document to effectively plan for personnel and infrastructure enhancements in order to adequately address the needs of our expanding City population.

3. Continue to keep our focus on creating viable community partnerships and engaging in effective problem solving with the ongoing goal of continued excellent customer service.

4. Foster continued principles of individual and group accountability by virtue of COMPSTAT (bi-weekly meetings involving representation of all Police Department groups, examining crime patterns, areas of concern, internal procedures which can be improved and evaluation of created action plans). This is done with the belief in mind that the absence of crime is the best evaluator of police performance.

5. Track technology advancements, which could enhance our effective and efficient delivery of police service and/or benefit officer safety. Look for and apply for grants as they become available, with a special attention towards non-matching fund grants.

6. Continue to evaluate community needs and balance with cities economic status to provide the best quality service that is possible, while maintaining trust and partnership with our citizens.

FY 2010 - 2011 ACCOMPLISHMENTS

- In 2010-2011 we revised a Police Strategic Plan, for a five year forecast of needs within the agency and city to enable us to grow out to the year 2015. Addressed Patrol, Investigations, Dispatch and Traffic concerns. With the current economic situation the department was tasked with prioritizing services to look at reduced numbers of positions. As a result we have developed alternative scenario's, which will result in the five year plans being extended out for a couple of years to allow the economic issues to stabilize.

- In calendar year 2010 the YCPD issued 803 citations to individuals driving without a license or driving on a suspended license.

- Graduated our 28th and 29th Citizen Police Academy – accounting for over 600 attendees in the last 14 years.

- Increased our number of Volunteers in Policing.

- Records department processed 7,763 police reports and 5,121 subpoenas.

- Tracked over 2,400 alarms and processed corresponding false alarm billing. The results of this service reduced patrol calls for service for false alarms by 17%.

- Continued to be an integral part of the Yuba/Sutter Gang Task Force. The GTF was responsible for 116 arrests.

- Responded to 44,938 calls for service and made over 3,100 arrests for the past fiscal year.

- Applied for and received over $300,000 of grant money from Federal and State agencies. This money was used for alcohol, drug, and traffic enforcement.

- Partnered with Sutter County Probation and the Yuba City Unified School District to deliver gang intervention training through the G.R.E.A.T. (Gang Resistance and Education Training) program. School Resource Officers provides this training to 5th grade students on a weekly basis.

- Gang Suppression Unit (2-person in-house gang unit) arrested 81 gang members or their affiliates and wrote 253 Field Interrogation Reports identifying gang members or their affiliates in the Yuba City area.

FY 2011 - 2012 INITIATIVES

- Expand on neighborhood planning to identify and prioritize needs in targeted neighborhoods, in partnership with Code Enforcement. This will be dependent on Code Enforcement staffing.

- Reduce gang violence through suppression, diversion, intervention and prevention utilizing a regional coordination approach.

- Continue to increase our Traffic Index, with the use of external grants and enhanced directed patrols.

- Complete the shift to crime reporting on-line minor violations and begin the use of paperless report writing. Expand the program as we start to feel the extra load on Community Service Officers who have had their staffing reduced by 50% from 8 to 4 persons.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Enhance community safety by reducing the serious (Part 1) crime rate. We hope to continue the reduction in part I crimes that have seen a drop in rates of over 50% in the past ten years, but realize that the economy plays a significant role in this particular statistic. With numbers at an all-time low we hope to maintain the reduction, through the use of collaborative resources.

2. Reduce injury accidents by 1 per month average to a total of 240. Achieve a traffic enforcement index of 25%. This is the National Highway Traffic Safety Administration recommended number in order to decrease the number of injury accidents. The index is a ratio of hazardous citations to injury accidents.

3. Install Video Cameras in Patrol Cars, to enhance officer safety and to document traffic stops for future education benefits. The department will use grant funding to pay for this expense.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Serious Crime Rate Reduction	27.7	29.9	29.9
Measure 2 - Traffic Enforcement Index	25	24.8	25.0%
Measure 3 - In Car Video Camera	0	50%	100%
Measure 4- Injury Accidents	306	252	240

*Measure 4 is included in Measure 2.

Police Administration

100-2120

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 683,707	$ 489,620	$ 519,324	$ 503,256
613	Extra Help	-	-	-	-
614	Overtime	1,111	589	3,150	3,150
615	Total Benefits	270,046	251,852	295,011	316,882
Salaries & Benefits Sub - Total		**954,863**	**742,060**	**817,485**	**823,288**
621	Heat & Power	81,022	77,188	81,500	81,500
622	Telephone	75,003	70,993	76,458	76,458
623	Postage & Freight	8,870	9,487	10,000	10,000
625	Forms & Supplies	20,716	24,981	28,700	26,700
626	Printing & Binding	7,781	6,788	8,000	8,000
627	Professional Services	8,393	13,782	10,000	14,700
628	Travel & Meeting	626	1,275	1,500	1,500
631	Dues & Subscriptions	4,912	3,307	5,000	5,000
632	Rental Bldgs., Equip. & Land	70	-	-	-
633	Equipment - O & M	152,212	152,920	160,506	160,506
635	Vehicle - O & M	6,350	13,121	11,406	10,445
636	Buildings & Facility - O & M	19,394	23,327	25,000	25,000
638	Small Tools & Supplies	5,179	5,231	4,700	4,700
639	Training Programs	810	142	-	-
641	Water Purchases	-	-	-	1,775
642	Uniform/Clothing	623	606	-	-
643	Insurance	7,242	8,283	8,985	33,088
651	Reimbursable	965	-	-	-
658	Technology ISF	7,533	10,976	7,754	7,914
Supplies & Services Sub - Total		**407,703**	**422,408**	**439,509**	**467,286**
692	Capital Acquisitions	-	-	100,000	-
Acquisitions Sub - Total		**-**	**-**	**100,000**	**-**
	Total Appropriations	**$ 1,362,566**	**$ 1,164,469**	**$ 1,356,994**	**$ 1,290,574**

Note: The Professional Services budget increased by the Levee Assessment

Traffic Education and Enforcement

SERVICE DESCRIPTION

The Traffic Education and Enforcement Unit is committed to providing safe transportation corridors, which allow various types of vehicles and pedestrians to safely share the public thoroughfares of our city.

The Unit employs numerous programs to combat injury collisions.

1. The Suspended Traffic Offender Program (S.T.O.P) targets suspended and unlicensed drivers. The majority of these drivers have been involved in traffic related incidents, resulting in license suspension. This program has a major impact on all alcohol related incidents, including a major reduction in DUI arrests, a reduction in habitual offenders involved in DUI crashes, and DUI crashes in general. This program follows the guidelines set forth in California Vehicle Code Sections 14602.6 and 14607.6. These sections prescribe 30-day storage of vehicles driven by suspended or unlicensed drivers. To gain release of the vehicle prior to the 30 days, the registered owner can request a post storage hearing with the traffic sergeant by calling (530) 822-4795. Subsequent violations can result in forfeiture of the vehicle.

2. "Every 15 Minutes" is a two-day program focusing on juniors and seniors in high school that challenges them to think about drinking, personal safety, and the responsibility of making mature decisions when lives are involved. This program requires nine months preparation by a committee composed of 30 community members. It has served 12 local high schools and military personnel at Beale Air Force Base.

3. The Neighborhood Speed Awareness (NSA) program is designed to reduce speed in residential neighborhoods through a combination of education and enforcement. Violators cited under this program attend a class designed to inform the driving public of the need for speed compliance. Attendance in the class requires active participation by the students in an informative/interactive hour and a half session. Successful completion of the class nullifies the citation and assures better driving habits.

4. The Bicycle Enforcement and Education Program (B.E.E.P) is a first-time offender program designed to encourage youth under the age of 18 to comply with the law requiring helmet use. Bicycle Court is held at the police department and is conducted by the Sutter County Probation Department. Helmet use has increased due to this program, resulting in a reduction of injuries to bicyclists.

5. The Traffic Education and Enforcement Unit offers the following services:

   - Provide assistance with street closures for public events, traffic education for the general public and community service groups.
   - Conduct bicycle rodeos at sites open to the general public.
   - Provide traffic safety education (auto, bicycle and pedestrian) in the Yuba City Unified schools.
   - Conduct child safety seat inspections.
   - Conducts DUI checkpoints and Saturations patrols to reduce drunk and drugged driving in our community.

FY 2010 - 2011 ACCOMPLISHMENTS

- Conducted 60 presentations and trainings to an audience in excess of 5,000 people.
- Provided training to all Field Operations personnel in the area of standardized field sobriety tests.
- The agency arrested 189 people for driving under the influence in calendar year 2010.
- In calendar year 2010 the agency issued 803 citations to individuals driving without a license or with a suspended license.

FY 2011 - 2011 INITIATIVES

- Maintain the current number of members of the Traffic Education and Enforcement unit to

five motor officers with the prerequisite training.

- Provide a minimum level of training to all traffic officers in the area of collision investigation to Advanced Collision Investigations.

- Provide ongoing training to patrol shifts in the areas of DUI investigations and directed enforcement activities. A minimum of one per month per shift.

- Maintain enforcement efforts in the area of unlicensed and suspended drivers.

- Provide training to all patrol personnel in the areas of collision investigation in an effort to provide a higher level of service to the community.

- Continue to pursue repeat DUI offenders through Court Stings and Surveillance Operations.

- 2010 saw an 8% decrease in injury collisions. Subsequently this decrease had an adverse impact on our overall enforcement index. The department will strive to reduce collisions through enhanced education and enforcement efforts with a goal of increasing the traffic enforcement index to 25%.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Achieving an enforcement index of 25% during 2010-2011.

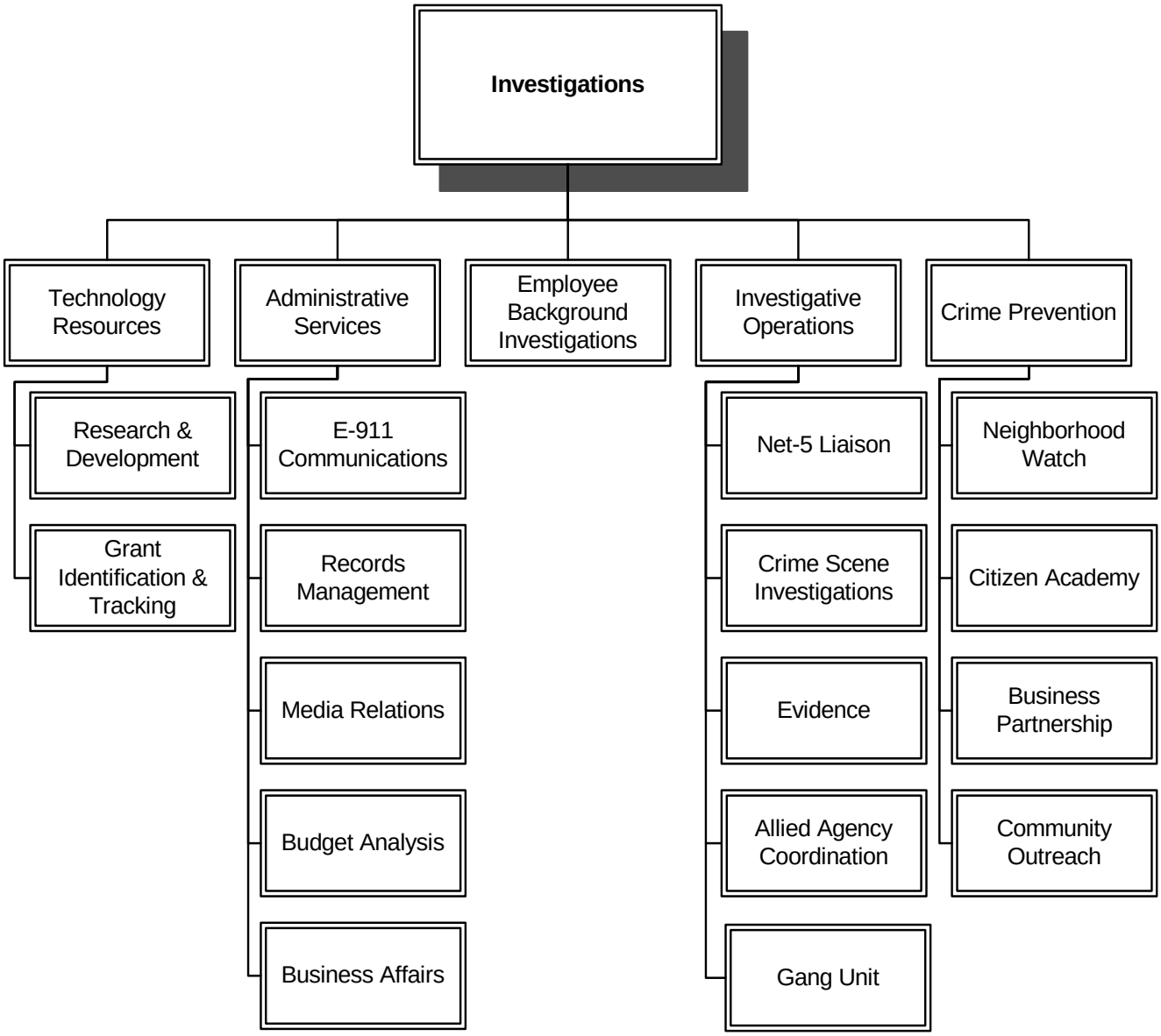
2. Providing educational forums on traffic safety with a target of 60 forums during 2010-11 and increasing to 62 in 2011-2012.

Performance Measure		2008-2009 Actual	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1	Enforcement Index	25.8%	19.1%	24.8%	25.0%
Measure 2	Education Forums	36	58	60	65
Measure 3	DUI Accidents	70	59	39	<36

Traffic Education and Enforcement

100-2110

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 521,715	$ 485,019	$ 487,857	$ 457,948
613	Extra Help	13,091	14,237	16,000	16,000
614	Overtime	106,755	93,380	55,644	55,355
615	Total Benefits	323,831	315,948	337,910	353,044
Salaries & Benefits Sub - Total		**965,392**	**908,584**	**897,411**	**882,347**
622	Telephone	468	1,008	1,008	1,008
624	Advertising	403	-	500	500
625	Forms & Supplies	377	-	-	-
626	Printing & Binding	14	-	200	200
627	Professional Services	9	90	250	250
628	Travel & Meeting	2,157	140	-	-
635	Vehicle - O & M	27,082	43,788	51,779	111,714
638	Small Tools & Supplies	15,952	9,291	21,000	21,000
639	Training Programs	4,288	3,480	4,500	4,500
642	Uniform Clothing	1,514	2,108	1,860	1,860
643	Insurance	7,977	9,530	9,693	7,755
658	Technology ISF	3,436	4,030	4,052	4,196
660	Other Material and Supplies	164	615	750	750
Supplies & Services Sub - Total		**63,841**	**74,079**	**95,592**	**153,733**
692	Capital Acquisitions	9,989	11,004	-	-
Acquisitions Sub - Total		**9,989**	**11,004**	**-**	**-**
	Total Appropriations	**$ 1,039,221**	**$ 993,667**	**$ 993,003**	**$ 1,036,080**


Investigations
Technology Resources
Administrative Services
Employee Background Investigations
Investigative Operations
Crime Prevention
Research & Development
Grant Identification & Tracking
E-911 Communications
Records Management
Media Relations
Budget Analysis
Business Affairs
Net-5 Liaison
Crime Scene Investigations
Evidence
Allied Agency Coordination
Gang Unit
Neighborhood Watch
Citizen Academy
Business Partnership
Community Outreach

SERVICE DESCRIPTION

It is the responsibility of the Investigations Unit to conduct follow-up investigations of felony crimes and all other incidents requiring in-depth inquiry. The Unit acts as the investigative liaison to allied police agencies at the local, state and federal levels of government. Investigations continue to interact with local merchants and business associations providing input and training as requested. We view this interdependent relationship as crucial to keeping our agency, residents and business community ready to meet future law enforcement challenges.

FY 2010 - 2011 ACCOMPLISHMENTS

- Supplied in-house briefing training on multiple topics related to patrol response and handling of high priority felony crime events, in order to improve efficiency and communication related to felony investigations.

- With the assistance of patrol personnel, contacts were made with mandated sexual offender registrants, regarding registration compliance and/or offenses, in an effort to maintain current contact and locator information on these subjects as required by 290PC (et seq). Approximately 98% of the registrants were contacted and found to be in compliance.

- Implemented an internal Investigations newsletter designed to provide monthly training on relevant investigative techniques and areas of legal importance.

- Investigators authored 49 search warrants and court orders, and over 41 arrests and 37 warrant requests for a variety of felony charges.

- The Investigations Unit was instrumental in the investigation of 4 Cold Case Homicides, in which 5 suspects were arrested and are pending prosecution in Sutter County Superior Court.

- Members of the Gang Unit worked with local individuals and the business community to address gang graffiti issues. This alliance resulted in the ability to respond rapidly to reported graffiti and see that it was quickly removed. This partnership, and the subsequent response, led to an increase in the number of reported incidents, but the overall impact of gang graffiti and the blemish on the community was drastically reduced.

FY 2011 - 2012 INITIATIVES

- In addition to their continued support and involvement with the Citizen Academy, members of the Investigations Unit will continue to interact with, and provide to, the local business community.

- Members of the Investigations Unit will work with the local business community to provide training and communicate trends in criminal activity that could potentially affect how they do business on a monthly basis.

- Assign investigators to regularized training topics for purposes of in-service briefing session training for patrol personnel, related to major criminal investigation.

- Continue producing the monthly Investigations News as a means of sharing relevant training and legal issues.

- The Gang Investigations Unit will work with allied agencies and the Gang Task Force to develop intelligence information that will assist in ongoing investigations and potentially prevent gang related crimes before they might occur.

- Impact the gang issues faced in the community through the use of our internal gang unit and the resources of the Gang Task Force. Continue to combat the increase of gang activity into our community, and maintaining this as a priority when assigning investigators to cases. Maintain a zero tolerance for gang activity and violence.

- Conduct 290 PC compliance checks of registered sex offenders at least twice a year.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Effectively investigate and make at least one contact a year with each registered sex offender living within City limits.

2. Maintain a high level of service and professionalism via the business community presentations.

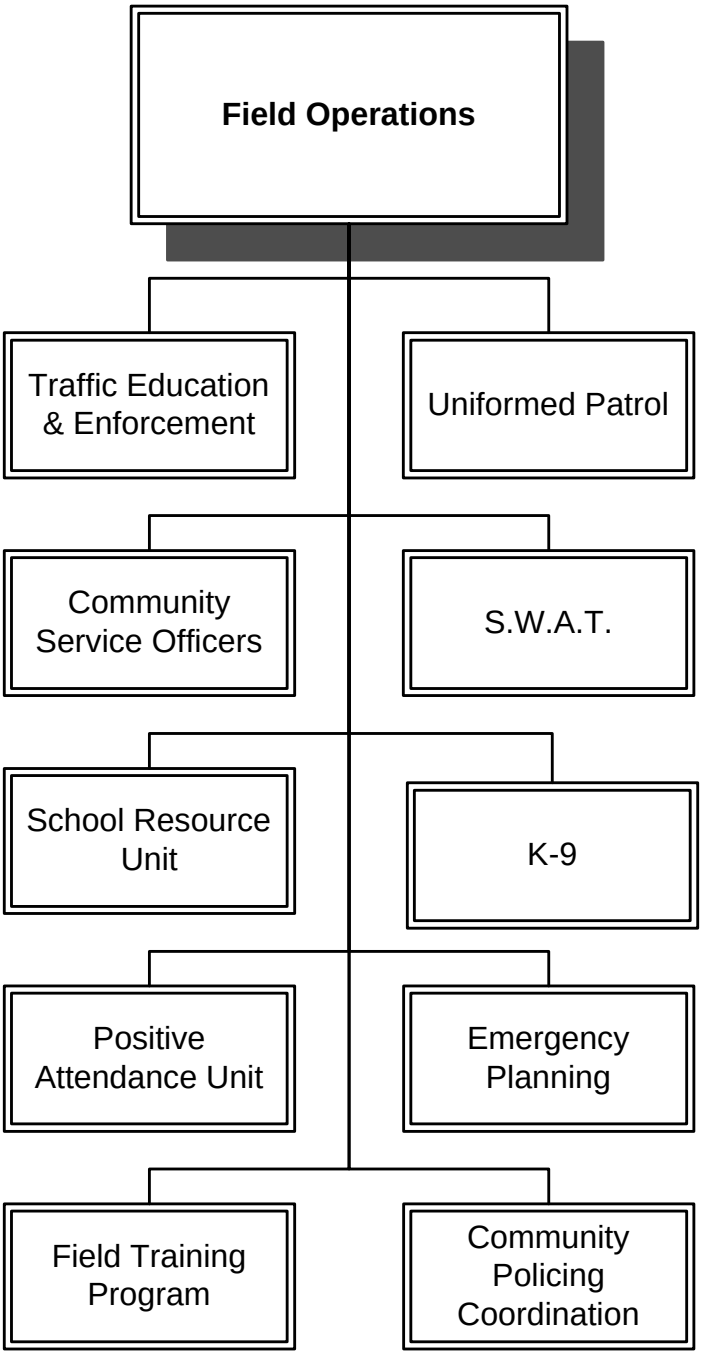
3. Provide training for newly assigned investigator's to include Robert Presley ICI Core Course and Child Abuse Investigations Training Program.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Sex Offender Contacts	<98%	98%	100%
Measure 2 - Business Presentations	11	12	12
Measure 3 - Course Training	70%	<80	100%

Investigations

100-2130

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 972,645	$ 1,146,105	$ 1,078,592	$ 1,036,366
613	Extra Help	-	-	-	-
614	Overtime	172,991	179,953	101,500	141,500
615	Total Benefits	566,386	668,347	715,355	757,012
Salaries & Benefits Sub - Total		**1,712,022**	**1,994,405**	**1,895,447**	**1,934,878**
622	Telephone	2,808	2,592	2,592	2,592
625	Forms & Supplies	12	-	-	-
627	Professional Services	60,460	56,110	59,200	59,200
628	Travel & Meeting	584	1,882	1,500	1,500
631	Dues & Subscriptions	93	-	-	-
634	Special Equipment - O & M	1,555	1,314	1,000	1,000
635	Vehicle - O & M	84,681	126,208	84,469	64,470
638	Small Tools & Supplies	7,465	5,205	6,000	6,000
639	Training Programs	5,453	1,225	4,500	4,500
643	Insurance	13,471	18,788	20,445	16,700
651	Reimbursable	704	920	-	-
658	Technology ISF	22,026	16,739	11,635	11,939
660	Other Material and Supplies	745	49	1,000	1,000
Supplies & Services Sub - Total		**200,055**	**231,033**	**192,341**	**168,901**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 1,912,077**	**$ 2,225,438**	**$ 2,087,788**	**$ 2,103,779**


Field Operations
Traffic Education & Enforcement
Uniformed Patrol
Community Service Officers
S.W.A.T.
School Resource Unit
K-9
Positive Attendance Unit
Emergency Planning
Field Training Program
Community Policing Coordination

SERVICE DESCRIPTION

The Field Operations Unit is the most visible segment of law enforcement operations within the City. Members of the Unit are the frontline in responding to emergencies of all types, citizen needs/concerns and providing aid in neighborhood problem solving within a Community Policing Philosophy. Employees assigned to this Unit, like any other segment of the department, are expected to use professional, mature and ethical approaches in analyzing and fairly resolving critical events in a person's life.

FY 2010 - 2011 ACCOMPLISHMENTS

- Continued participation in our regional anti-gang task force, Yuba Sutter Anti-Gang Enforcement (YSAGE).
- Provided training and certification for one in-house Hazardous Materials Specialist.
- Patrol Supervisory Staff completed a revision of the Department Standards on Procedures Manual.
- Continued to work closely with the Sacramento Regional Terrorism Threat Assessment Center through the utilization of our terrorism liaison officers.
- Continue to participate in the State Office of Emergency Services CALSIEC program designed to improve public safety radio interoperability across the state.
- Continued to pursue a policy of Zero Tolerance for gang activity.
- Equipped 10 patrol cars with on patrol car video systems.
- Partnered with Sutter County Probation and the Yuba City Unified School District to deliver gang intervention training through the G.R.E.A.T. (Gang Resistance and Education Training) program. School Resource Officers provides this training to 5th grade students on a weekly basis.

FY 2011 - 2012 INITIATIVES

- Hiring and training standards will be maintained to ensure professionalism and integrity.
- The COMPSTAT process will continue to be utilized to ensure accountability and responsibility throughout the department.
- The prevention of and response to gang related crime will remain a top priority for the patrol division. The Division will continue to work in conjunction with the Yuba Sutter Gang Task Force to deter gang related crime.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Work as a collective force, utilizing all available data and effective planning, toward continued crime rate reductions.
2. Utilize all available data and effective planning, toward continued injury collision reductions.
3. Officers will make a concerted effort to increase school visits, neighborhood watch meetings, business crime reduction meetings, and self-initiated security checks. This will become increasingly important as new schools, businesses and neighborhood watch teams become part of our local law enforcement jurisdictional area. This process will encourage involving citizens in crime reduction techniques while introducing the officers to members of their community.

Performance Measure	2010 2011 Target	2010 2011 Actual	2011 2012 Target
Measure 1 Crime Rate Reduction	28	29.9	30
Measure 2 Traffic Enforcement	19.1	24.8	25
Measure 3 Community Contacts	120	125	125
Measure 4 Injury Collisions	306	252	240

*Measure 4 is included in Measure 2.

Field Operations

100-2140

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 3,759,253	$ 3,370,852	$ 3,444,920	$ 3,336,987
613	Extra Help	25,668	14,681	25,000	25,000
614	Overtime	693,185	644,730	598,480	602,150
615	Total Benefits	2,352,755	2,172,714	2,384,017	2,550,377
Salaries & Benefits Sub - Total		**6,830,861**	**6,202,977**	**6,452,417**	**6,514,514**
622	Telephone	624	4,032	4,032	4,032
624	Advertising	150	-	-	-
625	Forms & Supplies	166	-	-	-
627	Professional Services	10,190	12,124	26,000	26,000
628	Travel & Meeting	6,315	11,124	6,299	6,299
631	Dues & Subscriptions	1,299	1,059	1,200	1,200
634	Special Equipment - O & M	48,773	48,287	52,315	52,315
635	Vehicle - O & M	330,610	469,545	477,884	456,108
638	Small Tools & Supplies	10,274	11,656	10,635	10,635
639	Training Programs	5,134	4,447	6,500	6,500
642	Uniform Clothing	17,715	9,475	15,536	15,536
643	Insurance	77,026	108,003	104,427	58,005
651	Reimbursable	14,701	12,101	-	-
658	Technology ISF	126,768	148,111	135,341	137,227
Supplies & Services Sub - Total		**649,746**	**839,964**	**840,169**	**773,857**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 7,480,607**	**$ 7,042,940**	**$ 7,292,586**	**$ 7,288,371**

Community Outreach

SERVICE DESCRIPTION

The Community Outreach Unit, like the agency in total, operates under the philosophy of Community Oriented Policing and Problem Solving (COPPS). The Unit works in partnership with the community and various agencies within the City and County to promote proactive problem solving and enhance the quality of life for our citizens and visitors to our community. The Unit has collateral oversight responsibility for the Volunteers in Policing (VIP's) program. As of 2010-2011 this division is only staffed by volunteers and a coordinator who schedules and coordinates the Citizen Academy.

FY 2010 - 2011 ACCOMPLISHMENTS

- Facilitated the 27th and 28th Citizens Police Academy Programs, which offer community members an in-depth look at the operation of their police agency.
- Conducted a combined Community Awareness Expo at the Yuba-Sutter Fair in cooperation with the Traffic Enforcement and Education Unit, as well as members of the California Highway Patrol. Free safety information was distributed to the community at this event.
- In conjunction with the Family Soup, developed an awareness program for autistic family members that utilizes the police database. Information and photos can be stored and readily accessible to police members in case of emergencies to help identify and properly place autistic citizens to their home or place of residence.
- Acted as liaison with local churches to eradicate graffiti within the community.
- Served on the Law Enforcement Volunteers of California (LEVOC) conference planning committee.

FY 2011 - 2012 INITIATIVES

- Continuation of the Citizen Police Academy program, conducting one to two academies each year.
- Continue participation in the Law Enforcement Volunteers of California.
- Establish a quarterly newsletter for Yuba City Neighborhood Watch programs.
- Establish a new chain of command that utilizes and emphasizes the use of volunteers with overall supervision by a full-time employee.
- Advertise, coordinate and plan the National Night Out events for August of 2011. Ensure the Police Department has an adequate representation of sworn and civilian employees at the different events.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Schedule and conduct two Citizen Academies.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Conduct 2 Citizen Academies	2	2	2

Community Outreach

100-2150

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 45,506	$ 59,334	$ -	$ -
613	Extra Help	-	-	-	
614	Overtime	2,280	1,435	2,700	2,700
615	Total Benefits	21,576	12,852	65	62
Salaries & Benefits Sub - Total		**69,362**	**73,621**	**2,765**	**2,762**
622	Telephone	156	144	144	144
624	Advertising	526	768	1,500	1,500
625	Forms & Supplies	1,982	1,400	2,600	2,600
626	Printing & Binding	59	101	500	500
627	Professional Services	246	98	-	-
631	Dues & Subscriptions	30	30	100	100
635	Vehicle - O & M	1,667	3,786	4,270	2,364
639	Training Programs	679	473	750	750
643	Insurance	616	764	47	38
658	Technology ISF	943	920	696	714
660	Other Material and Supplies	2,097	1,937	2,000	2,000
Supplies & Services Sub - Total		**9,001**	**10,421**	**12,607**	**10,710**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 78,363**	**$ 84,042**	**$ 15,372**	**$ 13,472**

Technology Resources

SERVICE DESCRIPTION

The Technology Resources Unit serves the Department as a central coordination point for computer and communications capabilities needed to efficiently and effectively render policing services to the community by means of emerging technologies.

FY 2010 - 2011 ACCOMPLISHMENTS

- Completed the purchase and install of dash cameras in patrol cars.
- Assisted IT in acquiring and installation of new phone system at the department.
- Completed an installation of an online citizen reporting program with a kiosk in the department, purchased with Federal grant funds.

FY 2011 - 2012 INITIATIVES

- Acquire and install new scheduling software to help track and reduce the use of overtime.
- Continue to liaison with finance for purchase and outfitting of departmental vehicles while ensuring the Department is able to fully support the patrol division.
- Provide supervision and support to Evidence/Property room personnel.
- Implement a new report writing program to help defer personnel overtime and data entry requirements.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Coordinate and facilitate the process of making on-line crime reporting available to citizens of the community for specific crimes and traffic accidents.
2. Ensure that all COMPSTAT reports are completed and distributed in a timely manner.
3. Ensure Evidence/Property room is inventoried once a year and items are purged as required.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - On-Line Crime Reporting	10%	90%	100%
Measure 2 - COMPSTAT	85%	90%	100%
Measure 3 - Evidence/Property	10%	25%	90%

Technology Resources

100-2155

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 94,627	$ 89,957	$ 89,730	$ 85,593
613	Extra Help	-	-	-	-
614	Overtime	537	537	3,150	3,150
615	Total Benefits	54,595	53,621	56,625	60,619
Salaries & Benefits Sub - Total		**149,759**	**144,116**	**149,505**	**149,362**
622	Telephone	312	288	288	288
625	Forms & Supplies	1,002	931	1,000	1,000
626	Printing & Binding	34	-	-	-
628	Travel & Meeting	1,524	-	-	-
631	Dues & Subscriptions	167	45	150	150
635	Vehicle - O & M	2,666	5,110	3,807	1,258
639	Training Programs	3,879	3,295	3,200	3,200
643	Insurance	1,316	1,476	1,609	1,306
658	Technology ISF	3,680	3,610	2,544	2,590
660	Other Materials and Supplies	3,841	2,762	2,800	2,800
Supplies & Services Sub - Total		**18,420**	**17,517**	**15,398**	**12,592**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 168,179**	**$ 161,633**	**$ 164,903**	**$ 161,954**

Crime Analysis and Intelligence

100-2160

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 59,684	$ 56,815	$ -	$ -
613	Extra Help	17,106	17,192	15,258	15,258
614	Overtime	-	-	900	900
615	Total Benefits	30,644	29,846	292	290
Salaries & Benefits Sub - Total		**107,434**	**103,852**	**16,450**	**16,448**
622	Telephone	1,716	1,584	1,584	1,584
625	Forms & Supplies	1,052	490	1,100	1,100
627	Professional Services	192	174	-	-
628	Travel & Meeting	50	-	-	-
631	Dues & Subscriptions	55	55	100	100
633	Equipment - O & M	167	313	350	350
639	Training Programs	1,069	1,506	1,600	1,600
643	Insurance	1,511	1,161	280	227
658	Technology ISF	12,607	11,887	8,652	8,853
Supplies & Services Sub - Total		**18,419**	**17,171**	**13,666**	**13,814**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 125,853**	**$ 121,023**	**$ 30,116**	**$ 30,262**

SERVICE DESCRIPTION

The Police Communications Unit serves as the Department's centralized public safety answering point (PSAP). It coordinates law enforcement, fire, medical responses and emergency medical dispatching within the City. The Communications Unit always strives to provide our community with the highest possible level of service in a timely and courteous manner. Coordination of emergency services through our center helps save lives, reduce injury and safeguard property through a commitment to professionalism, experience, knowledge and training.

FY 2010 - 2011 ACCOMPLISHMENTS

- Answered 140,357 telephone calls, 44,938 calls for service and 7,408 calls for Fire Service.
- Dispatcher II Carrie Frazier awarded Department Lifesaving Medal.
- Hosted POST Training for Safety update course.
- 50% of Public Safety Dispatchers awarded POST Basic, Intermediate and/or Advanced Certification.
- Completed update to Report Writing Kiosk and Mobile Audio Video (MAV) SOPs.
- Continued to staff Hostage Negotiations and Tactical Dispatch.

FY 2011 - 2012 INITIATIVES

- Continue EMD Quality Assurance Committee
- Send one dispatcher to EMDQ Training
- Continue recurrent training with YC Fire Department
- Send dispatchers to POST Communications Training Officer class.
- Maintain personnel for a swing-shift to accommodate peak hours

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

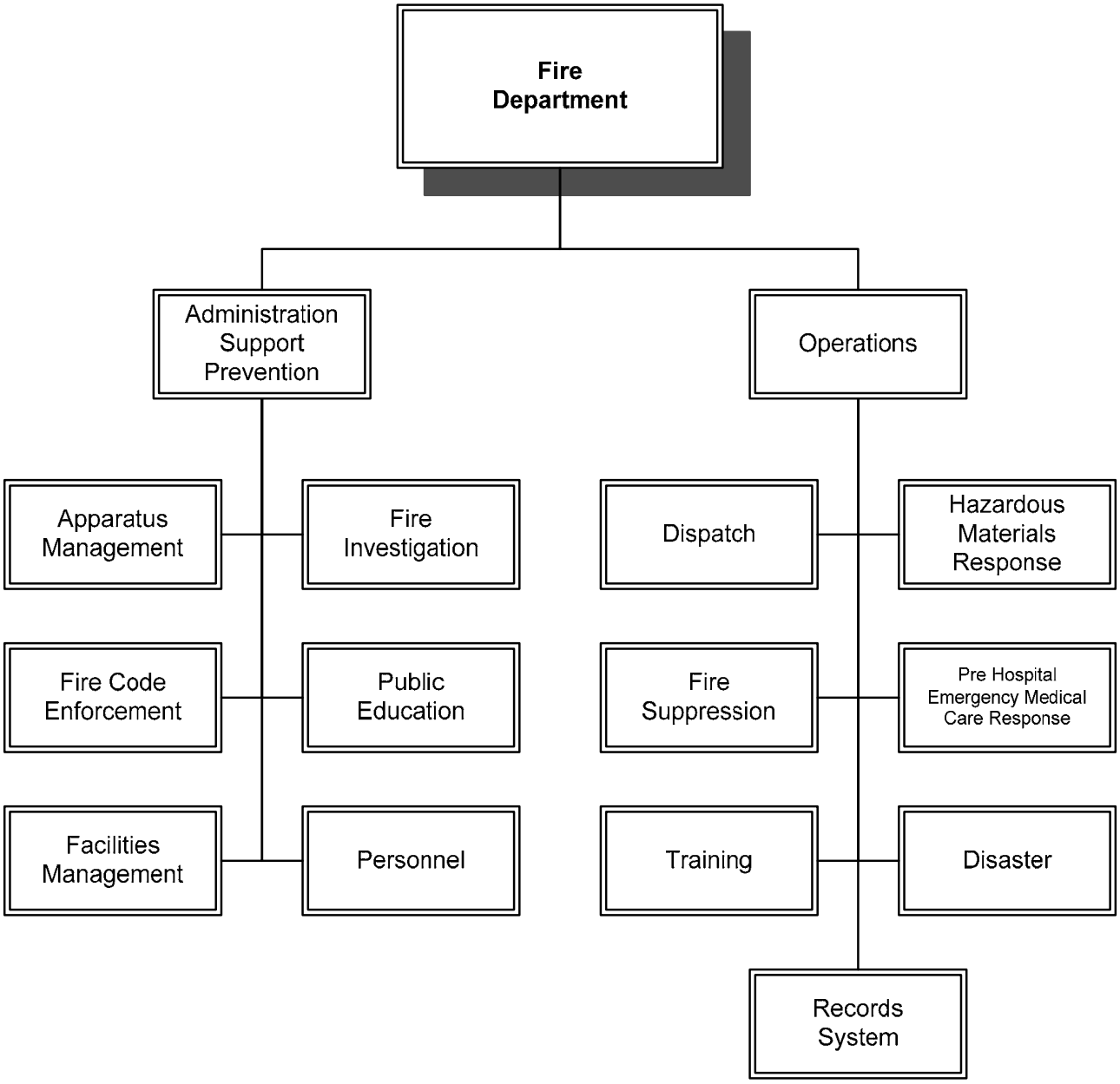
1. Achieve POST Certification for all Dispatchers.
2. Reinstate "Redi-Fox" Community Outreach program to teach children about 911.
3. Installation of CAD/Interoperability monitors

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - POST Dispatcher Certification	30%	50%	100%
Measure 2 - Redi-Fox	n/a	30%	100%
Measure 3 - CAD/Interoperability Monitors	n/a	n/a	80%

Communications

100-2170

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 620,786	$ 617,915	$ 646,210	$ 623,134
613	Extra Help	-	-	-	-
614	Overtime	84,499	89,258	59,263	60,693
615	Total Benefits	316,096	317,780	358,670	384,283
Salaries & Benefits Sub - Total		**1,021,381**	**1,024,953**	**1,064,143**	**1,068,110**
622	Telephone	3,600	3,582	3,714	3,714
625	Forms & Supplies	1,550	1,040	1,500	1,500
628	Travel & Meeting	2,859	34	-	-
631	Dues & Subscriptions	584	352	500	500
633	Equipment - O & M	12,154	12,130	13,550	13,550
634	Special Equipment - O & M	2,351	994	2,500	2,500
638	Small Tools & Supplies	161	70	200	200
639	Training Programs	6,873	2,358	6,055	6,055
643	Insurance	10,631	12,175	12,222	10,041
651	Reimbursable	(4,733)	4,884	-	-
658	Technology ISF	45,552	5,520	4,178	4,282
Supplies & Services Sub - Total		**81,581**	**43,138**	**44,419**	**42,342**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 1,102,962**	**$ 1,068,091**	**$ 1,108,562**	**$ 1,110,452**


Fire Department
Administration Support Prevention
Operations
Apparatus Management
Fire Investigation
Fire Code Enforcement
Public Education
Facilities Management
Personnel
Dispatch
Hazardous Materials Response
Fire Suppression
Pre Hospital Emergency Medical Care Response
Training
Disaster
Records System

Fire Department

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	54.6	55.1	55.1	55.0	(0.1)	-0.2%
Salaries & Benefits	$ 8,875,838	$ 8,704,127	$ 8,055,826	$ 7,871,093	$ (184,733)	-2.3%
Supplies & Services	789,802	894,859	888,874	864,434	(24,440)	-2.7%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 9,665,640**	**$ 9,598,986**	**$ 8,944,700**	**$ 8,735,527**	**$ (209,173)**	**-2.3%**
Financing Sources						
General Fund	9,665,640	9,598,986	8,944,700	8,735,527		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Administration			
Fire Chief	1	1	1
Fire Prevention Manager	1	1	1
Administrative Analyst I/II/III	1	1	1
Fire Safety Inspector	1	1	1
Administrative Assistant	1	1	1
Administrative Clerk I/II/III	1	1	1
Subtotal	6.0	6.0	6.0
Operations			
Fire Division Chief	1	1	1
Battalion Chief	3	3	3
Fire Captain	15	15	15
Recruit Firefighter I/II - Fire Apparatus Operator	30	30	30 *
Reserve Firefighters (15 volunteer firefighters)	0.1	0.1	0
Subtotal	49.1	49.1	49.0
Grand Total	**55.1**	**55.1**	**55**

Note * - Two FTE Firefighter I/II positions were unfunded for FY 11/12

MISSION STATEMENT

The mission of the Yuba City Fire Department is to protect life, property, and the environment, through the delivery of innovative and efficient quality emergency management services in our community.

SERVICE DESCRIPTION

The Fire Administration & Support Division manages the financial, personnel, facilities, apparatus, fire code enforcement, and public education and fire investigation activities of the Department as well as coordinating the City's emergency preparedness efforts.

STRATEGIC ISSUES

1. Our growing community continues to increase the demands placed upon our Fire Department. We will remain committed to getting the right response personnel and equipment to the right place as quickly as possible.

2. Local, State and Federal requirements involving staffing, deployment and personnel issues have and will continue to impact our ability to provide essential services. Staffing levels and organizational structure, training and retaining quality employees will continue to be a top priority.

3. Our community is accustomed to receiving high quality fire and life safety services. These services do come with a cost. Cost recovery, where appropriate, and revenue generation on a fee for service basis will continue to be a priority for the Fire Department.

4. Fire prevention efforts are well documented as being more cost effective than fire suppression efforts. Working with builders and developers to implement the requirements for built-in fire protection systems in business and residential development will be a priority in Yuba City.

5. Cooperating with neighboring fire and life safety service providers is in the best interests of our community. The Fire Department will continue to evaluate and pursue cooperative service agreements when possible. In the current economic downturn, delivery and receipt of mutual aid will be challenging due to decreased staffing patterns.

6. In an effort to be better prepared for a major emergency or disaster, the Fire Department will investigate siting, design and funding of a City Emergency Operations Center (EOC)

FY 2010 - 2011 ACCOMPLISHMENTS

- Coordinated discussion of local fire chiefs on the development of the concept of formation of a Bi-County Regional HazMat Team.

- Worked in conjunction with the City's Public Works Department on the completion of the exterior weatherization project and development of plans and specifications for the interior remodel project at Fire Station 7 in Tierra Buena, and the completion of the installation of a new emergency generator at Fire Station 2 in North Yuba City.

- Coordination of Citywide emergency preparedness, training and exercises.

- Continued working with community groups to assure coordination and integration with local emergency response agencies, including Levee District No. 1 and Yuba-Sutter Domestic Animal Disaster Assistance.

- Provided fire and life safety education to approximately 3,479 school-aged children in our community.

- Inspected 1,513 businesses in Yuba City correcting 983 violations.

- Performed mandated State required Fire Inspections.

- Continued to emphasize the prevention of fire and other peril through effective code enforcement activities in Yuba City.

- Partnered with other City Departments in producing the Annual 4th of July Children's Parade in Downtown Yuba City.

- Completed the recruitment, background check and hiring of nine temporary firefighters to assist in Fire Department coverage.

- In 2010, $7,000 in 2009 Homeland Security Grant (HSG) funds was used to provide specialized training to members of the Advanced Technical Rescue Team, and participated in a regional fire training exercise in Yuba County.

- In 2010, we have continued to collect revenue for the 2005 and 2007 SAFER Grants which continue to pay for firefighters. In 2010, we collected approximately $91,215.

- Fire Department was awarded $16,000 from the Assistance to Firefighters Grant for the installation of a new vehicle exhaust ventilation system at Fire Station 2 in North Yuba City.

FY 2011 - 2012 INITIATIVES

- Continue to train and provide for City employees in the management of large-scale emergencies.

- Continue working with the community groups to assure coordination and integration with local emergency response agencies.

- Continue to provide effective fire and life safety education to the school-aged children in our community.

- Continue to emphasize the prevention of fire and other peril through effective code adoption and enforcement activities in Yuba City.

- Continue working with the Information Technology staff to maintain and enhance the Public Safety Computer Aided Dispatch (CAD) system and implementation of closest unit response concept.

- Continue to research and apply for grant funds to maintain the City's ability to deal with incidents involving hazardous materials, to improve Fire Department operations and safety and fire prevention and safety programs.

- Develop a master site plan for a City Emergency Operations Center adjacent to Fire Station 4 in west Yuba City.

- Continue leading the regional discussion and implementation of Bi-County Regional HazMat Response Team.

- In conjunction with the Yuba City Police Department, coordinate the use of $37,700 in 2010 Homeland Security Grant funds for the upgrade of Fire-related radio equipment and frequencies in the City's Dispatch Center.

- Purchase portable radios for the Fire Department using $28,095 in 2010 Homeland Security Grant funds.

- Continue working with the Finance Department relative to the future funding of capital and operational expenses for public safety services.

- Assure that all Department personal protective equipment continues to meet State and national safety standards.

- Work in collaboration with the Public Works Department on the interior remodel project at Fire Station 7, possible remodel at Fire Station 2, improving the parking area behind Fire Station 1, and with Community Rating System classifications for area insurance improvements.

- Continue coordination of citywide emergency preparedness, training and exercises, and working to assure coordination and integration with local emergency response agencies.

- Work with other city departments to produce the ninth annual 4th of July Children's Parade.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Complete Fire Department Plan Checks within seven working days of receipt, with a target of completing 50 plan checks within seven working days during 2011-2012.

2. Complete a minimum of 1,800 fire code business inspections (self and onsite inspections) during 2011-2012.

3. Deliver a minimum of five Fire Safety House events during 2011-2012.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Completed Fire Plan Checks	162	152	50
Measure 2 - Fire Code Inspections	2579	1513	1800
Measure 3 - Fire Safety House Events	4	3	5

Fire Administration

100-2305

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 537,093	$ 560,351	$ 480,348	$ 480,735
613	Extra Help	-	-	500	500
614	Overtime	30,727	19,532	-	-
615	Total Benefits	318,990	232,326	277,001	306,980
Salaries & Benefits Sub - Total		**886,811**	**812,209**	**757,849**	**788,215**
622	Telephone	1,404	1,296	1,296	1,296
623	Postage & Freight	1,824	1,641	2,000	2,000
626	Printing & Binding	1,415	791	1,000	1,000
627	Professional Services	30,659	9,753	10,475	16,975
628	Travel & Meeting	657	989	-	-
635	Vehicle - O & M	4,013	8,909	9,622	6,387
636	Buildings & Facility - O & M	1,008	378	1,500	1,500
639	Training Programs	4,579	7,840	7,000	5,000
641	Water Purchases	-	-	-	-
643	Insurance	7,585	8,225	6,710	6,997
658	Technology ISF	11,452	11,014	8,934	9,151
Supplies & Services Sub - Total		**64,596**	**50,837**	**48,537**	**50,306**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 951,407**	**$ 863,045**	**$ 806,386**	**$ 838,521**

SERVICE DESCRIPTION

The Fire Operations Division is responsible for the delivery of all emergency response services including pre-hospital emergency medical, fire suppression, hazardous materials, technical rescue, and water rescue. The Fire Operations Division is also responsible for the delivery of all Federal, State and locally mandated training in support of the services delivered. Fire Operations also coordinates with the Police Department and Information Technology regarding the Computer Aided Dispatch System and Records Management Systems.

FY 2010 - 2011 ACCOMPLISHMENTS

- Completed annual fire engine, hose and ladder tests as required by standards.
- Completed all required continuing education training for Hazardous Materials First Responders and Hazardous Materials Specialists.
- Provided continuing education training for the Advanced Technical Rescue (ATR) Team.
- Maintained all State required Emergency Medical Service (EMS) training for all operational staff personnel.
- Provided over 12,998 hours of training to maintain and enhance the skills, knowledge and abilities of personnel.
- Worked in conjunction with the Police Department and Information Technology to upgrade the City Public Safety Dispatch system, communication linkage and data sharing.
- Provided comprehensive training on “Health and Wellness for the Individual,” specifically focusing on fitness for duty, preventing injuries, physical demands on a firefighter and nutritional needs for a firefighter.
- Completed formal recruitment process for Captain assessment, resulting in the creation of a formal Captain promotion list and an Acting Captain list.
- Completed formal recruitment process for Fire Apparatus Operator (FAO) assessment, resulting in the creation of a formal FAO promotion list and an Acting FAO list.
- Began working with area fire departments to develop operational procedures and policies for the joint operation of a Bi-County Regional HazMat Response Team.

FY 2011 - 2012 INITIATIVES

- Continue to provide all Fire Department personnel with Federal, State and locally mandated training relating to the services they provide, including preparing future supervisors and managers for possible promotion.
- Participate in the development and implementation of the Yuba City Fire Department’s Strategic Planning process.
- Work with Yuba College to provide cost effective training to emergency response personnel including State Fire Marshal’s Office certified training classes.
- Continue to evaluate emergency response data, especially “call stacking”, to ensure that response times are minimized where possible.
- Continue implementation of Automatic Vehicle Location with the Computer Aided Dispatch system to enhance emergency response times.
- Continue working with Information Technology to maintain and enhance the availability of critical emergency response data through the use of Mobile Data Terminals (MDT’s).
- Continue to provide the necessary equipment and training to ensure that all firefighters can operate as safely and effectively as possible.
- Provide required specialized training to all “specialized emergency response team”

personnel to maintain and enhance their skills.

- Complete the review and update process for the Department's Policy and Operations Guide and Standard Operating Guidelines.
- Participate in Citywide emergency preparedness training and exercises.
- Participate and coordinate the formation, implementation and operations of a Bi-County Regional HazMat Team.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

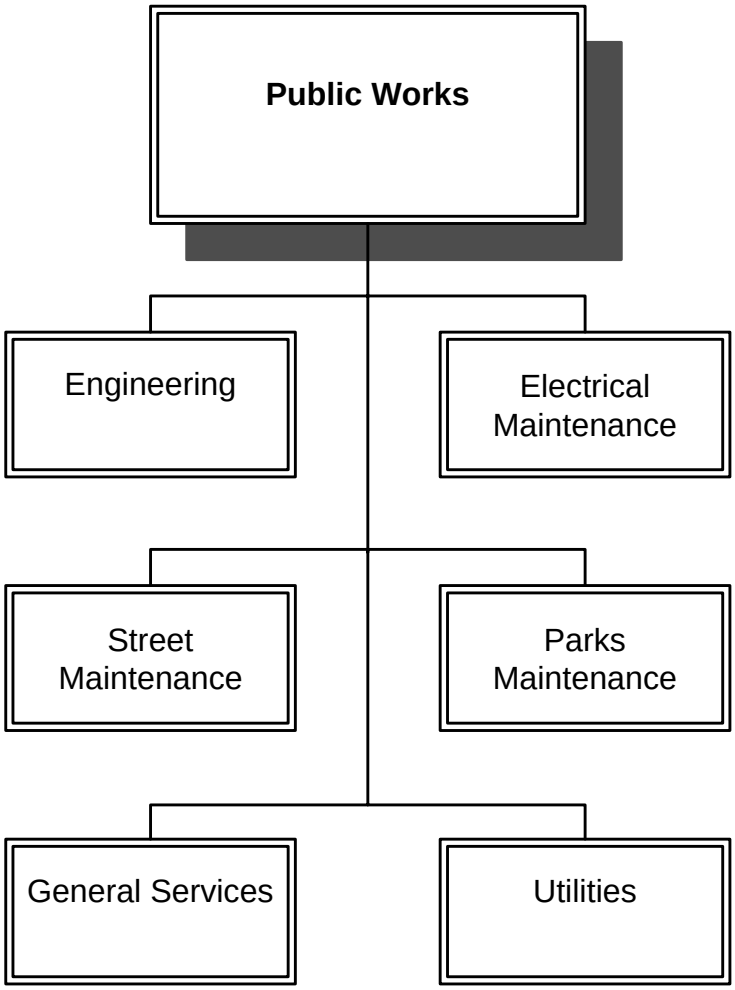
1. For pre-hospital emergency medical service calls, the first unit shall arrive within five minutes from Fire Department notification, 85% of the time.
2. For moderate risk structure fires, the first unit shall arrive within five minutes from Fire Department notification, 85% of the time. Remaining units, including the Incident Commander, shall arrive within ten minutes total reflex time, 85% of the time.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Pre-Hospital Responses	85.0%	84%	85%
Measure 2 - Structural Fire Responses	77.0%	84%	85%

Fire Operations

100-2310

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 4,268,018	$ 4,267,619	$ 4,152,956	$ 3,819,093
613	Extra Help	-	30,615	135,233	90,156
614	Overtime	1,293,007	1,061,270	492,363	548,426
615	Total Benefits	2,428,003	2,532,414	2,517,425	2,625,203
Salaries & Benefits Sub - Total		**7,989,028**	**7,891,919**	**7,297,977**	**7,082,878**
621	Heat & Power	70,502	71,349	71,680	71,680
622	Telephone	36,136	37,073	36,356	36,356
625	Forms & Supplies	7,461	7,116	9,800	9,800
627	Professional Services	27,273	10,363	10,400	10,400
628	Travel & Meeting	394	-	-	-
631	Dues & Subscriptions	1,326	968	1,000	1,000
633	Equipment - O & M	8,158	9,516	9,600	9,600
634	Special Equipment - O & M	21,201	26,589	29,904	34,404
635	Vehicle - O & M	248,868	397,761	387,537	373,963
636	Buildings & Facility - O & M	61,078	64,734	64,500	64,500
638	Small Tools & Supplies	26,101	20,990	17,600	15,100
639	Training Programs	60,669	46,587	51,190	46,690
641	Water Purchase	-	-	-	6,959
642	Uniform Clothing	43,181	32,228	37,342	37,342
643	Insurance	71,603	81,771	85,116	67,364
651	Reimbursable	-	572	-	-
658	Technology ISF	41,253	36,406	28,312	28,970
Supplies & Services Sub - Total		**725,205**	**844,022**	**840,337**	**814,128**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 8,714,233**	**$ 8,735,941**	**$ 8,138,314**	**$ 7,897,006**


Public Works
Engineering
Electrical Maintenance
Street Maintenance
Parks Maintenance
General Services
Utilities

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	60.5	48.3	45.3	41.3	(4.0)	-8.8%
Salaries & Benefits	$ 4,122,685	$ 3,880,182	$ 3,590,713	$ 3,103,047	$ (487,666)	-13.6%
Supplies & Services	1,707,871	1,798,837	1,662,209	1,454,923	(207,286)	-12.5%
Capital Acquisitions	-	6,967	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 5,830,556**	**$ 5,685,987**	**$ 5,252,922**	**$ 4,557,970**	**$ (694,952)**	**-13.2%**
Financing Sources						
General Fund	5,830,556	5,685,987	5,252,922	4,557,970		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Administration			
Public Works Director	1	1	0.50
Administrative Assistant	1	1	0.50
General Services Manager	0	0.75	0
Subtotal	2.0	2.75	1.00
Engineering			
Deputy PW Director - Engineering	0	0	1
Principal Engineer	1	1	0
Senior/Assistant/Associate Civil Engineer	3	3	3
Senior Construction Inspector	2	1	1
Construction Inspector	2	3	3 *
Engineering Technician	1	0	0
GIS Technician	0	1	1
Project Manager	0	1	1
Subtotal	9.0	10.0	10.0
Street Maintenance			
Public Works Superintendent	0.23	0.23	0.23
Street Maintenance Supervisor	1	1	1
Equipment Operator	1	0	0
Sweeper/Operator	1	1	1
Maintenance Worker III	1	1	1
Maintenance Worker I/II	5	6	6
Subtotal	9.23	9.23	9.23
Electrical Maintenance			
Public Works Superintendent	0.08	0.08	0.08
Electrical Technician I/II	1	0.8	0.8
Subtotal	1.08	0.88	0.88
Parks Maintenance & Operations			
Public Works Superintendent	0.23	0.23	0.23
Parks Maintenance Supervisor	1	1	1
Maintenance Worker III	3	1	1 *
Maintenance Worker I/II	7	6	5
Senior Arborist	1	1	1
Groundskeeper	5	4	3
Subtotal	17.23	13.23	11.23
Facilities Maintenance			
General Services/IT Director	0.75	0	0
Administrative Analyst I/II	1	0	0
Administrative Clerk I/II/III	1	0	0
Building Maintenance Worker I/II	1	1	1
Custodian II	1	1	1
Custodian I	5	3	3
Subtotal	9.75	5	5
Fleet Maintenance (Vehicle Maintenance ISF Fund)			
General Services Manager	0.25	0.25	0
Fleet Maintenance Supervisor	1	1	1
Lead Mechanic	1	1	1
Mechanic I	3	2	2
Subtotal	0	4.25	4
Grand Total	**48.29**	**45.34**	**41.34**

Note * - One Construction Inspector and one Maintenance Worker III was unfunded for FY 11/12

Public Works Administration

MISSION STATEMENT

Provide essential public works services to the citizens of Yuba City in the safest, most responsive and efficient means possible.

SERVICE DESCRIPTION

The Public Works Department provides engineering, construction, operation, and maintenance services to the City's infrastructure systems, including streets, water, sewer, and storm drainage systems.

STRATEGIC ISSUES

1. *Traffic Circulation Improvements:* North-south and east-west traffic suffers from a lack of major streets intended to be collectors to move traffic away from neighborhoods quickly and with minimal congestion.

2. *Economic Development and Redevelopment:* Infrastructure construction and continuation is needed to enhance redevelopment areas.

3. *Quality of Life:* Continue program to update, enhance, and expand those City facilities (parks, etc.) that provide quality of life.

4. *Maintain What We Have:* Proper and continued maintenance of all of the City's facilities and road system will extend facility life and save money.

5. *Flood Protection:* Improve the levee system protecting the City to ensure a minimum 100-year flood certification by FEMA.

FY 2010 – 2011 ACCOMPLISHMENTS

- Initiated the engineering studies required for the preparation of a combined Project Study Report/Project Report Equivalent for the replacement of the 5th Street Bridge.

- Continue to participate as member of the Technical Advisory Committee to Sutter Butte Flood Control Agency and coordinated efforts between Local, State and Federal Agencies for enhancing flood protection for the citizens of Yuba City.

- Completed the majority of the projects planned for construction in the approved Capitol Improvement Program.

- Utilized Community Development Block Grant funds for ongoing ADA improvements throughout the City.

- Provided project management and inspection for other projects administered by other City Departments.

FY 2011 - 2012 INITIATIVES

- Continue in the development of a comprehensive Capital Improvement Program.

- Continue to work closely with local, State, and Federal agencies to ensure proper level of flood protection for our citizens.

- Utilize Community Development Block Grant funds for ongoing ADA improvements throughout the City.

- Begin construction of Raw Water Intake and Low Lift Pump Station Modifications which includes the installation of a fish screen.

- Continue in the efforts for the replacement of the Fifth Street Bridge with a four lane bridge.

- Construct the Queens Avenue and State Route 99 Interchange Improvements Project.

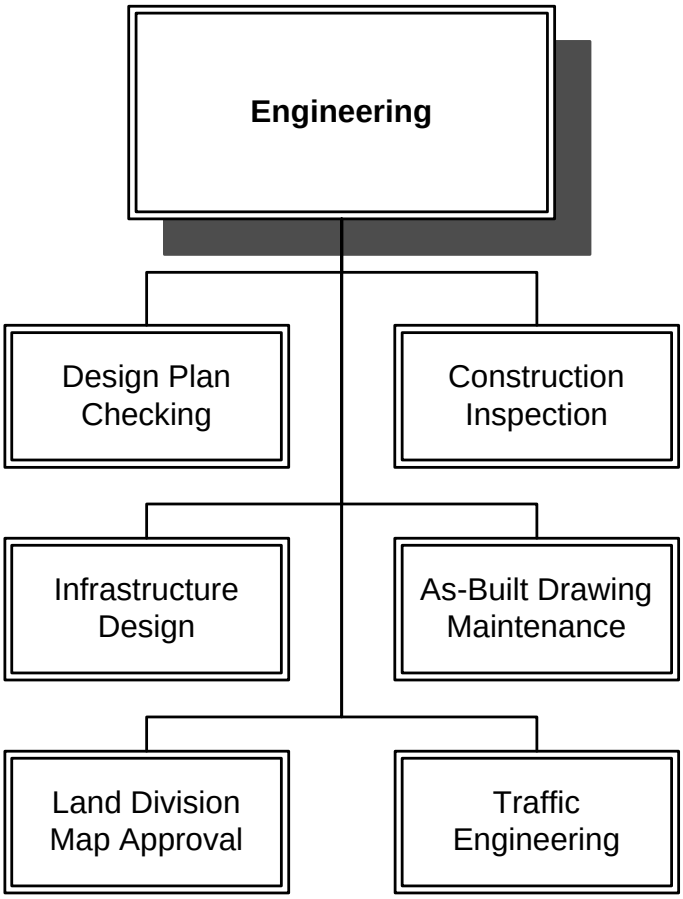
- Construct the Western Parkway/State Route 20 Intersection Improvement Project.

Public Works Administration

100-1905

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 205,158	$ 202,415	$ 293,305	$ 105,523
613	Extra Help	-	-	-	-
614	Overtime	-	-	-	-
615	Total Benefits	80,311	77,352	114,827	45,067
Salaries & Benefits Sub - Total		**285,468**	**279,767**	**408,132**	**150,590**
622	Telephone	2,664	2,240	2,238	2,238
623	Postage & Freight	115	34	31	31
625	Forms & Supplies	90	388	375	375
626	Printing & Binding	1,342	35	35	35
627	Professional Services	6,075	6,250	6,250	32,900
628	Travel & Meeting	10	-	-	-
631	Dues & Subscriptions	1,010	682	700	700
633	Equipment - O & M	-	-	-	-
635	Vehicle - O & M	757	2,241	2,138	496
638	Small Tools & Supplies	-	300	300	300
640	Property Lease	10	-	-	-
641	Water Purchases	-	-	-	83
643	Insurance	4,054	3,261	5,081	1,498
658	Technology ISF	2,581	2,399	1,932	1,976
Supplies & Services Sub - Total		**18,708**	**17,830**	**19,080**	**40,632**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 304,176**	**$ 297,597**	**$ 427,212**	**$ 191,222**

Note: The Professional Services budget increased by the Levee Assessment


Engineering
Design Plan Checking
Construction Inspection
Infrastructure Design
As-Built Drawing Maintenance
Land Division Map Approval
Traffic Engineering

SERVICE DESCRIPTION

The Engineering Division consists of Inspection and Design. The Inspection team provides construction management and inspection services on private development projects, encroachment permit projects, and Capital Improvement Program projects. The Design team provides engineering and public facility design, plan review, administration, permitting and construction of public works and development projects, including infrastructure, Capital Improvement Program projects, and replacement projects.

In addition, the Design team provides services to the public regarding traffic issues and general engineering related questions.

FY 2010 - 2011 ACCOMPLISHMENTS

- Initiated the engineering studies required for the preparation of a combined Project Study Report/Project Report Equivalent for the replacement of the 5th Street Bridge.
- Prepared and adopted the Yuba City Bicycle Master Plan.
- Obtained a Blue Skies Grant from the Feather River Air Quality Management District for the installation of bike routes and education/outreach to encourage bicycling in Yuba City.
- Installed 4.5 miles of new Class II bike lanes and restriped 37 miles of Class II bike lanes.
- Widened and constructed street improvements as part of a Safe Routes to School Grant on Jamie Drive and Blevin Road.
- Replaced the traffic signal at Second Street and B Street.
- Constructed a new traffic signal at Butte House Road and Harter Parkway.
- Utilized Community Development Block Grant funds for ongoing ADA improvements throughout the City.
- Applied a slurry seal/micro-surfacing to 11.4 miles and paved 4.8 miles of City streets.
- Constructed drainage improvements on Willow Way.
- Rehabilitated a failing sanitary sewer line on State Route 20 between Gray Avenue and Stafford Way.
- Rehabilitated the primary clarifier at the Wastewater Treatment Facility.
- Prepared a Water Conservation Outreach Plan.
- Completed the construction of the Sanborn Storage & Pumping Plant.
- Updated the Urban Water Management Plan.
- Installed a new high lift pump at the Water Treatment Plant.
- Completed the Walton Water Transmission Line Trench Restoration Project.
- Provided Project Management services for the Yuba-Sutter Transit Expansion and Renovation.

FY 2011 - 2012 INITIATIVES

- Construct the Queens Avenue and State Route 99 Interchange Improvements Project.
- Construct the Western Parkway/State Route 20 Intersection Improvement Project.
- Begin construction of Raw Water Intake and Low Lift Pump Station Modifications which includes the installation of a fish screen.
- Utilize Community Development Block Grant funds for ongoing ADA improvements throughout the City.
- Apply a slurry seal/micro-surface to 11.5 miles and overlay 2 miles of City streets.

- Construct street improvements in front of 1301 Tharp Road.
- Replace the Louise Avenue water line.
- Implement the Water Conservation Outreach Program.
- Rehabilitate/replace failing sanitary sewer lines at various locations throughout the City.
- Construct drainage improvements at various locations throughout the City.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

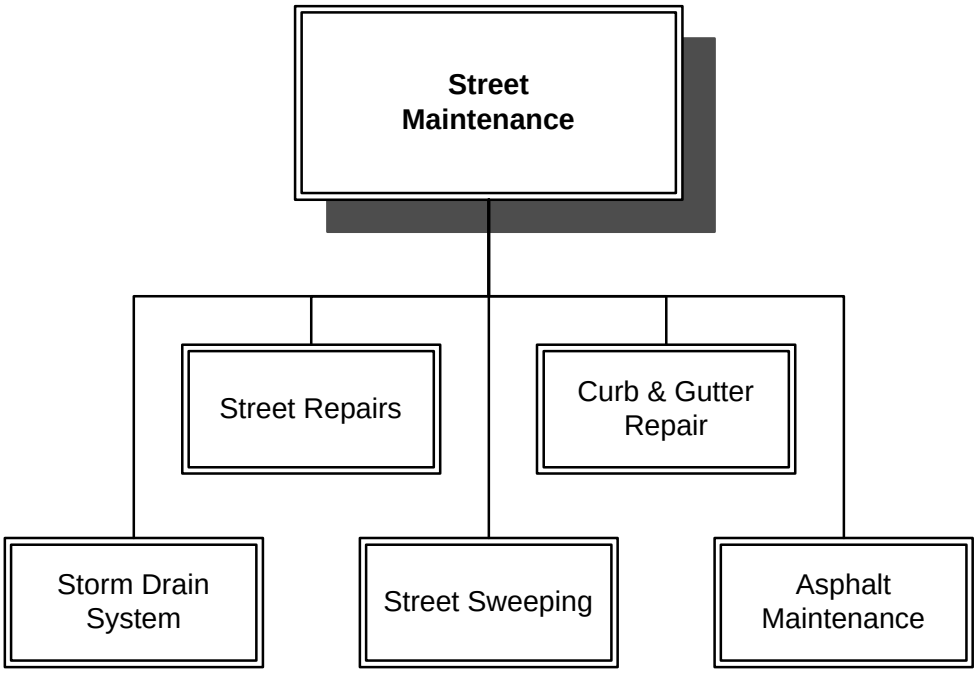
1. Increase the number of public works projects completed that are listed in the current FY Capital Improvement Program from 76% to 80% toward a future target of 85%.
2. Respond to plan checking requests within two weeks of receiving the plans and maintain the amount of times the goal is reached at 98% toward a future target of 100%.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - CIP Projects	73%	76%	80%
Measure 2 - Plan Check Requests	95%	98%	100%

Engineering

100-1930

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 606,720	$ 624,740	$ 687,868	$ 654,316
613	Extra Help	91,024	49,552	-	-
614	Overtime	18,555	50,664	9,000	9,000
615	Total Benefits	279,686	276,281	316,194	320,167
Salaries & Benefits Sub - Total		**995,985**	**1,001,236**	**1,013,062**	**983,483**
622	Telephone	7,276	7,094	7,204	7,204
623	Postage & Freight	2,991	2,682	3,000	3,000
625	Forms & Supplies	8,130	7,302	9,400	8,600
626	Printing & Binding	(6,913)	674	-	-
627	Professional Services	21,558	38,427	34,559	33,959
628	Travel & Meeting	1,246	-	-	-
631	Dues & Subscriptions	740	1,068	1,000	1,000
633	Equipment - O & M	12,995	12,471	13,200	10,850
634	Special Equipment - O & M	4,730	1,490	1,700	5,200
635	Vehicle - O & M	12,881	22,146	20,049	16,102
638	Small Tools & Supplies	607	538	1,000	850
639	Training Programs	1,194	1,206	2,627	2,227
641	Water Purchases	-	-	-	304
643	Insurance	10,694	11,302	12,348	9,851
648	Filing Fees	-	-	-	-
658	Technology ISF	37,300	35,240	29,581	30,126
Supplies & Services Sub - Total		**115,428**	**141,639**	**135,668**	**129,273**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 1,111,414**	**$ 1,142,875**	**$ 1,148,730**	**$ 1,112,756**


Street
Maintenance
Street Repairs
Curb & Gutter
Repair
Storm Drain
System
Street Sweeping
Asphalt
Maintenance

Street Maintenance

SERVICE DESCRIPTION

The Street Maintenance Division maintains City streets, sidewalks, curbs/gutters, signs and markings, and the storm drain system. The Division is also responsible for street sweeping.

FY 2010-2011 ACCOMPLISHMENTS

- Continued to utilize an enhanced employee safety training program which minimized exposure to workplace accidents and maximized budgeted manpower allocation hours without any major loss due to workplace injury.
- Continued standard preventative maintenance programs such as street repairs, overlays, crack & slurry sealing, concrete repairs including ADA improvements, sidewalk and curb/gutter, signs & markings, storm drain system and street sweeping.
- Maintained customer service level and the City's infrastructure in the safest and most efficient means possible given the City's current budget constraints.

FY 2011-2012 INITIATIVES

- Continue to support the City's Comcate Task Management System.
- Continue maintenance programs such as street repairs, overlays, crack and slurry sealing, ADA improvements, concrete repairs, signs and markings, storm drain systems and street sweeping.
- Continue employee training in areas of safety, professional growth, and improved customer service.
- Continue to maintain customer service level and the City's infrastructure in the safest and most efficient means possible given the City's current budget constraints.
- Continue to support the Public Works Iworq computerized maintenance software system.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Increase the number of streets painted from 725 gallons of paint to 750 gallons of paint and a future goal of 800 gallons of paint.
2. Increase street sweeping debris picked up on City streets to 4,400 cubic yards.

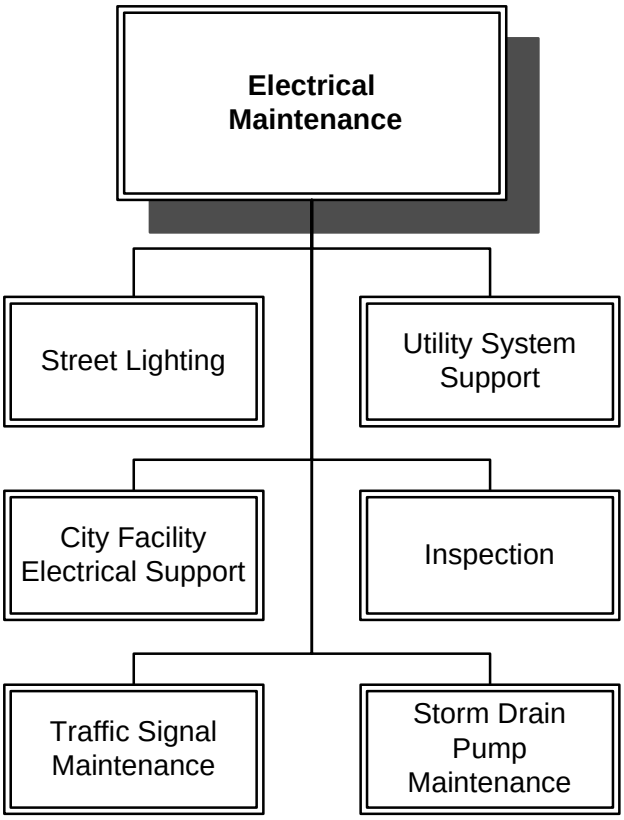
Performance Measure		2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 -	Street Painting (gallons)	700	725	750
Measure 2 -	Street Sweeping (cubic yards)	4,200	4,200	4,400

Street Maintenance

100-3130

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 444,953	$ 445,372	$ 428,608	$ 406,456
613	Extra Help	30,775	29,416	70,000	70,000
614	Overtime	4,519	5,848	16,200	16,200
615	Total Benefits	222,184	248,983	247,082	264,291
Salaries & Benefits Sub - Total		**702,430**	**729,618**	**761,890**	**756,947**
622	Telephone	2,348	2,860	3,324	3,324
623	Postage & Freight	-	2	-	-
625	Forms & Supplies	276	288	500	500
626	Printing & Binding	52	-	-	-
627	Professional Services	2,328	1,629	1,850	2,180
631	Dues & Subscriptions	735	380	380	380
632	Rental - Bldgs., Equip. & Land	-	-	-	-
634	Special Equipment - O & M	9,237	6,342	6,400	6,400
635	Vehicle - O & M	136,578	235,802	212,735	146,222
636	Buildings & Facility - O & M	156,186	115,473	117,929	117,929
638	Small Tools & Supplies	2,629	2,734	2,800	2,800
639	Training Programs	9,625	3,601	4,000	4,000
641	Water Purchase	-	-	-	788
643	Insurance	114,458	139,607	121,711	43,852
658	Technology ISF	7,103	6,235	5,373	5,847
Supplies & Services Sub - Total		**441,555**	**514,952**	**477,002**	**334,222**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 1,143,986**	**$ 1,244,570**	**$ 1,238,892**	**$ 1,091,169**

Note: The Professional Services budget increased by the Levee Assessment


Electrical Maintenance
Street Lighting
Utility System Support
City Facility Electrical Support
Inspection
Traffic Signal Maintenance
Storm Drain Pump Maintenance

SERVICE DESCRIPTION

The Electrical Maintenance Division provides safe and secure electrical components for use throughout the City by providing efficiently operated traffic signals and street lighting, facilities, and recreation areas while supporting critical water and wastewater plant operations.

FY 2010-2011 ACCOMPLISHMENTS

- Maintained customer service level and the City's infrastructure in the safest and most efficient means possible given the City's current budget constraints.
- Maintained response rate of 4 working days to repair streetlights following receipt of outage report.
- Continued standard Electrical maintenance programs on traffic signals, streetlights and facilities.
- Continued to utilize an enhanced employee safety training program which minimized exposure to workplace accidents and maximized budgeted manpower allocation hours without any major loss due to workplace injury.
- Installed audible pedestrian systems and countdown pedestrian signal equipment at 2 additional intersections.

FY 2011-2012 INITIATIVES

- Continue to support the City's Comcate Task Management System.
- Equip additional intersections with audible pedestrian systems (APS) and countdown pedestrian systems.
- Continue to support the Police Department in the installation of additional red light runner detection cameras.
- Continue to support the Public Works Iworq computerized Maintenance Software System.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

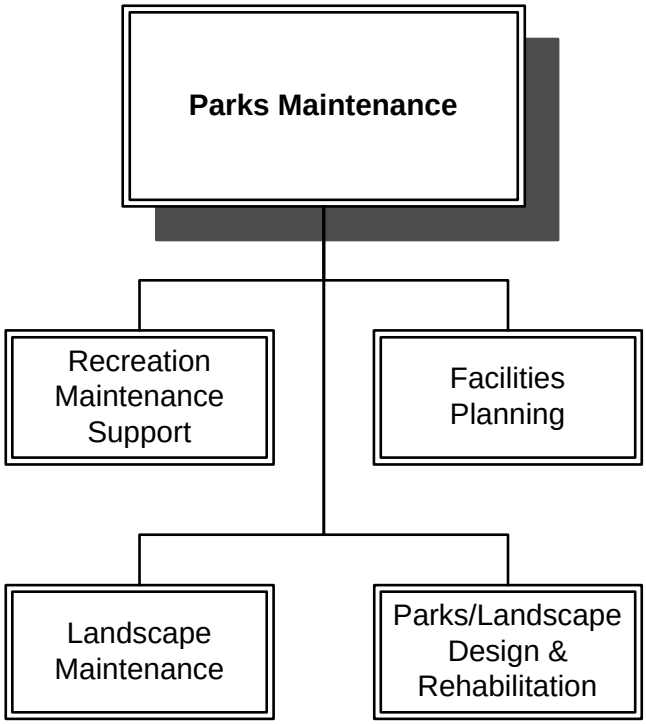
1. Further improve the response time for streetlight outages from 4 working days to 3.
2. Maintain at 5 days per year the number of traffic signal after-hour callouts, taking into account the age of the existing signals and the addition of new signals to the system.
3. Install audible pedestrian systems and countdown pedestrian signal equipment at 2 additional intersections.

Performance Measure		2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 -	Streetlight Outage Response	4 days	4 days	3 days
Measure 2 -	After-hour traffic signal callouts	5/yr	5/yr	5/yr
Measure 3 -	Pedestrian System Installation	-	2	2

Electrical Maintenance

100-3150

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 120,709	$ 57,817	$ 63,477	$ 60,565
613	Extra Help	-	-	5,000	5,000
614	Overtime	5,829	4,356	9,000	9,000
615	Total Benefits	62,579	25,003	31,151	42,259
Salaries & Benefits Sub - Total		**189,116**	**87,176**	**108,628**	**116,824**
621	Heat & Power	216,435	200,051	203,000	203,000
622	Telephone	1,222	1,348	1,050	1,050
623	Postage & Freight	11	-	-	-
625	Forms & Supplies	40	4	-	-
627	Professional Services	29,339	34,871	35,000	35,000
628	Travel & Meeting	469	-	-	-
631	Dues & Subscriptions	-	60	60	60
632	Rental - Bldgs., Equip. & Land	-	-	-	-
635	Vehicle - O & M	21,862	38,618	34,253	17,506
636	Buildings & Facility - O & M	64,198	41,402	42,512	42,512
638	Small Tools & Supplies	331	166	500	500
639	Training Programs	1,007	385	1,400	1,400
641	Water Purchase	-	-	-	75
643	Insurance	3,070	4,092	2,485	1,758
652	Debt Service	128,149	128,149	128,149	128,149
658	Technology ISF	4,832	4,318	3,864	3,953
Supplies & Services Sub - Total		**470,967**	**453,464**	**452,273**	**434,963**
692	Equipment	-	-	-	-
696	Other Improvements	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 660,083**	**$ 540,641**	**$ 560,901**	**$ 551,787**


Parks Maintenance
Recreation Maintenance Support
Facilities Planning
Landscape Maintenance
Parks/Landscape Design & Rehabilitation

SERVICE DESCRIPTION

The Parks Division is responsible for the maintenance and enhancement of City parks, grounds, around public buildings, other landscaped areas, landscape maintenance districts and the City's urban forest.

FY 2010 - 2011 ACCOMPLISHMENTS

- The City received a Tree City USA designation for the ninth year in a row from the National Arbor Day Foundation in recognition of the City's commitment to preserving and enhancing its urban forest.
- Parks staff responded to many calls for tree hazards and street clearance during and after the January 2008 storm.
- Staff continued to work with homeowners on street tree issues to develop a healthy urban forest.
- For the observance of Arbor Day 2008, the Department held an assembly at Lincrest Elementary School. Students were taught the importance of trees as they relate to the environment and a tree was also planted on site.
- Staff continues to provide a safe but challenging playground experience by making timely repairs to equipment and adding wood chip fall material as needed.
- Installed No Smoking signs next to each playground informing people of state law restricting smoking within 25'.
- Installed playground equipment at Holly Tree Park to meet State and federal safety requirements. Staff also added two benches, sidewalks, park sign, and trash containers to Holly Tree Park.
- Staff installed bocce ball courts, benches, trash receptacles, game table, shrub beds, and park sign to Kingwood Park.
- Installed picnic tables and trash receptacles at Happy Park. Staff also assisted with the installation of two new shade structures.
- Installed streetscapes at two Clark Avenue detention ponds.
- Staff renovated all three infields at Blackburn Talley Softball Complex.
- Converted Poole and Civic Center property over to City athletic fields.
- Staff maintained Gauche Aquatic Park in a healthy and safe condition seven days a week for the first full year of operation.
- Assisted Redevelopment Agency, Public Works Streets, and Utilities with weed abatement issues throughout the City. Assisted Recreation with Gymnastics, Cultural Celebration, Senior Center Yard Sale, Sister City Celebration, and Summer Concert Series.
- Successful eradication of an escalating graffiti problem usually within one day of notification.
- Completed the installation of a new water feature at Shanghai Garden Park.
- Renovated the horseshoe pits at Sam Brannan Park.
- Replaced the large masonry BBQ at Sam Brannan Park with two new metal BBQ's with the same grilling capacity.
- Continued to refine the methods by which we perform daily parks maintenance duties and construction projects.
- Assisted with inspections and landscape issues at Gauche Aquatic Park, Plumas Street, and Police Department.

FY 2011 - 2012 INITIATIVES

- Continue to refine the methods by which we perform daily parks maintenance duties and construction projects.

- Commitment to continual training, certifications, and professional development of staff to ensure they are educated in the latest technological advances.
- Utilize the Land Logic maintenance system to manage the City's urban forest and survey park trees.
- Add two additional park sites to the Centralized Irrigation System.
- Complete Sam Brannan Park's improvements to include a Water Wise Demonstration Garden, large covered picnic area, and a sand volleyball court.
- Convert West Onstott Pond and Shanghai Pond to athletic fields.
- Park staff will continue to provide the services that our customers expect to the best of our ability during these tough economic times.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Reduce the fiscal impact from vandalism by utilizing various methods of deterrence from within the Parks Division.
2. Increase the number of street and park trees pruned on an annual basis.
3. Continue inputting trees into the Land Logic CPRS Maintenance Management System.

Performance Measure		2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 -	Reduction of Vandalism	26%	note #1	maintain
Measure 2 -	Trees Pruned	2,685	2,542	3,000
Measure 3 -	Landscape Maint - LandLogic	2,000	note #2	1,000

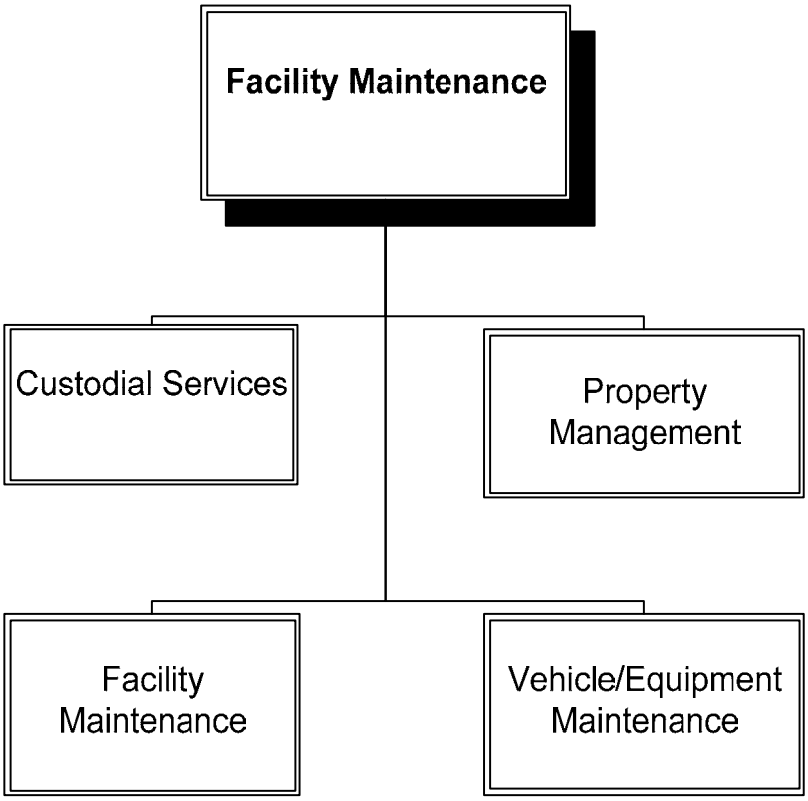
Note #1 Records show an 85% increase in vandalism. 40% of the increase is due to the addition of landscape maintenance district vandalism. The rest of the increase is due in part to the effective tracking of all vandalism damages to public property and not just graffiti.

Note #2 Inputting of trees into Land Logic had to be discontinued temporarily due to staff vacancies.

Parks Maintenance

100-5115

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 725,881	$ 704,494	$ 544,774	$ 407,789
613	Extra Help	25,623	24,577	45,000	45,000
614	Overtime	7,123	8,117	7,650	7,650
615	Total Benefits	409,587	373,658	324,345	267,258
Salaries & Benefits Sub - Total		**1,168,216**	**1,110,846**	**921,769**	**727,697**
621	Heat & Power	23,676	20,227	31,000	31,000
622	Telephone	3,879	3,958	3,842	3,842
623	Postage & Freight	88	29	150	150
625	Forms & Supplies	462	289	750	750
626	Printing & Binding	29	53	100	100
627	Professional Services	83,647	16,073	15,200	15,200
628	Travel & Meeting	1,528	1,115	-	-
631	Dues & Subscriptions	490	510	700	700
632	Rental Bldg/Equip/Land	1,118	999	1,025	1,025
633	Equipment - O & M	-	-	-	-
634	Special Equipment O&M	6,308	7,273	10,200	10,200
635	Vehicle - O & M	118,598	187,852	159,885	76,764
636	Buildings & Facility - O & M	77,771	79,466	83,000	83,000
637	Chemicals	643	571	1,000	1,000
638	Small Tools	2,220	1,288	2,500	2,500
639	Training Programs	7,715	9,049	7,200	7,200
641	Water Purchases	2,419	12,534	-	25,689
643	Insurance	30,958	26,636	18,740	10,797
658	Technology ISF	4,121	3,758	3,019	3,097
660	Other Materials & Supplies	105	-	-	-
Supplies & Services Sub - Total		**365,777**	**371,681**	**338,311**	**273,014**
692	Equipment	-	1	-	-
Acquisitions Sub - Total		**-**	**1**	**-**	**-**
	Total Appropriations	**$ 1,533,993**	**$ 1,482,528**	**$ 1,260,080**	**$ 1,000,711**


Facility Maintenance
Custodial Services
Property Management
Facility Maintenance
Vehicle/Equipment Maintenance

Facilities Maintenance

SERVICE DESCRIPTION

The Facility Maintenance Division provides custodial care, repair & upkeep on all City buildings & facilities.

FY 2010 - 2011 ACCOMPLISHMENTS

- Increased efficiency and productivity with the acquisition of a mechanical device for cleaning tiles, flooring and carpet.
- Assumed the duties of ordering and stocking janitorial supplies when the warehouse was eliminated.
- Continued to improve our use of the electronic facility work order system which allows user departments to input required work and provides feedback to the department on the status of the work.

FY 2011 - 2012 INITIATIVES

- Continue to survey our customers to ensure we are meeting their expectations of cleaning and response time on special requests.
- Continue to monitor staffing levels to determine outsourcing needs for services beyond what existing staff can accomplish.
- Continue to provide the highest level of service possible with current available resources.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

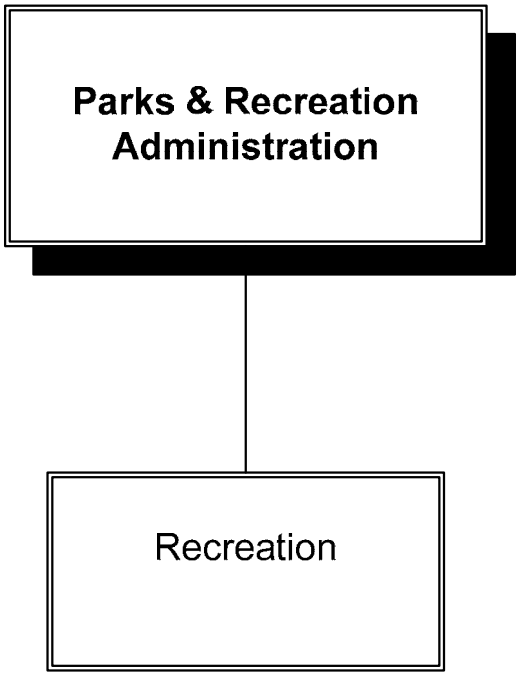
1. Endeavor to maintain response times to open help desk tickets to less than eight hours.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Help Desk Response Time	22.4 hrs	7.1 hrs	Maintain

Facilities Maintenance

100-1541

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 489,524	$ 398,301	$ 187,273	$ 177,909
613	Extra Help	61,091	61,048	60,000	60,000
614	Overtime	1,012	-	3,350	3,350
615	Total Benefits	229,841	212,189	126,609	126,247
Salaries & Benefits Sub - Total		**781,469**	**671,538**	**377,232**	**367,506**
621	Heat & Power	100,914	105,637	109,500	113,070
622	Telephone	6,087	5,152	5,918	6,350
623	Postage & Freight	388	448	-	-
624	Advertising	2,030	1,976	-	-
625	Forms & Supplies	4,243	2,613	1,550	1,550
626	Printing & Binding	250	43	-	-
627	Professional Services	54,664	55,663	7,512	7,512
628	Travel & Meeting	(569)	58	-	-
631	Dues & Subscriptions	943	606	400	400
633	Equipment - O & M	1,319	3,214	2,200	3,175
634	Special Equipment - O & M	-	-	-	-
635	Vehicle - O & M	10,509	12,853	13,974	8,668
636	Buildings & Facility - O & M	94,617	93,682	89,865	92,230
638	Small Tools & Supplies	1,026	108	1,500	1,500
639	Training Programs	1,683	1,587	1,700	1,700
643	Insurance	8,805	7,724	4,342	3,514
646	Inventory Adjustment	73	(24)	-	-
651	Reimbursable	515	162	-	-
658	Technology ISF	7,938	7,769	1,414	3,150
Supplies & Services Sub - Total		**295,435**	**299,271**	**239,875**	**242,819**
692	Capital Acquisitions	-	6,966	-	-
Acquisitions Sub - Total		**-**	**6,966**	**-**	**-**
	Total Appropriations	**$ 1,076,904**	**$ 977,775**	**$ 617,107**	**$ 610,325**


Parks & Recreation
Administration
Recreation

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	12.5	9.0	7.0	7.0	0.0	0.0%
Salaries & Benefits	$ 1,459,809	$ 1,292,241	$ 1,230,846	$ 1,290,865	$ 60,019	4.9%
Supplies & Services	615,552	567,765	545,755	574,726	28,971	5.3%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 2,075,361**	**$ 1,860,007**	**$ 1,776,601**	**$ 1,865,591**	**$ 88,990**	**5.0%**
Financing Sources						
General Fund	2,075,361	1,860,007	1,776,601	1,865,591		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Parks & Recreation Administration			
Parks & Recreation Director	1	1	1
Administrative Assistant	1	1	1
Administrative Clerk I/II/III	0.625	0.625	0.625
Subtotal	2.6	2.63	2.63
Recreation Supervision			
Recreation Supervisor I/II/III	3	2	2
Recreation Coordinator	1	0	0
Subtotal	4.0	2.0	2.0
Senior Citizen Center			
Recreation Supervisor I/II/III	1	1	1
Administrative Clerk I/II/III	0.375	0.375	0.375
Subtotal	1.38	1.38	1.38
Aquatics			
Recreation Coordinator	1	0	0
Recreation Supervisor I/II/III	0	1	1
Subtotal	1.0	1.0	1.0
Grand Total	**9.0**	**7.0**	**7.0**

Parks & Recreation Administration

MISSION STATEMENT

The Parks & Recreation Department is committed to providing recreational programs, events activities and facilities, which enhance the quality of life for youth, adults and seniors in our community. We provide programming and facilities of the highest quality. We value and encourage citizen input and participation in the delivery of these services. Our motto is "Creating Community!"

SERVICE DESCRIPTION

The Parks & Recreation Department provides youth and adult team sports and instructional clinics; trips and tours, enrichment and special interest classes, pool services, Senior Center services, park/ball-field reservations; and a variety of community special events for all ages on a year-round basis.

STRATEGIC ISSUES

1. Position our department to operate from a proactive rather than reactive approach as the City faces financial challenges.

2. Maintain the physical and aesthetic qualities of all public parks entrusted to our care.

3. Maintain and expand the quality, variety and affordability of our recreational programs, activities, services and special events.

FY 2010 - 2011 ACCOMPLISHMENTS

- With the implementation of the City's furlough schedule, the Senior Center and Gauche Aquatic Park staff alternates their days off in order to keep these facilities open Monday through Friday throughout the year.

- Successfully completed the Park & Recreation Department's staff move back to City Hall.

- Participated in the updating of the Bicycle Master Plan for Yuba City.

- Created a Bicycle Advisory Committee who will assist the City by writing grants for funding and oversee the disbursement of these funds.

- Successful in obtaining a grant for $40,000 to create a Wellness Policy Committee made up of public partnerships.

- Worked with a community organization in erecting the Yuba City High School Bus Memorial.

- Continued to develop and improve partnerships and relationships with the Yuba City Unified School District and other community organizations.

- Organized the Annual United Way fundraising efforts for the City with the following events: Kick-Off BBQ, silent auction, softball tournament and Santa nominations.

- Continued training of the ActiveNet registration program as updates became available to streamline and improve accuracy and efficiency of our programs.

- Applied for $5 million of grant funding through Proposition 84 for a community center and a soccer complex.

- Completed 100% of design and 80% permitting for the Feather River Parkway Project.

FY 2011 - 2012 INITIATIVES

- Create active open spaces through projects and grants.

- Complete the $1.4 million Feather River Parkway project.

- Secure additional grant funding for the Feather River Parkway Project through Proposition 84 grant funds.

- Continue to expand the scholarship program through the Friends Foundation by donating over $20,000 annually.

- The Friends Foundation will participate in the Feather River Parkway by financing a 9-hole disc golf course.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Plan and develop Feather River Parkway with funding received through grants.

2. Track the percentage of individuals who are enrolling for recreation programs from information received through the YC Parks & Recreation Dept. Activity Guide distributed through the local newspaper.

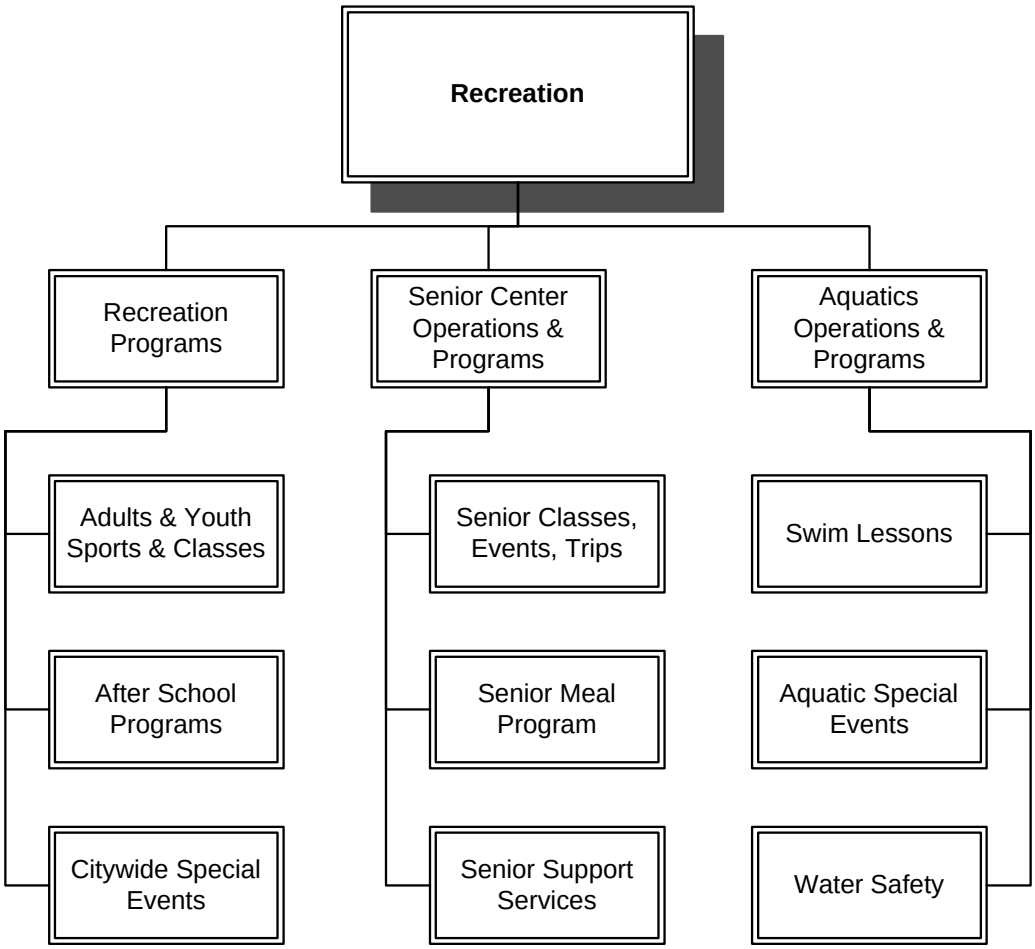
Performance Measure	2009 - 2010 Actual	2010 - 2011 Est.	2011 - 2012 Target
Measure 1 - Feather River Parkway	n/a	20%	80%
Measure 2 - Activity Guide Enrollees	Unavail.	40%	50%

Parks & Recreation Administration

100-5105

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 210,733	$ 192,191	$ 194,854	$ 188,207
613	Extra Help	1,141	5,659	9,000	9,000
614	Overtime	-	-	-	-
615	Total Benefits	79,178	72,098	83,856	89,528
Salaries & Benefits Sub - Total		**291,052**	**269,948**	**287,710**	**286,735**
621	Heat & Power	3,689	3,450	3,570	-
622	Telephone	7,141	6,526	6,110	6,110
623	Postage & Freight	42	352	300	300
625	Forms & Supplies	1,701	1,501	1,780	1,780
626	Printing & Binding	-	-	-	-
627	Professional Services	3,129	6,088	4,700	4,800
628	Travel & Meeting	998	-	-	-
631	Dues & Subscriptions	980	1,000	720	720
633	Equipment - O & M	11,332	9,544	11,725	10,750
636	Buildings & Facility - O & M	3,060	2,753	2,865	-
638	Small Tools & Supplies	187	-	-	-
641	Water Purchase	-	-	-	80
643	Insurance	2,791	3,303	3,482	2,899
658	Technology ISF	12,193	11,955	4,786	3,643
660	Other Materials & Supplies	144	301	300	800
Supplies & Services Sub - Total		**47,387**	**46,772**	**40,338**	**31,882**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 338,439**	**$ 316,720**	**$ 328,048**	**$ 318,617**

Note: The Professional Services budget increased by the Levee Assessment


Recreation
Recreation Programs
Senior Center Operations & Programs
Aquatics Operations & Programs
Adults & Youth Sports & Classes
After School Programs
Citywide Special Events
Senior Classes, Events, Trips
Senior Meal Program
Senior Support Services
Swim Lessons
Aquatic Special Events
Water Safety

SERVICE DESCRIPTION

The Recreation Division is responsible for programming classes, trips and activities in the following areas: youth sports and enrichment programs, adult sports programs, senior recreational programs, activities and trips, aquatics, Skate Park, special classes and community events.

FY 2010 - 2011 ACCOMPLISHMENTS

Aquatics

- Gauche Aquatic Park continues to be open on a daily basis with over 96,600 people participating in a variety of programs.
- Provided 1440 to individuals in Group Swim Lessons, Private/Semi Private Lessons and Adult Swim Lessons.
- Provided staff and programming at the Marysville Swimming Pool through contracting with Yuba County Recreation.
- Had over 14 schools (1960 participants) take part in end of year parties.
- Licensed 23 new employees as Ellis and Associate Lifeguards and renewed 17 licenses and certified 15 people through American Red Cross Lifeguard Training Courses
- Implemented a new Pre-School Aquatic Swim Lesson Program for 3 and 4 year olds.
- Offered Twilight Swimming and Tot Time programming on a regular basis during the summer for the public's enjoyment.
- Various program passes were sold to over 1361 people for Lap Swimming, Masters and Public Swim.
- Offered Deep Water, Senior and Step Water Aerobic Classes with over 487 participating over the course of the year.
- Through donations, including a generous donation from FRIENDS of Yuba City Parks & Recreation, two AquaClimb units were purchased.
- Picnic Facilities at Gauche Park were rented a total of 168 times during the year.
- Began 2011 with the annual Polar Bear Plunge and Slide with 55 people participating.
- Offered Water Safety/Swim Lessons as part of After School Programs at Park Avenue and King avenue Schools.
- Implemented a new In-House Auditing System for Lifeguards to keep them on top of their skills at all times.

Youth Sports/Camps/Programs

- Provided a recreation opportunity for youth during the summer through our 9-week camp program (990 participants).
- Received $5,200 in Camp Scholarships from Sutter County Human Services . This grant will allow for 40 campers to attend our 2011 Summer Camp Program.
- Offered Tennis lessons in coordination with the Yuba City Racquet Club. 48 individuals have participated in this program as of April 2011.
- Continued to work with the Yuba-Sutter Fairgrounds by renewing a facility usage agreement to utilize Palmer Hall, a 4,200 sq. ft. facility to expand our gymnastics program.
- Expanded the Specialty Camp by offering: Mouse Robotics Camp - 13 participants enrolled; Acting Camp – 16 participants; Lego Camp through Play-Well Teknologies, - 17 participants enrolled as of April 2011
- Offered Gymnastics for ages 2 – 18 years of age and accommodated 512 participants as of April 2011.
- Youth Basketball continued to draw participants for winter and summer seasons (453 participants and 221 participants, respectively).

- Offered the Girls on the Run program for girls, ages 8 – 11 with 34 girls participating.

- Held a Track & Field program (159 participants) and hosting the 9th Annual Hershey's Track & Field meet – registration yet to be taken – anticipating 180+ participants.

- Co-sponsored Football Skills clinics with Yuba City High School and River Valley High School (152 participants and 163 participants, respectively).

- Continued a series of self- defense classes, including Women's Self Defense, Kid's Self Defense and Bully Busters through Golden State Martial Arts.

- Offered high school soccer skills programs (94 participants).

- Offered Mighty Mite programs in t-ball, football, basketball and soccer - 269 participants, 152 participants, 180 participants and 258 participants, respectively).

Adult Classes/Sports

- Held approximately 983 Men and Coed, and 112 senior league softball games at Blackburn-Talley Sports Complex.

- Held Adult 5 on 5 Basketball in the spring with 9 Men's teams participating. Offered an Adult Indoor Soccer League, with 42 enrolled for the first session.

.

- Expanded the CPR program by adding a Babysitter Safety Course for youth ages 11 – 17 and had 10 participate. Provided 6 individuals with CPR certification through a bi-monthly class.

- Offered Adult/Co-ed/Senior softball with 72 teams in the spring, 71 teams in the summer and 70 teams in the fall.

- Held approximately 20 independent tournaments on the weekends at Blackburn-Talley Sports Complex.

- Operated concessions at Blackburn-Talley Sports Complex.

- Provided space at Blackburn-Talley Sports Complex for baseball/softball practices.

- Began offering new Adult Fitness programs in January 2011 – Kettle Bell, Baby Boot Camp, and Restore the Core.

Special Events

- 100 Songs of Summer, Concert and Movie Series provided entertainment for over 2,000 people over the course of the summer.

- Staged the Annual 4th of July Parade and coordinated efforts with the Yuba City Fire Department. Approximately 850 children walked the parade route, with hot dogs and more being supplied by the YCFD at the end of the route.

- Reintroduced the Cultural Celebration to the community, making it a two day event, providing food, entertainment and art as a means of gaining an understanding about a variety of ethnic groups in our community.

- The annual Tree Lighting Ceremony was once again held on Plumas Street this year in coordination with the Downtown Business Association's Christmas Stroll. Festivities included a walking parade and lighting of the tree under the water tower.

Senior Programs

- Provided 39 trips with the City-owned bus for 521 seniors. In addition to the City's travel program, Collette Travel program offered domestic and international travel trips touring places such as: Ireland, Branson, Portugal, the Rose Parade, the Nile and New England.

- The Senior Center had volunteers provide 4,200 hours of assistance with office duties, classes, bingo and special events.

- The Annual Flu Shot Clinic administered 325 flu shots.
- Fitness classes were provided monthly for seniors, with over 1,000 seniors participating throughout the year.
- Monthly computer classes were scheduled, as well as additional classes due to popular demand, allowing 68 seniors in beginning and intermediate computer classes, e-mail techniques and Cut, Paste & Scan classes.
- AARP Tax Assistance Program was held February – April, with a total of 1250 seniors having their taxes prepared at no cost.
- The Handyman Program assisted 18 seniors with repairs prior to April 2011.
- "Seniors Helping Students" annual school supply drive produced 700 items that were donated to the Yuba City Unified School District offices.
- An intergenerational event happened in August where summer camp students participated in a free car wash for the seniors. In the afternoon the seniors and students enjoyed an "old fashioned ice cream social", with 100 participating.
- Solar Panels were installed at the Senior Center which decreased the electricity cost by half. The Solar Panel Installation Project is funded through the American Recovery and Reinvestment Act which awarded $188,900 grant to complete the project.

Park Reservations

- Picnic facilities at Sam Brannan Park were rented to 124 groups throughout the year.
- Areas in Greenwood Park, Regency Park, Hillcrest Park, Northridge Park, Kingwood Park, Hillcrest Park and Holly Tree Park were provided for Little League and Youth Soccer practice throughout the year.

FY 2011 - 2012 INITIATIVES

- Continue to offer Twilight Swimming and Tot Time programming on a regular basis during the summer for the public's enjoyment
- Continue to provide free summer family entertainment in Gauche Park by providing concerts and music during the summer.
- Apply for available grant funding to improve the quality of our programs.
- Continue to offer a series of new camps including science camps and art camps.
- Increase field use at Blackburn/Talley Park by providing more tournament opportunities for our residents.
- Provide recognition to the patrons and volunteers who support and assist our Recreation programs.
- Increase our volunteer pool for office help and programming.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Focus on advertising internet registration for programs and activities offered through the Recreation Department, with a goal of increasing 20% each year.
2. Increase enrollments in programs through marketing and providing a larger variety of programs for all ages, with a goal of a 5% increase each year.
3. Plan for revenue collection of 68% above cost recovery of Gauche Aquatics Park operation.

Performance Measure	2009-2010 Actual	2010-2011 Est.	2011-2012 Target
Measure 1 - Internet Enrollment	**1,337**	**1,600**	**1920**
Measure 2 - Participant Enrollment	*93578	*95000	*99750
Measure 3 - Gauche Park Cost Recovery	100%	100%	100%

*Totals reflect Open Swim participants at the GAP.

Recreation Supervision

100-5110

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 210,947	$ 176,474	$ 90,170	$ 88,031
613	Extra Help	501	3,075	5,450	5,450
614	Overtime	-		-	-
615	Total Benefits	99,915	83,674	71,362	69,762
Salaries & Benefits Sub - Total		**311,363**	**263,223**	**166,982**	**163,243**
622	Telephone	2,125	1,818	1,820	1,820
623	Postage & Freight	13	45	-	-
625	Forms & Supplies	1,798	2,087	2,050	2,050
626	Printing & Binding	56,509	35,419	33,158	33,158
627	Professional Services	2,024	3,974	3,889	2,500
628	Travel & Meeting	590	502	500	500
631	Dues & Subscriptions	427	675	600	600
633	Equipment - O & M	60	-	-	-
635	Vehicle - O & M	13,816	20,033	17,394	9,273
636	Buildings & Facility - O & M	-	942	300	-
638	Tools, Supplies. Equip	-	-	-	-
639	Training Programs	-	-	-	-
641	Water Purchase		-	-	60
643	Insurance	2,938	3,014	2,485	1,471
658	Technology ISF	5,564	5,193	3,829	3,297
660	Other Materials & Supplies	-	41	42	1,731
Supplies & Services Sub - Total		**85,863**	**73,744**	**66,067**	**56,460**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 397,226**	**$ 336,967**	**$ 233,049**	**$ 219,703**

Senior Center

100-5120

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 90,671	$ 67,407	$ 67,300	$ 64,016
613	Extra Help	5,365	6,426	8,500	8,500
614	Overtime	95	-	450	450
615	Total Benefits	35,879	28,083	35,426	37,762
Salaries & Benefits Sub - Total		**132,010**	**101,916**	**111,676**	**110,728**
621	Heat & Power	20,052	9,770	10,500	10,500
622	Telephone	2,631	1,815	1,832	1,832
623	Postage & Freight	528	476	500	500
625	Forms & Supplies	834	994	400	900
627	Professional Services	13,074	394	300	300
628	Travel & Meeting	1,148	-	-	-
631	Dues & Subscriptions	330	50	50	50
636	Buildings & Facility - O & M	4,040	5,174	4,791	4,291
641	Water Purchases	-	-	-	567
643	Insurance	1,280	1,719	1,481	1,381
658	Technology ISF	3,668	3,274	2,872	2,951
660	Other Materials & Supplies	-	-	-	-
Supplies & Services Sub - Total		**47,584**	**23,666**	**22,726**	**23,272**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 179,595**	**$ 125,582**	**$ 134,402**	**$ 134,000**

Aquatics

100-5130

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 35,737	$ 26,233	$ 55,832	$ 53,680
613	Extra Help	28,962	33,676	45,200	45,200
614	Overtime	26	-	-	-
615	Total Benefits	16,720	14,516	30,262	32,692
Salaries & Benefits Sub - Total		**81,445**	**74,424**	**131,294**	**131,572**
621	Heat & Power	91,331	88,050	89,811	89,811
622	Telephone	9,781	6,903	6,020	6,275
623	Postage & Freight	395	576	600	600
624	Advertising	2,651	2,420	3,000	3,000
625	Forms & Supplies	3,666	3,787	3,700	3,700
626	Printing & Binding	5,368	1,336	1,000	1,000
627	Professional Services	7,482	7,013	24,050	24,050
628	Travel & Meeting	1,127	-	-	-
631	Dues & Subscriptions	295	295	260	260
634	Special Equipment - O & M	2,817	28,390	14,800	14,800
636	Buildings & Facility - O & M	6,139	2,880	6,300	6,300
637	Chemicals	37,041	42,482	37,500	37,500
638	Small Tools & Supplies	536	2,947	500	500
639	Training Programs	2,132	1,497	1,500	1,500
641	Water Purchase	-	-	-	10,243
643	Insurance	1,036	1,255	922	1,489
658	Technology ISF	5,564	5,591	5,743	4,627
660	Other Materials & Supplies	3,154	4,267	4,100	3,845
670	Recreation Programs	-	-	-	-
Supplies & Services Sub - Total		**180,514**	**199,688**	**199,806**	**209,500**
692	Capital Acquisition	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 261,959**	**$ 274,113**	**$ 331,100**	**$ 341,072**

Recreation Programs

100-5200

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
610	Wages & Benefits	$ 643,939	$ 582,730	$ 533,184	$ 598,587
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**643,939**	**582,730**	**533,184**	**598,587**
623	Postage & Freight	1,267	1,249	469	-
627	Professional Services	3,801	-	-	-
670	Recreation Programs	249,137	222,645	216,349	253,612
Supplies & Services Sub - Total		**254,204**	**223,895**	**216,818**	**253,612**
	Total Appropriations	**$ 898,143**	**$ 806,625**	**$ 750,002**	**$ 852,199**

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	501,963	492,385	569,627	821,663	252,036	44.2%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 501,963**	**$ 492,385**	**$ 569,627**	**$ 821,663**	**$ 252,036**	**44.2%**
Financing Sources						
General Fund	501,963	492,385	569,627	821,663		

Animal Control Services

100-4110

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	437,682	355,840	375,000	454,172
Supplies & Services Sub - Total		**437,682**	**355,840**	**375,000**	**454,172**
692	Capital Acquisitions	**-**	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 437,682**	**$ 355,840**	**$ 375,000**	**$ 454,172**

Contingency

100-4215

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
656	Contingency Funds	(24,456)	7,889	97,431	200,000 *
Supplies & Services Sub - Total		**(24,456)**	**7,889**	**97,431**	**200,000**
692	Capital Acquisitions	**-**	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ (24,456)**	**$ 7,889**	**$ 97,431**	**$ 200,000**

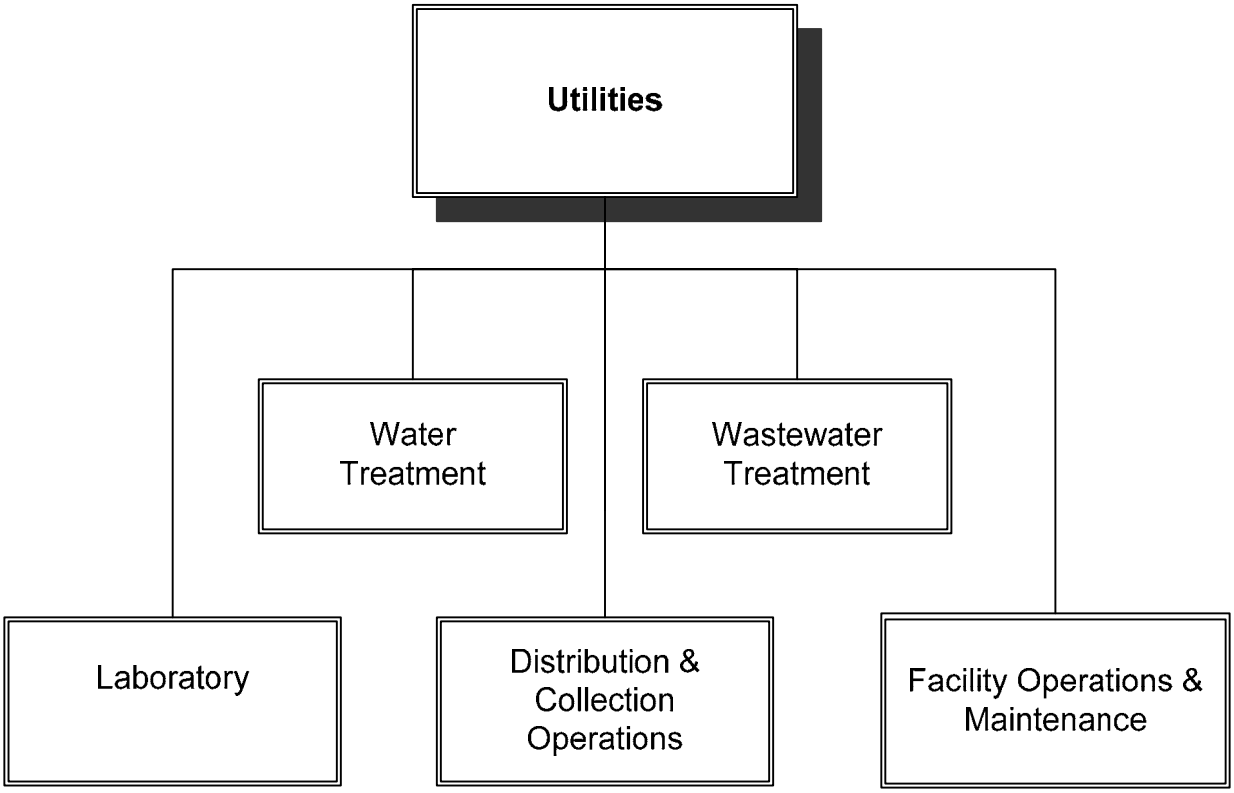
Note * - Includes a MS&S Contingency of $100,000

Miscellaneous

100-4220

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
622	Telephone	-	(6)	-	-
623	Postage & Freight	-		-	-
625	Forms & Supplies	-	74	-	-
627	Professional Services	20,000	71,230	40,996	67,880
628	Travel & Meeting	-	26,940	25,000	50,000
631	Dues & Subscriptions	30,616	29,320	29,500	29,500
633	Equipment - O & M	-	-	-	-
639	Training Programs	67	-	-	-
641	Water Purchase	-	-	-	5,111
660	Other Material & Supplies	38,054	1,097	1,700	15,000
Supplies & Services Sub - Total		**88,737**	**128,656**	**97,196**	**167,491**
		-		-	-
692	Capital Acquisitions	**-**	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 88,737**	**$ 128,656**	**$ 97,196**	**$ 167,491**

Note: The Professional Services budget increased by the Levee Assessment

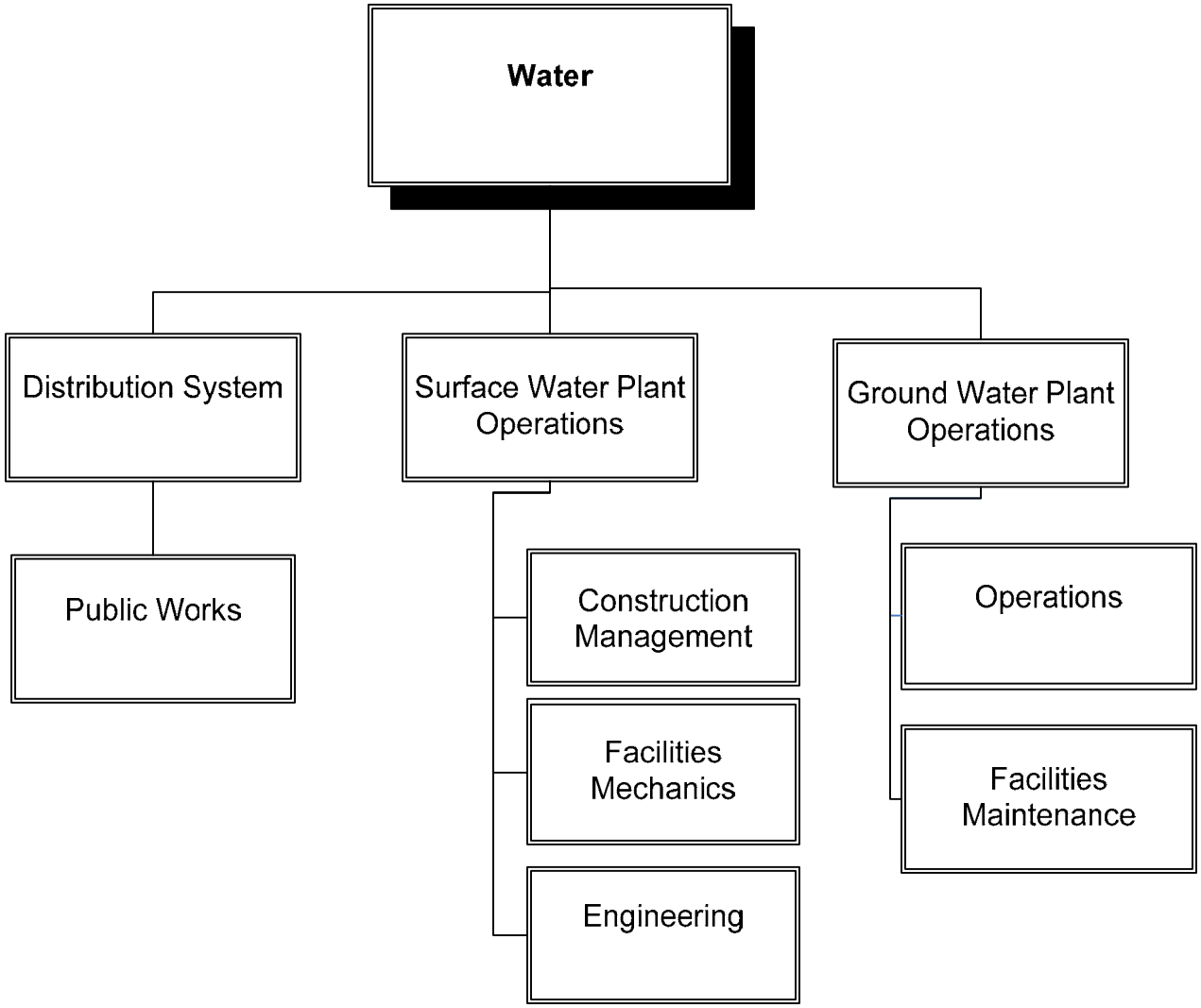

Utilities
Water Treatment
Wastewater Treatment
Laboratory
Distribution & Collection Operations
Facility Operations & Maintenance

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Water Operations Fund						
Full Time Equivalent Positions	28.73	29.58	24.58	25.43	0.9	3.5%
Salaries and Benefits	$ 2,463,254	$ 2,350,592	$ 2,314,539	$ 2,541,095	$ 226,556	9.8%
Supplies and Services	3,417,874	3,457,660	3,598,090	3,403,012	(195,078)	-5.4%
Capital Acquisitions	105,700	-	-	-	-	0.0%
Contributions To Other Funds	2,107,283	4,544,723	2,231,864	1,973,795	(258,069)	-11.6%
Total Water Operations Fund	**$ 8,094,111**	**$ 10,352,976**	**$ 8,144,493**	**$ 7,917,902**	**$ (226,591)**	**-2.8%**
Water Capital Fund						
Full Time Equivalent Positions	-	-	-	-	-	0.0%
Salaries and Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies and Services	1,209,621	1,150,672	1,421,500	1,626,047	204,547	14.4%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions To Other Funds	716,000	591,160	203,500	203,500	-	0.0%
Total Water Capital Fund	**$ 1,925,621**	**$ 1,741,832**	**$ 1,625,000**	**$ 1,829,547**	**$ 204,547**	**12.6%**
Wastewater Operations Fund						
Full Time Equivalent Positions	37.73	38.88	35.08	36.23	1.2	3.3%
Salaries and Benefits	$ 3,072,204	$ 2,979,134	$ 3,100,867	$ 3,224,451	$ 123,584	4.0%
Supplies and Services	3,169,676	3,279,603	3,683,202	3,866,344	183,142	5.0%
Capital Acquisitions	34,159	36,284	-	-	-	0.0%
Contributions To Other Funds	2,890,199	1,298,971	1,298,438	1,412,142	113,704	8.8%
Total WW Operations Fund	**$ 9,166,239**	**$ 7,593,993**	**$ 8,082,507**	**$ 8,502,937**	**$ 420,430**	**5.2%**
Wastewater Capital Fund						
Full Time Equivalent Positions	-	-	-	-	-	0.0%
Salaries and Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies and Services	857,331	864,578	879,723	877,424	(2,299)	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions To Other Funds	1,771,000	-	-	-	-	0.0%
Total WW Capital Fund	**$ 2,628,331**	**$ 864,578**	**$ 879,723**	**$ 877,424**	**$ (2,299)**	**-0.3%**
Financing Sources						
Water Fund	10,019,732	12,094,808	9,769,493	9,747,449		
Wastewater Fund	11,794,569	8,458,571	8,962,230	9,380,361		
Total	$ 21,814,302	$ 20,553,379	$ 18,731,723	$ 19,127,810		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Water Distribution			
Ground Water Distribution Supervisor	0	0	0
Public Works Superintendent	0.23	0.23	0.23
Water/Wastewater Maintenance Supervisor	0.5	0.5	0.5
Maintenance Worker III	2	2	2
Maintenance Worker I/II	7	6	6
Subtotal	9.73	8.73	8.73
Water Treatment Plant			
Public Works Director	0	0	0.25
Administrative Assistant	0	0	0.25
Utilities Director	0.5	0	0
Assistant Utilities Director	1	1	0
Deputy PW Director - Water	0	0	1
Engineer - Senior	1	1	1
Administrative Assistant	0.5	0.4	0
Administrative Analyst I/II	1	0.25	0
Plant Supervisor	1	1	1
Senior Construction Inspector	0	0	0
Instrumentation Technician	0.6	0.6	0.6
Water Regulatory Specialist	0	0	0
Plant Maintenance Supervisor	1	0	0
Treatment Plant Chief Operator	1	1	1
Treatment Plant Operator Trainee, II, III, IV	7	7	7
Plant Maint. Mech./Senior. Plant Maint. Mech.	2	2	2
Electrical Technician I/II	1	0.6	0.6
Assistant/Associate Civil Engineer	1	1	1
Facility Operator Trainee	0	0	0
Park Maintenance Worker II	0.25	0	0.5
Groundskeeper	0	0	0.5
Public Works Maint. Worker I/II/III	1	0	0
Subtotal	19.85	15.85	16.70
Wastewater Collection			
Public Works Superintendent	0.23	0.23	0.23
Water/Wastewater Maintenance Supervisor	0.5	0.5	0.5
Maintenance Worker III	1	1	1
Maintenance Worker I/II	3	3	7
Subtotal	4.73	4.73	8.73
Wastewater Treatment Plant			
Public Works Director	0	0	0.25
Administrative Assistant	0	0	0.25
Utilities Director	0.5	0	0
Deputy PW Director - Wastewater	0	0	1
Assistant Utilities Director	1	1	0
Administrative Assistant	0.5	0.6	0
Administrative Analyst I/II	1	0.75	0
Treatment Operations Manager	1	1	1
Treatment Plant Operator I, II, III	9	9	9
Electrical Technician I/II	1	1.6	1.6
Plant Maint. Mechanic./Senior. Plant Maint. Mech.	4	3	3
Treatment Maintenance Manager	1	1	1
Maintenance Worker I/II	5	4	1
Instrumentation Technician	0.4	0.4	0.4
Assistant/Associate Civil Engineer	1	1	1
Park Maintenance Worker II	0.75	0	0.5
Groundskeeper	0	0	0.5
Subtotal	26.15	23.35	20.50
Treatment Plant Laboratory			
Laboratory Manager	1	1	1
Laboratory Technician I/II	4	3	3
Laboratory Assistant	2	2	2
Subtotal	7.00	6.00	6.00
Pretreatment Program			
Pretreatment Coordinator	1	1	1
Subtotal	1.00	1.00	1.00
Grand Total	**68.5**	**59.7**	**61.7**


Water
Distribution System
Surface Water Plant Operations
Ground Water Plant Operations
Public Works
Construction Management
Facilities Mechanics
Engineering
Operations
Facilities Maintenance

SERVICE DESCRIPTION

The Water Distribution Division operates and maintains the City's water delivery system. The Division is responsible for the distribution of water to over 18,300 customer meters through the maintenance of approximately 170 miles of water mains, system valves, and other equipment. The Division works with and supports engineering projects and water treatment operations.

FY 2010 - 2011 ACCOMPLISHMENTS

- Monitored and insured compliance on 1,420 Backflow Prevention Devices within the City's Backflow Prevention Inspection Program. Complete program compliance has been reported to the State of California Department of Public Health Services for 2010.
- Responded to and repaired 9 water main breaks and 40 water service leaks.
- Upgraded 1,370 water meters with the latest radio-read technology and completed the conversion from touch read meters to radio read meters.
- Completed meter reading for the last twelve months within 24-36 hours and follow ups and repairs within 48 hours, our department continues to reduce the time it takes to read meters and complete follow ups.

FY 2011 - 2012 INITIATIVES

- Continue professional training to prepare employees to obtain and/or upgrade their Water Distribution Operator Certifications.
- Continue to expand Iworq's Computer Maintenance Management System within the Division.

.

- Continue updating and relocating old dry barrel fire hydrants throughout the City.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Flush end-line water mains four times per year in order to maintain and improve the quality of water in dead-end water mains.
2. Install meters in new developments within three days of receipt of work order.

Performance Measure		2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 -	Water Main Flushing	2	2	4
Measure 2 -	Improved Response Time	3	2	2

Surface Water Distribution

507-7110

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 429,095	$ 406,911	$ 412,624	$ 394,605
613	Extra Help	12,557	18,088	136,000	136,000
614	Overtime	10,909	11,563	12,000	12,000
615	Total Benefits	236,931	236,962	242,701	252,861
Salaries & Benefits Sub - Total		**689,492**	**673,524**	**803,325**	**795,466**
622	Telephone	2,976	2,574	5,161	5,017
623	Postage & Freight	434	570	500	500
625	Forms & Supplies	838	1,220	1,800	1,800
626	Printing & Binding	2,055	537	2,000	2,000
627	Professional Services	10,090	8,445	12,000	12,000
628	Travel & Meeting	1,418	121	5,000	5,000
631	Dues & Subscriptions	801	2,673	3,400	3,400
632	Rental - Bldgs., Equip. & Land	994	617	2,000	2,000
633	Equipment - O & M	-	600	900	900
634	Special Equipment - O & M	23,779	25,108	55,200	55,200
635	Vehicle - O & M	103,340	141,121	129,197	83,352
636	Buildings & Facility - O & M	66,990	56,908	124,900	124,900
638	Small Tools & Supplies	4,231	5,725	8,000	8,000
639	Training Programs	12,647	13,540	23,500	23,500
641	Water Purchases	-	-	-	745
643	Insurance	7,426	8,253	22,141	16,302
658	Technology ISF	3,551	7,418	8,150	7,559
654	Interfund Transfers	-	-	-	-
660	Other Materials & Supplies	-	16,046	15,000	15,000
Supplies & Services Sub - Total		**241,571**	**291,477**	**418,849**	**367,175**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 931,063**	**$ 965,001**	**$ 1,222,174**	**$ 1,162,641**
649	**Note: Depreciation**	**1,666,276**	**1,714,714**	**1,738,027**	**1,798,726**

Groundwater Distribution

508-7310

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 22,925	$ 20,303	$ -	$ -
613	Extra Help	6,689	-	-	-
614	Overtime	430	637	-	-
615	Total Benefits	12,985	12,683	-	-
Salaries & Benefits Sub - Total		**43,028**	**33,623**	**-**	**-**
622	Telephone	784	1,773	-	-
623	Postage & Freight	785	-	-	-
625	Forms & Supplies	84	-	-	-
626	Printing & Binding	-	-	-	-
627	Professional Services	6,027	6,275	-	-
628	Travel & Meeting	22	-	-	-
633	Equipment - O & M	-	300	-	-
634	Special Equipment - O & M	6,987	1,150	-	-
635	Vehicle - O & M	7,106	8,466	-	-
636	Buildings & Facility - O & M	55,232	70,794	-	-
638	Small Tools & Supplies	2,702	472	-	-
639	Training Programs	121	-	-	-
643	Insurance	921	1,075	-	-
658	Technology ISF	970	959	-	-
Supplies & Services Sub - Total		**81,742**	**91,264**	**-**	**-**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 124,770**	**$ 124,887**	**$ -**	**$ -**
649	**Note: Depreciation**	**159,301**	**159,301**	**-**	**-**

SERVICE DESCRIPTION

The Water Treatment Plant Team is responsible for providing safe drinking water, sustaining system pressure and maintaining adequate storage to meet the water needs of the citizens of Yuba City. Water is treated to meet all State and Federal Regulations in the most economical and efficient means possible. The Water Treatment Plant is staffed 24/7 by highly trained, State Certified Operators.

STRATEGIC ISSUES

1. Regulations: The water supply industry is coming under more stringent regulations that requires increased process control monitoring, analysis of water at lower chemical detection limits, and increased operator training. Improvements are continually being made to the water system to comply with current and impending regulatory requirements.

2. Sense of Community: Yuba City is known for providing high quality water. One reason a new citizen or business may choose to live in Yuba City is the drinking water quality. Every effort is made to keep water rates as low as possible for our customers.

3. Organizational Development: Continued training of operations and maintenance staff is required in order to meet new and changing regulations, increase efficiency, and further professional development.

4. Quality Service Delivered: Customers depend on us to ensure that the water delivered to their homes and businesses is safe and meets drinking water standards. The health and safety of our customers is our highest priority.

5. Use of Technology: The Water Treatment Team is committed to utilizing and managing modern technology in the most cost effective manner possible.

6. Modern Infrastructure: Regular maintenance and continual improvement to the water system is imperative to ensure that our infrastructure is able to meet current and future water system demands.

7. Prudent Financial Management: Management of the operations and capital improvement accounts are revised and evaluated on a regular basis to ensure fiscally responsible management.

FY 2010 – 2011 ACCOMPLISHMENTS

- Provided high quality water to our Yuba City customers. Made numerous improvements necessary to comply with new State and Federal regulatory standards. Some of the standards include, but are not limited to: pH, Coliform bacteria, fluoride, and disinfection by-products.

- Converted Region 3 Groundwater System to the Surface Water System.

- Maintained chlorine residuals at all water service customer connections.

- 100% of all distribution system bacteriological test results were negative.

- Operations staff continued to obtain higher treatment, conservation and distribution system certifications.

- Provided Yuba City customers with over 5.0 billion gallons of water.

- Met peak hour and peak day water use demands.

- Responded to all water quality complaints the same day as received.

- Completed construction of the new 30” water transmission main that will provide reliable safe drinking water to the residents in the Walton area.

- Completed construction of the new 3.6 MG Sanborn Storage Tank & Pumping Station near Sanborn and Lincoln Roads.

FY 2011 – 2012 INITIATIVES

- Continue providing safe, clean potable water that meets or exceeds state standards to City water customers.
- Meet peak hour and peak day water use demands.
- Start construction of the fish screens and new raw water intake at the low lift pumping station on the Feather River.
- Continue to ensure that all water quality inquiries are responded to the same day.
- Expand the city's water conservation program.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Meet or exceed the State and Federal regulations for individual filtered water turbidity at the Surface Water Treatment Plant. The state standard is 0.3 turbidity units. The objective is to meet the standard 100% of the time.
2. Meet the Department of Public Health Secondary Standard for Odor 3 T.O.N. in 100% of samples.
3. Maintain 100% negative results on distribution system bacteriological testing.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Filtered Water Turbidity	100%	100%	100%
Measure 2 - Odor	20%	50%	100%
Measure 3 - Bacterialogical Testing	100%	100%	100%

Surface Water Treatment

507-7120

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 1,015,974	$ 988,857	$ 975,102	$ 1,099,403
613	Extra Help	18,370	-	10,000	10,000
614	Overtime	37,340	27,452	60,000	60,000
615	Total Benefits	442,088	428,729	466,112	576,226
Salaries & Benefits Sub - Total		**1,513,772**	**1,445,038**	**1,511,214**	**1,745,629**
621	Heat & Power	811,310	833,863	855,000	905,000
622	Telephone	6,711	8,198	11,220	11,364
623	Postage & Freight	553	1,564	6,000	6,000
624	Advertising	4,734	2,440	6,000	6,000
625	Forms & Supplies	2,783	5,583	6,800	7,200
626	Printing & Binding	2,605	3,274	5,000	5,000
627	Professional Services	104,562	225,797	158,185	213,255
628	Travel & Meeting	1,282	161	1,500	1,500
631	Dues & Subscriptions	38,465	19,749	30,000	30,000
632	Rental - Bldgs., Equip. & Land	-	-	2,000	2,000
633	Equipment - O & M	132	9,583	250	250
634	Special Equipment - O & M	211,853	144,876	156,000	203,000
635	Vehicle - O & M	28,384	35,218	48,148	21,113
636	Buildings & Facility - O & M	39,384	23,224	35,700	35,700
637	Chemicals	414,267	427,684	545,000	435,000
638	Small Tools & Supplies	6,176	6,982	5,000	5,000
639	Training Programs	17,810	13,244	40,500	20,500
641	Water Purchases	430,136	474,972	600,000	675,343
643	Insurance	16,706	18,646	19,259	17,634
652	Debt Service	359,401	350,294	578,416	365,349
654	Interfund Transfers	1,903,283	4,067,223	2,231,864	1,973,295
658	Technology ISF	53,676	53,031	49,263	50,129
660	Other Materials & Supplies	15,742	5,050	20,000	20,000
Supplies & Services Sub - Total		**4,469,955**	**6,730,655**	**5,411,105**	**5,009,632**
692	Capital Acquisitions	105,700	-	-	-
Acquisitions Sub - Total		**105,700**	**-**	**-**	**-**
	Total Appropriations	**$ 6,089,427**	**$ 8,175,693**	**$ 6,922,319**	**$ 6,755,261**
649	**Note: Depreciation**	**1,630,508**	**1,815,127**	**1,641,235**	**1,807,561**

Groundwater Treatment

508-7330

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 146,993	$ 135,407	$ -	$ -
613	Extra Help	-	-	-	-
614	Overtime	7,220	6,250	-	-
615	Total Benefits	62,748	56,750	-	-
Salaries & Benefits Sub - Total		**216,961**	**198,407**	**-**	**-**
621	Heat & Power	195,453	131,882	-	-
622	Telephone	-	-	-	-
623	Postage & Freight	2,163	1,867	-	-
624	Advertising	1,418	1,129	-	-
625	Forms & Supplies	-	-	-	-
626	Printing & Binding	3,407	2,206	-	-
627	Professional Services	46,916	106	-	-
631	Dues & Subscriptions	8,112	8,315	-	-
632	Rental - Bldgs., Equip. & Land	-		-	-
634	Special Equipment - O & M	20,130	9,988	-	-
635	Vehicle - O & M	9,554	9,797	-	-
636	Buildings & Facility - O & M	2,348	1,395	-	-
637	Chemicals	33,233	34,153	-	-
638	Small Tools & Supplies	649	24	-	-
639	Training Programs	330	76	-	-
643	Insurance	2,704	2,664	-	-
652	Debt Service	201,071	207,885	-	-
654	Interfund Transfers	204,000	477,500	-	-
660	Other Materials & Supplies	402	-	-	-
Supplies & Services Sub - Total		**731,890**	**888,987**	**-**	**-**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 948,851**	**$ 1,087,394**	**$ -**	**$ -**
649	**Note: Depreciation**	**13,562**	**13,562**	**-**	**-**

Water Capital Fund

509

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
652	Debt Service	1,209,621	1,148,472	1,241,679	1,096,047
654	Interfund Transfers	716,000	591,160	203,500	203,500
Supplies & Services Sub - Total		**1,925,621**	**1,739,632**	**1,445,179**	**1,299,547**
		-	-	-	-
692	Capital Acquisitions	**-**	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 1,925,621**	**$ 1,739,632**	**$ 1,445,179**	**$ 1,299,547**

Water HWS-Region 1 Fund

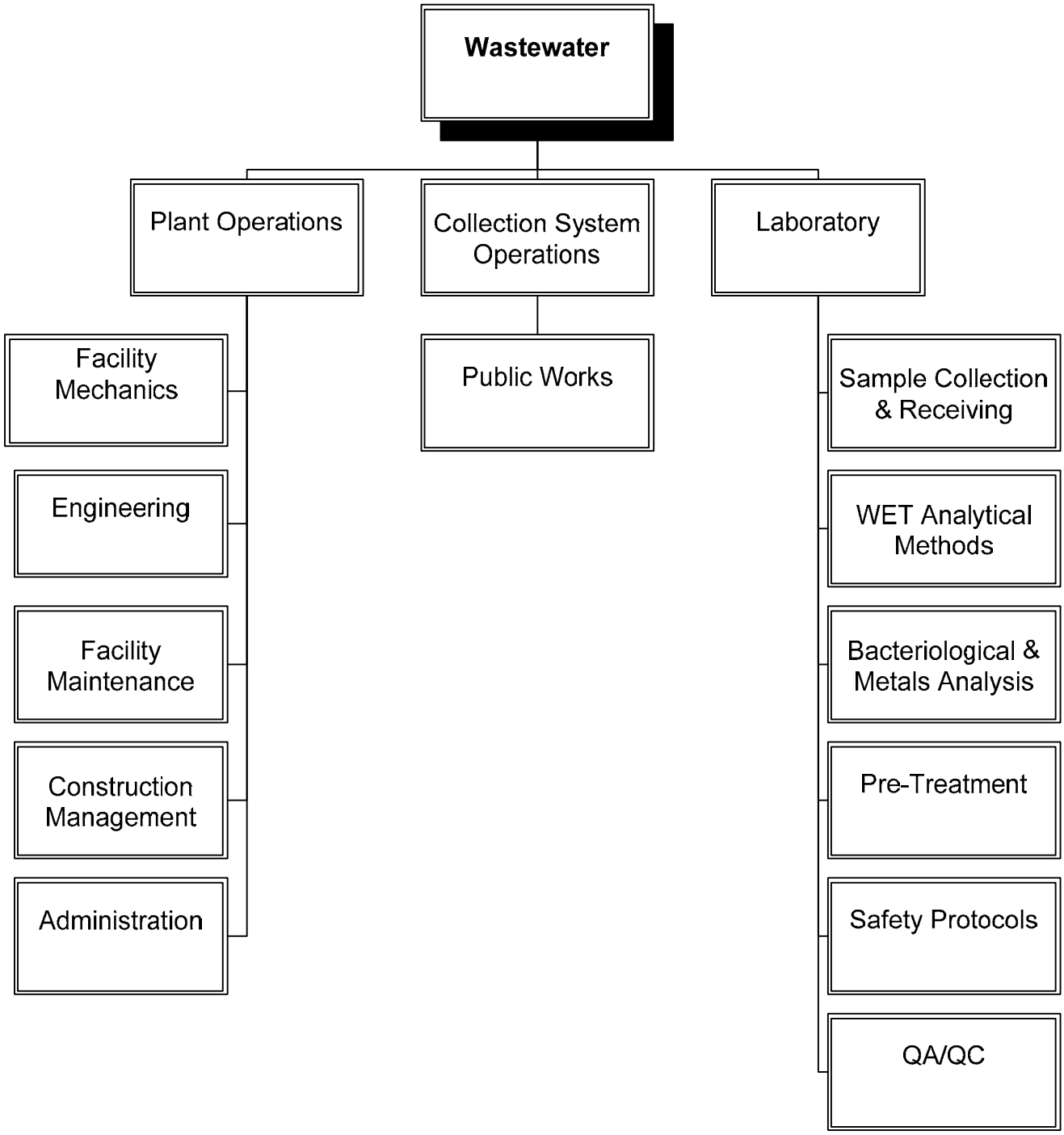
533-7341

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	-	1,100	-	-
652	Debt Service	-	-	85,572	150,000
654	Interfund Transfers	-	-	-	-
Supplies & Services Sub - Total		**-**	**1,100**	**85,572**	**150,000**
				-	-
692	Capital Acquisitions	**-**	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ -**	**$ 1,100**	**$ 85,572**	**$ 150,000**

Water HWS-Region 2/3 Fund

534-7342

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	-	1,100	-	-
652	Debt Service	-	-	94,249	380,000
654	Interfund Transfers	-	-	-	-
Supplies & Services Sub - Total		**-**	**1,100**	**94,249**	**380,000**
		-	-	-	-
692	Capital Acquisitions	**-**	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ -**	**$ 1,100**	**$ 94,249**	**$ 380,000**


Wastewater
Plant Operations
Collection System Operations
Laboratory
Facility Mechanics
Engineering
Facility Maintenance
Construction Management
Administration
Public Works
Sample Collection & Receiving
WET Analytical Methods
Bacteriological & Metals Analysis
Pre-Treatment
Safety Protocols
QA/QC

Wastewater Collection

SERVICE DESCRIPTION

The Wastewater Collection Division maintains about 200 miles of sewer main and works with and supports engineering projects and the operations of the Wastewater Treatment Plant. In addition, the Division maintains sewer manholes, force mains, and other typical waste-water collection infrastructure.

FY 2010 - 2011 ACCOMPLISHMENTS

- Responded to 45 customer requests for service and cleaned 15 sewer main obstructions.
- Hydro-washed and mechanically cleaned 45 miles of sewer main.

FY 2011 - 2012 INITIATIVES

- Continue to reduce the instances of sewer main blockage by increased hydro-washing followed by video inspection.
- Through the use of video inspection, provide the Engineering Division with accurate information for prioritization and development of a comprehensive pipe repair and replacement program.
- Reduce infiltration into the collection system with the aid of video inspection and investigation.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Maintain the number of sanitary sewer lines cleaned at 30 miles.
2. Maintain the number of sanitary sewer line Inspections by Closed Circuit Television Inspection at 20 miles.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Clearing of Sewer Lines	30	45	30
Measure 2 - CCTV Inspection	17	40	20

Wastewater Collection

518-8110

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 214,379	$ 201,053	$ 217,141	$ 366,806
613	Extra Help	8,685	9,512	46,000	46,000
614	Overtime	7,470	9,584	7,000	7,000
615	Total Benefits	112,538	116,107	121,922	233,148
Salaries & Benefits Sub - Total		**343,071**	**336,255**	**392,063**	**652,954**
622	Telephone	529	1,300	1,224	1,224
623	Postage & Freight	-	-	-	-
625	Forms & Supplies	-	65	1,000	1,000
627	Professional Services	16,197	10,916	13,620	13,620
628	Travel & Meeting	434	-	1,000	1,000
631	Dues & Subscriptions	396	486	800	800
632	Rental - Bldgs., Equip. & Land	1,708	-	2,000	2,000
633	Equipment - O & M	-	300	300	300
634	Special Equipment - O & M	10,968	25,576	15,000	15,000
635	Vehicle - O & M	68,702	116,177	100,769	109,919
636	Buildings & Facility - O & M	8,880	12,900	27,400	27,400
637	Chemicals	254	748	5,100	5,100
638	Small Tools & Supplies	2,809	4,182	4,000	4,000
639	Training Programs	10,966	9,023	8,000	8,000
641	Water Purchases	-	-	-	404
643	Insurance	3,830	4,263	4,664	6,198
654	Interfund Transfer	-	-	-	-
658	Technology ISF	971	959	755	774
Supplies & Services Sub - Total		**126,644**	**186,895**	**185,632**	**196,739**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 469,716**	**$ 523,150**	**$ 577,695**	**$ 849,693**
649	**Note: Depreciation**	**1,032,378**	**1,058,889**	**1,056,911**	**1,083,177**

PUBLIC WORKS - UTILITY DIVISION VISION STATEMENT

World class water and a pristine Feather River.

PUBLIC WORKS UTILITY DIVISION STATEMENT

Provide safe, reliable and efficient water/wastewater services for our community and environment.

WASTEWATER MISSION STATEMENT

Providing reliable wastewater services to the residents of Yuba City in the safest, most economical means possible while safeguarding the environment.

SERVICE DESCRIPTION

The Wastewater Treatment Facility team (Team) maintains and operates the wastewater treatment facility (WWTF) non-stop throughout the year for City residential and business customers. The Team also operates and monitors a satellite facility in Yuba County. The WWTF provides complete treatment of residential, commercial and industrial wastewaters before discharge to the Feather River. The Team ensures a high quality of treatment in order to protect public health and the environment.

STRATEGIC ISSUES

1. Exceptional Pubic Health and Safety: Health and Safety, for our employees and the community, remain the highest priority for the Team. The Team works collaboratively to solve potential health and safety concerns that may affect the community and our surrounding region.

   The Team continues to improve effluent water quality due to stricter water quality standards. Standards are regulated by the California Regional Water Quality Control Board through NPDES permits. Improvements to existing treatment process units continue to challenge the Team as new regulations are implemented. In addition, the Team faces challenges through the State Waste Discharge Requirements (WDR) collection system permit which reduces sanitary sewer overflows (SSO) and protects public health.

2. Sense of Community: As the City operates within the sphere of influence the Team works cooperatively with the Development Industry to ensure wastewater infrastructure is expanded, coordinated with other infrastructure, and appropriately phased to benefit both new and existing customers.

3. High Quality of Life: The Team maintains and operates the WWTF, which protects the high quality of water in the Feather River and surrounding environment.

4. Quality Service Delivery: Residents and businesses around the perimeter of the wastewater treatment facility requires constant vigilance by the Team to ensure that our facility is a good neighbor.

   The Department is continuously improving communication with internal and external customers.

5. Use of Technology: The Team uses a combination of the computer software, hardware and instrumentation to maintain and operate the WWTF and other facilities on-site and remotely.

6. Prudent Financial Management: All future underground infrastructure and roadway work will be coordinated to ensure the most efficient expenditure of public funds. In addition, the Team will ensure fees are adequate and development is able to occur with sufficient infrastructure.

   Energy conservation is a top priority of the Wastewater Treatment Facility. New green energy projects will continue to be a top priority to the Department.

   The Department will implement an Asset Management Program to improve efficiency and maintenance of assets and to maximize the talents of our staff.

7. Balanced Economic Development: The Team uses a hydraulic modeling tool to ensure infrastructure is adequately sized and has the capacity necessary for development within infill areas and within our Sphere of Influence as defined by the General Plan.

FY 2010 – 2011 ACCOMPLISHMENTS

- Our maintenance workers successfully dried and removed 1,935 tons of bio-solids, which were used as landfill cover.
- The Team continued to operate and efficiently maintain high standards of treatment and testing while not recruiting for vacant positions and implementing a 5% furlough program. At times this staffing shortage was challenging but staff performed admirably to provide outstanding service to the community without excessively using overtime.
- Staff completed revisions of the Department Safety and Compliance Plan and other related safety plans per EPA and Cal OHSA.
- The Wastewater Facility successfully passed Environmental Protection Agency and California Regional Water Quality Board plant and safety inspections.
- Conducted 4 plant tours with participants from Yuba and Sutter Counties.
- Assumed a lead role while participating within statewide and regional professional organizations.
- Two staff members received awards for outstanding service in their respected fields from the regional professional organization.
- Reduced the amount of sanitary sewer overflows by fully implementing the Fats Oils and Grease (FOG) Program and completed 120 FOG inspections.
- Staff reviewed plans, worked with other City Departments and approved grease removal devices for several newly proposed and existing food service establishments.
- Staff continuously works with establishments in the City that are considered high priority in reducing the amounts of FOG discharged to the sanitary sewer system and has successfully accomplished repairs and / or upgrades to their grease removal systems.
- Plant staff oversaw the installation of the new Tertiary Treatment Package Plant at the River Highlands WTF, initiated startup and continues to operate the facility.
- Rehabilitated the South Primary Clarifier. Cleaned and inspected the North Primary Clarifier.
- Cleaned the West Anaerobic Digester and inspected and repaired the Digester valve and piping systems. Rebuilt the Digester's main recirculating pump. Inspected and cleaned upper dome.
- Started mutual aid program with Sutter County Environmental Health Department on FOG related issues.
- Two Wastewater Treatment Facility Operators successfully passed and obtained higher State certification.
- Completed maintenance on the 12KV substation which will provide reliable electrical power distribution throughout the facility.

FY 2011 – 2012 INITIATIVES

- The Team will continue investigating a grease and septage receiving facility on-site to produce additional methane gas. This gas can then be used to generate electricity for consumption at the facility.
- Add remote monitoring to 2 lift stations. Continue to increase certification levels of operations and maintenance staff.

- Continue to contract with River Highlands in Yuba County to operate their tertiary WWTF at no cost to current Yuba City customers.
- Evaluate new heating option of chlorine building to reduce our reliance on natural gas.
- Continue on-site inspections of food service establishments.
- Continue public education on the proper disposal of Fats, Oils and Grease.
- Develop Fats, Oils and Grease best management practices handbook for food service establishments.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. The Maintenance Team will use the software Maintenance Program to further reduce expensive reactive repairs and increase the time spent as scheduled maintenance. This will increase plant reliability and help eliminate the risk of NPDES permit violations and thus State monetary penalties.
2. The Operations Staff will continue to strive for 100% NPDES discharge permit compliance.
3. The Maintenance Team will further reduce Stonegate SSO's through the development of a scheduled preventative maintenance program; therefore, saving time and money.
4. The Team will strive towards completing additional FOG inspections. This will further assist the wastewater collection system team in accomplishing a reduction in the number of FOG related SSO's both within the City limits and with the Stonegate service area.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Reactive Maintenance	30%	30%	<25%
Measure 2 - NPDES	99%	99%	>95%
Measure 3 - Stonegate SSO	1	1	<5
Measure 4 - FOG Inspections	120	120	>125

Wastewater Treatment

518-8120

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 1,538,479	$ 1,394,541	$ 1,381,429	$ 1,239,605
613	Extra Help	13,586	-	30,000	30,000
614	Overtime	30,966	38,356	56,000	56,000
615	Total Benefits	684,713	658,824	687,248	681,910
Salaries & Benefits Sub - Total		**2,267,744**	**2,091,721**	**2,154,677**	**2,007,515**
621	Heat & Power	959,758	963,597	961,000	961,000
622	Telephone	23,012	22,313	23,728	22,728
623	Postage & Freight	867	107	2,000	2,000
624	Advertising	2,338	2,840	5,000	5,000
625	Forms & Supplies	8,251	7,432	6,475	21,350
626	Printing & Binding	437	2,506	6,000	4,000
627	Professional Services	88,744	91,745	118,380	163,500
628	Travel & Meeting	3,166	1,110	2,000	2,000
631	Dues & Subscriptions	125,047	43,819	90,000	100,000
632	Rental - Bldgs., Equip. & Land	2,780	737	4,000	4,000
633	Equipment - O & M	361	4,985	11,300	11,300
634	Special Equipment - O & M	259,373	248,851	329,500	379,500
635	Vehicle - O & M	111,134	220,326	187,746	155,257
636	Buildings & Facility - O & M	57,269	51,675	58,000	69,500
637	Chemicals	343,378	373,841	489,000	520,000
638	Small Tools & Supplies	11,604	14,071	9,000	9,000
639	Training Programs	35,373	28,409	33,000	36,000
641	Water Purchases	-	-	-	1,700
643	Insurance	23,285	32,025	30,738	23,510
652	Debt Service	559,745	564,477	574,365	572,864
654	Interfund Transfers	2,890,199	1,298,971	1,298,438	1,412,142
658	Technology ISF	80,214	78,381	67,732	67,545
660	Other Materials & Supplies	9,548	4,988	35,000	33,500
Supplies & Services Sub - Total		**5,595,881**	**4,057,206**	**4,342,402**	**4,577,396**
692	Equipment	27,666	36,284		-
Acquisitions Sub - Total		**27,666**	**36,284**	**-**	**-**
	Total Appropriations	**$ 7,891,291**	**$ 6,185,211**	**$ 6,497,079**	**$ 6,584,911**
649	**Note: Depreciation**	**1,806,259**	**1,840,039**	**1,772,253**	**1,836,299**

Wastewater Capital Fund

527

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
652	Debt Service	857,331	864,578	879,723	877,424
654	Interfund Transfers	1,771,000	-	-	-
Supplies & Services Sub - Total		**2,628,331**	**864,578**	**879,723**	**877,424**
692	Capital Acquisitions	**-**	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 2,628,331**	**$ 864,578**	**$ 879,723**	**$ 877,424**

River Highlands

516-8160

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 3,251	$ 19,499	$ -	$ -
613	Extra Help	-	-	-	-
614	Overtime	-	-	-	-
615	Total Benefits	1,306	8,919	-	-
Salaries & Benefits Sub - Total		**4,557**	**28,418**	**-**	**-**
622	Telephone	-	-	-	-
623	Postage & Freight	-	-	-	-
625	Forms & Supplies	34	-	-	-
626	Printing & Binding	-	-	-	-
627	Professional Services	-	-	8,000	1,000
628	Travel & Meeting	-	-	-	-
631	Dues & Subscriptions	-	-	-	-
633	Equipment - O & M	-	-	-	-
634	Special Equipment - O & M	701	2,952	10,400	17,400
635	Vehicle - O & M	-	-	-	-
636	Buildings & Facility - O & M	-	-	-	-
638	Tools, Supplies, Equipment	-	-	-	-
639	Training Programs	-	-	-	-
643	Insurance	-	-	-	-
654	Interfund Transfers	-	-	-	-
660	Other Materials & Supplies	-	-	-	-
Supplies & Services Sub - Total		**735**	**2,952**	**18,400**	**18,400**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 5,292**	**$ 31,370**	**$ 18,400**	**$ 18,400**
649	**Note: Depreciation**	-	-	-	-

Stonegate

519-8210

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 2,346	$ 3,021	$ -	$ -
613	Extra Help	-	-	-	-
614	Overtime	-	-	-	-
615	Total Benefits	1,158	1,729	-	-
Salaries & Benefits Sub - Total		**3,503**	**4,751**	**-**	**-**
621	Heat & Power	95	65	150	150
622	Telephone	-	-	-	-
623	Postage & Freight	-	-	-	-
625	Forms & Supplies	-	-	-	-
626	Printing & Binding	-	-	-	-
627	Professional Services	-	-	-	-
628	Travel & Meeting	-	-	-	-
631	Dues & Subscriptions	-	-	-	-
633	Equipment - O & M	-	-	-	-
634	Special Equipment - O & M	15,458	4,907	24,350	61,925
635	Vehicle - O & M	-	-	-	-
636	Buildings & Facility - O & M	-	25	-	-
638	Tools, Supplies, Equipment	-	-	-	-
639	Training Programs	-	-	-	-
641	Water Purchases	-	-	-	208
643	Insurance	-	-	-	-
654	Interfund Transfers	-	-	-	-
660	Other Materials & Supplies	-	-	-	-
Supplies & Services Sub - Total		**15,553**	**4,998**	**24,500**	**62,283**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 19,056**	**$ 9,749**	**$ 24,500**	**$ 62,283**
649	**Note: Depreciation**	-	-	-	-

Laboratory

SERVICE DESCRIPTION

The Laboratory provides analytical testing services to City residential customers, City Departments and other municipalities. The City of Yuba City owns and operates the only full-service State certified laboratory in the Yuba-Sutter area.

STRATEGIC ISSUES

1. Exceptional Public Health and Safety:
   - The State of California Department of Public Health (CDPH) has certified the City laboratory in both water and wastewater analysis. Having a local laboratory certified by the CDPH helps the City provide exceptional service to maintain public health, safety and welfare.
   - The Pretreatment Program identifies and measures pollutants being discharged to the Wastewater Facility by both domestic and industrial sources. By quantifying these pollutants, the Department can ensure the City stays in compliance with the Wastewater Treatment Facility discharge permit, provide employee safety and prevent infrastructure damage.
2. Use of Technology: The modern laboratory is computerized to automate sample processing, data processing, report generation and archiving. The use of technology is necessary in providing high quality services to the public.
3. Modern Public Infrastructure: The laboratory utilizes advanced instrumentation systems to meet the regulatory and customer demands. Automated laboratory equipment in conjunction with the laboratory computer network allows lab staff to quickly respond to customer needs.

FY 2010 - 2011 ACCOMPLISHMENTS

- Accomplished a 96.8 % accuracy rating on laboratory ELAP certification performance evaluation samples which exceeded the 95 % performance measure.
- Coordinated with Water Treatment Plant staff to accomplish the goal of zero positive bacteriological samples within the distribution system.
- Provided support and training and participated in Statewide User Group to develop and implement Electronic Self-Monitoring Report (eSMR2) system to streamline the State of California wastewater reporting requirements as contained in the Wastewater Treatment Facility discharge permit.
- Laboratory staff completed review and updates of 4 Standard Operating Procedure (SOP) manuals.
- The laboratory successfully completed the bi-annual inspection by the State of California Department of Public Health Environmental Accreditation Program. These inspections are required as part of the laboratory maintaining State certification.
- Supported the Wastewater Treatment Facility Operations Division by supplying timely process information to maintain compliance of NPDES discharge permit.
- Provided support to Operations Division for the River Highlands treatment facility with sampling scheduling and analysis.
- Worked with Maintenance Division in order to maintain laboratory instruments and equipment in continuous state of readiness.
- A section of the Wastewater Treatment Facility permit includes the pretreatment program. Staff annually participates in an extensive program review/inspection by USEPA. Staff continues to implement measures outlined in the USEPA reports; therefore, the pretreatment program is kept current.

- Fully implemented Linko software to more efficiently manage Industrial Pretreatment Program.

FY 2011 - 2012 INITIATIVES

- Install and implement Crystal Reports to increase customer reporting efficiency.
- Review the commercial client invoicing procedures and automate if necessary.
- Review and update if necessary the Quality Control (QC) limits and specifications currently in LABWORKS.
- Continue > 95% accuracy rate performance in annual independent blind sample evaluation studies.
- Examine if it is in the City's best interest to purchase an ICP-MS instrument to replace two obsolete metals instruments.
- Review the Total Phosphorus and Total Kjeldahl Nitrogen tests to determine if the laboratory should start doing these tests in-house.
- Update Industrial Pretreatment Program website to reflect changes within the Public Works Department.
- Develop two (2) Pretreatment Best Management Practices (BMPs) for inclusion into Pretreatment website.
- Inspect two (2) non-permitted Industrial Users for possible inclusion into Pretreatment Program.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Maintain > 95% performance evaluation performance rate.
2. The laboratory reviewed four SOPs for 2010-2011. The laboratory will review at least four in 2011-2012.

Performance Measure	2009-2010 Actual	2010-2011 Actual	2011-2012 Target
Measure 1 - Testing Efficiency	96.8%	96.8%	95.0%
Measure 2 - SOP Reviews	7	4	4

Laboratory

518-8140

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 314,728	$ 281,069	$ 281,204	$ 279,174
613	Extra Help	2,420	12,514	6,500	6,500
614	Overtime	5,068	3,375	8,000	8,000
615	Total Benefits	128,053	116,896	147,911	159,822
Salaries & Benefits Sub - Total		**450,269**	**413,854**	**443,615**	**453,496**
622	Telephone	1,872	1,440	1,584	1,584
623	Postage & Freight	16,138	11,176	16,000	5,000
625	Forms & Supplies	5,861	4,887	6,390	6,000
626	Printing & Binding	-	-	-	-
627	Professional Services	149,490	136,416	145,000	165,000
628	Travel & Meeting	107	4	1,250	1,000
631	Dues & Subscriptions	496	499	800	750
633	Equipment - O & M	-	-	-	-
634	Special Equipment - O & M	125,919	133,540	145,000	150,000
635	Vehicle - O & M	5,017	10,101	10,435	10,374
636	Buildings & Facility - O & M	5,666	3,408	7,350	8,850
638	Tools, Supplies, Equipment	-	-	-	-
639	Training Programs	2,362	1,506	5,750	5,000
643	Insurance	4,819	5,408	5,179	4,353
654	Interfund Transfers	-	-	-	-
658	Technology ISF	-	903	825	845
660	Other Materials & Supplies	3,316	11,195	15,000	15,000
Supplies & Services Sub - Total		**321,062**	**320,483**	**360,563**	**373,756**
692	Equipment	6,494	-	-	-
Acquisitions Sub - Total		**6,494**	**-**	**-**	**-**
	Total Appropriations	**$ 777,825**	**$ 734,337**	**$ 804,178**	**$ 827,252**
649	**Note: Depreciation**	**50,409**	**49,538**	**48,997**	**49,538**

Pretreatment Program

518-8130

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 2,058	$ 70,026	$ 73,258	$ 70,739
613	Extra Help	-	-	1,000	1,000
614	Overtime	-	517	750	750
615	Total Benefits	1,002	33,593	35,504	37,997
Salaries & Benefits Sub - Total		**3,059**	**104,135**	**110,512**	**110,486**
622	Telephone	-	288	144	144
623	Postage & Freight	-	-	1,000	1,000
625	Forms & Supplies	-	-	1,000	1,000
626	Printing & Binding	-	-	-	-
627	Professional Services	-	4,390	35,000	35,000
628	Travel & Meeting	-	-	250	250
631	Dues & Subscriptions	-	-	200	200
633	Equipment - O & M	-	-	-	-
634	Special Equipment - O & M	-	384	10,000	10,000
635	Vehicle - O & M	-	-	-	-
636	Buildings & Facility - O & M	-	-	-	-
638	Tools, Supplies, Equipment	-	-	-	-
639	Training Programs	-	-	1,250	1,250
643	Insurance	-	979	1,299	1,068
654	Interfund Transfers	-	-	-	-
660	Other Materials & Supplies	-	-	-	-
Supplies & Services Sub - Total		**-**	**6,041**	**50,143**	**49,912**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 3,059**	**$ 110,176**	**$ 160,655**	**$ 160,398**
649	**Note: Depreciation**	**2,200**	**2,200**	**2,200**	**2,200**

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	1.0	1.0	1.0	0.0	(1)	-100.0%
Salaries & Benefits	$ 1,423	$ 1,449	$ -	$ -	0	0.0%
Supplies & Services	1,949,324	1,042,784	2,402,175	2,024,653	(377,522)	-15.7%
Capital Acquisitions	-	-	-	-	0	0.0%
Contributions to Other Funds	16,192,008	11,266,663	6,659,577	3,785,453	(2,874,124)	-43.2%
Total	**$ 18,142,755**	**$ 12,310,896**	**$ 9,061,752**	**$ 5,810,106**	**$ (3,251,646)**	**-35.9%**

Summary

CDBG Program	$ 700,173	$ 264,247	$ 782,000	$ 511,638
CDBG Housing RLF	113,960	136,072	288,847	20,000
Streets and Roads	4,746,592	7,108,786	4,628,299	3,360,201
Traffic Safety	616,438	313,990	350,000	250,000
Landscape Assessment	619,389	611,813	550,927	561,780
Development Impact Fees	10,475,428	3,423,000	1,457,000	-
HOME Program	551,923	138,080	737,100	892,000
Suspended Traffic Offender	206,000	200,000	150,000	100,000
Residential Street Lighting	112,852	114,908	117,579	114,487
Fire Mitigation Impact Fees	-	-	-	-
Total	**$ 18,142,755**	**$ 12,310,896**	**$ 9,061,752**	**$ 5,810,106**

PERSONNEL SUMMARY

(shown in full time equivalents)

	Adopted Budget 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12	
Community Development Block Grant (CDBG Fund)				
Housing Analyst I/II	1.0	1.0	-	*
Total	**1.0**	**1.0**	**-**	

Note: This program is administered through the General Fund and cost allocated to the CDBG program

SERVICE DESCRIPTION

The primary objective of the Housing Division is to develop viable urban communities by providing decent, affordable housing to individuals and families of low- and moderate-income; to create a suitable living environment; and to expand economic opportunities for the benefit of low- and moderate-income persons. The provision of housing is made through various programs, including the Community Development Block Grant (CDBG) program, First-Time Homebuyer, Owner-Occupied Rehabilitation, rental assistance, and rental rehabilitation.

FY 2010-2011 ACCOMPLISHMENTS

- Assisted 7 families with the purchase of their first home through the first-time home buyer loan program.
- Provided funding for the rehabilitation of 3 homes through the CDBG Rehab Loan Program.
- Implemented the first annual Neighborhood Revitalization Strategy project through the Helping Area Neighborhoods Develop Successfully (HANDS) task force.
- Secured an extension of the CalHOME grant to 2012, allowing the City to provide additional first-time homebuyer assistance to low income residents.
- Received approval for an additional round of funding through the Neighborhood Stabilization Program to assist with the rehabilitation of foreclosed homes.
- Provided assistance for ADA modifications to over forty-five disabled persons homes through FREED Center for Independent Living.
- Provided Hands of Hope with three new washers and dryers, allowing them to extend their services to include an additional 1,135 loads of laundry for the homeless.
- With CDBG funds, the Senior Center's Handyman Repair Program was able to assist over twenty senior citizens with basic home repair needs.
- Assisted A Hand Up Ministry with providing food to over 2,500 homeless persons.
- Completed ADA upgrades to City streets, near Freemont-Rideout Hospital as well as in the vicinity of Garden Highway and Percy Avenue.
- Provided assistance to the Consolidated Area Housing Authority to re-roof seven duplex housing units at 448 Garden Highway.
- Assisted with the housing needs of homeless veterans through the Central Valley Homeless Veterans Assistance Program.
- Through the Salvation Army's Family Self Sufficiency Program, CDBG funds made a difference in the lives of approximately 300 homeless persons.

FY 2011-2012 INITIATIVES

- Continue efforts to increase the supply of decent, safe and affordable housing by funding and promoting the Housing Rehabilitation program.
- Continue to provide opportunities for first time homeownership through the City's First Time Homebuyer program which is funded with 2009 HOME and 2006 Cal HOME grants.
- Apply for an additional round of funding through the 2011 HOME Grant.
- Continue to seek other funding sources to enhance and support the City's First Time Homebuyer Program and rehabilitation programs.

- Support collaborative partnerships with non-profit housing developers to increase the supply of low- and moderate-income rental housing.

- Promote Economic Development by funding job training efforts and micro-enterprise loans for small businesses.

- Expand neighborhood revitalization efforts through the Helping Area Neighborhoods Develop Successfully (HANDS) project.

- Provide residents with a Fair Housing hotline that offers access to free housing related legal advice to assist with landlord/tenant issues and ensure equal housing opportunities for all residents.

- Continue funding and promoting programs that address the needs of homeless persons and families in the community, and work with local homeless service providers through the Continuum of Care process for homelessness.

- Continue to improve the conditions and accessibility (ADA improvements) of the City's public facilities and infrastructure in low-and moderate-income areas.

- Increase support and promotion of programs that assist domestic violence victims, homeless, seniors, and youths.

- Continued implementation of NSP 3 funds to further assist with the rehabilitation of additional foreclosed homes.

CONTINUOUS IMPROVEMENT PERFORMANCE MEASURES

1. Provide funding for housing rehabilitation to persons who are of low and moderate income or who are homeless, funding 5 loans in 2011-2012

2. Provide first-time home buyer loans for qualifying first time home buyers by providing 10 loans in 2011-2012.

3. Provide funding to maintain housing stock for persons who are of low and moderate income or who are homeless via implementation of the housing rehabilitation program.

4. Provide public services for persons who are predominantly low-income including seniors, at-risk youth, disabled persons and victims of domestic violence.

5. Improve the citywide living environment through support of projects to improve public facilities including parks and street improvements.

6. Further expand Economic Development by funding additional job training opportunities and making micro-enterprise loans available to small businesses.

Performance Measure		2009 2010 Actual	2010 2011 Actual	2011 2012 Target
Measure 1	Rehabilitation Loans	2	3	5
Measure 2	First Time Home Buyers	8	7	10
Measure 3	CDBG Housing Units Rehabbed	48	83	64
Measure 4	CDBG Public Service Programs	5	4	4
Measure 5	CDBG Infrastructure Projects	6	1	1
Measure 6	Economic Development Opportunities	0	1	4

CDBG Program

204-63*

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	1,352	1,353	-	-
614	Overtime	-	-	-	-
615	Total Benefits	71	96	-	-
Salaries & Benefits Sub - Total		**1,423**	**1,449**	**-**	**-**
622	Telephone	137	144	-	-
623	Postage & Freight	-	-	-	-
624	Advertising	1,541	390	-	-
625	Forms & Supplies	536	137	-	-
627	Professional Services	8,472	35,010	114,000	97,327
628	Travel & Meeting	59	744	-	-
631	Dues & Subscriptions	632	632	-	-
633	Office Equipment - O & M	-	-	-	-
643	Insurance	951	1,076	-	-
653	Program Expenses	685,176	223,598	668,000	414,311
658	Technology ISF	1,246	1,067	-	-
660	Other Materials & Supplies	-	-	-	-
Supplies & Services Sub - Total		**698,750**	**262,798**	**782,000**	**511,638**
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 700,173**	**$ 264,247**	**$ 782,000**	**$ 511,638**

CDBG Housing RLF

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	113,960	136,072	288,847	20,000	(268,847)	-93.1%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 113,960**	**$ 136,072**	**$ 288,847**	**$ 20,000**	**$ (268,847)**	**-93.1%**
Financing Sources						
CDBG Housing RLF	113,960	136,072	288,847	20,000		

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -		$ -	$ -	$ -	0.0%
Supplies & Services	551,923	138,080	737,100	892,000	154,900	21.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ 551,923**	**$ 138,080**	**$ 737,100**	**$ 892,000**	**$ 154,900**	**21.0%**
Financing Sources						
Home Program	551,923	138,080	737,100	892,000		

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-2011 to 2011-2012	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	-	-	-	-	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	4,746,592	7,108,786	4,628,299	3,360,201	(1,268,098)	-27.4%
Total	**$ 4,746,592**	**$ 7,108,786**	**$ 4,628,299**	**$ 3,360,201**	**$ (1,268,098)**	**-27.4%**
Financing Sources						
Streets & Roads Fund	4,746,592	7,108,786	4,628,299	3,360,201		

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	116,438	63,990	150,000	150,000	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	500,000	250,000	200,000	100,000	(100,000)	-50.0%
Total	**$ 616,438**	**$ 313,990**	**$ 350,000**	**$ 250,000**	**$ (100,000)**	**-28.6%**
Financing Sources						
Traffic Safety Fund	616,438	313,990	350,000	250,000		

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	-	-	-	-	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	206,000	200,000	150,000	100,000	(50,000)	-33.3%
Total	**$ 206,000**	**$ 200,000**	**$ 150,000**	**$ 100,000**	**$ (50,000)**	**-33.3%**
Financing Sources						
Suspended Traffic Offender	206,000	200,000	150,000	100,000		

Landscape Maintenance Districts

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	359,332	334,203	332,266	339,948	7,682	2.3%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	260,057	277,610	218,661	221,832	3,171	1.5%
Total	**$ 619,389**	**$ 611,813**	**$ 550,927**	**$ 561,780**	**$ 10,853**	**2.0%**
Financing Sources						
Landscape Maintenance District Fund	619,389	611,813	550,927	561,780		

Residential Street Lighting

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	108,921	107,641	111,962	111,067	(895)	-0.8%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	3,931	7,267	5,617	3,420	(2,197)	-39.1%
Total	**$ 112,852**	**$ 114,908**	**$ 117,579**	**$ 114,487**	**$ (3,092)**	**-2.6%**
Financing Sources						
Residential Street Lighting	112,852	114,908	117,579	114,487		

Development Impact Fees

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	-	-	-	-	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds *	10,475,428	3,423,000	1,457,000	-	(1,457,000)	-100.0%
Total	**$ 10,475,428**	**$ 3,423,000**	**$ 1,457,000**	**$ -**	**$ (1,457,000)**	**-100.0%**
Financing Sources						
Dev. Impact Fees Fund	10,475,428	3,423,000	1,457,000	-		

*Note: Subject to change based upon approved Capital Improvement Program approved projects requiring funding.

Fire Mitigation Impact Fees

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent	0.0	0.0	0.0	0.0	0.0	0.0%
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	0.0%
Supplies & Services	-	-	-	-	-	0.0%
Capital Acquisitions	-	-	-	-	-	0.0%
Contributions to Other Funds	-	-	-	-	-	0.0%
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**
Financing Sources						
Fire Mitigation Impact Fees	-	-	-	-	-	

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	5.25	5.25	4.25	4.00	(0.3)	-5.9%
Salaries & Benefits	$ 459,824	$ 456,006	$ 396,673	$ 354,224	$ (42,449)	-10.7%
Supplies & Services	4,952,502	4,441,637	5,382,009	5,721,717	339,708	6.3%
Capital Acquisitions	123,247	387,775	405,073	334,000	(71,073)	-17.5%
Contributions to Other Funds	-	-	1,850,000	-	(1,850,000)	-
Total	**$ 5,535,573**	**$ 5,285,418**	**$ 8,033,755**	**$ 6,409,941**	**$ (1,623,814)**	**-20.2%**

Summary

Employee Benefits	$ 2,742,637	$ 2,746,885	$ 2,890,397	$ 3,218,295
Dental/Vision Plan	518,190	512,057	527,000	525,000
Disability Program	21,607	42,351	30,000	30,000
General Liability	476,658	395,923	675,000	442,000
Workers Compensation	518,289	142,450	839,280	593,243
Vehicle Maintenance	796,660	808,851	802,785	754,325
Vehicle Replacement	39,220	159,816	1,568,073	197,000
Technology Replacement	422,311	477,086	701,220	650,078
Total	**$ 5,535,573**	**$ 5,285,418**	**$ 8,033,755**	**$ 6,409,941**

Dental/Vision Plan

603-6512

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	15,947	22,247	22,000	20,000
644	Insurance	502,243	489,809	505,000	505,000
Supplies & Services Sub - Total		**518,190**	**512,057**	**527,000**	**525,000**
692	Capital Acquisitions	**-**	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 518,190**	**$ 512,057**	**$ 527,000**	**$ 525,000**

Disability Program

604-6520

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
644	Insurance	21,607	42,351	30,000	30,000
Supplies & Services Sub - Total		**21,607**	**42,351**	**30,000**	**30,000**
692	Capital Acquisitions	**-**	-	**-**	**-**
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 21,607**	**$ 42,351**	**$ 30,000**	**$ 30,000**

Employee Benefits

601-6521

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	47,302	18,283	24,250	24,250
644	Insurance	2,695,336	2,728,601	2,866,147	3,194,045
654	Interfund Transfers	-	-	-	-
Supplies & Services Sub - Total		**2,742,637**	**2,746,885**	**2,890,397**	**3,218,295**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 2,742,637**	**$ 2,746,885**	**$ 2,890,397**	**$ 3,218,295**

General Liability

605-6535

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	1,507	-	-	-
643	Insurance	471,989	384,645	558,579	417,000
644	Paid Claims	3,162	11,278	16,421	25,000
654	Interfund Transfers	-	-	100,000	-
Supplies & Services Sub - Total		**476,658**	**395,923**	**675,000**	**442,000**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 476,658**	**$ 395,923**	**$ 675,000**	**$ 442,000**

Workers Compensation

607-6555

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
627	Professional Services	-	-	51,126	52,683
639	Training Programs	1,250	-	-	-
643	Prepaid Insurance	-	-	-	-
644	Insurance	517,039	142,450	588,154	540,560
654	Interfund Transfers	-	-	200,000	-
Supplies & Services Sub - Total		**518,289**	**142,450**	**839,280**	**593,243**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 518,289**	**$ 142,450**	**$ 839,280**	**$ 593,243**

Vehicle Maintenance

619-6605

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ 308,423	$ 304,093	$ 248,176	$ 207,755
613	Extra Help	6,089	3,882	15,000	15,000
614	Overtime	753	95	6,000	6,000
615	Total Benefits	144,559	147,936	127,497	125,469
Salaries & Benefits Sub - Total		**459,824**	**456,006**	**396,673**	**354,224**
621	Heat & Power	8,474	8,214	8,500	8,500
622	Telephone	1,084	1,382	1,250	1,250
623	Postage & Freight	23	-	100	100
625	Forms & Supplies	356	891	1,350	1,350
626	Printing & Binding	12	-	150	150
627	Professional Services	275	1,036	2,730	2,730
628	Travel & Meeting	265	95	2,713	2,713
631	Dues & Subscriptions	220	170	350	350
633	Equipment - O & M	-	600	1,000	1,000
634	Special Equipment - O & M	6,932	5,712	11,600	11,600
635	Vehicle - O & M	291,501	310,494	348,512	344,394
636	Buildings & Facility - O & M	2,047	4,460	3,850	3,850
638	Small Tools & Supplies	11,720	5,732	9,725	9,725
639	Training Programs	2,913	2,904	5,530	5,530
643	Insurance	4,508	5,035	4,663	3,360
651	Reimbursable	-	-	-	-
658	Technology ISF	6,504	6,120	4,089	3,499
Supplies & Services Sub - Total		**336,835**	**352,845**	**406,112**	**400,101**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 796,660**	**$ 808,851**	**$ 802,785**	**$ 754,325**
649	**Note: Depreciation**	**$ 10,739**	**$ 10,458**	**$ 12,070**	**$ 18,566**

Vehicle Replacement

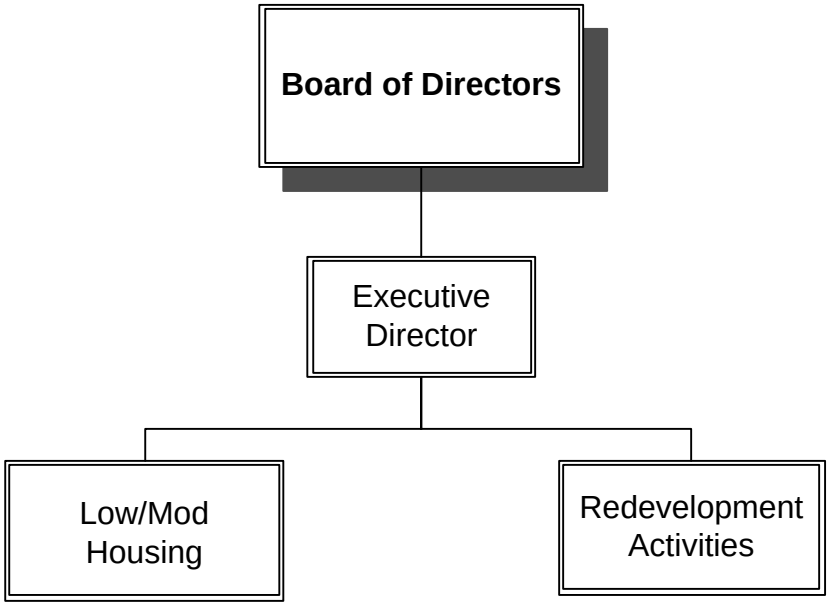
620-6610

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
623	Postage & Freight	-	-	-	-
625	Forms & Supplies	11,977	10,766	13,000	13,000
635	Vehicle & Special Equp.	(815)	2,821	-	-
638	Small Tools & Supplies	-	-	-	-
654	Interfund Transfers	-	-	1,350,000	-
Supplies & Services Sub - Total		**11,163**	**13,587**	**1,363,000**	**13,000**
694	Capital Acquisitions	28,058	146,229	205,073	184,000
Acquisitions Sub - Total		**28,058**	**146,229**	**205,073**	**184,000**
	Total Appropriations	**$ 39,220**	**$ 159,816**	**$ 1,568,073**	**$ 197,000**
649	**Note: Depreciation**	**$ 1,033,364**	**$ 880,849**	**$ 400,924**	**$ 698,415**

Technology Replacement

622-6630

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
622	Telephone	23,729	22,981	37,440	37,008
627	Professional Services	-	-	40,000	130,000
633	Computer System	131,045	122,939	149,450	149,450
638	Small Tools & Supplies	172,348	89,621	74,330	183,620
654	Interfund Transfers	-	-	200,000	-
Supplies & Services Sub - Total		**327,122**	**235,540**	**501,220**	**500,078**
692	Capital Acquisitions	95,189	241,546	200,000	150,000
Acquisitions Sub - Total		**95,189**	**241,546**	**200,000**	**150,000**
	Total Appropriations	**$ 422,311**	**$ 477,086**	**$ 701,220**	**$ 650,078**
649	**Note: Depreciation**	**$ 65,955**	**$ 96,154**	**$ 45,607**	**$ 90,182**


Board of Directors
Executive Director
Low/Mod Housing
Redevelopment Activities

BUDGET SUMMARY

	Actual Expenditures 2008-09	Actual Expenditures 2009-10	Adopted/Amended Budget 2010-11	Adopted Budget 2011-12	Change From Year 2010-11 to 2011-12	% Change
Full Time Equivalent Positions	0.6	0.5	0.5	-	(0.5)	-100.0%
Salaries & Benefits	$ 70,582	$ 31,057	$ 27,153	$ 3,267	$ (23,886)	-88.0%
Supplies & Services	1,933,308	3,583,751	2,941,600	2,474,295	(467,305)	-15.9%
Capital Acquisitions	114,667	(682)	-	-	-	0.0%
Contributions to Other Funds	5,534,699	5,667,454	5,985,161	5,209,075	(776,086)	-13.0%
Total	**$ 7,653,256**	**$ 9,281,581**	**$ 8,953,914**	**$ 7,686,637**	**$ (1,267,277)**	**-14.2%**
Financing Sources						
Redevelopment Fund	7,653,256	9,281,581	8,953,914	7,686,637		

PERSONNEL SUMMARY
(shown in full time equivalents)

	Adopted Budget 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Redevelopment			
Administrative Clerk Limited Term	0.52	0.52	-
Total	**0.5**	**0.5**	**-**

MISSION STATEMENT

To improve the economic and social well being of the community through planned public and private revitalization activities.

SERVICE DESCRIPTION

The purpose of redevelopment is to eliminate economic blight, revitalize depressed sections of the City, expand the supply of low- and moderate-income housing, expand employment opportunities for jobless and low-income persons, and to provide a quality environment for the well being of all citizens. The Redevelopment Agency Board of Directors formulates the policies of the Redevelopment Agency. The members of the Board are comprised of the City Council members.

STRATEGIC ISSUES

1. Implement the goals and objectives as stated in the Amended Five-Year Implementation Plan. By implementing the identified projects and programs, the Agency will continue the elimination of blight and blighting conditions in the Project Area.
2. Implement the activities of the Central City Specific Plan and Revitalization Strategy to eliminate blight from the center of town, create an employment base, and establish a community identity for the area.
3. Identify the potential for additional Redevelopment Project area(s) to continue efforts toward blight removal and the preservation and expansion of the employment base in the community

FY 2010-2011 ACCOMPLISHMENTS

- Completed the update of the Amended Five-Year Implementation Plan for the next five year period 2010/11 – 2015/16.
- Identified priority capital improvement projects that will be funded with future revenues.
- Continued to market Agency-owned sites in the greater Town Center area to potential users who will have the most positive impact on the economic development of Yuba City. This includes the successful implementation of a purchase and sale agreement with the Veteran's Administration office for the development of a 21,000 sq. ft. VA clinic and the selection and approval of a developer for the Feather River Mills site.
- Evaluated and prioritized gateway beautification projects.
- Continued to provide staff support to the Downtown Business Association.
- Acquired blighted property in the Town Center Area for future redevelopment.

FY 2011-2012 INITIATIVES

- Successfully adjust goals and objectives of the Agency to accommodate future legislative amendments to Redevelopment Organizations resulting from the State's future Budget.
- Begin the process to amend the Redevelopment Plan to expand the Redevelopment Project Area to include areas recommended by the Feasibility Study.
- Identify priority capital improvement projects that will be funded with future revenues.
- Continue to market Agency-owned sites in the greater Town Center area to potential users who will have the most positive impact on the economic development of Yuba City.
- Prioritize and complete gateway beautification projects.
- Identify land for job based development.
- Support the Downtown Business Association's efforts to create a Property based Improvement District to provide the funds needed to maintain the appearance of the renovated Plumas Street.

Redevelopment Agency

201-6011

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries	$ 36,211	$ 23,220	$ 21,104	$ -
613	Extra Help	-	-	-	-
614	Overtime	31	-	-	-
615	Total Benefits	34,340	7,837	6,049	3,267
Salaries & Benefits Sub - Total		**70,582**	**31,057**	**27,153**	**3,267**
622	Telephone	312	-	-	-
623	Postage & Freight	109	112	200	200
624	Advertising	2,936	475	5,000	3,000
625	Forms & Supplies	370	398	1,100	1,100
626	Printing & Binding	-	-	-	-
627	Professional Services	158,878	154,203	182,380	184,180
628	Travel & Meeting	3,738	2,066	8,000	2,000
631	Dues & Subscriptions	3,375	3,264	4,000	4,000
639	Training Programs	-	-	-	-
643	Insurance	524	1,096	542	94
650	RDA Pass Through	708,738	677,215	726,000	722,000
650	ERAF Payment to County	-	1,349,289	277,528	-
652	Debt Service	2,177,119	2,479,371	2,493,515	2,490,697
652	Cost of Issuance Expense	-	-	-	-
653	Program Expenses	-	34,300	-	-
654	Interfund Transfers	671,107	476,625	554,856	50,984
655	CIP Construction Expenditures	-	-	-	-
658	Computer ISF	3,109	-		-
660	Other Materials & Supplies	5,302	18,729	31,700	25,000
Supplies & Services Sub - Total		**3,735,616**	**5,197,143**	**4,284,821**	**3,483,255**
691	Land Acquisition	114,667	(682)	-	-
692	Equipment	-	-	-	-
Acquisitions Sub - Total		**114,667**	**(682)**	**-**	**-**
	Total Appropriations	**$ 3,920,865**	**$ 5,227,518**	**$ 4,311,974**	**$ 3,486,522**

Redevelopment Agency- Debt Service

453 & 455

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
652	Debt Service	2,054,980	2,060,543	2,054,930	2,053,224
Supplies & Services Sub - Total		**2,054,980**	**2,060,543**	**2,054,930**	**2,053,224**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 2,054,980**	**$ 2,060,543**	**$ 2,054,930**	**$ 2,053,224**

Redevelopment Housing

SERVICE DESCRIPTION

The Redevelopment Agency is required to set aside a minimum of 20% from the tax increment revenues collected annually within the project area for low-income affordable housing activities. Expenditures from this fund are limited in use to activities that increase, improve or preserve the supply of low- and moderate-income housing.

In 1989, when the Redevelopment plan was adopted, the Redevelopment Agency made a finding that the use of the housing set-aside funds would not be restricted to the project area. Use of these funds may be applied anywhere within the corporate boundaries of the City.

It is the intent of the Agency and City alike to partner with both public and private entities in developing affordable housing projects that best serve our community's needs. These partners may include the Housing Authority, private developers, nonprofit corporations, and other interested parties dedicated to providing decent, safe and affordable housing in Yuba City.

FY 2010-2011 ACCOMPLISHMENTS

- Continued to acquire and rehabilitate homes for the Homes2Families Program with the CHASC to increase the availability of affordable housing and stabilize neighborhood property values.
- Continued to facilitate housing programs and activities that contribute to stabilizing and improving neighborhoods and that encourage property owners to invest in the maintenance and upgrade of residential properties.

FY 2011-2012 INITIATIVES

- Continue to facilitate housing programs and activities that contribute to stabilizing and improving neighborhoods and that encourage property owners to invest in the maintenance and upgrade of residential properties.
- Acquire affordability covenants or otherwise assist in preserving units that are at risk of conversion to market rate units.
- Continue to work with the CHASC in their effort to develop a master plan.

Housing

202-6021

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
614	Overtime	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
621	Heat & Power	93	87	-	-
625	Forms & Supplies	364	-	-	-
627	Professional Services	49,314	82,782	74,000	30,000
631	Dues & Subscriptions	721	750	750	750
641	Water Purchases	146	129	-	625
643	Insurance	67	79	-	346
652	Debt Service	301,579	304,491	302,166	304,585
653	Program Expenditures	995,307	1,258,778	1,626,000	1,500,000
654	Interfund Transfers	28,335	41,933	277,528	5,000
660	Other Materials & Supplies	-	-	4,400	1,000
Supplies & Services Sub - Total		**1,375,832**	**1,689,029**	**2,284,844**	**1,842,306**
699	Project Implementation	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 1,375,832**	**$ 1,689,029**	**$ 2,284,844**	**$ 1,842,306**

Redevelopment Agency-Low/Mod Debt Service

454

	Appropriation Line-Item	Actual 2008-09	Actual 2009-10	Adopted/ Amended 2010-11	Adopted 2011-12
612	Salaries & Wages	$ -	$ -	$ -	$ -
613	Extra Help	-	-	-	-
615	Total Benefits	-	-	-	-
Salaries & Benefits Sub - Total		**-**	**-**	**-**	**-**
652	Debt Service	301,579	304,491	302,166	304,585
Supplies & Services Sub - Total		**301,579**	**304,491**	**302,166**	**304,585**
692	Capital Acquisitions	-	-	-	-
Acquisitions Sub - Total		**-**	**-**	**-**	**-**
	Total Appropriations	**$ 301,579**	**$ 304,491**	**$ 302,166**	**$ 304,585**

Capital Acquisitions

FY 2011-12

GENERAL FUND - 100

No.	Acct.	Division/ Program	Description of Acquisition	Replacement/ New Addition	Quantity	Cost
		Total General Fund			**$**	**-**

VEHICLE REPLACEMENT FUND - 620

No.	Acct.	Division/ Program	Description of Acquisition	Replacement/ New Addition	Quantity	Cost
1	2140	Traffic	Crown Vic Patrol Cars	Replacement	4	184,000
		Total Vehicle Replacement Fund			**$**	**184,000**

TECHNOLOGY REPLACEMENT FUND - 622

No.	Acct.	Division/ Program	Description of Acquisition	Replacement/ New Addition	Quantity	Cost
1	6630	Information Technology	Pentamation Server	Replacement	1	30,000
2	6630	Information Technology	Storage Area Network	Replacement	1	120,000
		Total Technology Replacement Fund			**$**	**150,000**

WATER FUND - 507

No.	Acct.	Division/ Program	Description of Acquisition	Replacement/ New Addition	Quantity	Cost
		Total Water Fund			**$**	**-**

WASTEWATER FUND - 518

No.	Acct.	Division/ Program	Description of Acquisition	Replacement/ New Addition	Quantity	Cost
		Total Wastewater Fund			**$**	**-**

TOTAL CITYWIDE	**$**	**334,000**

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is the City's comprehensive multi-year plan for the development of the City's capital facilities and improvements. The plan outlines the capital projects that are expected to take place over the next five years. Capital projects usually involve high costs, take a year or more to complete, and result in the creation of a capital asset.

The process of CIP preparation begins in January with key department heads and managers participating. The management staff develops their CIP proposals to satisfy the needs of the City while still working within the available resources of the operating funds that they would be drawing on. The updated plan is then presented to the Planning Commission and City Council for review and approval.

The CIP budget document produced for the fiscal year 2011-2012 is presented under separate cover and may be viewed at http://www.yubacity.net/finance/budgets-cafrs.htm.

CIP FORMAT

The Capital Improvement Program is divided into eight main sections: Summary Schedules, General Projects, Facilities Projects, Parks and Recreation Projects, Public Safety Projects, Streets Projects, Water Projects, and Wastewater Projects.

The Summary Schedules section includes a summary of CIP projects by Fund. The lead department is noted and funding is broken down into carryover funds, FY 2011-12 funds and total project funds. Carryover balances include any unspent funds appropriated in prior budget years intended for use in the current fiscal year.

The Projects sections are grouped by type as listed above, beginning with a summary of each section. Noted on each project sheet are the project title, estimated start and completion dates, project number, scope, project manager, and the lead department responsible for the completion and management of the project. The detailed descriptions for each project include tables identifying funding sources (multiple, if applicable) over all project years, and the anticipated annual impact on the operating budget when applicable.

A brief overview of major projects within each fund is outlined below.

GENERAL PROJECTS

The City has committed itself to dedicating the necessary long-term capital funding to improve the quality of life in Yuba City. Within the General Projects category, the current year budget reflects an effort to provide funding for high priority projects. Funding is allocated to the following major projects for FY 2011-2012:

- Town Center Property Environmental Assessment; $107,000; no annual impact on the operating budget
- Gateway Enhancements; $257,000; no annual impact on the operating budget
- Façade Improvement; $644,000; no annual impact on the operating budget
- General Plan Implementation; $387,000; no annual impact on the operating budget

FACILITIES PROJECTS

The Facilities Projects category focus for FY 2011-2012 has shifted from construction to maintenance given the General Fund budget constraints. The following is a list of the more notable current and future year projects:

- Improvements to Buildings and Grounds; $79,000; no annual impact on the operating budget
- ADA Public Facilities Improvements, $21,000; no annual impact on the operating budget
- City Hall Improvements; $54,000; no annual impact on the operating budget

PARKS AND RECREATION PROJECTS

The Development Impact Fee Fund will finance several projects during the upcoming year for Parks and Recreation projects which funds have

been accruing over past years. In FY 2011-12, efforts will begin on the following projects:

- Detention Ponds Upgrade to Park Facilities; $367,000; $5,000 annual impact on the operating budget for services
- Feather River Parkway Project; $1,497,000; $48,000 annual impact on the operating budget for personnel and supplies
- Future Park Planning and Design; $286,000; no annual impact on the operating budget

The Feather River Parkway Project will be funded primarily through a Proposition 50 grant.

PUBLIC SAFETY PROJECTS

There is only one notable public safety project to report in fiscal year 2011-2012:

- Fire Station Improvements; $600,000; $1,000 annual impact on the operating budget for services

The Fire Station Improvements project will continue to focus on reconfiguring Fire Station No. 7 to accommodate the required number of shift staff.

STREETS PROJECTS

There are several Streets Projects to report for Fiscal Year 2011-2012 due to accumulated impact fee revenue from prior years and the availability of stimulus funds for infrastructure projects. Among the most notable are:

- Queens Avenue and State Route 99 Interchange Modifications; $361,000; no annual impact on the operating budget
- Western Parkway and SR-20 Intersection Improvements; $2,110,000; $2,400 annual impact on the operating budget for services
- Fifth Street Bridge Replacement Technical Studies; $556,000; $1,200 annual impact on the operating budget for services
- Lincoln Road Widening; $500,000; no annual impact on the operating budget

Funding for Streets Projects will continue to come primarily from economic stimulus funds, grants, and developer contributions.

UTILITIES

The Utilities Department has applied for and plans to continue to utilize economic stimulus and other grants as well as low interest loans primarily to fund the following FY 2011-2012 major projects:

WATER PROJECTS

- Water Intake Improvements; $5,390,000; Net $25,000 annual impact on the operating budget
- Design for phases 1 and 2 of the Expansion of the Water Treatment Plant; $764,000; $200,000 annual impact on the operating budget for personnel and other costs
- Replacement and Major Maintenance of Water Lines; $848,000; no annual impact on the operating budget

WASTEWATER PROJECTS

- Coating and Rehabilitation of the Oxygen Reactors; $251,000; no annual impact on the operating budget
- Recurring Collection or Rehabilitation System Projects; $1,318,000; no annual impact on the operating budget
- Wastewater Facility Electrical Improvements; $225,000; no annual impact on the operating budget

Capital Improvement Program

Summary Schedules

General CIP with Current Funding

Fund 301 - General		Dept.	Note	Estimated Carryover Balance	Adopted 2011-2012 Approp.	Total Project Funds
901001	Fire Station Improvements	FD	*	$ 300,000	$ -	$ 300,000
901023	City Hall Improvements	PW		54,000		54,000
901028	Improvements to Buildings and Grounds	PW		79,000		79,000
901072	Property Abatement	CD			50,000	50,000
901078	Corporation Yard Hazardous Materials Clean-Up	PW	*	5,000	12,000	17,000
901079	Fire Communications/Dispatch System Imp	IT		57,000		57,000
901080	General Plan Implementation	CD		387,000		387,000
901081	Animal Control Facility	PW		27,000	35,000	62,000
901127	Capital Replacement Program--Gauche Aq. Pk.	PR		25,000	25,000	50,000
	Total			**$ 934,000**	**$ 122,000**	**$ 1,056,000**

Notes:

* Multiple funding sources exist for this project. See individual project sheet for breakdown.

Streets & Roads CIP with Current Funding

Fund 303 - Streets & Roads Fund	Dept.	Note	Estimated Carryover Balance	Adopted 2011-2012 Approp.	Total Project Funds
921024 Striping and Marking	PW		$ -	$ 100,000	$ 100,000
921025 Drainage Improvements	PW		26,000	350,000	376,000
921027 Traffic Signals	PW	*		100,000	100,000
921034 Queens Ave./SR99 Interchange Mods	PW	*		100,000	100,000
921051 Road Rehabilitation	PW	*	151,000	721,000	872,000
921078 Corp Yard Hazardous Materials Clean-up	PW	*	5,000	13,000	18,000
921084 Fifth Street Bridge Replacement--Technical Studies	PW	*		15,000	15,000
921138 Concrete Repair: Canterbury & N. Canterbury Subdivs.	PW	*		10,000	10,000
921139 Second Street Streetlights	PW			182,000	182,000
Total			**$ 182,000**	**$ 1,591,000**	**$ 1,773,000**

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

Development Impact Fees CIP with Current Funding

Fund 304 - Development Impact Fees	Dept.	Note	Estimated Carryover Balance	Adopted 2011-2012 Approp.	Total Project Funds
931001 Fire Station Improvements	FD	*	$ 300,000	$ -	$ 300,000
931027 Traffic Signals	PW	*	793,000		793,000
931030 West Onstott and South Detention Ponds	PR		367,000		367,000
931034 Queens Ave./SR99 Interchange Mods	PW		261,000		261,000
931041 Western Parkway and SR-20 Intersection	PW		2,110,000		2,110,000
931045 Garden Highway Improvements--Second to Lincoln	PW		499,000		499,000
931083 1301 Tharp Road Street Widening	PW		217,000		217,000
931086 Civic Center Field	PR		215,000		215,000
931087 Feather River Parkway Project	PR	*	838,000		838,000
931088 Future Park Planning and Design	PR		286,000		286,000
931128 Walton Ave Widening/Bogue Rd to Franklin Rd	PW		200,000		200,000
931129 Lincoln Road Widening	PW		500,000		500,000
Total			**$ 6,586,000**	**$ -**	**$ 6,586,000**

Note:

* Multiple funding sources exist for this project. See individual project sheet for breakdown.

CDBG CIP with Current Funding

Fund 205 - CDBG		Dept.	Note	Estimated Carryover Balance	Adopted 2011-2012 Approp.	Total Project Funds
961118	ADA Public Facilities Improvements 09	PW		$ 21,000	$ -	$ 21,000
961140	Sidewalk Improvements FY 11/12	PW			120,000	120,000
	Total			**$ 21,000**	**$ 120,000**	**$ 141,000**

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

RDA CIP with Current Funding

Fund 305 - Redevelopment		Dept.	Note	Estimated Carryover Balance	Adopted 2011-2012 Approp.	Total Project Funds
911046	Town Center Property Environmental Assessment	PW	*	$ 7,000	$ -	$ 7,000
911089	Gateway Enhancements	RDA		257,000		257,000
911090	Feather River Mill Site Development	RDA		7,000		7,000
911117	Central City Specific Plan Implementation	CD		64,000		64,000
911120	Facade Improvement	RDA		644,000		644,000
911125	Redevelopment Project Area Expansion	RDA		80,000		80,000
	Total			**$ 1,059,000**	**$ -**	**$ 1,059,000**

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

Water CIP with Current Funding

Fund 517 - Water		Dept.	Note	Estimated Carryover Balance	Adopted 2011-2012 Approp.	Total Project Funds
971042	Water Meter Installation	PW		$ -	$ 16,000	$ 16,000
971062	Schedule B Obligation/Developer Reimburs.	PW				-
971077	Well/Aquifer Storage Project	PW		555,000		555,000
971078	Corp Yard Hazardous Materials Clean-up	PW	*	8,000	12,000	20,000
971092	Water Line Ext. Proj. & Distr. Piping Enhanc.	PW			250,000	250,000
971093	Replacement and Major Maint. of Water Lines	PW		848,000		848,000
971094	Replace Water Service or Water Meter	PW		115,000	250,000	365,000
971095	Fire Hydrant Relocation and Repair	PW		21,000		21,000
971097	Exp. of the Water Treatment Plant - Phase I	PW		764,000		764,000
971101	Alternative Corrosion Control Process	PW		50,000		50,000
Total				**$ 2,361,000**	**$ 528,000**	**$ 2,889,000**

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

Wastewater CIP with Current Funding

Fund 528 - Sewer	Dept.	Note	Estimated Carryover Balance	Adopted 2011-2012 Approp.	Total Project Funds
951013 Wastewater Facility Electrical Improvements	PW		$ 225,000	$ -	$ 225,000
951014 Coating and Rehab. of Oxygen Reactors	PW		251,000		251,000
981078 Corp Yard Hazardous Materials Clean-up	PW	*	5,000	13,000	18,000
981103 Recurring Plant Projects	PW			150,000	150,000
981104 Recurring Collection/Rehab System Projects	PW		1,318,000		1,318,000
981116 Secondary Clarifier	PW			300,000	300,000
Total			**$ 1,799,000**	**$ 463,000**	**$ 2,262,000**

Notes:

* Multiple funding sources exist for this project. See individual project sheet for breakdown.

Other CIP with Current Funding

Fund XXX - Other Funded		Dept.	Note	Estimated Carryover Balance	Adopted 2011-2012 Approp.	Total Project Funds
911046	Town Center Property Environmental Assessment[6]	PW	*	$ -	$ 100,000	$ 100,000
921051	Road Rehabilitation[1]	PW	*		1,279,000	1,279,000
921084	Fifth Street Bridge Replacement - Tech Studies[2]	PW	*	556,000	59,000	615,000
931087	Feather River Parkway Project[4]	PR	*	566,000	93,000	659,000
971007	Water Intake Improvements[3]	PW	*	853,000		853,000
971019	Water Intake Access Road[5]	PW		547,000		547,000
921138	Concrete Rep: Canterbury & N. Canterbury Subdiv.[7]	PW	*		84,000	84,000
	Total			**$ 2,522,000**	**$ 1,615,000**	**$ 4,137,000**

Notes:

* Multiple funding sources exist for this project. See individual project sheet for breakdown.

1 Funded by the Regional Surface Transportation Program and Prop 1B.

2 Funded partly through the High Priority Project and Seismic Retrofit Programs and a local share.

3 Funded by the AFSP Fish Screen, Cal Fed Fish Screen.

4 Funded in part by State Prop. 50 grant funds.

5 Funded through reimbursement grants from OES and FEMA.

6 Funded through reimbursement from Yuba City Steel.

7 Funded by developer improvement security (surety) bond.

SRF CIP with Current Funding

Fund 517 - Water	Dept.	Note	Estimated Carryover Balance	Adopted 2011-2012 Approp.	Total Project Funds
951007 Water Intake Improvements	PW		$ 5,086,000	$ -	$ 5,086,000
Total			**$ 5,086,000**	**$ -**	**$ 5,086,000**

Note: * Multiple funding sources exist for this project. See individual project sheet for breakdown.

Summary of CIP Projects

MASTER SUMMARY

Project Type	Prior Years Expenditures	Existing	2011-12	2012-13	2013-14	2014-15	2015-16	Available Funding	Future
FACILITIES	$ 810,000	$ 181,000	$ 35,000	$ 250,000	$ 250,000	$ 35,000	$ -	**$ 751,000**	$ 420,000
GENERAL	3,809,000	1,469,000	200,000	490,000	490,000	440,000	-	**3,089,000**	-
PARKS AND RECREATION	193,000	2,297,000	118,000	25,000	25,000	25,000	25,000	**2,515,000**	125,000
PUBLIC SAFETY	2,716,000	657,000	-	-	-	-	-	**657,000**	19,378,000
STREETS	12,556,000	5,313,000	3,120,000	4,033,000	43,000	1,687,000	-	**14,196,000**	-
UTILITIES	35,382,000	10,633,000	966,000	3,541,000	9,033,000	4,893,000	3,045,000	**32,111,000**	114,092,000
GRAND TOTAL	**$ 55,466,000**	**$ 20,550,000**	**$ 4,439,000**	**$ 8,339,000**	**$ 9,841,000**	**$ 7,080,000**	**$ 3,070,000**	**$ 53,319,000**	**$ 134,015,000**

Current Facility Projects

Account	Project Name	Prior Years Expenditures	Existing	2011-12	2012-13	2013-14	2014-15	2015-16	Available Funding	Future
1023	City Hall Improvements	$ 496,000	$ 54,000	$ -	$ 50,000	$ 50,000	$ -	$ -	**$ 154,000**	$ -
1028	Improvements to Buildings and Grounds	165,000	79,000	-	165,000	165,000	-	-	**409,000**	-
1081	Animal Control Facility	46,000	27,000	35,000	35,000	35,000	35,000	-	**167,000**	420,000
1118	ADA Public Facilities Improvements 09	103,000	21,000	-	-	-	-	-	**21,000**	-
	Total	**$ 810,000**	**$ 181,000**	**$ 35,000**	**$ 250,000**	**$ 250,000**	**$ 35,000**	**$ -**	**$ 751,000**	**$ 420,000**

Current General Projects

Account	Project Name	Prior Years Expenditures	Existing	2011-12	2012-13	2013-14	2014-15	2015-16	Available Funding	Future
1046	Town Center Property Environmental Assessment	$ 968,000	$ 7,000	$ 100,000	$ -	$ -	$ -	$ -	**$ 107,000**	$ -
1072	Property Abatement	5,000	-	50,000	-	-	-	-	**50,000**	-
1078	Corporation Yard Hazardous Materials Clean-Up	827,000	23,000	50,000	50,000	50,000	-	-	**173,000**	-
1080	General Plan Implementation	1,549,000	387,000	-	440,000	440,000	440,000	$ -	**1,707,000**	-
1089	Gateway Enhancements	68,000	257,000	-	-	-	-	-	**257,000**	-
1090	Feather River Mills Site Development	206,000	7,000	-	-	-	-	-	**7,000**	-
1117	Central City Specific Plan Implementation	36,000	64,000	-	-	-	-	-	**64,000**	-
1120	Facade Improvement	150,000	644,000	-	-	-	-	-	**644,000**	-
1125	Redevelopment Project Area Expansion	-	80,000	-	-	-	-	-	**80,000**	-
	Total	**$ 3,809,000**	**$ 1,469,000**	**$ 200,000**	**$ 490,000**	**$ 490,000**	**$ 440,000**	**$ -**	**$ 3,089,000**	**$ -**

Summary of CIP Projects

Current Parks and Recreation Projects

:count	Project Name	Prior Years Expenditures	Existing	2011-12	2012-13	2013-14	2014-15	2015-16	Available Funding	Future
1030	West Onstott & South Detention Ponds	$ 11,000	$ 367,000	$ -	$ -	$ -	$ -	$ -	**$ 367,000**	**$ -**
1086	Civic Center Field	-	215,000	-	-	-	-	-	**215,000**	**-**
1087	Feather River Parkway Project	34,000	1,404,000	93,000	-	-	-	-	**1,497,000**	-
1088	Future Park Planning and Design	148,000	286,000	-	-	-	-	-	**286,000**	-
1127	Capital Repl. Prog.--Gauche Aquatic Park	-	25,000	25,000	25,000	25,000	25,000	25,000	**150,000**	125,000
	Total	**$ 193,000**	**$ 2,297,000**	**$ 118,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 2,515,000**	**$ 125,000**

Current Public Safety Projects

Account	Project Name	Prior Years Expenditures	Existing	2011-12	2012-13	2013-14	2014-15	2015-16	Available Funding	Future
1001	Fire Station Improvements	$ 2,194,000	$ 600,000	$ -	$ -	$ -	$ -	$ -	**$ 600,000**	$ 19,378,000
1079	Fire Communications/Dispatch System Improvements	522,000	57,000	-	-	-	-	-	**57,000**	-
	Total	**$ 2,716,000**	**$ 657,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 657,000**	**$ 19,378,000**

Current Street Projects

Account	Project Name	Prior Years Expenditures	Existing	2011-12	2012-13	2013-14	2014-15	2015-16	Available Funding	Future
1024	Striping and Markings	$ 455,000	$ -	$ 100,000	$ 100,000	$ -	$ -	$ -	**$ 200,000**	$ -
1025	Drainage Improvements	756,000	26,000	350,000	-	-	-	-	**376,000**	-
1027	Traffic Signals	1,812,000	793,000	100,000	100,000	-	-	-	**993,000**	-
1034	Queens Ave/State Route 99 Interchange Modifications	1,739,000	261,000	100,000	-	-	-	-	**361,000**	-
1041	Western Parkway and SR-20 Intersection	1,033,000	2,110,000	-	-	-	-	-	**2,110,000**	-
1045	Garden Highway Improvements - Second St to Lincoln Road	1,177,000	499,000	-	-	43,000	1,687,000	-	**2,229,000**	-
1051	Road Rehabilitation	4,453,000	151,000	2,000,000	833,000	-	-	-	**2,984,000**	-
1083	1301 Tharp Road - Street Widening	7,000	217,000	-	-	-	-	-	**217,000**	-
1084	Fifth Street Bridge Replacement - Technical Studies	1,124,000	556,000	74,000	3,000,000	-	-	-	**3,630,000**	-
1128	Walton Avenue Widening - Bogue Rd. to Franklin Rd.	-	200,000	-	-	-	-	-	**200,000**	**-**
1129	Lincoln Road Widening	-	500,000	-	-	-	-	-	**500,000**	**-**
1138	Concrete Repairs - Canterbury & N. Canterbury Subdivisions	-	-	94,000	-	-	-	-	**94,000**	**-**
1139	Second Street Streetlights	-	-	182,000	-	-	-	-	**182,000**	**-**
1140	Sidewalk Improvements FY 11/12	-	-	120,000	-	-	-	-	**120,000**	**-**
	Total	**$ 12,556,000**	**$ 5,313,000**	**$ 3,120,000**	**$ 4,033,000**	**$ 43,000**	**$ 1,687,000**	**$ -**	**$ 14,196,000**	**$ -**

Current Water Projects

Account	Project Name	Prior Years Expenditures	Existing	2011-12	2012-13	2013-14	2014-15	2015-16	Available Funding	Future
1007	Water Intake Improvements	$ 304,000	$ 5,939,000	$ -	$ -	$ -	$ -	$ -	**$ 5,939,000**	$ -
1019	Water Intake Access Road	161,000	547,000	-	-	-	-	-	**547,000**	-
1042	Water Meter Installation	237,000	-	16,000	20,000	20,000	30,000	30,000	**116,000**	-
1077	Well/Aquifer Storage Project	232,000	555,000	-	162,000	750,000	750,000	-	**2,217,000**	-
1092	Water Line Ext. Proj. & Distribution Piping Enhancement	3,434,000	-	250,000	250,000	250,000	250,000	250,000	**1,250,000**	250,000
1093	Replacement and Major Maintenance of Water Lines	126,000	848,000	-	2,000,000	1,000,000	1,000,000	1,000,000	**5,848,000**	1,500,000
1094	Replace Water Service or Water Meter	1,198,000	115,000	250,000	200,000	200,000	200,000	200,000	**1,165,000**	400,000
1095	Fire Hydrant Relocation and Repair	413,000	21,000	-	63,000	63,000	63,000	65,000	**275,000**	-
1097	Expansion of the WTP - Phase I & Phase II Design	26,726,000	764,000	-	-	-	-	-	**764,000**	94,692,000
1101	Alternative Corrosion Control Process	-	50,000	-	300,000	-	-	-	**350,000**	-
	Total	**$ 32,831,000**	**$ 8,839,000**	**$ 516,000**	**$ 2,995,000**	**$ 2,283,000**	**$ 2,293,000**	**$ 1,545,000**	**$ 18,471,000**	**$ 96,842,000**

Current Wastewater Projects

Account	Project Name	Prior Years Expenditures	Existing	2011-12	2012-13	2013-14	2014-15	2015-16	Available Funding	Future
1013	Wastewater Facility Electrical Improvements	$ 1,000	$ 225,000	$ -	$ -	$ -	$ 1,650,000	$ -	**$ 1,875,000**	$ -
1014	Coating and Rehabilitation of Oxygen Reactors	-	251,000	-	-	4,700,000	-	-	**4,951,000**	-
1103	Recurring Plant Projects	1,192,000	-	150,000	100,000	150,000	150,000	150,000	**700,000**	2,250,000
1104	Recurring Collection or Rehabilitation System Projects	1,358,000	1,318,000	-	146,000	1,600,000	800,000	1,350,000	**5,214,000**	15,000,000
1116	Secondary Clarifier	-	-	300,000	300,000	300,000	-	-	**900,000**	-
	Total	**$ 2,551,000**	**$ 1,794,000**	**$ 450,000**	**$ 546,000**	**$ 6,750,000**	**$ 2,600,000**	**$ 1,500,000**	**$ 13,640,000**	**$ 17,250,000**

Account - A record of a monetary transaction maintained in the accounting ledger. It may be a classification of expenditure or revenue. Example: "Supplies" is an account in the Operations and Maintenance expenditure category.

Accrual Basis - Sometimes called "full accrual" basis. A basis of accounting in which revenues are recognized when earned regardless of when they are received, and expenses are recorded at the time the liability is incurred, regardless of when it is paid.

Accumulated Depreciation - The amount of depreciation that has accumulated to date during the existing useful life of City assets.

Actual - A column heading in the budget. Figures found in the Actual column indicate actual financial information recorded for that time period**.**

Ad Valorem Taxes - Revenue from taxes paid on real property and personal property which is calculated based on the "value" of the property**.**

Americans with Disabilities Act (ADA) Americans with Disabilities Act, Public Law 336 of the 101st Congress, enacted July 26, 1990. The ADA prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation. It also mandates the establishment of TDD/telephone relay services

Appropriation - An authorization by the City Council to make expenditures and to incur obligations for a specific purpose. An appropriation is usually limited in amount as to the time when it may be expended.

Assessment District - Not a separate government entity, but rather a defined area of land that will be benefited by the acquisition, construction or maintenance of a public improvement.

Assessed Valuation - A value established for real property for use as a basis in levying property taxes. For all agencies in the State of California, assessed value is established by the County for the secured and unsecured property tax rolls; the utility property tax roll is valued by the State Board of Equalization. Under Article XIII, Section 2 of the California State Constitution, property values are assessed at full cash value (indexed from 1975-76 dollars using the Consumer Price Index; increases not to exceed 2% per year). However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal.

Audit - Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's Financial Statements present fairly the City's financial position and result of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

Beginning/Ending Fund Balance - Appropriated resources available in a fund from the prior/current year after payment of the prior/current year's expenses. This is not necessarily cash on hand.

Bond - A city may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate.

Budget - A plan of financial operation listing an estimate of proposed applications or expenses and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council.

Budget Message - Included in the opening section of the budget, the Budget Message provides the Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal

years, and the views and recommendations of the City Manager.

Budgeting Basis - The budgeting basis for the City of Yuba City is modified from the accrual basis in that depreciation expense is shown as a footnote in the departmental budget, capital expenditures are shown as a use of resources (rather than an asset), and principal payments on debt are shown as a use of resources (rather than a reduction in a liability).

Capital Improvement - A permanent addition to the city's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of the same.

Capital Improvement Program (CIP) - A financial plan of proposed capital improvement projects with single and multiple-year capital expenditures. This program plans for five years and is updated annually.

Capital Outlay - Also called Capital Acquisition. A budget category which budgets all equipment having a unit cost of more than $5,000 and an estimated useful life of over two years. Capital Outlay is budgeted in the operating budget.

Capital Projects - Physical structural improvements generally with a cost of $10,000 or more and a useful life of one year or more. Examples include a new park, building modifications, and water main construction.

Certificates of Participation (C.O.P) - Form of lease-purchase financing used to construct or acquire capital facilities and equipment.

Community Development Block Grant (CDBG) - Is a federal grant that aims to develop viable urban communities by providing decent housing, a suitable living environment, and expanded opportunities for persons of low and moderate income. The City of Yuba City receives an annual CDBG entitlement from the U.S. Department of Housing and Urban Development.

Debt Service - Payment of the principal and interest on an obligation resulting from the issuance of bonds or notes.

Debt Service Requirements - The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

Deficit - An excess of expenditures or expenses over resources.

Department - A major organizational unit of the City that has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation - The decrease in value of physical assets due to use and the passage of time.

Development Impact Fees - Fees placed on the development of land or conditions required for the approval of a development project such as the donation (dedication or exaction) of certain land (or money) to specific public uses. The fees are typically justified as an offset to the future impact that development will have on existing infrastructure.

Encumbrances - A legal obligation to pay funds, the expenditure of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Funds - This fund type is used to account for operations that are: (a) financed and operated in a manner similar to private sector enterprises and it is the intent of the City that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through the user charges; or (b) the City or an outside grantor agency has determined that a periodic determination of revenues earned, expenses, and net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has established two enterprise funds: water and wastewater (see Fund).

Expenditure - The outflow of funds paid or to be paid for an asset or goods and services obtained regardless of when the expense is actually paid.

This term applies to all funds. Note: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

Fees - Charges for services levied by the government to recover costs associated with providing a service or permitting an activity. Examples of fees include monthly water, sewer and garbage collection fees, Plan Checking Fees, Building & Engineering Permitting Fees, and Franchise Fees**.**

Final Budget - The budget document formally approved by the City Council after the required public hearings and deliberation on the recommended budget. It is a legal spending plan

Fiscal Year (FY) - A 12-month period of time to which the budget applies. For Yuba City, it is July 1 through June 30.

Fixed Assets - Tangible items of long-term character (useful life expected to be longer than one year) which are intended to continue to be held and used by the City, including land, buildings, machinery, furniture, and equipment**.**

Franchise Fee - A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City charges franchise fees for natural gas, electricity, cable television and garbage collection operations.

Full-Time Equivalent (FTE) - The decimal equivalent of a part-time position converted to a full-time base (i.e., one person working half time would equate to 0.5 FTE).

Fund - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. The seven generic fund types used by the City are: General Fund, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

Fund Balance - The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund's inception. Also known as financial position, fund balance is the excess of assets over liabilities, and represents the cumulative effect of revenues and other financing sources over expenditure and other financing issues.

Gann Limit - An absolute dollar limit on the amount of funds derived from taxes that the City can legally appropriate and expend each fiscal year, as specified by Article 13-B of the State Constitution. Any tax revenues in excess of the Gann Limit must be returned to taxpayers. The base-year used on computing the Gann Limit is FY 1978-79, with adjustments to the appropriations limit allowed in succeeding fiscal years for changes in population and changes in the cost of living.

Governmental Accounting Standards Board (GASB) - Governmental Accounting Standards Board is the accounting profession's regulatory body for governmental accounting and determines what constitutes GAAP for governmental agencies.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting.

General Fund - The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include the City Council/Clerk, Police, Community Development, Administrative Services, and others.

Grant - Contribution or gift of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Home Investment Partnerships Program (HOME) - Is a federal grant that provides funding for the programs that offer affordable housing to low income households including homeowner rehabilitation, homebuyer activities, rental housing and tenant based rental assistance. The City of Yuba City receives its HOME funds from the California State Department of Housing and Community Development.

Infrastructure - Public facilities built on or under the ground such as streets, roads, sidewalks, curbs, pipes, drains, lights, bridges, parks, and water and sewer systems. These types of capital assets are differentiated from buildings**.**

Inter-fund Transfers - Monies moved from one fund to another. The money is transferred to finance the operations of another fund or to reimburse the fund for expenses.

Internal Service Fund (ISF) - Funds established to account for the financing of goods or services provided by one department for other departments within the City on a cost reimbursement basis.

Modified Accrual - An adaptation of the accrual basis of accounting for governmental fund types. Revenues and other financing resources are recognized when they become available to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred.

Municipal Code - A book that contains City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, zoning, building, etc.

Nitrification/De-nitrification - A process which is the conventional way to remove nitrogen from sewage and municipal wastewater

Objectives - The expected results or achievements of a budget program.

Operating Budget - Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

Operating Expenses - Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in program inventories.

Ordinance - A formal legislative enactment by the City Council. It is the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Performance Measure - A quantitative indicator that programs or services are directly contributing to the achievement of a strategic plan. This includes indicators of inputs, output, outcomes, productivity, timeliness, and/or quality.

Preliminary Budget - The budget submitted by the City Manager to the City Council and the public. It contains the Requested Budget from the City Departments and the Recommended Budget from the City Manager**.**

Property Tax - An "ad valorem" tax on real property, based upon the value of the property. In accordance with Proposition 13, secured property is taxed at the rate of one percent of assessed valuation, plus a rate sufficient to generate revenue necessary to pay for voter approved indebtedness**.**

Proposed Budget - The City Manager's recommendation for the City's financial operations, which includes an estimate of proposed expenditures and revenues for a given fiscal year.

Reimbursement - Payment of amount remitted on behalf of another party, department or fund.

Reserve - An account used to record that a portion of the fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution - A special order of the City Council, which has a lower legal standing than an ordinance.

Retained Earnings - An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

Revenues - Amount received for taxes, fees, permits, licenses, interest, and intergovernmental sources during the fiscal year.

Revenue Bonds - A type of bond usually issued to construct facilities. The bonds are repaid

from the revenue produced by the operation of these facilities.

Rural Economic Development Infrastructure Program (REDIP) - Provides low-cost financing for the construction, improvement, or expansion of public infrastructure necessary to support the creation or retention of permanent, private sector jobs in rural areas

Secured Property - As the property tax is guaranteed by placing a lien on the real property, secured property is that real property in which the value of the lien on the real property and the personal property located thereon is insufficient to assure payment of the tax.

Special Assessment - A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Staffing - A budget category which generally accounts for full-time and temporary employees.

Supplemental Assessment - An assessment of real property occurring after the regular assessment roll is filed on June 30th of each year as a result of new construction or a change in ownership.

Tax Increment - The funding mechanism for Redevelopment Agencies in California. When Agencies provide or assist in providing financial assistance to improve blighted areas of a city, the associated assessed value of the improved real property increases. This "incremental" increase in assessed value results in an increase in property tax revenue which is known as "tax increment". Tax increment revenue must remain in the Redevelopment Agency to be used for repaying any debt incurred by the Agency and for additional approved projects. The use of tax increment revenue by Redevelopment Agencies is governed by the California Health and Safety Code.

Triple Flip - The term for a State finance plan that went into effect on July 1, 2004 with a ten year duration. It consists of 1) a reduction of the Local Sales and Use Tax Rate by 1/4 % in tandem with a new 1/4 % State rate to fund a fiscal recovery bond, 2) repayment to cities and counties with additional local property tax previously allocated to local schools, and 3) repayment to local schools from the State general fund**.**

Trunk – A high volume distribution (water) or collection (sewer) pipe that spans a great distance and does not generally have service connections attached directly to it. May occasionally be referred to as a main.

Unsecured Property - As the property tax is guaranteed by placing a lien on the real property, unsecured property is that real property in which the value of the lien is not sufficient to assure payment of the property tax.

Unsecured Tax - A tax on tangible personal property such as office furniture, equipment, and boats which are not secured by real property.

User Fees - The payment of a fee for direct receipt of a public service by benefiting from the service.

Year-End - This term means as of June 30th (the end of the fiscal year)**.**

Glossary of Acronyms

AB ..... Assembly Bill
ADA.....Americans with Disabilities Act
BRAC.....Base Relocation and Closure
CAD.....Computer Aided Dispatch
CAFR ..Comprehensive Annual Financial Report
CALSIEC..... California Interoperability Executive
..... Committee
CALSp ..... Certified Access Specialist Program
CCMA.....California Committee on Municipal
.....Accounting
CCMT .... California Certified Municipal Treasurer
CDBG..... Community Development Block Grant
CEQA.....California Environmental Quality Act
CFD..... Community Facilities District
CIP .....Capital Improvement Programs
CLETS..... California Law Enforcement
.....Telecommunications System
COMPSTAT .....Comparative Statistics
COP.....Certificates of Participation
COPPS.....Community Oriented
..... Policing & Problem Solving
CSFMO .....California Society of
..... Municipal Finance Officers
DIF.....Development Impact Fees
EBS..... Employee Benefit Specialists
EDC.....Economic Development Corporation
EFT..... Electronic Funds Transfer
EIR .....Environmental Impact Report
FRAQMD..... Feather River Air Quality
.....Management District
FTE.....Full-Time Equivalent
FY.....Fiscal Year
GAAP .. General Accepted Accounting Principals
GASB Government Accounting Standards Board
GDP.....Gross Domestic Product
GFOA Government Finance Officers Association
GIS..... Geographic Information Systems
HAA5 ..... Halocetic Acids (there are 5 of them)
HOME ..Home Investment Partnerships Program
HVAC..... Heating Ventilation Air Conditioning
ICMA.....International City Management Assn
ISF .....Internal Service Fund
LAFCO..... Local Agency Formation Commission
LAIF..... Local Agency Investment Fund
LLD..... Lighting & Landscape District
LTF .....Local Transportation Fund
MOU.....Memo of Understanding
NFIP.....National Flood Insurance Program
NPDES..... National Pollutant Discharge
..... Elimination System
NSP.....Neighborhood Stabilization Program
OES ..... Office of Emergency Services
OTS..... Office of Traffic Safety
PG&E.....Pacific Gas & Electric Co.
QAT ..... Quality Assurance Team
RDA .....Redevelopment Agency
REDIP..... Rural Economic Development
.....Infrastructure Program
RLF.....Revolving Loan Fund
RSTP .....Regional Surface Transportation
S&U .....Streets & Underground
SACOG.....Sacramento Area Council of
..... Governments
SB.....Senate Bill
SBOE..... State Board of Equalization
SCADA ..... Supervisory Control and
.....Data Acquisition
SOI.....Sphere of Influence
SOP .....Standard Operating Procedure
STA.....State Transit Assistance

STOP..... Suspended Traffic Offender Program
SWAT..... Special Weapons and Tactics
TDA.....Transportation Development Act
TTHM .....Total Trihalomethanes
TOT .....Transient Occupancy Tax
UCLA .....University of California Los Angeles
VLF..... Vehicle License Fees
VSET..... North Valley Vehicle Surveillance
..... Enforcement Teams
WRP.....Water Reclamation Plant
WTP ..... Water Treatment Plant
WWTP.....Wastewater Treatment Plant
YCPD ..... Yuba City Police Department
YSAGE.....Yuba Sutter Area Gang Enforcement
YSDI.....Yuba Sutter Disposal Inc.

FUND/ACCOUNT DESCRIPTIONS

State Law and Generally Accepted Accounting Principles (GAAP) establish the financial structure for cities. Governments allocate and account for resources in separate sub entities classified as funds and account groups, based on the purposes for which the resources are to be spent and the means by which spending activities are controlled.

GENERAL FUND

The General Fund is the general operating fund of the City. It is the largest of all the funds and accounts for all financial resources traditionally associated with governments, such as Police, Fire, Streets, etc. It accounts for everything except those items that are specifically required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts and major capital projects) that are legally restricted to expenditures for specified purposes or for which separate accounting is required by administrative action.

Examples of the City's Special Revenue Funds include:

Streets & Roads. Accounting for monies to be used on transit, road and street programs.

Traffic Safety. Accounting for court fines collected on the City's account for moving violations.

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises.

Where the intent of the governing body is that the costs (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The City maintains the following Enterprise Funds:

Water Utility. Accounting for activity related to providing residents with water service and the billing for service provided by the City.

Wastewater Utility. Accounting for activity related to providing collection and treatment of wastewater.

INTERNAL SERVICE FUND

Internal Service Funds are used to account for the financing of goods or other services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

The City's Internal Service Funds are:

Vehicle Maintenance. Accounting for vehicle and special equipment maintenance.

Vehicle Replacement. Accounting for the replacement of City vehicles upon the expiration of their useful life.

Employee Benefits. To account for the provision of health and unemployment services.

General Liability. Accounting for general liability coverage for the City.

Disability Program. Accounting for short-term disability services.

Technology Replacement. Accounting for the replacement of City computers upon expiration of their useful life. Also this fund is responsible for providing funds to maintain existing computer equipment through service contracts.

Dental/Vision. Accounting for the provision of dental and vision services.

Workers Compensation. Accounting for workers compensation coverage for the City.

FIDUCIARY FUND TYPES

Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organization, other governments and/or other funds. These funds do not necessarily require budgets.

The City accounts for the following in the Trust and Agency Fund:

- Deferred Compensation Plan
- Performance Deposits
- Special Assessments & Taxes

EXPLANATION OF ACCOUNTS

Salary & Benefit Accounts

612 Salaries, Regular: includes salaries and wages, including terminal leave payments, for all employees except temporary and seasonal, in accordance with the classification compensation plan. Employees' salaries may be spread to several activities to reflect the distribution of their time.

613 Wages, Extra Help: includes salaries and wages for all temporary and seasonal employees in accordance with the classification compensation plan.

614 Overtime Wages: includes salaries and wages for overtime work in accordance with the classification compensation plan.

615 Fringe Benefits: includes the City's expenses for all benefits and includes: Medicare, health, PERS, workers compensation, life insurance, and vision.

Materials, Supplies, and Service Accounts

621 Utilities: includes expenses for gas and electricity.

622 Telephone: includes telephone related charges.

623 Postage & Freight: includes the cost of postage, certified and registered mail, UPS.

624 Advertising: includes promotional and legal advertising in newspapers, magazines, and other media.

625 Office Supplies: includes consumable items such as pencils, carbon paper, calendars, staplers, and filing material. Also includes photocopy charges, blueprints, forms etc.

626 Printing & Binding: includes outside printing and binding.

627 Professional & Specialized Services: includes services by other than City employees (e.g., auditing services, engineering and architectural services, actuarial studies, data processing, and other similar services).

628 Travel & Meetings: includes travel to conferences, professional organization meetings, seminars and other outside training events.

629 Vehicle Allowance: reflects monthly car allowance or mileage expense when employees use personal vehicles in the performance of City business.

631 Subscriptions & Membership Dues: includes expenses for memberships and dues to professional organizations. Subscriptions include publications and trade journals.

632 Rents and Leases: include all rental and leases.

633 Office Equipment O & M: includes maintenance and rental of typewriters, microfilm camera.

634 Special Equipment O & M: includes maintenance and operational costs of non-automotive equipment such as instrumentation, compressors, pool filters, etc. (see chart of accounts for complete listing).

635 Vehicle Maintenance & Replacement: includes all vehicle maintenance costs and the replacement fee charged by the internal service fund based on vehicle allocated.

636 Buildings & Facility O & M: includes expenses incurred in maintenance and repair of buildings and structures.

637 Chemicals: includes chemicals such as chlorine, sulfur dioxide, etc. (see chart of accounts for a complete listing).

638 Small Tools & Equipment: includes hammers, shovels, minor drafting equipment and engineering equipment, photographic equipment, etc., with less than a $1,000 estimated unit price or with an estimated life of one year or less (regardless of cost). Supplies or other expenses peculiar to one or a few departments (e.g., personnel tests, duplicating supplies, lab supplies, film, traffic signs, athletic supplies).

639 Training Programs: includes expenses for in-service training programs, refreshments, seminars and miscellaneous training materials.

642 Uniforms and Clothing: includes uniform allowance, purchase or rental of uniforms, rainwear, helmets, goggles, badges, etc.

643 General Liability Insurance Premiums: includes expenses for insurance premiums and claims settlements for other than group health and life insurance.

649 Depreciation: covers the cost of a fixed asset that is prorated over the estimated service life of such an asset. Each accounting period is charged with a portion of such cost. Depreciation expenses appear only in the enterprise and internal service funds.

652 Bond Principal and Interest Expense: includes expenditures to retire principal maturing bonds and interest payments.

660 Other Material and Supplies: includes other material and supplies that do not fall into a defined category above.

Capital Acquisition Accounts

691 Land: includes all expenditures for land.

692 Equipment: includes expenditures for all equipment with an estimated unit price of $5,000 or more and a useful life of two years or greater. Examples range from office

equipment to outdoor equipment (e.g., lawnmower).

693 Buildings: includes all expenditures for buildings.

694 Vehicles: includes purchases for vehicles (e.g., truck, vans, sedans).

695 Furniture Fixtures: includes expenditures for furniture and fixtures with an estimated unit price of $5,000 or more (e.g., credenzas, desks, chairs).

List of Funds

General 100
Redevelopment Agency 201
Low/Moderate Housing Set-Aside RDA 202
HOME Grant Program 203
Community Development Block Grant 204
CDBG-Housing Rehabilitation Revolving Loan Fund 205
Cal-HOME Grant Fund 206
NSP – City of Yuba City 207
NSP – Sutter County 208
NSP – Live Oak 209
Streets and Roads 220
Traffic Safety 225
Suspended Traffic Offender Program 226
Fire Mitigation Impact Fees 230
Landscape N Stabler Zone A #1 240
Landscape Garden Highway Zone B #1 241
Landscape Town Center Zone A #2 242
Landscape Palisades Zone A # 3 243
Landscape Regency Park Zone A #4 244
Landscape South Park Zone A #5 245
Landscape South Park Zone B #5 246
Landscape Zone C-K #5 247
Landscape Bogue Ranch 248
Landscape Richland Ranch 249
Fire Station No. 4 Capital Lease 255
Gauche Park Certificates of Participation 256
Pension Obligation Bonds 257
Walton Residential Street Lights 270
Misc. Lighting Districts 271
Tierra Buena Res. Street Light District 272
Landscape Zone A-B #6 273
Harter Specific Plan 280
Lincoln East Specific Plan 290
Siller Ranch Master Plan 293
CIP – General Fund Projects 301
CIP – Streets and Roads Projects 303
CIP – Impact Fees Projects 304
CIP – Redevelopment Agency 305
REDIP Loan Debt Service 450
Redevelopment Agency Debt Service 451
Low/Mod Debt Service 452
Redevelopment Debt Service, TABS 04 A 453
Low/Mod Debt Service, TABS 04 B 454
Redevelopment Debt Service, TABS 07 455
Water Operation Fund 507
Water Operation Fund—Ground Water 508
Water Capital Fund 509
River Highlands Wastewater Treatment 516
CIP – Water Projects 517
Wastewater Operating Fund 518
Wastewater Operating Fund--Stonegate 519
Wastewater Capital Fund 527
CIP – Wastewater Projects 528
Water Revenue Certificates 2005 531
Wastewater Revenue Certificates 2007 532
Water Revenue Certificates 2001 537
Wastewater Revenue Certificates-2002 539
Employee Benefits 601
Vision/Dental Plan 603
Disability Program 604
General Liability 605
Inventory 606
Worker's Compensation 607
Vehicle Maintenance ISF 619
Vehicle Replacement ISF 620
Computer Replacement ISF 622
Trust and Agency 701

List of Divisions

City Council 1110
City Attorney 1210
City Manager 1305
Finance 1510
City Treasurer 1520
Information Technology 1530
Facilities Maintenance 1541
City Clerk 1710
Human Resources 1720
Public Works – Administration 1905
Community Development – Planning 1910
Community Development – Building 1920
Public Works – Engineering 1930
Police – Traffic 2110
Police – Administration 2120
Police – Investigation 2130
Police – Field Operations 2140
Police – Crime Prevention 2150
Police – Technology Resources 2155
Police – Crime Analysis & Intelligence 2160
Police – Communications 2170
Fire – Administration 2305
Fire - Operations 2310
Public Works – Street Maintenance 3130
Public Works – Electrical Maintenance 3150
Animal Control Services 4110
Economic Development 4120
Contingency 4215
Non-Departmental 4220
Parks & Recreation – Administration 5105
Parks & Recreation – Recreation Supervision 5110
Public Works – Park Maintenance 5115
Parks & Recreation – Senior Center 5120
Parks & Recreation – Swimming Pool 5130
Parks & Recreation – Recreation Programs 5200
Redevelopment Agency 6011
Low/Mod RDA Fund 6021
HOME Grant Program 6031
CDBG Programs 6301
Dental/Vision Plan Fund 6512
Disability Program Fund 6520
Employee Benefits Fund 6521
General Liability Fund 6535
Workers Compensation Fund 6555
Vehicle Maintenance ISF 6605
Vehicle Replacement ISF 6610
Computer Replacement ISF 6630
Public Works – Surface Water Distribution 7110
Utilities – Surface Water Treatment 7120
Public Works – Groundwater Distribution 7310
Utilities – Groundwater Treatment 7330
Public Works– Wastewater Collection 8110
Utilities – Wastewater Treatment Plant 8120
Utilities – Wastewater Pre-treatment 8130
Utilities – Laboratory 8140
Utilities – River Highlands 8160
Utilities – Stonegate 8210

City Resource Directory

(*All telephone numbers have a 530 area code)*

CDBG Programs 822-5135
City Attorney.....674-9761
City Clerk.....822-4609
City Council 822-4606
City Manager.....822-4602
City Treasurer 822-4602
Community Development – Building.....822-4629
Community Development – Planning....822-4700
Economic Development 822-4762
Finance.....822-4618
Fire – Administration 822-4687
Purchasing 822-4659
HOME Grant Program.....822-5135
Human Resources 822-4610
Information Technology.....822-4916
Low/Mod RDA Fund.....822-5135
Parks & Recreation 822-4650
Parks & Recreation – Senior Center.....822-4608
Police – Traffic 822-4660
Police – Administration.....822-4664
Police – Investigation 822-4660
Police – Field Operations.....822-4660
Police – Crime Prevention.....822-4668
Police – Technology Resources 822-4676
Police – Information and Analysis.....822-4660
Police – Communications.....822-4661
Public Works – Engineering.....822-4632
Public Works – Street Maintenance.....822-4626
Public Works – Electrical Maintenance.822-4626
Public Works – Water Distribution 822-4626
Public Works – Wastewater Collection .822-4626
Utilities – Water Treatment Plant 822-4639
Redevelopment Agency.....822-5135
Utilities – Wastewater Treatment Plant.822-4639
Utilities – Laboratory 822-4639
Vehicle Maintenance ISF.....822-4626
Vehicle Replacement ISF 822-4626

Yuba City at a Glance

History

The most compelling landmark of Sutter County, and featured on Yuba City's logo, is the Sutter Buttes.

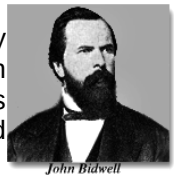
This miniature mountain range, which thrusts upwards about 2,100 feet, was valued by Northern California Indians, known as Nisenan, Wintun, and Patwin, as an important place to visit for hunting and gathering and ceremonies—as the Sutter Buttes are an important part of their creation story. The range is a perfect rosette circle, about 10 miles in diameter and encompassing about 80,000 acres, created by a series of volcanic eruptions 1.5 to 2 million years ago. Even today, people come from far and wide to celebrate the presence of this beautiful place.

John A. Sutter

In 1834, an adventurer named John Augustus Sutter left Switzerland, leaving everything behind, and set sail for America. Attracted by tantalizing reports about the West, he made his way to California. Upon arrival, Sutter became a Mexican citizen and petitioned for, and was granted, land by the Mexican Government that covered territory now comprising the counties of Sacramento, Placer, Nevada, Sutter and the flatlands of Yuba County. Construction of Sutter's fort at New Helvetia began in 1841.

Settlement quickly followed with Sutter officiating as the region's first developer. The fertile river valley had an abundance of game birds, fish, and wood for fuel and was viewed as paradise by the new settlers. Sutter provided jobs and services to virtually all of Northern California. He leased, and later sold, land east of the Feather River, where it joined the Yuba River, to Theodor Cordua. Cordua's ranch and trading post, known as New Mecklenberg, eventually became Marysville.

West across the Feather River, John Bidwell managed Sutter's New Helvetia property, Hock Farm, the State's first organized agricultural endeavor. This land, currently occupied by Sierra Gold Nurseries on Garden Highway, was once home to the largest of Sutter County's Indian villages, the Hocks.


John Bidwell

The heyday of Sutter's prosperity ended the day when John Marshall, working at Sutter's sawmill in Coloma, discovered gold in its millrace in 1848.

Samuel Brannan, a merchant and newspaper editor, quickly spread the word that there was gold in California. In July 27,1849, Sam Brannan, Shasta County rancher Pierson B. Reading and Henry Cheever purchased land from a portion of Sutter's property known as Rancho Nuevo Helvetia. The trio hoped to lay out a town (that developed into the town of Yuba City) that would become the distribution center for supplies going to the gold mines in the nearby Sierra Nevada mountains.

By September 16, 1849, Reading and surveyor, Joseph Ruth, laid out the city in blocks and squares, leveling Indian burial mounds on the site. The name of that Indian Rancheria was Yubum (pronounced *YOU-boom*). The name appearing on the earliest map was "Yubu" and later changed to Yuba. (As in most historical situations, there is some discrepancy in the exact origin. Some claim that the name Yuba is a variant of the Spanish word "Uba or Uva" meaning grapes that were found growing wild along the banks of the river.

When the residents of the rival community across the Feather River formed a city in 1850, they dropped the name Yubaville in deference to the existence of Yuba City, and instead named their town Marysville.

Yuba City at a Glance

There was always a great rivalry between Marysville and Yuba City. In 1851, the enterprising men of Marysville persuaded the steamer "Lawrence" to make Marysville the terminus of the route. Yuba City's promoters felt its future was secure because it sat on land higher than Marysville, and, considering its location at the confluence of the Feather and Yuba Rivers, would be safer in time of high water.

Unfortunately, after a series of floods had hit Yuba City and not Marysville, traders and commerce chose Marysville as their center of trade. Marysville, located near the gold bearing foothills, soon became known as the "Queen City of the North." Many of Yuba City's residents and merchants relocated to Marysville, which they believed was destined to become the City of the future. One of those who had chosen to move was John R. Ridge, the rightful chief of the Cherokees, an accomplished writer and poet, and editor of the Marysville Herald. He wrote a poem that appeared in the Herald. The first and last stanza is printed below to illustrate the devastating effect on the young City and the prophetic vision of its future:

Yuba City Dedicate
By Yellow Bird
The Yuba City silent stands
Where Providence has placed her,
The glory passed to other hands,
That should have by right graced her.
But Yuba City, time will cast
The changes in her favor;
Then in redemption of the past,
Thou'lt stand, whilst others waver.

The complete poem can be found on the granite monument behind City Hall, adjacent to Butte House Road.

By 1852, Yuba City had one hotel, a grocery store, a blacksmith, a post office, a Justice of the Peace, 12 saloons, approximately 20 dwelling homes and a population of about 150.

In 1907, the town of Yuba City experienced a large fire that destroyed most of its business district in the area of Bridge and Second Streets. Community forces organized to incorporate Yuba City as a municipal corporation for the purpose of improving police and fire services, sewage disposal and sanitation, and animal control.

In January 1908, Yuba City was incorporated as a City. The first municipal service to be initiated was a sanitation program. On March 10, 1908, the City Council appointed a scavenger by the name of Johnston to pick up garbage. For his services including the use of his horse and cart, he received $3.50 per day. The police department consisted of the elected Marshall and one night watchman.

On May 17, 1909 the city purchased two nozzles, five hundred feet of hose and two hose carts; and later somebody donated a barn to be used as a firehouse and thus a fire department, manned by volunteers, was created.

In February 1910, a program was initiated to start a municipal water district. In 1922, the sanitation department worked to create a sewer system. This was also the year when the first zoning ordinance was passed to protect the growing residential section.

The end of World War II brought the first major surge of population to the Yuba City area. Orchards were transformed into new residential subdivisions and Yuba City began to grow west and south from its original center. By the late 1950's, a greater emphasis was placed on the region with Beale Air Force Base personnel contributing to the economy.

As County Seat of Sutter County since June of 1856, Yuba City has been the center of agriculture and commercial activities in the county. The rest, as they say, is "history."

Yuba City at a Glance

Location

Yuba City is located approximately 40 miles north of the state capital, Sacramento. Two of the State's major economic powerhouses (the San Francisco Bay Area, and Silicon Valley) are within a 2 to 3 hour drive from the City.

Yuba City has developed through the years as a pleasant, residential community, which is the trading and service center for the surrounding agricultural area. Currently the population within the City is 65,372.

The area enjoys many natural and physical assets including attractive climate, level terrain, good highway and rail transportation, adequate water, soil and open land for future growth. In addition, the area offers an abundance of recreational, hunting and fishing areas for your enjoyment.

Climate

The area climate is typically one of warm, dry summers and moderately cold winters. Summer high temperatures range from the 80's to low 100's, and winter lows in the 30's to high 50's. Most of the annual rainfall occurs from late fall through the spring.

City Government

The City of Yuba City is a full-service General Law City located in the northern part of the Sacramento Valley. Yuba City operates under the Council-Manager form of government, with each of the five Council members elected at-large and serving four-year, staggered terms. From among its members, the Council selects the City's Mayor and Vice Mayor every year. The City Council appoints a full-time City Manager whose job it is to carry out the Council's policy directives and coordinate, control and direct City operations, functions, and projects.

In making its policy determinations, the Council works with advisory committees made up of citizens appointed by the Council, and receives other citizen input from the public at its regular and special meetings. The Council's business meetings are scheduled for the first and third Tuesday of each month in the Council Chambers at City Hall. Other special or study session meetings are scheduled as needed and are open to the public. The public is always invited and encouraged to attend.

Yuba City at a Glance

General Law City

Incorporated January 23, 1908

Form of Government

Council - Manager

Area

14.652 Square Miles – January, 2011
Source: Yuba City Engineering Division

Population

January 2010	64,925
Source: US Census Bureau 2010 Est.	
Male	49.5%
Female	50.5%
Source: US Census Bureau 2010 Est.	

Population by Age

Under age 5	8.1%
5-19	23.2%
20-64	56.9%
65 plus	11.8%
Source: US Census Bureau 2010 Est.	

Gross Valuation

Secured	$4,238,962,702
Unsecured	$ 383,448,416
Sutter County Assessor 10/11 Tax Rolls	

Income

Median Household	$50,512
Source: US Census Bureau 2010 Est.	

Municipal Utility Services
Wastewater

10.5 million gallon capacity
6.5 million gallons daily average flow

Municipal Utility Services
Water

Surface Water Customers:
1 Treatment Plant
20.6 Million Gallons of Storage in 9 Tanks
30 Million Gallon Daily Capacity

Police Protection

1 Station
90 Regular Employees
8 Reserve Officers

Fire Protection

5 Stations/1 Fire Headquarters
55 Regular Employees
Incorporated City Service Area Rating: Insurance Services Office Class 3

Parks & Recreation Facilities

278 Acres
23 City Parks
1 School Park
1 Senior Citizens' Center
4 Lighted Tennis Courts
1 Aquatic Complex
3 Lighted Softball Fields
1 Skate Park
1 Bike Trail along Feather River
1 Bike Trail along Tierra Buena Area

Number of New Single Family Home Permits Issued

2000	135
2001	358
2002	589
2003	750
2004	991
2005	869
2006	254
2007	158
2008	56
2009	33
2010	18

Source: Yuba City Building Division

Number of Rental Units at Selected Monthly Rents

	YC	Live Oak	Marysville
Less than $200	56	25	0
$200 - $299	228	47	128
$300 - $499	570	162	215
$500 - $749	2,220	226	1036
$750 - $999	2,136	141	736
$1,000 - $1,499	2,305	274	363
$1,500 or more	447	131	104

Source: US Census Bureau 2009 Est.

Housing Availability:
Number of Owner-Occupied Units
by Property Value

	YC	Live Oak	Marysville
0 - $50,000	575	65	14
$50,000 - $99,999	563	84	111
$100,000 - $149,999	708	170	322
$150,000 - $199,999	1,453	371	443
$200,000 - $299,999	4,033	507	691
$300,000 – $499,999	4,263	283	316
$500,000 - $999,999	687	176	54
$1,000,000 or more	61	138	0

Source: US Census Bureau 2009 Est.

Home Sales

2000:

Total closings	1,276
Average sales price	$126,412
# of days on market	88

2001:

Total closings	794
Average sales price	$150,042
# of days on market	112

2002:

Total closings	874
Average sales price	$182,237
# of days on market	116

2003:

Total closings	982
Average sales price	$223,947
# of days on market	114

2004:

Total closings	1115
Average sales price	$267,210
# of days on market	102

2005:

Total closings	1028
Average sales price	$329,727
# of days on market	95

Source: Sutter-Yuba Association of Realtors

2006:

Total closings	652
Average sales price	$322,855
# of days on market	120

Source: Sutter-Yuba Association of Realtors

2007:

Total closings	508
Average sales price	$306,407
# of days on market	91

Source: Sutter-Yuba Association of Realtors

2008:

Total closings	814
Average sales price	$235,708
# of days on market	53

Source: Sutter-Yuba Association of Realtors

2009:

Total closings	449
Average sales price	$164,278
# of days on market	57

Source: Sutter-Yuba Association of Realtors

2010:

Total closings	1523
Average sales price	$165,727
# of days on market	64

Source: Sutter-Yuba Association of Realtors includes: Yuba County, Sutter County, Shasta, Lassen/Plumas, Tehama, Glenn/Colusa, Oroville, Paradise and Chico

Oregon
Idaho
Utah
Nevada
Arizona
California
Baja California
Sonora
Redding
Yuba City
Sacramento
San Francisco
Los Angeles
San Diego
5
99
70
80
15
40
N
W
E
S
0 25 50 100
Miles

Index

About The Cover ii

Acronyms, Glossary of 320

Administrative Officials iv

All Funds Budget Summary 55

All Funds Summary Expenditures by Category 57

All Funds Summary Revenue by Category 56

All Program Summary 60

Animal Control Services, Budget Detail 228

Appendix 329

Aquatics, Budget Summary 225

Budget Comparison by Fund-Expenditures 59

Budget Comparison by Fund-Revenue 58

Building Division, Accomplishments, Initiatives, & Performance Measures 148

Building Division, Budget Detail 149

Building Division, Organization Chart 147

Capital Acquisitions 297

Capital Improvement Program 299

Capital Improvement Program, Summary of Projects 311

CDBG Fund, Accomplishments, Initiatives, & Performance Measures 264

CDBG Fund, Budget Detail 266

CDBG Fund, CIP 305

CDBG Housing RLF, Budget Detail 267

Chart, City-wide Source of Funds 52

Chart, City-wide Use of Funds 53

Chart, Full-time Equivalent 76

Chart, Revenue Sources 81

Chart, Value of City Services 65

Index

City Attorney, Budget Detail 104
City Attorney, Budget Summary 103
City Clerk, Accomplishments, Initiatives, & Performance Measures 126
City Clerk, Budget Detail 128
City Clerk, Organization Chart 125
City Council, Accomplishments, Initiatives, & Performance Measures 99
City Council, Budget Detail 101
City Council, Budget Summary 98
City Council, Organization Chart 97
City Manager, Accomplishments, Initiatives, & Performance Measures 107
City Manager, Budget Detail 109
City Manager, Organization Chart 105
City Manager's Message 7
City Mission Statement v
City Officials i
City Organization Chart iii
City Resource Directory 322
City Treasurer, Accomplishments, Initiatives, & Performance Measures 122
City Treasurer, Budget Detail 123
City Treasurer, Organization Chart 121
Communications Division, Accomplishments, Initiatives, & Performance Measures 175
Communications Division, Budget Detail 176
Community Development, Accomplishments, Initiatives, & Performance Measures 141
Community Development, Budget Summary 140
Community Development, Organization Chart 139
Community Development, Personnel Summary 140

Index

Community Outreach Division, Accomplishments, Initiatives, & Performance Measures 169

Community Outreach Division, Budget Detail 170

Contingency, Budget Detail 229

Crime Analysis and Intelligence Division, Budget Detail 173

Debt Service 66

Debt Summary 69

Dental/Vision Plan Fund, Budget Summary 278

Departments, List of 327

Development Impact Fees, Budget Summary 274

Development Impact Fees, CIP 304

Disability Program, Budget Detail 279

Economic Development, Accomplishments, Initiatives, & Performance Measures 111

Economic Development, Budget Detail 113

Electrical Maintenance Division, Accomplishments, Initiatives, & Performance Measures 202

Electrical Maintenance Division, Budget Detail 203

Electrical Maintenance Division, Organization Chart 201

Employee Benefits Fund, Budget Detail 280

Engineering Division, Accomplishments, Initiatives, & Performance Measures 194

Engineering Division, Budget Detail 196

Engineering Division, Organization Chart 193

Enterprise Fund, Summary 86

Facilities Maintenance, Accomplishments, Initiatives, & Performance Measures 210

Facilities Maintenance, Budget Detail 211

Facilities Maintenance, Organization Chart 209

Field Operations Division, Accomplishments, Initiatives, & Performance Measures 166

Field Operations Division, Budget Detail 167

Field Operations Division, Organization Chart 165

Index

Finance Division, Accomplishments, Initiatives, & Performance Measures 131

Finance Division, Budget Detail 134

Finance/IT, Budget Summary 130

Finance/IT, Organization Chart. 129

Finance/IT, Personnel Summary 130

Fire Administration, Accomplishments, Initiatives, & Performance Measures 179

Fire Administration, Budget Detail 182

Fire Department, Budget Summary 178

Fire Department, Organization Chart 177

Fire Department, Personnel Summary 178

Fire Mitigation Impact Fees 275

Fire Operations, Accomplishments, Initiatives, & Performance Measures 183

Fire Operations, Budget Detail 185

Full-Time Equivalent Positions 72

Fund Description 322

Funds, List of 326

Future Year Debt Obligations 70

Gann Appropriations Limit 42

General Fund, CIP 302

General Fund Reserve Summary 82

General Fund Revenue 83

General Liability Fund, Budget Detail 281

General Plan 34

Glossary 315

Groundwater Distribution, Budget Detail 238

Groundwater Treatment, Budget Detail 242

Index

History of Yuba City 329

HOME Fund, Budget Summary 268

Housing Division, Accomplishments, Initiatives, & Performance Measures 293

Housing Division, Budget Detail 294

Human Resources, Accomplishments, Initiatives, & Performance Measures 116

Human Resources, Budget Detail 119

Human Resources, Organization Chart 115

Index, Budget Summaries 51

Index, Revenues 79

Information Technology Division, Accomplishments, Initiatives, & Performance Measures 136

Information Technology Division, Budget Detail 138

Information Technology Division, Organization Chart 135

Interfund Transfer, Summary 63

Internal Service Charge, Summary 64

Internal Service Funds, Budget Summary 277

Investigative Division, Accomplishments, Initiatives, & Performance Measures 162

Investigative Division, Budget Detail 164

Investigative Division, Organization Chart 161

Laboratory Division, Accomplishments, Initiatives, & Performance Measures 259

Laboratory Division, Budget Detail 261

Landscape Maintenance District, Summary 71

Landscaping Maintenance District Fund, Budget Summary 272

Legislative/Administrative, Budget Summary 106

Legislative/Administrative, Personnel Summary 106

Low/Mod. Income Debt Service Fund, Budget Detail 295

Non-Departmental, Budget Summary 227

Non-Departmental/Miscellaneous, Budget Detail 230

Index

Other Fund, CIP 309

Other Fund, Revenue Summary 89

Parks and Recreation, Accomplishments, Initiatives, & Performance Measures 215

Parks and Recreation Administration, Budget Detail 217

Parks and Recreation, Budget Summary 214

Parks and Recreation, Organization Chart 213

Parks and Recreation, Personnel Summary 214

Parks Maintenance, Accomplishments, Initiatives, & Performance Measures 206

Parks Maintenance, Budget Detail 208

Parks Maintenance, Organization Chart 205

Personnel Changes 74

Planning Division, Accomplishments, Initiatives, & Performance Measures 144

Planning Division, Budget Detail 145

Planning Division, Organization Chart 143

Police Administration, Accomplishments, Initiatives, & Performance Measures 154

Police Administration, Budget Detail 156

Police Administration, Budget Summary 152

Police, Organization Chart 151

Police, Personnel Summary 153

Policies, Budget 40

Policies, Financial 38

Policies, Growth 36

Policies, Investment 38

Pretreatment Program, Budget Detail 262

Public Works, Accomplishments, Initiatives, & Performance Measures 191

Public Works Administration, Budget Detail 192

Index

Public Works, Budget Summary 188

Public Works, Organization Chart 187

Public Works, Personnel Summary 189

Reader's Guide 3

Recreation Supervision, Accomplishments, Initiatives, & Performance Measures 220

Recreation Supervision, Organization Chart 219

Recreation Programs, Budget Detail 226

Recreation Supervision, Budget Detail 223

Redevelopment Agency Accomplishments, Initiatives, & Performance Measures 289

Redevelopment Agency, Budget Detail 290

Redevelopment Agency, Budget Summary 288

Redevelopment Agency, CIP 306

Redevelopment Agency, Organization Chart 287

Redevelopment Agency, Personnel Summary 288

Redevelopment Debt Service Fund, Budget Detail 291

Residential Street Lighting Fund 273

Resolutions, Budget 44

Revenue Highlights 90

Revenue, History of Major General Fund Source's 95

Revenues by Category (General Fund) 80

River Highlands, Budget Detail 256

Senior Center, Budget Detail 224

Special Revenue Funds 87

Special Revenue Funds, Budget Summary 263

Strategic Goals 13

Statistics 332

Stonegate Facility, Budget Detail 257

Index

Streets and Roads, Budget Summary 269

Streets and Roads, CIP 303

Streets Maintenance Division, Accomplishments, Initiatives, & Performance Measures 198

Street Maintenance Division, Budget Detail 199

Streets Maintenance Division, Organization Chart 197

Surface Water Distribution Division, Budget Detail 237

Surface Water Treatment Plant Division, Budget Detail 241

Suspended Traffic Offender Fund, Budget Summary 271

Table of Contents 1

Technology Replacement Fund, Budget Detail 285

Technology Resources Division, Accomplishments, Initiatives, & Performance Measures 171

Technology Resources Division, Budget Detail 172

Traffic Education and Enforcement Division, Accomplishments, Initiatives, & Performance Measures .. 157

Traffic Education and Enforcement Division, Budget Detail 159

Traffic Safety Fund, Budget Summary 270

Utilities, Budget Summary 232

Utilities, Organization Chart 231

Utilities, Personnel Summary 233

Vehicle Maintenance Fund, Budget Detail 283

Vehicle Replacement Fund, Budget Detail 284

Wastewater Capital Fund, Budget Detail 255

Wastewater Collection Division, Accomplishments, Initiatives, & Performance Measures 248

Wastewater Collection Division, Budget Detail 249

Wastewater Division, Organization Chart 247

Wastewater Fund, CIP 308

Wastewater Treatment Division, Accomplishments, Initiatives, & Performance Measures 251

Index

Wastewater Treatment Division, Budget Detail 254

Water Capital Fund, Budget Detail 243

Water Distribution Division, Accomplishments, Initiatives, & Performance Measures 236

Water Division, Organization Chart 235

Water Fund, CIP 307

Water Treatment Plant Division, Accomplishments, Initiatives, & Performance Measures 239

Workers Compensation Insurance Fund, Budget Detail 282

Yuba City at a Glance 329